

CHIPPEWA COUNTY

ADRC (AGING & DISABILITY RESOURCE CENTER) BOARD

REGULAR MEETING

MAY 11, 2023

CHIPPEWA COUNTY COURTHOUSE, RM 302

4:45 PM

1. CALL TO ORDER

2. ROLL CALL

Attendee Name	Organization	Title	Status	Arrived
Kari Ives	Chippewa County	District 21 (Chair)	Late	5:00 PM
Patricia German	Chippewa County	Citizen Rep (Vice-Chair)	Present	
Larry Marquardt	Chippewa County	Citizen Rep	Absent	
Don Hauser	Chippewa County	Citizen Rep	Present	
Mary Frasier	Chippewa County	Citizen Rep	Present	
Cindy Spaeth	Chippewa County	Citizen Rep	Present	
Glen Howell	Chippewa County	Citizen Rep	Present	

Others Present: Leslie Fijalkiewicz, ADRC Manager; Tim Easker, Human Services Director; Pauline Spiegel, Human Services Administrative Assistant

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

There were no members of the public wishing to be heard.

4. CONSENT AGENDA

RESULT: APPROVED [5 TO 0]
MOVER: Don Hauser, Citizen Rep
SECONDER: Glen Howell, Citizen Rep
AYES: German, Hauser, Frasier, Spaeth, Howell
ABSENT: Marquardt
AWAY: Ives

1. Approve the agenda

2. Approve the Minutes

ADRC (Aging & Disability Resource Center) Board - Regular Meeting - Mar 9, 2023 4:45 PM

3. Schedule next meeting date - July 13, 2023

5. REPORTS

- ADRC Staff Presentation - Options Counseling - Erika Stevens
Erika was not able to be present; therefore, she will present at the July meeting.

ADRC (Aging & Disability Resource Center) Board

Minutes

May 11, 2023

Regular Meeting

Chippewa County Courthouse, Rm 302

4:45 PM

2. ADRC Manager Program and Financial Report - Leslie Fijalkiewicz
ADRC Manager Leslie Fijalkiewicz presented the ADRC Manager Report. She highlighted several items from her report: - Status of filling Nutrition Program Site Aide positions, how additional federal Older Americans Act funds impact Chippewa County ADRC programs, Nutrition Program policy updates, mileage reimbursement for volunteer drivers; diversity, equity, and inclusion training; and financial information. She also noted that May is Older Americans Month.
3. ADRC Advocacy Report - Leslie Fijalkiewicz
ADRC Manager Leslie Fijalkiewicz shared current advocacy information that included a review of their trip to Madison for Aging Advocacy Day to meet with legislators regarding the lack of funding in a number of elder programs and services. A list of our area legislators is included in the packet along with an advocacy conversation template to use when speaking with a legislator.

6. BUSINESS ITEMS

1. ADRC Program Prioritization Results - Leslie Fijalkiewicz
The 2023 ADRC program priority rankings as determined by the ADRC Board members were reviewed and approved.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Don Hauser, Citizen Rep
SECONDER:	Glen Howell, Citizen Rep
AYES:	Ives, German, Hauser, Frasier, Spaeth, Howell
ABSENT:	Marquardt

2. Remove Chippewa County Emergency Protective Placement Policy as an ADRC Policy
Background information was provided, and the Board approved to remove this policy from ADRC oversight as Emergency Protective Placements are no longer provided through the ADRC.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Don Hauser, Citizen Rep
SECONDER:	Mary Frasier, Citizen Rep
AYES:	Ives, German, Hauser, Frasier, Spaeth, Howell
ABSENT:	Marquardt

7. AGENDA ITEMS FOR FUTURE CONSIDERATION

8. ADJOURN

The meeting adjourned at 5:24 p.m.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Glen Howell, Citizen Rep
SECONDER:	Mary Frasier, Citizen Rep
AYES:	Ives, German, Hauser, Frasier, Spaeth, Howell
ABSENT:	Marquardt

CHIPPEWA COUNTY

ADRC (AGING & DISABILITY RESOURCE CENTER) BOARD

REGULAR MEETING

MARCH 9, 2023

CHIPPEWA COUNTY COURTHOUSE, RM 302

4:45 PM

1. CALL TO ORDER

The meeting was called to order at 4:46 p.m. by Chair Kari Ives.

