

**CHIPPEWA COUNTY**  
**HEALTH & HUMAN SERVICES BOARD**  
**REGULAR MEETING**  
**AUGUST 17, 2023**  
**CHIPPEWA COUNTY COURTHOUSE, RM 302**  
**7:45 AM**

**1. CALL TO ORDER**

**2. ROLL CALL**

| Attendee Name     | Organization    | Title                   | Status  | Arrived |
|-------------------|-----------------|-------------------------|---------|---------|
| Kari Ives         | Chippewa County | District 21 (Chair)     | Present |         |
| Harold Steele     | Chippewa County | District 2 (Vice-Chair) | Present |         |
| James Ericksen    | Chippewa County | District 8              | Present |         |
| Caden Berg        | Chippewa County | District 13             | Present |         |
| Dean Mueller      | Chippewa County | District 20             | Present |         |
| John Halbleib     | Chippewa County | Citizen Rep             | Present |         |
| Nichole Wallsch   | Chippewa County | Citizen Rep             | Absent  |         |
| Robert Bullwinkel | Chippewa County | Citizen Rep, MD         | Excused |         |
| Marcia Kyes       | Chippewa County | Citizen Rep             | Excused |         |

Others Present: County Administrator Randy Scholz, Human Services Staff: Tim Easker, Paul Brenner, and Allison Oliphant; Public Health Staff: Brittnay Fortuna, Audra Knowlton, Sarah McQuillan, April Krumenauer, and Nikki Hoernke

**3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD**

There were no members of the public wishing to be heard.

**4. CONSENT AGENDA**

|                  |                                                 |
|------------------|-------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                     |
| <b>MOVER:</b>    | John Halbleib, Citizen Rep                      |
| <b>SECONDER:</b> | Caden Berg, District 13                         |
| <b>AYES:</b>     | Ives, Steele, Ericksen, Berg, Mueller, Halbleib |
| <b>ABSENT:</b>   | Wallsch, Kyes                                   |
| <b>EXCUSED:</b>  | Bullwinkel                                      |

1. Approve the Agenda

2. Approve the Minutes

Health & Human Services Board - Regular Meeting - Jul 20, 2023 7:45 AM

3. Schedule Next Meeting Date - September 21, 2023

**5. REPORTS**

# Health & Human Services Board

Minutes  
Regular Meeting

Chippewa County Courthouse, Rm 302

August 17, 2023  
7:45 AM

1. County Board & Committee Meeting Attendance Review - Chair Kari Ives

Health & Human Services Board Chair Kari Ives reviewed the attendance expectations for County Board and committee meetings. To ensure a quorum is present at the meetings, all members are required to inform Chair Ives or the County Clerk Jackie Sadler and may copy in Pauline Spiegel and Audra Knowlton of their absence.

**RESULT: DISCUSSED**

2. Minutes of Advisory Committees/Boards

The minutes of the July 20, 2023, Aging & Disability Resource Center (ADRC) Board were presented for review.

**RESULT: DISCUSSED**

3. Public Health Success Story - April Krumenauer

Administrative Assistant April Krumenauer provided information on the Car Seat Program offered in Public Health for Chippewa County residents in need. Krumenauer shared a success story involving car seat education and installation directions with a Spanish-speaking mom. One of the Community Health nurses and Krumenauer used the speaker option on their cell phones to connect with Language Line to provide interpretation for the mom. The Community Health Nurse was in the home with the mom and demonstrating with the new car seat while Krumenauer was providing the education to the interpreter on another phone to translate to the mom. After providing all the safety recommendations and instructions for use of the car seat, the mom felt comfortable with using her new car seat and was very grateful for the services that were provided.

**RESULT: DISCUSSED**

4. Human Services Policy, Practice and People - Allison Oliphant

Birth to 3 Program Lead Worker Allison Oliphant gave a presentation on the Birth to 3 Program. She reviewed the program's guiding principles, the primary coach approach to teaming, referral sources, eligibility determination, and individualized family service plans. Each child has a service coordinator and a primary coach. The program has an average of 80 clients on caseload.

**RESULT: DISCUSSED**

5. Public Health Director's Program and Financial Report – Brittney Fortuna

Public Health Director Brittney Fortuna presented the Public Health Program and Financial Report. She highlighted several items from the written report: the National Night Out event, August is Immunization Awareness Month, Thriving in Recovery has been launched, communicable disease data, license renewals are almost complete, August is World Breastfeeding Month, WIC in-person clinics started back August 14, and the local Farmers Markets continue. A beach water testing project to improve the posting of results was completed by Planning and Strategy Division staff. Fortuna reviewed staff with years of service.

Discussion on pre-inspections of Airbnbs/VRBOs was held. Annual inspections are performed on all licensed entities.

# Health & Human Services Board

Minutes  
Regular Meeting

Chippewa County Courthouse, Rm 302

August 17, 2023  
7:45 AM

Maryn Bengs currently is an LTE Planning & Promotion Specialist in the Community Health Division. She accepted a full-time position as the WRC Coordinator in the Planning and Strategy Division and will begin on September 5.

We are recruiting for a full-time Epidemiologist as Komi Modji gave his resignation. A discussion was held on the job description. This position has been utilized in other departments within the County. There is a statement in the current job description to collaborate with other departments as needed. A recommendation was made for this position's role to evaluate the effectiveness of the services being providing (e.g., vaccines).

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>DISCUSSED</b> |
|----------------|------------------|

6. Human Services Director's Program and Financial Report – Tim Easker

Human Services Director Tim Easker presented the Human Services Program and Financial Report. He highlighted several items from the written report: the Child Welfare Playbook, the 988 Wisconsin Lifeline success, the Day in the Life event, attendance of Senator Jesse James at the DHS all-staff meeting, the success of the foster care/kinship picnic on August 16, children and youth in out-of-home placements caseload, adult out-of-home placement and Institute for Mental Health caseload, and Child Protective Services (CPS) yearly caseload comparison.

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>DISCUSSED</b> |
|----------------|------------------|

## 6. BUSINESS ITEMS

1. Remove Human Services Administrative Policy 1-Support and Service Advisory Team - Tim Easker

Human Services Director Tim Easker stated that the Support and Service Advisory Team Policy has not been utilized for a while as they do not use this model. He is asking for this policy to be removed. The new procedure outlines the process when a child is being considered to be placed in a residential care center or group home. There will be 30-day reviews occurring until the child is discharged.

|                  |                                                 |
|------------------|-------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                     |
| <b>MOVER:</b>    | John Halbleib, Citizen Rep                      |
| <b>SECONDER:</b> | Caden Berg, District 13                         |
| <b>AYES:</b>     | Ives, Steele, Ericksen, Berg, Mueller, Halbleib |
| <b>ABSENT:</b>   | Wallsch, Kyes                                   |
| <b>EXCUSED:</b>  | Bullwinkel                                      |

## 7. AGENDA ITEMS FOR FUTURE CONSIDERATION

## 8. ADJOURN

The meeting adjourned at 8:43 am.

# Health & Human Services Board

Minutes  
Regular Meeting

Chippewa County Courthouse, Rm 302

August 17, 2023  
7:45 AM

|                  |                                                 |
|------------------|-------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                     |
| <b>MOVER:</b>    | James Ericksen, District 8                      |
| <b>SECONDER:</b> | Dean Mueller, District 20                       |
| <b>AYES:</b>     | Ives, Steele, Ericksen, Berg, Mueller, Halbleib |
| <b>ABSENT:</b>   | Wallsch, Kyes                                   |
| <b>EXCUSED:</b>  | Bullwinkel                                      |

**CHIPPEWA COUNTY**  
**HEALTH & HUMAN SERVICES BOARD**  
**REGULAR MEETING**  
**JULY 20, 2023**  
**CHIPPEWA COUNTY COURTHOUSE, RM 302**  
**7:45 AM**

**1. CALL TO ORDER**

The Health & Human Services Board meeting was called to order at 7:45 a.m. by Chair Kari Ives.

**2. ROLL CALL**

| Attendee Name     | Organization    | Title                   | Status  | Arrived |
|-------------------|-----------------|-------------------------|---------|---------|
| Kari Ives         | Chippewa County | District 21 (Chair)     | Present |         |
| Harold Steele     | Chippewa County | District 2 (Vice-Chair) | Present |         |
| James Ericksen    | Chippewa County | District 8              | Present |         |
| Caden Berg        | Chippewa County | District 13             | Present |         |
| Dean Mueller      | Chippewa County | District 20             | Present |         |
| John Halbleib     | Chippewa County | Citizen Rep             | Present |         |
| Nichole Wallsch   | Chippewa County | Citizen Rep             | Present |         |
| Robert Bullwinkel | Chippewa County | Citizen Rep, MD         | Excused |         |
| Marcia Kyes       | Chippewa County | Citizen Rep             | Present |         |

**Others Present:** County Administrator Randy Scholz, Human Services Staff: Tim Easker, Pauline Spiegel, Paul Brenner, Kyra Secraw, Jordan Hallingstad, Jessica Barrickman, Allison Oliphant, Leslie Fijalkiewicz; Public Health Staff: Brittnay Fortuna, Sarah McQuillan, Nikki Hoernke

**3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD**

There were no members of the public wishing to be heard.

**4. CONSENT AGENDA**

|                  |                                                                |
|------------------|----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                    |
| <b>MOVER:</b>    | Caden Berg, District 13                                        |
| <b>SECONDER:</b> | John Halbleib, Citizen Rep                                     |
| <b>AYES:</b>     | Ives, Steele, Ericksen, Berg, Mueller, Halbleib, Wallsch, Kyes |
| <b>ABSENT:</b>   | Bullwinkel                                                     |

1. Approve the Agenda

2. Approve the Minutes

Health & Human Services Board - Regular Meeting - Jun 15, 2023 7:45 AM

3. Schedule Next Meeting Date - August 17, 2023

**5. BUSINESS ITEMS**

Minutes Acceptance: Minutes of Jul 20, 2023 7:45 AM (Consent Agenda)

# Health & Human Services Board

Minutes  
Regular Meeting

Chippewa County Courthouse, Rm 302

July 20, 2023  
7:45 AM

1. Public Health 2024 Budget - Brittnay Fortuna/Sarah McQuillan

The Public Health 2024 budget was reviewed and approved as presented to forward to the Chippewa County Administrator.

|                  |                                                                |
|------------------|----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>FORWARD BUDGET TO THE COUNTY ADMINISTRATOR [UNANIMOUS]</b>  |
| <b>MOVER:</b>    | Caden Berg, District 13                                        |
| <b>SECONDER:</b> | Marcia Kyes, Citizen Rep                                       |
| <b>AYES:</b>     | Ives, Steele, Ericksen, Berg, Mueller, Halbleib, Wallsch, Kyes |
| <b>ABSENT:</b>   | Bullwinkel                                                     |

2. Resolution to Create 2 CCS Social Worker Positions in DHS in 2024

Human Services Director Tim Easker explained the purpose of this resolution to create two full-time social worker positions in the Recovery and Wellness Consortium Division of the Department of Human Services for 2024. These positions will provide intervention services for adults with mental health and/or substance use disorders through the Comprehensive Community Services (CCS) program. These positions are fully funded by the Medicaid program and require no additional Chippewa County funding. The resolution was approved as presented.

|                  |                                                                |
|------------------|----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                    |
| <b>MOVER:</b>    | Nichole Wallsch, Citizen Rep                                   |
| <b>SECONDER:</b> | Caden Berg, District 13                                        |
| <b>AYES:</b>     | Ives, Steele, Ericksen, Berg, Mueller, Halbleib, Wallsch, Kyes |
| <b>ABSENT:</b>   | Bullwinkel                                                     |

3. Resolution to Create 2 Social Worker Positions in DHS to Provide CLTS

Human Services Director Tim Easker explained the purpose of this resolution to create two full-time social worker positions in the Children, Youth & Families Division (Children with Differing Abilities Unit) of the Department of Human Services for 2024. These positions will provide early intervention services for children with physical and development disabilities through the Children's Long Term Support (CLTS or "Waiver") program. These positions are fully funded by the Medicaid program and require no additional Chippewa County funding. The resolution was approved as presented.

|                  |                                                                |
|------------------|----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                    |
| <b>MOVER:</b>    | John Halbleib, Citizen Rep                                     |
| <b>SECONDER:</b> | Caden Berg, District 13                                        |
| <b>AYES:</b>     | Ives, Steele, Ericksen, Berg, Mueller, Halbleib, Wallsch, Kyes |
| <b>ABSENT:</b>   | Bullwinkel                                                     |

4. Resolution to Create 4 Social Worker Positions in DHS in 2024 for CCS for Children

Human Services Director Tim Easker explained the purpose of this resolution to create four full-time social worker positions in the Children, Youth & Families Division (Children with Differing Abilities Unit) of the Department of Human Services for 2024. These positions will provide intervention services for children with mental health and/or substance use disorders through the Comprehensive Community Services (CCS) program. These positions are fully funded by the Medicaid program and require no additional Chippewa County funding. Concerns were expressed regarding the need for four additional workers, but the resolution was approved as presented with a majority vote.

