CHIPPEWA COUNTY

LAND CONSERVATION & FOREST MANAGEMENT COMMITTEE

SPECIAL MEETING

JULY 26, 2021

CHIPPEWA COUNTY COURTHOUSE, RM 302

4:30 PM

1. CALL TO ORDER

2. ROLL CALL

Attendee Name	Organization	Title	Status	Arrived
Dean Gullickson	Chippewa County	District 7 (Chair)	Present	
Harold Steele	Chippewa County	District 1 (Vice-Chair)	Present	
Glen Sikorski	Chippewa County	District 2	Absent	
Ken Schmitt	Chippewa County	District 3	Present	
Don Hauser	Chippewa County	District 6	Present	
James Pingel	Chippewa County	Citizen Rep	Present	

The Chair indicated that all members were present except Supervisor Sikorski.

Agency staff present throughout the meeting were R. Scholz (Co. Administrator), K. Clow, M. Hansen, D. Masterpole, J. Puig, R. Yohnk, and J. Schemenauer - Recorder (LCFM).

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

There were no members of the public wishing to be heard.

4. CONSENT AGENDA

The Chair requested that Business Item #1 - Consider Application for Chippewa Co. Stewardship Program Matching Grant to Acquire Land for Conservation and Public Use in T31N, R9W, Sec. 12 & 13, Submitted by Pheasants Forever be deferred to be considered at the August LCFM meeting.

Motion to approve Consent Agenda and postpone the Stewardship Fund (agenda item): Steele/Hauser. Motion carried.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Harold Steele, District 1 (Vice-Chair)
SECONDER:	Don Hauser, District 6
AYES:	Gullickson, Steele, Schmitt, Hauser, Pingel
ABSENT:	Sikorski

1. Approve the agenda

5. REPORTS

6. BUSINESS ITEMS

1. Consider Application for Chippewa Co. Stewardship Program Matching Grant to Acquire Land for Conservation and Public Use in T31N, R9W, Sec. 12 & 13, Submitted by Pheasants Forever - D. Masterpole

Per earlier action in the Consent Agenda, this agenda item has been postponed to the August LCFM Committee meeting.

RESULT:	**POSTPONE [UNANIMOUS]**	**Next: 8/18/2021 4:30 PM**
MOVER:	Harold Steele, District 1 (Vice-Chair)	
SECONDER:	Don Hauser, District 6	
AYES:	Gullickson, Steele, Schmitt, Hauser, Pingel	
ABSENT:	Sikorski	

2. Consider 2022 Storm Water Fees - D. Masterpole
D. Masterpole presented an oral report. The report was supported by a fee schedule titled: 2022 Fee Schedule, Storm Water Fees, (LCFM 7/15/21 - Distributed 7/22/21 - copy on file & attached). The fees reflect the anticipated service costs of administering the storm water program in Chippewa County for 2022.

There was general discussion.

Motion to approve (the 2022 Storm Water Fees): Steele/Schmitt. Motion carried.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Harold Steele, District 1 (Vice-Chair)
SECONDER:	Ken Schmitt, District 3
AYES:	Gullickson, Steele, Schmitt, Hauser, Pingel
ABSENT:	Sikorski

3. Consider 2022 LCFM Budget Requests - D. Masterpole & J. Puig
D. Masterpole, R. Yohnk, M. Hansen, and J. Puig presented the Dept. of Land Conservation & Forest Management budgets, as supported by the following materials:

1. Spreadsheet titled: Chippewa County Dept. of Land Conservation & Forest Management - Recycling Division - 2022 Budget Summary, (LCFM 7/26/21 - Distributed 7/22/21 - copy on file & attached). The spreadsheet shows the line item expenses and revenues for the Recycling Division budgets.

2. Spreadsheet titled: Chippewa County Dept. of Land Conservation & Forest Management - Forest & Trails Division - 2022 Budget Summary, (LCFM 7/15/21 - copy on file & attached). The spreadsheet shows the line item expenses and revenues for the Forest & Trails Division budgets.

3. Spreadsheet titled: Chippewa County Dept. of Land Conservation & Forest Management - Land Water Conservation Division - 2022 Budget Summary, (LCFM 7/15/21 - Distributed 7/22/21 - copy on file & attached). The spreadsheet shows the line item expenses and revenues for the Land & Water Conservation Division budgets.

4. Recycling Division 2022 Springbrook budget and budget justification sheets showing individual line item expenses and revenues, (Distributed 7/22/21 -

copy on file & attached).

5. Forest & Trails Division 2022 Springbrook budget and budget justification sheets showing individual line item expenses and revenues, (Distributed 7/22/21 - copy on file & attached).

6. Land & Water Conservation Division 2022 Springbrook budget and budget justification sheets showing individual line item expenses and revenues, (Distributed 7/22/21 - copy on file & attached).

Recycling Division Budgets

R. Yohnk presented the Recycling Division budgets, using the spreadsheet titled: Chippewa County Dept. of Land Conservation & Forest Management - Recycling Division - 2022 Budget Summary, (LCFM 7/26/21), with focus on the summary notes that highlight key points and any significant changes to the previous year's budget.

There was general discussion.

Forest & Trails Division Budgets

M. Hansen presented the Forest & Trails Division budgets, using the spreadsheet titled: Chippewa County Dept. of Land Conservation & Forest Management - Forest & Trails Division - 2022 Budget Summary, (LCFM 7/15/21), with focus on the summary notes that highlight key points and any significant changes to the previous year's budget.

There was general discussion.

Land & Water Conservation Budgets

D. Masterpole & J. Puig presented the Land & Water Conservation Division budgets, using the spreadsheet titled: Chippewa County Dept. of Land Conservation & Forest Management - Land & Water Conservation Division - 2022 Budget Summary, (LCFM 7/15/21), with focus on the summary notes that highlight key points and any significant changes to the previous years budget.

There was general discussion.

Motion to approve the LCFM Budget and move it forward to the County Administrator and County Board: Hauser/Schmitt. All supervisors voted yes except Supervisor Steele no. Motion carried 4-1.

RESULT:	**APPROVED [4 TO 1]**
MOVER:	Don Hauser, District 6
SECONDER:	Ken Schmitt, District 3
AYES:	Gullickson, Schmitt, Hauser, Pingel
NAYS:	Steele
ABSENT:	Sikorski

7. AGENDA ITEMS FOR FUTURE CONSIDERATION

Future agenda items requested are as follows:

1. Address the Pheasant's Forever, Inc. stewardship fund application.

2. Consider appointments to the Chippewa County Community Foundation "Living Land Endowment", Donor Fund Advisory Committee.

8. ADJOURN

Motion to adjourn: Schmitt/Hauser. Motion carried at 6:05 p.m.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Ken Schmitt, District 3
SECONDER:	Don Hauser, District 6
AYES:	Gullickson, Steele, Schmitt, Hauser, Pingel
ABSENT:	Sikorski

STATEMENT OF EXPLANATION
CONSIDER APPLICATION FOR CHIPPEWA CO. STEWARDSHIP PROGRAM MATCHING GRANT TO ACQUIRE LAND FOR CONSERVATION AND PUBLIC USE IN T31N, R9W, SEC. 12 & 13, SUBMITTED BY PHEASANTS FOREVER

The LCFM administers the Chippewa County Stewardship Fund following policy and procedures adopted by the County Board. The fund is used to by the County to: 1). Receive public contributions ($) and donations of land for conservation purposes 2). Purchase land or conservation easements for conservation purposes, and 3). Distribute 1:1 match grants to eligible municipalities and non profit organizations to support the purchase of conservation and recreational lands for public outdoor recreational use.

Pheasants Forever has applied for a match grant in the amount of $50,000.00 to purchase parcels located in the Town of Bloomer in T31N, R9W, Sections 12 & 13.

Under the project proposal, the parcels will be purchased to increase the size of the adjacent McCann Creek Fishery Area, and improve public access and recreational opportunities.

On 7/21/21, the Committee reviewed a staff report (dated 7/15/21) on the Chippewa County Stewardship Fund application from Pheasants Forever.

This agenda item has been scheduled as a business item to facilitate Committee action.

Marty Moses
Wisconsin State Coordinator
Pheasants Forever, Inc.
S8524 Giese Drive, Plain, WI 53577
p. (608) 712-8625
mmmoses@pheasantsforever.org

Dear Chippewa County Stewardship Program and Land Conservation Committee,

Thank you for accepting our application for the 2021 Chippewa County Stewardship Fund Program. Included here is a copy of the Application form and supporting documents as they related to our 2021 Knowles-Nelson Stewardship Program application.

I do want to point out that we have initiated conversations with Wisconsin DNR in regard to the transfer of this property to the Fisheries Program as an addition to the McCann Creek Fishery Area. I have spoken with Jess Carstens, Area Wildlife Supervisor and have left a message with Joseph Gerbyshak (we have not directly spoken yet).

You will also note that the budget indicated on the Chippewa County Application varies slightly from the budget that was submitted to KNSP. At the time of submission to KNSP, we only had an estimate of property value and purchase price. However, we have since received the appraisal and have fully executed the purchase agreement with the seller for the amount indicated on the County Application.

Finally, we have received pre-approval notification from KNSP regarding this property's application.

If there is additional information you would like to have for this application, please feel free to reach out to me. My phone number is 608-712-8625 and my email is mmoses@pheasantsforever.org

A hard copy of this application and supporting documents has been sent via USPS.

Thank you for considering our proposal.

Sincerely,

Marty Moses

CHIPPEWA COUNTY STEWARDSHIP PROGRAM
APPLICATION FOR NONPROFIT CONSERVATION ORGANIZATIONS

Chippewa County Dept. of Land Conservation & Forest Management

Notes:

1. Use of this form is required for eligible organizations and units of government that apply for a grant for property or easement acquisition under the Chippewa County Stewardship Fund. To encourage the use of County funds as local match to State grant programs, this County form has been developed to be consistent with forms used by the Wisconsin Department of Natural Resources for the Knowles-Nelson Stewardship Program.

2. Please send your completed application form with support materials listed on the Application Checklist to the Chippewa County Dept. of Land Conservation & Forest Management, 711 N. Bridge Street, Chippewa Falls, WI 54729.

Project Name McCann Creek Fishery Area Addition	Project location (Must be in Chippewa Co.) 12261 227th Avenue, Bloomer, WI
Project type x Land acquisition _____ Easement acquisition _____ Other	Number of acres 182.5
Name and address of organization Pheasants Forever Inc 1783 Buerkle Circle St Paul, MN 55110	Name and title of contact person Matt Holland Director of Grant Development Telephone number (including area code) (320) 894-5391

Does this project implement a recommendation contained in an approved Comprehensive Outdoor Recreation Plan, a land use plan, the National Heritage Inventory, or another type of comprehensive plan? If yes, indicate name of plan.

Chippewa County Land and Water Resource Management Plan; WI DNR's acquisition boundary for McCann Creek Fishery Management Area which is delineated on the Land Managment Plan Map

Status of negotiations with landowners (check one):

_____	Discussions are underway with the landowners.		
_____	An option has been assigned.	Expiration date:	
x	An offer to purchase has been signed.	Expected closing date:	12/15/2022
_____	An easement has been signed.	Date:	
_____	The property has been purchased.	Date transfer recorded:	

Is your organization a 501(c)(3) tax exempt organization? x Yes _____ No Date __________

Pheasants Forever, Inc.

I certify that the information in this application and supporting materials is true and correct and in conformity with applicable Wisconsin Statutes.

Name Matt Holland	Title Director of Grant Development
Signature	Date 7/8/2021

LCFM Revised 2012

BUDGET WORKSHEET

1. Estimate of acquisition costs as defined in NR 51.002(1):

Appraised value of the property (Indicate if this is only an estimate)	$ 402,000
Miscellaneous associated costs	
Appraisal(s)	$ 3,000
Title insurance	$ 1,000(legel fees)
Survey	$ 4,000
Environmental inspection/audit	$
Recording fees	$ 100
Relocation	$ 500(signage)
Estimate of total acquisition costs	$ 410,600

2. What is your actual purchase price for the property? $ 402,000

3. Funding sources (list sources of sponsor match):

Sponsoring NCO	$ 155,300
Other organizations or third parties	$
Local, State, or Federal government (itemize if multiple sources)	$ 205,300
Property contribution from the landowner	$
Other contribution of property	$
TOTAL	$ 360,600

4. Amount of cash award requested $ 50,000

5. Estimate of annual maintenance expenses $

6. Estimate of development or habitat restoration costs, if applicable $

Staff Review of an Application Submitted by Pheasants Forever, Inc. for a Chippewa County Stewardship Fund - Match Grant in the Amount of $50,000 Towards the Purchase of ~182.5 acres in Sections 12 & 13, T31N R09W, Town of Bloomer.

Background

The Chippewa County Stewardship Fund was created to assist landowners, municipalities, local units of government, and non-profit organizations to meet land conservation and resource management objectives by purchasing land in fee title or conservation easements (Resolution No. 76-98).

Program policy is detailed in Chippewa County Stewardship Fund Policy and Procedures for Program Administration (12/7/99). The policy requires that the Land Conservation and Forest Management Committee (LCFM) establish objectives and priorities for soliciting and evaluating applications for Local Matching Grants, on an annual basis.

The LCFM Committee established the 2021 annual criteria for evaluating and selecting projects submitted to the Chippewa County Stewardship Fund Local Match Grant Program on March 3, 2021. Public notices of matching grant availability were published in local newspapers.

The annual criteria are provided as Attachment I.

Issue for Committee Consideration

On July 12, 2021, Pheasants Forever, Inc. submitted a formal application for a Chippewa County Stewardship Fund Local Match Grant in the amount of $50,000.00 for a project to acquire approximately 182.5 acres located in Sections 12 & 13, T31N R09W, Town of Bloomer, to conserve the natural resource values of the site, and to provide for non-motorized, nature-based public access.

To carry out its program responsibilities, the Land Conservation & Forest Management Committee is now in a position to evaluate the application to determine if the proposal meets the established criteria and aligns with the County's defined goals and objectives.

Project Location and Core Information

The location of the project, in proximity to the McCann Creek Fishery Area, is shown in Map Attachments 2, 3, and 4.

All parcels are located either in or immediately adjacent the State McCann Creek Fishery Area blocking boundary.

Current landowner:	David & Kelly Stanton
Size of Subject Property:	~ 182.5 acres
Current Land Use:	Agricultural
2020 Real Estate Tax:	$ 2,170.82
Current Project Status:	Appraisal has been completed. Offer to Purchase has been signed. Applicant has submitted application to WI Knowles/Nelson Stewardship Fund.

Summary of Proposal

Pheasants Forever, Inc., a 501c(3) non-profit conservation organization, proposes to work in cooperation with the current landowners, Chippewa County, and the Wisconsin Department of Natural Resources (DNR) to acquire fee simple title to the ~182.5 acre property.

The primary purpose of the acquisition is to maintain the existing habitat types and increase public access and recreational opportunities associated with this property and the adjacent McCann Creek Fishery Area.

As a condition of the County grant, Pheasants Forever, Inc. will convey a permanent conservation easement to Chippewa County. The conservation easement will 'run-with-the-land' to guarantee public access and prohibit land uses that may conflict with the management objectives.

If acquired, Pheasants Forever, Inc. has stated an intent to donate the property to the State of Wisconsin to be managed by the Department of Natural Resources as part of the McCann Creek Fishery Area.

The site has historically been cultivated and used for agriculture use. In recent years, the following conservation programs have been applied to restore and enhance environmental value and habitat function:

- In 2003, 66.4 acres of cropland were restored by a previous landowner to return the hydrologic functions of wetlands working through the USDA Wetland Restoration Program (WRP). Under that program, NRCS holds a permanent conservation easement on that portion of the property.

- In 2017, 80.5 acres of cropland were restored to mesic prairie by another previous landowner to enhance upland wildlife habitat, working through the USDA CRP Program, under a 15 year management contract.

A copy of the full project narrative, as submitted with the application, is provided as Attachment 5.

Proposed Budget To Acquire Property:

Appraised Value	=	$	402,000.00
Eligible Acquisition Expenses	=	$	8,600.00
TOTAL PROJECT COST	=	$	410,600.00
AMOUNT REQUESTED FROM COUNTY	**=**	**$**	**50,000.00 (12.2%*)**
PF & PARTNERS(S) CASH CONTRIBUTION	=	$	155,300.00
ANTICIPATED STATE/FED GRANT CONTRIBUTION	=	$	205,300.00

***Percentage of Total Project Cost**

County Stewardship Fund Balance

The County Stewardship account currently has an $85,000 balance.

A $15,000 Capital Improvement Project (CIP) allocation to the County Stewardship Fund has been approved by the County Board, pending adoption through the 2022 budget process.

If awarded, the County Stewardship Grant funding will be delivered at the time of closing.

Conclusion of Staff Review

LCFM staff has reviewed the application and has determined that the application is complete and that the proposal meets the standing program criteria and the 2021 annual criteria.

If successful, the project will advance goals and objectives of the County's Land and Water Resource Management Plan (2019-2023).

These goals, objectives, and actions are stated as follows:

Sec. 8.2 Land Conservation and Sustainability

Goal 2

Develop and administer conservation programs that preserve the land, support sustainable production, provide biodiversity, and protect the natural ecology.

Objective 6
Support the efforts of individual landowners, private nonprofit conservation organizations, and municipalities to preserve unique lands with high public and environment value.

> Action 1
> Actively administer and maintain the Chippewa County Stewardship Program to support the acquisition of land and/or conservation easements by municipalities or nonprofit organizations for conservation purposes.

Objective 7
Encourage land conservation and biodiversity through use of corridor initiatives.

> Action 2
> Work in cooperation with the WI Dept. of Natural Resources and interested landowners to determine the feasibility of establishing an environmental corridor linking the McCann Creek Fishery Area to the Ice Age National Scientific Reserve.

Objective 10
Protect and buffer the existing public land base by pursuing conservation easements or fee title purchase options on select parcels located within and immediately adjacent the designated blocking boundaries of public forests, parks, or conservation management areas.

Attachment 1
2021 Annual Criteria (Page 1)

LCFM 2/1/21

ANNUAL CRITERIA FOR EVALUATING AND SELECTING PROJECTS SUBMITTED TO THE CHIPPEWA COUNTY STEWARDSHIP FUND LOCAL MATCH GRANT PROGRAM IN 2021

Introduction

A complete outline of standing administrative policy is established in Chippewa County Stewardship Fund Policy and Procedures for Program Administration, (12/7/99). Section 2.0 gives the Land Conservation Committee (LCC) administrative authority for the Program.

Program policy provides for the use of the County Stewardship Fund to assist landowners, municipalities, local units of government, and non-profit organizations to meet land conservation and resource management objectives in the County.

Program policy requires the LCC to establish objectives and set priorities (annual grant application evaluation criteria) for funding allocations on an annual basis.

Applications shall specify all intended outdoor recreational uses.

Applications shall list all parties directly involved with the project proposal and long-term custodial management of the property.

