

CHIPPEWA COUNTY
LEGAL & LAW ENFORCEMENT COMMITTEE
REGULAR MEETING

MAY 17, 2021

WEBEX CONFERENCE CALL

4:30 PM

DUE TO THE HIGH NUMBER OF COVID-19 CASES, THIS MEETING WILL BE HELD VIA CONFERENCE CALL TO ENSURE EVERYONE'S SAFETY. IF YOU ARE A MEMBER OF THE PUBLIC AND WISH TO SPEAK, PLEASE CALL THE DIAL IN NUMBER AND THE COMMITTEE CHAIR WILL ACKNOWLEDGE YOU AT THE APPROPRIATE TIME ON THE AGENDA.

IF YOU NEED TO EITHER MUTE OR UNMUTE YOURSELF DURING THE MEETING PRESS *6.

MEETING PHONE NUMBER: 1-415-655-0001

MEETING NUMBER (ACCESS CODE): 1820 68 6880

MEETING PASSWORD: 836 74 533

1. CALL TO ORDER

2. ROLL CALL

Attendee Name	Organization	Title	Status	Arrived
Mechele Shipman	Chippewa County	District 9 (Chair)	Present	
Lee McMenemy	Chippewa County	District 4 (Vice-Chair)	Present	
Harold Steele	Chippewa County	District 1	Present	
Kari Ives	Chippewa County	District 12	Present	
Tom Thornton	Chippewa County	District 5	Present	

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

4. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kari Ives, District 12
SECONDER:	Tom Thornton, District 5
AYES:	Shipman, McMenemy, Steele, Ives, Thornton

1. Approve the agenda
2. Approve the Minutes

Legal & Law Enforcement Committee - Regular Meeting - May 17, 2021 4:30 PM

3. Schedule next meeting date - July 19th, 2021 4:30 PM

Legal & Law Enforcement Committee

Minutes
Regular Meeting

Webex Conference Call

May 17, 2021
4:30 PM

5. REPORTS

1. Clerk of Courts - Karen Hepfler
Karen Hepfler, Clerk of Courts gave an office update on staff and projects.

Office Update
2. Sheriff's Department 2020 Annual Report - Jim Kowalczyk
Chief Deputy Chad Holum, presented the Sheriff's Department 2020 Annual Report. Copy on File.
3. Division Reports/Spillman Update/Sheriff's Report - Jim Kowalczyk
Tamee Foldy Emergency Communications Center Director, Curt Dutton Jail Captain, Rick Stark Investigations Lieutenant, Mark Bauman Patrol Lieutenant gave updates on their department divisions.

6. BUSINESS ITEMS

7. AGENDA ITEMS FOR FUTURE CONSIDERATION

8. ADJOURN

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Harold Steele, District 1
SECONDER:	Lee McMenamin, District 4 (Vice-Chair)
AYES:	Shipman, McMenamin, Steele, Ives, Thornton

CHIPPEWA COUNTY
LEGAL & LAW ENFORCEMENT COMMITTEE
REGULAR MEETING
MARCH 15, 2021
WEBEX CONFERENCE CALL
4:30 PM

DUE TO THE COVID-19 PANDEMIC THIS MEETING IS BEING HELD VIA CONFERENCE CALL TO COMPLY WITH THE SOCIAL DISTANCING GUIDELINES. IF YOU ARE A MEMBER OF THE PUBLIC AND WISH TO SPEAK, PLEASE CALL THE DIAL IN NUMBER AND THE COMMITTEE CHAIR WILL ACKNOWLEDGE YOU AT THE APPROPRIATE TIME ON THE AGENDA.

IF YOU NEED TO EITHER MUTE OR UNMUTE YOURSELF DURING THE MEETING PRESS *6

MEETING PHONE NUMBER: 1-415-655-0001

MEETING NUMBER (ACCESS CODE): 182 027 3989

MEETING PASSWORD: 977 58 546

1. CALL TO ORDER

2. ROLL CALL

Attendee Name	Organization	Title	Status	Arrived
Mechele Shipman	Chippewa County	District 9 (Chair)	Present	
Lee McMenamin	Chippewa County	District 4 (Vice-Chair)	Present	
Harold Steele	Chippewa County	District 1	Present	
Kari Ives	Chippewa County	District 12	Present	
Tom Thornton	Chippewa County	District 5	Present	

Others Present in Person: Randy Scholz, Jim Kowalczyk, Karen Hepfler

Others Present over phone: Chad Holum, Chris Kowalczyk, Curt Dutton, Dan Modl, Denise Shervey

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

4. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lee McMenamin, District 4 (Vice-Chair)
SECONDER:	Kari Ives, District 12
AYES:	Shipman, McMenamin, Steele, Ives, Thornton

1. Approve the agenda
2. Approve the Minutes

Legal & Law Enforcement Committee - Regular Meeting - Jan 11, 2021 4:30 PM

Minutes Acceptance: Minutes of Mar 15, 2021 4:30 PM (Consent Agenda)

Legal & Law Enforcement Committee

Minutes
Regular Meeting

Webex Conference Call

March 15, 2021
4:30 PM

Legal & Law Enforcement Committee - Special Meeting - Feb 15, 2021 4:30 PM

- Schedule next meeting date - May 17, 2021 4:30 PM

5. REPORTS

- Clerk of Courts Office Update - Karen Hepfler
Clerk of Courts Karen Hepfler gave an office update on staff and scanning projects.
- Division Reports/Spillman Update/Sheriff's Report - Jim Kowalczyk
Sheriff Kowalczyk gave an update on Spillman, Dispatch, Patrol and Investigations. Jail Captain Curt Dutton gave an update on the Jail.

6. BUSINESS ITEMS

- Resolution to Establish Temporary No Parking Zones for the Fests - Jim Kowalczyk

RESULT:	FORWARD TO COUNTY BOARD [UNANIMOUS]	Next: 4/20/2021 6:00 PM
MOVER:	Tom Thornton, District 5	
SECONDER:	Harold Steele, District 1	
AYES:	Shipman, McMenamin, Steele, Ives, Thornton	

7. AGENDA ITEMS FOR FUTURE CONSIDERATION

8. ADJOURN

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lee McMenamin, District 4 (Vice-Chair)
SECONDER:	Kari Ives, District 12
AYES:	Shipman, McMenamin, Steele, Ives, Thornton

Minutes Acceptance: Minutes of Mar 15, 2021 4:30 PM (Consent Agenda)

Chippewa County Sheriff's Office



2020 Annual Report

Submitted by Sheriff James L Kowalczyk

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On behalf of myself and the dedicated men and women of the Sheriff's Office I am happy to provide you with our 2020 annual report. The Sheriff's Office is comprised of many divisions: patrol, investigations, communications, jail, support services, recreation, reserves and administration; each is vital to the operation of the Office.

The Sheriff's Office is proud of our programs and accomplishments, so please take a moment to look at all our departmental information.

I began my term as Sheriff in January 2007; however my career with the Office began in 1978 as a Patrol Deputy. Throughout my years I have gained my professional experience as a drug investigator, SWAT team leader, evidence room technician, and as an investigator.

My wife and I have been lifelong residents of Chippewa County, and have found the County to be a fine community in which to live, work, and raise our sons: who now carry on the tradition with their families, and children.

I am proud to be your Sheriff, and am committed to maintaining the quality of life in the County, protecting the Citizens of the County, and providing fiscally responsible professional law enforcement services. I will strive to continue the proud history of the Office. As your Sheriff I have an open door policy, and can be contacted at 715.726.7700.

Serving Chippewa County with Pride,

James L. Kowalczyk

Chippewa County Sheriff

**THIS 2020 ANNUAL REPORT IS RESPECTFULLY SUBMITTED BY THE CHIPPEWA COUNTY
SHERIFF'S OFFICE MANAGEMENT TEAM
APPROVED BY SHERIFF JAMES L KOWALCZYK**

MISSION

It is the mission of the Chippewa County Sheriff's Office to serve the citizens of Chippewa County as well as visitors to our county by providing a high-level of professional law enforcement that protects and preserves the Constitutional Rights of the people of which our Country was founded upon, which mandates the fair and impartial enforcement of the law.