Minutes Acceptance: Minutes of Jul 20, 2023 7:45 AM (Consent Agenda)

# Health & Human Services Board

Minutes  
Regular Meeting

Chippewa County Courthouse, Rm 302

July 20, 2023  
7:45 AM

|                  |                                                        |
|------------------|--------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [7 TO 1]</b>                               |
| <b>MOVER:</b>    | Marcia Kyes, Citizen Rep                               |
| <b>SECONDER:</b> | Caden Berg, District 13                                |
| <b>AYES:</b>     | Ives, Ericksen, Berg, Mueller, Halbleib, Wallsch, Kyes |
| <b>NAYS:</b>     | Steele                                                 |
| <b>ABSENT:</b>   | Bullwinkel                                             |

5. Resolution to Create Accountant Position for the RWC

Human Services Director Tim Easker explained the purpose of this resolution to create one accountant position providing fiscal support to the multi-county Recovery and Wellness Consortium (RWC) of the Department of Human Services for 2024. Chippewa County is the RWC lead county and provides the administrative and fiscal support for the multi-county consortium. This position is fully funded by the Medicaid program and requires no additional Chippewa County funding. The resolution was approved as presented.

|                  |                                                                |
|------------------|----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                    |
| <b>MOVER:</b>    | John Halbleib, Citizen Rep                                     |
| <b>SECONDER:</b> | Caden Berg, District 13                                        |
| <b>AYES:</b>     | Ives, Steele, Ericksen, Berg, Mueller, Halbleib, Wallsch, Kyes |
| <b>ABSENT:</b>   | Bullwinkel                                                     |

6. Resolution to Create the Position of Contract Mgmt and Relations Coordinator in the RWC

Human Services Director Tim Easker explained the purpose of this resolution to create one Contract Management and Relations Coordinator position providing oversight, guidance, and training to the Recovery and Wellness Consortium (RWC) contracted providers for the Comprehensive Community Services (CCS) within the multi-county RWC of the Department of Human Services for 2024. Chippewa County is the RWC lead county and provides the administrative support for the multi-county consortium. This position is fully funded by the Medicaid program and requires no additional Chippewa County funding. The resolution was approved as presented.

|                  |                                                                |
|------------------|----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                    |
| <b>MOVER:</b>    | Nichole Wallsch, Citizen Rep                                   |
| <b>SECONDER:</b> | Caden Berg, District 13                                        |
| <b>AYES:</b>     | Ives, Steele, Ericksen, Berg, Mueller, Halbleib, Wallsch, Kyes |
| <b>ABSENT:</b>   | Bullwinkel                                                     |

7. Resolution to Create Admin Assist III Position in DHS for the RWC

Human Services Director Tim Easker explained the purpose of this resolution to create one Administrative Assistant position providing administrative support to the Recovery and Wellness Consortium (RWC) for the Comprehensive Community Services (CCS) within the multi-county RWC of the Department of Human Services for 2024. Chippewa County is the RWC lead county and provides the administrative support for the multi-county consortium. This position is fully funded by the Medicaid program and requires no additional Chippewa County funding. The resolution was approved as presented.

Minutes Acceptance: Minutes of Jul 20, 2023 7:45 AM (Consent Agenda)

# Health & Human Services Board

Minutes  
Regular Meeting

Chippewa County Courthouse, Rm 302

July 20, 2023  
7:45 AM

|                  |                                                                |
|------------------|----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                    |
| <b>MOVER:</b>    | Caden Berg, District 13                                        |
| <b>SECONDER:</b> | Nichole Wallsch, Citizen Rep                                   |
| <b>AYES:</b>     | Ives, Steele, Ericksen, Berg, Mueller, Halbleib, Wallsch, Kyes |
| <b>ABSENT:</b>   | Bullwinkel                                                     |

8. Resolution to Create 2 Account Assistant Positions in DHS for the RWC

Human Services Director Tim Easker explained the purpose of this resolution to create two Account Assistant positions to provide fiscal support to the Recovery and Wellness Consortium (RWC) for the Comprehensive Community Services (CCS) within the multi-county RWC of the Department of Human Services for 2024. Chippewa County is the RWC lead county and provides the administrative and fiscal support for the multi-county consortium. This position is fully funded by the Medicaid program and requires no additional Chippewa County funding. The resolution was approved as presented.

|                  |                                                                |
|------------------|----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                    |
| <b>MOVER:</b>    | Nichole Wallsch, Citizen Rep                                   |
| <b>SECONDER:</b> | Caden Berg, District 13                                        |
| <b>AYES:</b>     | Ives, Steele, Ericksen, Berg, Mueller, Halbleib, Wallsch, Kyes |
| <b>ABSENT:</b>   | Bullwinkel                                                     |

9. Human Services 2024 Budget - Paul Brenner/Tim Easker

The Human Services 2024 budget was reviewed and approved as presented to forward to the Chippewa County Administrator.

|                |                                                                |
|----------------|----------------------------------------------------------------|
| <b>RESULT:</b> | <b>FORWARD BUDGET TO THE COUNTY ADMINISTRATOR [UNANIMOUS]</b>  |
| <b>MOVER:</b>  | Caden Berg, John Halbleib                                      |
| <b>AYES:</b>   | Ives, Steele, Ericksen, Berg, Mueller, Halbleib, Wallsch, Kyes |
| <b>ABSENT:</b> | Bullwinkel                                                     |

## 6. REPORTS

1. Human Services Birth to Three Program Success Story - Allison Oliphant

Human Services Birth to Three (B-3) Lead Worker Allison Oliphant shared the success story of a family with two special needs children receiving Birth to Three services. The mom wrote a touching story expressing gratitude to the B-3 Program for services, guidance, and support by the B-3 team. The family experiences many challenges, but they focus on the joys and positives.

2. Public Health Policy Practice People – Planning and Strategy Division – Nikki Hoernke

Public Health Planning and Strategy Division Manager Nikki Hoernke provided information about the Community Health Assessment (CHA) and Community Health Needs Assessment (CHNA) that are done collaboratively every three years, and the survey will be conducted again this year (2023). These are required by Wisconsin State Statute for the purpose of developing and implementing local health plans to address health conditions affecting community residents. Board members asked to take survey and also share it with their contacts.

Minutes Acceptance: Minutes of Jul 20, 2023 7:45 AM (Consent Agenda)

# Health & Human Services Board

Minutes  
Regular Meeting

Chippewa County Courthouse, Rm 302

July 20, 2023  
7:45 AM

3. **Public Health 2023-2026 Strategic Plan Update - Nikki Hoernke**  
Public Health Planning and Strategy Division Manager Nikki Hoernke presented and reviewed the Public Health 2023-2026 Strategic Plan updates.
4. **Human Services Director's Program and Financial Report - Tim Easker**  
Human Services Director Tim Easker presented the Human Services Program and Financial Report. He highlighted several items from the written report: the Harm Reduction Conference, Day in the Life event, 2023 Children and Youth Out-of-Home placements data and dollars, adult mental health and AODA placements, IMD placement cost, and caseload data.
5. **Public Health Director's Program and Financial Report – Brittney Fortuna**  
Public Health Director Brittney Fortuna presented the Public Health Program and Financial Report. She highlighted several items from the written report: Administrative Division - gratitude for their "behind the scenes" work; Community Health Division - mosquito related illnesses, recent air quality issues, Thriving in Recovery Campaign, communicable disease; Environmental Health - new licensing period, TN water program; Nutrition Division - WIC campaigns at Farmers Market, Go Find Fun in the Sun summer activity challenge, Red Cross Blood Drive on July 26; Planning and Strategy - WISCONSIN WINS (keeping kids tobacco free; Western Regional Center (WRC) - global collaboration; years of service recognition. Additional update - The new WRC coordinator is no longer with Chippewa County.

## 7. AGENDA ITEMS FOR FUTURE CONSIDERATION

## 8. ADJOURN

Meeting adjourned at 9:36 a.m.

|                  |                                                                |
|------------------|----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                    |
| <b>MOVER:</b>    | James Ericksen, District 8                                     |
| <b>SECONDER:</b> | Harold Steele, District 2 (Vice-Chair)                         |
| <b>AYES:</b>     | Ives, Steele, Ericksen, Berg, Mueller, Halbleib, Wallsch, Kyes |
| <b>ABSENT:</b>   | Bullwinkel                                                     |

Minutes Acceptance: Minutes of Jul 20, 2023 7:45 AM (Consent Agenda)



**STATEMENT OF EXPLANATION  
COUNTY BOARD & COMMITTEE MEETING ATTENDANCE REVIEW -  
CHAIR KARI IVES**

5.1

Health & Human Services Board Chair Kari Ives will review the attendance requirements as a follow-up to the recent letter from County Board Chairman Dean Gullickson.



# Chippewa County Board

Dean Gullickson, County Board Chair  
dgullickson@co.chippewa.wi.us

July 26, 2023

TO: County Board Supervisors

FR: Dean Gullickson, County Board Chairman

RE: County Board and Committee Meeting Attendance

Dear Fellow Supervisors,

It has come to my attention that some of you have missed County Board and/or committee meetings, and many times there was no advanced notice given that you would not make the meeting. When this occurs, it becomes difficult to insure there will be a quorum present at committee meetings. A quorum is necessary at each committee meeting before it can conduct business.

**If you are unable to attend a scheduled County Board and/or committee meeting, please contact myself or the County Clerk and she will ensure the proper individuals are notified.** This will allow us to be better prepared for meetings and/or cancel them if there is not a quorum.

As a reminder, in 2022 the County Board amended ordinance 2-52 with regard to attendance.

