

CHIPPEWA COUNTY

LAND CONSERVATION & FOREST MANAGEMENT COMMITTEE

REGULAR MEETING

DECEMBER 18, 2024

CHIPPEWA COUNTY COURTHOUSE, RM 302

11:00 AM

1. CALL TO ORDER

2. ROLL CALL

Attendee Name	Organization	Title	Status	Arrived
Charles Bomar	Chippewa County	District 12, Chair	Present	
Matthew Peterson	Chippewa County	District 10, Vice-Chair	Present	
James Flater	Chippewa County	District 1	Present	
Jason Bergeron	Chippewa County	District 7	Present	
Joel Seidlitz	Chippewa County	District 9	Present	
Rocky Kempe	Chippewa County	District 16	Present	
James Pingel	Chippewa County	Citizen Rep	Present	

All supervisors were present.

Agency staff present at times throughout the meeting were R. Scholz (Co. Administrator), T. Pauls (Corporation Counsel), C. McTaggart (DNR), K. Clow, M. Hansen, L. Richardson, L. Schweikert, E. Theiler, and J. Schemenauer - Recorder (LCFM).

Members of the public present at times throughout the meeting were V. Christianson, D. Hawkins, P. Krumenauer, J. Nelson, K. Schmitt, and B. Zimmerman.

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

P. Krumenauer, Chippewa Valley ATV Council, addressed the Committee. He thanked the Committee for continuing to work with the ATV organization.

B. Zimmerman, Friends of Hickory Ridge Trails, addressed the Committee. He thanked the Committee for taking the time to consider their request for a permit for the 2025 Powder Keg Race.

K. Schmitt addressed the Committee. He gave a brief history of groundwater testing that the LCFM has conducted through the years and previous LCFM Committee involvement in groundwater issues.

4. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Flater, District 1
SECONDER:	Jason Bergeron, District 7
AYES:	Bomar, Peterson, Flater, Bergeron, Seidlitz, Kempe, Pingel

1. Approve the Agenda

2. Approve the Minutes

Land Conservation & Forest Management Committee

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Regular Meeting

Chippewa County Courthouse, Rm 302

December 18, 2024
11:00 AM

Land Conservation & Forest Management Committee - Regular Meeting - Nov 20, 2024 11:00 AM

3. Schedule Next Meeting Date - 1/15/25

5. REPORTS

1. Discussion on County Options for Groundwater Protection - Lynda Schweikert

L. Schweikert opened the discussion and provided links to the following websites:

1. DRAFT 2019 State of Wisconsin targeted performance standard to abate nitrate pollution in areas of the state with highly permeable soils
[NR 151 rule changes for nitrate | Wisconsin DNR](https://dnr.wisconsin.gov/topic/nonpoint/nr151nitrate.html)
<<https://dnr.wisconsin.gov/topic/nonpoint/nr151nitrate.html>>
2. Minnesota Groundwater Protection Rule
[nfr Groundwater Protection Rule | Minnesota Department of Agriculture](https://www.mda.state.mn.us/nfr)
<<https://www.mda.state.mn.us/nfr>> <<http://www.mda.state.mn.us/nfr>>
3. State of Wisconsin CAFO Rules
[CAFOs, water permits and NR 243 | Wisconsin DNR](https://dnr.wisconsin.gov/topic/CAFO/WPDESnr243.html)
<<https://dnr.wisconsin.gov/topic/CAFO/WPDESnr243.html>>

There was general discussion. Discussion focused on:

1. Contributing factors that could lead to increased nitrate levels.
2. Local UWEX research projects on nitrate application in the County (cover crops, nitrate reduction).
3. Creation of an advisory resolution enhancing local control and requesting additional funding to continue programs that have been shown to reduce nitrate levels in the groundwater for submission to the State legislation.

There was general Committee agreement to draft an advisory resolution to forward to legislators in Madison.

6. BUSINESS ITEMS

1. 2025 Powder Keg Race Permit Agreement- Matt Hansen

M. Hansen presented an oral report. The report was supported by the following materials:

1. Form titled: Contract/Grant Approval Form, (Distributed 12/11/24 - copy on file & attached). The approval form provides information on the event permit request.
2. Agreement titled: Powder Key Race Chippewa County Forest Special Event Permit and Agreement, (Distributed 12/11/24 - copy on file & attached). The agreement grants exclusive use of the Hickory Edge Trailhead and certain segments of the Chippewa

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County Forest property trail network to conduct a ski, snowshoe, and mountain bike race.

3. Map titled: Attachment A - Powder Keg Race, (Distributed 12/11/24 - copy on file & attached). The map shows the tentative route of the race.

There was limited discussion.

Motion to approve the 2025 Powder Keg Race Permit, as presented: Flater/Kempe. Motion carried by voice vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Flater, District 1
SECONDER:	Rocky Kempe, District 16
AYES:	Bomar, Peterson, Flater, Bergeron, Seidlitz, Kempe, Pingel

2. Deer Lake Segment - Ice Age Trail Reroute Request & Maintenance Update - Matt Hansen
M. Hansen provided an oral report. The report was supported by a map titled: Deer Lake Reroute +/- 3000 feet of the Ice Age Trails, (Distributed 12/11/24 - copy on file & attached). The map shows the proposed reroute location of the Ice Age Trail along a section of the trail between Hwy E and Deer Fly Trail.

There was limited discussion.

Motion to approve the Ice Age Trail reroute and maintenance request, as presented: Kempe/Bergeron. Motion carried by voice vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rocky Kempe, District 16
SECONDER:	Jason Bergeron, District 7
AYES:	Bomar, Peterson, Flater, Bergeron, Seidlitz, Kempe, Pingel

3. Resolution to Approve the Annual Work Plan for the Land Conservation & Forest Management in 2024 - Matt Hansen
M. Hansen presented and the Committee reviewed a resolution titled: Resolution to Approve the 2025 Work Plan of the Forest and Trails Division of the Department of Land Conservation and Forest Management and to Authorize the County Forest Administrator to Apply for a County Forest Administration Grant from the State of Wisconsin Department of Natural Resources, (LCFM - Distributed 12/11/24 - copy on file & attached). Approval of the resolution will adopt an annual work plan for the Forest & Trails Department of the Land Conservation & Forest Management in 2025 and will authorize the County Forest Administrator to apply for a grant from the DNR. The grant is needed to accomplish the work specified in the plan.

There was general discussion. Discussion focused on:

1. Activities in the plan that will be completed in the County Forest in 2025.
2. Special Use Units and Type B Tax Deed parcels.

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Motion to approve the 2025 annual work plan of the Forest & Trails Division and forward to the County Board: Flater/Peterson. Motion carried by voice vote.

RESULT:	FORWARD TO COUNTY BOARD [UNANIMOUS]	Next: 1/14/2025 6:00 PM
MOVER:	James Flater, District 1	
SECONDER:	Matthew Peterson, District 10, Vice-Chair	
AYES:	Bomar, Peterson, Flater, Bergeron, Seidlitz, Kempe, Pingel	

4. SWRM 2024-2025 Grant Funds Extension - Lisa Richardson

L. Richardson presented an oral report. The report was supported by a table titled: Chippewa County's Request to Extend Cost-Share Contracts from 2024 to 2025, (Distributed 12/11/24 - copy on file & attached). She explained the SWRM funding process to extend the 2024 contracted funds into 2025.

There was limited discussion.

Motion to approve the grant extension, as presented: Peterson/Kempe. Motion carried by voice vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Matthew Peterson, District 10, Vice-Chair
SECONDER:	Rocky Kempe, District 16
AYES:	Bomar, Peterson, Flater, Bergeron, Seidlitz, Kempe, Pingel

5. Consider and Rank LCFM CIP Projects (2026-2030) - Lynda Schweikert

L. Schweikert presented an oral report. The report was supported by the following materials:

1. Schedule titled: 2026-2030 Capital Improvement Plan Calendar, (Distributed 12/11/24 - copy on file & attached).
2. Spreadsheet titled: Department of Land Conservation & Forest Management, 2026 Capital Improvement Plan Ranking at 12/18/24 Committee Meeting, (LCFM 12/2/24 - Distributed 12/11/24 - copy on file & attached).
3. Spreadsheet titled: Department of Land Conservation & Forest Management, Capital Improvement Plan Requests & Adjustments, (LCFM 12/2/24 - Distributed 12/11/24 - copy on file & attached).
4. Forms titled: Capital Improvement Program (CIP) Justification Forms for the LCFM for 2026-2030 fiscal years (Distributed 12/11/24 - copy on file & attached).

There was general discussion.

Motion to approve the CIP plan ranking, as presented: Flater/Kempe. Motion carried by voice vote.

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RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Flater, District 1
SECONDER:	Rocky Kempe, District 16
AYES:	Bomar, Peterson, Flater, Bergeron, Seidlitz, Kempe, Pingel

7. AGENDA ITEMS FOR FUTURE CONSIDERATION

Supervisor Bergeron noted that, pending Corporation Counsel review, the Planning & Zoning Committee could be a co-partner of the advisory resolution.

8. ADJOURN

Motion to adjourn: Seidlitz/Bergeron. Motion carried at 11:54 a.m. by voice vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joel Seidlitz, District 9
SECONDER:	Jason Bergeron, District 7
AYES:	Bomar, Peterson, Flater, Bergeron, Seidlitz, Kempe, Pingel

CHIPPEWA COUNTY

LAND CONSERVATION & FOREST MANAGEMENT COMMITTEE

REGULAR MEETING

NOVEMBER 20, 2024

CHIPPEWA COUNTY COURTHOUSE, RM 302

11:00 AM

1. CALL TO ORDER

2. ROLL CALL

Attendee Name	Organization	Title	Status	Arrived
Charles Bomar	Chippewa County	District 12, Chair	Present	
Matthew Peterson	Chippewa County	District 10, Vice-Chair	Present	
James Flater	Chippewa County	District 1	Present	
Jason Bergeron	Chippewa County	District 7	Present	
Joel Seidlitz	Chippewa County	District 9	Present	
Rocky Kempe	Chippewa County	District 16	Present	
James Pingel	Chippewa County	Citizen Rep	Present	

It was noted that all supervisors were present.

Agency staff present at times throughout the meeting were R. Scholz (Co. Administrator), T. Pauls (Corporation Counsel), A. Foehringer (DNR), K. Clow, M. Hansen, J. Larson, L. Schweikert, and J. Schemenauer - Recorder (LCFM).

Members of the public present at times throughout the meeting were J. Nelson and K. Schmitt.

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

There were no members of the public wishing to be heard.

4. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Flater, District 1
SECONDER:	Jason Bergeron, District 7
AYES:	Bomar, Peterson, Flater, Bergeron, Seidlitz, Kempe, Pingel

1. Approve the Agenda
2. Approve the Minutes
3. Land Conservation & Forest Management Committee - Regular Meeting - Oct 23, 2024 11:00 AM
4. Schedule Next Meeting Date - 12/18/24

5. REPORTS

1. Update on Water Refill Stations - Lynda Schweikert

Minutes Acceptance: Minutes of Nov 20, 2024 11:00 AM (Consent Agenda)

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L. Schweikert presented an oral report. The report was supported by the following documents:

1. Power Point presentation titled: Chippewa County LCFM Water Refill Station (LCFM 10/20/24 - Distributed 11/14/24 - copy on file & attached). The presentation provides an update on the opening of the Town of Wheaton Water Refill Station as well as the three (3) additional towns that have installed refill stations (Towns of Anson, Auburn, and Lafayette).
2. Map titled: Locations of Water Refill Stations in Chippewa County, (Distributed 11/14/24 - copy on file & attached). The map shows the location of the water refill stations in the Towns of Anson, Auburn, Lafayette, and Wheaton.

There was general discussion.

2. Update on Wisconsin Land+Water Statewide Technical Tour - Ketty Clow

K. Clow presented an oral report. The report was supported by a Power Point presentation titled: 2024 State Fall Technical Tour, October 15, 2024, Chippewa County, (LCFM - Distributed 11/14/24 - copy on file & attached). The presentation provided a summary of the tour.

There was general discussion. Discussion focused on shared frustration with nitrate issues in Chippewa County and what the LCFM could do for future regulations.

The Chair welcomed the discussion for a future agenda item.

3. Update on Status of Knowles-Nelson Stewardship Knoll Grant Application for County Forest Land Acquisition - Matt Hansen

M. Hansen presented an oral report. The report was supported by a map titled: Jerold Knoll 80 +/- Acres Offered for Sale to the County, (LCFM - Distributed 11/14/24 - copy on file & attached). The map shows the location of an 80 acre parcel that Jerold Knoll had offered to sell to the County. The Chippewa County Board approved seeking Knowles-Nelson Stewardship funds to purchase the property on 3/12/24 but the Town of Ruby voted to not support the project.

M. Hansen indicated that there will be no further LCFM action to purchase this parcel.

There was general discussion.

4. Report on Status of Large Dam Emergency Action Plan and Inspection Operation and Maintenance Plans - Matt Hansen

M. Hansen presented an oral report. The report was supported by the following materials:

1. Map titled: Location of Large Dams in Western Chippewa County Forest, (LCFM 11/20/24 - Distributed 11/14/24 - copy on file & attached). The map shows the location of large dams in the western part of the County Forest.
2. Description information on the emergency action plan and hazard area locations for the dams in the County Forest.
3. Flowchart showing the steps to be taken to initiate the emergency action plan for a dam failure.

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There was general discussion.

6. BUSINESS ITEMS

1. Review Summary of Fall, 2024 Timber Sale Bids and Award Contracts - Matt Hansen

M. Hansen presented an oral report. The report was supported by the following materials:

1. Table titled: Chippewa County Dept. of Land Conservation & Forest Management Weighted Average of High Bids - 11/18/24, (LCFM - copy on file & attached). The table outlines the wood types marketed through the Fall, 2024 timber sale process, the weighted average by wood product type, and the % change from the accepted May, 2024, timber sale process.
2. Summary Table titled: Chippewa County Forest Listing of High Bids Submitted at November 18, 2024, Bid Openings, (LCFM - copy on file & attached). The table outlines the volume of highest bidder, and the value of the accepted bid from the Fall, 2024 timber sale.
3. Summary tables from the Fall, 2024 Timber Sale Bids for Tracts #20-22, #2-23, #7-23, #7-24, #8-24, #9-24, #10-24, #11-24, #12-24, #13-24, #14-24, and #16-24 (LCFM - copy on file & attached), which outlines the specific timber sale information for each tract, as submitted by each bidder.
4. Maps and prospectuses for Tracts #20-22, #2-23, #7-23, #7-24, #8-24, #9-24, #10-24, #11-24, #12-24, #13-24, #14-24, and #16-24 (LCFM - Distributed 11/14/24 - copy on file & attached).

There was general discussion.

Motion to approve all timber sale contracts to the highest bidder, as presented: Flater/Seidlitz. Motion carried by voice vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Flater, District 1
SECONDER:	Joel Seidlitz, District 9
AYES:	Bomar, Peterson, Flater, Bergeron, Seidlitz, Kempe, Pingel

2. Timber Sale Contract Extensions Approval - Matt Hansen

M. Hansen provided an oral report. The report was supported by a table titled: Report: Summary of Timber Sales for Contract Extension, June 2023, (Distributed 11/14/24 - copy on file & attached).

The County Forest Administrator is requesting extension of eleven (11) timber sale contracts, as presented, per the original contract language.

Motion to approve the eleven (11) extensions, as presented: Flater/Bergeron. Motion carried by voice vote.

Minutes Acceptance: Minutes of Nov 20, 2024 11:00 AM (Consent Agenda)

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RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Flater, District 1
SECONDER:	Jason Bergeron, District 7
AYES:	Bomar, Peterson, Flater, Bergeron, Seidlitz, Kempe, Pingel

7. AGENDA ITEMS FOR FUTURE CONSIDERATION

The Chair noted that a conversation will be held in the future regarding the nitrate issue.

He also indicated that if anyone has any agenda items for future meetings, please contact himself or L. Schweikert.

8. ADJOURN

Motion to adjourn: Seidlitz/Kempe. Motion carried at 11:44 a.m. by voice vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joel Seidlitz, District 9
SECONDER:	Rocky Kempe, District 16
AYES:	Bomar, Peterson, Flater, Bergeron, Seidlitz, Kempe, Pingel

Minutes Acceptance: Minutes of Nov 20, 2024 11:00 AM (Consent Agenda)



STATEMENT OF EXPLANATION
DISCUSSION ON COUNTY OPTIONS FOR GROUNDWATER PROTECTION

5.1

Topic was suggested at the end of the 11/20/24 LCFM Committee meeting.

-DRAFT 2019 State of Wisconsin targeted performance standard to abate nitrate pollution in areas of the state with highly permeable soils

[NR 151 rule changes for nitrate | Wisconsin DNR](https://dnr.wisconsin.gov/topic/nonpoint/nr151nitrate.html)
<<https://dnr.wisconsin.gov/topic/nonpoint/nr151nitrate.html>>

-Minnesota Groundwater Protection Rule

[nfr Groundwater Protection Rule | Minnesota Department of Agriculture](https://www.mda.state.mn.us/nfr)
<<https://www.mda.state.mn.us/nfr>>

-State of Wisconsin CAFO Rules

[CAFOs, water permits and NR 243 | Wisconsin DNR](https://dnr.wisconsin.gov/topic/CAFO/WPDESNR243.html)
<<https://dnr.wisconsin.gov/topic/CAFO/WPDESNR243.html>>



**STATEMENT OF EXPLANATION
2025 POWDER KEG RACE PERMIT AGREEMENT**

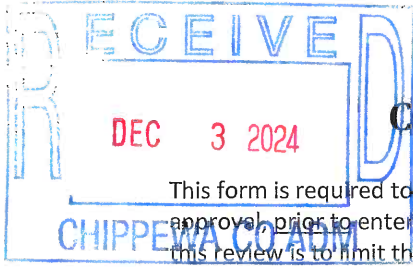
6.1

Under Section 925, the Chippewa County Forest Comprehensive Land Use Plan states: "Any event in the County Forest which is advertised to the public, for which a fee is charged or is otherwise organized as an event, requires a permit or authorization by the Committee."

This permit is to allow the use of the recreational trail network within the Chippewa County Forest to conduct a ski, snowshoe, and mountain bike racing event. It also defines the responsibilities and expectations of each party.

This is the first year a Powder Keg Race Bike Race has been conducted in the County Forest.

This agenda item will be used to present the permit for Committee consideration.



Department of Administration

Contract/Grant Approval Form

This form is required to be completed and attached to the contract/grant and submitted for review and approval prior to entering into any agreement that will legally bind Chippewa County. The purpose of this review is to limit the County's exposure to liability and prevent the purchase of duplicate services.

NOTE: A new agreement is required if at any time either of the following circumstances exist: (1) The purpose of the contract or grant has changed; or (2) The duties of one or both of the parties under the contract have changed.

Complete the form, attach a copy of the contract/grant and certificate of liability, and submit it to the County Administrator's Office. The form will be logged and initiated through the review process. Please allow two weeks for the review process.

Department/Division: LCFM Submitted by: Matt Hansen

Date Submitted: 12/2/2024 Deadline for Staff Action: 12/11 ☒ Time Sensitive

☒ New Contract ☐ Contract Renewal ☐ Contract Amendment
☐ New Grant ☐ Grant Renewal ☐ Grant Amendment ☐ RFP

Is an e-signature required for final submittal of this contract/grant? ☐ Yes ☒ No

If yes, who needs to submit the electronic approval? ☐ County Administrator ☐ Department Head

For renewal or amendment, indicate date the original contract was approved: _____

Contract/Grant Name: Powder Keg Race Chippewa County Forest Special Event Permit Agreement

Contract/Grant Period: 1 Day Amount of Contract/Grant: \$0

Funding Source: ☐ County ☐ Grant ☒ Other: Race Registration

Budgeted: ☐ Yes ☒ No Springbrook Account Number: _____

Contract Type: ☐ MOU ☐ Grant ☒ Service Provided ☐ Service Received ☐ Maintenance
☐ Product ☐ Building ☐ Professional ☐ Software Subscription ☐ Lease

Is a copy of the certificate of liability attached? ☐ Yes ☒ No

Are there any IT related components to this agreement? ☐ Yes ☐ No

Is this a lease? ☐ Yes ☐ No

Purpose of Contract/Grant: To allow the use of Chippewa County Forest trail etworks to conduct a multi- use (ski, bike and snowshoe) racing event.

Potential Liability/Concerns: COI is required before the race may occur.

Is this a federal contract or subcontract that contains the Federal Acquisition Regulation (FAR) E-Verify clause?

☐ Yes ☒ No

> (If you answered yes, a copy of this contract, if approved, must be immediately forwarded to Human Resources.)

Policy Committee Actions/Comments (if any)

Corporation Counsel DivisionCertificate of liability is attached: ☐ Yes ☒ NoCertificate of liability is current: ☐ Yes ☒ NoComments: 12/04/2024 dcb☒ Approved ☐ Not Approved ☐ Template Contract Previously Approved

Comments: _____


Signature12/5/24
Date**Finance Division**☐ Approved ☐ Not Approved ☐ Review Not Needed

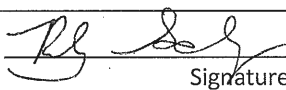
Comments: _____

Signature_____
Date**Information Technology Division**☐ Approved ☐ Not Approved ☐ Review Not Needed

Comments: _____

Signature_____
Date**County Administrator**☒ Approved ☐ Not Approved

Comments: _____


Signature12-5-24
DateDate Scanned for G:\Contracts 12/9/24

POWDER KEG RACE CHIPPEWA COUNTY FOREST SPECIAL EVENT PERMIT AND AGREEMENT

This Chippewa County Forest Special Event Permit (the “Permit”) and Chippewa County Forest Special Event Agreement (the “Agreement”) (collectively, the “Permit and Agreement”) is granted to and made and entered into by and between Chippewa County, Wisconsin, through the Chippewa County Department of Land Conservation and Forest Management (the “County”) and Community for Outdoor Recreation, Biking, and Adventure (the “Permittee”), subject to following terms and conditions:

1. **Purpose.**

The purpose of this Permit and Agreement is to grant the Permittee exclusive use of the Hickory Ridge Trailhead (16864 225th Ave Bloomer, WI 54724) and certain segments of the Chippewa County Forest property (the “Property”) trail networks to conduct a ski, snowshoe and mountain bike race (the “Special Event”) as identified, described and depicted in Attachment A to this Permit and Agreement, which is incorporated herein by reference.

2. **Special Event Date.**

The Special Event shall start at 7:00 am February 1, 2025, and end at 8:00 am February 2, 2025, upon which time the Permit shall expire.

3. **Special Event Permit Fee.**

There shall no permit fee charged for the Special Event.

4. **Items and Structures.**

- A. The Permittee may place portable tent structures, tables for food and first aid, flagging and route signs, temporary barriers (i.e. caution tape, ribbon, lathe, etc.) and a PA system on the Property.
- B. The Permittee shall maintain an inventory of all deployed signage and temporary barriers and like material that is used for the race. Said inventory should include the location where material is deployed and an identification system that allows the Permittee, to confirm posting and removal with the County by 8:00 pm on February 2, 2025.
- C. No other items or structures shall be placed on the Property without the prior, written approval of the County.

5. **Concessions.**

- A. “Concession” for the purposes of the Permit shall include the selling or giving away of goods or services.
- B. The Permittee shall be solely responsible for complying with all applicable ordinances, laws and regulations and obtaining any applicable permits with regard to any concessions that may be offered at the Special Event.

6. **Hazards, Maintenance, Trash and Recyclables.**

- A. The Permittee shall inspect the Property before the event and shall remove, eliminate or correct any unsafe or dangerous conditions or hazard. The Permittee shall maintain the area in a safe condition for the duration of the Special Event.
- B. No cutting or trimming of trees shall be performed without prior approval of the Department.
- C. No fire(s) shall be started without prior approval of the Department; if prior approval is granted, solely in grills and fire-rings provided by the Department.
- D. The Permittee shall be solely responsible for any and all clean-up of the Property, including, but not limited to, legal disposal of trash, recyclables and refuse and removal of all items and structures under Section 4. No litter shall be left on the Property by the Permittee, any Special Event participant or spectator.

7. **Compliance with Applicable Laws.**

The Permittee of the Special Event shall become familiar with, and shall at all times comply with and observe all local, state and federal laws, ordinances, rules and regulations which in any manner affect the conduct the Permittee and its employees, officers, directors and agents with regard to the Special Event.

8. **Control of Performance.**

The Permittee shall have sole control of the method, hours worked and time and manner of any performance under this permit other than as specifically provided herein. The County takes no responsibility for supervision or direction of the performance of the Permittee to be performed by the Permittee or the Permittee's employees, officers, directors and agents. The County will exercise no control over the selection and dismissal or of the Permittee's employees, officers, directors and agents.

9. **Non-Discrimination.**

The Permittee shall not discriminate against any employee, participant or applicant for employment in the Special Event because of age, race, color, sex, religion, disability, physical condition, developmental disability as defined in s. 51.01(5), Wis. Stats., sexual orientation or national origin.

10. **Indemnification.**

The Permittee shall indemnify the County and its employees, officers, officials and agents against all claims, damages, costs and expenses including liability costs and attorney's fees arising either from the management of the Special Event or from any breach or default on the part of the Permittee in the performance of this Permit and Agreement, or from any negligence of the Permittee in the Special Event.

11. **Insurance.**

- A. The Permittee shall purchase liability insurance to be effective the dates of the Special Event and listing the County, its employees, officers, officials and agents as additional insureds in the amount of \$1,000,000.00 single limit per occurrence including \$1,000,000.00 for bodily injury, including death, and \$25,000.00 property damage.

- B. The Permittee shall furnish the County with a copy of the insurance policy or certificate of insurance no later than thirty (30) days prior to the Special Event. This permit is conditioned upon the County's approval of the insurance policy. The Permittee will immediately notify the County both verbally and in writing of any action by the insurer to cancel the insurance policy.

12. **Mandatory Contacts.**

The Permittee shall notify the following entities/user groups/individuals with specific details and course map of the Special Event no later than January 17, 2025:

- A. Recreation Deputy Hunter Esslinger
Chippewa County Sheriff's Department
Email: hesslinger@chippewacountywi.gov
Phone: (715) 944-3748
- B. Mike Beighley, Chairperson
Town of Cleveland
Email: info@clevelandtownship.com
Phone: (715) 530-0769

13. **Notices.**

Any notice required or permitted hereunder shall be given by personal delivery upon an authorized representative of a party hereto; or if mailed by United States registered or certified mail, return receipt requested, postage prepaid; or if deposited cost paid with a nationally recognized, reputable overnight courier, properly addressed as follows, or by electronic mail:

If to Permittee: CORBA
Attn: Jon Olstadt
2809 E. Hamilton Avenue, #127
Eau Claire, WI 54701
Email: john.olstadt@corbatrails.org

If to County: Department of Land Conservation & Forest Management
Attn: Matt Hansen
711 N. Bridge Street, Room 011
Chippewa Falls, WI 54729
Email: mhansen@co.chippewa.wi.us

14. **Assignability.**

Neither this Permit and Agreement nor any right or duty in whole or in part by the Permittee under this Permit and Agreement may be assigned, delegated or subcontracted without the prior written consent of the County.

15. **Entire Permit and Agreement.**

This Permit and Agreement, together with the requirements herein and referenced parts and attachments, shall constitute the entire Permit and Agreement and any previous communication or permit and agreement pertaining to this Permit and Agreement are hereby superseded.

16. **No Waiver.**

No failure to exercise, and no delay in exercising, any right, power or remedy hereunder on the part of the County or Permittee shall operate as a waiver thereof, nor shall any single or partial exercise of any right, power or remedy preclude any other or further exercise thereof or the exercise of any other right, power or remedy. No express waiver shall affect any event or default other than the event or default specified in such waiver, and any such waiver, to be effective, must be in writing and shall be operative only for the time and to the extent expressly provided by the County or Permittee therein. A waiver of any covenant, term or condition contained herein shall not be construed as a waiver of any subsequent breach of the same covenant, term or condition.

17. **Termination and Modification.**

The County may terminate or modify the conditions of this Permit and Agreement at any time, except that modifications relating to time extensions must be made by an amendment to this Permit and Agreement or other written documentation, signed by the Permittee and the County at least thirty (30) days prior to the ending date of this Permit and Agreement.

18. **Non-Compliance.**

The County may consider Permittee's failure to comply with the conditions of this Permit and Agreement as adequate justification to deny any future special event applications submitted by the Permittee or its sponsoring organization.

19. **Choice of Law.**

This Permit and Agreement shall be governed by and construed, interpreted and enforced in accordance with the laws of the State of Wisconsin.

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK]

[SIGNATURE PAGE FOLLOWS ON NEXT PAGE]

SIGNATURE PAGE

The Permittee and the County having read and understood the entirety of this Agreement, consisting of five (5) typewritten pages and Attachment A, hereby affix their duly authorized signatures.

For County, BY:

Matt Hansen
Title: County Forest Administrator

Date

For Permittee, BY:

Jon Olstadt
Title: President, Community for Outdoor Recreation, Biking, and Adventure

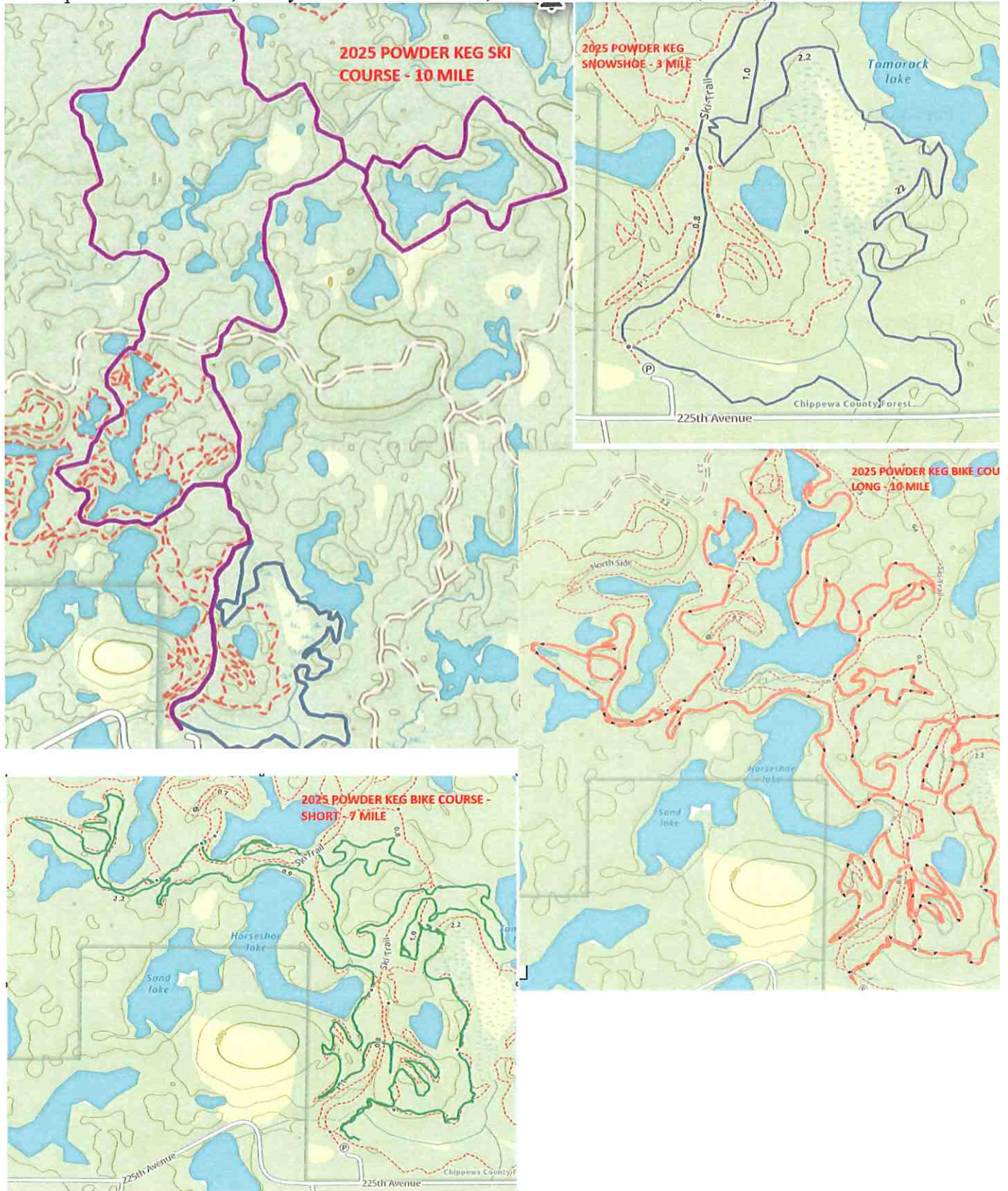
Date

Attachment: Powder Keg Race County Forest Special Event Permit 12-09-2024 (8699 : 2025 Powder Keg Race Permit Agreement)

Attachment A

Powder Keg Race tentative routes, may change before race commences

Purple – Ski 10 miles, Gray - Snowshoe 3 miles, Green – Bike 7 miles, Orange – Bike 10 miles



Attachment: Powder Keg Race County Forest Special Event Permit 12-09-2024 (8699 : 2025 Powder Keg Race Permit Agreement)



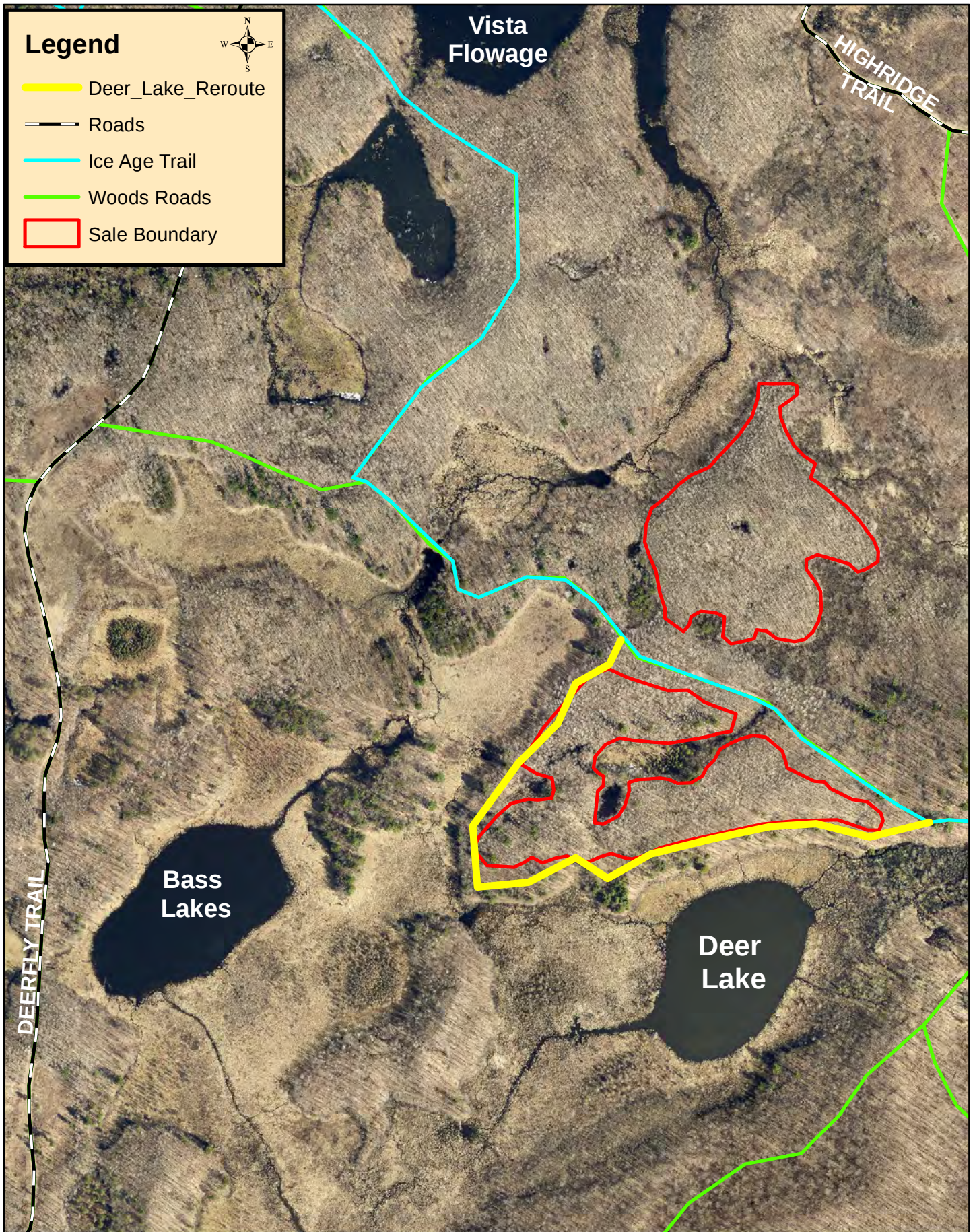
**STATEMENT OF EXPLANATION
DEER LAKE SEGMENT - ICE AGE TRAIL REROUTE REQUEST &
MAINTENANCE UPDATE**

6.2

In order to minimize the visual effect of timber management, Chippewa County has been working with the local Chippewa Moraine Chapter of the Ice Age Trail Alliance to modify the shape, size and schedule of aspen harvests along the section of trail between Hwy E and the Deer Fly trail. As part of that planning, the IATA requested to reroute the trail off of the logging road network to a more scenic view of Deer Lake to the South.

This agenda item will be used to present the proposed trail reroute to the Committee for consideration.

Deer Lake Reroute +/- 3000 feet of the Ice Age Trail



Attachment: Deer Lake Reroute Ice Age Trail (8698 : Deer Lake Segment - Ice Age Trail Reroute Request & Maintenance Update)



STATEMENT OF EXPLANATION

Resolution No. 02 - 25

RES. 02-25: RESOLUTION TO APPROVE THE 2025 WORK PLAN OF THE FOREST AND TRAILS DIVISION OF THE DEPARTMENT OF LAND CONSERVATION AND FOREST MANAGEMENT AND TO AUTHORIZE THE COUNTY FOREST ADMINISTRATOR TO APPLY FOR A COUNTY FOREST ADMINISTRATION GRANT FROM THE STATE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES - MATT HANSEN

Approval of this resolution will adopt an annual work plan for the Forest and Trails Division of the Department of Land Conservation and Forest Management in 2025, in accordance with § 28.11(5)(b), Wis. Stats., and will authorize the County Forest Administrator to apply for a grant in the amount of \$62,671.96 from the Wisconsin Department of Natural Resources. The grant is needed to accomplish the work specified in the plan.

The County Forest Administration Grant will be used in accordance with § 28.11(5m), Wis. Stats., to fund 50% of the County Forest Administrator's salary and fringe benefits, as well as 50% of the County's annual dues to the Wisconsin Forest Association. Chippewa County has used this funding source, on an annual basis, to offset forest management operational expenses for several decades.

Resolution No. 02 - 25

**RES. 02-25: RESOLUTION TO APPROVE THE 2025 WORK PLAN OF THE FOREST AND TRAILS
DIVISION OF THE DEPARTMENT OF LAND CONSERVATION AND FOREST MANAGEMENT AND
TO AUTHORIZE THE COUNTY FOREST ADMINISTRATOR TO APPLY FOR A COUNTY FOREST
ADMINISTRATION GRANT FROM THE STATE OF WISCONSIN DEPARTMENT OF NATURAL
RESOURCES - MATT HANSEN**

WHEREAS, counties having lands entered as "County Forest Lands" under the provisions of § 28.11(4), Wisconsin Statutes may annually receive from the Wisconsin Department of Natural Resources:

1. A grant of up to 50% of the actual salary and up to 50% of the fringe benefit costs of a County-employed professional forester in the position of County Forest Administrator.
2. A grant of up to 50% of the County's annual dues to the nonprofit Wisconsin County Forest Association which provides leadership and counsel to County Forest Administrators and functions as a liaison to the Wisconsin Department of Natural Resources; and

WHEREAS, to qualify for the aforementioned grant, an annual work plan is required to be approved by the County Board and submitted to the Wisconsin Department of Natural Resources, in accordance with § 28.11 (5)(b), Wis. Stats.; and

WHEREAS, the County Board approved 2025 Budget includes anticipated revenue from a County Forest Administration Grant in the amount of \$62,671.96 to be used to offset expenses relating to the County Forest Administrator Position and for dues to the Wisconsin County Forest Association;

NOW, THEREFORE BE IT RESOLVED, that the Chippewa County Board of Supervisors does hereby approve the attached 2025 Annual Work Plan of the Forest and Trails Division of the Department of Land Conservation and Forest Management; and

BE IT FURTHER RESOLVED, that pursuant to §28.11, Wis. Stats., the County Forest Administrator is hereby authorized and directed to complete and submit required application materials for the aforementioned County Forest Administration Grant in the amount of approximately \$62,671.96 to the Wisconsin Department of Natural Resources.

Forwarded to the County Board by the Land Conservation and Forest Management Committee.

FINANCIAL IMPACT:

There are no unbudgeted costs associated with this resolution. The \$62,671.96 grant funding will be used as set out in the resolution.

12/18/2024 Land Conservation & Forest Management Committee

RESULT: FORWARD TO COUNTY BOARD [UNANIMOUS] Next: 1/14/2025 6:00 PM

MOVER: James Flater, District 1

SECONDER: Matthew Peterson, District 10, Vice-Chair

AYES: Bomar, Peterson, Flater, Bergeron, Seidlitz, Kempe, Pingel

Approved as to Form:

Todd A. Pauls

Todd A. Pauls, Corporation Counsel

12/9/2024

Lori Zwiefelhofer

Lori Zwiefelhofer, Finance Director

12/9/2024

Randy B. Scholz

Randy B. Scholz, County Administrator

12/9/2024

2025 ANNUAL WORKPLAN FOR THE FOREST AND TRAILS DIVISION OF THE CHIPPEWA COUNTY DEPARTMENT OF LAND CONSERVATION AND FOREST MANAGEMENT

The Forest and Trails Division of the Department of Land Conservation and Forest Management is responsible for management of the County Forest and various recreational trails distributed throughout the county. LCFM will work in collaboration with:

- Wisconsin Department of Natural Resources (DNR).
- Chippewa County Highway Department on road and equipment maintenance.
- User groups and volunteers to maintain and develop recreational trails.
- Private contractors to complete necessary projects that are beyond staff capacity.

Staffing and Labor Resources available in 2025 include:

Forest and Trails Division

County Forest Administrator – Full Time

Assistant County Forest Administrator – Full Time

Annual Forest & Trails Maintenance Technician– Part Time, 975 hours

Seasonal Forest & Trails Maintenance Technician– Part Time, 975 hours

DNR Forestry Staff

County Forest Liaison directed tasks - 1048 hours

Non-Forest & Trails LCFM Staff

FTE Department Director ~330

FTE Accountant ~ 500

Office Administrator ~200

Environmental Engineer ~ 100

SECTION A. FOREST RESOURCE MANAGEMENT

I. Timber Sale Establishment

In 2025 LCFM will again set a goal of establishing approximately 800 acres of new timber sales. Reconnaissance data from the Wisconsin Forest Inventory and Reporting System (WisFIRS) will assist in identifying stands suitable for management. Actual acreage will vary depending on site inspections of individual stands and determination of silvicultural needs. The following chart lists anticipated acreages to be established within each compartment:

2025 harvest acres scheduled by compartment in WisFIRS																	
Compartment	2	3	4	5	6	7	8	10	11	12	13	14	21	22	23	25	26
Acres	17	80	19	45	33	31	68	35	18	7	21	7	25	123	45	55	32
Compartment	27	28	29	30	31	32	33	34	35	36	37	38	40	41	43	44	45
Acres	127	27	96	38	15	65	23	51	16	7	28	54	29	32	96	99	91
Total scheduled acreage for 2025 is 1,555																	

Anticipated timber sales in 2025 will include two public bid openings to be held in May and November of approximately 8-10 sales, managing 400+/- acres in both sale offerings. If currently established ash sales get contracted another Swamp Hardwood timber sale may be established to mitigate losses EAB.

Non-Commercial Timber Stand Improvement (TSI) activities will include:

1. Testing the effectiveness of TSI techniques and assessing the feasibility of contracting out herbicide or mechanical treatment to release oak from competition in recently regenerated stands. Once treatment recommendations and cost estimates are created the financial implications of contracting TSI treatments can be presented to the Committee.
2. Release of small pockets of oak, hemlock and white pine regeneration through mechanical or herbicide TSI treatment occurs across the forest as sales are established and time allows.
3. Scarification using a dozer straight blade or dragging anchor chains to promote oak regeneration.
4. Treatment of invasive species where known locations exist and control is feasible.

II. Timber Sale Administration

Year-round timber sale administration is an essential part of County Forest management. Administration includes: sale inspections, scaling wood, correspondence with contractors, stumpage record entries and deposits, road layout, calculation and payment of town and state severance allotments, reporting harvest volumes, preparing contracts and extensions.

Weather, market conditions, and harvest restrictions influence contractor's ability to complete contracted timber sales. Staff will assist logging contractors attempting to complete contracts in a timely manner.

After bids were awarded at the November Committee meeting, dependent on contractors finishing up work, there will be approximately 41 timber sales under contract containing approximately 2,231 acres of timber to be harvested. The budgeted timber sale revenue for 2025 is \$676,709.00.

III. Forest Inventory and Reconnaissance

Field reconnaissance is used to assess geographical, structural and compositional attributes of forest resources. Forest inventory data is collected, stored and updated systematically and stored in WisFIRS. The database is used to analyze existing resources, evaluate management alternatives and assist in the development and implementation of short and long-term management plans.

Efforts over the last several years have improved the quality of the information WisFIRS uses to schedule forest management activity. The County will continue to improve management planning by improving the reporting of work planned and accomplished in WISFIRS.

Though several stands have been evaluated on an individual basis 2019 was the last year the County conducted comprehensive reconnaissance of oak regeneration. In all stands which have had the first harvest of a shelterwood silvicultural system WDNR and County and DNR staff will evaluate regeneration and site preparation or timber stand improvement needs.

IV. County Forest Roads and Access Trails

Permanent Primary Roads

1. Assume lead responsibility to conduct county forest road certification and administer County Forest Road Aids from the State Department of Transportation.
2. Utilize County Highway Department to complete grading and major repairs of certified county forest roads. LCFM will assist with minor repairs and maintenance by mowing ROWs.
3. Replace culverts as necessary within budget limits.

Permanent Secondary and Temporary Roads

1. Regularly provide custodial maintenance of the County Forest to control litter, illegal dumping, graffiti, and vandalism in the County Forest. Conduct routine inspections to identify unauthorized motor vehicle use, areas of excessive erosion, failing culverts and other maintenance needs. Conduct limited grading to repair damage and install best management practices where needed.
2. Mow the following areas: Mud Creek Trail (~ 2.0 miles), Hickory Ridge Ski/Horse Trail Systems (~16 miles), Harold Walters Memorial Forest/River Road Ski Trail (~3.4 miles), Kempers Woods (~2 miles), Pine Harbor Woods (~1 mile), and Yellow River Woods (~1 mile).
3. Mow secondary access roads subject to motor vehicle use under frozen ground conditions: Ruby Game Trail (~4.6 miles), Tealey Creek Game Loop (~3.2 miles),
4. Work in cooperation with the Sheriff's Dept., DNR Conservation Wardens, and Corporation Counsel to enforce motor vehicle use laws, illegal dumping, and other property damage violations.

V. County Forest Special Use Units & Type B Tax Deed Parcels

State Statutes (Chapter 28.11(4)) allow for the designation of certain properties as "County Forest Special Use". The Forest & Trails Division manages seven (7) properties totaling 1,614 acres with such designation. These properties are not suited primarily for timber production and do not lie within the Blocking Boundary. Special Use lands are suitable for scenic value, outdoor recreation, public hunting and fishing, water conservation, and other multi-use activities.

Chippewa County Forest Special Use Units include:

- | | |
|------------------------------|---|
| 1. Pine Harbor (Campground) | 2. Kempers Woods |
| 3. Gilberts | 4. Harold E. Walters Memorial Forest |
| 5. Round Lake (Day Use Park) | 6. Otter Lake (Campground & Day Use Park) |
| 7. Yellow River | |

Chippewa County Policy 308 assigns management responsibility for the 20 scattered Type B Tax Deed parcels to the Land Conservation & Forest Management Department. Parcel sales are managed by the Planning & Zoning Department. Chapter 16 of the Code of Chippewa County regulates the use of those parcels with the same regulations as the County Forest. Staff are working to implement the management recommendations made by the Committee in 2022.

Planned Activities:

1. Establish and administer timber sales, maintain and improve access roads.
2. Continue to update maps, website information and signs for non-Parks properties.
3. Facilitate local volunteers performing trail maintenance and improvement projects.

VI. Fish and Wildlife Management

1. Encourage volunteers, trappers and other conservation organizations to assist in the inspection, operation, and maintenance of wildlife flowages, including impoundment mowing, repair, and beaver detritus removal.
2. Assist LCFM Engineering staff in dam failure analysis of Low Hazard Large Dams.
3. Seed steep areas of landings and roads to provide wildlife habitat and resist invasive plant species.
4. Analyze aspen species composition and continue to modify rotation ages to maximize habitat management (i.e. early entry and extended rotations where appropriate).

VII. Surveying and Boundary Line Establishment

1. Locate and mark private property lines as requested by private landowners or for timber sales.
2. Request assistance from County Surveyor to identify boundaries and resolve encroachments.

VIII. Land Acquisition

1. Consider land acquisitions within and adjacent the County Forest Blocking Boundary on an ongoing basis. Pursue funding from DNR Knowles-Nelson Stewardship Grant Program and other sources when purchases are proposed.
2. Encourage State Natural Areas program staff to expand the Ohmart Wetlands and Tealey Creek Cedars SNAs with previously purchased County Forest properties.

IX. Invasive Species

1. Use control measures on garlic mustard and buckthorn in select sites within forest stands, along the ATV trail and adjacent the Deer Fly Trail.
2. Spray wild chervil along the Old Abe Trail from Hwy S to the Wissota Bridge and inspect the entire trail for invasive species.
3. Work to raise awareness and facilitate user groups' capacity to identify, monitor, and control invasive species in the County.
4. Swamp Hardwoods management to mitigate losses due to Emerald Ash Borer.

SECTION B. RECREATIONAL TRAILS

Recreational trails contribute to the community's quality of life, improves public health and promotes tourism. The Forest & Trails Division is responsible for the planning, development and coordination trail maintenance efforts. Tasks are accomplished through organized user groups, individual volunteers, third party service contracts and staff maintenance.

Planned Activities

1. Old Abe State Trail:

- A. Conduct the maintenance of 20 miles of trail, including tree removal, mowing, surface repair, sweeping, bridge maintenance, signing and trail pass sales.
- B. Coordinate with volunteers to mow and maintain approximately 6 miles of horseback trail adjacent to the paved trail.
- C. Install picnic tables at the Anson Trailhead.
- D. Coordinate maintenance of the Anson Trailhead pit toilets with Lake Wissota State Park.
- E. Enroll and coordinate users under the County Volunteer Policy.

2. Bike Trails & Riverview Reserve:

- A. Conduct maintenance of 1.7 miles of bike and pedestrian trails at Riverview Reserve.
- B. Permit the annual FOHRT mountain bike race at the Hickory Ridge Bike Trail system.
- C. Apply for a grant to construct a warming house and storage shed at the Hickory Ridge trailhead.
- D. Enroll and coordinate users under the County Volunteer Policy.

3. Snowmobile Trails:

- A. Facilitate the Chippewa Valley Snowmobile Organization (CVSO) efforts to improve and maintain approximately 427 miles of state-funded snowmobile trails.
- B. Administer DNR grant funding; snowmobile trail maintenance, supplemental funding, and bridge projects. Administer associated grant contracts in cooperation with CVSO.
- C. Cooperate with the CVSO to complete requests for additional funded trails.
- D. Enroll and coordinate users under the County Volunteer Policy.

4. ATV Trails:

- A. Facilitate the Chippewa Valley ATV Council (CVATVC) efforts to improve and maintain approximately 23 miles of state funded ATV trail.

- B. Coordinate with the Highway Department to maintain 8 miles of TROUTE.
 - C. Assist CVATVC with maintenance of trailheads and toilet facilities.
 - D. Administer DNR grant funding for ATV/UTV Trail and TROUTE Maintenance.
 - E. Renew and implement the maintenance agreement maintenance of County Forest ATV Trails.
 - F. Enroll and coordinate users under the County Volunteer Policy.
5. Ice Age National Scenic Trail:
- A. Facilitate the Ice Age Trail Alliance (IATA) efforts to improve and maintain 19 miles of trail located in the County Forest.
 - B. Facilitate efforts to reduce road use and relocate onto sections that highlight glacial features.
 - C. Permit the annual Chippewa Moraine Ultra Marathon on the Ice Age Trail.
6. Horse Trails:
- A. Facilitate the Chippewa Valley Trail Riders efforts to improve and maintain approximately 28 miles of horseback riding trail.
 - B. Empty manure collection bins and land spread per management plan.
 - C. Enroll and coordinate users under the County Volunteer Policy.
7. Cross Country Ski Trails:
- A. Facilitate the Friends of the Hickory Ridge Trail efforts to maintain approximately 17 miles of high quality groomed trail.
 - B. Permit the Powder Keg Race bike, ski and snowshoe at the Hickory Ridge Trail system.
 - C. Mow and clear downed trees from the Hickory Ridge Ski Trails in early fall.
 - D. Mow and clear downed trees from the River Road Ski Trail.
 - E. Enroll and coordinate users under the County Volunteer Policy.
9. Boat Landings:
- A. Inspect and maintain landings on Bass Lakes #2 and #3, Hay Meadow Flowage #1, Horseshoe Lake, Townline Lake and Knickerbocker Lake.

SECTION 3. GENERAL ADMINISTRATION

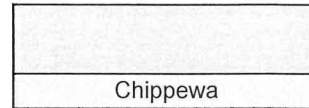
1. Implement the 2021-2035 Chippewa County Forest Comprehensive Land Use Plan.
2. Manage workload to assure a safe working environment, adequate support and supervision for staff while implementing the Division work plan.
3. Monitor 2025 budget and prepare 2026 budget, including Capital Improvement Project requests.
4. Pursue private contracts for technical, construction and forestry services to increase productivity and efficiency in meeting work plan objectives.
5. Provide support to the Committee and County Board with development and implementation of policy relating to the County Forest, recreational trails, and Type-B tax deed parcels.
6. Respond to public inquiries regarding the County Forest and recreational trails.
7. Plan workload, recruit, train, and manage a new Annual Forest & Trails Maintenance Technician.
8. Improve website design to improve user experience and facilitate dissemination of information.
9. Cooperate with the Sheriff's Dept. to provide law enforcement in the County Forest.



**STATEMENT OF EXPLANATION
SWRM 2024-2025 GRANT FUNDS EXTENSION**

6.4

Soil & Water Resource Management Grant approval request to extend 2024 contracted funds into 2025, per DATCP policy.





STATEMENT OF EXPLANATION
CONSIDER AND RANK LAND CONSERVATION & FOREST MANAGEMENT
CAPITAL IMPROVEMENT PROJECTS (2026-2030)

Chippewa County administers a multi-year Capital Improvement Program, (CIP).

As a first step in the 2026 budget process, the Dept. of Administration has directed each Department to prepare and update a five (5) year Capital Improvement Plan proposal to be considered as part of the 2026 annual budget process.

This agenda item will be used to review the process used by the County to prepare the five year CIP proposal and the Department's recommendation for that proposal, as prepared by the Dept. of LCFM for consideration by the County Administrator.

This agenda item will also be used to seek Committee feedback and to enable the Committee to rank the projects for consideration by the County Administrator as part of the 2026 budget process.



2026 – 2030 Capital Improvement Plan Calendar

(Bonding is not required in FY25 for FY26 budget)

CIP projects include items valued at \$50,000 or more and must meet the criteria as defined in Sec. 2-361 (a)(3)(b) of the Code of Ordinances.

11/13/2024	CA sends CIP instructions and justification forms to Department Heads
12/13/2025	Deadline for DH to communicate with the Facilities & Parks Director and IT Director if there are projects that involve their Divisions or contact the Highway Department if you need a vehicle replacement. This will allow time to determine the project details and cost in order to meet the 02/14/2025 deadline.
11/13/24 – 02/14/25	CIP justification forms (See Appendix DOA-304-A) are completed by Departments and reviewed with the policy committees for feedback and priority ranking
02/04/2025	CA presents status update to <u>Executive Committee</u> on current CIP projects
02/11/2025	CA presents status update to <u>County Board</u> on current CIP projects
02/14/2025	CIP justification forms are submitted electronically to Traci Bremness to be compiled for review by the Finance Division and County Administrator
02/24 – 02/28/2025	Finance Division reviews and follows up with departments for clarification and/or additional information if needed
03/03/2025	Finance Division provides CIP requests to County Administrator for review and approval or denial
06/03/2025	County Administrator presents the proposed five-year CIP, CIP resolutions, and sales tax resolutions to the <u>Executive Committee</u> for recommendation to the County Board
n/a	Initial borrowing resolution presented to <u>Executive Committee</u> for recommendation to the County Board
06/10/2025	County Administrator presents the proposed five-year CIP, CIP resolutions, and sales tax resolutions to <u>County Board</u> for approval
n/a	Initial borrowing resolution presented to <u>County Board</u> for approval
n/a	Draft borrowing award resolution presented to <u>Executive Committee</u> for consideration
n/a	Final borrowing award resolution presented to <u>Executive Committee</u> at special meeting (prior to County Board meeting) for recommendation to County Board
n/a	Final borrowing award resolution presented to <u>County Board</u> for approval
09/12/2025	A copy of the 5-year Capital Improvement Program is distributed electronically to department heads and elected officials and posted on the employee portal
n/a	Closing information available – funds are wired to the County

Attachment: 2026-2030 CIP Budget Calendar 11-13-2024 (8695 : Consider and Rank LCFM CIP Projects (2026-2030))

12/2/2024

Department of Land Conservation & Forest Management
2026 Capital Improvement Plan Ranking at 12/18/2024 Committee Meeting

Committee	Department		Source of Funding				
Rank	Rank	Project	Expenditure	Fund Balance	Sales Tax	Borrowing	Grants/Other
	1	Snowmobile Bridge - TBD	\$ 120,000	\$ -	\$ -	\$ -	\$ 120,000
	2	County Forest Land Acquisitions	\$ 300,000	\$ 150,000	\$ -	\$ -	\$ 150,000
	3	County Stewardship Fund	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -

Attachment: 2026 CIP Ranking For

12/2/2024

Department of Land Conservation & Forest Management
Capital Improvement Plan Requests & Adjustments

Year	Project	Source of Funding					Comments
		Expenditure	Fund Balance	Sales Tax	Borrowing	Grants	
2026	Snowmobile Bridge - TBD	\$ 120,000	\$ -	\$ -	\$ -	\$ 120,000	Requested in 2018
2026	County Forest Land Acquisitions ②	\$ 300,000	\$ 150,000	\$ -	\$ -	\$ 150,000	Requested in 2018
2026	County Stewardship Fund ①	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	Requested in 2018
2027	County Forest Dam Infrastructure Maintenance ③	\$ 100,000	\$ 50,000	\$ -	\$ -	\$ 50,000	Requested in 2024
2027	County Stewardship Fund	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	Requested in 2018
2027	County Forest Land Acquisitions ②	\$ 300,000	\$ 150,000	\$ -	\$ -	\$ 150,000	Requested in 2018
2027	Snowmobile Bridge - TBD	\$ 120,000	\$ -	\$ -	\$ -	\$ 120,000	Requested in 2018
2028	County Stewardship Fund ①	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	Requested in 2018
2028	County Forest Land Acquisitions ②	\$ 300,000	\$ 150,000	\$ -	\$ -	\$ 150,000	Requested in 2018
2028	Snowmobile Bridge - TBD	\$ 120,000	\$ -	\$ -	\$ -	\$ 120,000	Requested in 2018
2029	County Stewardship Fund ①	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	Requested in 2018
2029	County Forest Land Acquisitions ②	\$ 300,000	\$ 150,000	\$ -	\$ -	\$ 150,000	Requested in 2018
2029	Snowmobile Bridge - TBD	\$ 120,000	\$ -	\$ -	\$ -	\$ 120,000	Requested in 2018
2030	County Stewardship Fund ①	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	Requested in 2018
2030	County Forest Land Acquisitions ②	\$ 300,000	\$ 150,000	\$ -	\$ -	\$ 150,000	Requested in 2018
2030	Snowmobile Bridge - TBD	\$ 120,000	\$ -	\$ -	\$ -	\$ 120,000	Requested in 2018

① Co. Stewardship Fund requests added per county resolution #76-98 to maintain a working fund balance to offer matching grants to local municipalities and non profit conservation organizations to secure land for conservation public use.

② County Forest Land Acquisitions CIP projects will be funded by state grants with the option of applying a share of forest revenues to acquire land within the County Forest Blocking Boundary that would support the public forest enterprise. Funding Order to match fund balance allocation: 1-Tax Deed Type B account & sales 2-Special Conservation Fund 3-Forest Loans

③ A 2023 inspection by LCFM staff engineers concluded that the Willow #1 structure needs to be replaced to maintain the dam. This CIP project will be used to match funds to repair the failing structure impounding Willow #1.



Capital Improvement Program (CIP) Justification Form

Budget Year	Department Name	Project Name			
2026	LCFM	SNOWMOBILE BRIDGE - TBD			
Priority	Total Expenditure	Source of Funding			
		Fund Balance / Non-Lapsing	Sales Tax	Borrowing	Grants
Desired	\$120,000	\$0	\$0	\$0	\$120,000
Projects should be ranked for the next fiscal year only. Projects for years 2-5 are placeholders.					
Department Head Recommended Ranking		Committee Approved Ranking			
1					
Project Description and Justification					
Planned snowmobile TBD bridge. Bridge grants are requested in March of each year at the request of CVSO, and are paid 100% by WIDNR Grant monies; bridges are identified as needing repair or replacement on an as-needed basis.					
Additional Action and/or Comments from Committee					
Submitted by: _____ Date: _____					

Attachment: 2026-2030 CIP Justification Forms (8695 : Consider and Rank LCFM CIP Projects (2026-2030))

Completed forms should be reviewed with the policy committees and then submitted to the County Administrator's office.



Capital Improvement Program (CIP) Justification Form

Budget Year	Department Name	Project Name			
2026	LCFM	County Forest Land Acquisitions			
Priority	Total Expenditure	Source of Funding			
		Fund Balance / Non-Lapsing	Sales Tax	Borrowing	Grants
Desired	\$300,000	\$150,000	\$0	\$0	\$150,000
Projects should be ranked for the next fiscal year only. Projects for years 2-5 are placeholders.					
Department Head Recommended Ranking		Committee Approved Ranking			
2					
Project Description and Justification					
The Chippewa County Comprehensive Forest Plan, as adopted by the County Board, establishes public policy to routinely evaluate and consider additions to the County Forest, that are cost effective and in the long term public interest. Strategic additions to the County Forest and recreational land base, will allow for increased annual timber harvest and additional public recreational opportunities. These capital additions will be of long term value and provide direct benefit to area residents, taxpayers, the forest products industry and the tourism industry. The request meets the County strategic plan objective to "Manage and protect the County's natural resources for the future including water, forests, etc." and the Chippewa County Land & Water Resource Management Plan (July 2009) Land Management objectives. The allocation of capital will likely generate matching funds. The State has recently created a special fund within the Knowles-Nelson Stewardship Fund that is dedicated to providing matching grants for County Forest Acquisitions. This dedicated state fund will enhance the County's opportunity to acquire select parcels of high public value. The amount of land within the County Forest Blocking Boundary offered for sale by private landowners consistently exceeds the amount of capital available to acquire the land. Offers are reviewed and evaluated by the Land Conservation & Forest Management as funds become available.					
Additional Action and/or Comments from Committee					
Submitted by: _____ Date: _____					

Attachment: 2026-2030 CIP Justification Forms (8695 : Consider and Rank LCFM CIP Projects (2026-2030))

Completed forms should be reviewed with the policy committees and then submitted to the County Administrator's office.



Capital Improvement Program (CIP) Justification Form

Budget Year	Department Name	Project Name			
2026	LCFM	County Stewardship Fund			
Priority	Total Expenditure	Source of Funding			
		Fund Balance / Non-Lapsing	Sales Tax	Borrowing	Grants
Desired	\$100,000	\$100,000	\$0	\$0	\$0
Projects should be ranked for the next fiscal year only. Projects for years 2-5 are placeholders.					
Department Head Recommended Ranking		Committee Approved Ranking			
3					
Project Description and Justification					
The Chippewa County Board (through Resolution 76-98) created the Chippewa County Stewardship Fund in 1998 to provide a stable source of matching grant funds to assist landowners, municipalities, and non-profit organizations to meet local conservation objectives in Chippewa Co. Section 3.1 of the "Chippewa County Stewardship Fund Policy & Procedures for Program Administration", (adopted through Resolution 89-99) states "The County Stewardship Fund will be established as a nonlapsing special revenue fund with partial proceeds available from the County Sales Tax and other funding sources, including public grants, private contributions, service or development fees, and other sources of revenue deemed appropriate by the County." Since the inception of the program, 16 projects have been sponsored by the community resulting in the permanent protection of more than 2100 acres of land having high conservation and recreational value. The Stewardship Fund has been well received by the community and proves to be a cost effective way of meeting the County's long term land conservation and outdoor recreational needs. Since 1998, nearly \$500,000 in sales tax match grants have been awarded. Using donations and principals of leveraging, every \$1 of County sales tax funds have been matched by \$6.00 in outside funding. Under the program, all sites are protected by conservation easements and are required to have permanent public access for outdoor recreation. Unless added to the County Forest system, all sites are managed by other organizations or agencies resulting in no custodial costs to the Co. Given current development trends & associated pressures on land resources, there is an inherent need to maintain the County's resource conservation efforts. This accelerated need comes at a time when traditional revenue sources are being reduced or eliminated. The request for continued sales tax financing supports the state goals & objectives of the Chippewa Co. Strategic Plan (2011) to "Coordinate and collaborate with government entities at all levels to ensure effective government services" and to "Provide a safe, healthy, and prosperous environment for Chippewa Co. employees, clientele, and citizens". The request also supports the stated Land Management Objective of the Chippewa Co. Land & Water Resource Mgt. Plan (2015), to "Protect areas of special environmental, natural resource, or open space significance, (Wisconsin Stats. 91.57)".					
Additional Action and/or Comments from Committee					
Submitted by: _____ Date: _____					

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Capital Improvement Program (CIP) Justification Form

Budget Year	Department Name	Project Name			
2027	LCFM	County Forest Dam Infrastructure Maintenance			
Priority	Total Expenditure	Source of Funding			
		Fund Balance / Non-Lapsing	Sales Tax	Borrowing	Grants
Desired	\$100,000	\$50,000	\$0	\$0	\$50,000
Projects should be ranked for the next fiscal year only. Projects for years 2-5 are placeholders.					
Department Head Recommended Ranking		Committee Approved Ranking			
N/A		N/A			
Project Description and Justification					
The LCFM maintains eighteen (18) wildlife flowages in the Chippewa County Forest, that have been created through the construction of impoundments. Six (6) of these impoundments are classified as large-scale dams, subject to DNR license and inspection requirements. Scheduled inspections for licensed dams are conducted on a ten (10) year cycle and must be performed by a licensed engineer. The engineering inspection of the licensed dams was completed by LCFM staff engineers in 2023. The report for Willow #1 concluded that the structure needs to be replaced to maintain the impoundment. In order to compete for a State Municipal Dam Grant a Dam Failure Analysis must be completed. LCFM staff engineers will work on completing the analysis in 2025 so that the County can apply for a grant in 2026. The CIP project will be used to match funds to repair the failing structure impounding Willow #1. This allocation will allow the County to meet goals and obligations defined in the Chippewa County Forest Comprehensive Land use Plan (2021-2036). This allocation will also allow the County to pursue an earlier Chippewa County Strategic Goal to provide a safe, healthy, and prosperous environment for Chippewa County residents by managing and protecting the County's natural resource base for the future.					
Additional Action and/or Comments from Committee					
Submitted by: _____ Date: _____					

Attachment: 2026-2030 CIP Justification Forms (8695 : Consider and Rank LCFM CIP Projects (2026-2030))

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Capital Improvement Program (CIP) Justification Form

Budget Year	Department Name	Project Name			
2027	LCFM	County Stewardship Fund			
Priority	Total Expenditure	Source of Funding			
		Fund Balance / Non-Lapsing	Sales Tax	Borrowing	Grants
Desired	\$100,000	\$100,000	\$0	\$0	\$0
Projects should be ranked for the next fiscal year only. Projects for years 2-5 are placeholders.					
Department Head Recommended Ranking		Committee Approved Ranking			
N/A		N/A			
Project Description and Justification					
The Chippewa County Board (through Resolution 76-98) created the Chippewa County Stewardship Fund in 1998 to provide a stable source of matching grant funds to assist landowners, municipalities, and non-profit organizations to meet local conservation objectives in Chippewa Co. Section 3.1 of the "Chippewa County Stewardship Fund Policy & Procedures for Program Administration", (adopted through Resolution 89-99) states "The County Stewardship Fund will be established as a nonlapsing special revenue fund with partial proceeds available from the County Sales Tax and other funding sources, including public grants, private contributions, service or development fees, and other sources of revenue deemed appropriate by the County." Since the inception of the program, 16 projects have been sponsored by the community resulting in the permanent protection of more than 2100 acres of land having high conservation and recreational value. The Stewardship Fund has been well received by the community and proves to be a cost effective way of meeting the County's long term land conservation and outdoor recreational needs. Since 1998, nearly \$500,000 in sales tax match grants have been awarded. Using donations and principals of leveraging, every \$1 of County sales tax funds have been matched by \$6.00 in outside funding. Under the program, all sites are protected by conservation easements and are required to have permanent public access for outdoor recreation. Unless added to the County Forest system, all sites are managed by other organizations or agencies resulting in no custodial costs to the Co. Given current development trends & associated pressures on land resources, there is an inherent need to maintain the County's resource conservation efforts. This accelerated need comes at a time when traditional revenue sources are being reduced or eliminated. The request for continued sales tax financing supports the state goals & objectives of the Chippewa Co. Strategic Plan (2011) to "Coordinate and collaborate with government entities at all levels to ensure effective government services" and to "Provide a safe, healthy, and prosperous environment for Chippewa Co. employees, clientele, and citizens". The request also supports the stated Land Management Objective of the Chippewa Co. Land & Water Resource Mgt. Plan (2015), to "Protect areas of special environmental, natural resource, or open space significance, (Wisconsin Stats. 91.57)".					
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Attachment: 2026-2030 CIP Justification Forms (8695 : Consider and Rank LCFM CIP Projects (2026-2030))

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Capital Improvement Program (CIP) Justification Form

Budget Year	Department Name	Project Name			
2028	LCFM	County Stewardship Fund			
Priority	Total Expenditure	Source of Funding			
		Fund Balance / Non-Lapsing	Sales Tax	Borrowing	Grants
Desired	\$100,000	\$100,000	\$0	\$0	\$0
Projects should be ranked for the next fiscal year only. Projects for years 2-5 are placeholders.					
Department Head Recommended Ranking		Committee Approved Ranking			
N/A		N/A			
Project Description and Justification					
The Chippewa County Board (through Resolution 76-98) created the Chippewa County Stewardship Fund in 1998 to provide a stable source of matching grant funds to assist landowners, municipalities, and non-profit organizations to meet local conservation objectives in Chippewa Co. Section 3.1 of the "Chippewa County Stewardship Fund Policy & Procedures for Program Administration", (adopted through Resolution 89-99) states "The County Stewardship Fund will be established as a nonlapsing special revenue fund with partial proceeds available from the County Sales Tax and other funding sources, including public grants, private contributions, service or development fees, and other sources of revenue deemed appropriate by the County." Since the inception of the program, 16 projects have been sponsored by the community resulting in the permanent protection of more than 2100 acres of land having high conservation and recreational value. The Stewardship Fund has been well received by the community and proves to be a cost effective way of meeting the County's long term land conservation and outdoor recreational needs. Since 1998, nearly \$500,000 in sales tax match grants have been awarded. Using donations and principals of leveraging, every \$1 of County sales tax funds have been matched by \$6.00 in outside funding. Under the program, all sites are protected by conservation easements and are required to have permanent public access for outdoor recreation. Unless added to the County Forest system, all sites are managed by other organizations or agencies resulting in no custodial costs to the Co. Given current development trends & associated pressures on land resources, there is an inherent need to maintain the County's resource conservation efforts. This accelerated need comes at a time when traditional revenue sources are being reduced or eliminated. The request for continued sales tax financing supports the state goals & objectives of the Chippewa Co. Strategic Plan (2011) to "Coordinate and collaborate with government entities at all levels to ensure effective government services" and to "Provide a safe, healthy, and prosperous environment for Chippewa Co. employees, clientele, and citizens". The request also supports the stated Land Management Objective of the Chippewa Co. Land & Water Resource Mgt. Plan (2015), to "Protect areas of special environmental, natural resource, or open space significance, (Wisconsin Stats. 91.57)".					
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Attachment: 2026-2030 CIP Justification Forms (8695 : Consider and Rank LCFM CIP Projects (2026-2030))

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Capital Improvement Program (CIP) Justification Form

Budget Year	Department Name	Project Name			
2029	LCFM	County Stewardship Fund			
Priority	Total Expenditure	Source of Funding			
		Fund Balance / Non-Lapsing	Sales Tax	Borrowing	Grants
Desired	\$100,000	\$100,000	\$0	\$0	\$0
Projects should be ranked for the next fiscal year only. Projects for years 2-5 are placeholders.					
Department Head Recommended Ranking		Committee Approved Ranking			
N/A		N/A			
Project Description and Justification					
The Chippewa County Board (through Resolution 76-98) created the Chippewa County Stewardship Fund in 1998 to provide a stable source of matching grant funds to assist landowners, municipalities, and non-profit organizations to meet local conservation objectives in Chippewa Co. Section 3.1 of the "Chippewa County Stewardship Fund Policy & Procedures for Program Administration", (adopted through Resolution 89-99) states "The County Stewardship Fund will be established as a nonlapsing special revenue fund with partial proceeds available from the County Sales Tax and other funding sources, including public grants, private contributions, service or development fees, and other sources of revenue deemed appropriate by the County." Since the inception of the program, 16 projects have been sponsored by the community resulting in the permanent protection of more than 2100 acres of land having high conservation and recreational value. The Stewardship Fund has been well received by the community and proves to be a cost effective way of meeting the County's long term land conservation and outdoor recreational needs. Since 1998, nearly \$500,000 in sales tax match grants have been awarded. Using donations and principals of leveraging, every \$1 of County sales tax funds have been matched by \$6.00 in outside funding. Under the program, all sites are protected by conservation easements and are required to have permanent public access for outdoor recreation. Unless added to the County Forest system, all sites are managed by other organizations or agencies resulting in no custodial costs to the Co. Given current development trends & associated pressures on land resources, there is an inherent need to maintain the County's resource conservation efforts. This accelerated need comes at a time when traditional revenue sources are being reduced or eliminated. The request for continued sales tax financing supports the state goals & objectives of the Chippewa Co. Strategic Plan (2011) to "Coordinate and collaborate with government entities at all levels to ensure effective government services" and to "Provide a safe, healthy, and prosperous environment for Chippewa Co. employees, clientele, and citizens". The request also supports the stated Land Management Objective of the Chippewa Co. Land & Water Resource Mgt. Plan (2015), to "Protect areas of special environmental, natural resource, or open space significance, (Wisconsin Stats. 91.57)".					
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Attachment: 2026-2030 CIP Justification Forms (8695 : Consider and Rank LCFM CIP Projects (2026-2030))

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Capital Improvement Program (CIP) Justification Form

Budget Year	Department Name	Project Name			
2030	LCFM	County Stewardship Fund			
Priority	Total Expenditure	Source of Funding			
		Fund Balance / Non-Lapsing	Sales Tax	Borrowing	Grants
Desired	\$100,000	\$100,000	\$0	\$0	\$0
Projects should be ranked for the next fiscal year only. Projects for years 2-5 are placeholders.					
Department Head Recommended Ranking		Committee Approved Ranking			
N/A		N/A			
Project Description and Justification					
The Chippewa County Board (through Resolution 76-98) created the Chippewa County Stewardship Fund in 1998 to provide a stable source of matching grant funds to assist landowners, municipalities, and non-profit organizations to meet local conservation objectives in Chippewa Co. Section 3.1 of the "Chippewa County Stewardship Fund Policy & Procedures for Program Administration", (adopted through Resolution 89-99) states "The County Stewardship Fund will be established as a nonlapsing special revenue fund with partial proceeds available from the County Sales Tax and other funding sources, including public grants, private contributions, service or development fees, and other sources of revenue deemed appropriate by the County." Since the inception of the program, 16 projects have been sponsored by the community resulting in the permanent protection of more than 2100 acres of land having high conservation and recreational value. The Stewardship Fund has been well received by the community and proves to be a cost effective way of meeting the County's long term land conservation and outdoor recreational needs. Since 1998, nearly \$500,000 in sales tax match grants have been awarded. Using donations and principals of leveraging, every \$1 of County sales tax funds have been matched by \$6.00 in outside funding. Under the program, all sites are protected by conservation easements and are required to have permanent public access for outdoor recreation. Unless added to the County Forest system, all sites are managed by other organizations or agencies resulting in no custodial costs to the Co. Given current development trends & associated pressures on land resources, there is an inherent need to maintain the County's resource conservation efforts. This accelerated need comes at a time when traditional revenue sources are being reduced or eliminated. The request for continued sales tax financing supports the state goals & objectives of the Chippewa Co. Strategic Plan (2011) to "Coordinate and collaborate with government entities at all levels to ensure effective government services" and to "Provide a safe, healthy, and prosperous environment for Chippewa Co. employees, clientele, and citizens". The request also supports the stated Land Management Objective of the Chippewa Co. Land & Water Resource Mgt. Plan (2015), to "Protect areas of special environmental, natural resource, or open space significance, (Wisconsin Stats. 91.57)".					
Additional Action and/or Comments from Committee					
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