

CHIPPEWA COUNTY
FACILITIES & PARKS COMMITTEE
REGULAR MEETING
DECEMBER 1, 2021
CHIPPEWA COUNTY COURTHOUSE, RM 302
10:00 AM

1. CALL TO ORDER

The meeting was called to order at 10:00 AM.

2. ROLL CALL

Others present: Larry Ritzinger, Don Dukerschein, Dean Gullickson, Chad Holum

Attendee Name	Organization	Title	Status	Arrived
Harold Steele	Chippewa County	District 1 (Chair)	Present	
David Eisenhuth	Chippewa County	District 11 (Vice-Chair)	Present	
Charlene Kervina	Chippewa County	District 10	Present	
James Mickelson	Chippewa County	District 8	Present	
Glen Sikorski	Chippewa County	District 2	Present	

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

Mr. Walter Kelm spoke to the Committee in favor of re-opening the Public Firearms Range.

Attorney Behling spoke to the Committee on behalf of the Rooney Family regarding the Public Firearms Range.

4. CONSENT AGENDA

Motion made by Supervisor Mickelson and seconded by Supervisor Sikorski to approve the Agenda with the exception of the minutes from 9-22-2021.

The Committee discussed clarification of the minutes of 9-22-2021.

After the discussion, a motion was made by Supervisor Kervina and seconded by Supervisor Mickelson to approve the minutes from 9-22-2021 without changes.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Mickelson, District 8
SECONDER:	Glen Sikorski, District 2
AYES:	Steele, Eisenhuth, Kervina, Mickelson, Sikorski

1. Approve the agenda

2. Approve the Minutes

Facilities & Parks Committee - Regular Meeting - Sep 22, 2021 10:00 AM

Facilities & Parks Committee - Special Meeting - Oct 20, 2021 8:00 AM

3. Schedule next meeting date - January 26, 2022

5. REPORTS

Facilities & Parks Committee

Minutes

December 1, 2021

Regular Meeting

Chippewa County Courthouse, Rm 302

10:00 AM

1. Firearms Range - 2nd Assessment Update - Larry Ritzinger
Director Ritzinger updated the Committee on the status of the request for proposal for the range assessment. The contract was awarded to Nass Consulting and has been forwarded to the DOA for contract approval. The timeline is to have all on site interviews completed by December 31st with the report being completed by February 28th.
2. Capital Improvement Projects Update - Larry Ritzinger
Director Ritzinger discussed the status of the Capital Improvement Projects with the Committee.

6. BUSINESS ITEMS

7. AGENDA ITEMS FOR FUTURE CONSIDERATION

8. ADJOURN

Motion to adjourn made by Supervisor Sikorski and Seconded by Supervisor Kervina.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Glen Sikorski, District 2
SECONDER:	Charlene Kervina, District 10
AYES:	Steele, Eisenhuth, Kervina, Mickelson, Sikorski

CHIPPEWA COUNTY
FACILITIES & PARKS COMMITTEE
REGULAR MEETING
SEPTEMBER 22, 2021
CHIPPEWA COUNTY COURTHOUSE, RM 302
11:00 AM

1. CALL TO ORDER

2. ROLL CALL

Others Present: Randy Scholz, Todd Pauls, Dean Gullickson, Chad Holum, Don Dukerschein

Attendee Name	Organization	Title	Status	Arrived
Harold Steele	Chippewa County	District 1 (Chair)	Present	
David Eisenhuth	Chippewa County	District 11 (Vice-Chair)	Excused	
Charlene Kervina	Chippewa County	District 10	Excused	
James Mickelson	Chippewa County	District 8	Present	
Glen Sikorski	Chippewa County	District 2	Present	

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

Attorney John Behling was recognized by the Chair and made a statement to the Committee about the County Firearms Range on behalf of his clients, Rooney Farms.

Karen Rooney was recognized by the Chair and made a statement to the Committee about the County Firearms Range.

Steve Rooney was recognized by the Chair and made a statement to the Committee about the County Firearms Range.

Attorney Richard White was recognized by the Chair and made a statement to the Committee about the County Firearms Range on behalf of his clients, Rooney Farms.

Jake Rooney was recognized by the Chair and made a statement to the Committee about the County Firearms Range.