## **Sec. 2-52. Attendance, Absences, Vacancies and Removals.**

- (a) Attendance. Supervisors are expected to attend all County Board meetings and all committee, board or commission meetings to which they are assigned. Citizen members are expected to attend all committee, board or commission meetings to which they are assigned. Attendance is defined as being present from roll call to adjournment.
- (b) Absences. If a Supervisor or citizen member is unable to attend such meetings, they are expected to notify the County Clerk or the respective Chair of the absence at least three hours prior to the start of the meeting. This will allow time to contact the County Board Chair to attend as the ex officio member in case he/she is needed to secure a quorum. Telephone or video conference appearances shall not be allowed. All absences shall be noted in the minutes of the meeting. If a member arrives late and/or leaves early those times shall also be noted in the minutes of the meeting.
  - (1) Attendance to be tracked. In addition to tracking attendance at County Board meetings, the County Clerk shall also track attendance at the following committee, board or commission meetings: Agriculture & Extension Committee, Economic Development Committee, Executive Committee, Facilities & Parks Committee, Highway Committee, Legal & Law Enforcement Committee, Planning and Zoning Committee, ADRC Board, Health & Human Services Board, Land Conservation & Forest Management Committee, and Veterans Service Commission.
  - (2) Report of absences. The Chair of any committee, board or commission shall report to the County Clerk the name of any Supervisor who accumulates three (3) consecutive absences or five (5) total absences within a period spanning twelve (12) consecutive months from properly noticed meetings of any single committee, board or commission.

The County Clerk shall provide a monthly attendance report to the County Board Chair and County Administrator for all County Board Supervisors.

- (3) Action taken to address absenteeism. The County Board Chair shall consult with the Executive Committee before providing a recommendation to the County Board, if needed, on the action to be taken. The County Board may, consistent with the requirements of Wisconsin law, take whatever action it deems appropriate with respect to a person who has three (3) consecutive absences or five (5) total absences within a period spanning twelve (12) consecutive months from properly noticed meetings of the County Board or any single committee, board or commission. Such action may include censure, suspension, or removal from the County Board, committee, board or commission.
- (4) County Administrator authority to address absenteeism. The County Administrator shall recommend to the Executive Committee action to be taken to address absenteeism, pursuant to subsection (3), for any County Board Supervisor member of any statutory committee, board or commission listed in subsection (1), if the absenteeism criteria in subsection (2) is met. That recommendation shall be subject to County Board approval.

Also ordinance 2-60(c)(7) allows the County Board Chair to attend meetings, if needed, due to lack of quorum and vote if there is a critical issue that needs to be addressed rather than cancelling the meeting and delaying an item.

**Sec. 2-60. Meetings of the County Board.**

- (c) Powers and duties of chair. The chair shall have the powers and duties under Wis. Stats. Ch. 59.
  - (7) The chair shall be an ex officio member of all standing committees and may meet and deliberate in the meetings. The chairperson shall have the power to vote only when present in order to form a quorum and only until such time as a quorum of the committee members is present.

Thank you all for your cooperation in this matter. Please contact me if you wish to discuss this issue further.

Sincerely,



Dean Gullickson  
County Board Chair



**STATEMENT OF EXPLANATION  
MINUTES OF ADVISORY COMMITTEES/BOARDS**

5.2

Review of Advisory Committee/Boards Minutes:

- July 20, 2023 - Aging & Disability Resource Center (ADRC) Board

**CHIPPEWA COUNTY****ADRC (AGING & DISABILITY RESOURCE CENTER) BOARD****REGULAR MEETING****JULY 20, 2023****CHIPPEWA COUNTY COURTHOUSE, RM 119Q****4:45 PM****1. CALL TO ORDER**

The meeting was called to order at 4:45 p.m. by Chair Kari Ives.

**2. ROLL CALL**

| Attendee Name   | Organization    | Title                    | Status  | Arrived |
|-----------------|-----------------|--------------------------|---------|---------|
| Kari Ives       | Chippewa County | District 21 (Chair)      | Present |         |
| Patricia German | Chippewa County | Citizen Rep (Vice-Chair) | Present |         |
| Larry Marquardt | Chippewa County | Citizen Rep              | Present |         |
| Don Hauser      | Chippewa County | Citizen Rep              | Present |         |
| Mary Frasier    | Chippewa County | Citizen Rep              | Present |         |
| Cindy Spaeth    | Chippewa County | Citizen Rep              | Present |         |
| Glen Howell     | Chippewa County | Citizen Rep              | Absent  |         |

Others Present: Leslie Fijalkiewicz, ADRC Manager; Tim Easker, Human Services Director; Pauline Spiegel, Administrative Assistant; Paul Brenner, Senior Fiscal Manager; ADRC Staff: Sarah Hedlund, Carrie Schick, Sue Koepnick

**3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD**

There were no members of the public wishing to be heard.

**4. CONSENT AGENDA**

The consent agenda was approved with a change of the next meeting date to Sept 7, 2023, 4:45 p.m. in Room 119Q.

|                  |                                                  |
|------------------|--------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                      |
| <b>MOVER:</b>    | Patricia German, Citizen Rep (Vice-Chair)        |
| <b>SECONDER:</b> | Don Hauser, Citizen Rep                          |
| <b>AYES:</b>     | Ives, German, Marquardt, Hauser, Frasier, Spaeth |
| <b>ABSENT:</b>   | Howell                                           |

1. Approve the agenda

2. Approve the Minutes

ADRC (Aging & Disability Resource Center) Board - Regular Meeting - May 11, 2023 4:45 PM

3. Schedule next meeting date - September 14, 2023

**5. REPORTS**

# ADRC (Aging & Disability Resource Center) Board

Minutes  
Regular Meeting

Chippewa County Courthouse, Rm 119Q

July 20, 2023  
4:45 PM

1. **Senior Farmers Market Voucher Program - Carrie Schick**  
ADRC Administrative Assistant Carrie Schick presented information on the Senior Farmers Market voucher process. Individuals complete a very simple application (either online or in the office). The applications are then reviewed. If completing applications in person, vouchers given out then. If online, folks will be notified to stop in and pick up. The program started June 1 and all the vouchers have been distributed, so a waitlist has been developed in the hope we can get more. If not, the waitlist folks will be first on the list for next year. Carrie enjoys coordinating this program. It is a good way to get people out in community (to a local event) and obtain fresh produce. The vouchers can be used at most Wisconsin farmers markets.
2. **ADRC Manager Report - Leslie Fijalkiewicz**  
ADRC Manager Leslie Fijalkiewicz presented the ADRC Manager Report. She highlighted several items from her report: Independent Living Support Program, data comparison of calls and contacts, customers, meals, walk-ins; State budget update, Day in the Life event, and fiscal information through June 2023. She also reported a site aide for Bloomer area has been hired, but the site aide for Cadott is resigning.
3. **ADRC Advocacy Report - Leslie Fijalkiewicz**  
ADRC Manager Leslie Fijalkiewicz shared current advocacy information that included proposed changes within the Older Americans Act. Advocates are invited to review and provide input. Leslie will be doing so and invites board members to do the same.

## 6. BUSINESS ITEMS

1. **ADRC 2024 Fees and Donations - Leslie Fijalkiewicz**  
The recommendation for no changes to the fees and donations for the 2024 ADRC budget were reviewed and approved. A suggestion to communicate to consumers why fees are not increasing for 2024 but likely will in future years (remaining ARPA funds that will be used by September 2024). Leslie will write an article for the Bridging Chippewa County publication and will also post on ADRC's Facebook page.

|                  |                                                  |
|------------------|--------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                      |
| <b>MOVER:</b>    | Patricia German, Citizen Rep (Vice-Chair)        |
| <b>SECONDER:</b> | Don Hauser, Citizen Rep                          |
| <b>AYES:</b>     | Ives, German, Marquardt, Hauser, Frasier, Spaeth |
| <b>ABSENT:</b>   | Howell                                           |

2. **ADRC 2024 Budget - Leslie Fijalkiewicz/Paul Brenner**  
The 2024 ADRC budget was reviewed and approved to forward to the County Administrator as part of the overall Human Services 2024 budget.

|                  |                                                               |
|------------------|---------------------------------------------------------------|
| <b>RESULT:</b>   | <b>FORWARD BUDGET TO THE COUNTY ADMINISTRATOR [UNANIMOUS]</b> |
| <b>MOVER:</b>    | Don Hauser, Citizen Rep                                       |
| <b>SECONDER:</b> | Mary Frasier, Citizen Rep                                     |
| <b>AYES:</b>     | Ives, German, Marquardt, Hauser, Frasier, Spaeth              |
| <b>ABSENT:</b>   | Howell                                                        |

## 7. AGENDA ITEMS FOR FUTURE CONSIDERATION

# ADRC (Aging & Disability Resource Center) Board

Minutes

July 20, 2023

Regular Meeting

Chippewa County Courthouse, Rm 119Q

4:45 PM

## 8. ADJOURN

Meeting adjourned at 5:51 p.m.

|                  |                                                  |
|------------------|--------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                      |
| <b>MOVER:</b>    | Patricia German, Citizen Rep (Vice-Chair)        |
| <b>SECONDER:</b> | Cindy Spaeth, Citizen Rep                        |
| <b>AYES:</b>     | Ives, German, Marquardt, Hauser, Frasier, Spaeth |
| <b>ABSENT:</b>   | Howell                                           |

Attachment: 5.2 ADRC Board Minutes 07-20-23 (7871 : Minutes of Advisory Committees/Boards)



**STATEMENT OF EXPLANATION**  
**PUBLIC HEALTH SUCCESS STORY - APRIL KRUMENAUER**

5.3

Public Health Administrative Assistant April Krumenauer will share a success story from Chippewa County's Car Seat Program. She will share how they overcame barriers in providing this service to a non-English speaking mom.



**STATEMENT OF EXPLANATION**  
**HUMAN SERVICES POLICY, PRACTICE AND PEOPLE - ALLISON OLIPHANT**

5.4

Last month, Children, Youth & Families staff Allison Oliphant shared a success story achieved through the Birth to Three Program. This month, she will present a deeper dive of the program.

# The Birth to 3 Program

- Federal Program that serves children under the age of 3 with developmental delays or disabilities and their families
- Managed at the state and county level
- In Wisconsin, individuals may be employed by the county or an outside contracting agency

## Wisconsin's Birth to 3 Program Guiding Principles

- Children's optimal development depends on being viewed first as children and second as children with a disability.
- Children's greatest resource is their family.
- Children are best served within the context of family.
- Parents are partners in any activity that serves their children.
- Just as children are best supported within the context of the family, the family is best supported within the context of the community.
- Professionals are most effective when they work as a team member with parents and others.
- Collaboration is the best way to provide comprehensive services.
- Early intervention enhances the development of children.

## Services Occur In Child's Natural Environment

- Natural Environments are the settings, activities, and routines that are meaningful to children and families and places where children without disabilities spend time.
- Natural environments are home-based and community-based including: home, extended family members' homes, foster homes, childcare, library, stores, family resource centers, parks, children's museum

## Primary Coach Approach To Teaming

an evidence-based practice that incorporates:

- Natural learning environment practices.
- Coaching as an adult learning strategy, which shifts the focus from interventions solely with the child to teaching parents/caregivers as well as the child strategies to support the child's development.
- A primary coach approach to teaming, which provides a coordinated team of professionals to support and assist the parent or caregiver in all aspects of the child's development.

## The Birth to 3 Team

Includes parent(s), the service coordinator, and at least two different disciplines or professions that are related to the child's suspected needs.