2. ROLL CALL

Attendee Name	Organization	Title	Status	Arrived
Kari Ives	Chippewa County	District 21 (Chair)	Present	
Patricia German	Chippewa County	Citizen Rep (Vice-Chair)	Present	
Larry Marquardt	Chippewa County	Citizen Rep	Present	
Don Hauser	Chippewa County	Citizen Rep	Present	
Mary Frasier	Chippewa County	Citizen Rep	Absent	
Janet Mayer	Chippewa County	Citizen Rep	Present	
Glen Howell	Chippewa County	Citizen Rep	Present	

Others Present: Leslie Fijalkiewicz, ADRC Manager; Pauline Spiegel, Administrative Assistant; ADRC Staff: Kelly Zimmerman; Prospective Board Member: Bonnie Ferstenou

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

Prospective Board member Bonnie Ferstenou attended for observation and learning purposes.

4. CONSENT AGENDA

RESULT: APPROVED [UNANIMOUS]
MOVER: Janet Mayer, Citizen Rep
SECONDER: Patricia German, Citizen Rep (Vice-Chair)
AYES: Ives, German, Marquardt, Hauser, Mayer, Howell
ABSENT: Frasier

1. Approve the agenda

2. Approve the Minutes

ADRC (Aging & Disability Resource Center) Board - Regular Meeting - Jan 12, 2023 4:45 PM

3. Schedule next meeting date - May 11, 2023

5. BUSINESS ITEMS

1. ADRC Portion of 2022 Human Services Annual Report - Leslie Fijalkiewicz

The ADRC achievements, challenges, and data for 2022 that are part of the Human Services 2022 annual performance report were presented and approved.

Minutes Acceptance: Minutes of Mar 9, 2023 4:45 PM (Consent Agenda)

ADRC (Aging & Disability Resource Center) Board

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

March 9, 2023
4:45 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia German, Citizen Rep (Vice-Chair)
SECONDER:	Glen Howell, Citizen Rep
AYES:	Ives, German, Marquardt, Hauser, Mayer, Howell
ABSENT:	Frasier

6. REPORTS

1. ADRC Staff Presentation - Kelly Zimmerman
ADRC Nutrition and Transportation Program Coordinator presented "behind the scenes" information on the logistics of administering the Senior Nutrition Program (Meals on Wheels and Senior Dining).

RESULT:	DISCUSSED
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2. ADRC Manager Program and Financial Report - Leslie Fijalkiewicz
ADRC Manager Leslie Fijalkiewicz presented the ADRC Manager Report and highlighted several items from her report including hiring of new Options Counselor, Independent Living Support grant, advocacy opportunities, and history of Wisconsin ADRCs. The final financial report for 2022 was reviewed as well as the fiscal report through February 2023.
3. ADRC Advocacy Report - Leslie Fijalkiewicz
The advocacy information reviewed this month is based on the 2023-25 Governor's 2023-25 budget proposal as it relates to the consumers served by the ADRC. The Joint Finance Committee has dates set for public testimony on the budget and board members are invited to participate or observe.

RESULT:	REVIEWED
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4. ADRC Program Prioritization Education - Leslie Fijalkiewicz
The ADRC programs and services description summary was presented to board members for prioritization through a ranking form.

RESULT:	DISCUSSED
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5. ADRC Website Analytics - Leslie Fijalkiewicz
The analytics data for the ADRC website were presented and reviewed.

RESULT:	DISCUSSED
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6. ADRC Board 2022 Performance Evaluation Results - Leslie Fijalkiewicz
The ADRC Board 2022 Board Performance Evaluation was presented and reviewed. A suggestion was brought forth for a manager's report be sent to board members in the months between meetings. This will be implemented by the manager.

Minutes Acceptance: Minutes of Mar 9, 2023 4:45 PM (Consent Agenda)

ADRC (Aging & Disability Resource Center) Board

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

March 9, 2023
4:45 PM

RESULT: DISCUSSED

7. AGENDA ITEMS FOR FUTURE CONSIDERATION

8. ADJOURN

The meeting was adjourned at 6:15 p.m. A thank you extended to Janet Mayer for serving two three-year terms on the board.

RESULT: APPROVED [5 TO 0]
MOVER: Don Hauser, Citizen Rep
SECONDER: Janet Mayer, Citizen Rep
AYES: German, Marquardt, Hauser, Mayer, Howell
ABSENT: Frasier
AWAY: Ives

Minutes Acceptance: Minutes of Mar 9, 2023 4:45 PM (Consent Agenda)



STATEMENT OF EXPLANATION
ADRC STAFF PRESENTATION - OPTIONS COUNSELING - ERIKA STEVENS

5.1

Erika Stevens assists ADRC customers in a variety of ways. One of the services she provides is Options Counseling. While somewhat self-explanatory, Options Counseling is a process that involves helping the customer identify their strengths, needs, short-and long-term goals, while also providing options available to help reach those goals.



STATEMENT OF EXPLANATION
ADRC MANAGER PROGRAM AND FINANCIAL REPORT - LESLIE
FIJALKIEWICZ

5.2

ADRC Manager Leslie Fijalkiewicz provides updates on agency programs, services, and other activities.



Manager's Report to the ADRC Board Leslie Fijalkiewicz



Board Meeting Date: May 2023

1. Staffing

Sue Keopnick was hired as an Options Counselor and started on March 20. We have also hired Deb Judnic as a Site Aide for the Chippewa Falls location. We are currently recruiting for a Site Aide position in Bloomer, which is about 6-10 hours a week.

2. Older Americans Act funding (OAA)

You may recall that the federal budget included additional funds for OAA programs. This is how it trickled down to Chippewa County:

Congregate Meals - ↓ 1% (overall federal increase of 5%)

Home Delivered Meals ↑ 22% (overall federal increase of 26%)

Supportive Services ↓ 4% (overall federal increase of 3%)

National Family Caregiver ↑ 2% (overall federal increase of 6%)

Health Promotion ↑ 1% (overall federal increase of 6%)

3. Program Policies

Recently the Bureau on Aging and Disability Resources (BADR) has been updating policies for the nutrition, caregiver and elder benefit specialist programs. ADRCs and Aging Units across the state have been given the opportunity to provide feedback on the proposed changes. Staff here have been busy reviewing the proposed changes and making comments about how these changes will impact our customers and operations.

4. Consultant Dietitian

We recently received notice that our consultant dietitian for the nutrition program will be done at the end of May. She has been a real asset to the program by reviewing menus and providing nutrition education. We are in the process of looking for another dietitian.

5. Volunteer Drivers

Volunteers who drive for meals on wheels or take people to medical appointments are hard to come by for many reasons. One reason that continues to challenge programs is the fact that volunteers who receive mileage reimbursement must claim part of that as income. In 1997, Congress set the charitable mileage rate as 14 cents per mile. This has not gone up which means volunteers must claim as income, everything they receive above 14 cents per mile. This is a federal issue that is always a great conversation with our Senators and Congressmen in Washington!

6. Diversity, Equity and Inclusion (DEI)

One of our Aging Plan goals is to ensure that staff of the ADRC are being provided training on various aspects of DEI. DEI encompasses more than race and ethnicity, it includes age, type of disability, socio-economic level, living in urban vs rural areas, sexual orientation, gender identity, religion, and culture. The ADRC of Eau Claire County has also included this in their Aging Unit Plan so we are looking at partnering to bring this to our collective staff sometime in 2023.

7. May is Older Americans Month

Aging Unbound is 2023 Older American's Month theme. This focuses on how diverse the experience of aging is in our country and the need to combat stereotypes around aging. Additionally it emphasizes how we all benefit when older adults remain engaged, independent and included.

Fiscal Report to ADRC Board
Though April 2023
(33% of year)

Program/Grants	Budgeted Amount	Expenses	Revenue	Remaining Budget	% Budget Expended
ADRC Grants (includes Dementia Care Specialist)	\$1,051,417	\$250,326	\$250,326	\$801,091	24%
Nutrition Program (grants & donations)	538,639	102,729	102,729	435,910	19%
Transportation (85.21 grant, levy, donations)	214,844	42,108	214,844	172,736	20%
Other Grants	165,339	38,204	38,204	127,135	23%
TOTALS	\$1,970,239	\$433,367	\$606,103	\$1,536,872	22%

ARPA Grants Available	\$136,406
ARPA Included in Nutrition Budget	55,877
ARPA Included is Other Grants**	15,500
Unbudgeted ARPA Funds	64,929

** = Housekeeping / homemaker services \$10,000 Caregiver support \$5,500



**STATEMENT OF EXPLANATION
ADRC ADVOCACY REPORT - LESLIE FIJALKIEWICZ**

5.3

Advocacy is a requirement of several grants administered by the ADRC. The report for May includes state and federal advocacy updates. Also included is the contact information about Chippewa County representatives in Madison and Washington D.C.

We're hungry for change. Let's build a sandwich!

1. Greeting and who you are (the bread)

Good morning/afternoon _____ (name of Representative or staff person).
Thank you for this opportunity to speak. My name is _____. I live in _____. I
serve as an ADRC of Chippewa County Board Member.

2. Why you are there (the condiments)

I am here to speak about _____.

Example: I am here to speak about our aging populations and why increasing funds for Aging and Disability Resource Centers, or ADRCs, is critical. If you are not familiar, ADRCs are a critical part of our communities and offer reliable and objective information to individuals, families, and caregivers.

3. Why this issue is important to you (the meat/alternative protein)

Example: We know that our populations, the boomers, are aging at a rate faster than our systems have been able to keep up with. In fact, there has been a 22% increase in ADRC customers across the state, and we expect this to continue. I have been involved with the ADRC for _____ years. (this could be length of time on the board or how long you have volunteered, or both) People are having to wait longer to be served which is often leading to crises and people burning through their personal resources more quickly. Early access to the help that ADRCs provide can delay or eliminate the need for the more expensive Medicaid funded programs. In fact, for every dollar spent on ADRCs, there is a 248% return on investment.

4. Repeat why you are there (the toppings)

I am here today because everyone should have access to the critical information and services offered by ADRCs and without adequate funding, we will not be able to support our aging communities, neighbors, friends, people like me and you.

As a Board member, you can "make an ask" at this point. For example: I urge you to fund ADRCs at the level proposed in the 2023-2025 Governor's Budget.

5. Closing (the bread)

Thank you for the opportunity to speak with you today.

Your Representatives in Madison

Senator Jesse James (Rep) – District 23

Room 319 South, State Capitol, P.O. Box 7882
Madison, Wisconsin 53707
Phone: 608-266-7511
Email: Sen.James@legis.wisconsin.gov

Rob Summerfield (Rep) – 67th Assembly District

Room 7 West State Capitol, P.O. Box 8953
Madison, WI 53708
Phone: 608-266-1194 or 1-888-534 0067
FAX: 608-282-3667
Email: Rep.Summerfield@legis.wisconsin.gov

Karen Hurd (Rep) – 68th Assembly District

Room 15 North State Capitol, PO Box 8952
Madison, WI 53708
Phone: 608-237-9168 or 888-534-0068
FAX: 608-282-3668
Email: Rep.Hurd@legis.wisconsin.gov

Your Representatives in Washington

Senator Tammy Baldwin (Dem)

717 Hart Senate Office Building
Washington, D.C. 20510
Phone: (202) 224 5653
<http://www.baldwin.senate.gov/contact.cfm>

Senator Ronald Johnson (Rep)

328 Hart Senate Office Building
Washington, D.C. 20510
Phone: (202) 224 5323
<http://ronjohnson.senate.gov/public/index.cfm/contact>

Congressman Derrick Van Orden (Rep) – 3rd District

1513 Longworth House Office Building
Washington, D.C. 20515
Phone: (202) 225-5506
<http://vanorden.house.gov>

Local office
500 S. Barstow Street, Suite B7
Eau Claire, WI 54701
Phone: (715) 831-9214

Congressman Tom Tiffany (Rep) – 7th District

1714 Longworth House Office Building
Washington, DC 20515
Phone: (202) 225-3365
<http://tiffany.house.gov>

Local Office
2620 Stewart Ave, Suite 312
Wausau, WI 54401
Phone: (715) 298-9344



**STATEMENT OF EXPLANATION
ADRC PROGRAM PRIORITIZATION RESULTS - LESLIE FIJALKIEWICZ**

6.1

Background: Pauline Spiegel compiled results of ADRC Board Program Prioritization and are included.

Action: Recommend the ADRC Board accept the results of the 2023 ADRC Program Prioritization.

Aging & Disability Resource Center – 2023 Rankings

Program or Service	2023 ADRC Staff Ranking 1 - 12	2023 ADRC Board Ranking 1 - 12
Bridging Chippewa County	10	9
Caregiver Support (AFCSP and NFCSP)	8	8
Dementia Care Specialist	4	6*
Disability Benefits Counseling	6	3
Elder Benefits Counseling	2	2
Health & Wellness Programs	11	11
In-Home Support Services	7	6*
Meals on Wheels	3	4
Memory Screening	12	12
Options Counseling	1	1
Senior Dining	9	10
Transportation	5	5

**Tied for that Ranking*



STATEMENT OF EXPLANATION
REMOVE CHIPPEWA COUNTY EMERGENCY PROTECTIVE PLACEMENT
POLICY AS AN ADRC POLICY

6.2

Background: Emergency Protective Placement is an activity that involves Adult Protective Services staff involvement. At the time the policy was created, Adult Protective Services, while not a function of the ADRC grant, was supervised by the ADRC Manager. This is no longer the case and therefore, the policy needs to be removed from this committee's oversight.

Action: The recommendation to the Board is to remove this policy from ADRC oversight.

Chippewa County Department of Human Services

POLICY/PROCEDURE Number 46

Aging & Disability Resource Center Division

Title: Chippewa County Emergency Protective Placement

- I. **POLICY:** This Chippewa County Department of Human Services Policy addresses the manner in which all residents found to be in need of Emergency Protective Placement, Chapter 55.135, due to Alzheimer's, dementia and other like degenerative brain disorders as their primary diagnosis. Clark County Health Care Center has been designated as the Emergency Protective Placement Facility for Chippewa County residents who are in need of placement pursuant to Chapter 55.135.
- II. **APPLICABILITY:** Aging & Disability Resource Center Staff
- III. **DEFINITIONS:**
 - Chapter 51.15: A law enforcement officer or other authorized person may take an individual into custody if the officer or person has cause to believe the individual is mentally ill, drug dependent, or is developmentally disabled and there is substantial probability of physical harm to himself or herself, to other persons, or demonstrates physical impairment or injury to himself or herself due to impaired judgment, as manifested by evidence of a recent act or omission.
 - Chapter 55.135: If from personal observation or receipt of a reliable report, a sheriff, police officer, fire fighter, guardian, (if any), or authorized representative of a county department (or an agency with which it contracts under 55.02(2)), it appears probable that an individual is so totally incapable of providing for his or her own care or custody as to create a substantial risk of serious physical harm to himself or herself or others as a result of developmental disability, degenerative brain disorder, serious and persistent mental illness, or other like incapacities if not immediately placed, the individual who personally made the observation or to whom the report is made, may take into custody and transport the individual to an appropriate medical or protective placement facility.
 - LEO – Law Enforcement Officer
 - OCSP – On-Call Service Provider
 - CCDHSSW – Chippewa County Department of Human Services Social Worker
- IV. **PROCEDURE:**
 - I. LEO, SW or designee – OCSP make the determination that an individual requires to be detention under Chapter 55.135, elder adults-at-risk and adults at-risk in need of emergency protective placement via the following procedure:
 1. The LEO on duty, SW or designee – OCSP shall contact the local Emergency Room informing the hospital of the situation and request information that shall be required upon arrival so that medical clearance may be obtained.
 2. Upon initial contact, all efforts shall be made to contact the legal guardian or caretaker to involve them in decision-making.
 3. The customer shall be transported to the local Hospital Emergency Room. Transport method shall be determined at time of detention due to customers assessed need. This may occur via LEO, Private transportation vendor or CCDHSSW with a county fleet car and another staff member from Chippewa County Department of Human Services, non-emergency medical transport or medical transport.
 4. Upon arrival to the Hospital Emergency Room the LEO or CCDHSSW shall present a copy of Attachment A. Attachment A clarifies needed information so that the customer may be medically cleared and admitted to Clark County Health Care Center.
 5. The Department or its designee shall contact the Clark County Health Care Center Registered Nurse Supervisor on duty a via phone (715) 229-2172, requesting an emergency protective placement.
 6. The Clark County Health Care Center Registered Nurse Supervisor on duty shall gather the required information to assess the appropriateness of the customer for admission to the facility. Information may be gathered from the LEO, Emergency Room staff, known contacts, etc. The Clark County Health Care Center's Registered Nurse Supervisor will notify the LEO of the decision regarding admission.
 7. If a question(s) arises regarding the appropriateness of an admission, the Registered Nurse Supervisor shall consult with at least one of the following individuals: Director of Social Services, Director of Nursing, Admissions Coordinator or Administrator.

8. Once Clark County Health Care Center agrees to admit the customer under an emergency protective placement, transportation shall be arranged for the customer. This may occur via LEO, Private transportation vendor or CCDHSSW with a county fleet car.
9. The LEO, CCDHSSW or OCSP shall request that necessary information be faxed to the Clark County Health Care Center from the emergency room. This shall be done prior to the customer's arrival to the Clark County Health Care Center.
10. Identified party providing transportation shall contact the Registered Nurse Supervisor at Clark County Health Care Center prior to leaving the hospital emergency room to assure everything required is in place prior to the customer's arrival.
11. Upon admission, a copy of the completed *Chapter 55 Statement of Emergency Protective Placement (form # GN 4000)* shall accompany the customer being Protectively Placed along with any original copies of paperwork received from the hospital emergency room.
12. Upon admission, the *Chapter 55 Notice of Rights on Emergency Protective Placement (Form # GN-4010)*, shall be served to the customer by the Clark County Health Care Center Supervisory Registered Nurse or if during business hours by a Clark County Health Care Center staff member.
13. The Supervisory Registered Nurse shall make every attempt to locate contact information for applicable legal decision makers and/or emergency contact persons and shall provide verbal notice of the customer's admission to these persons.
14. The next business day, CCDHSSW shall contact Clark County Health Care Center staff and assure the appropriate follow up is made regarding the hospital emergency protective placement.
15. The next business day, CCHCCSW and nursing staff shall notify the appropriate legal guardian and community care workers about the admission. The CCHCCSW and nursing staff shall coordinate the following activities:
 - o Medication/treatment consent forms.
 - o Ensure contact has been made with the customer's county of residence regarding the admission and court proceedings.

REQUIRED FORMS:

Attachment A: REQUIREMENTS FOR EMERGENCY PROTECTIVE PLACEMENT ADMISSIONS TO CLARK COUNTY HEALTH CARE CENTER

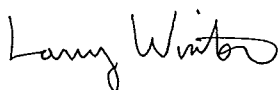
Attachment B: GN-4000 Statement Of Emergency Protective Placement
*Fillable form: www.wicourts.gov/formdisplay/circuit/GN-4000

Attachment C: GN-4010 Notice of Rights on Emergency Protective Placement
*Fillable Form: www.wicourts.gov/formdisplay/circuit/GN-4010

REVIEW CYCLE: Annually

Prepared by: Jessica Barrickman

Director Approval:
(Signature Required)

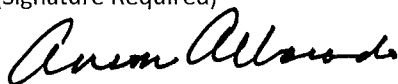


Date: August 29, 2014

Aging & Disability Resource Center Board Approval:

Date: September 18, 2014

Aging & Disability Resource Center Board Chair:
(Signature Required)



Effective: 9-18-2014

Revised:

Attachment A**REQUIREMENTS FOR EMERGENCY PROTECTIVE PLACEMENT ADMISSIONS
TO CLARK COUNTY HEALTH CARE CENTER**

(Provide copy to Emergency Department if necessary)

Pursuant to Wisconsin State Statutes Chapter 132, CCHCC will NOT admit any individual without the following information:

1. A physician order (must include):

- ☐ a. Order for admission to a nursing home
- ☐ b. Medication orders
- ☐ c. Diet orders (type, texture, etc.)
- ☐ d. Any specific treatment orders (nebulizer, dressing changes, etc.)
- ☐ e. Any restrictions to mobility (no weight bearing, etc.)
- ☐ f. A statement that the resident is free from Communicable Disease (or necessary treatment) this can be put in the ER note.
- ☐ g. Chest x-ray to confirm that the individual is not positive for tuberculosis.

2. A copy of the Emergency Department visit note that includes a list of medical diagnoses and the physical examination information.

3. A copy of the *Chapter 55 Statement of Emergency Protective Placement (form # GN 4000)* from the Law Enforcement Officer.

4. If available, contact information for legal decision maker(s) and/or emergency contact(s).

5. If available, a copy of the most recent clinic or hospital H&P that was completed prior to the Emergency Department visit.

Attachment B

STATE OF WISCONSIN, CIRCUIT COURT, _____ COUNTY		For Official Use
IN THE MATTER OF _____	☐ Amended	
_____	Statement of Emergency Protective Placement	
_____ Date of Birth	Case No. _____	

1. I am: ☐ a sheriff or police officer.
☐ a fire fighter.
☐ a guardian.
☐ an authorized representative of the county department or an agency with which it contracts under §55.02(2).
2. It appears probable that the individual is so totally incapable of providing for the individual's own care or custody as to create a substantial risk of serious physical harm to the individual or others as a result of a developmental disability, degenerative brain disorder, serious and persistent mental illness or other like incapacities if not immediately placed in an appropriate medical or protective placement facility.

The specific factual information that is the basis for the emergency protective placement, based on personal observation or a reliable report by a person identified to me, is as follows: See attached

3. A petition for protective placement is being filed with this statement. A petition for guardianship is also being filed unless:
- A. The individual is currently under guardianship OR
 - B. The individual is a minor who is alleged to have a developmental disability.

4. The individual was detained at _____
 _____ Name of Facility
 on _____, at _____
 _____ Date _____ Time _____ am. _____ pm.

Subject's Street Address	City	County	State	Zip code

Signature of Person Making Placement	Name of Department and Address

Name Printed or Typed	Telephone Number

Distribution:

1. Original – Court
2. Individual
3. Facility
4. Guardian ad Litem
5. Department
6. Other:

Attachment C

STATE OF WISCONSIN, CIRCUIT COURT, _____ COUNTY ☐ Amended IN THE MATTER OF _____ Notice of Rights on Emergency Protective Placement _____ Case No. _____ _____ Date of Birth _____	<i>For Official Use</i>
--	-------------------------

I am the ☐ director ☐ director's designee of the facility in which the individual is detained.

You have been detained for emergency protective placement.

You are notified that you have the following rights:

- To contact an attorney.
- To have an attorney provided at public expense, if you are a minor or if you are indigent.
- To contact a member of your immediate family.

You will be notified of the time and place of the hearing to establish probable cause for protective placement. This hearing must be held within 72 hours of your detention, excluding Saturdays, Sundays and legal holidays.

A copy of the Statement of Emergency Protective Placement by the person making the emergency protective placement is being provided to you with this Notice of Rights along with a copy of the petition for:

- ☐ protective placement (individual currently under guardianship).
- ☐ guardianship and petition for protective placement.
- ☐ protective placement (minor alleged to be developmentally disabled).

I am providing you with this Notice of Rights both orally and in writing on (date) _____ at (time) _____ ☐ a.m. ☐ p.m.

Signature of Director of Facility or Designee	Name of Facility and Address
Name Printed or Typed	Telephone Number

Distribution:

Original Court
Copies: Individual
Facility