VISION

It is the vision of the Chippewa County Sheriff's Office that Chippewa County continues to be one of the finest and safest places to live and visit in the State of Wisconsin. Our vision includes that the Chippewa County Sheriff's Office be a leader in public safety which will ensure the quality of life in Chippewa County. We will achieve our vision by continuing the concept of collaborative problem solving within the law enforcement and legal community. We will continue to provide effective law enforcement by maintaining the appropriate levels of technology, staffing, training, and community partnerships.

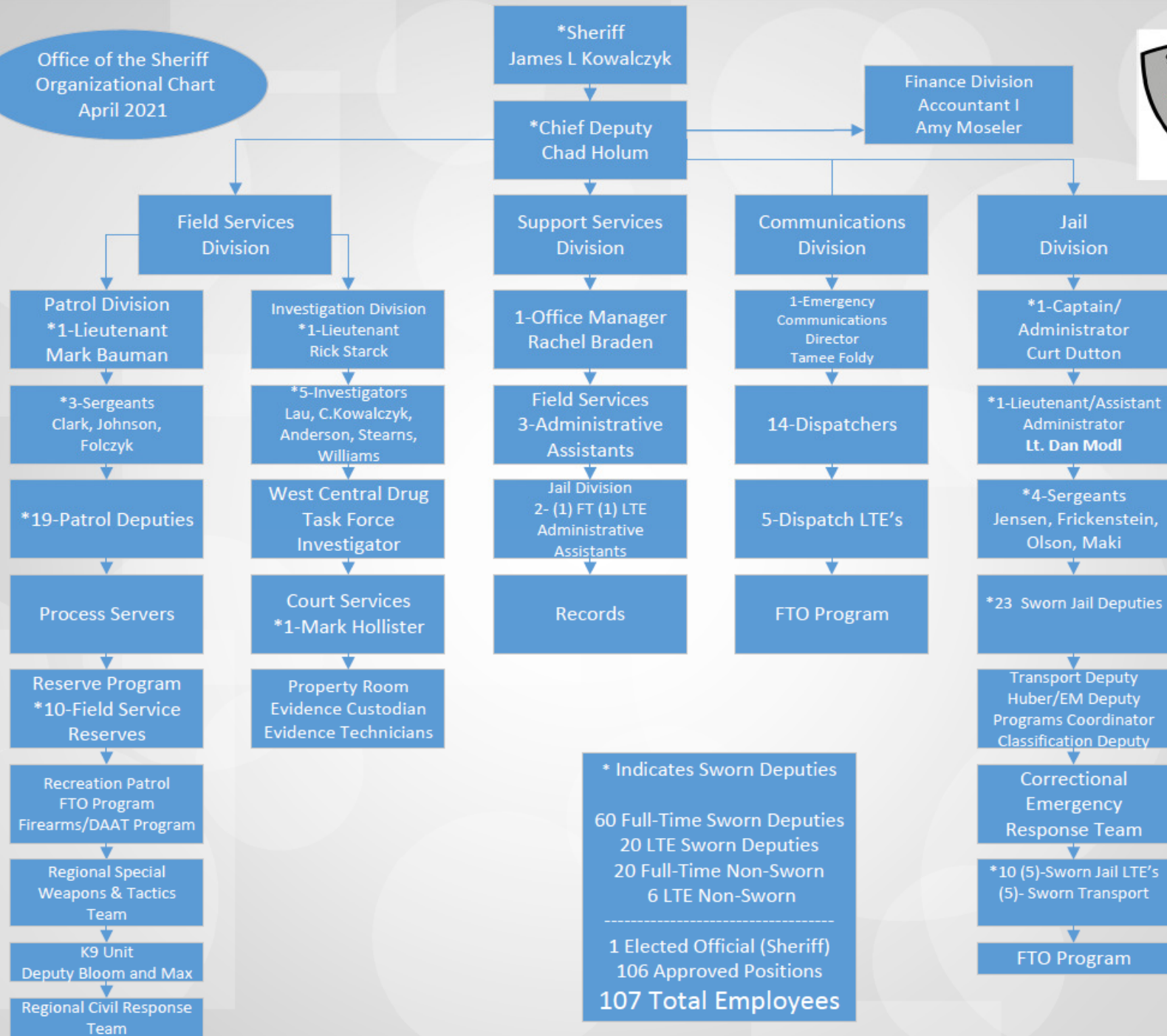
CORE VALUES

We, the men and women of the Chippewa County Sheriff's Office commit ourselves to honorably perform our duties with integrity, respect to all people, wisdom, common sense, fairness and, courage. We pledge to maintain a strong sense of honesty, morality and ethical character. We pledge to honor and earn the Chippewa County Community's respect and trust by providing the highest level of professional and quality law enforcement. We pledge to treat those we serve and are sworn to protect with courtesy, respect, dignity, and compassion to achieve that respect and trust.

“OFFICE OF THE SHERIFF” VS “SHERIFF’S DEPARTMENT”

This organization is officially known as the "Office of the Sheriff" or more commonly known as the "Sheriff's Office." As the sheriff is a constitutionally elected position, the term "Sheriff's Department" is, by definition, incorrect. What is the difference between sheriff's department and sheriff's office, and why should it matter? To answer the first question, we can turn to Black's Law Dictionary, which defines the terms as follows: Department: 'One of the major divisions of the executive branch of the government generally, a branch or division of governmental administration.' Office: 'A right, and correspondent duty, to exercise a public trust. A public charge or employment, the most frequent occasions to use the word arise with reference to a duty and power conferred on an individual by the government; and when this is the connection, 'public office' is a usual and more discriminating expression in the constitutional sense, the term implies an authority to exercise some portion of the sovereign power, whether in making, executing, or administering the laws.' Clearly, the office of sheriff is not simply another department of county government. Its internal operations are the sole responsibility of the sheriff. County department heads are subordinate to a County Executive/Administrator because they are truly only a division of county government, and they work for him/her and for the governing body of the county (i.e. county board.) The Office of Sheriff, on the other hand, is a constitutional office having exclusive powers and authority. These powers are not subject to the dictates of a county executive/administrator or the whims of a county board. The powers of this office have been exercised for over a millennium. A sheriff's office, then, is fundamentally different from a county department, which derives its limited authority from whatever is delegated to it. This delegation is made by those individuals who hold an elected position, of office, in the governing body. The use of 'department' actually refers to a subordinate unit of government, rather than to a body with inherent powers and sovereignty, such as the office of sheriff.

Office of the Sheriff
Organizational Chart
April 2021



Sheriff's Command Staff



**Sheriff
James Kowalczyk**



**Chief Deputy
Chad Holum**



**Captain
Curt Dutton**



**Lieutenant
Rick Starck**



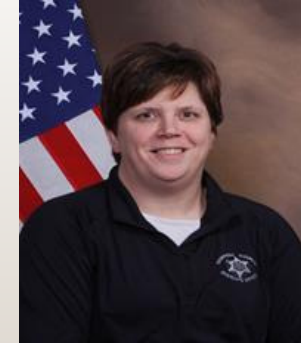
**Lieutenant
Dan Modl**



**Lieutenant
Mark Bauman**



**Office Manager
Rachel Braden**



**Communications
Director Tamee Foldy**

Support Services

Rachel Braden – Office Manager



Rachel Braden
Office Manager



Jill Shipley
Administrative Assistant III



Michelle Podolak
Administrative Assistant III



Lewis Yetter
Administrative Assistant IV



Kelley Baker
LTE Administrative Assistant III



Amy Moseler
Accountant I – Finance Division

Support Services Rachel Braden – Office Manager Restructure

- In 2020 Support Services went through a restructure. The Administrative Assistant IV position that focused on the Jail functions and Jail financials along with the Fiscal Manager position that handled the Sheriff's Office financials and overseen the admin staff were combined together to create an Office Manager and an Accountant Position.
- The Office Manager's focus is overseeing the administrative staff under the direction of the Sheriff and Chief Deputy, maintaining the Countywide law records management system, all Sheriff's Office training records, reviewing processes and procedures for efficiency improvements, coordination of inmate extraditions, verifying and submitting the Sheriff's Office payroll, and the monthly reports to Social Security Administration and the jail inspector. They are also the liaison for the DA's Office, Clerk of Courts and other courthouse offices.
- The Accountant Position is the liaison between the Department of Administration Division of Finance and the Sheriff's Office and is responsible for the accounting/financial transactions such as; accounts payable, accounts receivable, is responsible for the preparation of the grant audit documentation for the auditors and assists the Sheriff's Office management team with the budget process.