4. CONSENT AGENDA

Supervisor Steele accepted a change to discuss Reports item 5.2 first on the agenda followed by Business Items 1 and review the Capital Improvement Projects Update to last.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Mickelson, District 8
SECONDER:	Glen Sikorski, District 2
AYES:	Steele, Mickelson, Sikorski
EXCUSED:	Eisenhuth, Kervina

1. Approve the Agenda

2. Approve the Minutes

Facilities & Parks Committee - Regular Meeting - Jul 28, 2021 11:00 AM

Facilities & Parks Committee - Special Meeting - Aug 31, 2021 9:00 AM

Minutes Acceptance: Minutes of Sep 22, 2021 10:00 AM (Consent Agenda)

Facilities & Parks Committee

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

September 22, 2021
11:00 AM

- Schedule next meeting date - November 24, 2021 10:00 AM

5. REPORTS

- Capital Improvement Projects Update - Larry Ritzinger
Director Ritzinger reviewed the status of the Capital Improvement Projects with the Committee.
- MT2 Firearms Range Evaluation/Analysis - Randy Scholz
Administrator Randy Scholz introduced Dave Andrews from MT2 Firing Range Services via phone. Mr. Andrews provided a summary of his report regarding the Public Firearms Range safety assessment with the Committee.

6. BUSINESS ITEMS

Chippewa County Public Firearms Range Discussion/Action Covering All Operational Aspects of Range
Director Ritzinger reviewed the operational options including the pros and cons with the Committee. The Committee requested locking the gate at the Firearms Range for better control due to a recent unauthorized entrance by the Public.

Supervisor Sikorski made a motion to include the following:

- Allow Hunter's Safety and all Law Enforcement from Chippewa County to continue to use the range. No dynamic shooting/training will be allowed.
- The Facilities and Parks Division will call Jake, Karen, and Steve Rooney, Don, Lynn, and Brian McIlquham, and Dan and Kathy Eder, and anyone else that has asked, prior to every shooting event scheduled at the range.
- The firearms range will remain closed to the public.

The Committee also decided to meet on October 20th at 8 AM at the Chippewa County Courthouse, County Board Room 302.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Mickelson, District 8
SECONDER:	Glen Sikorski, District 2
AYES:	Steele, Mickelson, Sikorski
EXCUSED:	Eisenhuth, Kervina

7. AGENDA ITEMS FOR FUTURE CONSIDERATION

8. ADJOURN

Minutes Acceptance: Minutes of Sep 22, 2021 10:00 AM (Consent Agenda)

CHIPPEWA COUNTY
FACILITIES & PARKS COMMITTEE
SPECIAL MEETING
OCTOBER 20, 2021
CHIPPEWA COUNTY COURTHOUSE, RM 302
9:00 AM

1. CALL TO ORDER

The meeting was called to order at 8:00 AM.

2. ROLL CALL

Others present were: Administrator Randy Scholz, Atty. Todd Pauls, Don Dukerschein, Hon. Steve Gibbs, Atty. Tim Johnson

Attendee Name	Organization	Title	Status	Arrived
Harold Steele	Chippewa County	District 1 (Chair)	Present	
David Eisenhuth	Chippewa County	District 11 (Vice-Chair)	Absent	
Charlene Kervina	Chippewa County	District 10	Present	
James Mickelson	Chippewa County	District 8	Present	
Glen Sikorski	Chippewa County	District 2	Absent	

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

Attorney John Behling was recognized by the Chair and made a statement to the Committee about the County Firearms Range.

Attorney Richard White was recognized by the Chair and made a statement to the Committee about the County Firearms Range.

4. REPORTS

There were no reports

5. BUSINESS ITEMS

1. The Facilities & Parks Committee will convene in Closed Session pursuant to Wisconsin State Statutes Sec. 19.85(1)(g) "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (confer with attorney on Chippewa County Public Firearms Range options).

Supervisor Kervina made a motion to convene to a close session with Supervisor Mickelson seconding. Meeting convened in closed session at 8:07 AM.

Those present in closed session were: Administrator Randy Scholz, Atty. Todd Pauls, Atty. Tim Johnson, Larry Ritzinger, Melanie McLaughlin, Facilities & Parks Committee members and other County Board Members.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Charlene Kervina, District 10
SECONDER:	James Mickelson, District 8
AYES:	Steele, Kervina, Mickelson
ABSENT:	Eisenhuth, Sikorski

The Facilities & Parks Committee will convene to open session.