## Qualified Professionals That Can Be Part of The Team

- Audiologists

- Nutritionists

- Occupational therapists

- Physical therapists

- Speech Language Pathologists

- Psychologists and School Psychologists

- Rehabilitation counselors

- Registered nurses

- Social workers

- Special education teachers

## Area Birth to 3 Team Members Consist Of

Program  
Coordinator

Service  
Coordinator

Early Childhood  
Special Education  
Teacher

Physical Therapist

Speech Language  
Pathologist

Occupational  
Therapist

Referral  
Sources

Parents/Caregivers

Family Members

Medical Providers

Child Protective Services

Childcare Providers

## Upon Receipt of a Referral to the County Program

Contact is made with the family to gather additional information about the child and family

If the family consents to the evaluation, an evaluation team is chosen based on the child's and family's needs

Professionals from at least two different disciplines complete the evaluation with the child and family/caregiver in his/her natural environment (i.e. home, daycare)

## Determining Eligibility

- A delay of at least 25% in one area of development (i.e., cognitive, physical, communicative, social/emotional, or adaptive).
- A diagnosed condition with a high probability of developmental delay.
- Atypical development that adversely affects child development.

## Individualized Family Service Plan

If the child is deemed eligible for services through the Birth to 3 Program and the family is interested in services, a plan is developed with the evaluation team and the family

The plan outlines the family's goals for the child and the services that will be provided to address those goals

## Each Child & Family Has A Service Coordinator

- Coordinates early intervention and other services being provided to the child and their family.

- Facilitates developing, reviewing, and revising/updating the IFSP.

- Conducts follow-up to determine the appropriate early intervention services are being provided to promote the child's development.

# Each Child & Family Has a Primary Coach

The primary coach can be anyone who is part of the IFSP team.

The primary coach is selected based upon the desired outcomes of the family and the needs and priorities of the child.

The primary coach functions as the primary liaison between the family and other team members.

The primary coach is backed by a team, which includes the family, the service coordinator, and professionals from the identified disciplines necessary to support the child's unique circumstances and developmental needs.

## Primary Coaches Are Supported By The Team

- All team members attend regular meetings in order to provide and receive colleague-to-colleague consultation, and to ensure that the child and family are making progress toward all IFSP outcomes.
- The primary coach receives ongoing support from other team members during team meetings, informal conversations, case-based discussions, and joint visits.
- Joint visits occur with the primary coach and other team members present in a home or community-based activity setting in which the child and family need support in promoting the child's participation.
- The frequency and intensity of joint visits is based upon the primary coach's need for support at a given time to address the specific needs of the child, family, or other caregivers.



Questions?



**STATEMENT OF EXPLANATION**  
**PUBLIC HEALTH DIRECTOR'S PROGRAM AND FINANCIAL REPORT –**  
**BRITTNAY FORTUNA**

5.5

Public Health Director Brittnay Fortuna provides a department program and financial report for review and discussion.



# Chippewa County Health and Human Services Board

## Department of Public Health Brittnay Fortuna's Director's Report

August 2023

### **Administration Division**

The Admin Team and others from our department were certified in CPR and First Aid in July. This certification will expire in 2026. April attended National Night Out on August 1. She provided car seat education to the public. You can read more about the event in the Community Health Division Update.

The Admin Team also continues to help with scheduling appointments, car seat questions, Breastfeeding Peer Counseling, beach water testing, and general Public Health questions. Our loan closet continues to be very active. We have recently received four donated wheelchairs, in excellent condition, from community members no longer in need of them. This helps sustain our inventory, as over time, some wheelchairs break down and have to be discarded after being loaned out.

### **Community Health Division**

#### ***National Night Out***

National Night Out is an annual community-building event that takes place across the United States on the first Tuesday of August. It is a unique opportunity for the community to come together and enhance their local connections. During National Night Out, Public Health had a table display highlighting various programs and resources. The team had information about proper car seat use, WIC programming, the community health assessment, and our vector-borne prevention campaign. We engaged with many families and other organizations throughout the event. National Night Out is a powerful reminder of the importance of unity, communication, and collaboration in building a stronger, more connected society.



#### ***Immunization Awareness Month***

Immunization Awareness Month is a significant annual campaign dedicated to promoting the importance of vaccines in safeguarding public health and preventing the spread of infectious diseases. Held every August, this initiative aims to raise awareness about vaccinations' critical role in protecting individuals of all ages from potentially life-threatening illnesses. Immunization Awareness Month highlights the benefits of immunizations, dispels myths, and addresses vaccine hesitancy. By empowering individuals with accurate information and encouraging them to stay up-to-date with recommended vaccines, this awareness month strives to create a healthier and more resilient society. Together, we can build a stronger defense against preventable diseases and foster a culture of proactive health protection for generations to come.

#### ***Thriving in Recovery and Harm Reduction Efforts***

The Thriving in Recovery Campaign is being launched in our community this week! It will be in theaters by the end of this week and on local TV, streaming, and Gas Station TV by next week. The Thriving in Recovery campaign is a public service announcement (PSA) that Mirrorless Productions created. Public

Health partnered with the Recovery and Wellness Consortium and Take a Stand Against Meth to highlight resources available in our community.

 [Thriving in Recovery PSA - Chippewa \[60 Sec. Video\]](#)

The team continues to work with harm reduction education and Narcan administration training. Each month the Narcan administration trainers hold a training session in the county jail, and July set a record for the number of inmate attendees.

### ***Communicable Disease***

The Health Officer is required by Wisconsin State Statute 252.05 to report information on current communicable disease reporting and follow-up to the Health and Human Services Board. In July, we received 220 new reports: 38 confirmed (15 Coronavirus, 10 Chlamydia, and 3 Anaplasmosis, A); 24 probable (3 Coronavirus, 17 Lyme Laboratory Reports, and 2 salmonellosis); and 140 that did not meet the definition of a case (68 Coronavirus, 32 Lyme Laboratory Reports, and 11 Lyme Disease, Erythema Migrans Rash). See the attached report for further breakdown by disease type.

### **Environmental Health Division**

As July wraps up, we are still waiting for a few establishments to pay their license renewals. Any license that has not been renewed by August 15 will be voided. If operators of these establishments want to get back into business, they would need to restart the licensing process by re-applying, bringing the facility up to current code standards, and paying applicable pre-inspection and licensing fees. During the first two weeks of August, Environmental Health staff will be making great efforts ranging from phone calls and e-mails to stopping by establishments to help operators avoid losing their licenses.

In July, there were quite a few new licenses issued. Polka Dot Pops, a small-scale popsicle producer, was licensed to operate out of Bushel & A Peck, Rise and Shine Coffee House (Cornell) is under new ownership, Wicked Sweet Bake Shop opened in the former Cadott Bakery, The Yoga Plant (Chippewa Falls) received a license to produce and sell shakes, smoothies and other health items, The Huron Tavern and Campground (Stanley) is under new ownership, Pine Drive (Holcombe) is under new ownership, and two new mobile food establishments were licensed, Rosey's Texas Outpost (Jim Falls) and 365 BBQ (Cadott). Staff were also present at Northern Wisconsin State Fair, Rock Fest, and OneFest, conducting nearly 100 transient and mobile food inspections between these events.

As summer continues and most major events have ended, staff will focus on inspecting our seasonal facilities, such as campgrounds, outdoor pools, and tourist rooming houses.

### **Nutrition**

#### ***August is World Breastfeeding Month***



National Breastfeeding Month celebrates all month long with Weekly Observances. WIC supports breastfeeding year-round by providing free counseling, guidance and educational resources, one-on-one support from our peer counselors and lactation experts, and healthy food packages.

Week 1 August 1-7: [World Breastfeeding Week](#)

Theme: Enabling Breastfeeding: Making a difference for working parents.

This year's focus is advocating for adequate paternal leave, including paid maternity leave and supportive workplaces once mothers return to work. Having all of these pieces in place increases breastfeeding success and duration.

Week 2 August 8-14: [Indigenous Milk Medicine Week](#)

Theme: From the Stars to a Sustainable Future

Week 3 August 15-21: [Asian American Native Hawaiian and Pacific Islander Breastfeeding Week](#)

Theme: Telling Our Own Stories. Elevating Our Voices

Week 4 August 25-31: [Black Breastfeeding Week](#)

Theme: We Outside! Celebrating Connection & Our Communities

Week 5 September 5-11: [Semana de La Lactancia Latina](#) (New!)

### ***Women, Infants and Children (WIC) Program Updates***

WIC will start hybrid service delivery (in-person and phone appointments) on August 10. We have been busy the last two months with anthropometric and hematological training, working with IT to operate in our satellite clinics, updating procedures, and informing WIC participants about these changes. We look forward to seeing our families in person after being virtual for 3.5 years!

### ***Farmers Market Nutrition Program***

Our last Fun at the Farmers Market session was held at the end of July and had to be moved inside due to temps in the 90s. We're excited that over 30 WIC participants and their families were able to join us for the three different dates held in June and July.

Farmers Market Nutrition Program checks continue to be issued until September 30. To date, we have issued 512 booklets.

### ***ForwardHealth Grant***

Our new grant cycle started July 1 and allows us to continue to assist residents with applications and renewals for specific Wisconsin ForwardHealth Programs using ACCESS, including Wisconsin Medicaid, BadgerCare Plus, Family Planning Waiver, Wisconsin Shares Child Care Subsidy, and Wisconsin FoodShare. Pang continues to be available once a month at the Open Door Clinic and Chippewa Falls Library to assist walk-ins. Our goals this year are to partner with the Upward Bound Program and at least one rural area food pantry. Pang has been helping many residents with questions about the Unwinding and resumption of BadgerCare Plus renewals.

### **Planning and Strategy**

The planning and strategy division is currently recruiting for two positions – WRC Program Coordinator and Epidemiologist. Staff are also working hard to get the word out about community health assessment open now.

### ***Modernizing Beach Water Testing***

The planning and strategy division, in collaboration with the environmental health and community health divisions, is leading a project to leverage the features of ArcGIS to streamline and improve the efficiency, accuracy, and timeliness of beach water testing. By integrating ArcGIS into our beach testing reporting processes, we aim to create a comprehensive digital solution enabling us to monitor and report water

quality data more efficiently. This modernization effort will enable us to make informed decisions promptly, enhance public safety, and protect the environment.

Komi Modji, epidemiologist, led efforts to design and develop an interactive map that visually represents local beach water surveillance data, making it easier for the stakeholders and public to understand the information. The map pulls data from the state GIS database, which stores beach water testing data, historical records, and relevant geospatial information. This reduces the weekly staff time needed to update the website, ultimately allowing us to increase efficiency and better allocate resources.

The completion of this project sets the team up for a future, innovative project where grants could be secured to complete if the department decides to pursue it in future years.

1. Real-Time Data Monitoring:

- Integrate automated sensors and data loggers with the GIS database to enable real-time monitoring of water quality parameters such as pH levels, temperature, turbidity, and bacterial contamination.
- Configure alerts and notifications to identify and address potential water quality concerns promptly.

2. Spatial Analysis and Visualization:

- Utilize ArcGIS tools and spatial analysis techniques to identify trends, patterns, and hotspots in beach water quality.

Check out the updated website at <https://www.co.chippewa.wi.us/government/public-health/beach-water-testing>.

### Years of Service



*CONGRATULATIONS* to the following staff for their hard work and dedication to providing excellent customer service to the citizens of Chippewa County.