Year 2021 Annual Grant Application Evaluation Criteria

In the Year 2021 grant cycle, primary consideration will be given to:

a. Applicants who propose projects that will be matched by other grant sources.
b. Applicants who have not previously received a grant.
c. Applicants who propose projects with a purchase price of less than or equal to the appraised value. The County will not contribute to a proposed project in which the purchase price is higher than the appraised value, unless unique and extraordinary circumstances warrant paying more than the appraised value, as determined by the LCC.

All applications submitted through the Chippewa County Stewardship Local Matching Grants allocation process will be evaluated based upon the following criteria:

a. Projects that provide permanent public access for the nature-based outdoor activities, defined in WI Stats. 23.0916(1)(b), including hunting, fishing, trapping, hiking, cross country skiing, and any other nature-based outdoor activity designated by the DNR.

1. Priority will be given to:

   a. Municipal governments (cities, villages, towns) that request up to $50,000 for acquisition of land or easements to establish green space, bicycle or pedestrian trail corridors, or nature-based park space, as identified in a current land use or public recreation plan.

   b. County committees, non-profit organizations, or municipal governments (cities, villages, towns) that request up to $50,000 for the purchase of land (or options to purchase), located within or adjacent the County Forest Blocking Boundary, or for acquisition of parcels which will be managed as part of the County park system.

      i. Acquisition of land or conservation easements to protect shoreland corridors or areas of unique geological, environmental, or biological significance; or

      ii. Acquisition of land or conservation easements to establish green space or recreational trail corridors in urbanizing areas subject to development; or

Attachment 1
2021 Annual Criteria (Page 2)

YEAR 2021 CHIPPEWA COUNTY STEWARDSHIP GRANT PROGRAM - ESTABLISHMENT OF ANNUAL CRITERIA FOR EVALUATING AND SELECTING PROJECTS – continued from previous page

iii. Acquisition of conservation easements to protect areas of farmland which have been identified in an approved Town land use plan and are zoned for "Production Agriculture" which establishes a residential density of no more than 1 residential unit per 35 acres; or lands covered by an active Farmland Preservation Agreement.

2. Additional matching grant guidelines include:

   a. Preference will be given to projects that propose the use of combined funding (applicant match + County match) as a local match toward other State of Federal grant programs.

   b. State and Federal grants may not be used as the applicant's local match for County funds.

   c. Hard contribution from the applicant must be at least 10% of the amount of County funds requested.

   d. No project shall receive no more than $50,000 from the County Stewardship Fund without County Board Approval

Further Clarification of Local Match Requirements and Eligible Expenses

To be eligible for project funds, the applicant must match the amount requested from the County Stewardship Fund. The Applicant's match must consist of 10% hard contribution.

Local expenses, which may be applied as 10% hard contribution, are as follows:

1. Property appraisals.
2. Title Insurance.
3. Survey costs.
4. Recording fees.
5. Legal fees.
6. Donations toward an endowment for custodial management.

Explanatory Note:

Gifts of land value, offered by the landowner to the applicant, may be used for local match but may not be applied to 10% hard contribution.

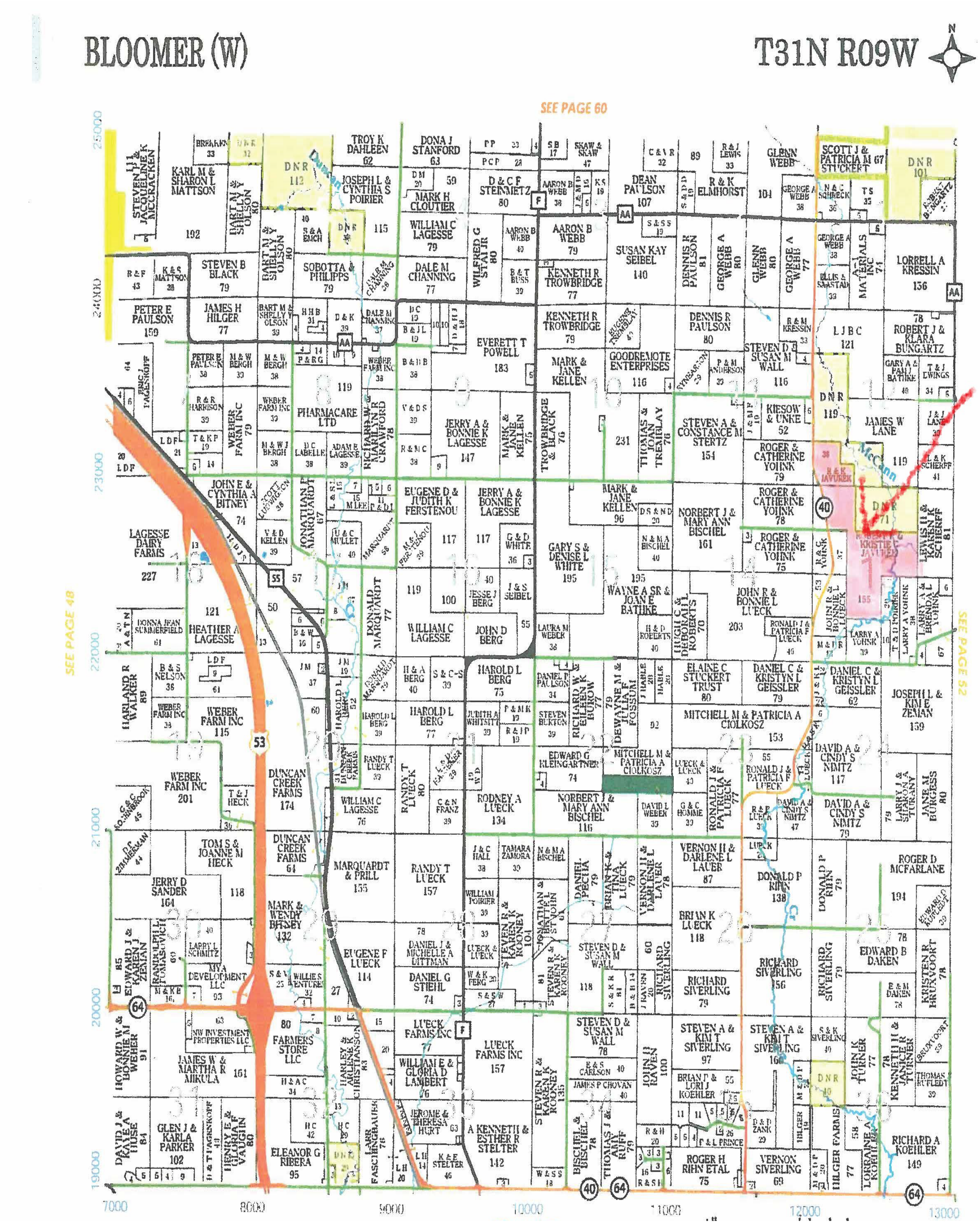
The value of the gift is calculated as follows:

Gift Value = Appraised value of land or conservation easement minus the Purchase Price

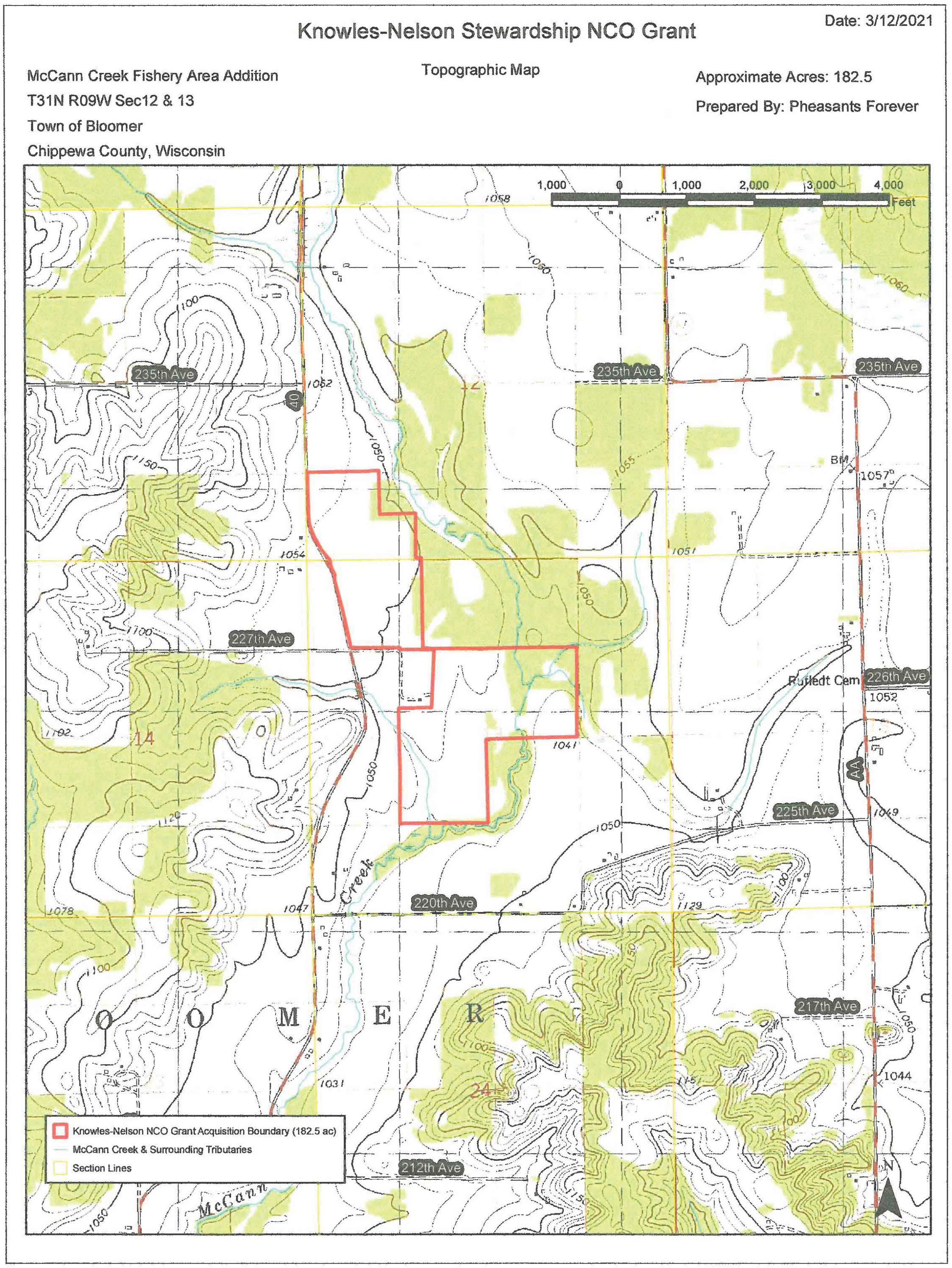
For example: The Smith conservation easement was appraised at $100,000 but they will sell the conservation easement to a Non-profit Organization for $75,000. The Smith's will be giving the Non-profit Organization a gift valued at $25,000. The Non-profit Organization may apply the $25,000 gift towards their local match, but it won't be counted as part of their 10% hard contribution.

H:\ADMIN\SEC\STEWARD\Annual Criteria\2021 Annual Criteria Final.doc

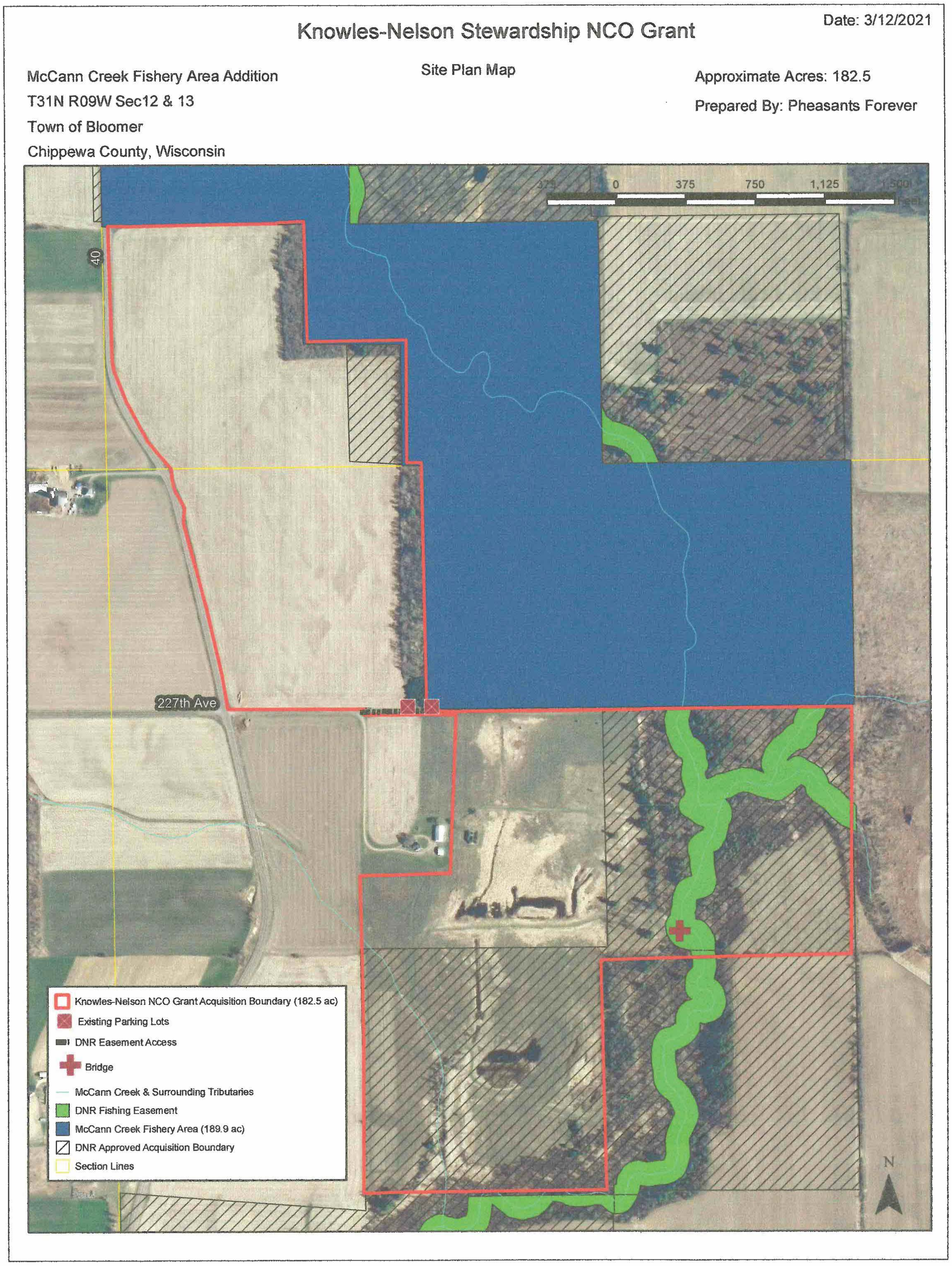
Attachment 2
Site Shown of Plat Book Page



Attachment 3
Topographic Map of McCann Creek Fishery Area Addition
(North is up – Site is outlined in red)



Attachment 4
Aerial Overview of Project Site
(North is up – Site is outlined in red)



Attachment 5
Land Management Plan – McCann Creek Fishery Area Addition (Page 1)

Land Management Plan - McCann Creek Fishery Area Addition

Knowles-Nelson Stewardship NCO Grant

Primary goals of the project

The McCann Creek Fishery Area Addition is located in Northwest Chippewa County in the town of Bloomer, Section 12 and 13, Township 31 North, Range 09 West. The 191.7 acre property is currently owned with a land contract by David & Kelly Stanton. The house and buildings associated with the property (9.2 acres) will not be purchased through the Knowles-Nelson Stewardship NCO grant. A total of 182.5 acres is included in this management plan.

The priority goals of this project are to acquire, through fee title, 182.5 acres of land in Chippewa County, maintain the existing habitat types, and increase public access and recreational opportunities associated with this property and the adjacent McCann Creek Fishery Area (189.9 acres).

This property has already been restored to native habitats through the Wetland Reserve Program (WRP) and the Conservation Reserve Program (CRP). Restored habitat types are consistent with the Wisconsin Wildlife Action Plan conservation opportunity areas associated with Forest Transition. They include mesic prairie (80.5 acres), emergent wetland (66.4 acres), northern forest (35.6 acres) and associated cold water stream (~1.0 miles of streambank).

The acquisition of the McCann Creek Fishery Area Addition will increase the size of the adjacent McCann Creek Fishery Area (189.9 acres) and improve public access and recreational opportunities.

Improvements and Structures:

A. A steel bridge over McCann Creek, a class I trout stream identified as an Outstanding Resource Waterway, provides vehicle access to the eastern portions of the property. Wisconsin DNR hold an access easement from 227th Avenue with a parking area. See the Site Plan Map for location details of the bridge, easement access and parking lot.
B. The site does not have any planned improvements or structures for development. Existing parking areas are strategically placed and will promote access to the acquisition. All habitat restoration projects have been established and there are no ongoing improvements on the property.

Current Land Use:

A. The property has a historic agriculture land use. The following conservation programs have restored the native value and habitat function.
    - The United Stated Department of Agriculture (USDA) - Natural Resource Conservation Service (NRCS) holds a perpetual 66.4 acre WRP easement that restored the hydrologic function of cropland in 2003. The easement policy provides NRCS with management rights to the property in perpetuity. A management plan was updated in 2018 by the NRCS to promote micromanagement of wetland habitats. The management plan has been attached. The WRP easement policy aligns with the property goals established in this management plan.

Attachment 5

Land Management Plan – McCann Creek Fishery Area Addition (Page 2)

The USDA – Farm Service Agency (FSA) holds 80.5 acres of CRP under contract for mesic prairie. The prairie was most recently established in 2017. Through the CRP program, FSA requires management of these habitats. Periodic mowing will be required throughout these contracts to maintain the herbaceous cover. CRP contract length was not disclosed at the time of this management plan draft.

- The soil types are comprised of 58.1% sandy loams, 30.7% loam, and 11.1%muck soils. A detailed report of the soil series and location can be found on the attached soils map.

B. The northern forest and associated cold water stream bank of McCann Creek is not currently in a management plan and is used for private/limited public recreation. Management of this forest and stream will align with management of the adjacent northern forest outlined in the McCann Creek Fishery Area management plan.

Surrounding Landscapes:

The surrounding landscapes in the Northwest portion of the County is 70% agriculture and 30% forest. The property is identified in the WI DNR's McCann Creek Fishery Area acquisition boundary and builds a complex corridor of forest transition habitat along the McCann Creek corridor. The existing McCann Creek Fishery Area is 189.9 acres of northern forest cold water stream cooridor.

Ecological Issues:

A. There appears to be no major problems associated with the property at the present time.
B. There appears to be no major problems associated with the property at the present time.

Land Management Goals and Practices:

- This property has already been restored to the maximum extent possible. To support long-term biodiversity and stream health, land managers should utilize best management practices for each habitat type while staying in compliance with existing WRP and CRP contracts.

Implementation:

This property has already been restored to the maximum extent possible. Future management needs will be conducted by the Wisconsin Department of Natural Resources and/or Pheasants Forever Inc.

STATEMENT OF EXPLANATION
CONSIDER 2022 STORM WATER FEES

As per the 2022 budget guidance, all departments have been directed to evaluate their capacity to apply user fees and, if necessary, adjust fees to offset service costs.

To meet this directive, the Dept. has evaluated the proportion of time spent in administering voluntary and regulatory services, and has determined that the current fee structure should be modified to better account for service costs and also adjusted for inflation.

On 6/17/21, the LCFM Committee reviewed a series of division fee schedules for committee consideration. A motion was made and carried to postpone the 2022 Storm Water fees approval until further information was available.

This agenda item has been scheduled as a business item to facilitate Committee action on the proposed 2022 Storm Water Fees.

LCFM 7/22/21

2022 Fee Schedule
Storm Water Fees

GENERAL SERVICE FEES		
	2021	**2022**
Urban Stormwater Permits 1 2		**25%**
Stormwater Permit Application & Permit Tracking	**$130**	**$165**
Residential Plan Reviews & Inspection - 3 lot CSM	**$830**	**$1,040**
Each additional lot	**$140**	**$175**
Commercial Plan Review & Inspection	**$2,050**	**$2,565**
Institutional Plan Review & Inspection	**$1,025**	**$1,280**
Municipal Service Fees 3		
WPDES Municipal Stormwater Program Service	**$2,565**	**$18,250**

1. Urban stormwater permit fees are charged to developers for engineering plan reviews and inspections conducted by the LCFM under the authority of the Chippewa County Construction Site Erosion Control & Post-Construction Stormwater Management Ordinance., as applied in the Village of L. Hallie, and the Towns of Anson, Lafayette, and Eagle Point.

   Stormwater permit & plan review fees will be calculated by the Planning & Zoning Dept. using this fee schedule. A separate stormwater permit fee will be itemized and charged by the Planning & Zoning Dept. for LCFM services, with remittance conveyed to the LCFM.

   These fees will be for developments that occur within the area of jurisdiction, which is limited to the Village of L. Hallie, and the Towns of Anson, Lafayette, and Eagle Point.

2. Fees for storm water plan reviews have been increased 25% from 2021 rates to account for inflation (10%) and to account for the costs of more frequent construction site inspections (15%), as required under the revised WPDES General Municipal Storm Water Permit, (5/1/19).

   Staff time spent on these and other storm water related program services will be recorded in 2021 and 2022 to provide the basis for future adjustments (either up or down) to reflect operational costs.

3. Municipal service fees for 2022 have been increased from 2021 rates to account for the anticipated costs of providing program support for public education and oureach, illicit discharge detection and elimination, maintenance of a MS4 storm water sewer map, and permit reporting and administration, as calculated based upon the results of a fiscal analysis of the Chippewa Falls Urban Area Storm Water Program.

   Staff time spent on these and other storm water related program services will be recorded in 2021 and 2022 to provide the basis for future adjustments (either up or down) to reflect program costs.

   Municipal service fees will only apply if an agreement is entered with the County to provide these services, and would be adjusted at that time for each municipality based upon the scope of the services provided.

H:\Finance\2022 Budget\Fees\Draft LCFM L&W Conservation Fees 2022

CHIPPEWA COUNTY
Est. 1848
WISCONSIN

STATEMENT OF EXPLANATION
CONSIDER 2022 LCFM BUDGET REQUESTS

Each year, the Dept. of LCFM is responsible for drafting an annual budget for consideration by the County Administrator, following guidelines and procedures established by the Dept. of Administration (DOA).

To meet this responsibility, the Dept. develops a series of itemized budgets using a standardized budget and accounting software package (Springbrook Accounting).

Under the budget guidelines, the LCFM Committee is responsible for reviewing draft budget proposals, and for providing comments to the County Administrator (CA) to be considered as he finalizes the County Budget.

This agenda item will be used to present and solicit feedback on the 2022 LCFM budget, as proposed.

Chippewa County
2022 BUDGET INSTRUCTIONS

Please read the following instructions carefully to avoid any problems in the preparation of your 2022 budget.

SCHEDULE OF 2022 BUDGET PROCESS

Tuesday, May 4, 2021	Budget process presentation to **Executive Committee**
Tuesday, May 11, 2021	Budget process presentation to **County Board**
Wednesday, May 12, 2021	Budget Letter, Budget Instructions, Request for Additional Wages and Benefits, and Preliminary Personnel Cost Report/New Programs or Services sent to departments
Wednesday, May 19, 2021	Springbrook software training with departments on budget entry
Friday, May 28, 2021	Budget requests for changes to Preliminary Personnel Cost Report/New Programs or Services due to Finance. This includes any requests for new positions and/or new programs and services.
Friday, May 28, 2021	Non replacement computer hardware requests and software application requests due to the IT Division for consideration and recommendation to CA
Friday, June 11, 2021	Final Wage and Fringe Benefit/New Programs or Services Reports sent to Departments
Monday, June 11, 2021 – Wednesday, August 4, 2021	Departments plan and prepare budget and meet with Policy Committees to review recommended budget and new position/program requests (committees do not approve budgets) ➢ **Reminder**: budget and synopsis shall be sent to the CA and Finance Director for review 2 weeks prior to committee meeting.
Tuesday, June 1, 2021	County Administrator presents 5-year CIP and 2022 Sales Tax resolutions (CIP, Debt Service, Property Tax Credit and Airport) to **Executive Committee**
Tuesday, June 8, 2021	County Administrator presents 5-year CIP and 2022 Sales Tax Resolutions (CIP, Debt Service, Property Tax Credit and Airport) to the **County Board**
Friday, July 23, 2021	Any user fee changes approved by committees are due to the County Administrator.
Tuesday, August 3, 2021	County Administrator presents resolutions to **Executive Committee** for new positions, health insurance and to secure funding for wage increases.
Wednesday, August 4, 2021	Completed 2022 Budget Submission Form (see pg 5 of Budget Instructions) is due to the Finance Director. Finance Director will compile for the County Administrator to review.
Tuesday, August 10, 2021	County Administrator presents resolutions to **County Board** for new positions, health insurance and to secure funding for wage increases.
Monday, August 9, 2021 – Friday, August 20, 2021	Department Heads meet with County Administrator, Finance Director and HR Director to review budgets. Department Heads will be notified of individual dates and times. There may be several meetings during this timeframe.
Tuesday, September 7, 2021	County Administrator provides a preview of preliminary 2022 Budget to **Executive Committee**.
Tuesday, September 14, 2021	County Administrator provides a preview of preliminary 2022 Budget to the **County Board**.
Tuesday, October 5, 2021	County Administrator presents 2022 proposed budget to **Executive Committee**.
By Friday, October 12, 2021	The 2022 Budget Summary must be published in the official newspaper of the County.
Thursday, November 4, 2021	Public Hearing held on budget. County Administrator presents 2022 proposed budget to the **County Board**. County Board debate and approve proposed budget.
Tuesday, November 9, 2021	Budget Levy Resolution to be approved by the full **County Board**.

NOTE: The entire schedule is subject to change. Budget meetings with the County Administrator will be scheduled with each department at a later date.

COUNTY ADMINISTRATOR 2022 BUDGET GOAL

To create a balanced budget which provides for the implementation of the mandates of the County and the policy expectations of the Board of Supervisors while meeting the requirements of law established by the State of Wisconsin in Wis. Stat. 66.0602.

Please follow the budget guidance of the County Administrator issued by separate memo.

BUDGET SUBMISSION

- **The deadline for submission of the recommended budget documents is Wednesday, August 4, 2021.**
- Department Heads shall finalize all the information including review by Policy Committee **as soon as possible but no later than August 4, 2021**.
- Department Heads are required to complete and sign the 2022 Budget Submission Form and email it to the Finance Director along with the 2022 recommended budget reviewed by Policy Committee **by August 4, 2021**.
- **After August 4, 2021, any changes to your budget shall be made by the Finance Division.**

BUDGET ENTRY

As of **Wednesday, May 19, 2021** each County department will be able to enter their 2022 County Budget information. Additional information on Springbrook budget entry training and instructions will be forthcoming. Departments will enter detailed revenue and expenditure justifications in the extended budgeting module in Springbrook.

- As mentioned above, information for the Justification Sheet will be entered directly by each department into the system. Totals entered will be automatically entered on the Budget Request form. **Justification information must be completed for all line items budgeted. The County Administrator may deny budgeted line items with inadequate detail.**

REVENUES

- Revenues will be applied to expenditures in the following order:
    1) Grant Revenues and required matching funds are used first;
    2) Program revenue is the next source of revenue to be applied;
    3) Last to be applied are non-program County revenues (including the property tax levy).
- All revenues must have revenue justifications completed in the Springbrook budget selection/entry section. Justify each revenue account by detailing how this revenue is received, i.e. fees or fines, providing service, grants, federal monies, etc. Include information reflecting why revenues have increased/decreased compared to the previous budget. Detailed information will aid the County Administrator and County Board Supervisors in understanding the revenue projection. All funds received should be treated as revenues with the exception of refunds, overpayments or duplicate payments which would then be a credit to an expenditure account.
- The Revenue Justification will be part of the entry into the Springbrook extended budgeting module. Please be sure that <u>all</u> of your revenue accounts are budgeted. Departments are encouraged to find alternative revenue streams.
- Departments should review all fines, permits and user fees at least every three years. Departments and policy committees will review all operations and determine whether fines, permits or user fees should be initiated for cost recovery of programs that primarily benefit a single user as opposed to the community at large.
- Any fines, permits and user fee recommendations approved by committees are due to the County Administrator by **Friday, July 23, 2021.**

GRANTS

- Your budget may include projected grant revenues. In the revenue description, explain what the grant is for and where the expenditures are in the budget that will be covered by the grant. Include in the information the percentage of the expenditures that the grant will reimburse. In your expenditures budget justification, indicate how much of the expenditure is tied to the grant. **If you do not receive the grant, you will not be able to incur the expenditures that are related to the grant.**

EXPENDITURES

- Departments and policy committees should work within the guidance of the adopted strategic plan.

- **New programs or services** may be considered for the 2022 budget after review and approval by the County Administrator. It will be very difficult to increase or implement any new programs. All new program requests will need to show a full representation of funding streams and expenses including a 3-5 year timeframe. Normally, if there is any new levy involved, it would be very difficult to approve. This year it will be even more difficult to approve any expansion or new programs, regardless of their revenue sources. Requests for new programs or services are due to the Finance Division by **Friday, May 28, 2021**. A completed 2022 Budget Request for New Program and Service form is required and the request should be indicated on the 2022 Budget Request for Changes to Preliminary Personnel Cost Report/New Programs or Services form.

- The regular full-time and part-time status employees will list on the Preliminary Personnel Cost Report automatically. Part-time hours will be calculated at the 2021 approved hours. Special pay (including on-call, shift differential, unemployment, lead worker) and vacant positions anticipated to be filled will also be automatically included in the Preliminary Personnel Cost and Benefit Estimate Reports.

- The County Administrator provided all departments with a 2022 Budget Request for Changes to the Preliminary Personnel Cost Report Form. Please complete the form if you are requesting an increase/decrease to the proposed overtime number listed on your Preliminary Personnel Cost Report and/or for changes to Current LTE/Seasonal/Casual Positions, or for Additional/Reduced Hours for Current Part-Time Positions. The document must be completed and returned to the Finance Division by **Friday, May 28, 2021.**

- **New positions** may be considered for the 2022 budget after review and approval by the County Administrator. Normally, if there is any new levy involved, it would be very difficult to approve. This year it will be very difficult to approve any positions, regardless of revenue source. Requests for new positions are due to the Finance Division by **Friday, May 28, 2021**. A completed PAC form is required and the request should be indicated on the Request for Changes to the Preliminary Personnel Cost Report form.

- When entering the budget justification line items for wages, fringe benefit and health insurance, please be sure to use the total costs from the Final Personnel Cost report and Benefit Estimate report that's sent out in June.

- Current year budget activity can be displayed or printed from the Springbrook system. If you have a question regarding invoices paid in July or outstanding invoices, check with the Finance Division.

- All cell phone expenditures should be budgeted under line item #522300.

- All maintenance contracts are to be itemized and budgeted under account (object) code 531500. Nothing else should be on this line. The IT Division of the Department of Administration will cover maintenance on computer PCs, monitors and printers.

- All contracted services are to be itemized and budgeted under account (object) code 521200.

- Lease payments longer than one year need to be itemized and budgeted. Due to a new GASB 87 requirement, the Finance Division needs to report these accordingly.

- **Account (object) line code # 533000 should be used only for all mileage reimbursements budgeted.** Use account (object) code # 533500 for all other travel expenditures such as meals, lodging, etc.

- Capital outlay items costing $5,000 or more should be included in the 580000 account (object) codes. Equipment requests costing less than $5,000 should be budgeted in account (object) 531400. There should be no supplies budgeted in either the 580000 account (object) codes or under account (object) code 531400.

- Computer system hardware replacements such as PCs, monitors, etc. will be budgeted in the IT Computer Outlay account. Non-replacement computer hardware requests that are additional to the system and software application requests should be sent to the IT Division by **Friday, May 28, 2021** for consideration and recommendation to the County Administrator. Please use the Information Technology Request Form available on the employee portal under the IT Resources tab, and then under Laserfiche.

- If you have a project valued under $50,000 that you would like to complete in your department in 2022, please complete the "DOA Project Request Form". The form is available on the employee portal under the Forms page or the IT Resources tab and then under Laserfiche. Projects valued at $50,000 and above should have been submitted via the CIP form. Those projects were due to the County Administrator by **Thursday, March 25, 2021**.

- If you have questions or need assistance in completing your budget forms, please contact the Finance Division.

The County Administrator and Finance Director will meet with each department on their respective budgets starting on August 9, 2021 in order to meet budget processing deadlines.

After August 4, 2021, any changes to your budget shall be made by the Finance Division.

Thank you for your patience and cooperation during this budget process.

2022 BUDGET SUBMISSION

"I confirm my budget information for 2022 is properly reflected in Springbrook."

Department: ______________________________

Committee Review Date: ______________________________

Dept Head Signature: ______________________________

Date Submitted: ______________________________

Departments will finalize all the information and review by Policy Committee **as soon as possible but no later than Wednesday, August 4, 2021**. After the policy committee review, Department Heads will sign and submit this form to the Finance Director in electronic format along with an electronic copy of your 2022 recommended budget. This will notify Finance your budget has been completed in Springbrook.

Note: You do not need to provide paper copies of your budget this year.

After August 4, 2021, any changes to your budget shall be made by the Finance Division.

Department of Administration

Randy B. Scholz, County Administrator

May 12, 2021

TO: Department Heads
Elected Officials
County Board Supervisors

FR: Randy Scholz, County Administrator

RE: 2022 Chippewa County Budget Process

I want to thank each of you for all of the hard work you put in every day. Without you our organization would not work. COVID-19 has affected every aspect of our lives over the last year. I wish I could say it will get easier for this budget cycle, however we will be facing similar challenges as we did last year. I know we can work together to find the balance of providing services to the taxpayers of Chippewa County while still being fiscally responsible to those same taxpayers.

This memorandum will provide direction and guidance during the 2022 Chippewa County Budget process. Throughout your budget development process, please refer to the County's Strategic Plan and the Program Priority Report.

Most of you are experienced department heads and have been through numerous budgets. You are aware that each new fiscal year presents its own unique challenges. A few, but not all, of the FY22 challenges before us are as follows:

- Levy Limits: We have been under a zero percent levy limit increase or net new construction as imposed by the state for the last 10 years. This year will be no different. We will need to determine what, if any, levy increase I can justify to the County Board and the citizens of Chippewa County.
- Annual increases associated with Health Care costs.
- Inability to anticipate and control increases in utility and fuel costs which are currently increasing at an alarming rate.
- Recruitment and retention of employees. No one is sure how COVID-19 will affect recruitment and retention of employees over the next several years.
- The continuing Meth epidemic facing Chippewa County. Despite our best efforts over this last year, it appears this epidemic is still raging strong in Chippewa County.

Along with these and other challenges is the demand by the citizens to not only continue, but in some cases expand, county service delivery programs. In the new reality after/during COVID-19 it is unclear what the County’s services demands will be by citizens.

In order to meet this fiscal challenge my FY22 budget analysis and fiscal philosophy will be to follow the goals identified in the new strategic plan:

1. Effectively communicate information about programs, services, and resources to all residents and county employees.

2. Develop additional resources of revenue and funding to meet emerging needs.

3. Improve access to mental health and drug treatment options.

4. Maintain and proactively address threats to water quality.

5. Support economic development in rural areas.

711 N. Bridge Street, Room 106
Chippewa Falls, WI 54729
rscholz@co.chippewa.wi.us
Ph: (715) 7
Fx: (715) 7

I am requiring that no new items, programs, positions, etc. be presented to the policy committees prior to my review and approval. If you are planning to request a new position or add a new service and/or program, you will need to complete the 2022 Budget Request for Changes to Preliminary Personnel Cost Report/New Programs and Services form and a completed 2022 Budget Request for New Programs and Services form **by Friday, May 28, 2021.** It is extremely unlikely that we will be able to add any new positions or programs. My main goal is to maintain the programs we currently are offering our citizens. Please still send me your request for new positions or service/programs so I know what your needs and wants are for future strategic and financial planning.

In regards to the COVID-19 impacts, we will need you to project expenses and any potential lost revenues to be included in your 2022 budget. Just a reminder, that any PPE or sanitizing items you are purchasing will need to be included in your expenses but no additional funding available. There is no anticipated state funding available for this purpose either.

The FY22 funding appropriation for salary increases will be in a lump sum amount and not on a department by department basis. The total amount recommended to be allocated to this program will be considered before the County Board in August 2021. That amount will be defined by factors that impact the overall county operating budget. **You do not need to add dollars for this program.** The salary adjustments will be effective 7/1/22.

Revenues

1. Tax levy for your budget will need to be entered in the appropriate division revenue account 411100. I may have some discussions with specific departments about increasing revenues in order to maintain or reduce current tax levy.

2. All revenues must be justified. Provide analysis including source of the revenue (fees, fines, service agreements, grants, fund balance applied, etc.), and why the revenue has been increased or decreased. All funds received should be reflected as revenues. All revenue sources will be reviewed for consistency and sustainability. You will need to spend extra time looking at revenues and do your best to try and anticipate any decreases. I will be spending much of my time researching reductions in revenues.

3. All current county fines, permits, and user fees will be reviewed at least every three years. Department Heads are responsible to review department fines, permits, and fees at least every three years to determine if they are up to date. Departments and committees should review all operations and determine whether fines, permits, and user fees should be adjusted. All fines, permits, and user fee recommendations approved by any committee are due to the County Administrator **by Friday, July 23rd.**

Expenditures

1. New positions may be considered for the 2022 budget after review and approval by the County Administrator. Normally, if there is any new levy involved, it would be very difficult to approve. This year it will be even more difficult to approve any new positions, regardless of their revenue source. Requests for new positions are due to the Finance Division **by Friday, May 28, 2021** by submitting a completed 2021 Budget Request for Changes to Preliminary Personnel Cost Report/New Programs or Services Form and a completed PAC form.

711 N. Bridge Street, Room 106
Chippewa Falls, WI 54729
rscholz@co.chippewa.wi.us
Ph: (715) 7
Fx: (715) 7

2. New programs or services <u>may</u> be considered for the 2022 budget and will need to be approved by the County Administrator. I do not want to sound like a broken record, but again it will be very difficult to increase or implement any new programs. New program requests need to show a <u>full representation</u> of funding streams and expenses that include a 3-5 year timeframe. Talk with me early in the budget process, if you are considering a new program or service.

   Normally, if there is any new levy involved, it would be very difficult to approve. This year it will be even more difficult to approve any expansion or new programs, regardless of their revenue source. Requests for new programs or services are due to the Finance Division **by Friday, May 28, 2021** by submitting a completed 2022 Budget Request for Changes to Preliminary Personnel Cost Report/New Programs or Services Form and a completed 2022 Budget Request for New Programs or Services Form.

3. Pay Grade Evaluations of current positions <u>will not</u> be considered at this time. A market analysis review of all positions was conducted in 2019 and implemented on 01/01/2020.

   Our HR Policy Manual states that, "The County shall evaluate each position against market conditions and internal comparable data at least once every four (4) years." As most of you are aware, since 2015 the County has contracted with a Compensation Consultant to perform a market analysis every two years (odd years). Unfortunately, due to the number of uncertainties this year and the fiscal impact of COVID-19, we do not plan to conduct a market analysis in 2022 as originally planned. My intent is to conduct the next market analysis in 2023 with an effective date in 2024.

Attached are specific instructions including a schedule for the 2022 budget process. Training and directions on the use of the Springbrook software for Extended Budgeting will be provided by the Finance Division as indicated on the 2022 Budget Instructions.

Submit your budget, along with a one-page synopsis highlighting the changes, to me and the Finance Director for review <u>two weeks</u> prior to submission to your policy committee. This will give me time to review the information in advance and provide an initial response to the committee if needed.

It is my responsibility to provide you with a budget development and adoption process. It is also my responsibility to minimize levy increases without compromising the services we deliver to the 65,000 citizens of Chippewa County. To meet this objective I will, throughout the budget development process, be available to listen to your suggestions, answer questions and address any concerns you may have. Communication is the key in developing a budget. My door is open and I will listen to any ideas you have. This last year has been like nothing anyone has ever seen before. If I have learned one thing throughout this pandemic, it is we have some of the brightest, hardworking team players any organization could hope to have. We will get through this by working together and communicating with each other. Keep up the great work!

Sincerely,

Randy B. Scholz
County Administrator

Attachments

711 N. Bridge Street, Room 106
Chippewa Falls, WI 54729
rscholz@co.chippewa.wi.us
Ph: (715)
Fx: (715)

CHIPPEWA COUNTY DEPT OF LAND CONSERVATION AND FOREST MANAGEMENT

RECYCLING DIVISION - 2022 BUDGET SUMMARY

	53635 RECYCLING	2 ~~53636 RECYCLING REVENUE SHARING PROGRAM~~	
EXPENDITURES			
511100-Salaries and Wages 4	$ 59,395	~~$ 11,828~~	Part-time Recycling Coordinator (1500) & Recurring LTE (580)
515000-Fringe Benefits	$ 10,933	~~$ 2,051~~	
521215-Payments to Municipalities 3	$ 108,979		State Recycling Block Grant payments to RU municipalities
521221-Contracted Services - Appliances	$ 500		Ditch, NWSF
521222-Contracted Services - Tires	$ 46,540		Liberty Tire, Site Attendants, Site Lease, Roadside Ditch Cleanup, Petty Cash
521224-Contracted Services - Clean Sweep	$ 35,950		WRR, NWSF
521245-Contracted Services - Electronics	$ 6,000		Kelly Services/Ditch
~~521246-Contracted Services - Municipal~~		~~$ 7,200~~	~~Revenue Share Payments to City of CF~~
522500-Telephone	$ 150		
531000-Office Supplies	$ 2,000	~~$ 200~~	
531100-Postage	$ 7,000	~~$ 3,000~~	
531200-Copies/Printing	$ 500	~~$ 200~~	
531500-Maintenance/Service Agreements	$ 1,200		ESRI-ArcMap
532200-Public Education/Materials 5	$ 15,000	~~$ 5,000~~	
532400-Membership & Dues	$ 365		
532600-Advertising	$ 5,000		
533000-Mileage/travel	$ 200		
533500-Conventions & Meetings	$ 500		
534600-Uniforms	$ 250		Gloves, vests, safety boots
595000-Expenditure Transfer	$ 15,565		
~~595000-Expenditure Transfer~~ 2		~~$ (22,279)~~	
595000-Expenditure Transfer 6	$ (10,000)		Transfer from Forest and Trails Division
TOTAL EXPENDITURES	**$ 306,027**	~~**$ 7,200**~~	
REVENUES			
435841-St Aid - 335 Rev-Resp Unit Grant 3	$ 111,465		State Recycling Block Grant - County share
435843-State Aid - Recycling Grants 3	$ 108,979		State Recycling Block Grant - Municipality share
435844-State Aid - Household Clean Sweep	$ 11,500		
~~464301-Solid Waste Disposal Fees~~			
464303-Recycling Revenues-Other 7	$ 10,269		City of Chippewa Falls 2-year contract - 2.5% increase
464304-Solid Waste Tire Facility Revenue	$ 30,000		
~~464307-Sale of Recyclables to MRF~~ 8		~~$ 7,200~~	~~Revenue share from Eagle Waste and Recycling to City of Chippewa Falls~~
493000-Fund Balance Applied 1	$ 33,814		
TOTAL REVENUES	**$ 306,027**	~~**$ 7,200**~~	
411100 - TAX LEVY 1	**$ -**	~~**$ -**~~	
Total Expenditures	**$ 306,027**	~~**$ 7,200**~~	
Total Revenues	**$ 306,027**	~~**$ 7,200**~~	
383635-Non-lapsing Funds 1	$ 161,661		
Estimated Non-lapsing Funds @ end of 2022	$ 124,847		

1 There is no levy for the Recycling Program. As part of the 2014 budget, the Recycling Program levy of $43,325 was eliminated. The Department of Land Conservation and Forest Management was directed to use the non-lapsing recycling fund to manage the Recycling and Solid Waste Program. Given this approach, the Recycling Program is non-sustainable and overly dependent on State Recycling Block Grant funding. In 2022, it is anticipated that the non-lapsing fund will be reduced by $33,814.

2 As part of the 2016 budget, the Recycling Revenue Sharing Program was established. A separate budget was created to support this program (Acct #100-52-53636). At this time, the market value of recyclables is significantly depressed and it is not anticipated that the Recycling Revenue Sharing Program will be viable in 2022. The segregated budget framework will not be maintained in 2022 to facilitate a Revenue Sharing Program. In years when revenue sharing occured, for the purposes of accounting, funds were transferred at the end of the year from 100-52-53635 to 100-52-53636.

3 The State Recycling Block Grant that funds the Chippewa County Responsible Unit (RU) Recycling Program are distributed between the LCFM-Recycling Division and the individual municipalities that participate in the RU. In 2022, the Recycling Division will retain its current allocation and distribute the remaining portion of the block grant to participating municipalities using the per-capita grant distribution formula, established in 2016.

4 Salary and Fringe Benefits to cover a Part-time Recycling Coordinator (1500 hr.) and a recurring LTE Administrative Assistant II position (580 hr.) are funded in part from the State Recycling Block Grant.

5 Includes funding for program outreach, public educational materials, signage, and recycling bins to implement an I/E program for municipalities that participate in the Chippewa County Responsible Unit (RU).

6 Includes funding for Roadside Ditch Clean-up Project for municipalities to collect and recycle tires, appliances, and electronics dumped in roadside ditches and other public areas. Revenue transferred from County Forest Timber Sales Revenues, Forest and Trails Division - Acct #100-50-56117-595000.

7 The Recycling Division will negotiate a 2-year service contract to administer the City of Chippewa Falls' Recycling Program for 2022-2023 for $10,269/yr. (2.5% increase for 2022 and 0% for 2023)

~~8 Revenue received under the Recycling Revenue Sharing Program will be distributed to the participating municipalities during years when revenue sharing is available with no revenue retained by the County to cover program expenses.~~

Extended Budgeting

Budget Summary Justification

CHIPPEWA COUNTY

User:	jpuig
Printed:	7/19/2021 - 9:24 AM
Budget Type:	DH Requested
Revision:	1
Current Actual YTD:	06/30/21

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 100-52-53635 Recycling							
435841	St Aid-335 Rev-Resp Unit Grant	111,465.00	111,465.00	111,465.00	111,465.00	111,465.00	111,465.00
435843	State Aid-Recycling Grants	106,800.00	106,619.50	106,800.00	104,887.02	106,800.00	108,979.00
435844	State Aid - Household Clean Sw	10,000.00	10,000.00	10,000.00	0.00	10,000.00	11,500.00
464301	Solid Waste Disposal Fees	500.00	0.00	0.00	0.00	0.00	0.00
464303	Recycling Revenues-other	10,019.00	10,018.80	10,019.00	5,009.40	10,019.00	10,269.00
464304	Solid Waste Tire Facility Reve	16,000.00	24,980.18	16,000.00	13,374.20	16,000.00	30,000.00
493000	Fund Balance Applied	81,604.00	0.00	31,154.00	0.00	31,154.00	33,814.00
	Total revenue without property tax:	**336,388.00**	**263,083.48**	**285,438.00**	**234,735.62**	**285,438.00**	**306,027.00**
511100	Salaries and Wages	48,161.00	49,330.52	47,312.00	20,645.29	47,312.00	59,395.00
515000	Fringe Benefits	8,217.00	8,473.35	8,206.00	3,583.46	8,206.00	10,933.00
521215	Payments To Municipalities	106,800.00	106,619.48	106,800.00	104,886.97	106,800.00	108,979.00
521221	Contracted Services-Appliances	750.00	565.00	750.00	295.00	750.00	500.00
521222	Contracted Services-Tires	24,000.00	44,800.72	24,000.00	22,990.21	24,000.00	46,540.00
521224	Contracted Services-Clean Swee	25,000.00	39,411.70	25,000.00	25,847.20	25,000.00	35,950.00
521245	Contracted Services-Electronic	5,000.00	4,777.09	5,000.00	3,160.58	5,000.00	6,000.00
522500	Telephone	200.00	129.00	200.00	66.92	200.00	150.00
531000	Office Supplies	2,319.00	830.21	2,319.00	46.94	2,319.00	2,000.00
531100	Postage	6,000.00	5,645.41	6,000.00	6,343.67	6,400.00	7,000.00
531200	Copies/Printing	500.00	765.30	500.00	395.91	500.00	500.00
531500	Maintenance/Service Agreements	1,277.00	600.00	1,277.00	0.00	1,277.00	1,200.00
532200	Public Education/Materials	73,615.00	55,459.22	23,615.00	3,192.23	23,615.00	15,000.00
532400	Memberships & Dues	365.00	170.00	365.00	170.00	365.00	365.00
532600	Advertising	5,000.00	4,474.56	5,000.00	1,623.70	5,000.00	5,000.00
533000	Mileage/Travel	200.00	0.00	200.00	0.00	200.00	200.00
533500	Conventions & Meetings	800.00	0.00	800.00	195.00	800.00	500.00
534600	Uniforms	125.00	0.00	250.00	125.00	250.00	250.00
595000	Expenditure Transfer	28,059.00	19,435.22	27,844.00	0.00	19,444.00	5,565.00
	Total expense:	**336,388.00**	**341,486.78**	**285,438.00**	**193,568.08**	**277,438.00**	**306,027.00**

Account Number	Description		2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY								
Account # 100-52-53635 Recycling								
		Revenue - Expense:	0.00	-78,403.30	0.00	41,167.54	8,000.00	0.00

Submitted by:

Department/Division Head

Date

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-52-53635 Recycling			
435841	**St Aid-335 Rev-Resp Unit Grant** State Recycling Block Grant-County Share	111,465.00	
	Total 435841 St Aid-335 Rev-Resp Unit Grant:		111,465.00
435843	**State Aid-Recycling Grants** State Recycling Block-Municipalities Share	108,979.00	
	Total 435843 State Aid-Recycling Grants:		108,979.00
435844	**State Aid - Household Clean Sw** Clean Sweep Grant-Residential Events for Hazardous Waste Disposal	11,500.00	
	Total 435844 State Aid - Household Clean Sw:		11,500.00
464303	**Recycling Revenues-other** City of Chippewa Falls Contract-2yr (2.5% increase in 2022 to reflect inflation, 0% increase for 2023)	10,269.00	
	Total 464303 Recycling Revenues-other:		10,269.00
464304	**Solid Waste Tire Facility Reve** Waste Tire User Fees	30,000.00	
	Total 464304 Solid Waste Tire Facility Reve:		30,000.00
493000	**Fund Balance Applied** Per County Administrator to Utilize Fund Balance	33,814.00	
	Total 493000 Fund Balance Applied:		33,814.00
	Total revenue:		**306,027.00**
511100	**Salaries and Wages** Per Personnel Cost Report	59,395.00	
	Total 511100 Salaries and Wages:		59,395.00
515000	**Fringe Benefits** Per Personnel Cost Report	10,933.00	
	Total 515000 Fringe Benefits:		10,933.00
521215	**Payments To Municipalities** Pass-thru from State Block Grants to Participating Municipalities of the RU	108,979.00	

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-52-53635 Recycling			
	Total 521215 Payments To Municipalities:		108,979.00
521221	**Contracted Services-Appliances**		
	NWSF Rental for events; Direct User Fee Collected by Contractor w/$0 Cost to County	250.00	
	Ditch Clean-up	250.00	
	Total 521221 Contracted Services-Appliances:		500.00
521222	**Contracted Services-Tires**		
	Petty Cash	40.00	
	$500 for Each Municipality Participating in the Ditch Clean-up	10,000.00	
	Transfer, Transport, & Shred Waste Tires. Attendant Services. Town of Lafayette Tire Lease	32,500.00	
	Ditch Clean-up	4,000.00	
	Total 521222 Contracted Services-Tires:		46,540.00
521224	**Contracted Services-Clean Swee**		
	NWSF for events	250.00	
	Dumpster Rental (OCC and garbage)	700.00	
	Chemical Waste Contractor for Disposal of Residential Chemicals from the Clean Sweep Events	35,000.00	
	Total 521224 Contracted Services-Clean Swee:		35,950.00
521245	**Contracted Services-Electronic**		
	Ditch Clean-up	2,000.00	
	Kelly Services to Staff Electronics Special Collections	4,000.00	
	Total 521245 Contracted Services-Electronic:		6,000.00
522500	**Telephone**		
	Office Phone Use, E-Mail, Internet Access	150.00	
	Total 522500 Telephone:		150.00
531000	**Office Supplies**		
	Paper, Envelopes, Letterhead, Etc.	2,000.00	
	Total 531000 Office Supplies:		2,000.00
531100	**Postage**		
	Mailing of County-Wide Recycling Brochure, Memos & Reports	7,000.00	

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-52-53635 Recycling			
	Total 531100 Postage:		7,000.00
531200	**Copies/Printing**		
	Printing of Flyers for Special Recycling Programs, Annual Reports, Municipal Brochures	500.00	
	Total 531200 Copies/Printing:		500.00
531500	**Maintenance/Service Agreements**		
	ArcView Maintenance Fee, ESRI	1,200.00	
	Total 531500 Maintenance/Service Agreements:		1,200.00
532200	**Public Education/Materials**		
	County-Wide Recycling Brochure, Promotional Items, Signage, Bins, Recycling Center Signage, Etc	15,000.00	
	Total 532200 Public Education/Materials:		15,000.00
532400	**Memberships & Dues**		
	WI County Solid Waste Management Association Membership, AROW Membership (Associated Recyclers of WI)	365.00	
	Total 532400 Memberships & Dues:		365.00
532600	**Advertising**		
	Commercial Ads in Bloomer, Cornell, Stanley, & Chippewa Falls Newspapers for Tires, Appliances, Electronic Recycling & Clean Swe	5,000.00	
	Total 532600 Advertising:		5,000.00
533000	**Mileage/Travel**		
	Travel to Recycling Conference & Special Recycling Collections	200.00	
	Total 533000 Mileage/Travel:		200.00
533500	**Conventions & Meetings**		
	AROW, DNR, Recycling Conference, Wisconsin Integrated Resource Management Conference (WIRMC)	500.00	
	Total 533500 Conventions & Meetings:		500.00
534600	**Uniforms**		
	Gloves, Vests, Safety Boots	250.00	
	Total 534600 Uniforms:		250.00
595000	**Expenditure Transfer**		
	Transfer to Land Conservation (56151) for Use of Office Supplies, Copies, etc.	15,565.00	

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-52-53635 Recycling			
	Transfer from Forest & Trails (56117) for Ditch Clean-up Project	-10,000.00	
	Total 595000 Expenditure Transfer:		5,565.00
	Total expense:		**306,027.00**
	Total Account # 100-52-53635 Recycling Detail:		**0.00**

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 100-52-53636	**Recycling Revenue Sharing Prog**						
464307	Sale of Recyclables to MRF	7,200.00	0.00	7,200.00	0.00	0.00	0.00
	Total revenue without property tax:	**7,200.00**	**0.00**	**7,200.00**	**0.00**	**0.00**	**0.00**
511100	Salaries and Wages	12,040.00	12,333.56	11,828.00	5,161.79	11,828.00	0.00
515000	Fringe Benefits	2,054.00	2,119.69	2,051.00	892.19	2,051.00	0.00
521246	Contracted Services-Municipal	7,200.00	0.00	7,200.00	0.00	0.00	0.00
531000	Office Supplies	200.00	0.00	200.00	0.00	0.00	0.00
531100	Postage	3,000.00	0.00	3,000.00	0.00	0.00	0.00
531200	Copies/Printing	200.00	0.00	200.00	0.00	0.00	0.00
532200	Public Education/Materials	5,000.00	0.00	5,000.00	0.00	0.00	0.00
595000	Expenditure Transfer	-22,494.00	-13,870.22	-22,279.00	0.00	-13,879.00	0.00
	Total expense:	**7,200.00**	**583.03**	**7,200.00**	**6,053.98**	**0.00**	**0.00**
	Revenue - Expense:	**0.00**	**-583.03**	**0.00**	**-6,053.98**	**0.00**	**0.00**

Submitted by: ______________________ ______________

Department/Division Head Date

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
	Grand total revenue without property tax:	343,588.00	263,083.48	292,638.00	234,735.62	285,438.00	306,027.00
	Grand total property tax:	0.00	0.00	0.00	0.00	0.00	0.00
	Grand total revenue with property tax:	343,588.00	263,083.48	292,638.00	234,735.62	285,438.00	306,027.00
	Grand total expense:	343,588.00	342,069.81	292,638.00	199,622.06	277,438.00	306,027.00
	Grand total revenue - expense:	0.00	-78,986.33	0.00	35,113.56	8,000.00	0.00

CHIPPEWA COUNTY DEPT OF LAND CONSERVATION & FOREST MANAGEMENT

FOREST & TRAILS DIVISION - 2022

BUDGET SUMMARY

	Forest & Trails 56110	Forest Road Aid 56111	State Forestry Fund 56112	Wildlife Habitat 56115	Snow Mobile Trails 56121	ATV Trails 56122	Hickory Ridge X Ski 56161	Old Abe Trails 56124	Special Cons. Projects 56117	Type B - Tax Deed Land Sales 56205	Cons. Congress 56150	TOTAL
EXPENDITURES												
511100 Salary F/T 2	186672											**186672**
515000 Fringe Benefits	34465											**34465**
515400 Health Insurance	34214											**34214**
521200 Contracted Services 4	46400				119090	20842		3000				**189332**
521239 Project Dev.	2806											**2806**
521300 Audit					500	375						**875**
522300 Cell Phone Costs	1260											**1260**
522500 Telephone	125											**125**
524001 Maintenance on Equipment	10000											**10000**
524600 Shop Maint. & Supplies	10000											**10000**
530000 Program Expenditures		20000			500				300000		700	**321200**
530045 Wildlife Habitat Mgt.				1630								**1630**
531000 Office Supplies	700											**700**
531100 Postage	500											**500**
531200 Copies/printing	500											**500**
531500 Maintenance/Service Agreements	600											**600**
531900 Sundry/Miscellaneous	250											**250**
531900 Misc. Operating Expenses												**0**
532200 Public Education/Materials												**0**
532400 Association Dues	4200											**4200**
532601 Publication of Legal Notices	500											**500**
533000 Travel Expenses	500											**500**
533500 Conventions & Mtgs.	1000											**1000**
534600 Uniforms	2000											**2000**
534801 Support Costs - Volunt.	2000											**2000**
539200 Road & Trail Maintenance 8	20000											**20000**
539201 Trail Maintenance						125		12000				**12125**
553301 Equipment Rental	2000											**2000**
581000 Capital Equipment > $5,000	15000				221682							**236682**
581040 Flowage Dam Replacements	50000											
581520 ATV/UTV Trail Rehab Project												**0**
581521 Cedar Creek Bridge												**0**
581522 Yellow River Tributary Bridge												**0**
581523 Otter Creek Bridge Bank Stab.												**0**
595000 Expenditure Transfer	-50000	-13577	50000						23577			**10000**
TOTAL EXPENDITURES	**375692**	**6423**	**50000**	**1630**	**341772**	**21342**	**0**	**15000**	**323577**	**0**	**700**	**1136136**
REVENUE												
411100 General Property Taxes 7	-100000										700	**-99300**
435810 State Adv Snow Mobile					341772							**341772**
435810 State Aid - ATV Trails						21342						**21342**
435810 State Aid - Wildlife Hab Mgt.				1630								**1630**
435810 State Aid - Forest Roads		6423										**6423**
435810 State Aid - RTA Ski Trails												**0**
435810 State Aid- Cons. & Dev. 5									150000			**150000**
435812 State Aid-Conservation Proj	2806											**2806**
435821 State Aid - Forest. Fund			50000									**50000**
435822 State Aid - for Admin												**0**
468110 County Forest Revenue 3	422786											**422786**
468112 Forest Misc. Revenue	100											**100**
468160 Trail Fee Revenues								15000				**15000**
492909 Transfer in Sales Tax	**50000**											**50000**
483030 Tax Deed Sale Proceeds												**0**
												0
493000 Fund Balance Applied 6									173577			**173577**
TOTAL REVENUES	**375692**	**6423**	**50000**	**1630**	**341772**	**21342**	**0**	**15000**	**323577**	**0**	**700**	**1136136**
2020 TAX LEVY	**-166400**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**700**	**-165700**
2021 TAX LEVY 1	**-34993**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**700**	**-34293**
2020 % Change in Expenses	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
2020 Allowed Levy Increase -	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total 2020 Expenditures	**375692**	**6423**	**50000**	**1630**	**341772**	**21342**	**0**	**15000**	**323577**	**0**	**700**	**1136136**
Total 2020 Revenue	**375692**	**6423**	**50000**	**1630**	**341772**	**21342**	**0**	**15000**	**323577**	**0**	**700**	**1136136**
Total 2020 Revenue - Expenditures	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

1- The F&T Division operations receives no levy or sales tax. Funds to be generated for the General Fund are estimated to be $100,000.

2 - Salary and Fringe Benefits for Co. Forest Admin., Asst. Co. Forest Admin., (2) Forest & Trails Maint. LTE (975 hours each), Office Administrator (20%), Accountant (20%); and Department Director (10%) time allocations to forest & trails related workload.

3 - County Share of estimated 2022 timber sale revenue (68% of gross sales).

4 - Funding for service contracts with private companies and user groups (i.e., user group expenses, excavation contractors, herbicide applicators, technical services, and maintenance agreements).

5 - Grants to include $150,000 in State Grants towards potential land acquisition(s).

6. Fund balance used in place of sales tax or levy to support program costs:

$13,577 from 56117 for Cert. Co. Forest Road maintenance, transferred to 56111
$10,000 from 56117 to be transferred to Recycling Budget for Town Ditch Clean-up Project, transferred to 100-52-53635
$100,000 for land acquisition to match State grant

7 - Reimbursement for Conservation Congress Delegates are from General Property Taxes

8 - Road and trail maintenance includes mowing select secondary access roads.

Extended Budgeting

Budget Summary Justification

CHIPPEWA COUNTY

User: jpuig
Printed: 7/19/2021 - 9:25 AM
Budget Type: DH Requested
Revision: 1
Current Actual YTD: 06/30/21

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 100-50-56110	**County Forests & Trails**						
435812	State Aid-Conservation Project	2,806.00	2,806.00	2,806.00	2,806.00	2,806.00	2,806.00
468110	County Forest Revenues	499,716.00	354,831.24	347,000.00	185,605.20	347,000.00	422,786.00
468112	County Forest Revenue-Misc	500.00	363.28	100.00	65.00	100.00	100.00
492909	Transfer in - Sales Tax	0.00	0.00	0.00	0.00	0.00	50,000.00
	Total revenue without property tax:	**503,022.00**	**358,000.52**	**349,906.00**	**188,476.20**	**349,906.00**	**475,692.00**
411100	General Property Taxes	-166,400.00	-166,400.00	-89,993.00	-89,993.00	-89,993.00	-100,000.00
	Total revenue with property tax:	**336,622.00**	**191,600.52**	**259,913.00**	**98,483.20**	**259,913.00**	**375,692.00**
511100	Salaries and Wages	200,040.00	182,218.86	182,791.00	73,877.30	182,791.00	186,672.00
515000	Fringe Benefits	34,109.00	27,520.41	31,419.00	12,885.76	31,419.00	34,465.00
515400	Health Insurance Benefit	53,693.00	29,931.36	32,587.00	16,653.35	32,587.00	34,214.00
521200	Contracted Services	69,960.00	43,934.81	39,400.00	5,799.95	39,400.00	46,400.00
521239	Project Development	2,806.00	24,729.01	2,806.00	2,806.00	2,806.00	2,806.00
522300	Cell Phone Costs	1,200.00	750.00	1,260.00	370.00	1,260.00	1,260.00
522500	Telephone	100.00	69.27	100.00	33.10	100.00	125.00
524001	Maintenance On Equipment	10,000.00	6,121.89	10,000.00	3,635.37	10,000.00	10,000.00
524600	Shop Maintenance & Supplies	20,000.00	10,384.96	10,000.00	5,432.95	10,000.00	10,000.00
531000	Office Supplies	700.00	236.32	700.00	132.72	700.00	700.00
531100	Postage	500.00	352.71	500.00	99.93	500.00	500.00
531200	Copies/Printing	500.00	209.16	500.00	115.05	500.00	500.00
531400	Equipment < $5,000	0.00	546.26	0.00	2,800.00	2,800.00	0.00
531500	Maintenance/Service Agreements	0.00	601.64	600.00	180.00	600.00	600.00
531900	Sundry/Miscellaneous	0.00	69.50	250.00	129.24	250.00	250.00
532400	Memberships & Dues	4,000.00	3,832.70	4,000.00	3,889.21	4,000.00	4,200.00
532601	Publication of Legal Notices	500.00	683.04	500.00	94.63	500.00	500.00
533000	Mileage/Travel	500.00	219.81	500.00	0.00	500.00	500.00
533500	Conventions & Meetings	1,000.00	396.92	1,000.00	189.58	1,000.00	1,000.00
534600	Uniforms	1,200.00	125.00	2,000.00	795.41	2,000.00	2,000.00
534801	Support Costs - Volunteers	1,000.00	0.00	2,000.00	75.00	2,000.00	2,000.00

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 100-50-56110	**County Forests & Trails**						
539200	Road & Trail Maintenance	10,000.00	8,786.16	12,000.00	2,272.64	12,000.00	20,000.00
553301	Equipment Rental	2,000.00	500.00	2,000.00	0.00	2,000.00	2,000.00
581000	Capital Equipment > $5,000	57,000.00	7,788.68	100,000.00	0.00	100,000.00	15,000.00
581040	Flowage Dam Replacements	0.00	0.00	0.00	0.00	0.00	50,000.00
595000	Expenditure Transfer	-134,186.00	-105,841.31	-177,000.00	-54,606.35	-184,607.00	-50,000.00
	Total expense:	**336,622.00**	**244,167.16**	**259,913.00**	**77,660.84**	**255,106.00**	**375,692.00**
	Revenue - Expense:	**0.00**	**-52,566.64**	**0.00**	**20,822.36**	**4,807.00**	**0.00**

Submitted by: ______________________ ______________

Department/Division Head Date

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-50-56110 County Forests & Trails			
411100	**General Property Taxes**		
	Surplus Revenue to General Fund	-100,000.00	
	Total 411100 General Property Taxes:		-100,000.00
435812	**State Aid-Conservation Project**		
	County Conservation Aids Grant	2,806.00	
	Total 435812 State Aid-Conservation Project:		2,806.00
468110	**County Forest Revenues**		
	68% of Gross county Forest Timber Sale Revenue	422,786.00	
	Total 468110 County Forest Revenues:		422,786.00
468112	**County Forest Revenue-Misc**		
	Firewood Permits, Bough Sales, etc.	100.00	
	Total 468112 County Forest Revenue-Misc:		100.00
492909	**Transfer in - Sales Tax**		
	Co. Forest Dam Drop Structure Replacement (CIP Res. 24-21)	50,000.00	
	Total 492909 Transfer in - Sales Tax:		50,000.00
	Total revenue:		**375,692.00**
511100	**Salaries and Wages**		
	Per Personnel Cost Report	186,672.00	
	Total 511100 Salaries and Wages:		186,672.00
515000	**Fringe Benefits**		
	Per Personnel Cost Report	34,465.00	
	Total 515000 Fringe Benefits:		34,465.00
515400	**Health Insurance Benefit**		
	Per Personnel Cost Report	34,214.00	
	Total 515400 Health Insurance Benefit:		34,214.00
521200	**Contracted Services**		
	Enhanced County Forest Law Enforcement Patrol	15,000.00	

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-50-56110 County Forests & Trails			
	Private Service Contracts (forestry, excavation, technical services, herbicide, fencing, etc.)	30,000.00	
	Wisconsin Indian Head Dues - inclusion in their pub & distribution at shows	1,400.00	
		Total 521200 Contracted Services:	46,400.00
521239	**Project Development**		
	County Conservation Aid Project-Rip Rap	2,806.00	
		Total 521239 Project Development:	2,806.00
522300	**Cell Phone Costs**		
	Monthly Cell Phone Allowance for CFA, ACFA, LTE (2)	1,260.00	
		Total 522300 Cell Phone Costs:	1,260.00
522500	**Telephone**		
	2 lines x $50 per extension plus long distance	125.00	
		Total 522500 Telephone:	125.00
524001	**Maintenance On Equipment**		
	Primarily paid to Hwy Dept. for maintenance on non-fleet vehicles	10,000.00	
		Total 524001 Maintenance On Equipment:	10,000.00
524600	**Shop Maintenance & Supplies**		
	Tree Marking Paint, Hardware, Fluids, PPE, Herbicides, Tools, Locks, Keys, etc.	10,000.00	
		Total 524600 Shop Maintenance & Supplies:	10,000.00
531000	**Office Supplies**		
	Pens, Pencils, File Folders, etc.	700.00	
		Total 531000 Office Supplies:	700.00
531100	**Postage**		
	Postage Costs	500.00	
		Total 531100 Postage:	500.00
531200	**Copies/Printing**		
	Print Management fees: laminating, etc.	500.00	
		Total 531200 Copies/Printing:	500.00

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-50-56110 County Forests & Trails			
531500	**Maintenance/Service Agreements**		
	ArcGIS Maintenance	600.00	
		Total 531500 Maintenance/Service Agreements:	600.00
531900	**Sundry/Miscellaneous**		
	Misc. Expenses	250.00	
		Total 531900 Sundry/Miscellaneous:	250.00
532400	**Memberships & Dues**		
	WCFA Dues	3,700.00	
	Nortac Dues	500.00	
		Total 532400 Memberships & Dues:	4,200.00
532601	**Publication of Legal Notices**		
	Timber Sale, RFP and Permit Notice Fees	500.00	
		Total 532601 Publication of Legal Notices:	500.00
533000	**Mileage/Travel**		
	Mileage/Travel Reimbursement	500.00	
		Total 533000 Mileage/Travel:	500.00
533500	**Conventions & Meetings**		
	Lodging/Registration for WCFA Conferences, other meetings/conferences	1,000.00	
		Total 533500 Conventions & Meetings:	1,000.00
534600	**Uniforms**		
	Safety Boots, Hats, Protective Outerwear	2,000.00	
		Total 534600 Uniforms:	2,000.00
534801	**Support Costs - Volunteers**		
	Volunteer training and other volunteer expenses	2,000.00	
		Total 534801 Support Costs - Volunteers:	2,000.00
539200	**Road & Trail Maintenance**		
	Maintenance & Construction of in-woods roads and rec. trails	20,000.00	

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-50-56110 County Forests & Trails			
	Total 539200 Road & Trail Maintenance:		20,000.00
553301	**Equipment Rental**		
	Specialized attachments for compact track loader; MiniX rental	2,000.00	
	Total 553301 Equipment Rental:		2,000.00
581000	**Capital Equipment > $5,000**		
	Trailer Purchase	15,000.00	
	Total 581000 Capital Equipment > $5,000:		15,000.00
581040	**Flowage Dam Replacements**		
	Co. Forest Dam Drop Structure Replacement (CIP Res. 24-21)	50,000.00	
	Total 581040 Flowage Dam Replacements:		50,000.00
595000	**Expenditure Transfer**		
	Co. Forest Admin Salary from CFA Grant 100-50-56112	-50,000.00	
	Total 595000 Expenditure Transfer:		-50,000.00
	Total expense:		**375,692.00**
	Total Account # 100-50-56110 County Forests & Trails Detail:		**0.00**

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 100-50-56111 Forest Road Aid							
435810	State Aid - Conservation & Dev	6,423.00	6,360.12	6,423.00	6,351.08	6,352.00	6,423.00
	Total revenue without property tax:	**6,423.00**	**6,360.12**	**6,423.00**	**6,351.08**	**6,352.00**	**6,423.00**
530000	Program Expenditures	15,000.00	7,771.41	20,000.00	0.00	20,000.00	20,000.00
595000	Expenditure Transfer	-8,577.00	-1,411.29	-13,577.00	0.00	-13,648.00	-13,577.00
	Total expense:	**6,423.00**	**6,360.12**	**6,423.00**	**0.00**	**6,352.00**	**6,423.00**
	Revenue - Expense:	**0.00**	**0.00**	**0.00**	**6,351.08**	**0.00**	**0.00**

Submitted by: ____________________ __________

Department/Division Head Date

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-50-56111 Forest Road Aid			
435810	**State Aid - Conservation & Dev**		
	WDOT Co. Forest Road Aids ($351/mile x 18.3 miles)	6,423.00	
		Total 435810 State Aid - Conservation & Dev:	6,423.00
		Total revenue:	**6,423.00**
530000	**Program Expenditures**		
	Maint. Of Certified Co. Forest Roads by Hwy Dept. at LCFM direction	20,000.00	
		Total 530000 Program Expenditures:	20,000.00
595000	**Expenditure Transfer**		
	Transfer from 100-50-56117 (Special Conservation) due to inadequate WDOT Road Aids	-13,577.00	
		Total 595000 Expenditure Transfer:	-13,577.00
		Total expense:	**6,423.00**
		Total Account # 100-50-56111 Forest Road Aid Detail:	**0.00**

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request	
PRELIMINARY								
Account # 100-50-56112	**State Forestry Fund**							
435821	State Aid-Forest Loan	47,186.00	46,169.30	47,000.00	54,606.35	54,607.00	50,000.00	
	Total revenue without property tax:	**47,186.00**	**46,169.30**	**47,000.00**	**54,606.35**	**54,607.00**	**50,000.00**	
595000	Expenditure Transfer	47,186.00	46,169.30	47,000.00	54,606.35	54,607.00	50,000.00	
	Total expense:	**47,186.00**	**46,169.30**	**47,000.00**	**54,606.35**	**54,607.00**	**50,000.00**	
	Revenue - Expense:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	

Submitted by: ______________________ ______________

Department/Division Head Date

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-50-56112 State Forestry Fund			
435821	**State Aid-Forest Loan**		
	Approximate County Forest Administration Grant	50,000.00	
	Total 435821 State Aid-Forest Loan:		50,000.00
	Total revenue:		**50,000.00**
595000	**Expenditure Transfer**		
	Transfer Co. Forest Admin Grant to 100-50-56110	50,000.00	
	Total 595000 Expenditure Transfer:		50,000.00
	Total expense:		**50,000.00**
	Total Account # 100-50-56112 State Forestry Fund Detail:		**0.00**

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 100-50-56115	**Wildlife Habitat Management**						
435810	State Aid - Conservation & Dev	1,724.00	1,619.45	1,724.00	1,618.63	1,619.00	1,630.00
	Total revenue without property tax:	**1,724.00**	**1,619.45**	**1,724.00**	**1,618.63**	**1,619.00**	**1,630.00**
530045	Wildlife Habitat Management	1,724.00	0.00	1,724.00	2,806.00	1,619.00	1,630.00
	Total expense:	**1,724.00**	**0.00**	**1,724.00**	**2,806.00**	**1,619.00**	**1,630.00**
	Revenue - Expense:	**0.00**	**1,619.45**	**0.00**	**-1,187.37**	**0.00**	**0.00**

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Department/Division Head Date

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-50-56115 Wildlife Habitat Management			
435810	**State Aid - Conservation & Dev**		
	Wildlife Habitat Mgmnt Grant from DNR ($.05 x $34,480 acres)	1,630.00	
		Total 435810 State Aid - Conservation & Dev:	1,630.00
		Total revenue:	**1,630.00**
530045	**Wildlife Habitat Management**		
	Seed or other habitat related expenses	1,630.00	
		Total 530045 Wildlife Habitat Management:	1,630.00
		Total expense:	**1,630.00**
		Total Account # 100-50-56115 Wildlife Habitat Management Detail:	**0.00**

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 100-50-56117 Special Conservation Projects							
435810	State Aid - Conservation & Dev	150,000.00	0.00	150,000.00	0.00	150,000.00	150,000.00
492909	Transfer in - Sales Tax Fund	0.00	0.00	50,000.00	50,000.00	50,000.00	0.00
493000	Fund Balance Applied	255,577.00	0.00	303,577.00	0.00	303,648.00	173,577.00
	Total revenue without property tax:	**405,577.00**	**0.00**	**503,577.00**	**50,000.00**	**503,648.00**	**323,577.00**
530000	Program Expenditures	300,000.00	0.00	300,000.00	0.00	300,000.00	300,000.00
581000	Capital Equipment > $5,000	0.00	0.00	50,000.00	0.00	50,000.00	0.00
595000	Expenditure Transfer	105,577.00	71,083.30	153,577.00	0.00	153,648.00	23,577.00
	Total expense:	**405,577.00**	**71,083.30**	**503,577.00**	**0.00**	**503,648.00**	**323,577.00**
	Revenue - Expense:	**0.00**	**-71,083.30**	**0.00**	**50,000.00**	**0.00**	**0.00**

Submitted by: ______________________ ______________

Department/Division Head Date

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-50-56117 Special Conservation Projects			
435810	**State Aid - Conservation & Dev**		
	DNR Grant for County Forest Land Acquisition	150,000.00	
	Total 435810 State Aid - Conservation & Dev:		150,000.00
493000	**Fund Balance Applied**		
	Expenditure Transfers	23,577.00	
	Land Acquisition to match state grant	150,000.00	
	Total 493000 Fund Balance Applied:		173,577.00
	Total revenue:		**323,577.00**
530000	**Program Expenditures**		
	Estimated Land Acquisition (CIP Res. 24-21)	300,000.00	
	Total 530000 Program Expenditures:		300,000.00
595000	**Expenditure Transfer**		
	To 100-52-53635 for Town Road Ditch Cleanup	10,000.00	
	To 100-50-56111 for Certified Co. Forest Road Maint.	13,577.00	
	Total 595000 Expenditure Transfer:		23,577.00
	Total expense:		**323,577.00**
	Total Account # 100-50-56117 Special Conservation Projects Detail:		**0.00**

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 100-50-56121	**Snowmobile Trails - State Fund**						
435810	State Aid - Conservation & Dev	204,202.00	260,578.69	222,682.00	55,224.37	222,682.00	341,772.00
	Total revenue without property tax:	**204,202.00**	**260,578.69**	**222,682.00**	**55,224.37**	**222,682.00**	**341,772.00**
521200	Contracted Services	108,320.00	218,743.60	110,330.00	55,224.37	110,330.00	119,090.00
521300	Accounting & Auditing Services	500.00	0.00	500.00	0.00	500.00	500.00
530000	Program Expenditures	500.00	440.63	500.00	22.50	500.00	500.00
581000	Capital Equipment > $5,000	94,882.00	41,394.46	111,352.00	0.00	111,352.00	221,682.00
	Total expense:	**204,202.00**	**260,578.69**	**222,682.00**	**55,246.87**	**222,682.00**	**341,772.00**
	Revenue - Expense:	**0.00**	**0.00**	**0.00**	**-22.50**	**0.00**	**0.00**

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Department/Division Head Date

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-50-56121 Snowmobile Trails - State Fund			
435810	**State Aid - Conservation & Dev**		
	Otter Creek Snowmobile Bridge Bank Stabilization Grant S-5413 (CIP Res. 24-19)	12,782.00	
	DNR Snowmobile Trail Maint. Grant for 2021-2022	120,090.00	
	Yellow River Tributary Snowmobile Bridge Grant S-5414 (CIP Res. 24-19)	21,900.00	
	Cedar Creek Snowmobile Bridge Grant S-5412 (CIP Res. 24-19)	67,000.00	
	DNR Snowmobile Bridge Grant (CIP Res. 24-21)	120,000.00	
		Total 435810 State Aid - Conservation & Dev:	341,772.00
		Total revenue:	**341,772.00**
521200	**Contracted Services**		
	To CVSO per Maint. Agreement (grant pass-through funds)	119,090.00	
		Total 521200 Contracted Services:	119,090.00
521300	**Accounting & Auditing Services**		
	Estimated Audit Allocation	500.00	
		Total 521300 Accounting & Auditing Services:	500.00
530000	**Program Expenditures**		
	Potential expenses in excess of maintenance grant	500.00	
		Total 530000 Program Expenditures:	500.00
581000	**Capital Equipment > $5,000**		
	Otter Creek Snowmobile Bridge Bank Stabilization Grant S-5413 (CIP Res. 24-19)	12,782.00	
	Cedar Creek Snowmobile Bridge Grant S-5412 (CIP Res. 24-19)	21,900.00	
	Yellow River Tributary Snowmobile Bridge Grant S-5414 (CIP Res. 24-19)	67,000.00	
	Snowmobile Bridge (CIP Res. 24-21)	120,000.00	
		Total 581000 Capital Equipment > $5,000:	221,682.00
		Total expense:	**341,772.00**
		Total Account # 100-50-56121 Snowmobile Trails - State Fund Detail:	**0.00**

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 100-50-56122	**All Terrain Vehicle Trails**						
435810	State Aid - Conservation & Dev	168,697.00	157,914.89	20,522.00	-36,783.64	20,522.00	21,342.00
	Total revenue without property tax:	**168,697.00**	**157,914.89**	**20,522.00**	**-36,783.64**	**20,522.00**	**21,342.00**
521200	Contracted Services	20,072.00	18,868.30	20,022.00	0.00	20,022.00	20,842.00
521300	Accounting & Auditing Services	375.00	340.75	375.00	17.40	375.00	375.00
530000	Program Expenditures	148,250.00	138,546.64	125.00	2,270.32	125.00	125.00
	Total expense:	**168,697.00**	**157,755.69**	**20,522.00**	**2,287.72**	**20,522.00**	**21,342.00**
	Revenue - Expense:	**0.00**	**159.20**	**0.00**	**-39,071.36**	**0.00**	**0.00**

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Department/Division Head Date

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-50-56122 All Terrain Vehicle Trails			
435810	**State Aid - Conservation & Dev**		
	2021-2022 ATV/UTV Trail Maintenance Grant (23.1 miles x $800/mile)	18,480.00	
	2021-2022 TROUTE Maintenance Grant (8.2 miles x $349/mile)	2,862.00	
	Total 435810 State Aid - Conservation & Dev:		21,342.00
	Total revenue:		**21,342.00**
521200	**Contracted Services**		
	To CVATVC per Maintenance Agreement (grant pass-through)	17,980.00	
	Hwy Dept. Maint. Of TROUTEs on Certified Co. Forest Roads	2,862.00	
	Total 521200 Contracted Services:		20,842.00
521300	**Accounting & Auditing Services**		
	Estimated Audit Allocation	375.00	
	Total 521300 Accounting & Auditing Services:		375.00
530000	**Program Expenditures**		
	Misc. Incidental Expenses	125.00	
	Total 530000 Program Expenditures:		125.00
	Total expense:		**21,342.00**
	Total Account # 100-50-56122 All Terrain Vehicle Trails Detail:		**0.00**

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 100-50-56124	**Old Abe Trail Project**						
468160	Trail Fee Revenues	15,000.00	15,093.50	15,000.00	4,067.00	15,000.00	15,000.00
	Total revenue without property tax:	**15,000.00**	**15,093.50**	**15,000.00**	**4,067.00**	**15,000.00**	**15,000.00**
521200	Contracted Services	3,000.00	0.00	3,000.00	0.00	3,000.00	3,000.00
539201	Trail Maintenance	12,000.00	1,807.86	12,000.00	2,500.10	12,000.00	12,000.00
	Total expense:	**15,000.00**	**1,807.86**	**15,000.00**	**2,500.10**	**15,000.00**	**15,000.00**
	Revenue - Expense:	**0.00**	**13,285.64**	**0.00**	**1,566.90**	**0.00**	**0.00**

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Department/Division Head Date

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-50-56124 Old Abe Trail Project			
468160	**Trail Fee Revenues**		
	Old Abe Trail Pass Fee Revenue (70% of pass fee)	15,000.00	
		Total 468160 Trail Fee Revenues:	15,000.00
		Total revenue:	**15,000.00**
521200	**Contracted Services**		
	Herbicide Contractor	3,000.00	
		Total 521200 Contracted Services:	3,000.00
539201	**Trail Maintenance**		
	Signage, mowing, landscaping at trailhead, supplies, etc.	12,000.00	
		Total 539201 Trail Maintenance:	12,000.00
		Total expense:	**15,000.00**
		Total Account # 100-50-56124 Old Abe Trail Project Detail:	**0.00**

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 100-50-56150	**Conservation Committee**						
411100	General Property Taxes	700.00	700.00	700.00	700.00	700.00	700.00
	Total revenue with property tax:	**700.00**	**700.00**	**700.00**	**700.00**	**700.00**	**700.00**
530000	Program Expenditures	700.00	0.00	700.00	0.00	700.00	700.00
	Total expense:	**700.00**	**0.00**	**700.00**	**0.00**	**700.00**	**700.00**
	Revenue - Expense:	**0.00**	**700.00**	**0.00**	**700.00**	**0.00**	**0.00**

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Department/Division Head Date

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-50-56150 Conservation Committee			
411100	**General Property Taxes**		
	To Fund Co. Conservation Congress Delegation State Meeting	700.00	
		Total 411100 General Property Taxes:	700.00
		Total revenue:	**700.00**
530000	**Program Expenditures**		
	Partially reimburse costs of Co. Conservation Congress Delegates	700.00	
		Total 530000 Program Expenditures:	700.00
		Total expense:	**700.00**
		Total Account # 100-50-56150 Conservation Committee Detail:	**0.00**

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 100-50-56205	**Tax Deed Sale Proceeds-Type B**						
483030	Tax Deed Sale Proceeds-Type B	0.00	0.00	0.00	480.00	480.00	0.00
493000	Fund Balance Applied	20,000.00	0.00	0.00	0.00	0.00	0.00
	Total revenue without property tax:	**20,000.00**	**0.00**	**0.00**	**480.00**	**480.00**	**0.00**
521200	Contracted Services	20,000.00	0.00	0.00	0.00	0.00	0.00
530000	Program Expenditures	0.00	455.00	0.00	0.00	0.00	0.00
	Total expense:	**20,000.00**	**455.00**	**0.00**	**0.00**	**0.00**	**0.00**
	Revenue - Expense:	**0.00**	**-455.00**	**0.00**	**480.00**	**480.00**	**0.00**

Submitted by: ______________________ ______________

Department/Division Head Date

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request	
PRELIMINARY								
	Grand total revenue without property tax:	1,371,831.00	845,736.47	1,166,834.00	324,039.99	1,174,816.00	1,235,436.00	
	Grand total property tax:	-165,700.00	-165,700.00	-89,293.00	-89,293.00	-89,293.00	-99,300.00	
	Grand total revenue with property tax:	1,206,131.00	680,036.47	1,077,541.00	234,746.99	1,085,523.00	1,136,136.00	
	Grand total expense:	1,206,131.00	788,377.12	1,077,541.00	195,107.88	1,080,236.00	1,136,136.00	
	Grand total revenue - expense:	0.00	-108,340.65	0.00	39,639.11	5,287.00	0.00	

CHIPPEWA COUNTY DEPT OF LAND CONSERVATION & FOREST MANAGEMENT

LAND & WATER CONSERVATION DIVISION - 2022 BUDGET SUMMARY

		LCD 56151	SWRM 56152	NM MINES 56153	URBAN STORM WATER 56154	CREP 56155	Lake Protection Grant 56156	TRM 56157	LWSP 56158	Groundwater Inventory 56159	STEWARD SHIP 56960	USGS Groundwater Study 57418	TOTAL
EXPENDITURES													
511100 Salary F/T Reg P/T ① ② ③ ④		$194,545	$103,475	$128,666	$30,535								$457,221
515000 Fringe Benefits		$36,199	$19,225	$23,859	$5,592								$84,875
515400 Health Insurance		$61,681	$36,972	$34,025	$2,715								$135,393
515700 Education & Training (obsolete)													$0
521200 Contracted Services ⑤ ⑥ ⑦ ⑧ 22 23		$45,903	$21,128	$55,190	$9,828		$13,500		$652,198	$81,730			$879,477
521209 Contracted Services						$2,000							$2,000
521210 Contracted Services													$0
521230 Legal Services				$5,500									
521244 Contracted Services													$0
522300 Cell Phone Costs		$250		$220									$470
522500 Telephone		$1,150	$300										$1,450
524000 Repair & Maintenance (tree planter)		$500											$500
526100 Wetland Inventory		$500											$500
526200 Groundwater Inventory		$2,400											$2,400
526400 Rural Landuse/Easement Monitoring		$500											$500
526500 Engineering/Co. Ordinances		$1,000											$1,000
529001 Cost-Share Payments to Landowners	⑨		$175,000										$175,000
530000 Program Expenditures											$100,000		$100,000
531000 Office & Field Supplies		$3,000		$1,250									$4,250
531100 Postage		$1,000		$250									$1,250
531200 Copies/Printing		$3,250		$500									$3,750
531500 Maintenance Contracts		$3,000	$1,500	$12,275	$455								$17,230
531900 Miscellaneous		$500											$500
532200 Public Education/Materials		$11,500		$750	$2,000		$1,500		$1,150				$16,900
532400 Memberships & Dues		$1,700											$1,700
533000 Mileage/Travel		$150											$150
533500 Conventions & Meetings		$3,200		$750	$500								$4,450
534600 Uniforms		$475	$400	$300	$125								$1,300
534801 Support Costs - Volunteer		$500							$1,200				$1,700
534900 Supplies				$3,500		$2,000			$350				$5,850
553350 Leased Land				$1,000									$1,000
581039 Buffer Installation	㉑		$100,000										
581054 Groundwater Study													$0
585000 Easement Payments													$0
534700 15-Year Up-Front Payments													$0
559001 Permit Fee ⑩ ⑪ ⑫ ⑲ ⑳					$500								$500
595000 Expenditures Transfer		-$15,565		$22,730						-$22,730			-$15,565
TOTAL EXPENDITURES		$357,338	$458,000	$290,765	$52,250	$4,000	$15,000	$0	$654,898	$59,000	$100,000	$0	$1,991,251
REVENUE													
468201 AWO Technical Assistance Fees		$10,000											$10,000
468202 Technical Services													$0
468203 Tree Planter Rental Fees		$1,000											$1,000
468204 Misc Land Conservation Revenue		$9,500											$9,500
435810 State Aid - Conservation ⑬ ⑭			$407,000			$500	$15,000		$565,738				$988,238
468222 NMM Permits	⑮			$283,765									$283,765
468223 Other Non-Metallic Mining				$1,500									$1,500
468211 Fees (AEA)			$1,000										$1,000
468232 Plan Review Fees	⑯			$5,500	$34,000								$39,500
468250 Corporate Contributions													$0
468243 Reimb. For Title Searches						$500							$500
473800 Municipalities Reimbursement									$8,500				$8,500
485000 Donations & Contributions	⑰								$80,660				$80,660
485002 Xcel Energy Grant													$0
468242 Landowner Application Fee-CREP						$500							$500
468241 Easement Fee-CREP						$500							$500
411100 General Property Taxes		$336,838				$2,000							$338,838
468231 Service Fee Transfer					$18,250								$18,250
492909 Transfer in - Sales Tax Fund			$50,000								$15,000		$65,000
493000 Fund Balance Applied	⑭									$59,000	$85,000		$144,000
TOTAL REVENUES		$357,338	$458,000	$290,765	$52,250	$4,000	$15,000	$0	$654,898	$59,000	$100,000	$0	$1,991,251
2021 TAX LEVY		$326,831	$0	$0	$0	$2,000	$0	$0	$0	$0	$0	$0	$328,831
2022 TAX LEVY		$336,838	$0	$0	$0	$2,000	$0	$0	$0	$0	$0	$0	$338,838
2022 % Change in expenses		2.80%	--	--	--	--	--	--	--	--	--	--	
2022 Allowable Levy Increase		$10,007	--	--	--	--	--	--	--	--	--	--	
Total 2020 Expenditures		$357,338	$458,000	$290,765	$52,250	$4,000	$15,000	$0	$654,898	$59,000	$100,000	$0	$1,991,251
Total 2020 Revenue		$357,338	$458,000	$290,765	$52,250	$4,000	$15,000	$0	$654,898	$59,000	$100,000	$0	$1,991,251
Total 2020 Revenue-Expenditures		$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0

① ② 56151 Assumes funding for 70% Dept Head, 50% Env. Engineer, 80% Accountant, 70% Admin Asst, 25% Agronomist

56152 Assumes 100% funding for 100% Cons. Specialist and 50% Environmental Engineer

③ 56153 Assumes funding for 75% Proj. Eng., 100% Seasonal LTE Land Res. Tech, 75% Prog. Agro., 20% Dept. Head, 10% Admin. Asst.

④ 56154 Assumes 100% funding for PT Seasonable Eng. Co-op, and 25% of Project Engineer position funded from stormwater service and plan review fees.

⑤ 56151 Contracted services are for on-farm conservation planning, NR 151 evals & other contracts to advance the LW plan.

Includes $15,000 from 2015 salary/fringe staffing shift (Accountant I) to be applied toward contract and $18,903 from 2021-2022 staffing adjustments in the L&W Conservation division.

⑥ 56153 Contracted Services are for UWRF ($15,000), $3,912 for NMM demo projects and $16,500 for USGS Stream Monitoring.

⑦ 56154 Contracted Services for outside Eng. Plan Reviews, previously budgeted as a contingency eliminated in 2022.

⑧ 56158 Contracted Services are for a Project Manager/Watershed Specialist, with mileage ($75,960).

Includes all service contracts, operational and grant reimbursable expenses, and Lake Wissota Stewardship Project, as contributed by LWIPA as per contract.

⑨ 56152 Assumes 2022 level DATCP funding allocation for cost-share payments to landowners ($100,000 for hard practices & easements; $75,000 for nutrient management).

⑩ 56151 Assumes ($15,565) revenue transfer from Recycling for Admin. Costs.

⑪ ⑫ 56153 Assumes ($16,000) transfer to GW Inventory (56159) to establish and maintain annual groundwater quality index monitoring network to monitor impacts of mining and other land use via UWSP.

⑬ 56159 Assumes ($16,000) transfer from NMM (56153) to establish and maintain annual groundwater quality index monitoring network to monitor impacts of mining and other land use via UWSP.

⑭ 56152 Assumes 2022 level DATCP funding allocation for staff funding ($182,000) & cost-share payments to landowners ($175,000); $50,000 State or Fed Grant to cover climate Change Flood Control.

⑮ 56159 Assumes utilizing $59,000 fund balance to complete Groundwater Quality Study of Well Sampling Update (CIP Res. 24-21).

⑯ 56153 Assumes one time review plan fees for non-metallic mine reclamation plans & anticipated increase in annual fees associated with mine expansion.

⑰ 56154 Assumes plan review fees and associated construction inspections for stormwater developments; and municipal services charged to municipalities participating in the CF stormwater program area.

⑱ 56158 Assumes $80,660 donation from Lake Wissota Improvement & Protection Assoc. via Community Foundation to advance & implement TMDL & EPA Nine Key Element Plans for Little Lake Wissota & Moon Bay of Yellow River.

⑲ 56159 Contracted Services are for Wellntel $6,684 to purchase and install (2) new units ($3,000); $210/unit for 13 units; $1000 for batteries.

56153 Assumes ($6,730) transfer to GW Inventory (56159) to establish and maintain annual groundwater quantity monitoring network to monitor impacts of mining and other land use via Wellntel.

⑳ 56159 Assumes ($6,730) transfer from NMM (56153) to establish and maintain annual groundwater quantity monitoring network to monitor impacts of mining and other land use via Wellntel.

㉑ 56152 Assumes applying for and receiving $50,000 in state or federal funds to match $50,000 in CIP to conduct Climate Change Flood Control Buffer Initiative

㉒ 56156 Contracted Services are for Beaver Creek Reserve to establish services to lake associations for lake protection with 10% of the grant retained by the county for grant administration.

㉓ 56156 Assumes applying for and receiving DNR Surface Water Lake Planning & Monitoring grant to establish the grant framework to advance the county Land and Water Resource Management Plan.

Extended Budgeting

Budget Summary Justification

CHIPPEWA COUNTY

User:	jpuig
Printed:	7/19/2021 - 9:31 AM
Budget Type:	DH Requested
Revision:	1
Current Actual YTD:	06/30/21

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 100-52-56151 Land Conservation							
435550	State Aid - COVID	0.00	971.71	0.00	0.00	0.00	0.00
468201	AWD-Engineering Services Fees	8,500.00	3,225.00	12,700.00	10,380.00	12,700.00	10,000.00
468203	Tree Planter Rental Fees	500.00	879.00	2,000.00	876.00	1,000.00	1,000.00
468204	Misc Land Conservation Revenue	7,500.00	12,065.58	9,500.00	16,877.15	17,000.00	9,500.00
	Total revenue without property tax:	**16,500.00**	**17,141.29**	**24,200.00**	**28,133.15**	**30,700.00**	**20,500.00**
411100	General Property Taxes	331,831.00	331,831.00	326,831.00	326,831.00	326,831.00	336,838.00
	Total revenue with property tax:	**348,331.00**	**348,972.29**	**351,031.00**	**354,964.15**	**357,531.00**	**357,338.00**
511100	Salaries and Wages	209,526.00	191,644.57	214,007.00	109,442.74	214,007.00	194,545.00
515000	Fringe Benefits	38,434.00	34,750.65	39,712.00	16,079.71	39,712.00	36,199.00
515400	Health Insurance Benefit	61,690.00	51,276.04	64,488.00	30,817.04	64,488.00	61,681.00
521200	Contracted Services	26,718.00	27,186.01	21,304.00	1,476.00	21,304.00	45,903.00
522300	Cell Phone Costs	82.00	268.10	200.00	10.67	234.00	250.00
522500	Telephone	850.00	786.04	1,150.00	369.04	1,150.00	1,150.00
524000	Repair and Maintenance	500.00	0.00	500.00	0.00	500.00	500.00
526100	Wetland Inventory	500.00	372.23	500.00	0.00	500.00	500.00
526200	Groundwater Inventory	1,000.00	1,404.00	2,400.00	694.50	2,400.00	2,400.00
526400	Rural Landuse Planning	500.00	0.00	500.00	0.00	500.00	500.00
526500	Engineering	800.00	696.51	800.00	23.88	800.00	1,000.00
531000	Office Supplies	2,500.00	2,845.65	2,650.00	990.50	2,650.00	3,000.00
531100	Postage	1,200.00	330.47	1,000.00	326.27	1,000.00	1,000.00
531200	Copies/Printing	2,000.00	3,254.86	2,600.00	2,251.50	3,000.00	3,250.00
531400	Equipment < $5,000	0.00	130.57	0.00	195.61	0.00	0.00
531500	Maintenance/Service Agreements	3,200.00	1,249.71	2,600.00	0.00	2,600.00	3,000.00
531900	Sundry/Miscellaneous	200.00	1,280.00	200.00	45.00	200.00	500.00
532200	Public Education/Materials	6,000.00	11,321.23	6,000.00	15,605.91	7,145.00	11,500.00
532400	Memberships & Dues	1,581.00	1,678.00	1,660.00	1,612.00	1,687.00	1,700.00
533000	Mileage/Travel	200.00	29.75	150.00	0.00	150.00	150.00
533500	Conventions & Meetings	5,200.00	2,411.89	3,200.00	1,162.79	1,500.00	3,200.00

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 100-52-56151	**Land Conservation**						
534600	Uniforms	715.00	0.00	475.00	323.07	475.00	475.00
534801	Support Costs - Volunteers	500.00	229.24	500.00	0.00	500.00	500.00
581000	Capital Equipment > $5,000	0.00	7,738.80	0.00	71.53	0.00	0.00
595000	Expenditure Transfer	-15,565.00	-15,565.00	-15,565.00	0.00	-15,565.00	-15,565.00
	Total expense:	**348,331.00**	**325,319.32**	**351,031.00**	**181,497.76**	**350,937.00**	**357,338.00**
	Revenue - Expense:	**0.00**	**23,652.97**	**0.00**	**173,466.39**	**6,594.00**	**0.00**

Submitted by: ______________________ ______________
Department/Division Head Date

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-52-56151 Land Conservation			
411100	**General Property Taxes**		
	Tax Levy	336,838.00	
		Total 411100 General Property Taxes:	336,838.00
468201	**AWD-Engineering Services Fees**		
	Animal Waste Ordinance Permit Fees	10,000.00	
		Total 468201 AWD-Engineering Services Fees:	10,000.00
468203	**Tree Planter Rental Fees**		
	Fees Charged to Landowners for Tree Planter	1,000.00	
		Total 468203 Tree Planter Rental Fees:	1,000.00
468204	**Misc Land Conservation Revenue**		
	Nitrate Sampling, Records Requests, Tree Sales	9,500.00	
		Total 468204 Misc Land Conservation Revenue:	9,500.00
		Total revenue:	**357,338.00**
511100	**Salaries and Wages**		
	Per Personnel Cost Report; 70% Dept Head, 50% Env. Engineer, 80% Accountant, 70% Admin Asst, 25% Agronomist	194,545.00	
		Total 511100 Salaries and Wages:	194,545.00
515000	**Fringe Benefits**		
	Per Personnel Cost Report; 70% Dept Head, 50% Env. Engineer, 80% Accountant, 70% Admin Asst, 25% Agronomist	36,199.00	
		Total 515000 Fringe Benefits:	36,199.00
515400	**Health Insurance Benefit**		
	Per Personnel Cost Report; 70% Dept Head, 50% Env. Engineer, 80% Accountant, 70% Admin Asst, 25% Agronomist	61,681.00	
		Total 515400 Health Insurance Benefit:	61,681.00
521200	**Contracted Services**		
	Contracted Services to be Applied to On-Farm Services (NR151) & Other LCFM Annual Workplan Activities	45,903.00	
		Total 521200 Contracted Services:	45,903.00
522300	**Cell Phone Costs**		
	Monthly Cell Phone Costs	250.00	

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-52-56151 Land Conservation			
		Total 522300 Cell Phone Costs:	250.00
522500	**Telephone**		
	12 lines x $50 plus long distance	1,150.00	
		Total 522500 Telephone:	1,150.00
524000	**Repair and Maintenance**		
	Tree Planter Maintenance	500.00	
		Total 524000 Repair and Maintenance:	500.00
526100	**Wetland Inventory**		
	Evaluate and Resolve Inconsistencies in State & Federal Data Sets	500.00	
		Total 526100 Wetland Inventory:	500.00
526200	**Groundwater Inventory**		
	Maint. Of GW Inventory-Rural Well Locations & Construction Reports; Provide Partial Payment of Nitrate Water Testing	2,400.00	
		Total 526200 Groundwater Inventory:	2,400.00
526400	**Rural Landuse Planning**		
	Conservation Easement Development & Monitoring	500.00	
		Total 526400 Rural Landuse Planning:	500.00
526500	**Engineering**		
	Materials & Supplies; Survey, Testing & Safety	1,000.00	
		Total 526500 Engineering:	1,000.00
531000	**Office Supplies**		
	General Office, Field and Printer Supplies	3,000.00	
		Total 531000 Office Supplies:	3,000.00
531100	**Postage**		
	Routine Mailings, Annual Certification Letter & Maps	1,000.00	
		Total 531100 Postage:	1,000.00
531200	**Copies/Printing**		
	Binding, Laminating, etc.	3,250.00	

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-52-56151 Land Conservation			
		Total 531200 Copies/Printing:	3,250.00
531500	**Maintenance/Service Agreements**		
	Arc Map	1,000.00	
	Copier & Springbrook	1,000.00	
	AutoCAD	1,000.00	
		Total 531500 Maintenance/Service Agreements:	3,000.00
531900	**Sundry/Miscellaneous**		
	Misc. Public Education Outreach Expenses	500.00	
		Total 531900 Sundry/Miscellaneous:	500.00
532200	**Public Education/Materials**		
	Materials Needed for Conservation Tree Orders (Reimbursed 468204) and Public Presentations)	11,500.00	
		Total 532200 Public Education/Materials:	11,500.00
532400	**Memberships & Dues**		
	West Central Land & Water Conservation Association Dues	75.00	
	WI Land & Water Association Dues	1,625.00	
		Total 532400 Memberships & Dues:	1,700.00
533000	**Mileage/Travel**		
	Mileage Expenses for Staff Travel	150.00	
		Total 533000 Mileage/Travel:	150.00
533500	**Conventions & Meetings**		
	Expenses Associated with Staff Training (WI Land & Water, West Central Land & Water, WISA, CAFO)	3,000.00	
	Staff or LCFM Committee Registrations	200.00	
		Total 533500 Conventions & Meetings:	3,200.00
534600	**Uniforms**		
	Safety Shoe Annual Stipend	125.00	
	Uniform Shirts & Safety Hi-Vis	350.00	
		Total 534600 Uniforms:	475.00
534801	**Support Costs - Volunteers**		

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-52-56151 Land Conservation			
	Expenses Associated with Volunteers (Gloves, Garbage Bags, Signs, etc.)	500.00	
		Total 534801 Support Costs - Volunteers:	500.00
595000	**Expenditure Transfer**		
	Transfer from Recycling (53635) for Administrative Costs	-15,565.00	
		Total 595000 Expenditure Transfer:	-15,565.00
		Total expense:	**357,338.00**
		Total Account # 100-52-56151 Land Conservation Detail:	**0.00**

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 100-52-56152 SWRM Grant Expenditures							
435810	State Aid - Conservation & Dev	278,686.00	263,449.00	288,409.00	13,600.00	288,409.00	407,000.00
468211	Fees	2,250.00	0.00	1,000.00	0.00	225.00	1,000.00
492909	Transfer in - Sales Tax	0.00	0.00	0.00	0.00	0.00	50,000.00
	Total revenue without property tax:	**280,936.00**	**263,449.00**	**289,409.00**	**13,600.00**	**288,634.00**	**458,000.00**
511100	Salaries and Wages	111,309.00	117,542.99	112,424.00	48,253.00	112,424.00	103,475.00
515000	Fringe Benefits	20,377.00	21,239.44	20,831.00	8,746.39	20,831.00	19,225.00
515400	Health Insurance Benefit	33,768.00	33,469.48	35,283.00	17,204.50	35,283.00	36,972.00
521200	Contracted Services	7,791.00	30.00	13,833.00	0.00	12,000.00	21,128.00
522500	Telephone	325.00	283.50	388.00	135.92	388.00	300.00
529001	Cost Share Payments to Landown	105,466.00	79,790.00	104,750.00	13,780.00	104,750.00	175,000.00
531500	Maintenance/Service Agreements	1,500.00	1,500.00	1,500.00	0.00	1,500.00	1,500.00
534600	Uniforms	400.00	0.00	400.00	125.00	400.00	400.00
581039	Buffers Installation	0.00	0.00	0.00	0.00	0.00	100,000.00
	Total expense:	**280,936.00**	**253,855.41**	**289,409.00**	**88,244.81**	**287,576.00**	**458,000.00**
	Revenue - Expense:	**0.00**	**9,593.59**	**0.00**	**-74,644.81**	**1,058.00**	**0.00**

Submitted by: ______________________ ______________

Department/Division Head Date

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-52-56152 SWRM Grant Expenditures			
435810	**State Aid - Conservation & Dev**		
	Cost Share to Landowners	175,000.00	
	SWRM Staffing Grant	182,000.00	
	State or Federal Grant to cover Climate Change Flood Control Buffer Initiative	50,000.00	
		Total 435810 State Aid - Conservation & Dev:	407,000.00
468211	**Fees**		
	Application/Processing Fees @ $240 ea.	1,000.00	
		Total 468211 Fees:	1,000.00
492909	**Transfer in - Sales Tax**		
	Climate Change Flood Control Buffer Initiative	50,000.00	
		Total 492909 Transfer in - Sales Tax:	50,000.00
		Total revenue:	**458,000.00**
511100	**Salaries and Wages**		
	Per Personnel Cost Report; 100% Conservation Specialist, 50% Env. Engineer	103,475.00	
		Total 511100 Salaries and Wages:	103,475.00
515000	**Fringe Benefits**		
	Per Personnel Cost Report; 100% Conservation Specialist, 50% Env. Engineer	19,225.00	
		Total 515000 Fringe Benefits:	19,225.00
515400	**Health Insurance Benefit**		
	Per Personnel Cost Report; 100% Conservation Specialist, 50% Env. Engineer	36,972.00	
		Total 515400 Health Insurance Benefit:	36,972.00
521200	**Contracted Services**		
	Contracted Services to be Applied Toward On-Farm Services (NR151)	21,128.00	
		Total 521200 Contracted Services:	21,128.00
522500	**Telephone**		
	4 Lines @ $50 plus long distance	300.00	
		Total 522500 Telephone:	300.00

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-52-56152 SWRM Grant Expenditures			
529001	**Cost Share Payments to Landown**		
	Installation of Best Management Practices & Conservation Easement Payments	175,000.00	
		Total 529001 Cost Share Payments to Landown:	175,000.00
531500	**Maintenance/Service Agreements**		
	Maintenance Costs-Arc Map, Spatial Analyst	1,500.00	
		Total 531500 Maintenance/Service Agreements:	1,500.00
534600	**Uniforms**		
	Safety Shoe Annual Stipend, Shirts	400.00	
		Total 534600 Uniforms:	400.00
581039	**Buffers Installation**		
	Climate Change Flood Control Buffer Initiative	100,000.00	
		Total 581039 Buffers Installation:	100,000.00
		Total expense:	**458,000.00**
		Total Account # 100-52-56152 SWRM Grant Expenditures Detail:	**0.00**

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 100-52-56153 Non-Metallic Mining							
468222	Non-Metallic Mines Permits	282,900.00	269,141.25	281,884.00	283,675.00	283,675.00	283,765.00
468223	Other Non-Metallic Mining	1,000.00	1,769.00	1,000.00	1,000.00	1,000.00	1,500.00
468232	Plan Review Fees	0.00	3,475.00	5,985.00	0.00	5,985.00	5,500.00
	Total revenue without property tax:	**283,900.00**	**274,385.25**	**288,869.00**	**284,675.00**	**290,660.00**	**290,765.00**
511100	Salaries and Wages	141,377.00	140,766.20	143,100.00	52,992.68	143,100.00	128,666.00
515000	Fringe Benefits	24,735.00	24,849.68	25,335.00	9,435.14	25,335.00	23,859.00
515400	Health Insurance Benefit	40,522.00	38,657.12	42,340.00	18,359.11	42,340.00	34,025.00
521200	Contracted Services	33,935.00	12,655.51	31,515.00	6,918.00	31,515.00	55,190.00
521230	Legal Services	0.00	18,600.50	0.00	0.00	0.00	5,500.00
522300	Cell Phone Costs	200.00	268.18	220.00	10.68	220.00	220.00
531000	Office Supplies	5,000.00	0.00	2,000.00	0.00	2,000.00	1,250.00
531100	Postage	700.00	0.00	500.00	0.00	500.00	250.00
531200	Copies/Printing	500.00	544.69	500.00	555.46	500.00	500.00
531500	Maintenance/Service Agreements	9,500.00	13,610.50	12,275.00	6,894.46	13,000.00	12,275.00
532200	Public Education/Materials	2,200.00	78.36	1,000.00	238.75	1,000.00	750.00
533500	Conventions & Meetings	2,731.00	300.00	1,000.00	426.28	1,000.00	750.00
534600	Uniforms	500.00	125.00	400.00	368.75	400.00	300.00
534900	Supplies	5,000.00	2,051.95	5,000.00	1,680.00	5,000.00	3,500.00
553350	Leased Land	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
595000	Expenditure Transfer	16,000.00	25,963.31	22,684.00	0.00	22,684.00	22,730.00
	Total expense:	**283,900.00**	**279,471.00**	**288,869.00**	**98,879.31**	**289,594.00**	**290,765.00**
	Revenue - Expense:	**0.00**	**-5,085.75**	**0.00**	**185,795.69**	**1,066.00**	**0.00**

Submitted by: ______________________ ______________

Department/Division Head Date

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-52-56153 Non-Metallic Mining			
468222	**Non-Metallic Mines Permits**		
	Annual Glacial Deposit & Industrial Sand Permit Fees	283,765.00	
		Total 468222 Non-Metallic Mines Permits:	283,765.00
468223	**Other Non-Metallic Mining**		
	Misc. Revenue	1,500.00	
		Total 468223 Other Non-Metallic Mining:	1,500.00
468232	**Plan Review Fees**		
	Plan Review Fees	5,500.00	
		Total 468232 Plan Review Fees:	5,500.00
		Total revenue:	**290,765.00**
511100	**Salaries and Wages**		
	Per Personnel Cost Report; 75% Proj. Eng., 100% Seasonal LTE Land Res. Tech, 75% Prog. Agro., 20% Dept. Head, 10% Admin. Asst.	128,666.00	
		Total 511100 Salaries and Wages:	128,666.00
515000	**Fringe Benefits**		
	Per Personnel Cost Report; 75% Proj. Eng., 100% Seasonal LTE Land Res. Tech, 75% Prog. Agro., 20% Dept. Head, 10% Admin. Asst.	23,859.00	
		Total 515000 Fringe Benefits:	23,859.00
515400	**Health Insurance Benefit**		
	Per Personnel Cost Report; 75% Proj. Eng., 100% Seasonal LTE Land Res. Tech, 75% Prog. Agro., 20% Dept. Head, 10% Admin. Asst.	34,025.00	
		Total 515400 Health Insurance Benefit:	34,025.00
521200	**Contracted Services**		
	UWRF Soil Reclamation Test Plot SSS	15,000.00	
	USGS Stream Monitoring	16,500.00	
	NMM Demo Tree Projects	23,690.00	
		Total 521200 Contracted Services:	55,190.00
521230	**Legal Services**		
	Outside legal fees	5,500.00	
		Total 521230 Legal Services:	5,500.00

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-52-56153 Non-Metallic Mining			
522300	**Cell Phone Costs**		
	Monthly Cell Phone Charges	220.00	
		Total 522300 Cell Phone Costs:	220.00
531000	**Office Supplies**		
	Field & Office Supplies	1,250.00	
		Total 531000 Office Supplies:	1,250.00
531100	**Postage**		
	Annual Permit & Public Hearing Mailings	250.00	
		Total 531100 Postage:	250.00
531200	**Copies/Printing**		
	EO Johnson Print Management	500.00	
		Total 531200 Copies/Printing:	500.00
531500	**Maintenance/Service Agreements**		
	Arc Map	3,500.00	
	Spatial Analyst, ADC, EO Johnson, Springbrook	4,875.00	
	Auto CAD	3,900.00	
		Total 531500 Maintenance/Service Agreements:	12,275.00
532200	**Public Education/Materials**		
	Supplies for Public Information Hearings & Public Education	750.00	
		Total 532200 Public Education/Materials:	750.00
533500	**Conventions & Meetings**		
	Training Expenses	750.00	
		Total 533500 Conventions & Meetings:	750.00
534600	**Uniforms**		
	Annual Safety Shoe Stipend	250.00	
	Hi-Vis Vests	50.00	
		Total 534600 Uniforms:	300.00
534900	**Supplies**		

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-52-56153 Non-Metallic Mining			
	Lab Analysis & Field Instruments; WellIntel Equipment	3,500.00	
		Total 534900 Supplies:	3,500.00
553350	**Leased Land**		
	Research Prairie Lease Agreement	1,000.00	
		Total 553350 Leased Land:	1,000.00
595000	**Expenditure Transfer**		
	Transfer to Groundwater Sampling (56159) to Establish an Annual Groundwater Quality and Quantity Monitoring Network	16,000.00	
	Transfer to GW Inventory (56159) to establish and maintain annual groundwater quantity monitoring network to monitor impacts of	6,730.00	
		Total 595000 Expenditure Transfer:	22,730.00
		Total expense:	**290,765.00**
		Total Account # 100-52-56153 Non-Metallic Mining Detail:	**0.00**

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request

PRELIMINARY

Account # 100-52-56154 Urban Stormwater Program/WPDES

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
468231	Municipal Service Fee Transfer	10,000.00	5,850.00	10,260.00	0.00	10,260.00	18,250.00
468232	Plan Review Fees	13,293.00	24,265.00	13,033.00	9,490.00	13,033.00	34,000.00
	Total revenue without property tax:	**23,293.00**	**30,115.00**	**23,293.00**	**9,490.00**	**23,293.00**	**52,250.00**
511100	Salaries and Wages	16,049.00	16,064.96	16,049.00	2,501.92	16,049.00	30,535.00
515000	Fringe Benefits	1,789.00	1,800.76	1,789.00	278.96	1,789.00	5,592.00
515400	Health Insurance Benefit	0.00	0.00	0.00	0.00	0.00	2,715.00
521210	Contracted Servcs-Analysis&Mod	2,500.00	3,266.00	2,500.00	0.00	2,500.00	9,828.00
531500	Maintenance/Service Agreements	455.00	0.00	455.00	0.00	455.00	455.00
532200	Public Education/Materials	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
533500	Conventions & Meetings	0.00	-774.00	0.00	0.00	0.00	500.00
534600	Uniforms	0.00	125.00	0.00	0.00	0.00	125.00
559001	WPDES Permit Fees	500.00	500.00	500.00	500.00	500.00	500.00
	Total expense:	**23,293.00**	**22,982.72**	**23,293.00**	**5,280.88**	**23,293.00**	**52,250.00**
	Revenue - Expense:	**0.00**	**7,132.28**	**0.00**	**4,209.12**	**0.00**	**0.00**

Submitted by: ______________________ ______________

Department/Division Head Date

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-52-56154 Urban Stormwater Program/WPDES			
468231	**Municipal Service Fee Transfer**		
	Fees Charged to Municipalities (EP, LH, LAF, ANS) for Stormwater Services & Admin/Enforcement of Ordinance	18,250.00	
		Total 468231 Municipal Service Fee Transfer:	18,250.00
468232	**Plan Review Fees**		
	Fees for Plan Reviews	34,000.00	
		Total 468232 Plan Review Fees:	34,000.00
		Total revenue:	**52,250.00**
511100	**Salaries and Wages**		
	Per Personnel Cost Report- 100% PT Seasonal Eng. Co-op; 25% Project Engineer	30,535.00	
		Total 511100 Salaries and Wages:	30,535.00
515000	**Fringe Benefits**		
	Per Personnel Cost Report- 100% PT Seasonal Eng. Co-op; 25% Project Engineer	5,592.00	
		Total 515000 Fringe Benefits:	5,592.00
515400	**Health Insurance Benefit**		
	Per Personnel Cost Report- 25% Project Engineer	2,715.00	
		Total 515400 Health Insurance Benefit:	2,715.00
521210	**Contracted Servcs-Analysis&Mod**		
	Enforcement	9,828.00	
		Total 521210 Contracted Servcs-Analysis&Mod:	9,828.00
531500	**Maintenance/Service Agreements**		
	Maintenance Costs for Tracking Software	455.00	
		Total 531500 Maintenance/Service Agreements:	455.00
532200	**Public Education/Materials**		
	Subcontract with Rains to Rivers to Meet WPDES Education Requirements	2,000.00	
		Total 532200 Public Education/Materials:	2,000.00
533500	**Conventions & Meetings**		
	Training Expenses	500.00	

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-52-56154 Urban Stormwater Program/WPDES			
	Total 533500 Conventions & Meetings:		500.00
534600	**Uniforms**		
	Annual Safety Shoe Stipend	125.00	
	Total 534600 Uniforms:		125.00
559001	**WPDES Permit Fees**		
	Joint Permit Fee Expense	500.00	
	Total 559001 WPDES Permit Fees:		500.00
	Total expense:		**52,250.00**
	Total Account # 100-52-56154 Urban Stormwater Program/WPDES Detail:		**0.00**

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request	
PRELIMINARY								
Account # 100-52-56155 CREP Fund								
435810	State Aid - Conservation & Dev	500.00	354.00	500.00	0.00	500.00	500.00	
468241	Easement Application Fees-CREP	500.00	0.00	500.00	0.00	500.00	500.00	
468242	Landowner Application Fees-cre	500.00	650.00	500.00	0.00	500.00	500.00	
468243	Reimb for Title Searches, etc	500.00	0.00	500.00	0.00	500.00	500.00	
	Total revenue without property tax:	**2,000.00**	**1,004.00**	**2,000.00**	**0.00**	**2,000.00**	**2,000.00**	
411100	General Property Taxes	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	
	Total revenue with property tax:	**4,000.00**	**3,004.00**	**4,000.00**	**2,000.00**	**4,000.00**	**4,000.00**	
521209	Contracted Services-Title Sear	2,000.00	0.00	2,000.00	0.00	2,000.00	2,000.00	
534900	Supplies	2,000.00	354.00	2,000.00	0.00	2,000.00	2,000.00	
	Total expense:	**4,000.00**	**354.00**	**4,000.00**	**0.00**	**4,000.00**	**4,000.00**	
	Revenue - Expense:	**0.00**	**2,650.00**	**0.00**	**2,000.00**	**0.00**	**0.00**	

Submitted by: ______________________ ______________

Department/Division Head Date

Account Number	Description		Amount	Total
PRELIMINARY				
Account # 100-52-56155 CREP Fund				
411100	**General Property Taxes**			
	Tax Levy		2,000.00	
		Total 411100 General Property Taxes:		2,000.00
435810	**State Aid - Conservation & Dev**			
	Reimbursement for CREP Supplies		500.00	
		Total 435810 State Aid - Conservation & Dev:		500.00
468241	**Easement Application Fees-CREP**			
	Fees Charged to Landowners to Develop Conservation Easements		500.00	
		Total 468241 Easement Application Fees-CREP:		500.00
468242	**Landowner Application Fees-cre**			
	Fees Charged to Landowners to Process State CREP Applications		500.00	
		Total 468242 Landowner Application Fees-cre:		500.00
468243	**Reimb for Title Searches, etc**			
	Reimbursement for Title Searches		500.00	
		Total 468243 Reimb for Title Searches, etc:		500.00
		Total revenue:		**4,000.00**
521209	**Contracted Services-Title Sear**			
	Abstract Searches for Conservation Easements-Reimbursed by the State		500.00	
	Other Services as Needed		1,500.00	
		Total 521209 Contracted Services-Title Sear:		2,000.00
534900	**Supplies**			
	Routine Fee & Office Supplies		2,000.00	
		Total 534900 Supplies:		2,000.00
		Total expense:		**4,000.00**
		Total Account # 100-52-56155 CREP Fund Detail:		**0.00**

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request	
PRELIMINARY								
Account # 100-52-56156	**Lake Protection Grant**							
435810	State Aid - Conservation & Dev	0.00	0.00	15,000.00	13,293.17	15,000.00	15,000.00	
	Total revenue without property tax:	**0.00**	**0.00**	**15,000.00**	**13,293.17**	**15,000.00**	**15,000.00**	
521200	Contracted Services	0.00	0.00	13,500.00	0.00	13,500.00	13,500.00	
532200	Public Education/Materials	0.00	0.00	1,500.00	0.00	1,500.00	1,500.00	
	Total expense:	**0.00**	**0.00**	**15,000.00**	**0.00**	**15,000.00**	**15,000.00**	
	Revenue - Expense:	**0.00**	**0.00**	**0.00**	**13,293.17**	**0.00**	**0.00**	

Submitted by: ______________________ ______________

Department/Division Head Date

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-52-56156 Lake Protection Grant			
435810	**State Aid - Conservation & Dev**		
	DNR Surface Water Lake Planning & Monitoring grant to establish the grant framework to advance the county Land and Water Resourc	15,000.00	
	Total 435810 State Aid - Conservation & Dev:		15,000.00
	Total revenue:		**15,000.00**
521200	**Contracted Services**		
	Beaver Creek Reserve to establish services to lake associations for lake protection with 10% of the grant retained by the county	13,500.00	
	Total 521200 Contracted Services:		13,500.00
532200	**Public Education/Materials**		
	10% of grant retained by county for grant administration	1,500.00	
	Total 532200 Public Education/Materials:		1,500.00
	Total expense:		**15,000.00**
	Total Account # 100-52-56156 Lake Protection Grant Detail:		**0.00**

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 100-52-56157	**Targeted Runoff Management**						
435810	State Aid - Conservation & Dev	150,000.00	69,961.51	535,616.00	-30.00	465,655.00	0.00
	Total revenue without property tax:	**150,000.00**	**69,961.51**	**535,616.00**	**-30.00**	**465,655.00**	**0.00**
521200	Contracted Services	0.00	0.00	21,781.00	0.00	21,781.00	0.00
529001	Cost Share Payments to Landown	150,000.00	69,961.51	513,835.00	0.00	443,874.00	0.00
	Total expense:	**150,000.00**	**69,961.51**	**535,616.00**	**0.00**	**465,655.00**	**0.00**
	Revenue - Expense:	**0.00**	**0.00**	**0.00**	**-30.00**	**0.00**	**0.00**

Submitted by: ______________________________ ______________
Department/Division Head Date

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 100-52-56158 Lake Wissota Stewardship Proj							
435810	State Aid - Conservation & Dev	260,000.00	0.00	485,738.00	0.00	185,738.00	565,738.00
473800	Municipalities Reimbursement	1,500.00	11,883.04	15,000.00	8,221.19	8,222.00	8,500.00
485000	Donations & Contributions	66,000.00	48,906.43	66,500.00	46,540.09	46,541.00	80,660.00
	Total revenue without property tax:	**327,500.00**	**60,789.47**	**567,238.00**	**54,761.28**	**240,501.00**	**654,898.00**
521200	Contracted Services	320,075.00	60,558.34	561,058.00	26,216.21	234,321.00	652,198.00
531100	Postage	1,000.00	84.18	0.00	0.00	0.00	0.00
532200	Public Education/Materials	2,680.00	146.95	2,680.00	147.69	2,680.00	1,150.00
533500	Conventions & Meetings	245.00	0.00	0.00	0.00	0.00	0.00
534801	Support Costs - Volunteers	2,500.00	0.00	2,500.00	0.00	2,500.00	1,200.00
534900	Supplies	1,000.00	0.00	1,000.00	0.00	1,000.00	350.00
	Total expense:	**327,500.00**	**60,789.47**	**567,238.00**	**26,363.90**	**240,501.00**	**654,898.00**
	Revenue - Expense:	**0.00**	**0.00**	**0.00**	**28,397.38**	**0.00**	**0.00**

Submitted by: ______________________ ______________

Department/Division Head Date

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-52-56158 Lake Wissota Stewardship Proj			
435810	**State Aid - Conservation & Dev**		
	DNR Large-Scale TRM Grant (Little Lake Wissota)	185,738.00	
	Wetlands Reserve Easement	100,000.00	
	DNR Large-Scale TRM Grant (Yellow RiverBig Drywood Creek)	280,000.00	
	EPA and USDA Funding to be requested as available	0.00	
		Total 435810 State Aid - Conservation & Dev:	565,738.00
473800	**Municipalities Reimbursement**		
	DNR MDV Phosphorus Reimbursement	8,500.00	
		Total 473800 Municipalities Reimbursement:	8,500.00
485000	**Donations & Contributions**		
	Community Foundation Grant to Cover Canoes for a Cause Expenses	500.00	
	Lake Wissota Improvement & Protection Association per contract.	80,160.00	
		Total 485000 Donations & Contributions:	80,660.00
		Total revenue:	**654,898.00**
521200	**Contracted Services**		
	DNR Large-Scale TRM Grant (YR-Big Drywood Creek)	280,000.00	
	MDV Expense	8,500.00	
	DNR Large-Scale TRM Grant (Little Lake Wissota)	185,738.00	
	Payments to Contracted Watershed Specialist	75,960.00	
	Monitoring - Boy Scouts	2,000.00	
	Wetlands Reserve Easement Expenses	100,000.00	
		Total 521200 Contracted Services:	652,198.00
532200	**Public Education/Materials**		
	Supplies for Public Education Events (i.e. Canoes for a Cause)	1,000.00	
	LWSP website domain fee	150.00	
		Total 532200 Public Education/Materials:	1,150.00
534801	**Support Costs - Volunteers**		
	Volunteer Costs	1,200.00	
		Total 534801 Support Costs - Volunteers:	1,200.00
534900	**Supplies**		

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-52-56158 Lake Wissota Stewardship Proj			
	Office & Field Supplies	350.00	
		Total 534900 Supplies:	350.00
		Total expense:	**654,898.00**
		Total Account # 100-52-56158 Lake Wissota Stewardship Proj Detail:	**0.00**

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 100-52-56159	**Groundwater Inventory**						
493000	Fund Balance Applied	0.00	0.00	0.00	0.00	0.00	59,000.00
	Total revenue without property tax:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**59,000.00**
521200	Contracted Services	16,000.00	25,963.31	22,684.00	0.00	22,684.00	81,730.00
595000	Expenditure Transfer	-16,000.00	-25,963.31	-22,684.00	0.00	-22,684.00	-22,730.00
	Total expense:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**59,000.00**
	Revenue - Expense:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

Submitted by: ______________________ ______________

Department/Division Head Date

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-52-56159 Groundwater Inventory			
493000	**Fund Balance Applied**		
	County Groundwater Quality Study of Well Sampling Update (CIP Res. 24-21)	59,000.00	
	Total 493000 Fund Balance Applied:		59,000.00
	Total revenue:		**59,000.00**
521200	**Contracted Services**		
	Contracting Stevens Point to Establish an Annual Groundwater Quality Monitoring Network	16,000.00	
	County Groundwater Quality Study of Well Sampling Update (CIP Res. 24-21)	59,000.00	
	Contracting WellIntel to purchase and install (2) new units ($3,000); $210/unit for 13 units; $1000 for batteries.	6,730.00	
	Total 521200 Contracted Services:		81,730.00
595000	**Expenditure Transfer**		
	Transfer from NMM (56153) to Establish and maintain Annual Groundwater Quality and Quantity Monitoring Network (via UWSP)	-16,000.00	
	Transfer from NMM (56153) to establish and maintain annual groundwater quantity monitoring network to monitor impacts of mining	-6,730.00	
	Total 595000 Expenditure Transfer:		-22,730.00
	Total expense:		**59,000.00**
	Total Account # 100-52-56159 Groundwater Inventory Detail:		**0.00**

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request	
PRELIMINARY								
Account # 100-52-56960	**Land Conservation Stewardship**							
492909	Transfer in - Sales Tax Fund	14,400.00	14,400.00	0.00	0.00	0.00	15,000.00	
493000	Fund Balance Applied	85,600.00	0.00	100,000.00	0.00	85,600.00	85,000.00	
	Total revenue without property tax:	**100,000.00**	**14,400.00**	**100,000.00**	**0.00**	**85,600.00**	**100,000.00**	
530000	Program Expenditures	100,000.00	0.00	100,000.00	0.00	85,600.00	100,000.00	
592999	Transfer Out	0.00	14,400.00	0.00	0.00	0.00	0.00	
	Total expense:	**100,000.00**	**14,400.00**	**100,000.00**	**0.00**	**85,600.00**	**100,000.00**	
	Revenue - Expense:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	

Submitted by: ______________________________ ______________

Department/Division Head Date

Account Number	Description	Amount	Total
PRELIMINARY			
Account # 100-52-56960 Land Conservation Stewardship			
492909	**Transfer in - Sales Tax Fund**		
	To acquire land for conservation & public use per CIP Res. No. 24-21	15,000.00	
		Total 492909 Transfer in - Sales Tax Fund:	15,000.00
493000	**Fund Balance Applied**		
	To acquire land for conservation & public use per CIP Res. No. 24-21	85,000.00	
		Total 493000 Fund Balance Applied:	85,000.00
		Total revenue:	**100,000.00**
530000	**Program Expenditures**		
	(2) Stewardship projects or 501c cons. to acquire land for conservation & public use per CIP Res. No. 24-21	100,000.00	
		Total 530000 Program Expenditures:	100,000.00
		Total expense:	**100,000.00**
		Total Account # 100-52-56960 Land Conservation Stewardship Detail:	**0.00**

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request	
PRELIMINARY								
Account # 100-52-57418	**USGS Groundwater Study**							
468250	Corporate Contributions	32,000.00	0.00	0.00	0.00	0.00	0.00	
	Total revenue without property tax:	**32,000.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	
581054	Groundwater Study	32,000.00	0.00	0.00	0.00	0.00	0.00	
	Total expense:	**32,000.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	
	Revenue - Expense:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	

Submitted by: ______________________ ______________

Department/Division Head Date

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
	Grand total revenue without property tax:	1,216,129.00	731,245.52	1,845,625.00	403,922.60	1,442,043.00	1,652,413.00
	Grand total property tax:	333,831.00	333,831.00	328,831.00	328,831.00	328,831.00	338,838.00
	Grand total revenue with property tax:	1,549,960.00	1,065,076.52	2,174,456.00	732,753.60	1,770,874.00	1,991,251.00
	Grand total expense:	1,549,960.00	1,027,133.43	2,174,456.00	400,266.66	1,762,156.00	1,991,251.00
	Grand total revenue - expense:	0.00	37,943.09	0.00	332,486.94	8,718.00	0.00