Minutes Acceptance: Minutes of Oct 20, 2021 8:00 AM (Consent Agenda)

Facilities & Parks Committee

Minutes
Special Meeting

Chippewa County Courthouse, Rm 302

October 20, 2021
9:00 AM

Supervisor Mickelson made a motion to open session with Supervisor Kervina seconding. The Committee will reconvene to open session to continue with the agenda.
Meeting reconvened to open session at 9:09 AM.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Mickelson, District 8
SECONDER:	Charlene Kervina, District 10
AYES:	Steele, Kervina, Mickelson
ABSENT:	Eisenhuth, Sikorski

2. Chippewa County Public Firearms Range Discussion/Action Covering All Operational Aspects of the Firearms Range

Administrator Scholz read the comments from County Board Members to the Committee.

Supervisor Steele asked the Committee for direction. The Committee had a discussion regarding the options for the range.

Motion by Supervisor Mickelson, seconded by Supervisor Steele, to contact another firm to conduct a 2nd range assessment which will specify any range improvements that the County will need to complete to meet all safety standards for tactical and static shooting. The range assessment firm must be accredited by the Wisconsin Department of Natural Resources.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Mickelson, District 8
SECONDER:	Harold Steele, District 1 (Chair)
AYES:	Steele, Kervina, Mickelson
ABSENT:	Eisenhuth, Sikorski

6. AGENDA ITEMS FOR FUTURE CONSIDERATION

7. ADJOURN

This meeting was adjourned at 9:34 AM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Mickelson, District 8
SECONDER:	Charlene Kervina, District 10
AYES:	Steele, Kervina, Mickelson
ABSENT:	Eisenhuth
EXCUSED:	Sikorski

Minutes Acceptance: Minutes of Oct 20, 2021 8:00 AM (Consent Agenda)

Department of Administration Facilities and Parks Division

Larry Ritzinger, Director



5.2.a

12/21/21 F&P Committee Meeting Capital Projects Update

- **Roof Replacement – Government Center Campus Project (Res. # 20-20)**
Approved Budget: \$175,000
Project Went Out to Bid: February 6 and February 13, 2021
Bid Due Date: April 6, 2021
Project Bid Summary: (5) bids ranging from \$68,997 - \$110,000
(4) of the (5) bids were deemed “incomplete” – missing information
The project is currently out for re-bid
Bid Due Date: June 1, 2021
Project Bid Award: June 15, 2021
Project Construction Schedule: Waiting on a Schedule from Contractor

- **I.T. Division Office Remodel Project (Res. # 20-20)**
Approved Budget: \$137,150
- **Veteran’s Department Security Upgrade / Remodel Project (Res. # 20-20)**
Approved Budget: \$95,000
- **Sheriff’s Dept. Reception Area Remodel Project (Res. # 24-20)**
Approved Budget: \$75,000
- **Room 005 / 007 Lactation Room(s) Coroner’s Office Project (Res. # 20-20)**
Approved Budget: \$213,900

Project Schedule:
 - Design: 1st – 2nd Qtr., 2021
 - Advertise: June 26 and July 3 2021
 - Bid Due Date: July 22, 2021
 - Award Project: August 25, 2021
 - Construction: 4th Qtr., 2021 – 2nd Qtr., 2022
 - Began Construction on Monday (11/29/21)

- **Otter Lake Park Fish Cleaning Facility**
Approved Budget: \$150,000
Project Schedule:
 - Project Development / Design: 3rd / 4th Qtr., 2021
 - Advertise & Award Project: 1st Qtr., 2022
 - Construction 2nd / 3rd Qtr., 2022

Attachment: CIP Update (6704 : Capital Improvement Projects Update)

Department of Administration Facilities and Parks Division

Larry Ritzinger, Director



5.2.a

12/21/21 F&P Committee Meeting Capital Projects Update

- **WIC Rooming Project**

Approved Budget: \$50,000

Project Schedule:

- Project Development / Design: 4th Qtr., 2021 / 1st qtr., 2022
- Advertise & Award Project: 1st Qtr. / 2nd Qtr., 2022
- Construction 2nd / 3rd Qtr., 2022

- **Tower Project**

- The Building Automation System (BAS) alarm hardware has arrived, and the installation began on multiple tower sites in late November.
- The equipment building installations at the Cadott and Cornell Tower sites is progressing - with site surveys and site deployment completed. Concrete gyrator and building pads will be poured soon.

Attachment: CIP Update (6704 : Capital Improvement Projects Update)