- ❖ Jennifer Lenbom, Community Health Registered Nurse – 17 years
- ❖ Nikki Hoernke, Planning and Strategy Division Manager – 4 years
- ❖ Rebecca Lueloff, Limited-Term Nutritionist – 4 years
- ❖ Tabitha Wessels, Community Health Intake Nurse – 4 years



**Wisconsin Department of Health Services**  
**Division of Public Health**  
**PHAVER - WEDSS**

## County Board of Health Report

**Jurisdiction: Chippewa County**

**Received Date: 7/1/2023 to 7/31/2023**

| Disease                                                   | Confirmed | Probable | Suspect | Not A Case | Total |
|-----------------------------------------------------------|-----------|----------|---------|------------|-------|
| CORONAVIRUS, NOVEL 2019 (COVID-19)                        | 15        | 3        | 0       | 68         | 86    |
| LYME LABORATORY REPORT                                    | 0         | 17       | 0       | 32         | 49    |
| LYME DISEASE, ERYTHEMA MIGRANS (EM) RASH                  | 0         | 0        | 2       | 11         | 13    |
| CHLAMYDIA TRACHOMATIS INFECTION                           | 10        | 0        | 0       | 0          | 10    |
| ANAPLASMOSIS, A. phagocytophilum                          | 3         | 0        | 3       | 0          | 6     |
| HEPATITIS A                                               | 0         | 0        | 0       | 5          | 5     |
| STREPTOCOCCAL DISEASE, INVASIVE, GROUP B                  | 2         | 0        | 0       | 3          | 5     |
| HEPATITIS C, CHRONIC                                      | 1         | 0        | 1       | 2          | 4     |
| SALMONELLOSIS                                             | 1         | 2        | 1       | 0          | 4     |
| TUBERCULOSIS, LATENT INFECTION (LTBI)                     | 2         | 0        | 2       | 0          | 4     |
| E-COLI, ENTEROPATHOGENIC (EPEC)                           | 0         | 0        | 3       | 0          | 3     |
| HEPATITIS B, CHRONIC                                      | 0         | 0        | 1       | 2          | 3     |
| SYPHILIS REACTOR                                          | 0         | 0        | 0       | 3          | 3     |
| CAMPYLOBACTERIOSIS                                        | 0         | 2        | 0       | 0          | 2     |
| CRYPTOSPORIDIOSIS                                         | 0         | 0        | 0       | 2          | 2     |
| E-COLI, ENTEROTOXIGENIC (ETEC)                            | 0         | 0        | 2       | 0          | 2     |
| GIARDIASIS                                                | 0         | 0        | 0       | 2          | 2     |
| METHICILLIN- or OXICILLIN RESISTANT S. AUREUS (MRSA/ORSA) | 0         | 0        | 0       | 2          | 2     |
| STREPTOCOCCAL DISEASE, INVASIVE, GROUP A                  | 1         | 0        | 0       | 1          | 2     |

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Page 1 of 2

Attachment: Communicable Disease July (7868 : Public Health Director's Program and Financial Report – Brittney Fortuna)

| Disease                                     | Confirmed | Probable | Suspect | Not A Case | Total |
|---------------------------------------------|-----------|----------|---------|------------|-------|
| VANCOMYCIN-RESISTANT ENTEROCOCCI (VRE)      | 0         | 0        | 0       | 2          | 2     |
| VARICELLA (CHICKENPOX)                      | 0         | 0        | 0       | 2          | 2     |
| BABESIOSIS                                  | 1         | 0        | 0       | 0          | 1     |
| E-COLI, ENTEROINVASIVE (EIEC) / SHIGELLOSIS | 0         | 0        | 1       | 0          | 1     |
| E-COLI, SHIGA TOXIN-PRODUCING (STEC)        | 0         | 0        | 1       | 0          | 1     |
| EHRlichiosis, E. muris eauclairensis (EML)  | 0         | 0        | 1       | 0          | 1     |
| GONORRHEA                                   | 1         | 0        | 0       | 0          | 1     |
| HAEMOPHILUS INFLUENZAE, INVASIVE DISEASE    | 0         | 0        | 0       | 1          | 1     |
| MYCOBACTERIAL DISEASE (NON-TUBERCULOUS)     | 1         | 0        | 0       | 0          | 1     |
| ORTHOPOXVIRUS, MPOX                         | 0         | 0        | 0       | 1          | 1     |
| STREPTOCOCCUS PNEUMONIAE, INVASIVE DISEASE  | 0         | 0        | 0       | 1          | 1     |
| <b>Total</b>                                | 38        | 24       | 18      | 140        | 220   |

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# Public Health Financial Results: July 2023



CHIPPEWA COUNTY  
**Public Health**  
Prevent. Promote. Protect.

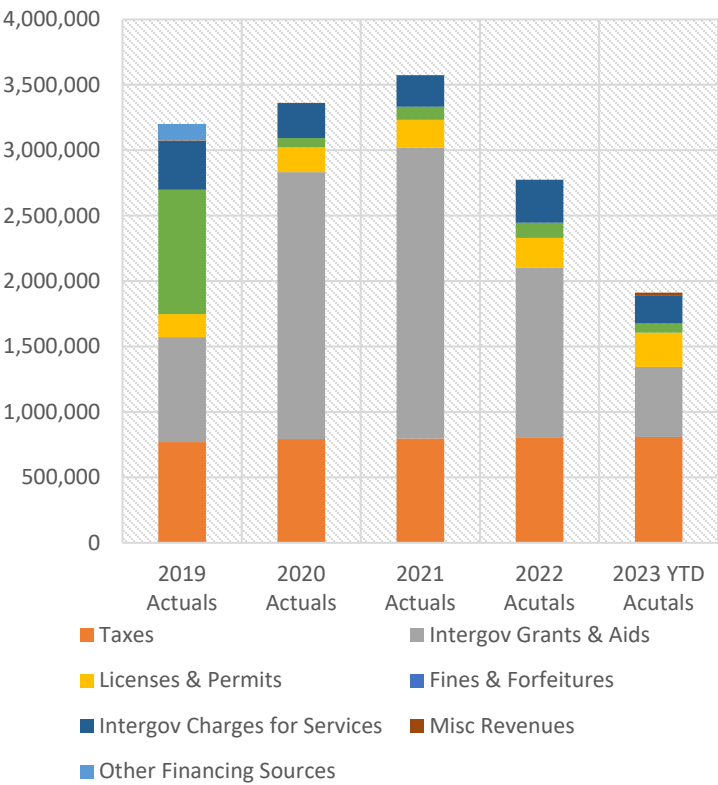
| Fund  | Description                     | Revenue         |                 |             | Expense         |                 |         |
|-------|---------------------------------|-----------------|-----------------|-------------|-----------------|-----------------|---------|
|       |                                 | Budget          | Actual          | % Collected | Budget          | Actual          | % Spent |
| 54100 | Community Health                | \$ (738,634.00) | \$ (742,050.10) | 100.5%      | \$ 738,634.00   | \$ 359,655.46   | 48.7%   |
| 54121 | Nurse Family Partnership        | (121,752.00)    | (70,679.94)     | 58.1%       | 121,752.00      | 74,967.03       | 61.6%   |
| 54123 | Farmers Market                  | (4,513.00)      | (1,316.73)      | 29.2%       | 4,513.00        | 3,138.78        | 69.5%   |
| 54125 | Prenatal Care Coordination      | (65,293.00)     | (13,487.68)     | 20.7%       | 65,293.00       | 17,482.71       | 26.8%   |
| 54127 | Healthy U                       | (15,451.00)     | (9,228.89)      | 0.0%        | 15,451.00       | 18,805.34       | 0.0%    |
| 54128 | Public Health Preparedness      | (50,717.00)     | (15,145.18)     | 29.9%       | 50,717.00       | 18,968.76       | 37.4%   |
| 54129 | TN Program                      | -               | (29,139.11)     | 0.0%        | -               | 50,749.45       | 0.0%    |
| 54132 | Drug Free Community Grant       | (135,908.00)    | (61,099.08)     | 0.0%        | 135,908.00      | 77,628.05       | 0.0%    |
| 54133 | Iron Will Endowment Fund        | -               | (1,881.00)      | 100.0%      | -               | -               | 100.0%  |
| 54135 | Bright Start River Source       | (10,775.00)     | (16,621.53)     | 154.3%      | 10,775.00       | 1,676.77        | 15.6%   |
| 54138 | Planning & Strategy             | -               | (6,049.03)      | 0.0%        | -               | 68,194.68       | 0.0%    |
| 54140 | WIC                             | (377,684.00)    | (206,758.82)    | 54.7%       | 377,684.00      | 227,033.08      | 60.1%   |
| 54142 | Maternal & Child Health Program | (28,574.00)     | (8,437.10)      | 29.5%       | 28,574.00       | 15,561.50       | 54.5%   |
| 54144 | Wisconsin Wins                  | (4,702.00)      | (494.81)        | 10.5%       | 4,702.00        | 4,476.47        | 95.2%   |
| 54148 | COVID Workforce                 | (76,331.00)     | (34,412.54)     | 0.0%        | 76,331.00       | 41,132.97       | 0.0%    |
| 54149 | Pre-Venture                     | (20,329.00)     | (888.05)        | 4.4%        | 20,329.00       | 6,223.05        | 30.6%   |
| 54150 | Prevention                      | (9,153.00)      | (1,168.99)      | 12.8%       | 9,153.00        | 2,052.35        | 22.4%   |
| 54151 | Equipment Loan Closet           | (2,969.00)      | (475.42)        | 0.0%        | 2,969.00        | 1,987.97        | 0.0%    |
| 54152 | Western Regional Center         | (281,498.00)    | (134,920.51)    | 47.9%       | 281,498.00      | 142,617.11      | 50.7%   |
| 54154 | Title X Reproductive Health     | (5,955.00)      | (21,140.50)     | 0.0%        | 5,955.00        | 26,855.24       | 0.0%    |
| 54156 | FIT WIC                         | (38,987.00)     | (14,623.83)     | 37.5%       | 38,987.00       | 17,721.06       | 45.5%   |
| 54157 | Reproductive Health             | (55,169.00)     | (23,496.73)     | 42.6%       | 55,169.00       | 22,862.02       | 41.4%   |
| 54158 | WIC BF Peer Counseling          | (19,611.00)     | (9,512.69)      | 48.5%       | 19,611.00       | 13,850.90       | 70.6%   |
| 54159 | Diabetes Grant                  | (16,206.00)     | (10,133.77)     | 0.0%        | 16,206.00       | 12,002.13       | 0.0%    |
| 54161 | Health Clinics                  | (29,486.00)     | (3,319.42)      | 11.3%       | 29,486.00       | 5,657.42        | 19.2%   |
| 54162 | COVID Vaccine                   | (75,339.00)     | (16,793.42)     | 22.3%       | 75,339.00       | 11,108.36       | 14.7%   |
| 54163 | Overdose Fatality Review        | (37,719.00)     | (18,023.51)     | 0.0%        | 37,719.00       | 23,790.68       | 0.0%    |
| 54164 | COVID Contact Tracing           | (54,434.00)     | (54,766.83)     | 0.0%        | 54,434.00       | 52,520.77       | 0.0%    |
| 54165 | GYT - Get Yourself Tested       | (2,116.00)      | (97.35)         | 4.6%        | 2,116.00        | 862.76          | 40.8%   |
| 54171 | Food Safety Recreation License  | (285,629.00)    | (282,467.59)    | 98.9%       | 285,629.00      | 174,297.29      | 61.0%   |
| 54172 | Infant Immunization Grant       | (17,452.00)     | (7,641.75)      | 43.8%       | 17,452.00       | 8,293.43        | 47.5%   |
| 54174 | Forward Health Outreach         | (21,982.00)     | (7,574.72)      | 34.5%       | 21,982.00       | 13,530.18       | 61.6%   |
| 54176 | Environmental Health            | (119,965.00)    | (74,348.01)     | 0.0%        | 119,965.00      | 15,447.72       | 0.0%    |
| 54180 | DHS Agreement                   | (111,388.00)    | (11,393.26)     | 10.2%       | 111,388.00      | 66,634.73       | 59.8%   |
| 54182 | HCET (Health Care, Ed & Tr)     | (7,906.00)      | (339.91)        | 4.3%        | 7,906.00        | 339.91          | 4.3%    |
| 54184 | Childhood Lead Poisoning Prev.  | (10,495.00)     | (2,296.69)      | 21.9%       | 10,495.00       | 2,331.40        | 22.2%   |
| 54186 | Charity Outreach Program        | (500.00)        | -               | 0.0%        | 500.00          | 179.97          | 36.0%   |
| 54190 | Public Health Donation Expendi  | (1,000.00)      | (38.00)         | 3.8%        | 1,000.00        | 245.00          | 24.5%   |
|       |                                 | \$ 2,855,622.00 | \$ 1,912,262.49 | 67.0%       | \$ 2,855,622.00 | \$ 1,600,882.50 | 56.1%   |

