CHIPPEWA COUNTY

ADRC (AGING & DISABILITY RESOURCE CENTER) BOARD

REGULAR MEETING

JULY 8, 2021

CHIPPEWA COUNTY COURTHOUSE, RM 302

4:45 PM

1. CALL TO ORDER

2. ROLL CALL

Attendee Name	Organization	Title	Status	Arrived
Kari Ives	Chippewa County	District 12 (Chair)	Present	
Larry Marquardt	Chippewa County	Citizen Rep, Vice-Chair	Present	
Patricia German	Chippewa County	Citizen Rep	Present	
David Alley	Chippewa County	Citizen Rep	Present	
Mary Frasier	Chippewa County	Citizen Rep	Present	
Janet Mayer	Chippewa County	Citizen Rep	Present	
Glen Howell	Chippewa County	Citizen Rep	Absent	

Others Present: Leslie Fijalkiewicz, Pauline Spiegel, Administrative Assistant; Paul Brenner, Senior Fiscal Manager; ADRC Staff: Jordy Miles, Sandy Winrich, Sarah Hedlund,

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

There were no members of the public wishing to be heard.

4. CONSENT AGENDA

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	David Alley, Citizen Rep
SECONDER:	Patricia German, Citizen Rep
AYES:	Ives, Marquardt, German, Alley, Frasier, Mayer
ABSENT:	Howell

1. Approve the agenda

2. Approve the Minutes

   ADRC (Aging & Disability Resource Center) Board - Regular Meeting - May 13, 2021 4:45 PM

3. Schedule next meeting date - September 9, 2021

5. REPORTS

1. ADRC Manager Report
   The Aging & Disability Resource Center's Manager's Report was reviewed and discussed. Fijalkiewicz also provided an update on the Nutrition Program - an employment offer was made and accepted for the second program assistant position.

RESULT:	**DISCUSSED**

2. ADRC Advocacy Report
Fijalkiewicz shared a few advocacy related updates regarding the State of Wisconsin budget signed today by the governor. She also stated letters were bring mailed out by the State regarding voter registration.

RESULT:	**DISCUSSED**

3. State of Wisconsin Biennial Budget Update
Fijalkiewicz stated there were no ADRC related budget items vetoed by the Governor. Included in the budget (but no details): AFSCP additional funding for respite care, in-home support, support groups, other dementia care related items, plus 18 additional Dementia Care Specialist positions for the State of Wisconsin. There will also be an increase in Medicaid reimbursement for nursing home and similar elder care facilities so wages for those care workers can then be increased.

RESULT:	**DISCUSSED**

6. BUSINESS ITEMS

1. ADRC 2022 Fees and Donations (Review/Approve)
The 2022 recommended fees and donation were reviewed, discussed, and approved.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Larry Marquardt, Citizen Rep, Vice-Chair
SECONDER:	David Alley, Citizen Rep
AYES:	Ives, Marquardt, German, Alley, Frasier, Mayer
ABSENT:	Howell

2. ADRC 2022 Budget (Review/Approve to Forward to County Administrator)
The 2022 budget was reviewed, discussed, and approved to forward to the County Administrator.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Patricia German, Citizen Rep
SECONDER:	Larry Marquardt, Citizen Rep, Vice-Chair
AYES:	Ives, Marquardt, German, Alley, Frasier, Mayer
ABSENT:	Howell

3. ADRC Draft Three-Year Plan (Review/Approve for Sending to GWAAR)
The ADRC three-year draft plan was reviewed, discussed, and approved. Next steps include sending draft plan to GWAAR (Greater Wisconsin Agency on Aging Resources), a public hearing, and final ADRC Board and County Board approval.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	David Alley, Citizen Rep
SECONDER:	Janet Mayer, Citizen Rep
AYES:	Ives, Marquardt, German, Alley, Frasier, Mayer
ABSENT:	Howell

7. AGENDA ITEMS FOR FUTURE CONSIDERATION

8. ADJOURN

Adjourned 6:08 p.m.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	David Alley, Citizen Rep
SECONDER:	Larry Marquardt, Citizen Rep, Vice-Chair
AYES:	Ives, Marquardt, German, Alley, Frasier, Mayer
ABSENT:	Howell

CHIPPEWA COUNTY

ADRC (AGING & DISABILITY RESOURCE CENTER) BOARD

REGULAR MEETING

MAY 13, 2021

WEBEX CONFERENCE CALL

4:45 PM

DUE TO THE COVID-19 PANDEMIC, THIS MEETING IS BEING HELD VIA WEBEX CONFERENCE CALL TO COMPLY WITH THE SOCIAL DISTANCING GUIDELINES. IF YOU ARE A MEMBER OF THE PUBLIC AND WISH TO SPEAK, PLEASE CALL THE PHONE NUMBER LISTED BELOW AND THE BOARD CHAIR WILL ACKNOWLEDGE YOU DURING THE PUBLIC COMMENT SECTION ON THE AGENDA.

IF YOU NEED TO EITHER MUTE OR UNMUTE YOURSELF DURING THE MEETING, PRESS *6.

MEETING PHONE NUMBER: 1-415-655-0001

MEETING NUMBER (ACCESS CODE): 182 832 4386

MEETING PASSWORD: 7816

1. CALL TO ORDER

2. ROLL CALL

Attendee Name	Organization	Title	Status	Arrived
Kari Ives	Chippewa County	District 12 (Chair)	Present	
Larry Marquardt	Chippewa County	Citizen Rep	Present	
Patricia German	Chippewa County	Citizen Rep	Present	
David Alley	Chippewa County	Citizen Rep	Present	
Mary Quinlan	Chippewa County	Citizen Rep	Absent	
Janet Mayer	Chippewa County	Citizen Rep	Absent	
Glen Howell	Chippewa County	Citizen Rep	Present	

Others Present: Leslie Fijalkiewicz, ADRC Manager; Tim Easker, Human Services Director; Pauline Spiegel, Administrative Assistant; ADRC Staff: Kelly Zimmerman , Kay Hebert, Jessica Gibson, Sandy Winrich, Jordy Miles

3. ELECTION OF VICE-CHAIR

Larry Marquardt was nominated and approved as vice-chair.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Larry Marquardt, Citizen Rep
SECONDER:	Glen Howell, Citizen Rep
AYES:	Ives, Marquardt, German, Alley, Howell
ABSENT:	Quinlan, Mayer

4. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

There were no members of the public wishing to be heard.

5. CONSENT AGENDA

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Patricia German, Citizen Rep
SECONDER:	David Alley, Citizen Rep
AYES:	Ives, Marquardt, German, Alley, Howell
ABSENT:	Quinlan, Mayer

1. Approve the agenda

2. Approve the Minutes

   ADRC (Aging & Disability Resource Center) Board - Regular Meeting - Mar 11, 2021 4:45 PM

3. Schedule next meeting date - July 8, 2021

6. REPORTS

1. Nutrition Advisory Council Minutes
   The May 5, 2021 Nutrition Advisory Council Minutes were reviewed and discussed.

RESULT:	**DISCUSSED**

2. Aging & Disability Resource Center Manager Report
   The Aging & Disability Resource Center's Manager's Report was reviewed and discussed. Highlighted items of the report included: Cadott Nutrition Program changes, re-opening of ADRC lobby, starting in-home visits again, Aging Unit survey, replacement for Mary Quinlan on Nutrition Advisory Council, and fiscal information.

RESULT:	**DISCUSSED**

3. Aging & Disability Resource Center Advocacy Report
   The advocacy information was reviewed and discussed. ADRC staff Sandy Winrich and Kay Hebert attended the Joint Finance Committee session in April. Elder Benefits Specialist Jordy Miles and ADRC Board Member Patricia German attended the Aging Advocacy Day May 12. ADRC Board Member Larry

Minutes Acceptance: Minutes of May 13, 2021 4:45 PM (Consent Agenda)

Marquardt attended a recent Town Hall meeting. They all provided an overview of this positive experience.

RESULT:	**DISCUSSED**

4. COVID-19 Relief Grants and Funding
The grants and funding designated for COVID-19 relief and how they have and will be used were reviewed and discussed.

RESULT:	**DISCUSSED**

7. BUSINESS ITEMS

1. 2021 Aging & Disability Resource Center Program Prioritization
The ADRC program priority rankings as determined by the ADRC Board Members were reviewed and approved.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Glen Howell, Citizen Rep
SECONDER:	Patricia German, Citizen Rep
AYES:	Ives, Marquardt, German, Alley, Howell
ABSENT:	Quinlan, Mayer

2. Transportation Co-pay
The transportation program co-pay had been waived through June 2021. The recommendation to reinstate the transportation co-pay of $3.00 per one way trip as of July 1, 2021 was discussed and approved.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Patricia German, Citizen Rep
SECONDER:	Glen Howell, Citizen Rep
AYES:	Ives, Marquardt, German, Alley, Howell
ABSENT:	Quinlan, Mayer

8. AGENDA ITEMS FOR FUTURE CONSIDERATION

9. ADJOURN

Meeting adjourned at 5:31 p.m.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	David Alley, Citizen Rep
SECONDER:	Glen Howell, Citizen Rep
AYES:	Ives, Marquardt, German, Alley, Howell
ABSENT:	Quinlan, Mayer

STATEMENT OF EXPLANATION
ADRC MANAGER REPORT

Aging & Disability Resource Center Manager Leslie Fijalkiewicz, provides a division program and financial report.

Manager's Report to the ADRC Board
Leslie Fijalkiewicz

Board Meeting Date: July 8, 2021

1. **Dementia Care Specialist Update**
   - Home visits have started and Carla has been busy meeting families in both counties
   - Presentations to several groups have also been scheduled
   - Brain and Body Fitness is a new partnership we have with the Chippewa Falls YMCA. Flyer included. *(flyer included – Attachment 7.5c)*

2. **Nutrition Program Updates**
   - Cadott vendor
   - Meal delivery driver moved into Program Assistant position so we will need to fill that position now
   - Reopening of Cornell & Lake Holcombe Senior Dining will be first. Other communities have been delayed due to other challenges in the program right now.

3. **Results of Survey** *(Powerpoint included but will not be presented – Attachment 7.5d)*
   - No major surprises though a few things scored a little higher than expected and other things scored lower.
   - Did not receive many responses from people under 60 (less than 10%)
   - "Help staying mentally healthy" was #4 most frequently reported concern

4. **ADRC Grant updates**
   - All services must be delivered in the manner identified by the scope of services no later than August 1, 2021. We are already doing this.
   - Not many changes to the Scope of Services for 2022
   - Process is underway at the state level to begin updating the administrative code related to ADRCs. The process is lengthy and while there are many things that need to be updated, it really couldn't begin before now because of how FamilyCare and IRIS rolled out across the state.

5. **American Rescue Plan Act (ARPA) allocations**
   - We were told that these will be shared toward the end of July
   - Overall it will be slightly more than our combined Older Americans Act allocations but some service/program areas are a higher percent increase than others.

6. **Facebook**
   - We went "live" in June! Please check us out.
   - Though we intended to send you a link to 'like' and follow us, we are still getting used to the role of administrator.
   - Our first post was the job opening for "Jack's" position. It showed we reached 2,788 people with that one post!

7. **Mark your Calendars**
   - Dementia 101 Training at Chippewa Falls Senior Center *(flyer included – Attachment 7.5e)*
   - Caregiver Conference – November 1st in person/ Online throughout November

Fiscal Report to ADRC Board
Though June 2021
50 % of year

Program/Grants	Budgeted Amount	Expenses	Revenue	Remaining Grant	% Budget Expended
ADRC Grants	$ 818,344	$ 383,069	$383,069	435,275	47%
Nutrition Program (grants & donations)	452,636	182,487	182,487	270,149	40%
COVID carry over Funding	19,441	*(included above)*	19,441	0	100%
Transportation (85.21 grant, levy, donations)	226,475	86,616	226,475	139,859	38%
Other Grants	221,719	108,056	108,056	113,663	49%
Dementia Care Specialist	107,456	50,056	50,056	57,400	47%
TOTALS	**$1,846,071**	**$810,284**	**$969,584**	**$1,035,787**	**44%**

BRAIN & BODY FITNESS

An exercise program for people living with mild to moderate dementia and their care partners

August 10—October 28

Tuesdays & Thursdays

10—11:30

To participate in this program, participants must be able to perform simple exercises, be able to follow verbal directions and participate in conversation and attend all or at least 80% of classes.

Brain & Body Fitness has been shown to improve physical fitness and mood in people living with dementia. The exercise program is safe and fun. It is conducted by qualified YMCA instructors.