Support Services

Rachel Braden – Office Manager



"WHEN THE COMPANY SAID WE'D NOW BE SHARING CUBICLE SPACE... THIS WASN'T WHAT I EXPECTED!"

- The Chippewa County Sheriff's Office Clerical Division consists of one full-time administrative assistant IV position, two full-time and one part-time administrative assistant III and one accountant position.
- The Administrative Assistant positions are divided into a couple respective divisions within the Sheriff's Office.
- The Accountant and one part-time Administrative Assistant focus on the jail division operations.
- Three full-time positions focus on the administrative, investigative and patrol divisions with some overflow from the jail.
- All the clerical staff are cross trained to accommodate employee vacations and time off. This also gives us the ability to collaborate as a team if procedures should need to be updated to better serve our customers.



Support Services

Rachel Braden – Office Manager

Processes handled within the jail division

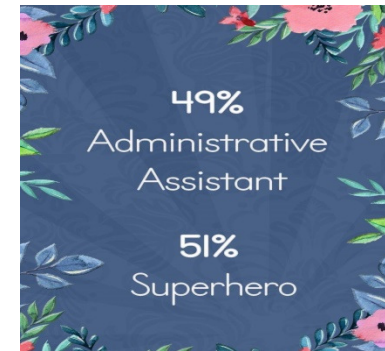
- Receptionist duties for the Jail lobby including phone/lobby traffic.
- Typing correspondence and processing of records requests.
- Liaison for the Courts, the District Attorney's Office and Probation and Parole.
- Daily verification of inmate monies received and disbursed from previous day, daily deposit preparation of same.
- Receipt and initial disbursement of bond monies, preparation of accompanying documents.
- Receipting of miscellaneous monies.
- Weekly billing of Huber, Electronic Monitoring and Soberlink to the inmate accounts within Lockdown.
- Entering EM schedules into Veritracks.
- PO Holds annual audit review with Probation and Parole.
- Maintain housing roster of inmates from other counties.
- Preparation of transport jackets, maintain transport log and calendar.
- Maintain JOC calendar and communicate upcoming inmates.
- Oversee fingerprint records, recording of FBI & SID numbers, communicating with CIB & FBI to correct any errors.
- Transcribe officer reports, data entry of information into Spillman.
- Scan and attach booking records to JMS records in Spillman.
- Collect, copy and disburse records to public/attorneys/media upon request.
- Scan and email Notice of Initial Appearance and Bail to DA & CVW. Physical copy to COC.
- Prepare bills for payment and obtain proper approvals.
- Prepare GED billings for Dunn and Pepin County, and CVCTF.
- Verifying Jail bookings for accuracy.
- Prepare the Sheriff's Office employee ID's.
- Backup all duties of all Administrative Assistants within the Sheriff's Office





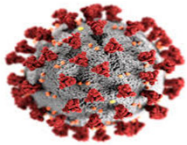
Support Services

Rachel Braden – Office Manager



Processes handled within the administrative, investigative and patrol divisions

- Receptionist duties for the lobby of the Sheriff's Office including phone/lobby traffic
- Traffic citations (electronic copies) – electronically pull from MDC units, verify completeness, print/file copy for court officer, transmit to the Spillman/State/Clerk of Courts/District Attorney.
- Traffic warnings (electronic copies) – electronically pull from MDC units, verify completeness, print/file copy, transmit to the Spillman
- Traffic accidents (electronic copies) - electronically pull from MDC units, verify completeness, print/file copy, transmit to the State.
- Crash Mapping
- Represents the Sheriff's Office during Tuesday traffic court to include numerous essential functions for the Sheriff's Office
- Report transcription
- Judgement of Convictions – look up case numbers, verify if there is evidence pertaining to the case, scan & attach to case file within Spillman
- Processing the paperwork for Chapter 51-Emergency Detentions and Anima Bites
- OWI paperwork processes
- Compiling case documentation and forwarding to the proper agencies at the request of the Field Services Division
- Processing of Temporary Restraining Orders & Injunctions into Spillman
- Civil process paperwork preparation & finalization; including Sheriff sales
- Open records requests
- Attaching digital photos to case files in Spillman
- Submits crime information to the FBI through the National Incident Based Reporting System (NIBRS)
- Warrants - processing within Spillman (entry/updates/quashing/detainers) & entry into the TIME system
- General clerical duties such as typing, filing, indexing, making photocopies, faxing, preparation and processing of department mail
- Process all cash receipts for the Sheriff's Office
- Evidence review to include releasing and/or destroying according to policy or direction from the District Attorney's Office
- Backup all duties of all Administrative Assistants within the Sheriff's Office



Support Services

Rachel Braden – Office Manager

COVID-19



- In order to combat the spread of COVID 19 we had to separate staff so we did not have close contacts within the Clerical department.
- This started with our staff being displaced from our Admin Suite within the Jail. One Administrative Assistant worked from home 4 days a week and the other day of the week was able to report to the office to a temporary setting. The other Jail Administrative Assistant was moved to in a temporary office within the Sheriff's Office. She is still currently located in a temporary space.
- The Clerical Staff located in the Sheriff's Office were also displaced. The Fiscal manager was working from home three days a week depending on the needs of the Office. We had to find temporary spaces for two of the Administrative Assistants as we could no longer have three individuals within the same office. Eventually one of them had to be sent home to accommodate the ever changing COVID restrictions. We have since been able to welcome her back into the Office.
- During the displacement of staff we have not had a loss in Sheriff's Office Clerical functions or services performed by the Clerical Staff.