# Public Health Revenues vs Expenses

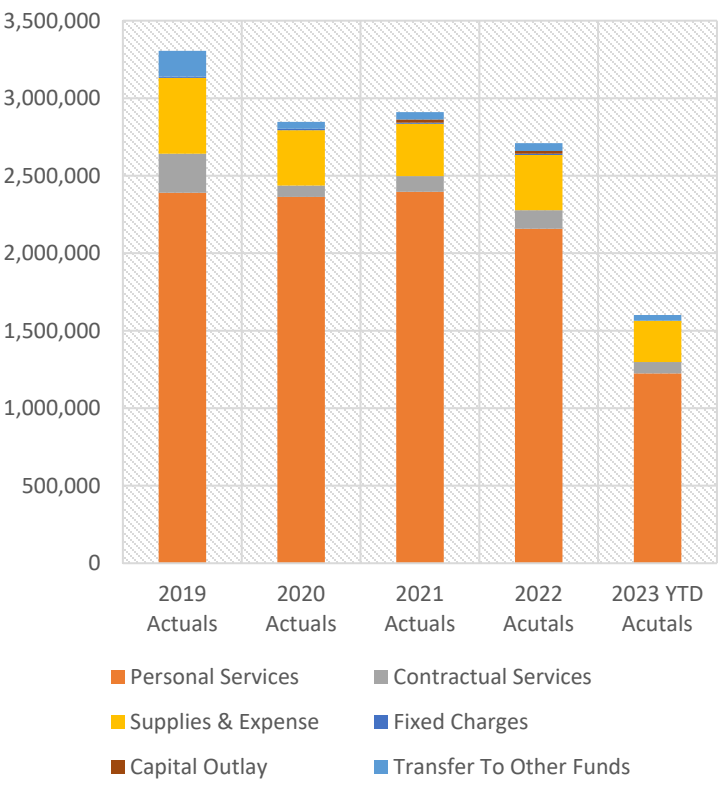
## Variance YTD through July 2023



Total Revenues for All Years



Total Expenses for All Years





**STATEMENT OF EXPLANATION**  
**HUMAN SERVICES DIRECTOR'S PROGRAM AND FINANCIAL REPORT –**  
**TIM EASKER**

5.6

Human Services Director Tim Easker provides a department program and financial report for review and discussion. An acronym list is also included for reference.



## Acronym List

| Acronym | What it Stands For                                       |
|---------|----------------------------------------------------------|
| ACL     | Administration on Community Living (federal)             |
| ADRC    | Aging and Disability Resource Center                     |
| AODA    | Alcohol and Other Drug Abuse                             |
| APS     | Adult Protective Services                                |
| B-3     | Birth to Three                                           |
| CCOP    | Children's Community Options Program                     |
| CCS     | Comprehensive Community Services                         |
| CHIPS   | Children in need of Protection and/or Services           |
| CLTS    | Children's Long-Term Support                             |
| CPS     | Child Protective Services                                |
| CRS     | Community Recovery Services                              |
| CSP     | Community Support Program                                |
| CST     | Coordinated Services Team                                |
| CWDA    | Children with Differing Abilities                        |
| CYF     | Children, Youth & Families                               |
| DCF     | Department of Children and Families (State of Wisconsin) |
| DHS     | Department of Health Services (State of Wisconsin)       |
| EBD     | Elderly, Blind and Disabled                              |
| ED      | Emergency Detention                                      |
| EMHS    | Emergency Mental Health Services (Crisis)                |
| ES      | Economic Support                                         |
| GRC     | Great Rivers Consortium                                  |
| IMD     | Institute for Mental Disease                             |
| JIPS    | Juvenile in need of Protection and/or Services           |
| LSS     | Lutheran Social Services                                 |
| LTC     | Long Term Care                                           |
| MA      | Medical Assistance                                       |
| MCO     | Managed Care Organization                                |
| OAA     | Older Americans Act                                      |
| RCC     | Residential Care Center                                  |
| RWC     | Recovery and Wellness Consortium                         |
| TFC     | Treatment Foster Care                                    |
| TPR     | Termination of Parental Rights                           |
| WCHSA   | Wisconsin Counties Human Services Association            |
| YJ      | Youth Justice                                            |

# Director's Report to the Health & Human Services Board

## Tim Easker

Board Meeting Date: August 17, 2023

### 1. WCHSA Updates

#### Division of Children's and Families (DCF)

- **2023-2025 Budget Items**-The 2023-2025 budget signed by Governor Evers included several key DCF items: Increased foster care and kinship rate; Implementation of full-time/part-time subsidies in the Wisconsin Shares program; Growth for county child support operations; Support for Child Support Modernization project; Enhancement of information technology systems, including eWISACWIS and BRITS. A more detailed overview of the DCF budget items can be access at the following link: [DCF's 2023-2025 Biennial Budget Bill Summary](#).
- **Child Care**-The federal Department of Health and Human Services has proposed rule language to improve child care access, affordability and stability. The proposed rule will lower costs for families, increase financial stability for providers, and reduce paperwork for families trying to access subsidies. The public is invited to submit comments on these proposed rules, which are due 45 days after publication on July 13, 2023. <https://www.hhs.gov/about/news/2023/07/11/new-rule-proposed-improve-child-careaccess-affordability-stability.html>
- **Child Welfare Playbook**-DSP is prioritizing reworking the existing Families First Playbook resources to stakeholder audiences including county board members, legal partners, and law enforcement officers. Where the original Playbook resources prepared agency leaders for conversations with these groups, these new Playbook resources will be for the stakeholder groups directly. All playbook materials can be found on the Families First web site at: <https://dcf.wisconsin.gov/family-first/playbook>

#### Division of Health Services (DHS)

- **988 Wisconsin Lifeline Marks First Anniversary**-From July 2022 through June 2023 Wisconsin Lifeline received 91,834 contacts for mental health and substance use support. July 16 marks one year since the national transition from the 10-digit National Suicide Prevention Lifeline to the 988 Suicide & Crisis Lifeline. Wisconsinites made a total of 72,487 calls in the first year for an average of 5,900 calls per month. The remainder of the 91,834 contacts were texts to 988 and online chats through 988lifeline.org. Over 98% of the contacts are resolved through the conversation, reducing pressures on the state's system of emergency services for mental health and substance use concerns.
- **DHS Seek Public Input on JUUL Settlement Funds**-The Wisconsin Department of Health Services (DHS) will hold three listening sessions and offer an online survey to gather ideas from the public and partners about how to use nearly \$15 million over the next five to nine years to reverse the harm caused by electronic nicotine delivery devices, also known as e-cigarettes or vapes. The funds are from a multi-state settlement reached with JUUL Labs, a leading manufacturer of vaping devices. Dates and times of the virtual listening sessions are: Tuesday, July 25, 2023, from 1:00 to 2:30 p.m. Monday, July 31, 2023, from 10 to 11:30 a.m. Wednesday, August 9, 2023, from 6 to 7:30 p.m.
- **DHS Announces Expansion of Harm Reduction Efforts**- As part of Wisconsin's approach to harm reduction, DHS has awarded one-time funding of up to \$55,000 to [28 local partners](#) to support the purchase and installation of public health vending machines, which can include items such as overdose prevention education, naloxone, fentanyl test strips, and other harm reduction-related products. DHS has an additional funding opportunity open for public health vending machines.

Communities interested should [apply by June 30](#). Overdose continues to take far too many lives in Wisconsin, and I am proud to support our partners across the state who work to save lives, prevent harm, and promote hope for the future," said Secretary-designee Johnson.

- **County Birth to 3 Program Determinations**-For federal fiscal year 2021 (July 1, 2021–June 30, 2022), Wisconsin is at [meets requirements](#) status. States are, in turn, required to make an annual determination regarding whether each county program is at meets requirements status. Each county program has received its federal fiscal year 2021 (July 1, 2021–June 30, 2022) determination status via a communication from the Wisconsin Part C Coordinator. As of July 2023, DHS has updated the follow-up activities for each determination status. Required follow-up activities are outlined in the [determinations Follow-Up Activities Requirements Checklist, P-03444](#), as well as the "Resources" section on the [Birth to 3 Program: County Performance Data webpage](#).

#### **Behavioral Health Policy Advisory Committee (PAC)\***

The PAC did not meet in July.

## **2. Department and Division Updates**

### **Department Updates:**

- DHS held our Day in the Life event on August 8. We had 11 participants which included all three of our area legislators. It was a great way for folks to get a firsthand taste of what we do in Human Services.
- The annual National Night out was held on August 1, at the Chippewa Falls fairgrounds. DHS had a presence with a booth and handouts regarding all of our divisions. We also had games and drawings. National night out is sponsored by the Chippewa Falls Police Department and is an annual community building campaign that promotes police-community partnerships and neighborhood camaraderie.
- Senator Jesse James attended our DHS all staff meeting on August 1. He briefed us on the budget process and some upcoming legislation which could affect human services. Our staff had an opportunity to interact and ask questions. One of our staff may even have a bill named after her if it comes to fruition based on her suggestion for possible legislation.
- A foster care/kinship provider appreciation picnic is going to be held on August 16 at the Chippewa Falls YMCA pavilion. The community has once again stepped up and all food and prizes were donated by citizens. Multiple area resources are also providing free training to our foster parents. This is a great event to let our foster parents/kinship providers know how much we appreciate them!
- We would like to recognize the following dedicated staff for their years of service: Macey Awe, CPS and Carmen Olson, ADRC, 1 year; Chris McNamara, CPS, 2 years; Erica Campbell, CPS, 8 years; Kelly Zimmerman, ADRC and Trish Houle, RWC, 17 years THANK YOU!

### **Divisions:**

#### **Aging & Disability Resource Center**

- Carla Berscheit, our Dementia Care Specialist, applied for and was awarded a grant to create a program called Opening Minds Through Art. This evidence-based intergenerational program uses art to connect youth and older people with dementia. Check out this website to learn more about this innovative and research-based program <https://scrippsoma.org/>
- Several counties along with our regional office GWAAR, are working together to create a tool that can be used to prioritize who will get Meals on Wheels in a county. The new tool will basically screen people and quantify the degree of need that people have for Meals on Wheels. Those with the highest score will be eligible to get the meals. The Meal Prioritization Screen will be ready to pilot in several counties yet this year.

- **We are in pretty dire need of volunteers to deliver Meals on Wheels in Cadott.** The best part about being a Meals on Wheels driver is you immediately see the difference you are making in someone's life. Also, you can decide how often you want to do it. If you or someone you know can help, please reach out to Kelly Zimmerman at the ADRC 715-738-2590.
- We've hired a new Site Aide for Bloomer...Cindy Sarazen. She started training on August 7. Sadly, we have another opening for a Site Aide in Cadott. Sue Barnum is retiring to be a babysitter for her first grandson, Gus. Can't fault her for wanting to do that! Thanks for eight years of service!
- Once again ADRC staff met a lot of families during National Night Out. Sarah Hedlund and Stephanie Rasmussen set up a booth and shared information about how the ADRC works with people of all ages.
- Our long-time dietitian consultant, Kayla Olmstead, resigned in May. We were fortunate to find Dianne Richardson, a retired dietitian who was looking for something meaningful to do. She will be providing nutrition education at our nutrition sites and reviewing menus to ensure we are complying with state and federal regulations.