To register call Carrie at 715-861-2352 or email cmathwig@ymca-cv.org

the YMCA

ADRC Aging & Disability Resource Center of Chippewa County

ADRC Survey Results 2021

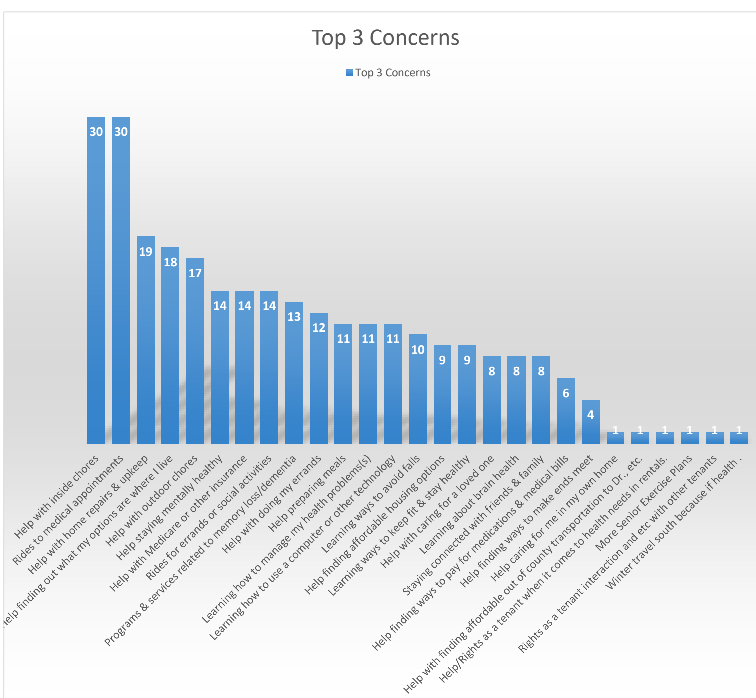
165 completed surveys

What will you need help with?

Data	Response
1) Rides to medical appointments	105
15) Help with inside chores-cleaning, laundry, c...	104
7) Help with home repairs and upkeep	75
6) Help staying mentally healthy	73
17) Help with outdoor chores	71
3) Rides for errands or social activities	70
5) Help with doing my errands	68
12) Learning ways to avoid falls	65
10) Learning ways to keep fit and stay healthy	64
20) Help figuring out what my options are/wha...	63
16) Programs or services related to memory los...	62
8) Staying connected to friends and family	56
21) Help with preparing meals	56
13) Help with Medicare or other insurance	53
14) Learning about brain health	50
2) Learning how to manage my health problem(s)	49
18) Help finding affordable housing options	47
4) Learning how to use a computer or other tec...	41
11) Help finding ways to pay for medications an...	41
9) Help with caring for a loved one	29
19) Help finding ways to make ends meet	28

What will you need help with?
"Other" responses

- Help with finding affordable out of county transportation to Dr., etc.
- Help to balance Checkbook
- Eyes
- Places to live that are handicapped accessible
- Help staying in my home
- What are the responsibilities, obligations and duties to care for a loved one and how can it all be done to not hurt the loved one.
- We need auto doors to get in and out of our building - The Shoe Factory Apts.
- More Senior Exercise Plans
- Help caring for me in my own home
- Daughter is helping (Staying with me)
- A counselor
- Exercise
- My family is very helpful
- Help with locating a good assisted living facility
- Money for Deposits to move to a better place to live. There are no options in Bloomer without a vehicle.



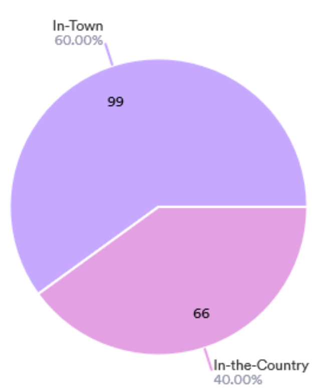
Attachment: 5.1.d PP - ADRC Survey Results Info 2021 (6439 : ADRC Manager Report)

What have you seen or heard of in other communities that you think would be good to have here in Chippewa County?

nothing really	Information and rights for residents living among and interaction with other tenants.. As in other tenants butting out of your business.. and other tenants that are breaking lease rules to stop reportng and jumping your case about rules
Thus far I have been very pleased with all services.	Affordable transportation for non-Medicaid seniors in small towns.
In house communication either by inter-com or daily news about what is going on and when - Announce daily activities (or cancellations) - birthdays, deaths, etc. !	Bus Service
When first time clients go to ADRC, programs should be shared with everything available to them. Most 1st timers don't know what questions to ask.	Services have been great in Chippewa, everyone is very helpful. I hope I (mom) can continue to stay at Our House, as I don't think she can go back to living by herself.
Have someone come to visit older people just to talk.	I am ___'s mother filling this in for him, he has retinas pigmentosa- and is going blind. Since I do not live in the area I am not sure what the needs are. I recently moved to Milwaukee and would like to have him living closer to me.
I haven't heard anything about other counties. I do think Chippewa County does an excellent job of looking out for our senior population!	Meals could improve somewhat
Jordy was super helpful - always returned our calls.	Haven't but would like to say how good the meals on wheels are in the Bloomer Community.
More Activities for people in wheelchairs	Tiny Houses
Figure out how I can get to the Y (YMCA)	You are doing fine!
Social Worker Needed :-) No Helping me at all?? No- They do nothing for me.	Walk/Bike/Trails to stay active
handy cap accessibility at homes and businesses	Entertainment
Better Taxi Service to have to get to Chippewa Falls to Eau Claire	senior living with roomie apartments that are afordable.

Is your address...

165 Responses- 0 Empty

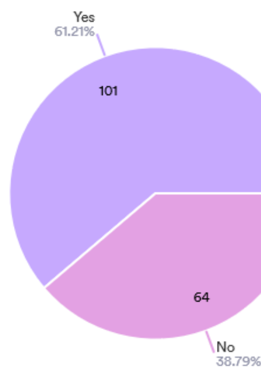


Data	Response	%
In-Town	99	60.00%
In-the-Country	66	40.00%

Attachment: 5.1d PP - ADRC Survey Results Info 2021 (6439 : ADRC Manager Report)

Do you live alone?

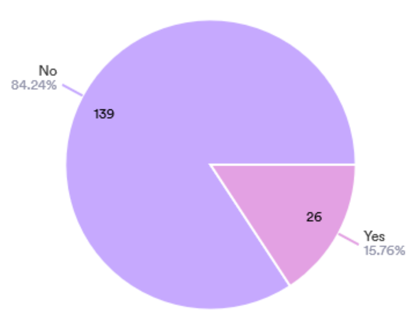
165 Responses- 0 Empty



Data	Response	%
Yes	101	61.21%
No	64	38.79%

Are you caring for a loved one?

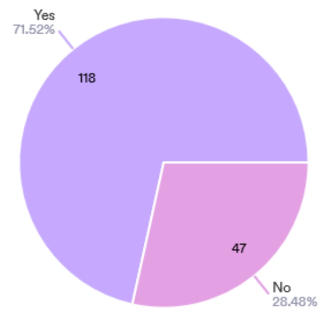
165 Responses- 0 Empty



Data	Response	%
No	139	84.24%
Yes	26	15.76%

Have you ever contacted the Aging & Disability Resource C...

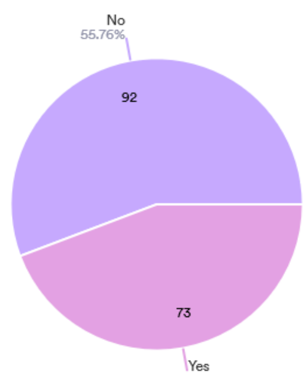
165 Responses- 0 Empty



Data	Response	%
Yes	118	71.52%
No	47	28.48%

Do you use email and/or the internet?

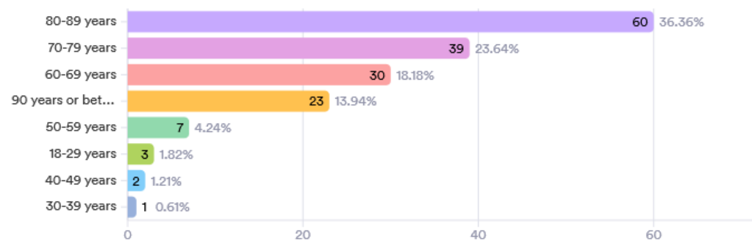
165 Responses- 0 Empty



Data	Response	%
No	92	55.76%
Yes	73	44.24%

Your age range:

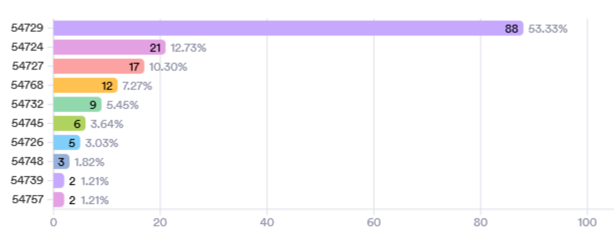
165 Responses- 0 Empty



Data	Response	%
80-89 years	60	36.36%
70-79 years	39	23.64%
60-69 years	30	18.18%
90 years or better	23	13.94%
50-59 years	7	4.24%
18-29 years	3	1.82%
40-49 years	2	1.21%
30-39 years	1	0.61%

Your Zip Code:

165 Responses- 0 Empty



Data	Response	%
54729	88	53.33%
54724	21	12.73%
54727	17	10.30%
54768	12	7.27%
54732	9	5.45%
54745	6	3.64%
54726	5	3.03%
54748	3	1.82%
54739	2	1.21%
54757	2	1.21%

How did you learn about our survey?

Mailed to me	73	42.69%
Given to me at my apartment building	25	14.62%
Meals on Wheels	15	8.77%
A friend or family member gave it to me	11	6.43%
ADRC website	10	5.85%
Bridging Chippewa County Paper	8	4.68%
Given to me at a meeting	7	4.09%
MOW	4	2.34%
Facebook	1	0.58%
Came to house with Meals on Wheels	1	0.58%
Meal on Wheels Driver	1	0.58%
Given by Meals on Wheels	1	0.58%
At lunch site ADRC	1	0.58%
Newspaper	1	0.58%
Public Health Dept. Waiting for Vaccination	1	0.58%
Meals On Wheels	1	0.58%
Email from Sarah Hedlund	1	0.58%
ADRC sent by Sarah	1	0.58%
No reason given	1	0.58%
At Church	1	0.58%
I don't need this now, my children help now.	1	0.58%
Given with meal delivery	1	0.58%
Volunteer at Bloomer with Meals	1	0.58%
Meals on wheels	1	0.58%
Given to me at my home	1	0.58%
Senior Newspaper	1	0.58%
Board member called me	0	0.00%

Dementia 101

Aging & Disability Resource Center of Chippewa County

Have you ever wondered....

- What is dementia?
- What is normal brain aging?
- Could it be something else?
- How do I support someone that has dementia?

Join Dementia Care Specialist, Carla Berscheit to answers these questions and more at Dementia 101

July 20th at 10:30—11:30 am

Chippewa Falls Senior Center

To register call 715-720-1666

1000 East Grand Ave

Chippewa Falls

CHIPPEWA COUNTY

Est. 1845

WISCONSIN

STATEMENT OF EXPLANATION
ADRC ADVOCACY REPORT

A significant function of ADRCs and ADRC Boards are to provide advocacy. ADRC Manager, will provide a brief verbal summary of recent and upcoming advocacy events as well as local, legislative and other advocacy issues of concern.

CHIPPEWA COUNTY

WISCONSIN

STATEMENT OF EXPLANATION
STATE OF WISCONSIN BIENNIAL BUDGET UPDATE

ADRC Manager will provide a verbal update on where the budget process is at. The proposed budget that came out of Joint Finance Committee will also be reviewed as it relates to ADRC related items.

STATEMENT OF EXPLANATION
ADRC 2022 FEES AND DONATIONS (REVIEW/APPROVE)

Background: Preparation of the 2022 Budget requires estimating our revenues from fees and donations. Co-pay or Fee is established for Transportation Program. Suggested donations are established for Older Americans Act programs.

Action: The recommendation to the ADRC Board is to maintain the nutrition program suggested donation; change the transportation co-pay and the NFCSP, Health promotion, and in-home support program suggested donations as outlined in the Budget Powerpoint.

2022 Fees & Donations

	Current Rate	Recommended 2022 Rate	Fiscal Impact
Senior Dining *(suggested donation)*	$ 4.00 / meal	$4.00 / meal	none
Transportation *(fee)*	$ 3.00 / ride ($6 round trip)	$ 4.00 / ride ($8 round trip)	Up to $5,000
In-Home Support Program *(suggested donation)*	$10 / hour	$10 / visit*	none
NFCSP *(suggested donation)*	$10 / hour respite or housekeeping 15% supplemental services costs	$10/visit* $5 per unit supplemental services*	none none
Health Living Programs *(suggested donation)*	$10 / workshop series	$10 / workshop series*	none

We did not send donations letters in 2021 but just told people donations appreciated. We plan to send donation letters in 2022. We did not budget for any donations in these areas.

STATEMENT OF EXPLANATION
ADRC 2022 BUDGET (REVIEW/APPROVE TO FORWARD TO COUNTY ADMINISTRATOR)

Background: ADRC 2022 Budget is presented by Leslie Fijalkiewicz, Tim Easker and Paul Brenner through Powerpoint and handouts. Challenges and opportunities in the budget are also presented.

Action: The recommendation to the ADRC Board is to approve the 2022 budget be forwarded to the County Administrator.

Chippewa County Department of Human Services Aging Disability Resource Center

Aging & Disability Resource Center Board
2022 Budget Highlights & Recommendations

Budget Process

We use a combination of zero-base and historical revenues/expenditures.

How much have we spent so far this year and how does that look for 12 months.

We did not use 2020 data other than payroll. We had to look at revenue and expenses in 2019 in many areas.

Budget Challenges in 2022

- Wage and benefit increases for ADRC grant funded positions
- Continued inability to use 2020 data to forecast expenses and donations
- Impact of pandemic on several of our contracted providers (and rates they will need to charge)

CHIPPEWA COUNTY Human Services Empowering people to help themselves.

ADRC Aging & Disability Resource Center of Chippewa County

Wages & Benefits Comparison

2021	2022
Wages: $728,172	Wages: $779,654
Health & Fringe: $328,602	Health & Fringe: $350,693
$1,056,774	**$1,130,347**

Increase of $73,573

ADRC Budget Comparison

2017 - $1,913,849
2018 - $2,043,640
2019 - $2,023,393
2020 - $1,982,626
2021 - $1,826,630
2022 - $1,941,971

2022

- Some carryover included in budget
- No increases in Older Americans Act grants included in budget

2022 Revenue & Expenditures

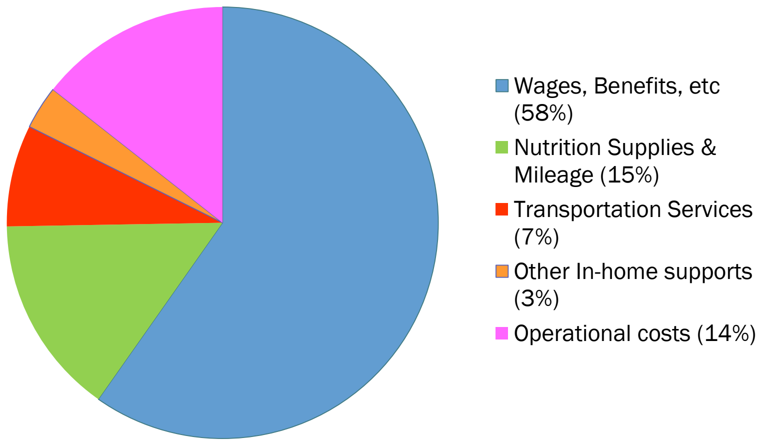
Revenues

- Some small changes in grant amounts
- Expecting some carryover
- Donations/co-pays are more certain than 2021 budget
- MFP grant will continue in 2022

Expenditures

- Most salaries are in areas that we have no ability to generate more income
- Demand for service is more predictable than 2021
- Labor market and contracted services could present problems

Expenses Related to Overall Budget



2022 Fees & Donations

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Health Living Programs *(suggested donation)*	$10 / workshop series	$10 / workshop series*	none

We did not send donations letters in 2021 but just told people donations appreciated. We plan to send donation letters in 2022. We did not budget for any donations in these areas.

Possible Additional Revenue

- Increase in number of contracted meals through Family Care and IRIS as delivery area expands
- Donations for any additional meals served in rural areas with expansion
- Pandemic related relief carryover in Nutrition, Title III-B (in-home support), Healthy Living programs and Older Americans Act Caregiver program
- Biennial budget (Alzheimer's Family Caregiver)

CHIPPEWA COUNTY Human Services Empowering people to help themselves.

ADRC Aging & Disability Resource Center of Chippewa County

2023 Budget Considerations

- We are expecting and budgeting some carryover
- Utilizing retirements and resignations to evaluate positions and agency needs
- We were able to push some hard decisions down the road a year or so because of the carryover.
- Anticipate very small increases in Older Americans Act allocations

CHIPPEWA COUNTY Human Services Empowering people to help themselves.

ADRC Aging & Disability Resource Center of Chippewa County

2022 - 2025 and Beyond

- More older people and people with disabilities
- No change in state allocation formula means we are still at a funding disadvantage to generation 1& 2 ADRCs
- Need to reach people earlier through health promotion programs, caregiver, meals, in-home supports, etc.
- Robust online presence to provide information to those that can move forward without us
- Changes in Medicare and Medicaid always affect our services
- Tough decisions continue about prioritizing assistance
- Partnerships continue to be even more important

CHIPPEWA COUNTY Human Services Empowering people to help themselves.

ADRC Aging & Disability Resource Center of Chippewa County

Extended Budgeting

Budget Summary Justification

CHIPPEWA COUNTY

User:	pbrenner
Printed:	7/1/2021 - 10:50 AM
Budget Type:	DH Requested
Revision:	1
Current Actual YTD:	06/30/21

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 205-70-54600 ADRC Expenditures							
435515	State Aid - ADRC & Aging	380,086.00	457,379.00	380,086.00	53,373.00	380,086.00	380,068.00
435516	State Aid - MA Matching Fundin	293,426.00	11,132.00	359,658.00	63,856.00	359,658.00	337,041.00
435518	State Aid - MFP	58,000.00	25,350.00	0.00	5,672.00	0.00	26,582.00
435519	State Aid - MFP MA Match	58,000.00	381,327.00	0.00	29,105.00	0.00	22,480.00
435550	State Aid - COVID	0.00	39,157.04	0.00	0.00	0.00	0.00
485050	In Kind Contributions	45,452.00	63,376.32	49,600.00	17,809.80	49,600.00	63,376.00
493000	Fund Balance Applied	49,300.00	0.00	29,000.00	0.00	29,000.00	34,000.00
	Total revenue without property tax:	**884,264.00**	**977,721.36**	**818,344.00**	**169,815.80**	**818,344.00**	**863,547.00**
511100	Salaries and Wages	449,252.00	509,257.01	446,538.00	205,167.40	446,538.00	460,105.00
511200	Overtime	0.00	22.52	0.00	0.00	0.00	0.00
514100	Per Diem/Mileage - Committee	1,800.00	1,471.06	1,200.00	547.64	1,200.00	1,500.00
515000	Fringe Benefits	79,469.00	89,086.61	82,229.00	36,119.30	82,229.00	85,278.00
515400	Health Insurance Benefit	111,167.00	130,402.32	118,073.00	58,968.34	118,073.00	126,313.00
521200	Contracted Services	20,183.00	1,892.69	3,000.00	832.68	3,000.00	0.00
521251	Contracted Services-Non Grant	49,300.00	33,149.92	29,000.00	6,225.00	29,000.00	34,000.00
521300	Accounting & Auditing Services	2,422.00	1,321.88	1,316.00	67.50	1,316.00	1,400.00
522300	Cell Phone Costs	2,225.00	1,001.45	2,225.00	11.65	2,225.00	4,286.00
522500	Telephone	950.00	961.30	739.00	484.40	739.00	975.00
531000	Office Supplies	1,750.00	1,700.60	393.00	843.35	393.00	300.00
531100	Postage	3,500.00	4,433.51	2,800.00	1,510.79	2,800.00	500.00
531200	Copies/Printing	550.00	236.10	164.00	29.80	164.00	200.00
531400	Equipment < $5,000	2,800.00	9,585.47	0.00	724.08	709.00	2,000.00
531500	Maintenance/Service Agreements	910.00	0.00	850.00	0.00	850.00	510.00
531900	Sundry/Miscellaneous	200.00	1,915.11	0.00	250.00	7,136.00	100.00
532200	Public Education/Materials	0.00	4,511.35	0.00	1,550.00	1,550.00	3,500.00
532205	Health Promotion & Prot Serv	8,929.00	0.00	0.00	0.00	0.00	0.00
532400	Memberships & Dues	650.00	745.00	600.00	145.00	600.00	1,000.00
533000	Mileage/Travel	8,350.00	1,631.40	7,520.00	2.46	3,520.00	5,000.00
533500	Conventions & Meetings	7,625.00	1,210.52	6,675.00	860.00	3,675.00	4,400.00
551900	Insurance Allocation	5,860.00	2,455.02	2,155.00	0.00	2,155.00	2,630.00

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
592999	Transfer Out	0.00	360.12	0.00	0.00	0.00	0.00
595200	AMSO Expenditure Transfer	80,920.00	58,458.69	63,267.00	20,089.66	63,267.00	66,174.00
598000	Indirect Cost Allocation	45,452.00	63,497.42	49,600.00	17,809.80	49,600.00	63,376.00
	Total expense:	**884,264.00**	**919,307.07**	**818,344.00**	**352,238.85**	**820,739.00**	**863,547.00**
	Revenue - Expense:	**0.00**	**58,414.29**	**0.00**	**-182,423.05**	**-2,395.00**	**0.00**

Submitted by: ______________________________ ____________________

Department/Division Head Date

Account Number	Description	Amount	Total
PRELIMINARY			
435515	**State Aid - ADRC & Aging**		
		380,068.00	
		Total 435515 State Aid - ADRC & Aging:	380,06
435516	**State Aid - MA Matching Fundin**		
		337,041.00	
		Total 435516 State Aid - MA Matching Fundin:	337,04
435518	**State Aid - MFP**		
		26,582.00	
		Total 435518 State Aid - MFP:	26,58
435519	**State Aid - MFP MA Match**		
		22,480.00	
		Total 435519 State Aid - MFP MA Match:	22,48
485050	**In Kind Contributions**		
	Per Indirect Cost Plan	63,376.00	
		Total 485050 In Kind Contributions:	63,37
493000	**Fund Balance Applied**		
		34,000.00	
		Total 493000 Fund Balance Applied:	34,00
		Total revenue:	**863,54**
511100	**Salaries and Wages**		
	Per Personnel Cost Report	460,105.00	
		Total 511100 Salaries and Wages:	460,10
514100	**Per Diem/Mileage - Committee**		
	Based on prior actual	1,500.00	
		Total 514100 Per Diem/Mileage - Committee:	1,50
515000	**Fringe Benefits**		
	Per Benefit Estimate Report	85,278.00	

Account Number	Description	Amount	Total
PRELIMINARY			
		Total 515000 Fringe Benefits:	85,27
515400	**Health Insurance Benefit**		
	Per Benefit Estimate Report	126,313.00	
		Total 515400 Health Insurance Benefit:	126,31
521251	**Contracted Services-Non Grant**		
	Clark County long term placement	29,000.00	
	Under age 60 in-home support services	5,000.00	
		Total 521251 Contracted Services-Non Grant:	34,0
521300	**Accounting & Auditing Services**		
	Central Finance allocation	1,400.00	
		Total 521300 Accounting & Auditing Services:	1,4
522300	**Cell Phone Costs**		
	Current cell phone costs + 2 additional	4,286.00	
		Total 522300 Cell Phone Costs:	4,2
522500	**Telephone**		
	Based on actual	975.00	
		Total 522500 Telephone:	97
531000	**Office Supplies**		
		300.00	
		Total 531000 Office Supplies:	3
531100	**Postage**		
	Decrease - costs allocated to specific programs	500.00	
		Total 531100 Postage:	5
531200	**Copies/Printing**		
		200.00	
		Total 531200 Copies/Printing:	2
531400	**Equipment < $5,000**		
	Office furniture / electronic repair/replacement	2,000.00	

Account Number	Description	Amount	Total
PRELIMINARY			
		Total 531400 Equipment < $5,000:	2,0(
531500	**Maintenance/Service Agreements**		
	Facebook / Visix	510.00	
		Total 531500 Maintenance/Service Agreements:	51
531900	**Sundry/Miscellaneous**		
	New employee and volunteer backgound checks	100.00	
		Total 531900 Sundry/Miscellaneous:	1(
532200	**Public Education/Materials**		
	flyers, newspaper and outreach	3,500.00	
		Total 532200 Public Education/Materials:	3,5(
532400	**Memberships & Dues**		
	National Association of ADRC's	250.00	
	NCOA	330.00	
	WI association of Benefit Specialists	270.00	
	ADRC Professionals	75.00	
	WAND	75.00	
		Total 532400 Memberships & Dues:	1,0(
533000	**Mileage/Travel**		
	Estimated usage	5,000.00	
		Total 533000 Mileage/Travel:	5,0(
533500	**Conventions & Meetings**		
	Estimated	4,400.00	
		Total 533500 Conventions & Meetings:	4,4(
551900	**Insurance Allocation**		
		2,630.00	
		Total 551900 Insurance Allocation:	2,63
595200	**AMSO Expenditure Transfer**		
	Allocated based on FTE	66,174.00	

Account Number	Description	Amount	Total
PRELIMINARY			
	Total 595200 AMSO Expenditure Transfer:		66,17
598000	**Indirect Cost Allocation**		
	Allocated based on FTE	63,376.00	
	Total 598000 Indirect Cost Allocation:		63,37
	Total expense:		**863,54**
	Total Account # 205-70-54600 ADRC Expenditures Detail:		

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 205-72-54601 Congregate							
435515	State Aid - ADRC & Aging	142,175.00	32,961.00	139,198.00	0.00	139,198.00	127,987.00
435517	State Aid - NSIP	0.00	6,016.00	0.00	0.00	0.00	15,000.00
465610	Other Revenues	53,390.00	5,993.25	37,181.00	0.00	37,181.00	29,101.00
485050	In Kind Contributions	21,706.00	6,768.36	23,937.00	534.09	23,937.00	23,937.00
	Total revenue without property tax:	**217,271.00**	**51,738.61**	**200,316.00**	**534.09**	**200,316.00**	**196,025.00**
511100	Salaries and Wages	53,096.00	29,935.77	59,763.00	476.70	59,763.00	56,390.00
514100	Per Diem/Mileage - Committee	0.00	70.00	0.00	70.00	70.00	0.00
515000	Fringe Benefits	7,788.00	4,870.42	9,054.00	82.82	9,054.00	10,259.00
515400	Health Insurance Benefit	4,502.00	1,817.65	5,881.00	0.00	5,881.00	6,162.00
521200	Contracted Services	0.00	179.52	2,300.00	0.00	2,300.00	2,300.00
522300	Cell Phone Costs	1,100.00	2,275.92	1,969.00	717.12	1,969.00	1,140.00
522500	Telephone	200.00	0.00	0.00	0.00	0.00	0.00
529900	Contracted Food Costs	106,782.00	26,495.42	80,000.00	2,379.56	80,000.00	80,000.00
531400	Equipment < $5,000	0.00	4,138.03	3,382.00	0.00	3,382.00	500.00
533000	Mileage/Travel	0.00	60.18	61.00	0.00	61.00	100.00
533500	Conventions & Meetings	0.00	0.00	185.00	0.00	185.00	200.00
534901	Raw Foods	749.00	0.00	0.00	0.00	0.00	0.00
534902	Consumable Supplies	5,100.00	53.26	800.00	0.00	800.00	800.00
553200	Rentals/Office Space	6,980.00	2,478.18	3,498.00	0.00	3,498.00	4,650.00
578408	In Kind-Administration	21,706.00	6,768.36	23,937.00	534.09	23,937.00	23,937.00
595200	AMSO Expenditure Transfer	9,268.00	6,231.25	9,486.00	480.43	9,486.00	9,587.00
	Total expense:	**217,271.00**	**85,373.96**	**200,316.00**	**4,740.72**	**200,386.00**	**196,025.00**
	Revenue - Expense:	**0.00**	**-33,635.35**	**0.00**	**-4,206.63**	**-70.00**	**0.00**

Submitted by: ______________________ ______________

Department/Division Head Date

Account Number	Description	Amount	Total
PRELIMINARY			
435515	**State Aid - ADRC & Aging**		
		127,987.00	
	Total 435515 State Aid - ADRC & Aging:		127,98
435517	**State Aid - NSIP**		
		15,000.00	
	Total 435517 State Aid - NSIP:		15,0(
465610	**Other Revenues**		
	Consumer donations based on 2019 actual	29,101.00	
	Total 465610 Other Revenues:		29,1(
485050	**In Kind Contributions**		
	Per Indirect Cost Plan	23,937.00	
	Total 485050 In Kind Contributions:		23,93
	Total revenue:		**196,02**
511100	**Salaries and Wages**		
	Per Personnel Cost Report	56,390.00	
	Total 511100 Salaries and Wages:		56,39
515000	**Fringe Benefits**		
	Per Benefit Estimate Report	10,259.00	
	Total 515000 Fringe Benefits:		10,25
515400	**Health Insurance Benefit**		
	Per Benefit Estimate Report	6,162.00	
	Total 515400 Health Insurance Benefit:		6,16
521200	**Contracted Services**		
	Dietician - split with home delivered	2,300.00	
	Total 521200 Contracted Services:		2,3(
522300	**Cell Phone Costs**		
	Half of 2020 actual - split with home delivered	1,140.00	

Account Number	Description	Amount	Total
PRELIMINARY			
		Total 522300 Cell Phone Costs:	1,14
529900	**Contracted Food Costs**		
	2019 actual with estimated rate increase	80,000.00	
		Total 529900 Contracted Food Costs:	80,0(
531400	**Equipment < $5,000**		
	Cambro carriers	500.00	
		Total 531400 Equipment < $5,000:	5(
533000	**Mileage/Travel**		
	based on historical use	100.00	
		Total 533000 Mileage/Travel:	1(
533500	**Conventions & Meetings**		
		200.00	
		Total 533500 Conventions & Meetings:	2(
534902	**Consumable Supplies**		
	Plates/napkins etc.	800.00	
		Total 534902 Consumable Supplies:	8(
553200	**Rentals/Office Space**		
	Split with home delivered	4,650.00	
		Total 553200 Rentals/Office Space:	4,6
578408	**In Kind-Administration**		
	Allocated based on FTE	23,937.00	
		Total 578408 In Kind-Administration:	23,9
595200	**AMSO Expenditure Transfer**		
	Allocated based on FTE	9,587.00	
		Total 595200 AMSO Expenditure Transfer:	9,5
		Total expense:	**196,02**

Account Number	Description	Amount	Total

PRELIMINARY

Total Account # 205-72-54601 Congregate Detail:

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 205-72-54602 Aging Supportive Services							
435515	State Aid - ADRC & Aging	62,397.00	52,283.00	64,642.00	15,843.00	64,642.00	87,355.00
465610	Other Revenues	244.00	272.00	244.00	76.00	244.00	0.00
485050	In Kind Contributions	2,964.00	3,691.80	4,860.00	1,745.25	4,860.00	4,860.00
	Total revenue without property tax:	**65,605.00**	**56,246.80**	**69,746.00**	**17,664.25**	**69,746.00**	**92,215.00**
511100	Salaries and Wages	31,319.00	28,221.60	29,629.00	18,455.01	29,629.00	63,451.00
515000	Fringe Benefits	5,719.00	5,123.51	8,233.00	2,992.63	8,233.00	6,640.00
515400	Health Insurance Benefit	8,892.00	8,107.48	6,049.00	4,797.47	6,049.00	9,859.00
521200	Contracted Services	11,434.00	247.00	10,132.00	0.00	10,132.00	0.00
521300	Accounting & Auditing Services	0.00	881.25	0.00	45.00	45.00	0.00
522500	Telephone	0.00	406.25	0.00	297.46	234.00	0.00
531200	Copies/Printing	0.00	0.00	888.00	0.00	888.00	0.00
531400	Equipment < $5,000	0.00	0.00	500.00	0.00	500.00	0.00
531900	Sundry/Miscellaneous	0.00	0.00	250.00	0.00	250.00	0.00
532200	Public Education/Materials	0.00	400.00	3,005.00	1,149.00	3,005.00	0.00
551900	Insurance Allocation	0.00	2,409.31	0.00	0.00	0.00	0.00
571700	Chore Service	0.00	8,626.75	0.00	678.25	380.00	0.00
578408	In Kind-Administration	2,964.00	3,691.80	4,860.00	1,745.25	4,860.00	4,860.00
595200	ASMO Expenditure Transfer	5,277.00	3,398.87	6,200.00	1,968.65	6,200.00	7,405.00
	Total expense:	**65,605.00**	**61,513.82**	**69,746.00**	**32,128.72**	**70,405.00**	**92,215.00**
	Revenue - Expense:	**0.00**	**-5,267.02**	**0.00**	**-14,464.47**	**-659.00**	**0.00**

Submitted by: ______________________ ______________

Department/Division Head Date

Account Number	Description	Amount	Total
PRELIMINARY			
435515	**State Aid - ADRC & Aging**		
	State Aid - GWAAR	64,474.00	
	Estimated ARPA carry-over	22,881.00	
	Total 435515 State Aid - ADRC & Aging:		87,35
485050	**In Kind Contributions**		
	Per Indirect Cost Plan	4,860.00	
	Total 485050 In Kind Contributions:		4,86
	Total revenue:		**92,21**
511100	**Salaries and Wages**		
	Per Personnel Cost Report	63,451.00	
	Total 511100 Salaries and Wages:		63,45
515000	**Fringe Benefits**		
	Per Benefit Estimate Report	6,640.00	
	Total 515000 Fringe Benefits:		6,64
515400	**Health Insurance Benefit**		
	Per Benefit Estimate Report	9,859.00	
	Total 515400 Health Insurance Benefit:		9,85
578408	**In Kind-Administration**		
	Allocated based on FTE	4,860.00	
	Total 578408 In Kind-Administration:		4,86
595200	**ASMO Expenditure Transfer**		
	Allocated based on FTE	7,405.00	
	Total 595200 ASMO Expenditure Transfer:		7,40
	Total expense:		**92,21**
	Total Account # 205-72-54602 Aging Supportive Services Detail:		

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 205-72-54603 Home Delivered Meals							
435515	State Aid - ADRC & Aging	69,641.00	117,178.00	75,925.00	66,609.00	75,925.00	117,168.00
435517	State Aid - NSIP	28,849.00	24,979.00	30,314.00	14,896.00	30,314.00	15,745.00
465610	Other Revenues	95,160.00	145,652.60	133,878.00	53,436.00	133,878.00	165,000.00
485050	In Kind Contributions	9,772.00	6,153.00	12,203.00	4,722.66	12,203.00	5,000.00
	Total revenue without property tax:	**203,422.00**	**293,962.60**	**252,320.00**	**139,663.66**	**252,320.00**	**302,913.00**
511100	Salaries and Wages	48,906.00	80,413.37	57,859.00	46,377.52	57,859.00	63,451.00
515000	Fringe Benefits	7,097.00	13,486.01	8,781.00	6,576.89	8,781.00	11,537.00
515400	Health Insurance Benefit	3,152.00	12,924.75	5,881.00	4,078.04	5,881.00	6,162.00
521200	Contracted Services	0.00	1,626.96	2,300.00	678.72	2,300.00	2,300.00
522300	Cell Phone Costs	1,100.00	1.64	1,100.00	0.00	1,100.00	1,140.00
522500	Telephone	200.00	283.20	200.00	0.00	200.00	285.00
529900	Contracted Food Costs	101,430.00	145,155.71	121,708.00	75,119.53	121,708.00	155,000.00
531000	Office Supplies	0.00	577.80	0.00	167.30	167.00	600.00
531400	Equipment < $5,000	0.00	142.66	0.00	0.00	0.00	500.00
531900	Sundry/Miscellaneous	600.00	1,542.84	600.00	0.00	600.00	0.00
533000	Mileage/Travel	0.00	3,795.07	0.00	4,186.09	3,500.00	7,400.00
533900	Nonemployee Mileage	12,500.00	10,978.91	12,500.00	6,345.88	12,500.00	12,500.00
534901	Raw Foods	750.00	5,695.50	750.00	118.26	750.00	200.00
534902	Consumable Supplies	4,900.00	7,907.43	15,000.00	8,513.16	15,000.00	14,495.00
553200	Rentals/Office Space	4,520.00	10,169.57	4,250.00	5,075.70	4,250.00	4,650.00
578408	In Kind-Administration	4,772.00	0.00	7,203.00	0.00	7,203.00	5,000.00
578410	In Kind - HDM	5,000.00	6,153.00	5,000.00	4,722.66	5,000.00	0.00
595200	AMSO Expenditure Transfer	8,495.00	5,664.79	9,188.00	5,449.24	9,188.00	17,693.00
	Total expense:	**203,422.00**	**306,519.21**	**252,320.00**	**167,408.99**	**255,987.00**	**302,913.00**
	Revenue - Expense:	**0.00**	**-12,556.61**	**0.00**	**-27,745.33**	**-3,667.00**	**0.00**

Submitted by: ______________________________ ______________

Department/Division Head Date

Account Number	Description	Amount	Total
PRELIMINARY			
435515	**State Aid - ADRC & Aging**		
	Carry-over COVID relief funds from '20/21	30,034.00	
	State Aid - GWAAR	87,134.00	
	Total 435515 State Aid - ADRC & Aging:		117,16
435517	**State Aid - NSIP**		
		15,745.00	
	Total 435517 State Aid - NSIP:		15,74
465610	**Other Revenues**		
	Consumer donations and MCO / IRIS meals	165,000.00	
	Total 465610 Other Revenues:		165,0(
485050	**In Kind Contributions**		
	Per Indirect Cost Plan	5,000.00	
	Total 485050 In Kind Contributions:		5,0(
	Total revenue:		**302,91**
511100	**Salaries and Wages**		
	Per Personnel Cost Report	63,451.00	
	Total 511100 Salaries and Wages:		63,45
515000	**Fringe Benefits**		
	Per Benefit Estimate Report	11,537.00	
	Total 515000 Fringe Benefits:		11,53
515400	**Health Insurance Benefit**		
	Per Benefit Estimate Report	6,162.00	
	Total 515400 Health Insurance Benefit:		6,16
521200	**Contracted Services**		
	Dietician - split with congregate	2,300.00	
	Total 521200 Contracted Services:		2,3(
522300	**Cell Phone Costs**		
	Half of 2020 actual - split with congregate	1,140.00	

Account Number	Description	Amount	Total
PRELIMINARY			
		Total 522300 Cell Phone Costs:	1,14
522500	**Telephone**		
	based on historical actual	285.00	
		Total 522500 Telephone:	28
529900	**Contracted Food Costs**		
	2020 volume with estimated rate increase	155,000.00	
		Total 529900 Contracted Food Costs:	155,0(
531000	**Office Supplies**		
		600.00	
		Total 531000 Office Supplies:	6(
531400	**Equipment < $5,000**		
	Misc bags for delivery	500.00	
		Total 531400 Equipment < $5,000:	5(
533000	**Mileage/Travel**		
	Employee delivery drivers	7,400.00	
		Total 533000 Mileage/Travel:	7,4(
533900	**Nonemployee Mileage**		
	Volunteer delivery drivers	12,500.00	
		Total 533900 Nonemployee Mileage:	12,5(
534901	**Raw Foods**		
	Misc. items purchased at meal sites	200.00	
		Total 534901 Raw Foods:	2(
534902	**Consumable Supplies**		
	Delivery food packaging supplies	14,495.00	
		Total 534902 Consumable Supplies:	14,4ς
553200	**Rentals/Office Space**		
	Split with congregate	4,650.00	

Account Number	Description	Amount	Total
PRELIMINARY			
		Total 553200 Rentals/Office Space:	4,65
578408	**In Kind-Administration**		
	Allocated based on FTE	5,000.00	
		Total 578408 In Kind-Administration:	5,00
595200	**AMSO Expenditure Transfer**		
	Allocated based on FTE	17,693.00	
		Total 595200 AMSO Expenditure Transfer:	17,69
		Total expense:	**302,91**
		Total Account # 205-72-54603 Home Delivered Meals Detail:	

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request

PRELIMINARY

Account # 205-72-54605 Senior Community Services - St

435515	State Aid - ADRC & Aging	8,288.00	8,288.00	8,288.00	0.00	8,288.00	8,288.00
	Total revenue without property tax:	**8,288.00**	**8,288.00**	**8,288.00**	**0.00**	**8,288.00**	**8,288.00**
533900	Nonemployee Mileage	8,288.00	8,288.00	8,288.00	0.00	8,288.00	8,288.00
	Total expense:	**8,288.00**	**8,288.00**	**8,288.00**	**0.00**	**8,288.00**	**8,288.00**
	Revenue - Expense:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

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435515	**State Aid - ADRC & Aging**		
		8,288.00	
		Total 435515 State Aid - ADRC & Aging:	8,28
		Total revenue:	**8,28**
533900	**Nonemployee Mileage**		
	Home delivered meal drivers	8,288.00	
		Total 533900 Nonemployee Mileage:	8,28
		Total expense:	**8,28**
		Total Account # 205-72-54605 Senior Community Services - St Detail:	

Attachment: 6.2b - EBC-Budget Justification (6443 : ADRC 2022 Budget (Review/Approve to Forward to

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 205-72-54606 Family Caregiver Support III-E							
435515	State Aid - ADRC & Aging	29,535.00	21,327.00	31,285.00	17,929.00	31,285.00	30,806.00
485050	In Kind Contributions	193.00	0.00	293.00	105.15	293.00	293.00
	Total revenue without property tax:	**29,728.00**	**21,327.00**	**31,578.00**	**18,034.15**	**31,578.00**	**31,099.00**
511100	Salaries and Wages	1,786.00	1,804.21	2,268.00	797.09	2,268.00	4,654.00
515000	Fringe Benefits	328.00	325.08	422.00	144.67	422.00	868.00
515400	Health Insurance Benefit	900.00	810.92	1,176.00	479.53	1,176.00	2,465.00
521200	Contracted Services	0.00	0.00	6,067.00	0.00	6,067.00	0.00
531900	Sundry/Miscellaneous	0.00	0.00	0.00	508.88	415.00	1,000.00
532200	Public Education/Materials	0.00	370.83	1,000.00	0.00	1,000.00	500.00
533803	Temporary Respite	26,178.00	24,999.66	19,978.00	13,647.54	19,978.00	20,540.00
578404	In Kind-Other	0.00	0.00	0.00	105.15	63.00	0.00
579800	In Kind - Admin	193.00	0.00	293.00	0.00	293.00	293.00
595200	AMSO Expenditure Transfer	343.00	0.00	374.00	118.58	374.00	779.00
	Total expense:	**29,728.00**	**28,310.70**	**31,578.00**	**15,801.44**	**32,056.00**	**31,099.00**
	Revenue - Expense:	**0.00**	**-6,983.70**	**0.00**	**2,232.71**	**-478.00**	**0.00**

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Account Number	Description	Amount	Total
PRELIMINARY			
435515	**State Aid - ADRC & Aging**		
		30,806.00	
	Total 435515 State Aid - ADRC & Aging:		30,80
485050	**In Kind Contributions**		
	Per Indirect Cost Plan	293.00	
	Total 485050 In Kind Contributions:		29
	Total revenue:		**31,09**
511100	**Salaries and Wages**		
	Per Personnel Cost Report	4,654.00	
	Total 511100 Salaries and Wages:		4,65
515000	**Fringe Benefits**		
	Per Benefit Estimate Report	868.00	
	Total 515000 Fringe Benefits:		86
515400	**Health Insurance Benefit**		
	Per Benefit Estimate Report	2,465.00	
	Total 515400 Health Insurance Benefit:		2,46
531900	**Sundry/Miscellaneous**		
	Supplemental caregiver services	1,000.00	
	Total 531900 Sundry/Miscellaneous:		1,00
532200	**Public Education/Materials**		
	Print costs for flyers, etc.	500.00	
	Total 532200 Public Education/Materials:		50
533803	**Temporary Respite**		
	Based on 2019 actual services	20,540.00	
	Total 533803 Temporary Respite:		20,54
579800	**In Kind - Admin**		
	Allocated based on FTE	293.00	

Account Number	Description	Amount	Total
PRELIMINARY			
		Total 579800 In Kind - Admin:	29
595200	**AMSO Expenditure Transfer**		
	Allocated based on FTE	779.00	
		Total 595200 AMSO Expenditure Transfer:	77
		Total expense:	**31,09**
		Total Account # 205-72-54606 Family Caregiver Support III-E Detail:	

PRELIMINARY

Account # 205-72-54607 State Benefit Specialist

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
435515	State Aid - ADRC & Aging	56,419.00	0.00	57,831.00	13,807.00	57,831.00	43,388.00
485050	In Kind Contributions	3,952.00	0.00	4,099.00	1,471.90	4,099.00	3,952.00
	Total revenue without property tax:	**60,371.00**	**0.00**	**61,930.00**	**15,278.90**	**61,930.00**	**47,340.00**
511100	Salaries and Wages	34,820.00	0.00	30,499.00	15,698.67	30,499.00	23,197.00
515000	Fringe Benefits	6,370.00	0.00	5,638.00	2,860.57	5,638.00	4,294.00
515400	Health Insurance Benefit	7,852.00	0.00	16,465.00	9,835.01	16,465.00	12,078.00
531000	Office Supplies	340.00	0.00	0.00	0.00	0.00	0.00
578408	In Kind-Administration	3,952.00	0.00	4,099.00	1,471.90	4,099.00	3,952.00
595200	ASMO Expenditure Transfer	7,037.00	0.00	5,229.00	1,660.30	5,229.00	3,819.00
	Total expense:	**60,371.00**	**0.00**	**61,930.00**	**31,526.45**	**61,930.00**	**47,340.00**
	Revenue - Expense:	**0.00**	**0.00**	**0.00**	**-16,247.55**	**0.00**	**0.00**

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Account Number	Description	Amount	Total
PRELIMINARY			
435515	**State Aid - ADRC & Aging**		
	MA match	10,907.00	
	State Aid - GWAAR	28,215.00	
	MIPPA grant	4,266.00	
		Total 435515 State Aid - ADRC & Aging:	43,38
485050	**In Kind Contributions**		
	Per Indirect Cost Plan	3,952.00	
		Total 485050 In Kind Contributions:	3,95
		Total revenue:	**47,34**
511100	**Salaries and Wages**		
	Per Personnel Cost Report	23,197.00	
		Total 511100 Salaries and Wages:	23,19
515000	**Fringe Benefits**		
	Per Benefit Estimate Report	4,294.00	
		Total 515000 Fringe Benefits:	4,29
515400	**Health Insurance Benefit**		
	Per Benefit Estimate Report	12,078.00	
		Total 515400 Health Insurance Benefit:	12,07
578408	**In Kind-Administration**		
	Allocated based on FTE	3,952.00	
		Total 578408 In Kind-Administration:	3,95
595200	**ASMO Expenditure Transfer**		
	Allocated based on FTE	3,819.00	
		Total 595200 ASMO Expenditure Transfer:	3,81
		Total expense:	**47,34**
		Total Account # 205-72-54607 State Benefit Specialist Detail:	

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request

PRELIMINARY

Account # 205-72-54608 Health Promotion & Disease Pre

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
435515	State Aid - ADRC & Aging	9,237.00	950.00	5,344.00	554.00	5,344.00	5,344.00
	Total revenue without property tax:	**9,237.00**	**950.00**	**5,344.00**	**554.00**	**5,344.00**	**5,344.00**
521200	Contracted Services	9,237.00	1,300.00	5,344.00	925.00	5,344.00	5,344.00
	Total expense:	**9,237.00**	**1,300.00**	**5,344.00**	**925.00**	**5,344.00**	**5,344.00**
	Revenue - Expense:	**0.00**	**-350.00**	**0.00**	**-371.00**	**0.00**	**0.00**

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435515 **State Aid - ADRC & Aging**

	5,344.00	
	Total 435515 State Aid - ADRC & Aging:	5,34
	Total revenue:	**5,34**

521200 **Contracted Services**

GWAAR health promotion activities	5,344.00	
	Total 521200 Contracted Services:	5,34
	Total expense:	**5,34**
	Total Account # 205-72-54608 Health Promotion & Disease Pre Detail:	

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 205-72-54611 St. Health Ins Program (SHIP)							
435515	State Aid - ADRC & Aging	4,103.00	3,829.00	8,095.00	4,330.00	8,095.00	4,538.00
485050	In Kind Contribution	289.00	615.36	468.00	84.10	468.00	468.00
	Total revenue without property tax:	**4,392.00**	**4,444.36**	**8,563.00**	**4,414.10**	**8,563.00**	**5,006.00**
511100	Salaries and Wages	2,548.00	2,053.67	3,485.00	1,148.54	3,485.00	2,367.00
515000	Fringe Benefits	466.00	375.44	644.00	209.36	644.00	438.00
515400	Health Insurance Benefit	575.00	1,065.94	1,881.00	719.57	1,881.00	1,232.00
531400	Equipment < $5,000	0.00	0.00	1,487.00	0.00	1,487.00	0.00
578408	In Kind-Administration	289.00	494.26	468.00	84.10	468.00	468.00
595200	AMSO Expenditure Transfer	514.00	455.05	598.00	94.87	598.00	501.00
	Total expense:	**4,392.00**	**4,444.36**	**8,563.00**	**2,256.44**	**8,563.00**	**5,006.00**
	Revenue - Expense:	**0.00**	**0.00**	**0.00**	**2,157.66**	**0.00**	**0.00**

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Account Number	Description	Amount	Total
PRELIMINARY			
435515	**State Aid - ADRC & Aging**		
		4,538.00	
	Total 435515 State Aid - ADRC & Aging:		4,53
485050	**In Kind Contribution**		
	Per Indirect Cost Plan	468.00	
	Total 485050 In Kind Contribution:		46
	Total revenue:		**5,00**
511100	**Salaries and Wages**		
	Per Personnel Cost Report	2,367.00	
	Total 511100 Salaries and Wages:		2,36
515000	**Fringe Benefits**		
	Per Benefit Estimate Report	438.00	
	Total 515000 Fringe Benefits:		43
515400	**Health Insurance Benefit**		
	Per Benefit Estimate Report	1,232.00	
	Total 515400 Health Insurance Benefit:		1,23
578408	**In Kind-Administration**		
	Allocated based on FTE	468.00	
	Total 578408 In Kind-Administration:		46
595200	**AMSO Expenditure Transfer**		
	Allocated based on FTE	501.00	
	Total 595200 AMSO Expenditure Transfer:		50
	Total expense:		**5,00**
	Total Account # 205-72-54611 St. Health Ins Program (SHIP) Detail:		

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 205-72-54612 OCI/MMA/St Pharmaceutical Asst							
435515	State Aid - ADRC & Aging	6,155.00	0.00	6,065.00	0.00	6,065.00	7,084.00
485050	In Kind Contribution	434.00	0.00	410.00	147.20	410.00	410.00
	Total revenue without property tax:	**6,589.00**	**0.00**	**6,475.00**	**147.20**	**6,475.00**	**7,494.00**
511100	Salaries and Wages	3,822.00	0.00	3,050.00	1,722.79	3,050.00	3,787.00
515000	Fringe Benefits	699.00	0.00	564.00	314.08	564.00	701.00
515400	Health Insurance Benefit	862.00	0.00	1,647.00	1,079.30	1,647.00	1,972.00
531000	Office Supplies	0.00	0.00	281.00	0.00	281.00	0.00
578408	In Kind-Administration	434.00	0.00	410.00	147.20	410.00	410.00
595200	AMSO Expenditure Transfer	772.00	0.00	523.00	166.02	523.00	624.00
	Total expense:	**6,589.00**	**0.00**	**6,475.00**	**3,429.39**	**6,475.00**	**7,494.00**
	Revenue - Expense:	**0.00**	**0.00**	**0.00**	**-3,282.19**	**0.00**	**0.00**

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Account Number	Description	Amount	Total
PRELIMINARY			
435515	**State Aid - ADRC & Aging**		
	MA match	929.00	
	State Aid - GWAAR	6,155.00	
	Total 435515 State Aid - ADRC & Aging:		7,08
485050	**In Kind Contribution**		
	Per Indirect Cost Plan	410.00	
	Total 485050 In Kind Contribution:		41
	Total revenue:		**7,49**
511100	**Salaries and Wages**		
	Per Personnel Cost Report	3,787.00	
	Total 511100 Salaries and Wages:		3,78
515000	**Fringe Benefits**		
	Per Benefit Estimate Report	701.00	
	Total 515000 Fringe Benefits:		70
515400	**Health Insurance Benefit**		
	Per Benefit Estimate Report	1,972.00	
	Total 515400 Health Insurance Benefit:		1,97
578408	**In Kind-Administration**		
	Allocated based on FTE	410.00	
	Total 578408 In Kind-Administration:		41
595200	**AMSO Expenditure Transfer**		
	Allocated based on FTE	624.00	
	Total 595200 AMSO Expenditure Transfer:		62
	Total expense:		**7,49**
	Total Account # 205-72-54612 OCI/MMA/St Pharmaceutical Asst Detail:		

PRELIMINARY

Account # 205-72-54613 85-21 Transportation

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
435515	State Aid - ADRC & Aging	162,015.00	176,049.84	175,237.00	174,490.00	175,237.00	175,237.00
465610	Other Revenues	11,799.00	216.00	11,799.00	0.00	11,799.00	12,245.00
485050	In Kind Contribution	3,278.00	4,307.16	4,392.00	1,577.00	4,392.00	4,392.00
	Total revenue without property tax:	**177,092.00**	**180,573.00**	**191,428.00**	**176,067.00**	**191,428.00**	**191,874.00**
411100	General Property Taxes	32,403.00	32,403.00	35,047.00	35,047.00	35,047.00	35,047.00
	Total revenue with property tax:	**209,495.00**	**212,976.00**	**226,475.00**	**211,114.00**	**226,475.00**	**226,921.00**
511100	Salaries and Wages	29,569.00	15,615.54	43,515.00	13,405.81	43,515.00	44,653.00
511200	Overtime	0.00	22.52	0.00	0.00	0.00	0.00
515000	Fringe Benefits	5,410.00	2,752.79	8,055.00	2,392.28	8,055.00	8,295.00
515400	Health Insurance Benefit	15,308.00	6,968.72	18,646.00	7,487.02	18,646.00	19,572.00
521200	Contracted Services	150,095.00	176,228.16	145,266.00	56,246.45	145,266.00	144,163.00
530000	Program Expenditures	0.00	2,403.00	1,000.00	152.10	1,000.00	0.00
531400	Euqipment < $5,000	0.00	571.08	0.00	0.00	0.00	0.00
533000	Mileage/Travel	0.00	29.58	0.00	0.00	0.00	0.00
533500	Conventions & Meetings	0.00	115.00	0.00	0.00	0.00	0.00
578408	In Kind-Administration	3,278.00	4,307.16	4,392.00	1,577.00	4,392.00	4,392.00
595200	AMSO Expenditure Transfer	5,835.00	3,965.38	5,601.00	1,778.89	5,601.00	5,846.00
	Total expense:	**209,495.00**	**212,978.93**	**226,475.00**	**83,039.55**	**226,475.00**	**226,921.00**
	Revenue - Expense:	**0.00**	**-2.93**	**0.00**	**128,074.45**	**0.00**	**0.00**

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Account Number	Description	Amount	Total
PRELIMINARY			
411100	**General Property Taxes**		
	Contractual match required	35,047.00	
	Total 411100 General Property Taxes:		35,04
435515	**State Aid - ADRC & Aging**		
		175,237.00	
	Total 435515 State Aid - ADRC & Aging:		175,23
465610	**Other Revenues**		
	Consumer donations	12,245.00	
	Total 465610 Other Revenues:		12,24
485050	**In Kind Contribution**		
	Per Indirect Cost Plan	4,392.00	
	Total 485050 In Kind Contribution:		4,39
	Total revenue:		**226,92**
511100	**Salaries and Wages**		
	Per Personnel Cost Report	44,653.00	
	Total 511100 Salaries and Wages:		44,65
515000	**Fringe Benefits**		
	Per Benefit Estimate Report	8,295.00	
	Total 515000 Fringe Benefits:		8,29
515400	**Health Insurance Benefit**		
	Per Benefit Estimate Report	19,572.00	
	Total 515400 Health Insurance Benefit:		19,57
521200	**Contracted Services**		
	Contracted consumer transportation services	144,163.00	
	Total 521200 Contracted Services:		144,16
578408	**In Kind-Administration**		
	Allocated based on FTE	4,392.00	

Account Number	Description	Amount	Total
PRELIMINARY			
		Total 578408 In Kind-Administration:	4,39
595200	**AMSO Expenditure Transfer**		
	Allocated based on FTE	5,846.00	
		Total 595200 AMSO Expenditure Transfer:	5,84
		Total expense:	**226,92**
		Total Account # 205-72-54613 85-21 Transportation Detail:	

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 205-72-54614 Alzheimers Family Caregiver Su							
435515	State Aid - ADRC & Aging	28,271.00	20,735.00	29,502.00	5,456.00	29,502.00	29,358.00
485050	In Kind Contributions	193.00	0.00	293.00	105.15	293.00	293.00
	Total revenue without property tax:	**28,464.00**	**20,735.00**	**29,795.00**	**5,561.15**	**29,795.00**	**29,651.00**
511100	Salaries and Wages	1,786.00	1,804.34	2,268.00	797.06	2,268.00	2,327.00
515000	Fringe Benefits	328.00	324.03	422.00	144.36	422.00	434.00
515400	Health Insurance Benefit	900.00	788.41	1,176.00	479.50	1,176.00	1,232.00
521200	Contracted Services	0.00	1,536.02	5,260.00	0.00	5,260.00	0.00
531900	Sundry/Miscellaneous	0.00	1,065.88	1,000.00	94.94	1,000.00	1,000.00
533803	Temporary Respite	24,914.00	17,926.41	19,000.00	10,588.94	19,000.00	23,975.00
578408	In Kind - Administration	193.00	0.00	293.00	105.15	293.00	293.00
595200	AMSO Expenditure Transfer	343.00	0.00	376.00	118.58	376.00	390.00
	Total expense:	**28,464.00**	**23,445.09**	**29,795.00**	**12,328.53**	**29,795.00**	**29,651.00**
	Revenue - Expense:	**0.00**	**-2,710.09**	**0.00**	**-6,767.38**	**0.00**	**0.00**

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Account Number	Description	Amount	Total
PRELIMINARY			
435515	**State Aid - ADRC & Aging**		
		29,358.00	
	Total 435515 State Aid - ADRC & Aging:		29,35
485050	**In Kind Contributions**		
	Per Indirect Cost Plan	293.00	
	Total 485050 In Kind Contributions:		29
	Total revenue:		**29,65**
511100	**Salaries and Wages**		
	Per Personnel Cost Report	2,327.00	
	Total 511100 Salaries and Wages:		2,32
515000	**Fringe Benefits**		
	Per Benefit Estimate Report	434.00	
	Total 515000 Fringe Benefits:		43
515400	**Health Insurance Benefit**		
	Per Benefit Estimate Report	1,232.00	
	Total 515400 Health Insurance Benefit:		1,23
531900	**Sundry/Miscellaneous**		
	SAMS supplemental services	1,000.00	
	Total 531900 Sundry/Miscellaneous:		1,00
533803	**Temporary Respite**		
	Consumer respite services	23,975.00	
	Total 533803 Temporary Respite:		23,97
578408	**In Kind - Administration**		
	Allocated based on FTE	293.00	
	Total 578408 In Kind - Administration:		29
595200	**AMSO Expenditure Transfer**		
	Allocated based on FTE	390.00	

Account Number	Description	Amount	Total
PRELIMINARY			
		Total 595200 AMSO Expenditure Transfer:	39
		Total expense:	**29,65**
		Total Account # 205-72-54614 Alzheimers Family Caregiver Su Detail:	

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 205-72-54615 MIPPA							
435515	State Aid - ADRC & Aging	0.00	4,266.00	0.00	0.00	0.00	0.00
	Total revenue without property tax:	**0.00**	**4,266.00**	**0.00**	**0.00**	**0.00**	**0.00**
	Revenue - Expense:	**0.00**	**4,266.00**	**0.00**	**0.00**	**0.00**	**0.00**

Submitted by: ______________________ ______________

Department/Division Head Date

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 205-72-54616 Dementia Specialist							
435515	State Aid - ADRC & Aging	0.00	25,431.00	101,600.00	14,344.00	101,600.00	120,272.00
465610	Other Revenues	24,214.00	3,878.65	0.00	0.00	0.00	0.00
485050	In Kind Contributions	723.00	0.00	5,856.00	2,102.70	5,856.00	5,856.00
	Total revenue without property tax:	**24,937.00**	**29,309.65**	**107,456.00**	**16,446.70**	**107,456.00**	**126,128.00**
511100	Salaries and Wages	4,316.00	18,714.54	49,298.00	23,664.16	49,298.00	55,272.00
515000	Fringe Benefits	783.00	3,425.11	4,163.00	4,352.40	4,163.00	10,254.00
515400	Health Insurance Benefit	0.00	5,563.00	23,522.00	11,994.00	23,522.00	24,648.00
521200	Contracted Services	0.00	2,079.00	0.00	0.00	0.00	4,000.00
522300	Cell Phone Costs	0.00	118.24	720.00	2.33	720.00	720.00
530000	Program Expenditures	17,828.00	32.68	7,627.00	507.46	7,627.00	7,627.00
531100	Postage	0.00	0.00	200.00	0.00	200.00	200.00
531200	Copies/Printing	0.00	0.00	600.00	0.00	600.00	600.00
531400	Equipment < $5,000	0.00	1,798.24	0.00	156.90	157.00	157.00
531900	Sundry/Miscellaneous	0.00	0.00	1,200.00	0.00	1,200.00	1,200.00
532200	Public Information/Materials	0.00	477.09	2,000.00	97.65	2,000.00	3,000.00
533000	Mileage/Travel	0.00	43.35	4,000.00	0.00	4,000.00	4,000.00
533500	Conventions & Meetings	0.00	532.99	800.00	382.50	800.00	800.00
578408	In Kind - Administration	723.00	0.00	5,856.00	2,102.70	5,856.00	5,856.00
595200	AMSO Expenditure Transfer	1,287.00	0.00	7,470.00	2,371.89	7,470.00	7,794.00
	Total expense:	**24,937.00**	**32,784.24**	**107,456.00**	**45,631.99**	**107,613.00**	**126,128.00**
	Revenue - Expense:	**0.00**	**-3,474.59**	**0.00**	**-29,185.29**	**-157.00**	**0.00**

Submitted by:

Department/Division Head

Date

Account Number	Description	Amount	Total
PRELIMINARY			
435515	**State Aid - ADRC & Aging**		
	MA match	40,159.00	
	State Aid - GWAAR	80,113.00	
	Total 435515 State Aid - ADRC & Aging:		120,27
485050	**In Kind Contributions**		
	Per Indirect Cost Plan	5,856.00	
	Total 485050 In Kind Contributions:		5,85
	Total revenue:		**126,12**
511100	**Salaries and Wages**		
	Per Personnel Cost Report	55,272.00	
	Total 511100 Salaries and Wages:		55,27
515000	**Fringe Benefits**		
	Per Benefit Estimate Report	10,254.00	
	Total 515000 Fringe Benefits:		10,25
515400	**Health Insurance Benefit**		
	Per Benefit Estimate Report	24,648.00	
	Total 515400 Health Insurance Benefit:		24,64
521200	**Contracted Services**		
	Dementia-related workshops	4,000.00	
	Total 521200 Contracted Services:		4,00
522300	**Cell Phone Costs**		
	One phone + archive service	720.00	
	Total 522300 Cell Phone Costs:		72
530000	**Program Expenditures**		
	Outreach / public information	3,280.00	
	Dementia programs (e.g. Brain Health, DICE, Caregivers)	4,347.00	
	Total 530000 Program Expenditures:		7,62
531100	**Postage**		

Account Number	Description	Amount	Total
PRELIMINARY			
		200.00	
	Total 531100 Postage:		20
531200	**Copies/Printing**		
		600.00	
	Total 531200 Copies/Printing:		60
531400	**Equipment < $5,000**		
	Misc items	157.00	
	Total 531400 Equipment < $5,000:		15
531900	**Sundry/Miscellaneous**		
	Alzheimers Assn. and WI Caregiver Alliance	600.00	
	Office supplies	600.00	
	Total 531900 Sundry/Miscellaneous:		1,20
532200	**Public Information/Materials**		
	Materials for public education	3,000.00	
	Total 532200 Public Information/Materials:		3,00
533000	**Mileage/Travel**		
	Estimated mileage	4,000.00	
	Total 533000 Mileage/Travel:		4,00
533500	**Conventions & Meetings**		
	Estimate for trainings and meetings	800.00	
	Total 533500 Conventions & Meetings:		80
578408	**In Kind - Administration**		
	Allocated based on FTE	5,856.00	
	Total 578408 In Kind - Administration:		5,85
595200	**AMSO Expenditure Transfer**		
	Allocated based on FTE	7,794.00	
	Total 595200 AMSO Expenditure Transfer:		7,79

Account Number	Description	Amount	Total
PRELIMINARY			
		Total expense:	126,12
		Total Account # 205-72-54616 Dementia Specialist Detail:	

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 205-72-54617 Dementia Coalition							
485000	Donations & Contibutions	0.00	2,300.00	0.00	0.00	0.00	0.00
	Total revenue without property tax:	**0.00**	**2,300.00**	**0.00**	**0.00**	**0.00**	**0.00**
	Revenue - Expense:	**0.00**	**2,300.00**	**0.00**	**0.00**	**0.00**	**0.00**

Submitted by: ______________________________ ______________

Department/Division Head Date

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request

PRELIMINARY

Grand total revenue without property tax:	1,719,660.00	1,651,862.38	1,791,583.00	564,181.00	1,791,583.00	1,906,924.00
Grand total property tax:	32,403.00	32,403.00	35,047.00	35,047.00	35,047.00	35,047.00
Grand total revenue with property tax:	1,752,063.00	1,684,265.38	1,826,630.00	599,228.00	1,826,630.00	1,941,971.00
Grand total expense:	1,752,063.00	1,684,265.38	1,826,630.00	751,456.07	1,834,056.00	1,941,971.00
Grand total revenue - expense:	0.00	0.00	0.00	-152,228.07	-7,426.00	0.00

STATEMENT OF EXPLANATION
ADRC DRAFT THREE-YEAR PLAN (REVIEW/APPROVE FOR SENDING TO GWAAR)

Background: Every three years the ADRC is required to develop a three-year plan. Prior to submission of the DRAFT plan, the governing board must review the goals and provide feedback and approval. The ADRC Manager will review survey results and the goals that were developed from the survey.

Action: The recommendation to the ADRC Board is to approve the DRAFT 2022-2024 Three-Year Plan Goals (with any amendments).

Considerations for Development of Three-Year Plan

Data	Response
1) Rides to medical appointments	105
15) Help with inside chores-cleaning, laundry, c...	104
7) Help with home repairs and upkeep	75
6) Help staying mentally healthy	73
17) Help with outdoor chores	71
3) Rides for errands or social activities	70
5) Help with doing my errands	68
12) Learning ways to avoid falls	65
10) Learning ways to keep fit and stay healthy	64
20) Help figuring out what my options are/wha...	63
16) Programs or services related to memory los...	62
8) Staying connected to friends and family	56
21) Help with preparing meals	56
13) Help with Medicare or other insurance	53
14) Learning about brain health	50
2) Learning how to manage my health problem(s)	49
18) Help finding affordable housing options	47
4) Learning how to use a computer or other tec...	41
11) Help finding ways to pay for medications an...	41
9) Help with caring for a loved one	29
19) Help finding ways to make ends meet	28

Survey indicated to circle their top three concerns but only 94 of the 165 respondents did this. The following were the top concerns in order:

- Help with inside chores
- Rides to medical appointments
- Help with home repairs and upkeep
- Help finding out what my options are where I live
- Help with outdoor chores
- Help staying mentally healthy
- Help with Medicare or other insurance
- Rides for errands or social activities
- Programs & services related to memory loss/dementia
- Help with doing my errands

Interesting that there was a three-way tie for #11…help preparing meals, managing health problems and learning to use technology.

What have you seen or heard of in other communities that you think would be good to have here?

The most common response had something to do with transportation or housing & tenant rights.

Age Demographics (rounded to nearest whole percent)

90 years +	14%
80-89 years	36%
70-79 years	24%
60-69 years	18%
50-59 years	4%
40-49 years	1%
30-39 years	<1%
18-29 years	2%

Other Demographics

- 60% lived in town and 40% in the country
- 61% live alone and 49% do not
- 16% were caring for a loved one
- 28% had never contacted the ADRC
- 44% use email and/or the internet

Zip Codes of Respondents

Chippewa Falls	53%
Bloomer	13%
Cadott	10%
Stanley	7%
Cornell	5%
Holcombe	4%
Boyd	3%
Jim Falls	2%
Elk Mound	1%
New Auburn	1%

Census data and other information not part of the survey

Income Data

Median household income all ages: $59,742

- Under age 25: $44,531
- 25-44 years: $69,538
- 45-64 years: $72,268
- 65 years+: $39,697

Poverty level

- 8% of men age 65+ live in poverty
- 12% of women age 65+ live in poverty
- 28% of people age 65+ live at or below 185% poverty level

Employment status (this data was pre-COVID)

- 34% of men ages 65-74 employed
- 20% of women ages 65-74 employed

Race and Ethnicity Data

- Black/African American alone: 1,105
- Native American/Alaska native alone: 314
- Asian alone, not Hispanic: 947
- Hispanic/Latino (any race): 1,199
- Hawaiian/Pacific Islander alone, not Hispanic: 22

Miscellaneous

- Grandparent 60+ living with own grandchildren under 18 with no parent present: 159 households
- Estimated 9% of county population ages 18-64 have a disability (3,253)
- Types of disability for 18-64 age group reported in order of prevalence
    - Ambulation
    - Cognition
    - Independent living
    - Hearing
    - Self-care
    - Vision
- 28% of all person age 65+ in Chippewa County live alone
- Living alone 65+ data for Cities/Villages/Township
    - 47% in city of Bloomer
    - 42% city of Chippewa Falls
    - Villages of New Auburn, Cadott and Boyd and City of Stanley are approx. 30-40%
- There are over 16,000 Medicare Beneficiaries in Chippewa County (15,970 in 2019)
    - 12% were adults with disabilities
    - 72% were age 65+

REQUIRED CATEGORIES FOR 2022-2024 AGING PLAN GOALS: *UPDATED*

Our statewide approach to the upcoming Aging Plan cycle emphasizes the needs expressed by older adults and their caregivers through local community engagement or public input activities. This approach also frames the three-year Plan period in the larger context of creating a long-term vision for the evolution of aging and disability programs and services. To that end, we encourage robust local conversation around how we want our systems to look in ten, twenty or thirty years. Also to that end, we encourage you to think of at least some of the projects in your plan as long-term projects, with annual milestones rather than project completion dates.

For this three-year plan, we will be requiring goals for each of the four funded Older Americans Act Title III programs, and goals to advance four values that shape program development in the Aging Network. Note that there may be some overlap in these goals, as illustrated in the examples below.

GOALS TO ENHANCE PROGRAMS

At least one goal is required to address an emerging need, a quality issue, or a gap in the services system in EACH of the following program areas:

1. Title IIIB Supportive Services
2. Title IIIC Nutrition Program
3. Title IIID Health Promotion
4. Title IIIE Caregiver Support

GOALS TO ADVANCE VALUES

5. At least one goal is required to ***enhance ongoing community engagement*** with aging plans and program operations so that they build a sense of ownership and commitment by the community.

6. At least one goal is required to address progress within one or more program area toward ***person-centered services, maximizing consumer control and choice***. This may include efforts to expand choice and participant direction in specific Title III programs. One example might be a goal to introduce a choice-based restaurant model as part of the congregate meal program. The person centered services goal can be a stand-alone goal or met in one or more of the goals for Title IIIB, Title IIIC, Title IIID or Title IIIE.

7. At least one goal is required to ***address a barrier to racial equity*** within one or more program area. This may include efforts to expand the racial equity or inclusiveness of specific Title III programs. One example might be a goal to move closer to equitable distribution of aging services to reflect county demographics. The racial equity goal can be a stand-alone goal or met in one or more of the goals for Title IIIB, Title IIIC, Title IIID or Title IIIE.

8. At least one goal is required to increase local aging and disability network participants' ***knowledge and skills related to advocacy***. This may include efforts to educate older adults about policy making or legislative processes, sometimes known as "Senior Statesman" training. The advocacy goal can be a stand-alone goal or met in one or more of the goals for Title IIIB, Title IIIC, Title IIID or Title IIIE.

Focus area: Advocacy		Due Date
Goal statement: Chippewa County residents will have access to training and/or issue workshops that provide skills and resources needed to become effective advocates in the aging & disabilities network		12/31/24
Plan for measuring overall goal success – Annual training about policy making processes will be provided; at least 10 trained advocates will participate in Aging, Disability or Alzheimer's Advocacy Day events by 12/31/2024		
Specific strategies and steps to meet your goal:	**Measure** *(How will you know the strategies and steps have been completed?)*	Due Date
Strategy 1: Train interested community members about the legislative process and ways to advocate at least every other year		
Action step: Identify trainer, location and "curriculum" for the training	Date will be scheduled	12/31/202 and ongoi
Action step: Resources/materials will be located or developed for the training	Learning materials will be created for participant use	12/31/202 and ongoi
Action step: Recruit participants to attend the training through personal phone calls, social media, newsletter, and word of mouth and hold training	Training will be held with at least 10 participants	1/31/2023 and ongoi
Strategy 2: Identify opportunities where trained advocates can gain experience using their newly acquired skills and knowledge		
Action step: Create a contact mailing list of advocates, invite to follow on FB and register for newsletter mailing (postal service or email)	Contact list created; additional newsletter mailings or FB friends	1/31/2023 and ongoi
Action step: Provide information about Advocacy Day events and offer opportunities to attend	Notified of events; attendance at events	1/31/2023 and ongoi
Action step: Provide notifications of issues that affect older adults and people with disabilities at least quarterly or more often for those who desire more frequent updates	Mailed, emailed and FB notifications completed at least quarterly	1/31/2023 and ongoi
Strategy 3:		
Action step:		
Action step:		
Action step:		
Annual progress notes		

Focus area: Title III-B and Person-Centered Services/Equity		Due Date
Goal statement: To improve access to in-home supports for all persons		12/31/24
Plan for measuring overall goal success – A program/service will be developed and implemented; Hmong elders will utilize tl service/program		
Specific strategies and steps to meet your goal:	**Measure** *(How will you know the strategies and steps have been completed?)*	Due Date
Strategy 1: Develop a comprehensive list of strategies that could be used to deal with the unmet in-home support needs in Chippewa County		
Action step: Brainstorm with staff, consumers and other potential stakeholders ways to deal with unmet in-home support needs	Brainstorming session(s) held	3/31/2022
Action step: Reach out to other ADRCs to learn how they are dealing with unmet in-home support needs in their communities	Other ADRCs are contacted	3/31/2022
Action step: Brainstorm with staff the pros and cons of each strategy identified as it relates to implementation potential in Chippewa County	Brainstorming session(s) held	4/30/2022
Strategy 2: Develop a better understanding of Hmong Elders and the unmet in-home support needs they have		
Action step: Attend training to expand understanding of Hmong elders, culture, and expectations.	Trainings are documented and attended	8/31/2022
Action step: Meet with Hmong Mutual Assistance Association to identify unmet in-home support needs/challenges, and barriers to seeking or utilizing services	Meeting held	5/31/2022
Action step: Hold a focus group of family caregivers in the Hmong community to identify additional challenges or considerations that need to be incorporated into larger plan/program/service developed	Focus group held	8/31/2022
Strategy 3: Develop program/service that addresses the unmet in-home support needs of Chippewa County older adults and adults with disabilities that addresses with intention the specific needs of the Hmong community.		
Action step: Utilizing pros and cons list above, work with stakeholders to develop forms, waivers of liability or other documents needed and ensuring language barriers are addressed in creation of the forms.	List of documents needed is developed and documents are created in languages needed	5/31/2023
Action step: Create marketing plans for program/service developed, including a plan separate and specific to reaching Hmong elders and their families	Marketing plans are developed	8/31/2023
Action step: Simultaneously implement marketing plans utilizing agency resources, community partners, social media and other forms of reaching the community.	Program/service participants are surveyed to identify how they learned about it.	12/31/202
Annual progress notes		

Focus area: Title III-C Nutrition		Due Date
Goal statement: To ensure that all eligible people who want Meals on Wheels have access to the program regardless of where they live in the county		12/31/24
Plan for measuring overall goal success – By December 31, 2024 there will no longer be a waiting list for meals in Chippewa County. By December 31, 2024 the Meals on Wheels delivery volunteer force will increase by 15% (compared to number of volunteers on January 1, 2022)		
Specific strategies and steps to meet your goal:	**Measure** *(How will you know the strategies and steps have been completed?)*	Due Date
Strategy 1: Identify and prioritize communities most in need of additional volunteers based on need to split large routes.		
Action step: Ask other counties for volunteer recruitment activities that were successful.	Documentation of successful strategies used in other counties	2-28-2022
Action step: Develop and implement volunteer recruitment strategies	Recruitment plan created and followed	8-31-2022
Action step: Evaluate effectiveness of recruitment strategies;	Chart created of recruitment strategy used and volunteers recruited using each strategy	10-31-20
Action step: Repeat effective strategies as needed throughout the three-year plan.	Volunteer force expands by 15%	12-31-20
Strategy 2: Communicate with partners regarding waiting lists and ways to eliminate the waiting lists		
Action step: Create a list of past, current and potential partners	List is created	2-28-202
Action step: Create list of what is needed for resources to eliminate waiting lists in each area where they exist	List is created	3-31-202
Action step: Personal contact, letters, social media and other methods will be used to share the needs with partners.	Partners will be contacted	7-31-202
Strategy 3: Increase capacity for paid meal delivery routes in locations where volunteers are insufficient		
Action step: Brainstorm with Nutrition Council, site aids, and other partners, to identify possible funding sources to support expansion of paid routes.	Brainstorming sessions held	3-31-202
Action step: Brainstorm with staff, nutrition council and other partners, to identify various solutions to expanded delivery areas (new positions, alternate delivery days, multiple meals delivered, etc.)	Brainstorming sessions held	3-31-202
Action step: Implement solution(s) most appropriate given funding and area.	Areas are served	12-31-20
Annual progress notes		

Focus area: Title III-C Nutrition & Racial Equity		Due Date
Goal statement: To enhance congregate meal program by providing Hmong Elders a dining location that is culturally competent, warm and welcoming		12/31/24
Plan for measuring overall goal success – Hmong dining site is established that serves Eau Claire and Chippewa County residents		
Specific strategies and steps to meet your goal:	**Measure** *(How will you know the strategies and steps have been completed?)*	**Due Date**
Strategy 1: Identify partnerships needed for development of new meal site		
Action step: Meet with Eau Claire County nutrition program to create list of who, what, when, where and how as it relates to development of new meal site	Meeting occurs	3/31/2022
Action step: Meet with Hmong Mutual Assistance Association (HMAA)and Hmong Senior Center to identify Hmong elders that would participate in planning and implementation process	Meetings occur	6/30/2022
Action step: Connect with additional partners recommended by Hmong Senior Center representatives, Hmong elders and HMAA	Meetings occur	9/30/2022
Strategy 2: Establish work plan/timeline for completion of each section of "who, what, when, where and how" noted above		
Action step: Create list of possible vendors and locations that can meet the cultural needs and program requirements and meet with each	Lists created	12/31/2022
Action step: Develop plan for outreach and marketing of new meal site	Plan created	8/31/2023
Action step: Develop plan for addressing barriers to participation (i.e. transportation)	Barriers identified; plan created	8/31/2023
Strategy 3: Meal site costs, revenues and opening are established		
Action step: Work with vendors, locations, and partners to identify start-up costs	Budget for start-up created	10/31/2023
Action step: Work with partners to identify opportunities for revenue to cover start-up costs; apply for grants	Revenues identified; grants applied for	3/31/2024
Action step: Work with partners to estimate revenue from participant donations.	Budget for maintenance of meal site created	3/31/2024
Strategy 4: Marketing plan implemented prior to and after meal site opening	Meal site opens with participation	12/31/2024
Annual progress notes		

Focus area: III-D Health Promotion-Social Isolation, Loneliness, Depression		Due Date
Goal statement: Reduce the negative health effects of social isolation, loneliness and depression in older adults in Chippewa County by implementing proven interventions that address one or more of these issues		12/31/24
Plan for measuring overall goal success – Implement use of loneliness and/or depression scales to develop a baseline; evidence-based program(s) implemented in at least 3 communities in Chippewa County; participation rates are sufficient for program efficacy		
Specific strategies and steps to meet your goal:	**Measure** *(How will you know the strategies and steps have been completed?)*	Due Date
Strategy 1: Communicate with the public regarding the importance of social connectedness		
Action step: Identify existing awareness materials that can be used to educate the public and stakeholders.	Awareness materials are published and shared	7/31/2022
Action step: Create any awareness materials that reflect the unique needs of vulnerable populations (Hmong, LGBTQ+, low literacy, etc.)	Awareness materials are created and distributed	7/31/2022
Action step: Communication plan is developed and implemented	Plan is created	8/31/2022
Action step: Distribute awareness materials widely and in a manner that reaches vulnerable populations	Methods of distribution are documented to reach vulnerable populations	12/31/2022 and ongoin[g]
Strategy 2: Implement tools to measure or identify potential or existence of loneliness, social isolation or depression		
Action step: Identify various tools available to measure loneliness, depression, and/or social isolation	Screening tools compiled	12/31/2022
Action step: Evaluate tools for ability to widely distribute to or use with older adults in Chippewa County	Tool(s) are selected	3/31/2023
Action step: Identify and work with partners to assist in distribution of the tool(s) that are selected for use	Tool(s) are distributed and completed	6/30/2023
Strategy 3: Using information obtained from tools, implement one program that best addresses the issues identified		
Action step: Review evidence-based programs that can address the issues of loneliness, social isolation and/or depression	EB programs list is compiled; program selected	9/30/2023
Action step: Recruit leaders that represent populations that are most vulnerable to isolation/loneliness/depression (LGBTQ+, Hmong)	Leaders are selected and trained	3/31/2024
Action step: Work with existing partners and cultivate new partners to assist in implementation of and/or referrals to evidence-based programs	Referrals to program are received; participants will be asked how they learned about it	12/31/2024
Annual progress notes		

Focus area: Title III-E and Inclusivity		Due Date
Goal statement: Caregivers will have access to a variety of virtual and in-person training, support group/programs, workshops and events		12/31/24
Plan for measuring overall goal success – Participation of caregivers at various ADRC affiliated programs/events will be tracked with a demonstrated increase between 2022 and end of 2024. (SAMS and DCS Sharepoint data will be used); participation in caregiver programs that target marginalized communities		
Specific strategies and steps to meet your goal:	**Measure** *(How will you know the strategies and steps have been completed?)*	Due Date
Strategy 1: Identify all caregiver related programs offered in Chippewa Valley		
Action step: Contact partner agencies to gather programs they offer or have been considering offering	List of programs our partners offer will be created	2/28/2023
Action step: Contact neighboring ADRCs to identify caregiver programs that have been successful	List of programs other ADRCs offer will be created	2/28/2023
Action step: Create list of caregiver related programs offered by the ADRC of Chippewa County over the past 5 years	List will be created	3/31/2023
Strategy 2: Identify caregiver needs in Chippewa County as it relates to education/training, support and events		
Action step: Identify other surveys that have been successfully used by others to gather similar information and review those results	Surveys and results will be gathered	4/30/2023
Action step: Develop survey to address caregiver needs within marginalized communities and distribute in ways most appropriate for those communities	Create survey if needed	5/31/2023
Action step: Identify barriers to participation through community input, with intentional outreach to marginalized communities	Create a list of barriers to participation	7/31/2023
Strategy 3: Implement programming that meets the identified training, support, and event needs of caregivers in Chippewa County		
Action step: Recruit leaders, being intentional toward marginalized communities and ensure they are properly trained for the role they have	Leaders are identified and trained	Ongoing 12/31/202
Action step: Secure locations for programs/services that address barriers to participation; including barriers for marginalized populations	Locations are secured	Ongoing 12/31/202
Action step: Utilize program evaluations to ensure all activities remain relevant to the needs of the community	Programs/services are utilized by caregivers	Ongoing 12/31/202
Annual progress notes		

Focus area: Community Engagement		Due Date
Goal statement: The ADRC will provide opportunities for community members to become more actively involved in the planning and development of programs and services		12/31/24
Plan for measuring overall goal success – Public attendance at ADRC Board & Nutrition Advisory Council meetings; attendan at listening and brainstorming sessions and focus groups (in-person and virtual); participation in surveys increases		
Specific strategies and steps to meet your goal:	**Measure** *(How will you know the strategies and steps have been completed?)*	**Due Date**
Strategy 1: Increase opportunities for people to learn about upcoming ADRC Board and Nutrition Council meetings		
Action step: Use monthly newsletter to notify community members about upcoming meetings as well as information about where to find minutes of meetings	Newsletter has meeting dates	4/30/2022 and ongoir
Action step: Notify program participants of meetings through table tents, donation letters, flyers, etc.	Donation letters will include notices; table tents will be used	7/31/2022 and ongoir
Action step: Use website and social media to inform community of meetings	Meeting notices will be on website and added to social media publishing calendar	4/30/2022 and ongoir
Strategy 2: Increase opportunities for people to provide input about program or service delivery changes		
Action step: Develop a plan for using website and social media platforms to survey the public about targeted topics and needs throughout the year. (e.g during Nutrition Month we could have a survey about nutrition needs)	Plan is created and used	2/28/2022 and ongoir
Action step: Before changing, discontinuing or developing a program or service, provide at least two events for the public to provide input	Community input is documented	Ongoing
Action step: Before changing, discontinuing or developing a program or service, use monthly newsletter, website, and/or social media to gather input	Community input is documented	Ongoing
Strategy 3: Increase opportunities for marginalized populations within our communities to provide input into program or service delivery changes		
Action step: Staff will participate in trainings to enhance cultural competency of the identified marginalized populations in Chippewa County	Trainings are recorded	Ongoing
Action step: Identify leaders within various marginalized populations and seek guidance about ways to obtain input from individuals	Meetings with community leaders occur	6/30/2022
Action step: Provide opportunities for input from marginalized populations in the ways that are most appropriate.	Community input is documented	7/31/2022 and ongoir
Annual progress notes		