Field Services-Patrol Division Commanding Officers



**Lieutenant
Mark Bauman**



**Sergeant
Andy Clark**



**Sergeant
Cody Johnson**



**Sergeant
Marty Folczyk**

Field Services- Patrol Division

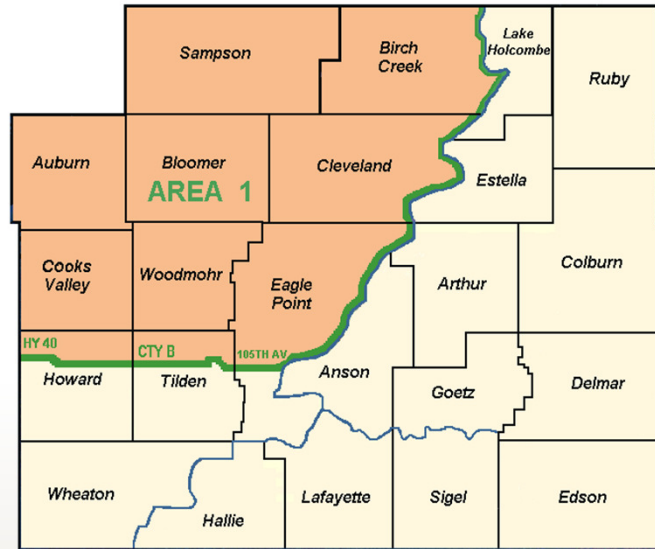
Lieutenant Mark Bauman

Patrol Deputies

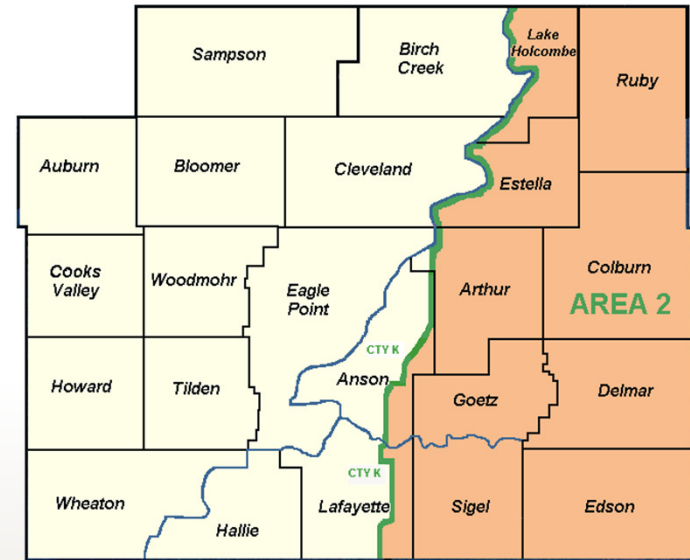
- Sgt. Andy Clark
 - Sgt Cody Johnson
 - Sgt. Marty Folczyk
 - Deputy Ray Duncan
 - Deputy Mark Hollister
 - Deputy Brant Alman
 - Deputy Jim Jarecki
 - Deputy Jason Bloom
 - Deputy Kyle Plautz
 - Deputy Al Oleson
 - Deputy Matt Schramm
 - Deputy Craig Fleischhacker
 - Deputy Trevor Plehal
 - Deputy Matt Bemnister
 - Deputy Hunter Esslinger
 - Deputy Tanner Olek
 - Deputy Rachel Faber
 - Deputy Chris Eckwright
 - Deputy Branden Jerome
 - Deputy Jake Sperry
 - Deputy Nicholas Maurice
 - Deputy Tanner Hinkle
- Patrol LTE
- Deputy Anthony Capozzi
 - Deputy Bruce VanValkenburg
 - Deputy Garrett Lewis
 - Deputy Robert Starck
 - Deputy Jordan Brunner

The Patrol Division operates under a geographical structure that divides the County into seven separate patrol areas, Areas 1, 2, 3, 4, 5, 6 & 7.

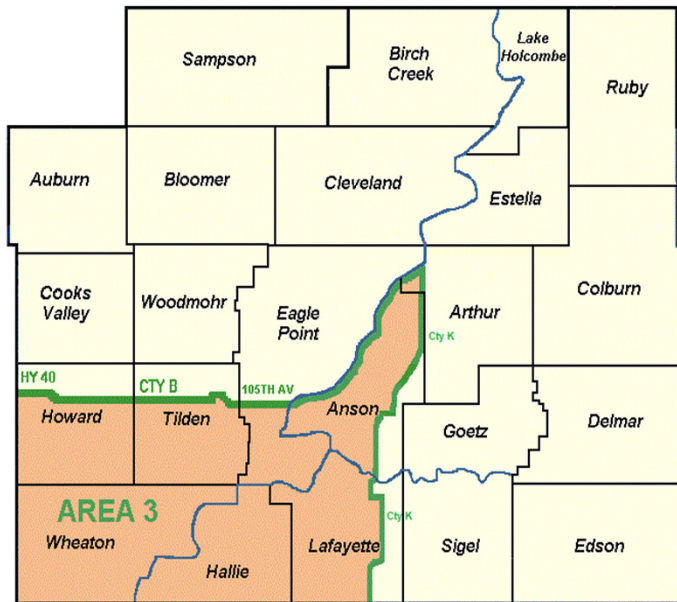
Area 1



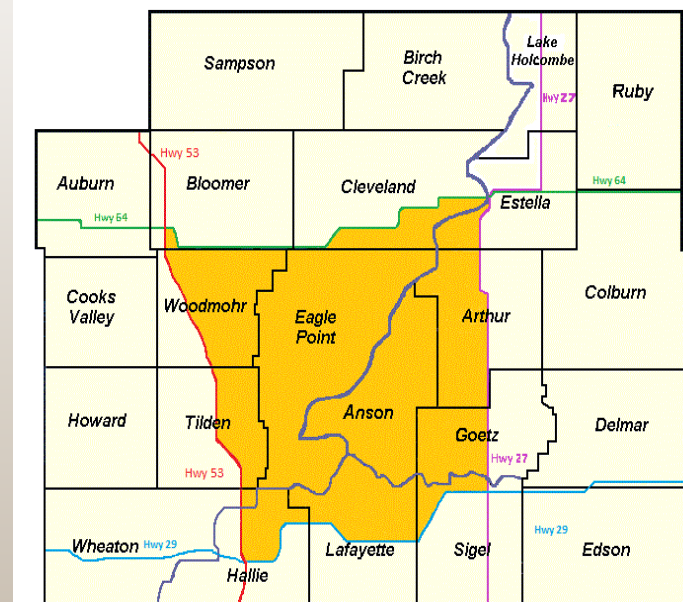
Area 2



Area 3

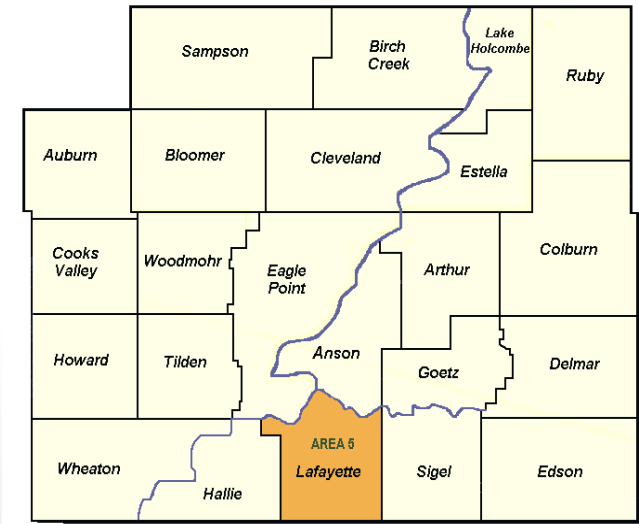


Area 4

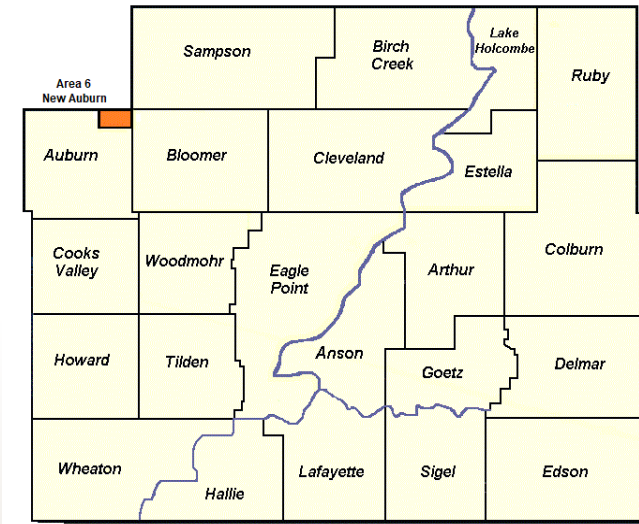


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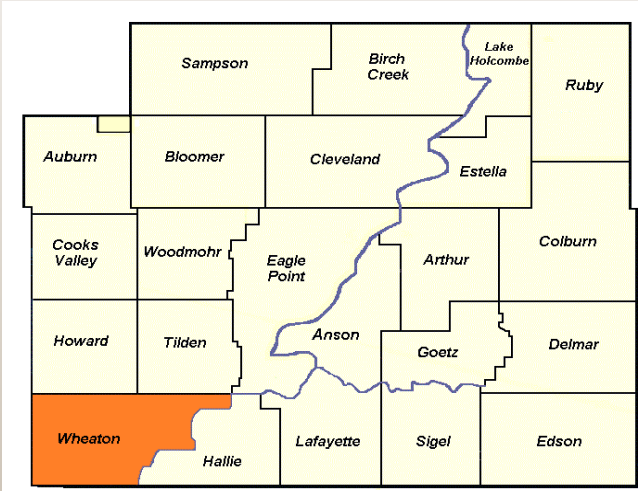
Area 5



Area 6



Area 7



Field Services- Patrol Division

Lieutenant Mark Bauman

- The Chippewa County Sheriff's Office Patrol Division is comprised of 1 Lieutenant, 3 Sergeants and 19 patrol officers.
- Our department is dedicated to making sure deputies receive continuing education and keeping current with changes and trends in our society to better serve all citizens and visitors of the County.
- Annually the department receives approximately \$20,000 from a Federal highway safety grant to supplement wages for officers to work special traffic details for enforcement of the speed laws, vehicle alcohol violations, and seat belt enforcement. Our goal is not to issue more traffic citations but to strive to get the motoring public to comply voluntarily with traffic laws to reduce the number of preventable traffic deaths to zero in Wisconsin.
- During 2020 the agency investigated a total of 906 traffic crashes. This represents a -15.56% decline in the total number of crashes compared to 2019.
- For 2020 there were 9 Fatal Crashes (+50%), 152 Injury Crashes (-11.1%), 473 Property Damage Crashes (-18.3%) and 272 Crashes with Animals (-14.2%)
- The Patrol Division responded to 13,189 Calls for service during 2020 compared to 15,655 during 2019, for a decrease of 2,466 calls or -15.75%.

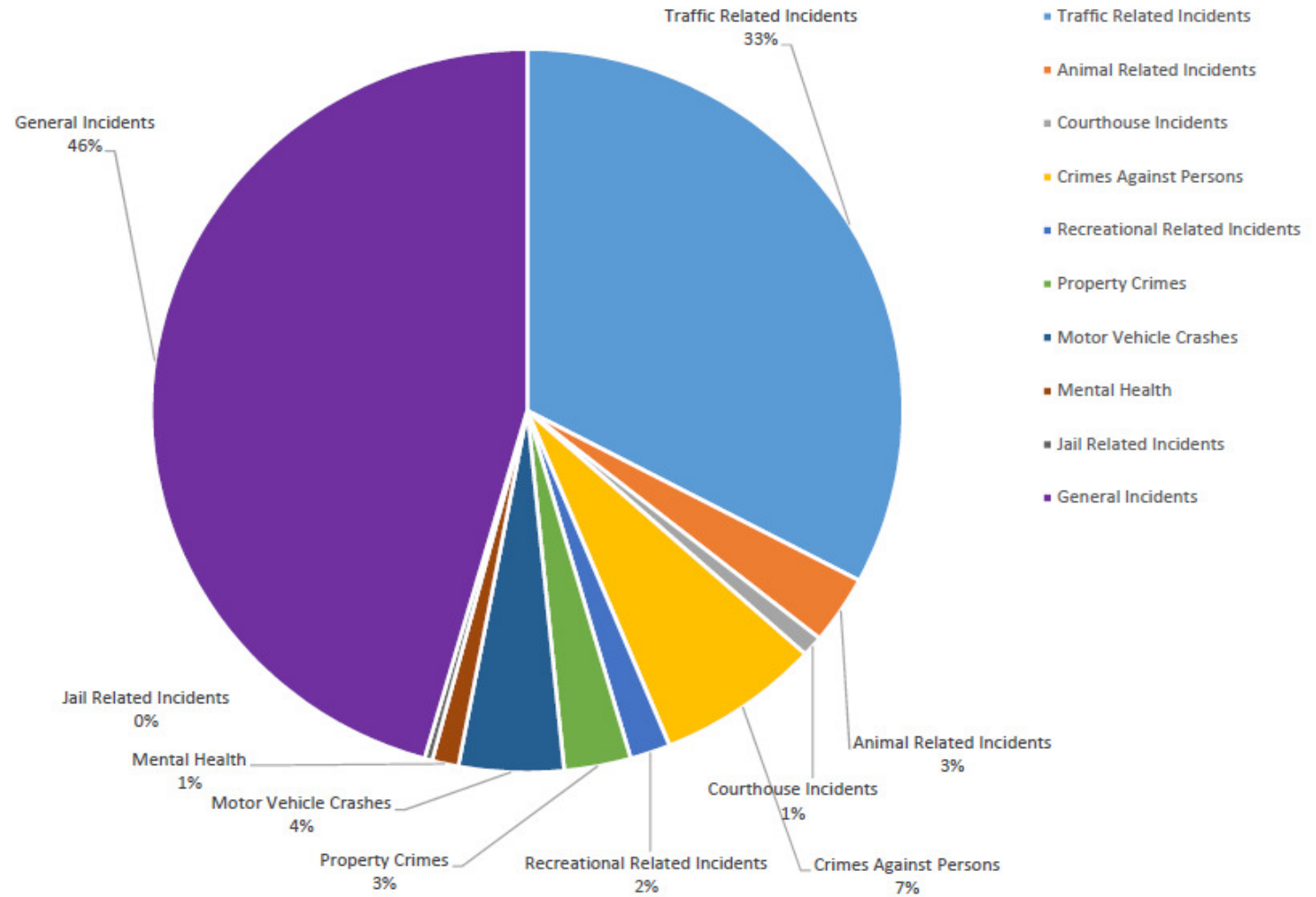
CHIPPEWA COUNTY SHERIFF'S OFFICE

Traffic Crash Statistics

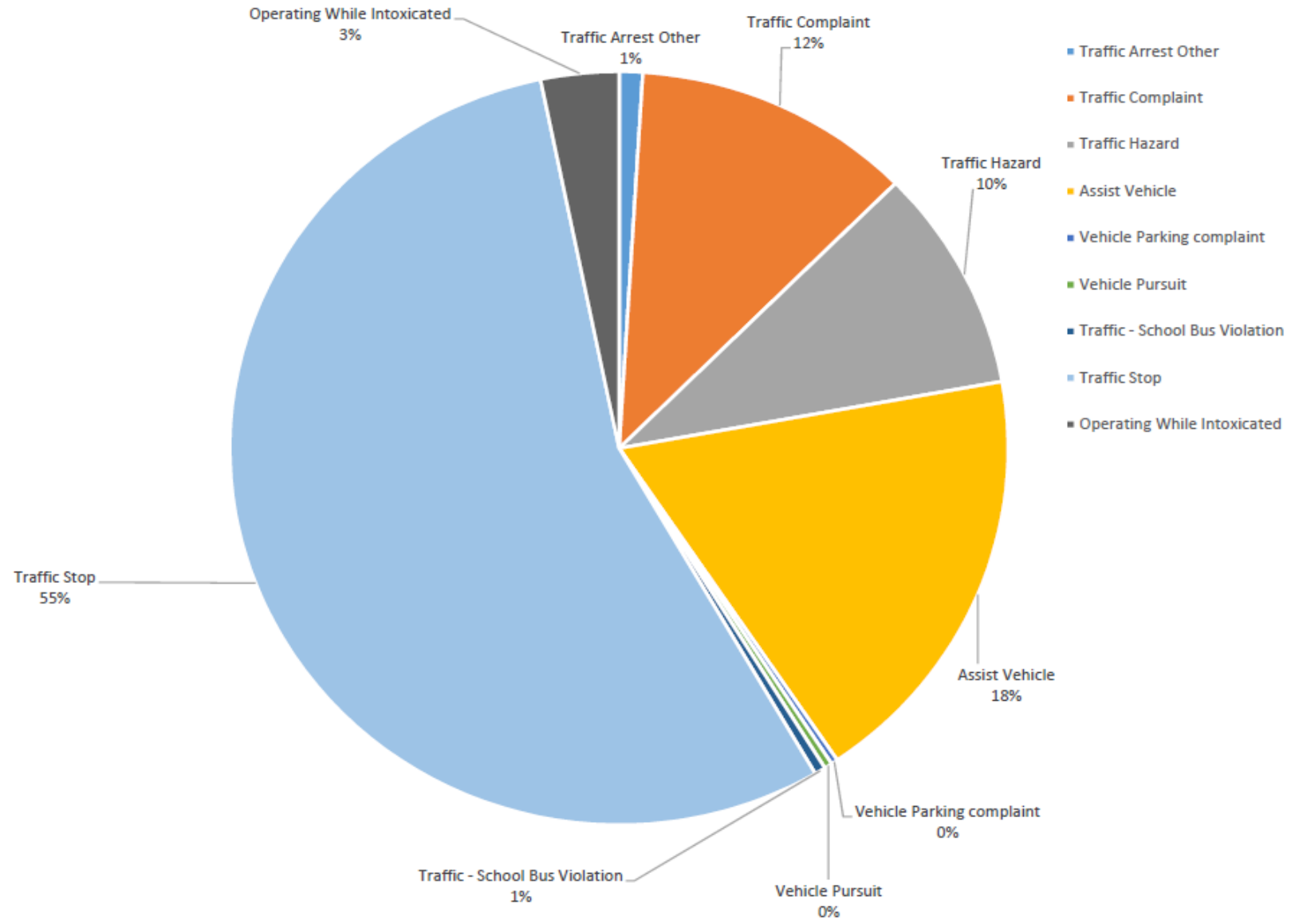
	JAN 1ST-DEC 31ST 2020	JAN 1ST-DEC 31ST 2019	
	2020	2019	
	YTD	YTD	YTD