## Children, Youth & Families Division

### Child Protective Services

- Some members of the Child Protective Services and Birth-to-Three Team applied for the Foster Parent Grant for Normalcy Opportunities for Children in out-of-home care. This was the first time many individuals wrote for a grant and the team was awarded the grant! It was a very competitive grant process; 51 agencies applied for the Foster Parent Grant and only 19 were awarded it! This helped the team meet one of our strategic goals and it will help children in out-of-home care receive opportunities such as: Drivers Education, Camps, School Trips, Sports Equipment, Instruments, Bikes, Tutoring, and Passes/memberships.
- In July, the Unit received 61 Access reports alleging abuse and/or neglect; of those 61 reports, 10 reports were screened-in for an Initial Assessment and five reports were screened-in to provide services. Also in July, the Ongoing Unit was able to reunify four children and close nine children's cases.

### Birth-to-Three:

- In June, the Birth to 3 team completed the final day of FAN (Facilitating Attuned Interactions) training, which was funded by the ARPA grant. Members of the team also presented to pediatric and family medicine staff at Marshfield Clinic in Chippewa about the Birth to 3 program and making referrals. The team has continued to meet monthly for reflective practice and case-based discussions to grow team member capacity and better serve children and families.

### Youth Justice

- Staff participated in Day In The Life event hosted by our Department on August 8, 2023. We invited our community partner, Restorative Justice, to present to our attendees, which included our State Senator and State Representative, along with a Chippewa County School Board member. We allocate a portion of our CIP grant that we write for each year to assist in funding the expansion of Restorative Justice services in Chippewa County. Restorative Justice assists in the ability to provide accountability and healing to the harm done to the victim and community without formal Court intervention; a diversion from the Youth Justice system. We are proud of our partnership with Restorative Justice and wish we had the ability to fund more of their services in Chippewa County.
- We appreciate the attendees who came to our presentation and were eager to learn more about how Youth Justice works in Chippewa County.

***Children with Differing Abilities***

- Staff participated in Day in The Life event hosted by our Department on August 8, 2023. Our attendees got to meet a Comprehensive Community Services (CCS) youth and their family and learn more about how CCS positively impacted their lives and assisted in reunifying the youth from out of home care. The other experience was the ability to meet and experience services offered by a service provider for our CLTS youth. Participants were appreciative learning more about these programs and how they assist the youth enrolled in these programs.

**Economic Support Division**

No updates this month.

**Recovery & Wellness Consortium (RWC) Division**

- Recovery Wellness Consortium (RWC) welcomes Renee Berthiaume to the division. Renee comes to us with extensive history of working with families, youth and adults who have experienced social, economic and mental health challenges. We are fortunate to have her on our team.
- September is Suicide Prevention Awareness Month. Suicidal thoughts, much like mental health conditions, can affect anyone regardless of age, gender or background. In fact, suicide is often the result of an untreated mental health condition. Suicidal thoughts, although common, should not be considered normal and often indicate more serious issues.
- Suicide Prevention Awareness Month is a time to raise awareness of this stigmatized, and often taboo, topic. We use this month to shift public perception, spread hope and share vital information to people affected by suicide. Our goal is ensuring that individuals, friends and families have access to the resources they need to discuss suicide prevention and to seek help.

**3. 2023 Monthly Fiscal Information**

Through Month of: July 2023

|                                      |              |                   |
|--------------------------------------|--------------|-------------------|
| 2023 Budget (total is \$33,521,271): | \$19,554,075 | 7 months prorated |
| Expenses paid through July:          | 16,212,701   |                   |
| Variance to Budget:                  | \$3,341,374  |                   |

Note: The June Over/(Under) amounts are an estimated annualized amount for each placement category. Prior months estimated amounts are shown to indicate if expense variances are trending up, down or remaining the same.

**2023 Kinship Placement with a Relative**

| Month    | Kinship | Projected Cost | 2023 Budget* | Over/(Under) |
|----------|---------|----------------|--------------|--------------|
| January  | 96      | \$343,786      | \$353,597    | (\$9,811)    |
| February | 97      | 351,592        | 353,597      | (2,005)      |
| March    | 96      | 346,014        | 353,597      | (7,583)      |
| April    | 92      | 338,473        | 353,597      | (15,124)     |
| May      | 91      | 340,487        | 353,597      | (13,110)     |
| June     | 92      | 332,948        | 353,597      | (20,649)     |
| July     | 92      | 334,548        | 353,597      | (19,049)     |

**2023 Children and Youth in Out-of-Home Placements**

| Month    | Out of Home* | Out of Home** | Projected Cost* | 2023 Budget | Over/(Under) |
|----------|--------------|---------------|-----------------|-------------|--------------|
| January  | 69           | 8             | \$2,180,368     | \$1,645,583 | \$534,785    |
| February | 64           | 4             | 2,305,928       | 1,645,583   | 660,345      |
| March    | 65           | 5             | 2,338,401       | 1,645,583   | 692,818      |
| April    | 55           | 4             | 2,391,912       | 1,645,583   | 746,329      |
| May      | 47           | 5             | 2,443,871       | 1,645,583   | 798,288      |
| June     | 51           | 8             | 2,378,916       | 1,645,583   | 733,333      |
| July     | 46           | 2             | 2,389,847       | 1,645,583   | 744,264      |

\* Children and Youth in Placement: Foster Care, Treatment Foster Care, Group Home, Residential Care

\*\*Additional children placed with relatives (unpaid)

**2023 Adult Mental Health and AODA Out-of-Home Placements:**

| Month    | Out of Home | Projected Cost | 2023 Budget | Over/(Under) |
|----------|-------------|----------------|-------------|--------------|
| January  | 17          | 276,300        | \$698,361   | (\$422,061)  |
| February | 15          | 307,146        | 698,361     | (391,215)    |
| March    | 19          | 446,820        | 698,361     | (251,541)    |
| April    | 21          | 440,857        | 698,361     | (257,504)    |
| May      | 23          | 542,950        | 698,361     | (155,411)    |
| June     | 25          | 561,421        | 698,361     | (136,940)    |
| July     | 25          | 627,328        | 698,361     | (150,562)    |

**2023 Institute for Mental Disease (IMD) Placements**

| Month    | Inpatient Days | Projected Cost* | 2023 Budget | Over/(Under) |
|----------|----------------|-----------------|-------------|--------------|
| January  | 110            | \$841,115       | \$587,237   | \$253,878    |
| February | 114            | 850,860         | 587,237     | 263,623      |
| March    | 103            | 1,019,347       | 587,237     | 432,110      |
| April    | 94             | 974,106         | 587,237     | 386,869      |
| May      | 43             | 945,550         | 587,237     | 358,313      |
| June     | 55             | 907,972         | 587,237     | 320,735      |

Note – July IMD invoice not received in time for August report

## 2023 Monthly Fiscal Disbursements

Note: The following reports show monthly disbursement amounts for each placement category. The month shown is the month the invoice was paid (not the month the charge was incurred).

| Month        | Kinship Amount Paid | Kinship Monthly Budget |
|--------------|---------------------|------------------------|
| January      | \$0                 | \$29,466               |
| February     | 30,509              | 29,466                 |
| March        | 28,157              | 29,466                 |
| April        | 27,989              | 29,466                 |
| May          | 26,744              | 29,466                 |
| Jun          | 26,420              | 29,466                 |
| July         | 27,893              | 29,466                 |
| <b>Total</b> | <b>\$167,712</b>    | <b>\$206,262</b>       |

| Month        | Adults           | Adult Monthly Budget |
|--------------|------------------|----------------------|
| January      | \$0              | \$58,197             |
| February     | 39,281           | 58,197               |
| March        | 39,674           | 58,197               |
| April        | 11,816           | 58,197               |
| May          | 72,106           | 58,197               |
| Jun          | 60,242           | 58,197               |
| July         | 67,216           | 58,197               |
| <b>Total</b> | <b>\$290,335</b> | <b>\$407,379</b>     |

| Month        | Children & Youth   | Children & Youth Monthly Budget |
|--------------|--------------------|---------------------------------|
| January      | \$0                | \$137,132                       |
| February     | 146,799            | 137,132                         |
| March        | 199,554            | 137,132                         |
| April        | 176,738            | 137,132                         |
| May          | 130,192            | 137,132                         |
| June         | 342,527            | 137,132                         |
| July         | 148,300            | 137,132                         |
| <b>Total</b> | <b>\$1,144,110</b> | <b>\$959,924</b>                |

| Month        | IMD              | IMD Monthly Budget |
|--------------|------------------|--------------------|
| January      | \$0              | \$48,936           |
| February     | 106,775          | 48,936             |
| March        | 105,731          | 48,936             |
| April        | 61,749           | 48,936             |
| May          | 119,724          | 48,936             |
| Jun          | 14,999           | 48,936             |
| <b>Total</b> | <b>\$408,978</b> | <b>\$293,616</b>   |

## Department of Human Services – Consumer/Caseload Data

### Child Protective Services (CPS) Screened-in CPS Reports Yearly Comparison

| Year | Screened in CPS Reports<br>January - July | Number of IA<br>Workers | Projected End of Year based on<br>January – July | Actual End of Year |
|------|-------------------------------------------|-------------------------|--------------------------------------------------|--------------------|
| 2023 | 91                                        | 4                       | 156                                              | N/A                |
| 2022 | 123                                       | 4                       | 211                                              | 189                |
| 2021 | 140                                       | 4                       | 240                                              | 199                |
| 2020 | 179                                       | 4                       | 307                                              | 261                |
| 2019 | 162                                       | 4                       | 278                                              | 272                |
| 2018 | 158                                       | 4                       | 271                                              | 250                |

### WCHSA Caseload Recommendations

Initial Assessments: 11 cases per worker with no more than 6 new assessments per worker per month

Ongoing: 10 cases per worker with no more than 15 children per worker

### Current CPS Family Caseloads (August 2023)

| Caseload Type      | 1 FTE | 1 FTE | 1FTE | 1 FTE | 1 FTE | 1 FTE | 1FTE | 1 FTE | 1 FTE | 1 FTE |
|--------------------|-------|-------|------|-------|-------|-------|------|-------|-------|-------|
| Initial Assessment | 6     | 8     | 7    | 5     |       |       |      |       |       |       |
| Ongoing            |       |       |      |       | 9     | 9     | 9    | 8     | 8     | 2     |

Total Families/Cases Open: Initial Assessment = 26; Ongoing = 45; equals 71 Total

### Out-of-Home Placement Yearly Comparison

Total Children/Youth Served January 1 to current Date of Each Year (includes Kinship)

| 2023 | 2022 | 2021 | 2020 | 2019 | 2018 | 2017 | 2016 | 2015 |
|------|------|------|------|------|------|------|------|------|
| 135  | 156  | 168  | 176  | 183  | 198  | 173  | 119  | 61   |

### Children/Youth Opened in CCS and/or CLTS (July 2023)

|                                                          |    |
|----------------------------------------------------------|----|
| Children/Youth Opened                                    | 14 |
| Children Waiting to be Screened to Determine Eligibility | 17 |
| Waitlist – CCS                                           | 5  |
| Waitlist – CCS/CLTS (Dually Eligible)                    | 31 |
| Waitlist - CLTS                                          | 55 |

### Current IMD Expenditures (through June)

|                      |            |
|----------------------|------------|
| Children/Youth – IMD | \$ 26,008  |
| Adults – IMD         | \$ 427,978 |
| Total                | \$ 453,986 |

### Yearly Comparison Crisis: January – June

|      | Adults | Children |
|------|--------|----------|
| 2023 | 400    | 95       |
| 2022 | 432    | 123      |
| 2021 | 379    | 126      |
| 2020 | 421    | 108      |
| 2019 | 449    | 110      |

### Yearly Comparison Youth Justice Referrals

| Year | Jan - May | End of Year     |
|------|-----------|-----------------|
| 2023 | 128       | 307 (Projected) |
| 2022 | 130       | 236             |
| 2021 | 109       | 243             |
| 2020 | 124       | 362             |
| 2019 | 176       | 351             |

## National Night Out 2023

It was a beautiful evening and a FUN time for all at National Night Out. THANK YOU to all who visited our Human Services booth. A BIG thanks to the staff who helped coordinate and "work" at the booth. An EXTRA SPECIAL THANKS to Investigator Ryan Boie and the Chippewa Falls Police Department for planning such a great event!!





