

CHIPPEWA COUNTY
FACILITIES & PARKS COMMITTEE
REGULAR MEETING
NOVEMBER 16, 2022
CHIPPEWA COUNTY COURTHOUSE, RM 302
2:30 PM

1. CALL TO ORDER

2. ROLL CALL

Attendee Name	Organization	Title	Status	Arrived
Harold Steele	Chippewa County	District 2 (Chair)	Present	
David Eisenhuth	Chippewa County	District 15 (Vice-Chair)	Present	
Matthew Peterson	Chippewa County	District 10	Present	
Caden Berg	Chippewa County	District 13	Absent	
Dean Mueller	Chippewa County	District 20	Present	

Others Present: Randy Scholz

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

There were no Members of the Public Wishing to be Heard.

4. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Mueller, District 20
SECONDER:	Matthew Peterson, District 10
AYES:	Steele, Eisenhuth, Peterson, Mueller
ABSENT:	Berg

1. Approve the Agenda

2. Approve the Minutes

Facilities & Parks Committee - Regular Meeting - Sep 28, 2022 10:00 AM

3. Schedule next meeting date - January 25, 2023 10:00 AM

5. REPORTS

- Capital Improvement Projects Update - Larry Ritzinger
Director Ritzinger reviewed the project status's with the Committee.
- Update on the Firearms Range Closure - Randy Scholz & Larry Ritzinger
Director Ritzinger reviewed the status of the range closure with the Committee.

Facilities & Parks Committee

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

November 16, 2022
2:30 PM

RESULT:

REVIEWED

Next: 12/6/2022 4:00 PM

6. BUSINESS ITEMS
7. AGENDA ITEMS FOR FUTURE CONSIDERATION
8. ADJOURN

CHIPPEWA COUNTY
FACILITIES & PARKS COMMITTEE
REGULAR MEETING
SEPTEMBER 28, 2022
CHIPPEWA COUNTY COURTHOUSE, RM 302
10:00 AM

1. CALL TO ORDER

2. ROLL CALL

Others present: Randy Scholz

Attendee Name	Organization	Title	Status	Arrived
Harold Steele	Chippewa County	District 2 (Chair)	Present	
David Eisenhuth	Chippewa County	District 15 (Vice-Chair)	Present	
Matthew Peterson	Chippewa County	District 10	Present	
Caden Berg	Chippewa County	District 13	Excused	
Dean Mueller	Chippewa County	District 20	Present	

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

There were no members of the Public wishing to be heard.

4. CONSENT AGENDA

Motion by Supervisor Eisenhuth on the floor to move the November meeting to November 16th at 2:30 PM.
Seconded by Supervisor Mueller. Unanimous vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Matthew Peterson, District 10
SECONDER:	Dean Mueller, District 20
AYES:	Steele, Eisenhuth, Peterson, Mueller
EXCUSED:	Berg

1. Approve the Agenda

2. Approve the Minutes

Facilities & Parks Committee - Regular Meeting - Jul 27, 2022 10:00 AM

3. Schedule next meeting date - November 16, 2022 2:30 PM

5. REPORTS

- Capital Improvement Projects Update - Larry Ritzinger
Director Ritzinger updated the Committee on the Capital Projects.
- Update on the Firearms Range Closure - Randy Scholz & Larry Ritzinger
Administrator Scholz updated the Committee on the status of the range closure.

Minutes Acceptance: Minutes of Sep 28, 2022 10:00 AM (Consent Agenda)

Facilities & Parks Committee

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

September 28, 2022
10:00 AM

6. BUSINESS ITEMS

1. Facility Use Policy Revisions - Larry Ritzinger
Motion to approve and forward to the County Board.

RESULT:	FORWARD TO COUNTY BOARD [UNANIMOUS]	Next: 10/11/2022 6:00 PM
MOVER:	David Eisenhuth, District 15 (Vice-Chair)	
SECONDER:	Matthew Peterson, District 10	
AYES:	Steele, Eisenhuth, Peterson, Mueller	
EXCUSED:	Berg	

2. Resolution to Rescind the Firearms Range Use Policy - Larry Ritzinger
Motion to approve and forward to the County Board.

RESULT:	FORWARD TO COUNTY BOARD [UNANIMOUS]	Next: 10/11/2022 6:00 PM
MOVER:	Matthew Peterson, District 10	
SECONDER:	Dean Mueller, District 20	
AYES:	Steele, Eisenhuth, Peterson, Mueller	
EXCUSED:	Berg	

3. New HIPPA Policy - Facility Access and Physical Security Policy - Larry Ritzinger
Motion to approve and forward to the County Board.

RESULT:	FORWARD TO COUNTY BOARD [UNANIMOUS]	Next: 10/11/2022 6:00 PM
MOVER:	Dean Mueller, District 20	
SECONDER:	Matthew Peterson, District 10	
AYES:	Steele, Eisenhuth, Peterson, Mueller	
EXCUSED:	Berg	

4. New HIPPA Policy - Key Issuance and Request Policy - Larry Ritzinger
Motion to approve and forward to the County Board.

RESULT:	FORWARD TO COUNTY BOARD [UNANIMOUS]	Next: 10/11/2022 6:00 PM
MOVER:	David Eisenhuth, District 15 (Vice-Chair)	
SECONDER:	Matthew Peterson, District 10	
AYES:	Steele, Eisenhuth, Peterson, Mueller	
EXCUSED:	Berg	

7. AGENDA ITEMS FOR FUTURE CONSIDERATION

8. ADJOURN

The meeting was adjourned at 10:45 AM.

Minutes Acceptance: Minutes of Sep 28, 2022 10:00 AM (Consent Agenda)

Facilities & Parks Committee

**Minutes
Regular Meeting**

Chippewa County Courthouse, Rm 302

**September 28, 2022
10:00 AM**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Mueller, District 20
SECONDER:	David Eisenhuth, District 15 (Vice-Chair)
AYES:	Steele, Eisenhuth, Peterson, Mueller
EXCUSED:	Berg

Minutes Acceptance: Minutes of Sep 28, 2022 10:00 AM (Consent Agenda)

11/16/22 F&P Committee Meeting CIP Update2021

- **WIC/Public Health Rooming Project (Res. # 20-20)**

Approved Budget: \$50,000 (grant)

Project Schedule:

- Design/RFP – 4th Qtr., 2021 – 1st Qtr., 2022
- Advertise – February 12th and February 19th, 2022
- Bid & Award – 1st–2nd Qtr., 2022
- Low Bid – Market & Johnson – \$48,200
- Construct – August – September, 2022
- It ~~is~~/was anticipated that the project would be at the substantially complete stage as of 9/30/22.
- Due to a late change order regarding the height of the counter, the substantial completion of this project will be extended a few months until a new lower cabinet can be constructed.

- **Roof Replacement – Government Center Campus Project (Res. # 20-20)**

Approved Budget: \$175,000 (2021) + \$415,000 (2022)

Project Schedule:

- Design/RFP – 1st–2nd Qtr., 2021 through 1st Qtr., 2022
- Advertise – March 19 & March 26, 2022
- Bid Due Date – 4/12/22
- Award – RTS Roofing – \$306,344
- Construct – 3rd–4th Qtr., 2022
- It is anticipated that the project will be completed by late November, 2022. All that is left to complete is to install the tin trim (coping).

- **I.T. Division Office Remodel Project (Res. # 20-20)**

Approved Budget: \$137,150

- Design/RFP – 2nd–3rd Qtr., 2021
- Bid & Award – 3rd Qtr., 2021
- Construct – 4th Qtr., 2021 – 2nd Qtr., 2022
- Substantial Complete – Staffed moved back in on 4/18 – 4/22
- Still finishing up a couple punch list items (two doors and some electrical & data outlets).

- **Veteran's Department Security Upgrade/Remodel Project (Res. # 20-20)**

Approved Budget: \$95,000

- Substantial Complete – 4/15/22

- **Sheriff's Dept. Reception Area Remodel Project (Res. # 24-20)**

Approved Budget: \$75,000

- Substantial Complete – 4/7/22

- **Room 005/007 Lactation Room(s) Coroner's Office Project (Res. # 20-20)**

Approved Budget: \$213,900

- Substantial Complete – 4/15/22

11/16/22 F&P Committee Meeting CIP Update2022

- **Jail Window Project (Res. # 23-21)**

Approved Budget: \$150,000

Project Schedule:

- Design/RFP – 1st–2nd Qtr., 2022
 - Bid & Award – 3rd–4th Qtr., 2022
 - We had two general contractors submit bids for the project:
 - Market & Johnson – \$197,700
 - Rhom Construction – \$154,648
 - The project has been awarded to Rhom Construction.
 - Construct – 1st/2nd qtr., 2023
- Note: There will be a 16–20 week lead time for the delivery of the windows.

- **Parking Lot Maintenance Project (Res. # 23-21)**

Approved Budget: \$50,000

Project Schedule:

- Design/RFP – 1st–2nd Qtr., 2022
- Bid Due Date – 5/5/22
- Award – Pavement Consulting/Base Bid \$52,444 & Alternate #1 \$7,749
- Construction – The project is complete

- **Courthouse Paint/Wall Covering – Phase II (Res. # 23-21)**

Approved Budget: \$170,000

Project Schedule:

- Design/RFP – 2nd Qtr., 2022
- Bid & Award – 3rd Qtr., 2022
- We had two general contractors submit bids for the project:
 - Market & Johnson - \$121,800
 - Rhom Construction - \$103,684
- The project has been awarded to Rhom Construction.
- Construct – 4th Qtr., 2022 – 2nd Qtr., 2023

2023

- **LED Lighting Upgrade Project**

Approved Budget: \$150,000

Project Schedule:

- Design/RFP – 4th Qtr., 2022 – 1st Qtr., 2023
- Bid & Award – 1st Qtr. – 2nd Qtr., 2023
- Construction – 2nd Qtr. – 3rd Qtr., 2023

- **Park Dock Project**

Approved Budget: \$129,000

Project Schedule:

- Design/RFP – 4th Qtr., 2022 – 1st Qtr., 2023
- Bid/Award/Purchase – 1st Qtr. – 2nd Qtr., 2023

ARPA – 2022-2024

- **Picnic Table Purchase**

Approved Budget: \$50,000

Project Schedule:

- Design/RFP – 3rd–4th Qtr., 2022
- Purchase – 4th Qtr., 2022 – (Complete)
 - (48) portable – 6 ft. picnic tables
 - (13) heavy duty – poly coated 6 ft. picnic tables
 - (1) heavy duty – poly coated square table with built in shade
- Receive Product/Complete Installation – 2nd Qtr., 2023

- **Automatic Firewood Dispensers**

Approved Budget: \$30,000

Project Schedule:

- Design/RFP – 3rd–4th Qtr., 2022
- Bid & Purchase – 4th Qtr., 2022 (Nearly Complete)
- Receive Product/Complete Installation – 2nd Qtr., 2023

- **Pine Point Bathroom**

Approved Budget: \$150,000

Project Schedule:

- Design/RFP – 4th Qtr., 2022 – 1st Qtr., 2023
Note: Currently working on an A&E contract with Ayres Architects & Engineers
- Bid/Award – 1st Qtr. – 2nd Qtr., 2023
- Construction – 2nd Qtr. – 3rd Qtr., 2023

- **Otter Lake Bathroom/Shower Facility**

Approved Budget: \$325,000

Project Schedule:

- Design/RFP – 4th Qtr., 2022 – 1st Qtr., 2023
Note: Currently working on an A&E contract with Ayres Architects & Engineers
- Bid & Award – 1st Qtr. – 2nd Qtr., 2023
- Construction – 2nd Qtr. – 3rd Qtr., 2023

11/16/22 F&P Committee Meeting Firearms Range Closure – Remediation Project Report

- **Firearms Range Closure Project (Res. # 31-22)**

Approved Budget: \$1,000,000

Project Schedule:

- **July 1, 2022** – The Firearms Range was officially closed to the public, law enforcement, and the Hunters Education programs.
- **July 18, 2022** – A new gate and signage was installed at the Firearms Range, and the website was updated.
- **September, 2022** – A Request for Proposal (RFP) for professional services to assist the County with the EPA/WI-DNR Range Closure process was completed. Cedar Corporation Engineering was selected.
- **October 11 & 12, 2022** – The Cedar Corporation (Matt Taylor) collected multiple soil samples and a water sample at the Range. The samples were then sent to a lab in Chicago, IL for testing. The water test results came back a couple weeks later with a higher lead content than what we had with our first test.
- **October 31, 2022** – The electrical service for the Storage Building and Training Facility was re-worked. The electrical feed now goes directly from the new electrical meter/pedestal to the Training Facility.
- **November 1, 2022** – 95% of the surplus property at the Range has been removed. The remaining surplus property includes: about (12) shooting stands, about (12) target stands, and about (30) 55-gallon plastic barrels.
- **November 4, 2022** – The underground water main serving the Storage and Training Facilities has been re-worked. Now the Storage Building will no longer need to be heated in the winter, and it is ready for demolition.
- **November 7, 2022** – Due to the difference in the two water tests of lead detected in groundwater from the potable well serving the property, a confirmation sample split for analysis at two different certified labs was taken. The results of the confirmation water samples are pending.

- **November 9, 2022** – The Cedar Corporation (Matt Taylor) shared the following in a preliminary report: Based on the review of environmental conditions completed through the course of the initial site investigation, the Site will require further investigation. Elevated levels of arsenic, lead and silver have been detected in the berms at the Site. The full depth of impacted soils into the face of the berms has yet to be determined. The County is currently in the planning phase for the Site's redevelopment. Cedar Corporation recommends the collection of additional soil samples to determine the vertical and horizontal extent of the impacted soils at the Site.
- **December, 2022** – The Cedar Corporation (Matt Taylor) anticipates having the test results back from the 2nd water samples. Additionally, Cedar Corporation intends to evaluate potential Remedial Actions for the Site in the Site Investigation Report for consideration.