COUNTY	TOTALS	TOTALS	VARIANCE
Car Deer	272	317	-14.2%
Property	473	579	-18.3%
Injury	152	171	-11.1%
Fatal	9	6	50.0%
Total Traffic Calls	906	1073	-15.6%

2020

13,189 Incidents Grouped by Activity

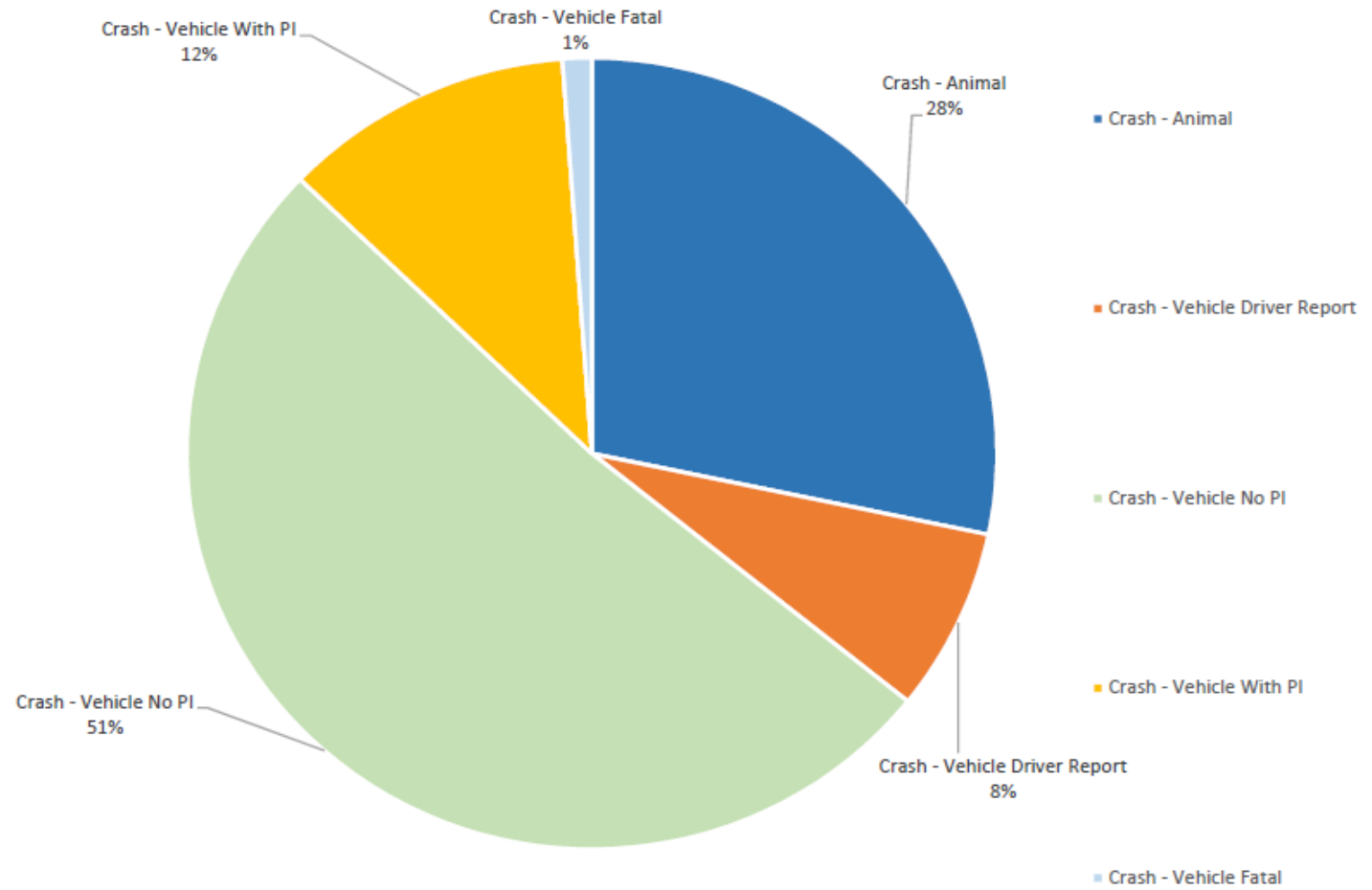


2020

33% of Incidents are Traffic Related Incidents

2020

4% of Incidents are Crashes



Field Service Division Specialized Training Officers

The Field Service Division has several state certified instructors to make sure the deputies are properly trained by Department of Justice (DOJ) Training and Standards requirements. This must meet the 24-hour minimum annual certification training as required by the Law Enforcement Standards Board (LESB). The Field Service Division is self-sufficient in this area as they hold their own, in house, in-service training to satisfy these requirements.

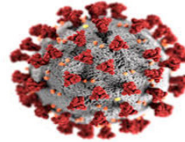
TRAINING OFFICERS:

- Deputy Brant Alman - Firearms & Tactical Response Instructor
- Lt. Mark Bauman - Constitutional Law, Firearms, & Scenario Instructor
- Deputy Jason Bloom - Firearms Instructor
- Sgt. Andrew Clark – Less Lethal & Munitions Instructor
- Chief Deputy Chad Holum – Firearms & Vehicle Contacts Instructor
- Deputy Clayton Peters – Firearms Instructor
- Deputy Bruce Van Valkenburg – Firearms, Scenario, & Tactical Response Instructor
- Deputy Darin Williams – DAAT, Firearms & Tactical Response Instructor
- Deputy Craig Fleischhacker – DAAT & Firearms Instructor
- Deputy Jim Jarecki – Crowd Control & Less Lethal and Munitions Instructor