**STATEMENT OF EXPLANATION**  
**REMOVE HUMAN SERVICES ADMINISTRATIVE POLICY 1-SUPPORT AND**  
**SERVICE ADVISORY TEAM - TIM EASKER**

The Human Services Support and Service Advisory Team policy is no longer relevant and has been replaced by the Children, Youth & Families Division Level of Care Assessment Team procedure.

The requested action is board approval to remove the policy.

# Chippewa County Department of Human Services

## POLICY/PROCEDURE

### Number 1

**Title: Support and Service Advisory Team**

- I. **POLICY:** This Chippewa County Human Service Policy addresses the manner in which an out of home placement is secured for children and offers a resource to any service coordinator within the Chippewa County Department of Human Services (CCDHS) to assist in making decisions on how to best serve a consumer.
- II. **APPLICABILITY:** Applies to all service coordinators within CCDHS who are considering placement of a child outside of their home or who would like to brainstorm suggestions on how to best meet a consumer's needs.
- III. **DEFINITIONS:**
  1. Support and Service Advisory Team (SSAT): team made up of DHS managers, lead workers, juvenile intake, and service coordinators with the intended purpose to help brainstorm options for meeting a consumer's needs and to provide approval for non-emergency placements in out of home care.
  2. Consumer: for purposes of this policy, the consumer is the identified child or youth and their family with which CCDHS is working.
  3. Consumer's Team: a group of people including extended family, friends, neighbors, school officials, therapists, faith based providers and other formal or informal supports that come together on a regular basis to support the family and assist as agents of change.
  4. Service Coordinator (SC): social worker or other DHS staff with similar job duties assigned to the family.
  5. Rotating service coordinator: a social worker or other DHS staff from the Children, Youth and Families Division or the Children with Differing Abilities Division who shall attend the SSAT on a rotating basis. The rotation shall be documented on the master calendar.
  6. Placement options: Foster Home (FH), Treatment Foster Home (TFC), Group Home (GH), Residential Care Center (RCC), Corrections, Youth Enterprise for Success Program (YES), or any adult placement.
  7. Temporary Physical Custody: Where a child shall live, eat, and sleep for a short period of time.
- IV. **PROCEDURE:**
  - A. All SSATs shall follow the following format:
    1. SC shall fill out the SSAT form electronically, scan any supporting documents, and e-mail all documents to the SSAT team two (2) business days prior to the SSAT. Failure to do so may result in having to reschedule the SSAT.
    2. SC shall invite other service coordinators based on families' involvement with other divisions.
    3. The SC shall facilitate the SSAT.
    4. The SC shall summarize goals established at the last SSAT and progress made (if appropriate).
    5. At the conclusion of the SSAT, the SC shall summarize the outcomes of the current meeting and schedule the next SSAT.
    6. All SSAT members are responsible for notifying other members if they are unavailable for an SSAT and finding a substitute if appropriate. If more than two managers are unavailable, the SSAT may need to be rescheduled. This is at the discretion of the managers.

- B. The following are the situations in which an SSAT shall or can be scheduled:
1. Consideration is being explored for potential placement of a consumer.
    - a. SC shall approach their division manager to explore other options that may avoid placement.
    - b. Division manager decides that it is in the best interest of the consumer to have the SSAT review the case.
    - c. SC signs the case up for an SSAT. (The sign up book is located in the mailroom on the third floor).
    - d. SC shall fill out the SSAT form electronically, scan any supporting documents, and e-mail all documents to the SSAT team a minimum of two (2) business days prior to the scheduled SSAT.
    - e. The first meeting does not have to include the consumer and/or their family. The SC and manager shall determine if family attendance is needed and in cases where the family is to be invited, a one-hour SSAT shall be scheduled and the family shall be invited to the final 30 minutes of the SSAT.
    - f. The SSAT shall reach a decision by consensus. In the event this does not occur, the final decision shall rest with the human services managers and lead workers. All decisions shall be made by balancing the needs of the consumer within the parameters of the Human Service Department budget.
    - g. A decision shall be made within 3 business days following the SSAT
  2. A consumer is placed as the result of an emergency.
    - a. SC shall staff the case with their manager while creating their memo to the court to determine if there are other options that may allow the consumer to return safely home or to a natural support.
    - b. Division manager decides that it is in the best interest of the consumer to have the SSAT review the case.
    - c. In the event an SSAT is necessary, the SC shall sign up for the first available SSAT following TPC or shall request an SSAT be scheduled specifically for the consumer at a time outside of the regularly scheduled SSAT's.
    - d. SC shall fill out the SSAT form electronically, scan any supporting documents and e-mail all documents to the SSAT team as soon as reasonably possible, given the timeframe of the TPC and the SSAT.
    - e. In the event a SC wishes the family to be present at the SSAT, a one-hour block of time shall be reserved. The consumer's family and natural supports shall be invited to the second half of the SSAT.
    - f. The SSAT shall reach a decision by consensus. In the event this does not occur, the final decision will rest with the human services managers and lead workers. All decisions shall be made by balancing the needs of the consumer within the parameters of the Human Service Department budget.
  3. When a consumer has been in placement through a non-emergency process, the placement shall be reviewed at a minimum of every 90 days from the last SSAT until reunification or another permanency option has been achieved. Review may happen more often when requested by the SC or determined by the SSAT.
    - a. In cases where the SC and manager have determined the family shall be present, a one-hour time slot shall be reserved. During the first 30 minutes, the SC shall update the SSAT on progress made and barriers to reunification or another permanent placement option. During the final 30 minutes, the consumer's family and other informal or formal supports shall be invited to attend.
    - b. SC shall fill out the SSAT form electronically, scan any supporting documents, and e-mail all documents to the SSAT team two (2) business days prior to the scheduled SSAT.
    - c. The SSAT shall reach a decision by consensus. In the event this does not occur, the final decision shall rest with the human services managers. All decisions shall be made by balancing the needs of the consumer within the parameters of the Human Service Department budget.

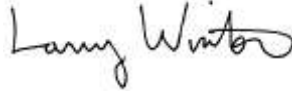
- C. When a SC and the consumer's team wish for additional suggestions (outside of cases in out of home placement) an SSAT may be scheduled.
1. After consulting their division manager, a SC may wish to schedule an SSAT in order to brainstorm ideas in challenging cases NOT related to out of home placement.
  2. The worker shall then take the brainstorming suggestions back to their consumer's team for potential implementation.

Prepared by: Larry Winter, Director

Revised by: Tim Easker, Melissa Christopherson, Michelle Brown, Rose Baier, Ann Holm, Sue Klinger and Tom Diel

Director Approval:

(Signature Required)



Date: 01-14-2009, 03-20-2012

Human Services Board Approval

Date: 01-15-2009

Human Services Board Chair

(Signature Required)



Effective: 01-15-2009

Revised: 2-19-2009 (County Board Review)  
3-20-2012

## Chippewa County Department of Human Services CYF PROCEDURE Number 26

**Title: Level of Care Assessment Team (LCAT)**

- I. **Purpose:** The Children, Youth & Families Division understands that children typically do best in settings that are the most family-like and least restrictive. However, it is also understood there are times when children will need be placed in a more restrictive setting including Residential Care Centers (RCC) and Group Homes. If children must be placed outside of the home, the primary goal of the child's case plan is to achieve and sustain permanency as quickly as possible. The following procedure outlines the process when considering if a child should be placed in a Residential Care Center or Group Home. If it is determined to be the most appropriate and least restrictive, the steps which need to be taken to ensure treatment provided is effective and actual placement for the shortest duration necessary.
  
- II. **APPLICABILITY:** Applies to situations where a CYFD social worker/case manager is considering the placement of a child in a RCC or Group Home.
  
- III. **ABBREVIATIONS/DEFINITIONS:**
  1. CYFD - Children Youth and Families Division
  2. RCC - Residential Care Center
  3. GH - Group Home.
  4. SW/CM - Social Worker/Case Manager
  5. S/M - Supervisor/Manager
  6. LCAT - Shall consist of all CYFD S/M the Recovery and Wellness Manager, clinician, foster care coordinator, director and juvenile intake worker (when available) and a SW/M other than the assigned SW/CM who possesses knowledge which would be helpful in the process. This could be knowledge of the specific child, available resources, etc.
  
- IV. **PROCEDURE:**
  - A. **New Placement:**
    1. If a child is being considered for potential placement in a RCC/GH the assigned SW/CM shall first staff their request with their S/M.
    2. If it is determined that the RCC/GH placement is in the best interest of the child the S/M will send out an email to the LCAT requesting to meet within the next week.
    3. The email to the LCAT shall include:
      - a. Child's name and date of birth.
      - b. Case name.
      - c. Summary of circumstances that led to the family's involvement with our department.
      - d. Family's progress in meeting goals.
      - e. Summary of why placement is being requested.
      - f. Copy of child's child abuse and neglect assessment.

4. The LCAT meeting will include discussing and reviewing the following information to make a RCC/GH placement determination.
  - a. Strengths and needs of the child.
  - b. Family history.
  - c. Child's treatment history.
  - d. Child's current behavior and concerns.
  - e. Child's child abuse and neglect assessment.
  - f. Can the child's needs be safely managed with community-based services?
  - g. Have all available treatment options less restrictive than residential treatment been provided and considered?
5. If it is determined that a RCC/GH is the most effective, appropriate and least restrictive setting consistent with the child's short and long-term goals in their permanency plan, the assigned worker will begin the process to identify an appropriate placement for the child.
6. Assigned worker shall document staffing in e-WISACWIS.

**B. 30 Day Reviews**

Children placed in a RCC/GH will have a LCAT follow-up reviews every 30 days until the child is discharged from the RCC/GH. Reviews will be held up to two days per month but a minimum of one day per month as determined by the CYFD leadership team.

- 1 The LCAT discuss the following at the child's 30-day review:
  - a. Identified RCC/GH treatment goals and progress in meeting the goals.
  - b. Parents involvement in placement and services.
  - c. Family's progress in meeting goals.
  - d. Discharge planning update.
  - e. Next steps.
- 2 Assigned worker shall document the staffing in e-WISACWIS

Prepared by: Tim Easker, Director, Kyra Secraw, Ashley Brott, Kerry Krista

Director Approval:  
(Signature Required)



Date: August 17, 2023

Revised: