

CHIPPEWA COUNTY
HEALTH & HUMAN SERVICES BOARD
REGULAR MEETING
FEBRUARY 25, 2021
WEBEX CONFERENCE CALL
7:45 AM

DUE TO THE COVID-19 PANDEMIC, THIS MEETING IS BEING HELD VIA WEBEX CONFERENCE CALL TO COMPLY WITH THE SOCIAL DISTANCING GUIDELINES. IF YOU ARE A MEMBER OF THE PUBLIC AND WISH TO SPEAK, PLEASE CALL THE PHONE NUMBER LISTED BELOW AND THE BOARD CHAIR WILL ACKNOWLEDGE YOU DURING THE PUBLIC COMMENT SECTION ON THE AGENDA.

IF YOU NEED TO EITHER MUTE OR UNMUTE YOURSELF DURING THE MEETING, PRESS *6.

MEETING PHONE NUMBER: 1-415-655-0001

MEETING NUMBER (ACCESS CODE): 182 064 4142

MEETING PASSWORD: 7816

1. CALL TO ORDER

2. ROLL CALL

Attendee Name	Organization	Title	Status	Arrived
John Halbleib	Chippewa County	Citizen Rep (Chair)	Present	
Don Hauser	Chippewa County	District 6 (Vice-Chair)	Present	
Harold Steele	Chippewa County	District 1	Present	
Tom Thornton	Chippewa County	District 5	Present	
Charlene Kervina	Chippewa County	District 10	Present	
Kari Ives	Chippewa County	District 12	Present	
Keith Tompkins	Chippewa County	Citizen Rep	Absent	
Stacey Sperlingas	Chippewa County	Citizen Rep	Absent	
Jenny Happel	Chippewa County	Citizen Rep	Absent	

Others Present: Angie Weideman County Health Officer/Public Health Director; Tim Easker, Human Services Director; Pauline Spiegel, Human Services Administrative Assistant; Sarah McQuillan, Public Health Fiscal Manager; Audra Knowlton, Public Health Administrative Assistant; Randy Scholz, County Administrator; Paul Brenner, Human Services Senior Fiscal Manager; Lori Zwiefelhofer, Finance Director

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

Lisa Mancl shared she attends because she is vested in learning and being more aware of what is going on in the community.

4. CONSENT AGENDA

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RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kari Ives, District 12
SECONDER:	Don Hauser, District 6 (Vice-Chair)
AYES:	Halbleib, Hauser, Steele, Thornton, Kervina, Ives
ABSENT:	Tompkins, Sperlingas, Happel

1. Approve the agenda
2. Approve the Minutes

Health & Human Services Board - Regular Meeting - Jan 21, 2021 7:45 AM

3. Schedule next meeting date - March 18, 2021

5. REPORTS

1. Minutes of Advisory Committees/Boards/Councils

The minutes of January 14, 2021 Aging & Disability Resource Center Board meeting were reviewed and discussed. A board member requested the ADRC Board 2020 evaluation results be shared with the Health & Human Services Board at a future meeting along with the March 11, 2021 ADRC minutes.

RESULT:	DISCUSSED
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2. Human Services Director's Program and Financial Report - Tim Easker

The Human Services Director's Program and Financial Report was reviewed and discussed. Easker also stated that the Child Protective Services (CPS) had a higher than normal amount of children removed from home during the month of January and commended the teamwork of staff during that time. He also said meth was a primary driver.

Easker expressed frustration with the Wisconsin Department of Safety and Professional Services (DSPS) regarding lack of communication and follow-through for a CPS worker in obtaining her social work license. (An individual with a related professional degree/license can be hired for a social work position and has two years to obtain a social work license.) Easker had reached out to DSPS and other agencies and action is occurring. This is critical for Human Services workers. Scholz noted additional DSPS positions are included in the governor's budget.

Easker shared department related items in the governor's budget.

*Youth Justice: Moving 17-year-olds back into the juvenile system with \$10 million sum sufficient funding, ending the Serious Juvenile Offender (SJO) program, foundational training for Youth Justice workers, extending independent living services to youth who do not age out of care and raising the age from 21 to 23 years of age, drivers education and licensing related costs, and JIPS youth being placed closer to home.

*Child Welfare: Increase in the community aid allocation.

*Mental Health/Substance Use: Funding to pay room and board for the new Medicaid inpatient benefit, psychosocial services, crisis response centers, crisis stabilization centers for adults, behavioral health programs, and grants to encourage collaboration with law enforcement for crisis services.

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- * Aging & Disability Resource Centers: Expand caregiver support services, funding for dementia care specialist and Alzheimer's programs.
- *Economic Support: Changes in criteria for BadgerCare and FoodShare programs.
- *Increase in funding for the Birth-3 Program.

Board members are encouraged to advocate with legislators in the areas that benefit Human Services. Easker will bring recommendation of top priorities in the budget to the next meeting for guidance in advocating to legislators.

RESULT:	DISCUSSED
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3. Human Services Education for 2021 Program Prioritization - Tim Easker

The Human Services 2021 programs for prioritizing were reviewed and discussed. Hard copies of the form to complete for prioritizing were given to members attending in person and a fillable form will also be emailed to board members.

RESULT:	DISCUSSED
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4. Public Health Director's Program and Financial Report – Angie Weideman

COVID Statistics

World: 112,650,750 positive cases, 2,499,445 deaths

USA: 28,336,566 positive cases, 505,899 deaths

Wisconsin: 561,311 positive cases, 6,342 deaths

Chippewa County: 7,013 positive cases, 2 currently hospitalized, 218 total hospitalized, 92 deaths (in process of verifying this number)

Chippewa County Vaccine Dashboard: 16,396 total given - 10,711 first doses (16.6 percent), 5676 second doses (8.8 percent); total vaccines given in the state is around 1.2 million

OTHER Information

Weideman provided information regarding wearing of masks as there has been state level activity of mask mandate repeal followed by mandate reinstatement. Some counties/cities/localities have put local mandates into place if the state mandate would be repealed again. Information from around the state related to mask advisories, orders, or ordinances is in the written report.

Weideman also shared vaccine "hiccups" in last few weeks due to weather related transportation delays. Vaccination of school personnel will start next week.

Weideman noted that Russ Bauer assisted Public Health in creating the dashboard to gather local COVID data and also commended Public Health staff Komi Modji and Nikki Hoernke for their hard work on this project. They have been recognized nationally for their outstanding work on gathering and getting data out to the community.

Other information in the written report was reviewed and discussed (including budget related data). Weideman highlighted the Community Health Division 2020 pre-audited actual budget shows significantly less due to billing COVID dollars.

Supervisor Steele expressed appreciation for Chippewa County's protocol and leadership of COVID safety precautions for community events.

Weideman noted the phenomenal Public Health staff teamwork during the pandemic.

RESULT:	DISCUSSED
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5. Review 2020 Board Performance Evaluation Results

The 2020 board performance evaluation results were reviewed and discussed. No significant negative trends noted. Appreciation expressed to all board members for serving, completing the survey, and providing comments and suggestions. It was also noted that both Easker and Weideman have an "open door" philosophy for questions and conversation.

RESULT:	DISCUSSED
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6. BUSINESS ITEMS

1. Resolution to Create 2 Account Assistants in DHS for the RWC

Easker reviewed the background and purpose of the resolution to create two account assistant positions in Human Services for the multi-county Recovery and Wellness Consortium. Brenner provided additional details of billing, electronic record system, linking number of consumers with workload, consumer growth, and county/partner/state working capital.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tom Thornton, District 5
SECONDER:	Harold Steele, District 1
AYES:	Halbleib, Hauser, Steele, Thornton, Kervina, Ives
ABSENT:	Tompkins, Sperlingas, Happel

7. AGENDA ITEMS FOR FUTURE CONSIDERATION

Governor's budget - Human Services priority items for Board advocacy.

8. ADJOURN

Meeting adjourned at 9:15 a.m.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Harold Steele, District 1
SECONDER:	Kari Ives, District 12
AYES:	Halbleib, Hauser, Steele, Thornton, Kervina, Ives
ABSENT:	Tompkins, Sperlingas, Happel

CHIPPEWA COUNTY
HEALTH & HUMAN SERVICES BOARD
REGULAR MEETING
JANUARY 21, 2021
WEBEX CONFERENCE CALL
7:45 AM

DUE TO THE COVID-19 PANDEMIC, THIS MEETING IS BEING HELD VIA WEBEX CONFERENCE CALL TO COMPLY WITH THE SOCIAL DISTANCING GUIDELINES. IF YOU ARE A MEMBER OF THE PUBLIC AND WISH TO SPEAK, PLEASE CALL THE PHONE NUMBER LISTED BELOW AND THE BOARD CHAIR WILL ACKNOWLEDGE YOU DURING THE PUBLIC COMMENT SECTION ON THE AGENDA.

IF YOU NEED TO EITHER MUTE OR UNMUTE YOURSELF DURING THE MEETING, PRESS *6.

MEETING PHONE NUMBER: 1-415-655-0001

MEETING NUMBER (ACCESS CODE): 126 922 5021

MEETING PASSWORD: 7816

1. CALL TO ORDER

2. ROLL CALL

Attendee Name	Organization	Title	Status	Arrived	Departed
John Halbleib	Chippewa County	Citizen Rep (Chair)	Present		
Don Hauser	Chippewa County	District 6 (Vice-Chair)	Present		
Harold Steele	Chippewa County	District 1	Present		
Tom Thornton	Chippewa County	District 5	Present		
Charlene Kervina	Chippewa County	District 10	Present		
Kari Ives	Chippewa County	District 12	Present		8:30 AM
Keith Tompkins	Chippewa County	Citizen Rep	Present		
Stacey Sperlingas	Chippewa County	Citizen Rep	Present		
Jenny Happel	Chippewa County	Citizen Rep	Present		

Others Present: Angie Weideman County Health Officer/Public Health Director; Tim Easker, Human Services Director; Pauline Spiegel, Human Services Administrative Assistant; Sarah McQuillan, Public Health Fiscal Manager; Audra Knowlton, Public Health Administrative Assistant; Randy Scholz, County Administrator; Paul Brenner, Senior Fiscal Manager; Members of the Public - Lisa Mancl, Rachel Tamborino

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

Lisa Mancl expressed COVID related concerns for elderly, nursing home residents, and mental health (depression) of students and schools not meeting in person.

4. CONSENT AGENDA

Minutes Acceptance: Minutes of Jan 21, 2021 7:45 AM (Consent Agenda)

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RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tom Thornton, Kari Ives
AYES:	Halbleib, Hauser, Steele, Thornton, Kervina, Ives, Tompkins, Sperlingas, Happel

1. Approve the agenda
2. Approve the Minutes

Health & Human Services Board - Regular Meeting - Dec 17, 2020 7:45 AM

3. Schedule next meeting date - February 18, 2021

5. REPORTS

1. Public Health Director's Program and Financial Report – Angie Weideman

COVID STATS

Worldwide - 96,958,794 positive cases; 2,377,232 deaths

United States - 24,323,846 positive cases; 404,689 deaths

Wisconsin - 525,924 positive cases; 5,562 deaths; seven-day percent positivity rate - 23.9 percent

Chippewa County - 6,560 positive cases, 7 currently hospitalized, 74 deaths, seven-day percent positivity rate - 34 percent

VACCINE UPDATE

Vaccine distribution continues using the Phase structure with persons age 65 and older added to Phase 1B January 25, 2021.

OTHER COVID NEWS

There was a small spike during the holidays but starting to go down. Public Health continues to receive complaints from businesses regarding customers not wearing masks.

OTHER PUBLIC HEALTH UPDATES

Weideman reported that Virtual Community Listening Sessions will be held in early February for the Community Health Assessment (CHA). A flyer with information on how to register will be emailed out to Health and Human Services Board Members to encourage their constituents to help their voices be heard about the top health priorities in Chippewa County. Other data and information from the Public Health Director's Program and Financial Report was also reviewed and discussed.

RESULT:	DISCUSSED
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2. Human Services Services Director's Program and Financial Report - Tim Easker
The Human Services Director's Program and Financial Report was reviewed and discussed.

It was noted that the State of Wisconsin Department of Health Services (DHS) Secretary Andrea Palm has joined the Biden administration. Interim secretary will be Karen Timberlake.

Easker spoke on the DHS proposal to develop and implement a Wisconsin Disability Resource Center for Children and Families.

Minutes Acceptance: Minutes of Jan 21, 2021 7:45 AM (Consent Agenda)

Health & Human Services Board

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Information provided on the increase in Child Protective Services cases, with a large percentage of these due to meth and mental health related issues around COVID. Easker also noted the increases in the elderly population has increased the demand for aging services.

The psych bed expansion group (local counties) met recently, reviewed and discussed current data, and plan to move forward in partnership with HSHS Sacred Heart/St. Joseph's Hospitals along with legislative support of Representative James and Senator Bernier.

Comprehensive Community Services (CCS) program funding changes occurring. This is a program funded 100 percent by Medicaid. Currently 75 percent is received through fee for service and 25 percent through a reconciliation process, which has an 18 month delay. Moving forward, Medicaid will provide an advance on reconciliation funds of 100 - 120 percent to cover reconciliation amount - receiving funds in real time.

Easker provided a follow-up from previous board meeting regarding the increase of the Institution for Mental Disease (IMD) expense, primarily through Winnebago. Tom Diel of the Recovery & Wellness Division met with the Director of Civil Admissions to express concerns of the length of time they are keeping consumers. Explanations for this were provided by Winnebago but will make efforts to change the pattern. Diel will monitor the situation. Youth Justice manager Kyra Secraw made a suggestion to Winnebago of having a step-down facility as part of the discharge process.

There was a discussion on increased cost of out-of-home children and youth placements. This is due to the extremely high cost of some of those placements as these are the only entities that accept some of these children due to high needs.

RESULT:	DISCUSSED
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3. Health & Human Services Board 2020 Performance Evaluation - Tim Easker/Angie Weideman
The purpose and instructions for the board annual evaluation for 2020 were reviewed and discussed.

RESULT:	DISCUSSED
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6. BUSINESS ITEMS

1. Res. 10-21: Resolution to Support Increased Funding for Aging and Disability Resource Centers from the State of Wisconsin
The resolution to support increased funding for Aging & Disability Resource Centers (ADRC) by the State of Wisconsin was reviewed, discussed, and recommended to move forward to the County Board of Supervisors for final approval. Tompkins, who through his co-ownership of an assisted living facility, refers many individuals to the ADRC and commended ADRC on their services.

Approved with resolution line 96 correction: Secretary Andrea Palm changed to Karen Timberlake as Palm has joined the Biden administration.

Minutes Acceptance: Minutes of Jan 21, 2021 7:45 AM (Consent Agenda)

Health & Human Services Board

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7:45 AM

RESULT:	FORWARD TO COUNTY BOARD [8 TO 0]	Next: 2/9/2021 6:00 PM
MOVER:	Don Hauser, District 6 (Vice-Chair)	
SECONDER:	Keith Tompkins, Citizen Rep	
AYES:	Halbleib, Hauser, Steele, Thornton, Kervina, Tompkins, Sperlingas, Happel	
AWAY:	Ives	

7. AGENDA ITEMS FOR FUTURE CONSIDERATION

8. ADJOURN

Meeting adjourned at 8:41 a.m.

RESULT:	APPROVED [8 TO 0]
MOVER:	Harold Steele, District 1
SECONDER:	Tom Thornton, District 5
AYES:	Halbleib, Hauser, Steele, Thornton, Kervina, Tompkins, Sperlingas, Happel
AWAY:	Ives

Minutes Acceptance: Minutes of Jan 21, 2021 7:45 AM (Consent Agenda)



**STATEMENT OF EXPLANATION
MINUTES OF ADVISORY COMMITTEES/BOARDS/COUNCILS**

5.1

Review of Advisory Committee/Boards/Council Minutes:

- January 14, 2021 - Aging & Disability Resource Center (ADRC) Board

CHIPPEWA COUNTY**ADRC (AGING & DISABILITY RESOURCE CENTER) BOARD****REGULAR MEETING****JANUARY 14, 2021****WEBEX CONFERENCE CALL****4:45 PM**

DUE TO THE COVID-19 PANDEMIC, THIS MEETING IS BEING HELD VIA WEBEX CONFERENCE CALL TO COMPLY WITH THE SOCIAL DISTANCING GUIDELINES. IF YOU ARE A MEMBER OF THE PUBLIC AND WISH TO SPEAK, PLEASE CALL THE PHONE NUMBER LISTED BELOW AND THE BOARD CHAIR WILL ACKNOWLEDGE YOU DURING THE PUBLIC COMMENT SECTION ON THE AGENDA.

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MEETING PHONE NUMBER: 1-415-655-0001

MEETING NUMBER (ACCESS CODE): 126 965 4054

MEETING PASSWORD: 7816

1. CALL TO ORDER

2. ROLL CALL

Attendee Name	Organization	Title	Status	Arrived
Kari Ives	Chippewa County	District 12	Present	
Vern Weeks	Chippewa County	Citizen Rep	Present	
Patricia German	Chippewa County	Citizen Rep	Present	
David Alley	Chippewa County	Citizen Rep	Present	
Mary Quinlan	Chippewa County	Citizen Rep	Present	
Janet Mayer	Chippewa County	Citizen Rep	Present	
Glen Howell	Chippewa County	Citizen Rep	Present	

Others Present: Leslie Fijalkiewicz, ADRC Manager; Tim Easker, Human Services Director; Pauline Spiegel, Administrative Assistant; Randy Scholz, County Administrator; ADRC Staff: Jordy Hilts, Sandy Winrich, Jessica Gibson, Sarah Hedlund

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

There were no members of the public wishing to be heard.

4. CONSENT AGENDA

ADRC (Aging & Disability Resource Center) Board

Minutes
Regular Meeting

Webex Conference Call

January 14, 2021
4:45 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia German, Citizen Rep
SECONDER:	David Alley, Citizen Rep
AYES:	Ives, Weeks, German, Alley, Quinlan, Mayer, Howell

1. Approve the agenda
2. Approve the Minutes

ADRC (Aging & Disability Resource Center) Board - Regular Meeting - Nov 12, 2020 4:45 PM

3. Schedule next meeting date - March 11, 2021

5. REPORTS

1. Nutrition Advisory Council Minutes
The December 1, 2020 Nutrition Advisory Council minutes were reviewed and discussed.

RESULT:	DISCUSSED
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2. ADRC Manager Report - Leslie Fijalkiewicz
The Aging & Disability Resource Center's Manager's Report was reviewed and discussed. Fijalkiewicz noted the Medicare Open Enrollment revamped process went well. She commended ADRC staff on employee engagement demonstrated through attendance at ADRC Board meetings. Easker commended Fijalkiewicz for her leadership.
Several items on fiscal report were reviewed regarding budget and grants. The appropriations through the Older Americans Act was also reviewed.

RESULT:	DISCUSSED
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3. ADRC Advocacy Report - Leslie Fijalkiewicz
Advocacy information was reviewed and discussed. Disability and Aging advocacy days will be virtual for 2021. Greater Wisconsin Agency on Aging Resources (GWAAR) will be hosting virtual budget workshops for aging and disability advocates. Information on these events will be sent to board members when dates are finalized.

RESULT:	DISCUSSED
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4. ADRC Board 2020 Performance Evaluation - Leslie Fijalkiewicz
The purpose and instructions for the board annual evaluation for 2020 were reviewed and discussed. Fijalkiewicz also noted that two board members terms will be expiring April 2021 - Vern and Mary have served two consecutive three-year terms. Glen Howell's term will also expire but can serve another three-year term and is willing to continuing serving on the ADRC Board.

Attachment: 5.1 ADRC Board Minutes 01-14-21 (6235 : Minutes of Advisory Committees/Boards/Councils)

ADRC (Aging & Disability Resource Center) Board

Minutes
Regular Meeting

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January 14, 2021
4:45 PM

RESULT: DISCUSSED

6. BUSINESS ITEMS

- Resolution to Support Increased Funding for Aging and Disability Resource Centers from the State of Wisconsin

The resolution to support increased funding for Aging & Disability Resource Centers by the State of Wisconsin was reviewed, discussed, and recommended for approval by the Health & Human Services Board and County Board of Supervisors.

RESULT: RECOMMENDED FOR APPROVAL [UNANIMOUS] **Next: 1/21/2021 7:45 AM**
MOVER: Vern Weeks, Citizen Rep
SECONDER: Patricia German, Citizen Rep
AYES: Ives, Weeks, German, Alley, Quinlan, Mayer, Howell

- Greater Wisconsin Agency on Aging Resources (GWAAR) 2021 Budget - Leslie Fijalkiewicz
The Greater Wisconsin Agency on Aging Resources (GWAAR) 2021 budget was reviewed, discussed, and approved.

RESULT: APPROVED [UNANIMOUS]
MOVER: David Alley, Citizen Rep
SECONDER: Glen Howell, Citizen Rep
AYES: Ives, Weeks, German, Alley, Quinlan, Mayer, Howell

- Proposed Changes to Three Year ADRC Plan - Leslie Fijalkiewicz
The proposed changes (due to COVID-19) to the three year Aging & Disability Resource Center Plan were reviewed, discussed, and approved.

RESULT: APPROVED [UNANIMOUS]
MOVER: Patricia German, Citizen Rep
SECONDER: Vern Weeks, Citizen Rep
AYES: Ives, Weeks, German, Alley, Quinlan, Mayer, Howell

7. AGENDA ITEMS FOR FUTURE CONSIDERATION

Review board performance evaluation results.

8. ADJOURN

Meeting adjourned at 5:37 p.m.

RESULT: APPROVED [UNANIMOUS]
MOVER: Vern Weeks, Citizen Rep
SECONDER: Janet Mayer, Citizen Rep
AYES: Ives, Weeks, German, Alley, Quinlan, Mayer, Howell



STATEMENT OF EXPLANATION
HUMAN SERVICES DIRECTOR'S PROGRAM AND FINANCIAL REPORT -
TIM EASKER

5.2

Tim Easker, Human Services Director, provides a department program and financial report for review and discussion.

Director's Report to the Health & Human Services Board

Tim Easker

Board Meeting Date: February 18, 2021

1. WCHSA Updates

Division of Children's and Families (DCF)

- **COVID Vaccinations** – The Department of Health Services expanded the persons eligible to receive the COVID-19 vaccine in the 1A phase of vaccinations to include child welfare and adult protective services social workers. <https://www.dhs.wisconsin.gov/covid-19/vaccine-about.htm>
- **Child Abuse Prevention** – DSP released Information Memo 2021-02 in January announcing that April is National Child Abuse Prevention Month. The memo includes a link to a Child Abuse Prevention toolkit that counties can use to promote awareness of Child Abuse Prevention at the local level. <https://dcf.wisconsin.gov/files/cwportal/policy/pdf/memos/2021-02i.pdf>
- **Tax Forms for Foster Parents** – DSP released Information Memo 2021-03 in January explaining how persons can request tax form 1095-B showing Medicaid health care coverage for children in out-of-home care. The 1095-B forms are issued by the Department of Health Services. <https://dcf.wisconsin.gov/files/cwportal/policy/pdf/memos/2021-03i.pdf>
- **Fingerprint Background Checks** – DSP released Information Memo 2021-04 in January regarding completion of fingerprint-based background checks for foster and adoptive parents. The national COVID emergency allowed states flexibility regarding completion of fingerprint background checks for foster and adoptive parent licensing. In May 2020, DCF promulgated Emergency Rule 2009, providing flexibility with the timeframe for completing fingerprint background checks. The flexibility under the Emergency Rule 2009 expires on 2/12/2021, requiring completion of fingerprint background checks for foster and adoptive parents prior to licensing. For foster and adoptive parents that were licensed under the Emergency Rule without a fingerprint check, fingerprint checks must now be completed. <https://dcf.wisconsin.gov/files/cwportal/policy/pdf/memos/2021-04i.pdf>
- **Emergency Rule 2009 for Congregate Care** – DSP released Licensing Memo 2021-06 in January explaining that several provisions in the licensing rules for congregate care facilities that had been suspended during the COVID pandemic under DCF Emergency Rule 2009 will go back into effect on 2/12/2021 when the Emergency Rule expires. The suspended provisions include congregate care staff hours, shelter care time limits, and health and dental exams for children placed in facilities. <https://dcf.wisconsin.gov/files/cwportal/policy/pdf/memos/2021-06-lic.pdf>
- **Emergency Rule 2009 for Congregate Care** – DSP released Licensing Memo 2021-06 in January explaining that several provisions in the licensing rules for congregate care facilities that had been suspended during the COVID pandemic under DCF Emergency Rule 2009 will go back into effect on 2/12/2021 when the Emergency Rule expires. The suspended provisions include congregate care staff hours, shelter care time limits, and health and dental exams for children placed in facilities. <https://dcf.wisconsin.gov/files/cwportal/policy/pdf/memos/2021-06-lic.pdf>

Youth Justice Program - Division of Safety and Permanence (DSP)

- **Youth Justice Intakes** – DSP released Information Memo 2021-01 in January describing a summary report about youth justice intakes recorded in eWiSACWIS in CY 2019, including a report with statewide summary and individual county information about intake decisions and the characteristics of youth.

Memo: <https://dcf.wisconsin.gov/files/cwportal/policy/pdf/memos/2021-01i.pdf>

Report: <https://dcf.wisconsin.gov/files/cwportal/yj/pdf/yj-referrals-intake-rpt.pdf>



Child Care Program - Division of Early Care and Education (DECE)

- **Child Care Fraud Plans** – DECE released the instructions in January for 2021 child care fraud plans. Fraud plans are submitted on-line via the Shares child care SharePoint site. **Fraud plans must be submitted to DECE by 3/31/2021.**
- **Preschool Development Grant** – DECE was notified in January that Wisconsin was awarded a renewal of the Preschool Development Grant for Birth through Five (PDG B-5) early child care and education system development. DCF will receive \$30 million over the next three years. Wisconsin previously received a \$10 million PDG B-5 Planning Grant used in 2020 to conduct a statewide assessment and develop a strategic plan. The PDG B-5 Renewal Grant is based on the PDG B-5 strategic plan developed by DCF, the Department of Public Instruction, and other partners and stakeholders.
<https://dcf.wisconsin.gov/childcare/pdg/strategicplan>
- **YoungStar** – Child care providers are being given additional year to complete rating services and receive additional supports for their YoungStar provider rating. Beginning January 2021, a one-time, one-year YoungStar participation window extension was implemented to support programs and services affected by the COVID-19 pandemic. The modification allows child care programs to maintain or complete their current YoungStar rating for one additional year, creating a three-year rating cycle rather than the standard two-year cycle.
- **Residential Substance Abuse Treatment** – DECE Issued joint Operations Memo 2021-J1 to clarify the eligibility of persons participating in residential treatment for substance abuse disorders for benefits. Persons in residential treatment are not eligible for Shares child care, because treatment is not an approved activity for Shares child care. Persons in residential treatment can be eligible for W-2 cash assistance provided they retain care of their children and participate in W-2 program activities.
<https://dcf.wisconsin.gov/files/w2/ops-memos/pdf/21-j1.pdf>

Division of Health Services (DHS)

- **Wisconsin Expands Medicaid Coverage of RSUD Treatment for Members**-Wisconsin will cover the treatment for substance use disorder in a residential setting for members of most of its Medicaid programs beginning February 1. <https://www.dhs.wisconsin.gov/news/releases/012921.htm>
- **Peer-Run Respite for Veterans Now Open**-The nation's first respite home managed by veterans for veterans experiencing mental health and substance use challenges is now open in Pewaukee. Known as a peer-run respite, the R&R House is operated by Mental Health America of Wisconsin under a grant from the Wisconsin Department of Health Services (DHS).
<https://www.dhs.wisconsin.gov/news/releases/012821.htm>
- **DHS Announces Groups Eligible for COVID-19 Vaccine Tentatively Beginning March 1**-The Department of Health Services (DHS) announced future groups that will be eligible tentatively beginning March 1, 2021. <https://www.dhs.wisconsin.gov/news/releases/012621.htm>
- **Wisconsin Announces 65 and older Adults Eligible for COVID-19 Vaccine Beginning January 25**-DHS announced that adults over the age of 65 will be eligible for the COVID-19 vaccine beginning January 25. There are approximately 700,000 Wisconsinites who are 65 and older and Wisconsin currently receives around 70,000 first-dose vaccines per week from the federal government.
<https://www.dhs.wisconsin.gov/news/releases/011921.htm>
- **Gov. Evers Announces DHS Assisted Living Facilities Will Begin Federal Pharmacy Partnership Program to Receive COVID-19 Vaccines**-Gov. Tony Evers today announced the Wisconsin Department of Health Services (DHS) has officially activated Part B of the Pharmacy Partnership for Long-Term Care Program, which provides COVID-19 vaccinations to Wisconsin assisted living facilities. <https://www.dhs.wisconsin.gov/news/releases/011521.htm>



Division of Medicaid Services (DMS)

- **Please Join a Meeting for Medicaid Members to Learn About Telehealth Expansion**-You are invited to learn and share your thoughts on the launch of telehealth expansion, which will significantly expand Wisconsin Medicaid's permanent telehealth policy. This presentation will include: Overview of telehealth expansion; General policy information; Focused discussion topics; Input from attendees. To join from a PC, Mac, iPad, iPhone, or Android device, please click this URL [passcode is 021821](#). 1:30 p.m.–3:00 p.m. on Thursday, February 18, 2021. To join by phone, dial **(646) 558-8656** and enter the webinar ID **(878 4413 6040)** when prompted. You can email questions to DHStelehealth@dhs.wisconsin.gov before, during, and after the webinar. During the meeting, DHS will check this email box and bring the questions to the discussion. You may also use the chat function in Zoom during the webinar.
- **Determining Adult Family Home Ambulatory Status**-DQA, Bureau of Assisted Living (BAL) licenses 3-4 bed Adult Family Homes (AFH) throughout the State of Wisconsin. The ambulatory status of an AFH is dependent upon the residents to be served at the home and the home's construction, including common space, exits, grab bars, and more. Effective January 1, 2021, BAL has provided additional information for applicants to review to determine AFH ambulatory status. Please visit the Starting Up an Adult Family Home webpage for more information.

2. Department and Division Updates

Department Updates:

- As mentioned over the last couple of months the department has been in the process of implementing staff support groups. So far three groups have taken place with the feedback being very positive.
- Child Protective Services (CPS) has been extraordinarily busy for this time of year. Through the month of January, we removed approximately 23 children from their homes. To put this into context, it took us until the latter part of March to reach this number in 2020. Substance use remains the number one reason for removal. CPS staff have been doing a phenomenal job considering there is one vacant position, one is out on maternity leave, two have only a couple months of experience, while another worker had to take off for a week because her father passed away unexpectedly. Hats off to that unit for their hard work during this very stressful time.
- I have been working with state and local entities regarding the Department of Safety and Professional Services (DSPS) and their lack of customer service. The issue with Chippewa County/DSPS is we require social workers to obtain their social worker certification within two years of hire. There is a social worker in the Child Protective Services Unit whose two years is up this month. Employment is contingent upon certification for that position. She has been unable to get a reply from DSPS for well over six months. Wisconsin Counties Association has been advocating on our behalf. I received a call from the Director of DSPS on 2/2/2021 indicating I would hear back from her by the end of the week. I have yet to hear from her. If I do not receive a reply by the end of this week 2/12/2021, the next step will be filing a controlled communication with the Governor's office.
- The majority of our social workers who want the vaccine and work in either mental health, CPS or youth justice have had at least one vaccination thus far. The WI Department of Health Services included social workers and case managers who worked directly with consumers as those eligible in the first round. We would like to thank Public Health for their excellent service and communication in working with DHS through this process.



- Appears February is a great month to start employment with Human Services!! We celebrate the following work anniversaries: Tammy Taylor (Fiscal) – 30 years, Geri Sedlacek (CYF Admin) – 29 years, Erika Cooley (CYF-CWDA) – 6 years, Rachel Kilde (RWC Multi-County Consortium) – 5 years, Sue Jakusz (Fiscal) – 4 years; Julie Nyberg (Fiscal), Martha Moyer (CYF-CPS), and Jordy Miles (ADRC) – 2 years; Kyndra Feirn (CYF-CWDA) and Christina Szalecki (Economic Support) – 1 year. THANK YOU!



Divisions:

Aging & Disability Resource Center (ADRC)

- The COVID stimulus checks have really been important to our ADRC customers. While most did not experience a loss in income, they did experience an increase in expenses in some areas. In addition, some of the folks who have the lowest income, and did not file taxes for many years, have not yet received the second stimulus check. In many cases, they were planning to file taxes this year in order to claim the stimulus check. In years past, AARP offered free tax preparation assistance but we just learned that this will not be offered in our area due to COVID precautions. Our Elder Benefit Specialist, Jordy Miles, has been looking for other free or low-cost tax preparation resources to help fill this gap.
- The ADRC Board has two openings that need to be filled. Vern Weeks and Mary Quinlan have done an incredible job advocating on behalf of our ADRC customers for two terms. The two target groups they represent were people age 60 or better and people with intellectual disabilities. If you know of someone who would make a great advocate for either of those groups, please have them contact me for an application or to answer any questions 715-726-7779 or lfijalkiewicz@co.chippewa.wi.us
- The week of February 8, 2021, Governor Evers released details of his 2021-2023 proposed budget. There were several important Caregiver related initiatives in that proposal including statewide expansion of the Dementia Care Specialist program! It also included an additional \$7 million for ADRC's over the biennium. It is wonderful to see the governor's recognition of the need and we hope our legislators will see the need is even greater and support an even larger increase. The proposal is about ¼ of what is needed to correct the funding formula and address the demographic changes we've experienced and will continue to see for decades.
- Virtual Disability Advocacy Day will be held on March 23. Registration and event information can be found at www.survivalcoalitionwi.org.
- Aging Advocacy Day has not been scheduled yet, but will no doubt be virtual.

Children, Youth & Families Division

CWDA:

We are assisting RWC with some young adult CCS coverage due to staffing shortages in CPS and RWC. We continue to do well with the statewide run CLTS waitlist.

Youth Justice:

- There has been an increase in truancy referrals. DPI has recently shared some guidance with DCF and the regional managers that we can now share with the schools. Staff have been spending a lot of time on out of home placements, setting up kids for reunification, aging out of care or getting them to a lower level of care.
- A new group session of Anger Aggression Training (ART) has recently commenced lead by Manda Young and Dianna Ruiz, ongoing youth justice staff. We are able to provide this service to our medium and high-risk youth through awarded grant dollars. During COVID, Manda has provided 1:1 sessions of ART to identified youth over a virtual format.

Birth to Three:

Chippewa and Eau Claire Counties Birth to Three teams continue to collaborate to implement the plan outlined in the social emotional grant that was awarded. The Birth to Three team is working with the state representative in order to ensure that knowledge from the training is implemented into everyday work. Through this work, an implementation team has been formed that meets frequently. Cases to Birth to Three have increased in the past month. The children that are being referred have severe medical needs and/or environmental needs. Team members continue to reach out for help when necessary and are very supportive of each other.

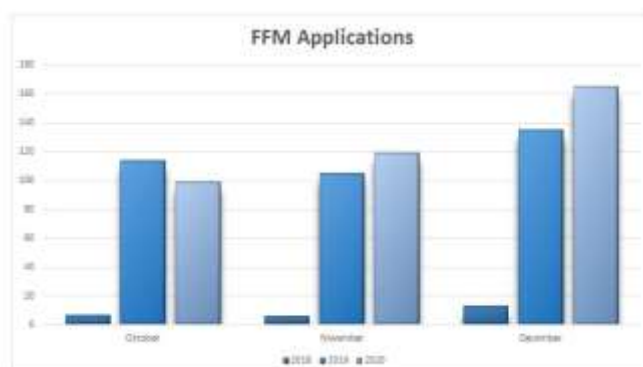
Child Protective Services (CPS):

- CPS continues to be very busy. The team hoped to start the year out slowly as is normal for this time of year in CPS; however, this year started out extremely busy. There were 23 children removed from their home in January. In 2020, we did not remove 23 children until the third week of March. These children were removed for a number of different reasons, most of them including drug use (methamphetamine and heroin). Most of these children were placed into foster homes as no healthy and safe family members were able to be identified. This has been incredibly taxing for the CPS staff. Our new foster care coordinator is working diligently on relicensing current foster homes and completing the licensing paperwork for new homes as we have very few homes with openings due to the surge of children placed in out of home care. We remain hopeful that the number of cases and the number of children taken into custody decreases.
- The Access function of CPS moved back in house on November 23. So far, this continues to run smoothly. We have been rebuilding relationships with community members and have reached out to some community organizations with offers to provide mandated reporter training. Erica, Lead Access Worker, continues to be in touch with some of the community organizations that showed interest to schedule trainings. We have held one training already which was very successful. The feedback received was very positive.
- On December 14, a new Ongoing Social Worker began and is moving along in her training. She has worked with LSS in the past and has knowledge about the population that we work with. She has integrated into the team quickly and easily. She is a great asset to our CPS team. Interviews were completed last week for the last open CPS position. We had some good candidates and are looking forward to having a full team once again.

Economic Support Division

Below is the breakdown of the Federally Facilitated Marketplace (FFM) application referrals back to the local economic support agency. These applications are processed and screened for eligibility for Medicaid and BadgerCare. This is for Chippewa County only.

	2018	2019	2020
October	7	114	99
November	6	105	119
December	13	135	165



- Through improved technology, many Great Rivers Consortium (GRC) customers can now submit applications for services online as well as upload documents for processing to their cases through a mobile app. While this doesn't reduce the workload, it has resulted in fewer calls handled in the GRC Call Center. This has resulted in a 30 percent reduction in call volume in the call center. However, as GRC adds more services to the call center such as FoodShare on Demand, on demand document processing, renewal completion etc., the length of time needed to complete these services in a call has increased.
- With a slower pace of work during the COVID pandemic, GRC staff assisted the Benefit Recovery team in working through a large backlog of referrals. Through this effort the benefit recovery team's overpayment and future savings for 2020 was just over 3.2 million.

Fiscal & Contracts Division

Fiscal is working on year-end close and getting ready for our reconciliation pick up session. We are also in process of pushing our year end billings out the door prior to the books closing. We also have been working through as the Lead Agency getting our CCS providers onto a SharePoint site, which will be a nice transition for our fiscal team as the ease of finding invoices will be great once all of the providers have been switched over from our old system.

Recovery & Wellness Consortium (RWC) Division

- RWC extends warm wishes to Rachel Weiss as she and her husband (Tanner) move in a new direction in their lives. Rachel and Tanner will be moving back to their home town in Minnesota where they will begin their family. Rachel's last day of employment is Feb 18.
- RWC welcomes student intern Barb Beyer who will be shadowing Lisa Wilson and learning about community mental health.
- RWC looks to collaborate with law enforcement agencies and schools to equip them with partial crisis plans. By being proactive in assisting first responders to individuals who are experiencing a mental health event increases the likelihood of a favorable outcome and resolution to the crisis.

3. Monthly Fiscal Information

Through Month of: January 2021

Expenses Paid through above month:	\$1,010,207
2021 Prorated Budget (total is \$24,848,002):	\$2,070,666
Amount Over/(Under) Budget:	(\$1,060,459)

2021 Kinship Placement with a Relative

Month	Kinship	Projected Cost	2021 Budget	Over/(Under)
January	86	\$263,100	\$331,350	(\$68,250)

2021 Children and Youth in Out-of-Home Placement

Month	Out of Home*	Out of Home**	Projected Cost*	2021 Budget	Over/(Under)
January	81	36	\$2,729,256	\$1,379,760	\$1,349,496

* Children and Youth in Placement: Foster Care, Treatment Foster Care, Group Home, Residential Care

**Additional children placed with relatives (unpaid)

2021 Adult Mental Health and AODA Out-of-Home Placements:

Month	Out of Home	Projected Cost	2021 Budget	Over/(Under)
January	14	\$574,611	\$637,987	(\$63,376)

Department of Human Services – Consumer/Caseload Data

Child Protective Services (CPS) Screened-in CPS Reports Yearly Comparison

Year	Screened in CPS Reports 01-01-21 to 01-31-21	Number of IA Workers	Projected End of Year based on 01-01-21 to 01-31-21	Actual End of Year
2021	25	4	300	N/A
2020	27	4	324	261
2019	30	4	360	272
2018	21	4	252	250
2017	17	3	204	186
2016	22	3	264	210
2015	22	4	264	176

WCHSA Caseload Recommendations

Initial Assessments: 11 cases per worker with no more than 6 new assessments per worker per month

Ongoing: 10 cases per worker with no more than 15 children per worker

Current CPS Family Caseloads (02-10-21)

Caseload Type	1 FTE	1 FTE	1 FTE	1 FTE	1 FTE	1 FTE	1 FTE	1 FTE	1 FTE	1 FTE
Initial Assessment	15	17	12	21						
Ongoing					19	17	16	9	8	13

*Combination of new worker and worker transitioning from CPS services to Foster Care/Kinship Care services
Total Families/Cases Open: Initial Assessment = 65; Ongoing = 82; equals 147 Total

Out-of-Home Placement Yearly Comparison

Total Children/Youth Served January 1 to Current Date of Each Year (includes Kinship)

2021	2020	2019	2018	2017	2016	2015
137	118	141	124	121	55	40

CCS/CLTS Adults and Children Waiting List (02-10-21)

Adults – Comprehensive Community Services (CCS)	0	(includes parents without CPS involvement)
Adults – Comprehensive Community Services (CCS)	0	(includes parents with CPS involvement)
Children – Children Long Term Services (CLTS)	2	
Children that are both CCS/CLTS eligible (Mental Health)	0	
Children – CCS	1	
Children waiting to be screened to determine eligibility	21	
Wait List Total	24	

Current IMD Expenditures - Estimate

Children/Youth – IMD	\$ 0
Adults – IMD	\$36,818

IMD Budget Concern:

Jan IMD Amount (\$36,818) x 12 =	\$441,816
IMD Budget =	\$301,392
Overage if we continue at this rate =	\$140,424

Yearly Comparison Crisis: January – December

	Adults	Children
2020	843	236
2019	753	238
2018	769	222
2017	753	204

Yearly Comparison Youth Justice Referrals

Year	Jan - November	End of Year
2020	228	249 (Projected)
2019	330	362
2018	339	351
2017	372	405

Supervision Standards

Division/Unit	Standard	Human Services Actual 12-12-19
ADRC – Leslie Fijalkiewicz	1 manager/8 staff	10 Full-time staff + 8 Nutrition Program staff (2.5 FTE) + 2 Part-time Administrative Assistants (1.1 FTE) +.5 Part-time Options Counselor + 2 part-time meal delivery drivers
CYF – Kyra Secraw (Youth Justice and CWDA/CCS)	1 supervisor/8 staff	14 Full-time staff + .5 Part-time YJ staff
CYF – Kari Kerber (CPS/B-3)	1 supervisor/8 staff*	15 Full-time staff
Economic Support – Bobbie Jaeger	1 manager/8 Staff	14 Full-time staff (12 ES Specialists + 2 Admin Assistants + 1 WHEAP LTE)
RWC – Tom Diel	1 manager/8 staff	13 Full-time staff

*Recommendation for CPS is one manager/six staff



STATEMENT OF EXPLANATION
HUMAN SERVICES EDUCATION FOR 2021 PROGRAM PRORITIZATION -
TIM EASKER

5.3

To assist in the future Human Services budget process, board members will review the current programs and rank them according to priority in the far right (third) column. The first column shows the 2020 rankings and the second column on how they were ranked by the Human Services Leadership Team. The completed ranking form can be returned electronically (separate email with electronic form sent) or printed and paper copy returned - deadline of February 26, 2021. (Paper copies will also be available at meeting for completing and returning.)

The new rankings will be reviewed and approved at the March 18, 2021, Health & Human Services Board meeting.

2021 Chippewa County Human Services Program Descriptions – HHS Board Ranking

MANDATORY

Division	Name	Description	2020 Rank 1-13	2021 Ldrshp Rank 1-13	2021 HHSB 1-13
Children, Youth & Families	Placements	When health and safety cannot be assured for children and youth. Includes foster care, treatment foster care, group home, residential, youth shelter, secure detention, and youth corrections.	1	1	
Children, Youth & Families	Child Protective Services	Ensures that all children and youth are safe in their own homes. Includes information referral, alternative response, access and screening, initial assessment, and ongoing services.	2	2	
Children, Youth & Families - Children with Differing Abilities	Chapter 51 Case Management	A child or youth is mentally ill, drug dependent, or developmentally disabled. Evidence exists for a significant probability of physical harm as exhibited by recent threats of or attempts at suicide or serious bodily harm.	3	3	
Children, Youth & Families - Children with Differing Abilities	Early Intervention Services for Children from Birth to Three with Developmental Needs	An early intervention program for infants and toddlers with developmental delays and mental health needs. Opportunities are provided for a child to increase skills and abilities by using a coaching model with parents and caregivers.	4	4	
Children, Youth & Families - Children with Differing Abilities	Children's Long-Term Support Waivers - Physical, Developmental, and Mental Health Disability; Autism	Provides Medicaid funding to support, children, youth, and families who are living at home or in a community and have severe limitations in daily activities.	5	5	
Children, Youth & Families - Youth Support & Services	Youth Justice	Ensures community safety, impose accountability for law violations, and equip youth with the skills to live responsibly and productively contribute to the community.	6	7	
Economic Support	Food Share	FoodShare Wisconsin was created to help stop hunger and to improve nutrition and health. FoodShare helps people with limited money buy the food they need for good health.	9*	10	
Economic Support	Income Maintenance	Medial Insurance for single adults, parents, and children.	11	11	
Economic Support	Wisconsin Home Energy Assistance Program	Provides assistance for heating, electric, and energy costs. Assistance varies depending on household size, income and energy costs.	12	12	
Economic Support	Wisconsin Shares Child Care	Provides child care assistance for working low-income families	13	13	

Division	Name	Description	2020 Rank 1-13	2021 Ldrshp Rank 1-13	2021 HHSB 1-13
Recovery & Wellness Consortium/Children with Differing Abilities	Mental Health Inpatient Services Acute and Long-Term Care (Includes Alcohol/ Drugs)	When health and safety cannot be assured for adults and children. Typical locations include Winnebago Mental Health Institute, Sacred Heart Hospital, and Mayo Clinic Health System.	7	6	
Recovery & Wellness Consortium	Chapter 51 Case Management	An adult is mentally ill, drug dependent, or developmentally disabled. Evidence exists for a significant probability of physical harm as exhibited by recent threats of or attempts at suicide or serious bodily harm.	8	8	
Recovery & Wellness Consortium	Adult Protective Services	Conduct investigation and assessment of reported abuse, neglect or exploitation of vulnerable adults. Assure those in need of protection are living in a safe and stable situation; Process protective placements for persons under guardianship who require specific placements to ensure their safety or are required by state statute; Process guardianships for residents of Chippewa County deemed to be indigent and who are believed to be incompetent and unable to safely provide care for themselves.	9*	9	

*Tied for that Ranking

ESSENTIAL

Division	Name	Description	2020 Rank 1-8	2020 Ldrshp Rank	2021 HHSB 1-8
Children, Youth & Families	Kinship	Provides financial support for a child residing with a relative to decrease family stress or temporary familial problems, rather than being placed in out-of-home care or placed for adoption.	5	5	
Children, Youth & Families - Children with Differing Abilities	Children's Community Options Program (the Family Support Program and Community Options Program merged)	Services for children and youth with developmental, physical, and mental health disabilities that require long- term care to remain in the home and community. Its purpose is to provide funding alternative services rather than placement out-of-home.	6	6	
Children, Youth & Families - Youth Support & Services	Community Based Services	Provide services to offending youth that have evidence in reducing the risks associated with committing future crime, repair harm to a victim, monitor youth behavior in order to meet their legal obligations and remain crime free.	7	7	

Division	Name	Description	2020 Rank 1-8	2020 Ldrshp Rank	2021 HHSB 1-8
Children, Youth & Families - Youth Support & Services	Electronic Monitoring	Confines the movement of a youth. This service allows a youth to remain in their home, run errands, and go to school. The range of restriction varies depending on the health and safety risk the youth possess.	8	8	
Recovery & Wellness Consortium	Mental Health Emergency Services (Crisis Services)	Provides immediate assistance to an adults and children experiencing a mental health crisis. The outcome is to reduce the adult or child's immediate distress and prevent hospitalization.	1	1	
Recovery & Wellness Consortium/Children with Differing Abilities	Comprehensive Community Services (CCS) – Adults/Children	Provides adults and children with psychosocial rehabilitation services that focus on recovery. Needs are determined through an assessment of life satisfaction, basic needs, social network/family involvement, community living skills, housing issues, employment, education, finances, mental health, physical health, substance use, trauma/life stressors, medications, crisis prevention and management, legal status, and any other as identified by CCS. Services are person-centered and developed in partnership with the customer.	2	2	
Recovery & Wellness Consortium	Community Support Program for the Chronically Mentally Ill	Provides services to seriously mentally ill adults. The program includes a wide range of services designed to maintain an adult in the community rather than in placement.	3	3	
Recovery & Wellness Consortium	Adult Placements	When health and safety for adults cannot be assured in the community. Includes adult family home, group home, and residential.	4	4	

OPTIONAL

Division	Name	Description	2020 Rank 1-2	2020 Ldrshp Rank	2021 HHSB 1-2
Children, Youth & Families - Youth Support & Services	Coordinated Service Teams	This program forms an integrated team to address the child or youth behavior within the family and community. Care is coordinated by a social worker that includes school, clinicians. Faith-based, and others chosen by the family.	1	1	
Recovery & Wellness Consortium	Community Recovery Services	Provides three specific services to adults with a mental health diagnosis; Community Living Skills, Supported Employment, and Peer Supports. It is a community-based program that promotes recovery, stability, and allow the adult to live in a community-based setting. These services may prevent the need for out-of-home placement and can be used to offset the cost of the placement if needed.	2	2	



STATEMENT OF EXPLANATION
PUBLIC HEALTH DIRECTOR'S PROGRAM AND FINANCIAL REPORT –
ANGIE WEIDEMAN

5.4

Angie Weideman, Public Health Director, provides a department program and financial report.



Chippewa County Health and Human Services Board

Department of Public Health

Angie Weideman's Director's Report

February 2021

COVID-19 Updates

The Public Health Director will give an update of disease numbers reported from the world level down to the Chippewa County level at the meeting.

The Wisconsin State Assembly voted to repeal the state mask mandate on Thursday February 4, 2021. Governor Evers wrote a new state-wide mask order an hour after that decision was made.



Below is a summary of information from around the state of what local/tribal health departments are doing related to masks. The Eau Claire City County Health Department took a mask ordinance to their city and county for approval. This was approved by the city and county, and the mask ordinance would be in place if the state order is not upheld. It would be in effect until June 30, 2021 and fines of up to \$200 can be given for those not following the ordinance by the health department or law enforcement.

Information from Around the State Related to Mask Advisories/Orders/Ordinances Information Updated 2-8-2021

Orders/mandates: There are 10 Local/Tribal Health Departments with actual mask orders-Ashland, De Pere, Dane, Ho-Chunk, Milwaukee City, Oneida Nation, Sokaogon Mole Lake, North Shore, Menominee, Stockbridge-Munsee. La Crosse and Manitowoc are considering orders.

Advisories: There are nine others with "advisories"-Bayfield, Brown, Burnett, Door, Grant, Iron, La Crosse, Washburn, and Winnebago.

Ordinances/Proclamations: The City of Green Bay and the City of Milwaukee both have ordinances, with Oshkosh considering one. Additionally, the City of Appleton and Outagamie County have proclamations from their county executives.

Masks/face covering guidance not mentioned or publicly unavailable: Adams, Racine, Columbia, Pepin, Polk, Red-Cliff, Shawano-Menominee, South Milwaukee, St. Croix Chippewa, and Taylor.

Support of Executive Order/General Guidance: All Local/Tribal Health Departments not mentioned above have some kind of mask guidance and/or support for the state executive order. Chippewa County is included in this category.

Administration Division

The Fiscal/Admin Team continues to primarily support and assist the Public Health team with COVID-19 response. We have primarily been assisting the public with vaccination questions, assisting the public in signing up for our vaccination updates if they don't have computer access, and scheduling vaccine appointments.

In January, we started to assist at the COVID-19 vaccination clinics with registration and entering the immunizations into WIR (Wisconsin Immunization Registry). We have also been conducting Respirator Fit Testing on Public Health staff that are working the vaccination clinics. We continue to support the nursing staff with contact tracing, sending quarantine, isolation and release letters as needed.

We have also been working on wrapping up year end, billing, and reconciliation. We continue to assist the public with car seat safety checks and breast feeding peer counseling over the phone.

Community Health Division

At this time, we have ramped up our vaccination clinics and are hosting at least two clinics per week. We will be administering the second dose to 200 individuals the week of February 1st. The first week that vaccine was given we administered 200 doses over three days. We now are administering 200 doses per day! We have our clinics running smoothly and have residents that are wanting to get vaccinated. We have not received our full request the past two weeks when requesting vaccine. We are working with health systems in the community and other vaccinators to help get our residents connected to a vaccinator. We have a survey located on the Chippewa County website where individuals can sign up for updates via email. In the past two weeks, over 600 individuals have received the update per week. We continue to follow up with positive cases and contacts. Case numbers have been lower over the past month, but we are still seeing cases connected to gatherings.



At the being of the pandemic, we realized we needed a way to map out our cases so we reached out to Russ Bauer from Emergency Management as he uses the GIS system all the time. This partnership expanded to allow us to create a dashboard using the ArcGis system. We soon realized that our counterparts in Eau Claire County had developed their website using the system. Chippewa County was eager to do the same but job duties and staff capacity didn't allow for this. When we brought Komi Modji, our Epidemiologist, on board, we knew it was an opportune time to build out the website. Komi and Nikki Hoernke have done a great job of creating and updating our dashboard website. The great job they did is now being recognized by the ArcGis system and the Esri Health user group. Komi and Nikki have been asked to present at a national level on the success of our dashboard website. Our department is very proud of the work Komi and Nikki have done to keep our department, our community, and our partners up to date on all things Covid-19. Esri reached out to CCDPH after the presentation that Komi and Nikki shared to ask if they can include the information that was shared about the Chippewa County COVID-19 dashboard during the presentation, in a book that is being written about this Pandemic.

Communicable Disease

The Health Officer is required by Wisconsin State Statute 252.05 to report information on current communicable disease reporting and follow-up to the Health and Human Services Board. In January 2021, we received 2,998 new reports: 836 confirmed (807 Coronavirus, 12 Chlamydia, and 10 Gonorrhea); 38 probable (37 Coronavirus); and 2,100 that did not meet the definition of a case (2,093 Coronavirus). See the attached report for further breakdown by disease type.

Environmental Health Division

Throughout the month of January, Environmental Health continued to support the Community Health Division with Disease Investigation. Both Sam and Kyle had been heavily involved in contact tracing efforts. Kyle has also continued to work with the National Guard to coordinate Covid-19 testing sites in

Chippewa County. Both Sam and Kyle continue to be part of the ICS team and provide guidance to various committees. A new events committee was formed to start preparing for the upcoming fair and festival season.

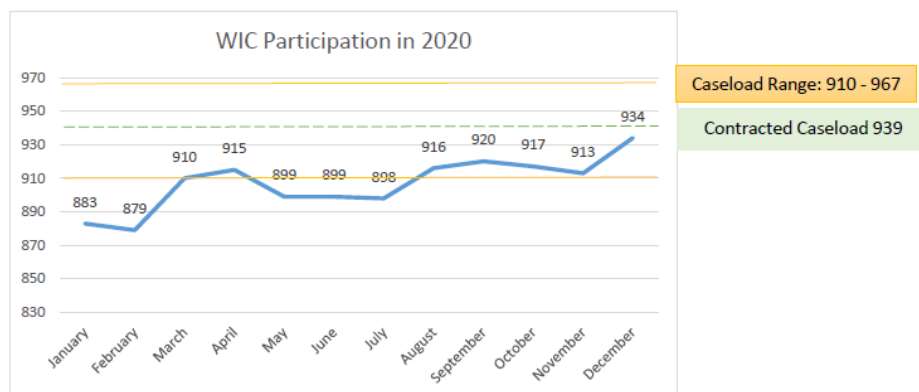
We were recently notified of high levels of manganese found by the DNR during routine sampling of some public wells in the Jim Falls area. We have begun meeting with DNR, DHS, Land Conservation, and Zoning to determine the impact of this and provide guidance to our residents in that area.

As Covid-19 case numbers decline and more people become vaccinated, we are optimistic that we will soon be able to resume more food and recreational inspection activities. In January, three new establishment licenses were issued. Stacker Nutrition in Cornell moved to a new location. A micro market license was issued to Midwest Meals to operate in the Chippewa Falls 3D Fitness location and Big Minnow in Holcombe has changed ownership.

Nutrition



The Nutrition Division continues work to maintain WIC Program services to pregnant and breastfeeding women, infants and children during the pandemic. The graphic here demonstrates WIC Program participation during 2020. Participation increased as the news of the pandemic broke locally, leveled off a bit as we worked to inform families and the community that WIC services were still available and being done remotely and then picked up again in late summer and fall as families faced economic hardships with the prolonged public health emergency and surge in COVID cases.



The Nutrition Division also continues assisting the Community Health Division with COVID-19 disease investigation on assigned weekends and as needed otherwise.

Western Regional Center (WRC)

As a result of hard work with Eau Claire County's CLTS (Children's Long-Term Support) team in 2020, the WRC is now a part of orientation for all new staff in their unit. In January, we oriented two of their social workers on the Western Regional Center as well as some primary resources for families. In addition, we are receiving numerous transitions referrals from Eau Claire County as a result of our new partnership. On the evening of January 20, 2021, Western Regional Center presented a virtual training and discussion group for about 35 people, upon the request of the Autism Society of Greater Wisconsin. The topic was health care transitions, with a strong focus on SSI and other insurances for adult children with special needs.

In January, WRC participated in a virtual meeting with the St. Croix Tribal Health Center, who were approved for the Quality Improvement Grant for the 4th year in a row. We are planning to meet with staff from the Tribal Head Start the end of February and attempt some new things to encourage participation of the tribal CYSHCN families.

Anita is now working at least 3 days per week in the vaccination clinic, in addition to one day per week of disease investigation work and one day per week of her Functional Screen work. Our team has pulled together to support the nurses in their major efforts to immunize the citizens of Chippewa County as soon as possible. Dawn has been completing all new intakes for Children's Waiver and Comprehensive Community Services for the past several months to free up time for Anita to help with the COVID-19 effort, and our colleagues in the CLTS unit are working closely with us to streamline our process to ensure that our county remains within the State required timelines for intakes. As of January 1, 2021, the State DHS has taken over management of the waitlists for all counties in Wisconsin.

The Western Regional Center continues to receive a high number of calls from families, as well as consultation calls from professionals and providers throughout our 18-county region.

Years of Service

CONGRATULATIONS to the following staff for their hard work and dedication to providing great customer service to the citizens of Chippewa County.

- ❖ Audra Knowlton, Administrative Assistant – 21 years
- ❖ Stephanie Abbe, Nutritionist – 19 years



COVID-19 Case Updates

Data as of Tuesday, February 9



CHIPPEWA COUNTY
Public Health
Prevent. Promote. Protect.

CASE OVERVIEW

TOTAL
POSITIVE CASES

6922

CHANGE SINCE
LAST WEEK

+89

ACTIVE CASES

123

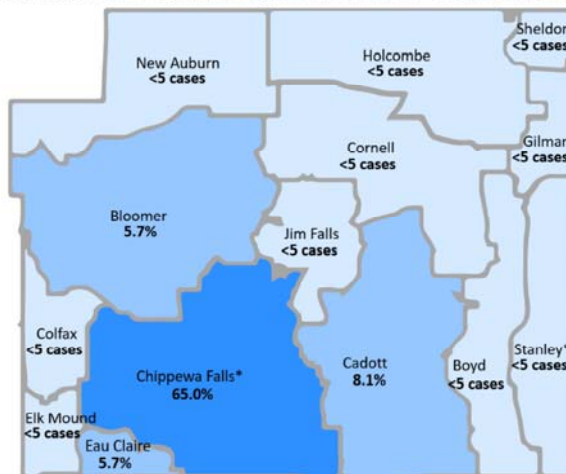
CURRENTLY
HOSPITALIZED

2

DEATHS

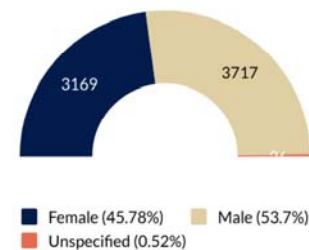
86

WHERE ARE THE POSITIVE CASES LIVING, BY PERCENTAGE?



Places with < 5 cases are not reported, due to privacy reasons.
Eau Claire cases are only those in the Northern portion that sits in Chippewa County.
*Includes Department of Correction Facility

CONFIRMED CASES BY SEX



CURRENT RISK LEVEL AND GUIDANCE

HIGH RISK

Gathering Recommendations:

- No more than 15 people indoors
- No more than 50 people outdoors
- Using Physical Distancing Measures

Wear a mask. Stay home when you're sick.



Disease Occurrence



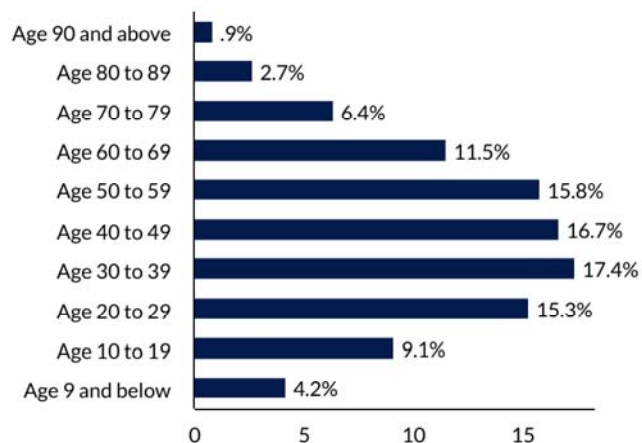
Healthcare Availability



Public Health Response

View the Summary Data Document
for February 9th on our website.

WHAT ARE THE AGES OF THE POSITIVE CASES, BY PERCENT?



powered by



**Wisconsin Department of Health Services
Division of Public Health
PHAVER - WEDSS**

County Board of Health Report

Jurisdiction: Chippewa County

Received Date: 1/1/2021 to 1/31/2021

Disease	Confirmed	Probable	Suspect	Not A Case	Total
CORONAVIRUS, NOVEL 2019 (COVID-19)	807	37	22	2093	2959
CHLAMYDIA TRACHOMATIS INFECTION	12	0	0	0	12
GONORRHEA	10	0	0	0	10
ANAPLASMOSIS, A. phagocytophilum	0	0	0	2	2
CORONAVIRUS, NOVEL 2019 (COVID-19) REINFECTION INVESTIGATION	0	0	2	0	2
E-COLI, ENTEROPATHOGENIC (EPEC)	0	1	0	0	1
E-COLI, SHIGA TOXIN-PRODUCING (STEC)	1	0	0	0	1
GIARDIASIS	1	0	0	0	1
HAEMOPHILUS INFLUENZAE, INVASIVE DISEASE	0	0	0	1	1
HEPATITIS A	0	0	0	1	1
INFLUENZA-ASSOCIATED HOSPITALIZATION	0	0	0	1	1
MYCOBACTERIAL DISEASE (NON-TUBERCULOUS)	1	0	0	0	1
RUBELLA	0	0	0	1	1
SALMONELLOSIS	1	0	0	0	1
STREPTOCOCCAL DISEASE, INVASIVE, GROUP A	1	0	0	0	1
STREPTOCOCCAL DISEASE, INVASIVE, GROUP B	1	0	0	0	1
STREPTOCOCCUS PNEUMONIAE, INVASIVE DISEASE	1	0	0	0	1

Disease	Confirmed	Probable	Suspect	Not A Case	Total
SYPHILIS REACTOR	0	0	0	1	1
Total	836	38	24	2100	2998

Default Filters: 'State' EQUAL TO 'WI'

Public Health (Pre-Audited) Financial Results: December 2020



CHIPPEWA COUNTY
Public Health
Prevent. Promote. Protect.

Fund	Description	Revenue			Expense		
		Budget	Actual	% Collected	Budget	Actual	% Spent
54100	Community Health	\$ (484,428.00)	\$ (442,107.93)	91.3%	\$ 484,428.00	\$ 248,209.39	51.2%
54121	Nurse Family Partnership	(138,411.00)	(114,225.62)	82.5%	138,411.00	40,383.28	29.2%
54123	Farmers Market	(2,401.00)	(312.71)	13.0%	2,401.00	2,388.52	99.5%
54125	Prenatal Care Coordination	(61,425.00)	(69,256.78)	112.8%	61,425.00	32,862.67	53.5%
54128	Public Health Preparedness	(59,293.00)	(40,364.14)	68.1%	59,293.00	39,129.63	66.0%
54130	Pandemic Planning	-	(30,352.00)	0.0%	-	33,469.17	0.0%
54132	Drug Free Community Grant	-	(114,480.67)	0.0%	-	89,904.42	0.0%
54135	Bright Start River Source	(11,138.00)	(11,085.29)	99.5%	11,138.00	5,903.39	53.0%
54140	WIC	(394,732.00)	(358,412.80)	90.8%	394,732.00	352,819.83	89.4%
54142	Maternal & Child Health Program	(30,363.00)	(11,478.26)	37.8%	30,363.00	11,641.12	38.3%
54144	Wisconsin Wins	(5,546.00)	(1,733.79)	31.3%	5,546.00	2,384.61	43.0%
54149	Pre-Venture	(20,867.00)	(8,863.56)	42.5%	20,867.00	8,750.89	41.9%
54150	Prevention	(9,992.00)	(10,593.97)	106.0%	9,992.00	11,045.42	110.5%
54151	Equipment Loan Closet	-	(484.24)	0.0%	-	1,599.36	0.0%
54152	Western Regional Center	(219,771.00)	(171,040.26)	77.8%	219,771.00	177,332.23	80.7%
54154	Title X Reproductive Health	-	(10,431.00)	0.0%	-	6,801.22	0.0%
54156	FIT WIC	(37,294.00)	(24,961.12)	66.9%	37,294.00	29,105.60	78.0%
54157	Reproductive Health	(26,408.00)	(22,456.87)	85.0%	26,408.00	49,527.06	187.5%
54158	WIC BF Peer Counseling	(11,000.00)	(10,942.95)	99.5%	11,000.00	17,084.77	155.3%
54159	Diabetes Grant	-	(315.00)	0.0%	-	1,422.67	0.0%
54160	Home Health Care	(1,079,803.00)	(213,361.74)	19.8%	1,079,803.00	255,211.88	23.6%
54161	Health Clinics	(32,925.00)	(18,268.43)	55.5%	32,925.00	19,520.32	59.3%
54163	Overdose Fatality Review	-	(1,774.73)	0.0%	-	4,524.32	0.0%
54164	COVID Contact Tracing	-	(446,066.12)	0.0%	-	562,028.38	0.0%
54165	GYT - Get Yourself Tested	(5,201.00)	(3,162.65)	60.8%	5,201.00	893.67	17.2%
54166	COVID Test Coordination	-	(18,499.54)	0.0%	-	20,769.82	0.0%
54171	Food Safety Recreation License	(293,654.00)	(283,102.06)	96.4%	293,654.00	175,501.05	59.8%
54172	Infant Immunization Grant	(16,099.00)	(9,133.82)	56.7%	16,099.00	14,778.20	91.8%
54173	Early Hearing Detection & Prev	(95,305.00)	(87,643.13)	92.0%	95,305.00	101,423.43	106.4%
54174	Forward Health Outreach	(22,528.00)	(18,595.27)	82.5%	22,528.00	19,349.61	85.9%
54176	Environmental Health	-	(75.84)	0.0%	-	568.65	0.0%
54178	COVID-19	-	(469,666.81)	0.0%	-	436,592.10	0.0%
54180	DHS Agreement	(115,725.00)	(53,205.78)	46.0%	115,725.00	53,159.55	45.9%
54182	HCET (Health Care, Ed & Tr)	(8,080.00)	(468.74)	5.8%	8,080.00	468.74	5.8%
54184	Childhood Lead Poisoning Prev.	(8,839.00)	(4,166.76)	47.1%	8,839.00	7,012.68	79.3%
54186	Charity Outreach Program	(500.00)	-	0.0%	500.00	138.38	27.7%
54188	Flouride Supplement Program	(2,210.00)	-	0.0%	2,210.00	-	0.0%
54189	Epidemiology & Lab Capacity	-	(7,573.36)	0.0%	-	9,577.95	0.0%
54190	Public Health Donation Expend	(2,500.00)	(146.00)	5.8%	2,500.00	36.73	1.5%
		\$ 3,196,438.00	\$ 3,088,809.74	96.6%	\$ 3,196,438.00	\$ 2,843,320.71	89.0%

Public Health (Pre-Audited) Financial Results:

January 2021



CHIPPEWA COUNTY
Public Health
Prevent. Promote. Protect.

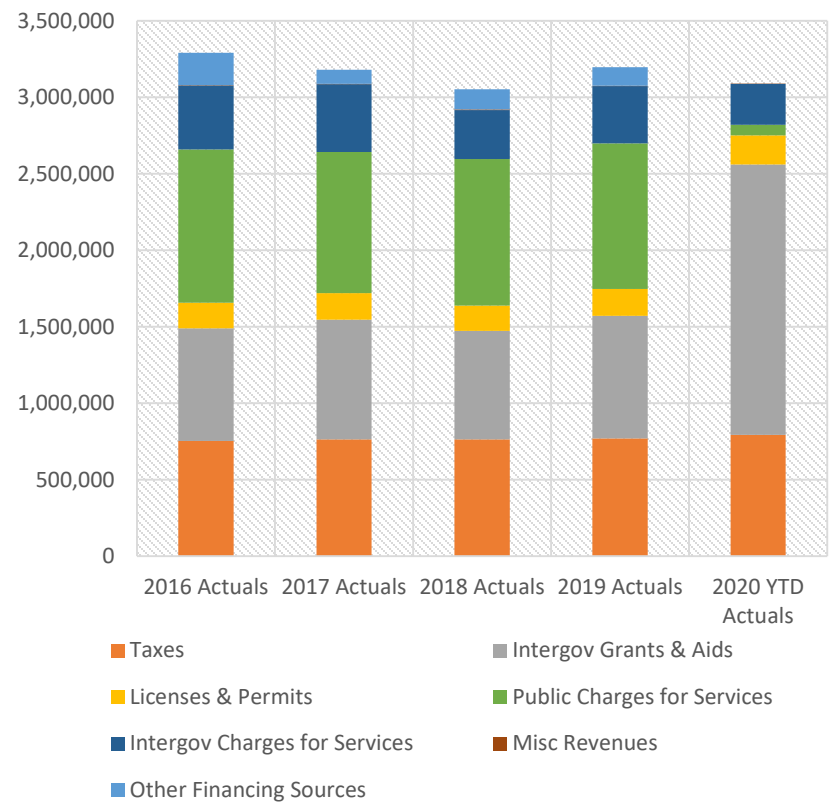
Fund	Description	Revenue			Expense		
		Budget	Actual	% Collected	Budget	Actual	% Spent
54100	Community Health	\$ (692,608.00)	\$ (639,094.42)	92.3%	\$ 692,608.00	\$ 12,464.49	1.8%
54121	Nurse Family Partnership	(129,736.00)	(23,245.92)	17.9%	129,736.00	3,040.43	2.3%
54123	Farmers Market	(2,689.00)	(23.17)	0.9%	2,689.00	23.17	0.9%
54125	Prenatal Care Coordination	(70,713.00)	(386.42)	0.5%	70,713.00	1,822.88	2.6%
54128	Public Health Preparedness	(50,282.00)	(246.06)	0.5%	50,282.00	21,284.44	42.3%
54130	Pandemic Planning	-	-	0.0%	-	2,532.39	0.0%
54132	Drug Free Community Grant	(136,319.00)	(765.62)	0.0%	136,319.00	6,875.78	0.0%
54135	Bright Start River Source	(10,854.00)	(57.78)	0.5%	10,854.00	57.78	0.5%
54140	WIC	(424,079.00)	(73,680.75)	17.4%	424,079.00	25,552.18	6.0%
54142	Maternal & Child Health Program	(28,426.00)	(193.39)	0.7%	28,426.00	193.39	0.7%
54144	Wisconsin Wins	(5,172.00)	(28.91)	0.6%	5,172.00	71.43	1.4%
54149	Pre-Venture	(20,844.00)	(106.61)	0.5%	20,844.00	106.61	0.5%
54150	Prevention	(10,795.00)	(54.66)	0.5%	10,795.00	54.66	0.5%
54151	Equipment Loan Closet	(1,864.00)	(24.64)	0.0%	1,864.00	24.64	0.0%
54152	Western Regional Center	(194,827.00)	(1,147.25)	0.6%	194,827.00	14,275.50	7.3%
54154	Title X Reproductive Health	(15,085.00)	(73.41)	0.0%	15,085.00	73.41	0.0%
54156	FIT WIC	(37,789.00)	(165.14)	0.4%	37,789.00	1,845.62	4.9%
54157	Reproductive Health	(57,695.00)	(4,306.05)	7.5%	57,695.00	1,256.53	2.2%
54158	WIC BF Peer Counseling	(11,832.00)	(73.17)	0.6%	11,832.00	920.23	7.8%
54159	Diabetes Grant	(20,000.00)	-	0.0%	20,000.00	146.82	0.0%
54160	Home Health Care	(1,850.00)	-	0.0%	1,850.00	99.29	5.4%
54161	Health Clinics	(35,673.00)	(229.75)	0.6%	35,673.00	1,297.59	3.6%
54162	Taking Care of You	(11,621.00)	(61.86)	0.5%	11,621.00	61.86	0.5%
54163	Overdose Fatality Review	(32,431.00)	(164.41)	0.0%	32,431.00	396.40	0.0%
54164	COVID Contact Tracing	-	-	0.0%	-	93,053.55	0.0%
54165	GYT - Get Yourself Tested	(5,159.00)	(10.74)	0.2%	5,159.00	10.74	0.2%
54166	COVID Test Coordination	-	-	0.0%	-	1,353.88	0.0%
54171	Food Safety Recreation License	(292,081.00)	(67,224.37)	23.0%	292,081.00	8,490.86	2.9%
54172	Infant Immunization Grant	(15,905.00)	(77.09)	0.5%	15,905.00	77.09	0.5%
54173	Early Hearing Detection Grant	(93,984.00)	(675.29)	0.7%	93,984.00	6,465.58	6.9%
54174	Forward Health Outreach	(22,639.00)	(178.53)	0.8%	22,639.00	1,245.96	5.5%
54176	Environmental Health	-	(18.96)	0.0%	-	105.65	0.0%
54180	DHS Agreement	(113,885.00)	(1,006.83)	0.9%	113,885.00	3,548.59	3.1%
54182	HCET (Health Care, Ed & Tr)	(7,927.00)	(28.89)	0.4%	7,927.00	28.89	0.4%
54184	Childhood Lead Poisoning Prev.	(10,072.00)	(47.96)	0.5%	10,072.00	655.44	6.5%
54186	Charity Outreach Program	(500.00)	-	0.0%	500.00	-	0.0%
54189	Epidemiology & Lab Capacity	-	-	0.0%	-	3,253.27	0.0%
54190	Public Health Donation Expend	(1,000.00)	-	0.0%	1,000.00	-	0.0%
		\$ 2,566,336.00	\$ 813,398.05	31.7%	\$ 2,566,336.00	\$ 212,767.02	8.3%

Public Health Revenues vs Expenses

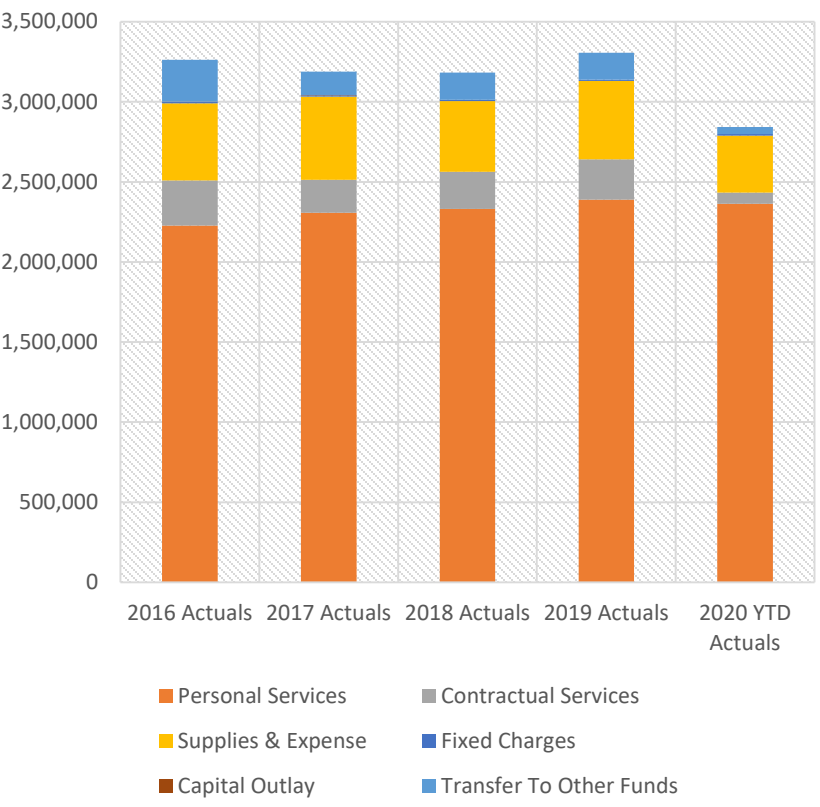
Variance YTD through December 2020



Total Revenues for All Years



Total Expenses for All Years





**STATEMENT OF EXPLANATION
REVIEW 2020 BOARD PERFORMANCE EVALUATION RESULTS**

5.5

Every year a board evaluation is given to all Health & Human Services Board members to complete. This provides feedback to the Board, Board Chair, and Human Services and Public Health Directors on what is working well and areas that may require further development. The results for 2020 will be reviewed and discussed.

Chippewa County Health & Human Services Board Evaluation Survey

Statements

HHS Board Meetings

	2016 Mean	2017 Mean	2018 Mean	2019 Mean	2020 Mean
1. Board meetings begin on time.	3.86	4.33	4.13	4.71	4.89
2. Board meetings are completed in a reasonable amount of time.	4.14	3.83	3.63	4.29	4.33
3. Board meetings are focused and stick to the agenda.	4.00	3.83	4.00	4.43	4.56
4. Board meetings have a positive tone.	4.14	4.17	4.25	4.43	4.44
5. Board meetings encourage participation by all members.	4.57	4.83	4.25	4.43	4.33
6. Board meetings focus on policy and outcomes rather than management issues.	3.86	4.17	3.75	4.14	4.44
7. Board meeting discussion/participation indicate members come prepared to take action on policies/programs.	4.14	4.33	4.25	4.43	4.44
8. Board meetings are held in adequate facilities.	4.71	4.83	4.63	4.71	4.00
9. Board meetings are cordian and personal attacks avoided.	4.43	4.00	4.63	4.57	4.78
Average Mean	4.21	4.26	4.17	4.46	4.47

10. Suggestions on how to further develop meetings that will assist you the most:

* Consider going to Webex or Zoom with video as well as audio if we have to continue this format for the foreseeable future. Nice to be able to see/recognize members wishing to speak or facial expressions/reactions that don't appear on audio only. I don't know I think it is personalities so I don't know how to change it. There are certain people that appear to have to speak as soon as a certain someone just to counter it and have the last word.

* I when new agenda is being Voted on have a explanation on what exactly it is being asked of us.

* Limit the meetings after the meetings or part from the meetings as much as possible . Have discussions , take votes and then move on.

* The size of our committee and formality of the format has been an adjustment for me. Not sure that can be fixed. It just is.

11. Additional Comments:

* I have been amazed at how well the Board has worked going to a virtual attendance. Kudos to Pauline and the Directors for being able to manage this effectively.

HHS Board Members (Pertaining to Human Services Department)

12. Board members understand and support Human Services' mission and strategic plan.	4.57	4.33	4.00	4.29	4.44
13. Board members understand Human Services' statutory responsibilities.	4.43	4.33	3.88	4.00	4.44
14. Board members understand that communication with staff goes through the Human Services Director.	4.14	4.67	3.75	4.14	4.56
15. Board members works with the Human Services Director to secure and maintain sufficient staff.	4.14	4.00	3.63	4.00	4.44
16. Board members take advantage of Human Services related learning oppotunities such as conferences, summits, and other activities.	3.00	3.67	3.38	3.29	3.89
17. Board members communication community needs to the Human Services Director.	3.00	3.83	3.50	4.00	4.11
18. Board members support improving efficiency and effectiveness of Human Services through staff training and quality improvement initiatives.	4.14	4.33	4.13	4.14	4.33
Average Mean	3.92	4.17	3.75	3.98	4.32

19. Additional Comments:

* I appreciate the openness and helpfulness from Tim. He has made it known that his door is always open when I need info or direction.

* I commend the dedicated personnel at HS

* Any deficiencies of the committee have more to do with the committee members than the staff.

Statements

HHS Board Members (Pertaining to Public Health Department)

	2016 Mean	2017 Mean	2018 Mean	2019 Mean	2020 Mean
20. Board members understand and support Public Health's mission and strategic plan.	4.29	4.17	4.25	4.57	4.56
21. Board members understand Public Health's statutory responsibilities.	4.14	4.33	4.13	4.43	4.44
22. Board members understand that communication with staff goes through the Public Health Director.	3.86	4.33	4.13	4.43	4.44
23. Board members works with the Public Health Director to secure and maintain sufficient staff.	4.14	4.17	3.75	4.14	4.44
24. Board members take advantage of Public Health related learning oppotrunities such as conferences, summits, and other activities.	2.57	3.50	3.63	3.57	3.67
25. Board members communication community needs to the Public Health Director.	3.57	4.17	4.00	4.00	4.33
26. Board members support improving efficiency and effectiveness of Public Health through staff training and quality improvement initiatives.	4.00	4.50	4.13	4.43	4.56
Average Mean	3.80	4.17	4.00	4.22	4.35

27.Additional Comments:

* Efforts are made by both Directors to encourage Board Members to attend trainings, providing background materials and links are great. Wish more Members would avail themselves of some of these opportunities.

* This has been an unusual year, with unique challenges. Given the circumstances I believe the Staff and Jack have done a phenomenal job of serving the committee and the community.

28. The Board reviews important documents (e.g. policies, programs, strategic plans, etc.	4.29	4.17	4.38	4.57	4.44
29. The Board review the annual budget.	4.57	4.17	4.13	4.29	4.89
30. The Board is provided adequate information and data to make informed policy decision.	4.43	4.83	4.00	4.57	4.56
Average Mean	4.43	4.39	4.17	4.48	4.63

31.Additional Comments:

* Directors work hard to provide all information to help Board understand and do a great job following up on questions and requests by Board.

* The budget is very complicated, with different sources of revenue. As a committee we are forced to TRUST the staff. I do.

32. Orientation as a new board member provided an adequate overview of board member role and reponsibilities.	3.83	4.40	4.00	4.17	4.33
---	------	------	------	------	------

33. Suggestions that you think would be helpful to include in new board member orientation:

* Especially for us new to the Committee, breaking it into two sessions might be helpful for fuller comprehension

* Mod plan language on what is to be expected of us. And an introduction of all the board members.

Average Overall Mean	4.04	4.28	4.02	4.26	4.42
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2020 - 9 Responses; 2019 - 7 Responses; 2018 - 8 Responses; 2017 - 6 Responses; 2016 - 7 Responses

**DRAFT****STATEMENT OF EXPLANATION**

Resolution No.

**RESOLUTION TO CREATE TWO FULL-TIME ACCOUNT ASSISTANT
POSITIONS IN THE DEPARTMENT OF HUMAN SERVICES IN 2021 TO
SUPPORT THE RECOVERY AND WELLNESS CONSORTIUM**

1 Passage of this resolution will create two (2) full-time Account Assistant-DHS positions in
2 the Department of Human Services, commencing in 2021. These positions will provide fiscal
3 support to the Recovery and Wellness Consortium (RWC) Division, specifically for
4 Comprehensive Community Services (CCS). CCS activities include Medicaid billing, electronic
5 health record filing, accounts payable processing, and other fiscal activities as required. The
6 target consumers for the RWC are children and adults with mental health and substance abuse
7 issues who receive those services through the CCS program.

8 The CCS census was 616 program consumers as of December 31, 2020 and the fiscal
9 staff at that time consisted of 5.55 full-time employees (FTE) to support the program.
10 Historically, each FTE supported an average of 88 consumers. Currently, however, there are 111
11 consumers per FTE. The CCS program is growing in Chippewa and the CCS-RWC partner county
12 members. Based on internal estimates and those of our county partners, the CCS census may
13 grow by 34 consumers in 2021. It is imperative that the fiscal staff grow along with the
14 consumer count to ensure that billing, documentation, provider payment, and reporting
15 requirements are met. Failure to timely and accurately complete these requirements can
16 adversely affect the timing of the funding from the federal government. The CCS program is a
17 fully funded/reimbursed Medicaid program and therefore no additional funding would be
18 required from Chippewa County to fund these proposed positions.

Attachment: Draft Resolution to Create 2 FT Account Assistants in DHS in 2021 to Support the RWC (6237 : Resolution to Create 2 Account

Resolution No.

**RESOLUTION TO CREATE TWO FULL-TIME ACCOUNT ASSISTANT POSITIONS IN THE
DEPARTMENT OF HUMAN SERVICES IN 2021 TO SUPPORT THE RECOVERY AND WELLNESS
CONSORTIUM**

WHEREAS, the Department of Human Services is the service facilitator for federal and state funding through the Comprehensive Community Services (CCS) Program, which provides intervention services for children and adults with mental health and substance abuse issues through the Recovery and Wellness Consortium (RWC); and

WHEREAS, CCS activities include Medicaid billing, electronic health record filing, accounts payable processing, and other fiscal activities as required; and

WHEREAS, the Fiscal and Contracts Division within DHS is responsible for providing fiscal support for the RWC; and

WHEREAS, the CCS program is growing in Chippewa County as well as in the CCS partner county members of the RWC; and

WHEREAS, it is expected that the CCS consumer census will increase by 34 consumers in 2021, and not increasing the fiscal capacity by a proportional amount may result in loss of revenue, non-compliance with mandatory documentation and reporting requirements, and not paying providers in a timely fashion; and

WHEREAS, it is the recommendation of the Director of the Department of Human Services and the County Administrator that the DHS Fiscal and Contracts Division be provided with two (2) new Account Assistant-DHS positions, commencing in 2021, to provide fiscal services to the RWC for the provision of services through the CCS program; and

WHEREAS, this position would be fully funded through CCS funding from the state and federal governments;

NOW, THEREFORE BE IT RESOLVED, that effective upon passage of this resolution, two (2) Account Assistant-DHS positions are hereby created in the Fiscal Division of the Department of Human Services to support the growth in the CCS program; and

BE IT FURTHER RESOLVED, that these positions will provide direct support to CCS social workers and will therefore be funded by using the Medicaid revenue generated by those positions as well as the CCS reconciliation process; and

BE IT FURTHER RESOLVED, that should the state and federal funding necessary to fund these positions no longer be available or be reduced significantly, this position may be

eliminated by the County Administrator.

Forwarded to the County Board by the Executive Committee.

FINANCIAL IMPACT:

The fiscal impact of these proposed positions is spelled out in the attached PAC Form.

03/2/2021 Executive Committee

Approved as to Form:

Todd A. Pauls
Todd A. Pauls, Corporation Counsel

2/8/2021

Lori Zwiefelhofer
Lori Zwiefelhofer, Finance Director

2/8/2021

Randy B. Scholz
Randy B. Scholz, County Administrator

2/8/2021



CHIPPEWA COUNTY

Department of Administration

Personnel Administration Change Form

Action Requested: ☒ New Position ☐ Fill Vacancy ☐ Other (ex: increased hours)

Department: Department of Human Services

Division: Fiscal

Current Job Description Title: Account Assistant (2) Anticipated Start Date: pending board approval

Proposed Job Description Title: (if different)

Direct Supervisor: Ashley Bailey

Current/Past Employee Name (blank if new position): No. of Years Served in Position:

Current Status: ☒ FT ☐ PT ☐ LTE/Seasonal ☐ LTE/Annual ☐ Paid Intern ☐ Unpaid Intern ☐ Volunteer ☐ Other

Proposed Status: ☐ FT ☐ PT ☐ LTE/Seasonal ☐ LTE/Annual ☐ Paid Intern ☐ Unpaid Intern ☐ Volunteer ☐ Other

Reason for vacancy or new position (if due to vacancy - please indicate the last day of work for the employee in the position):

This PAC is for 2 Account Associate positions to support the RWC multi-county consortium

Bargaining Unit: ☐ LAW-Nurses ☐ WPPA-Patrol Officers/Investigators ☒ Non-Represented

FLSA Status: ☐ Exempt ☒ Non-Exempt

Is the position mandated? ☐ Yes ☒ No

If yes, provide statute, regulation, etc.

Position Justification Description (Why is the position needed?):

The number of consumers served is the primary driver of fiscal division activity. Each consumer increases the quantity of Medicaid billing, electronic health record (EHR) document filing, and accounts payable activity (for contracted services rendered). Additional consumers also increase the informational reporting (mandatory Program Participation System (PPS) reporting). Due to growth in our Comprehensive Community Services (CCS) program addition fiscal staff is required.

Measurement of Job Performance (e.g. clients, caseload, work output, etc.)

The primary functions of these will be Medicaid billing and electronic health record (EHR) document filing. In both cases the quantity of billing records created and electronic records filed can be measured.

Attachment: Draft Resolution to Create 2 FT Account Assistants in DHS in 2021 to Support the RWC (6237 : Resolution to Create 2 Account

Are there opportunities to consolidate, eliminate and/or outsource the job responsibilities?

☐ Yes ☒ No

Please explain:

Is this a new position? ☒ Yes ☐ No

Would its creation cause the future elimination of another position? ☐ Yes ☒ No

If yes, please explain:

For new positions, are there alternatives to the services that this individual would provide (temporary help, part-time vs. full-time, help from other county departments, use of overtime, eliminating unnecessary work)? ☐ Yes ☒ No

Please explain:

Growth in the CCS program requires the addition of Fiscal staff

PLEASE ANSWER BOTH QUESTIONS (for WRS & ACA purposes)

In the first twelve months from the new position or refill position start date:

Do you intend to work this position 600 or more hours? ☒ Yes ☐ No

Do you intend to work this position 1200 or more hours? ☒ Yes ☐ No

Requested Annual Hours: ☒ 2088 ☐ 1500 ☐ 1044 ☐ 975 ☐ Other: _____

Description of Anticipated Work Schedule 8 hrs/5 days per week

(i.e. 8 hrs/5 days per week, 8 hrs/4 days per week)

What are the consequences of **not** taking this personnel action?

We are currently behind on Medicaid billing and EHR filing for our CCS program. This is delaying the receipt of funds and ultimately could lead to lost revenue (claims to Medicaid have a one year filing limit). We are currently 3-4 months in arrears in billing.

What is the impact of not filling the position in:

3 months: Untimely receipt of funds

6 months: Untimely receipt of funds

12 months: Services become unbillable

Not at all: Services remain unbillable

For new positions, is there office space available for this position? ☒ Yes ☐ No

Will this require an office move/relocation? ☐ Yes ☒ No

Can the position costs be offset by eliminating or reducing a lower priority function? ☐ Yes ☒ No

Please explain:

The fiscal staff in DHS is not performing any discretionary tasks. Everything we do either brings in revenue or is done to meet a reporting requirement.

How does this position fit into the long-range and strategic plans of the Department and/or the County?

These positions support the activities of the RWC multi-county consortium. The RWC provides access to mental health and drug treatment options to children and adults through the Comprehensive Community Services program.

TOTAL FISCAL IMPACT/FUNDING SOURCES

Will be verified by Finance Division

2021 BUDGETED AMOUNT FOR POSITION

new positions - not budgeted + _____ = _____
 Per Personnel Cost Report Per Benefit Estimate Report **Total Budgeted for Position**

Number of Hours Budgeted for Position per 2021 Personnel Cost Report: _____

General Ledger Account Number to Charge Salary to: _____
 (If more than 1 account number please attach a separate document with the associated percentages)

ANNUAL FISCAL IMPACT

Minimum Fiscal Impact Starting Wage/Hire (WPPA) 19.07 of Pay Grade K

<u>19.07</u>	X	<u>2088 x 2 positions = 4176</u>	=	<u>\$79,636.32</u>
Starting Hourly Rate		Maximum Hours (2088, 1500, 1044 or 975)		Total Wages Minimum Impact
<u>\$79,636.32</u>	+	<u>14,732.72</u>	+	<u>47,996</u>
Total Wages Minimum Impact		Fringe Benefits* (Use percentage below)		Total Minimum Fiscal Impact 2021
				<u>142,365.04</u>

Position Point Fiscal Impact Position Point Wage/Max Step (WPPA) 20.98 of Pay Grade K

<u>20.98</u>	X	<u>2088 x 2 positions = 4176</u>	=	<u>87,612.48</u>
Position Point Hourly Rate		Maximum Hours (2088, 1500, 1044 or 975)		Total Wages Maximum Impact
<u>\$87,612.48</u>	+	<u>16,208.31</u>	+	<u>47,996</u>
Total Wages Position Point Impact		Fringe Benefits* (Use percentage below)		Total Maximum Fiscal Impact 2021
				<u>151,816.79</u>

* Percentages to Use: General WRS Position: 18.5% Current LTE: 17.9%
 Protective WRS Position: 24% New LTE: 11.5%

**Health Insurance Annual Premium: Full Time = \$23,988 WPPA = \$21,589

2021 ACTUAL YEAR-TO-DATE EXPENDED FOR POSITION (To be completed by Finance Division)

0 + 0 = 0
 Wage Less Overtime Fringe Benefits Less Overtime **Total YTD Expended for Position**

Retirement/Resignation Pay out Amount: _____ Budgeted Amount: _____

OTHER COSTS

Please define and breakdown "other" costs here:

***"Other" includes, but is not limited to: equipment, office space, vehicle, on-call pay etc.

Personal equipment (tools, uniforms, safety equipment)	\$ _____
Mileage and meals	\$ _____
Training expenses (including memberships)	\$ _____
Computer equipment	\$ _____
Office furniture and supplies	\$ _____
Other operating expenses	\$ _____
Renovation/relocation costs	\$ _____
Total Other Costs	\$ _____

2021 FUNDING SOURCES

☒ Federal/State (Specify) <u>CCS Medicaid fee-for-services revenue</u>	<u>100</u> %	\$ <u>151,816.79</u>
☐ County Tax Levy _____	_____ %	\$ _____
☐ County Other (Specify) _____	_____ %	\$ _____
☐ Grant (Specify) _____	_____ %	\$ _____
☐ Grant (Specify) _____	_____ %	\$ _____
☐ Other (Specify) _____	_____ %	\$ _____
TOTAL	100%	\$ <u>151,816.79</u> *

*Must match above total maximum fiscal impact and other costs

Will any of the listed funding sources expire during the duration of the position? ☐ Yes ☒ No
 If yes, please indicate what sources will expire, with expiration dates:

If yes, please indicate where the funding will come from after the sources of funding have expired:

NOTE: Attach an updated organizational chart and the approved job description located on the K:drive/Human Resources. All recommended changes for consideration should be indicated with highlights and strikeouts. Positions will not be considered absent job descriptions.

1. <u>Tim Easker</u> <u>1/27/2021</u> Department Head Recommendation Date	4. <u>[Signature]</u> <u>1-27-21</u> County Administrator Approval Date ☒ Approved ☐ Denied
2. <u>[Signature]</u> <u>1-27-21</u> Human Resources Division Review Date ☒ Recommend ☐ Not Recommend	5. _____ County Board Approval Date ☐ Approved ☐ Denied Resolution No. _____ ** New Positions Only **
3. <u>[Signature]</u> <u>1/27/21</u> Finance Division Review Date ☒ Recommend ☐ Not Recommend	

Comments: _____

**CHIPPEWA COUNTY
JOB DESCRIPTION**

Job Title: Account Assistant

FLSA: Non-Exempt

Salary Range: K

Reports To: Fiscal Manager – DHS

Department: Human Services

Date: January 2020

JOB SUMMARY

The job duties of the Account Assistant include but are not limited to support the fiscal functions for the Human Services Department under the direction of the Fiscal Manager – DHS; and to provide responsive, courteous and efficient service to County residents and the general public.

DUTIES AND RESPONSIBILITIES

The duties described below are indicative of what the Account Assistant might be asked to perform. This job description is to incorporate any county ordinances created for the position of Account Assistant. This is not an exhaustive list of job responsibilities and therefore other duties may be assigned:

Administrative Functions:

- Manage and administer all functions of the State Program Participation system (PPS) and in-house software for the coordination of County to State reporting of Protected Health Information (PHI) along with services received and associated costs.
- Fiscal lead for the children's Long Term Support Waiver Program and the State Third Party Administrator (WPS).
- Support the maintenance of the DHS County accounting, auditing and financial reporting needs as required under the supervision of the Fiscal Manager – DHS.
- Create, prepare, post and maintain financial, client, or other information into the various County financial software and related reporting systems utilized by DHS such as Springbrook and Netsmart Avatar.
- Work with disbursement, revenue/receipting, and fixed asset financial cycles of the county as required in support of County and DHS financial reporting requirements.
- Support, monitor and maintain the DHS accounts receivable and insurance billing systems as well as related client information reporting systems in support of the community Mental Health and Recovery Services and Targeted Case Management program functions.
- Coordinate State/County information collection and exchange through use of state reporting systems and stay informed on the implementation of new reporting modules sponsored by the state. Advise providers and staff of any necessary reporting changes.
- Verify accurate data entry for timesheets and process biweekly payrolls in accordance with direction from the Human Resource Division. Provide training and support to DHS staff for time entry.

- Perform fiscal data entry, various reconciliations, and prepare State and internal reports to meet both external and internal fiscal reporting requirements.
- Perform other fiscal duties that may be assigned by the Fiscal Manager – DHS.
- Perform similar duties in other departments of the County as determined by the Finance Director and the Sr. Fiscal Manager.
- Provide backup to Consumer Financial Services.

Customers:

- Internal employees and managers
- Partner County employees and managers
- Consumers we see on a daily basis

Team Members:

- Members of DHS Fiscal Division

QUALIFICATION REQUIREMENTS

To perform this job successfully, an individual must be able to perform each duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required at the time of hire or for the continuation of employment.

EDUCATION AND/OR EXPERIENCE:

- Associate Degree in accounting, business, finance or closely related field required.
- Four (4) years recent experience required.
- At least two (2) years' work experience accounting, Accounts Payable, Accounts Receivable and statistical reporting required.
- A valid driver's license required.

SKILLS AND ABILITIES

- Ability to maintain a professional demeanor when dealing with the public.
- Ability to take control of situations in a responsible manner.
- Ability to comprehend, retain and apply County, State, and Federal policies and legislation, i.e. local ordinances, procedure manuals, codes, etc.

EQUIPMENT KNOWLEDGE REQUIRED

- Ability to operate various types of equipment – standard office equipment, computer and intermediate knowledge of Microsoft Office software.
- Ability to use Springbrook and other internal software systems.
- Other equipment could be required.

LANGUAGE SKILLS

- Ability to communicate effectively with other members of the staff, supervisor, and the public.
- Ability to communicate in both written and verbal form.
- Ability to develop, interpret and implement local policies and procedures; written instructions, general correspondence; Federal, State, and local regulations; MSDS sheets, safety manuals; and warning labels.

MATHEMATICAL SKILLS

- Ability to perform complex mathematical calculations.

REASONING ABILITY

- Ability to respond to complaints and grievances posed by the public.
- Ability to define problems and deal with a variety of situations.
- Ability to think quickly, maintains self-control, and adapt to stressful situations.
- Ability to use good judgement and effectively solve problems.

PHYSICAL AND WORK ENVIRONMENT

The physical and work environments described are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform these functions.

Physical Environment:

- The duties of this job include physical activities such as stooping, kneeling, sitting, standing, reaching, walking, lifting and/or move (up to 10 pounds), grasping, talking, hearing/listening, seeing/observing, and repetitive motions.
- Specific vision abilities required by this job include close, distance and peripheral vision; depth perception; and the ability to adjust focus.

Work Environment:

- Works primarily in an office setting.

Chippewa County Department of Human Services

Organizational Chart - Employees