Field Services- Patrol Division

Lieutenant Mark Bauman

Combating COVID-19



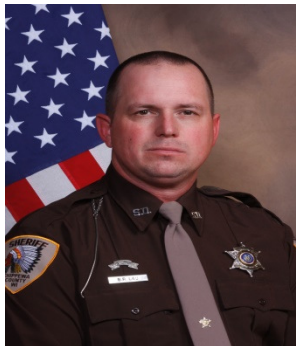
- Modified how we handle some non-emergency calls that did not require a Deputy to physically respond to the call.
- Temporally changed our policy on who we took to the jail for certain minor offense and issued a summons to court in lieu of going to jail
- Mandatory use of Personal Protection Equipment (PPE) for all Deputies
- Limit any time spent physically in the Sheriff's Office unless the Deputies had be here to conduct their business while working an active case
- We limited the public, other county employees, outside law enforcement agencies, vendors, and other non-Sheriff's Office employees access to our building unless it is absolutely necessary
- Group gatherings in the Sheriff's Office were prohibited except in emergencies and we attempted to minimize contact with members of other Sheriff's Office teams
- Employees will disinfected any shared vehicles, equipment, mobile devices, and work stations at the end of each shift. We also attempt to minimize the number of different employees utilizing shared equipment when possible
- We encouraged employees to thoroughly wash/disinfect hands upon entering any county building as well as frequent hand washing throughout employees designated shifts
- Recommended employee's to maintain 6' social distancing whenever possible while in the public or with other county employees
- Limited our non-essential interaction with the public.
- Limited occupancy in break areas, offices and conference rooms to 3 or less employees in the room at one time.
- When working in the field we limited to one person in a vehicle. When it was necessary to transport an arrestee or other person for other reasons all occupants in the vehicle where required to wear a mask.
- Interviews and interrogations were to be completed off site whenever possible

The above are just some of the steps the Sheriff's Office and the Patrol Division took to attempt to keep the public and staff safe

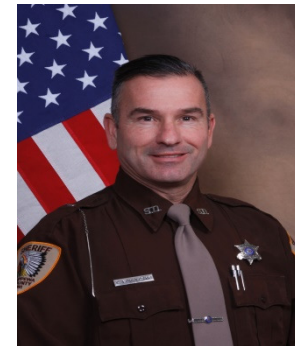
Field Services-Investigation Division



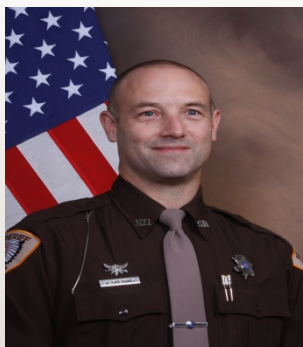
**Lieutenant
Rick Starck**



**Investigator
Brad Lau**



**Investigator
Chris Kowalczyk**



**Investigator
Randy Stearns**



**Investigator
Kari Sztokowski**



**Investigator
Darrin Williams**

Not Pictured: Investigator Kyle Plautz

Field Services-Investigation Division Lieutenant Rick Starck

- The Chippewa County Sheriff's Office Investigation Division is comprised of six investigators and one supervising lieutenant.
- The investigation division handles calls for service, investigates crimes, documents evidence through interviews, interrogations, physical evidence, and completes officer reports. Through this process, investigators have worked closely and proficiently with other local, state, and federal agencies as well as state and federal court systems to enforce laws and prosecute offenders. Some of the agencies Chippewa County investigators have worked with are: Federal Bureau of Investigations, Home Land Security, Federal Alcohol, Tobacco and Firearms, Internal Revenue Service, Federal Attorney's Office, State Alcohol and Tobacco, State Department of Criminal Investigation, and numerous other in state, out of state and local agencies.
- These working relationships have strengthened our reputation for being proactive and built upon our partnership with others in providing information, man power, and investigative services. Some of our contributions in the past year in working with others were a missing persons/homicide case that originated in southern WI. Our agency recovered a human body related to the missing person case. We continue to work with the local agency, the FBI, the Wisconsin Crime Lab, and NAMUS to positively identify the body and gather information and evidence that will lead to a criminal charge.
- We have also worked with the United States Secret Service in dignitary protection details, as well as provide services to our local law enforcement agencies when needed.
- Where there is a crime, there is a victim. The Chippewa county investigative division prides itself on seeing cases prosecuted, but also provide the victim a positive outcome when able. Chippewa County investigators respond too many difficult situations involving sexual assaults, criminal related traffic crashes, and deaths. In these situations, our investigators are determined to solve crime, but are sensitive to victims, suspects, and offenders when warranted.
- Chippewa County investigators are comprised of senior deputies that are relied upon to perform many other tasks and assignments not always associated with investigations. Our investigators respond to the needs of judges' requests, clerk of courts, child support services, restraining order court services, and emergency security alarms.

Field Services-Investigation Division

Lieutenant Rick Starck

- In addition to these duties, Chippewa county investigators share their experience and knowledge with not only those dedicated to serve within our department, but those law enforcement agencies in our surrounding jurisdictions. Examples of these are: assisting with writing search warrants, subpoenas, preservation letters, and provide in-house training to newly hired deputies.
- Our investigative division is utilizing its purchased and assigned equipment in an attempt to keep pace with the never ending change in technologies available to most offenders. We continue to use our SUSTEEN phone forensic program almost on a daily basis. We have upgraded software in this program and have received several updates and training in the use of SUSTEEN in gaining valuable information as it relates to all types of crime including sex , property, financial, and drug related crimes.
- We have utilized our drones on several occasions in 2020 from documenting crash scenes to crimes scenes. We had deployed the drones for surveillance, missing persons and possible drowning victims. Our drones played an important role in documenting the damage associated with the tornado that hit Cadott and the home explosion in the Town of Wheaton.
- Our trail cameras have been used in both short and long term investigations. We have used them in attempting to locate burglary suspects, ongoing criminal damage cases, and in situations of reported suspicious activity.
- In today's environment, everyone is connected to social media, and for that reason, our investigators use their assigned computers, phones, and programs such as the CLEAR search engine, LEADS ON LINE our pawn tracking system, and evidence based BEAST program on a daily basis.

Field Services-Investigation Division

Lieutenant Rick Starck

- In 2020, we continue to work with the Department of Justice and continued to fight human trafficking and child exploitation in our division. ICAC, internet crimes against children, and it's partnership with NCEMC, National Center for Exploited and Missing Children, had already resulted in numerous tips and arrests in our county utilizing computers to access and locate local offenders.
- Although this equipment helps in fighting crime, there is still a need for additional equipment. Today's equipment may be obsolete tomorrow but we continue to monitor our needs verse wants and use the resources available to us to keep expenses down and production up.
- It is with updated technology, job knowledge, and dedication that we as an investigation team serve the citizens and visitors of Chippewa County



Field Services-Investigation Division

Lieutenant Rick Starck

- All investigators are responsible for the collecting, processing, packaging, documenting, and securing criminal evidence and civil processed weapons. Based on chain of custody recommendations, only three investigators are dedicated to store, document, and mail evidence to the respective state and federal crime laboratories.
- All investigators respond to high risk low volume crime scenes including homicides, suicides, suspicious deaths, robberies, and burglaries. Investigators are responsible for scene security, collections of evidence, interviews, and documentation.
- Investigators are assigned on a routine basis to respond to courthouse security requests to assist the Courthouse Security Officer with child support hearings, Temporary Restraining Order (TRO) court, courthouse security requests and duress alarms. In 2020 the department responded to 97 courthouse security requests and 24 duress alarms.
- Investigators are also responsible for documenting face to face mandatory sexual assault reporting in Chippewa County.

Field Services-Investigation Division

Lieutenant Rick Starck

- **Investigator Randy Stearns** is assigned to white collar crimes, welfare fraud, and property crime. Inv. Stearns works with local, state, and federal agencies investigating computer related crimes, including computer crimes against children. Inv. Stearns also works tax fraud, credit card fraud, bank fraud as well as assisting all other investigations.
- **Investigator Kari Szotkowski** is assigned sexual assault and abuse offenses involving both juveniles and adults. Inv. Szotkowski is also our primary investigator for ICAC (Internet Crimes Against Children) cases. Investigator Szotkowski works closely with the Chippewa County Department of Human Services, between the two departments, they work in a partnership to resolve these types of crimes and provide the needed services to the citizens of Chippewa County. In addition, Inv. Szotkowski is a member of the Drug Endangered Children (DEC) team which concentrates on protecting children in their homes where drug use exists. Inv. Szotkowski is currently working with numerous local and state agencies in creating a county Children Abduction Response Team (CART) which is an emergency response team dedicated to the quick recovery of abducted children.
- **Investigator Brad Lau, Investigator Chris Kowalczyk, and Investigator Darin Williams** are assigned general crimes. These crimes include: homicides, suicides, assaults, robberies, burglaries, thefts, criminal traffic crashes, missing/endangered persons and auto thefts. Although these investigators primarily investigate property related crimes, they are also assigned cases of elderly abuse, fraud, and sexual assaults when needed.
- **Investigator Kyle Plautz** is a patrol deputy assigned to the West Central Drug Task Force (WCDTF). The WCDTF is comprised of six local counties and municipalities, and focuses on illicit drug manufacturing and distribution. Drug related crimes are closely related to property type crimes; therefore, our drug investigator works in partnership with investigation divisions within all of the WCDTF jurisdictions to combat these types of crimes. Child abuse and child neglect crimes are also closely related to drug use and/or sales; therefore, Inv. Plautz works with the Department of Human Services in an effort to stabilize children's home environments. This position is a partially funded by federal monies.

Field Services-Investigation Division Evidence Processing & Storage



With the corroboration between the Chippewa County Highway Dept. and Sheriff's Office, the investigation division has implemented a new Ford Transit T250 evidence van. The evidence van replaced an aging Ford Expedition and now serves as a mobile on scene command vehicle during the process of evidence identification, collection, and packaging. The van is equipped with evidence supplies, mobile lighting equipment, and our drone fleet. The evidence van is also equipped for computer applications which provides for a secure and comfortable means for investigators to process evidence on scene.

CRIME SCENE UNIT / EVIDENCE TECHNICIANS

The Crime Scene Unit (CSU) is comprised of two highly trained and skilled deputies, supplemented by the rest of the investigations division, whose primary function is to process crime scenes that are outside the scope of the patrol deputy. Processing crime scenes is a multifaceted task, which includes documenting the scene and the identification, collection and preservation of evidence. Corollaries of these four main tasks are the maintenance of an evidence storage room, proper documentation, collection, and preservation techniques (to insure that evidence can be analyzed). All of these tasks provide a linkage between the scene, the victim and the perpetrator..

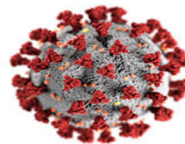
EVIDENCE CUSTODIAN

The Chippewa County Sheriff's Office Evidence Custodian is a position held by a Sworn Deputy responsible for the proper collection, identification, and preservation of evidence collected by Deputies and Investigators. The Evidence Custodian maintains the 'chain of custody' of evidence that may be sent to the Crime Lab for analysis. Collection and processing of evidence is a constantly changing field that demands the Office be current in the latest technological procedures. Our Evidence Custodian and Investigators are highly involved in learning new processes and proper techniques for evidence collection



Field Services-Investigation Division Lieutenant Rick Starck

Combating COVID-19



COVID-19 played a role in the investigations division in 2020. Communication was key to conducting business as usual in 2020. As the county closed some services to the public, investigations continued to work from a modified investigators schedules to prevent the spread of COVID-19.

Investigators worked from home as much as possible at the start of the pandemic entering the field as needed. Investigators eventually rotated shifts working at the office to working from home on a weekly basis in an attempt to reduce the need to move assigned equipment on a daily basis.

This schedule was proven to prevent the spread of COVID-19 as only 2 investigators tested positive for COVID-19 and only 2 had been quarantined due to close contact with a positive. If not for these schedules, most, if not all, investigators could have tested positive.

Field Services—Reserve Division LTE Patrol Officers

- Bruce Van Valkenburg
- Anthony Capozzi
- Garrett Lewis
- Robert Starck
- Jordon Brunner

Field Services–Reserve Division Reserve Program

- The Reserve Division is comprised of individuals from the private sector who are certified by the State of Wisconsin Training and Standard Board as law enforcement officers. These individuals have completed all the mandatory training requirements set forth by the State to be certified law enforcement officers. They assist in the operations of the Sheriff's Office in all Divisions. Reserve Division members that have successfully completed the Field Training Program for a specific division are able to work in the division replacing full-time Deputies that are utilizing benefited time off, FMLA, training, or sick leave.
- In addition to working within the division the Reserve Division provides staff to assist in the operation of our Recreation Division water safety patrol, snowmobile and ATV safety patrol. These programs are very popular within the community are in high demand with the recreational activity which takes place in Chippewa County.
- The Reserve Division staff also patrol the County parks during the summer months. The wages and costs are off set by the Facilities and Parks Division. The Reserve Division also provides deputies for special events that take place throughout the County; Country and Rock Fests, Northern Wisconsin State Fair, Fat Farr, Building moves, Dignitary protection and other special events as requested. A majority of these events are fully reimbursed by the event organizers to the County for wages and benefits. Recruitment and retaining staff in the Reserve Division remains a challenge.

Field Services-Civil Process

Deputy Ray Duncan & Deputy Alaric Oleson

- The Sheriff's Office is required by state law to process civil papers. The Civil Process section is responsible for the intake, service, and return of civil papers brought to the Sheriff's Office. A wide range of papers, including restraining orders, injunction orders, subpoenas, eviction notices, notices of foreclosure and other legal documents are accepted for service.
- Two full-time deputies are assigned to these duties as well as patrol duties and may be supplemented by patrol officers. At times they respond to emergencies if they are in close proximity to a situation and can help fellow deputies when the need arises.
- 2020 Total number of Dockets received for Service: 1047
- 2020 Number of N/C Dockets received for Service: 448 (43%)
- 2020 Number of fee generating Dockets received for Service: 599 (57%)
- 2020 Service attempts (including time of service): 2213
- 2020 Number of successful service: 821 (78%)
- 2020 Number of unsuccessful service: 226 (22%)
- 2020 Revenue generated: \$37,050



2020 Recreation Safety Patrol ATV - Snowmobile - Boat



Deputy Craig Fleischhacker is the Patrol Division member that has been assigned to The Recreational Officer Position. Deputy Fleischhacker took this position during the fall of 2020. Deputy Fleischhacker, along with certified members of the reserve division, operate our Snowmobile, ATV and Boat Patrol programs.

2020 Recreation Safety Patrol – Boat Deputy Craig Fleischhacker

- Our Boat patrol logged a combined total 806.75 hours. This figure is up from last year due to positive staffing and efforts of the reserve division. Of this time; 675.75 hour were spent on physical patrol efforts, which is significantly more than last year. 3.5 hours were spent teaching safety courses, investigating crashes and trainings which was down due to COVID. 127.5 hours were spent conducting administrative duties. Members of this division worked very closely with the WI DNR Conservation Warden's assigned to Chippewa County.
- 59 citations and 58 written warnings were issued for boating violations. This amounts to 7.68 patrol hours per citation. There were approximately 197 compliance and safety inspections completed by our water patrol.
- Impaired Operation is always a big focus in 2020, with 6 BUI arrests made on Chippewa County waterways between the efforts of CHSO and the WI DNR.
- We had 0 boating fatalities. The Sheriff's Office investigated 1 boating crash resulting in personal injury.
- Due to COVID-19 many trainings and programs were cancelled such as; the WI DNR Boating safety course, and more advanced trainings such as Seated Standardized Field Sobriety testing Course usually put on by the DNR.
- No large purchases were made for the Boat Patrol in 2020, only small purchases for maintenance and repairs.
- The 2020 net cost of water patrol was \$34,872.46 with a reimbursement rate yet of 75%. Our final reimbursement was \$26,154.35 at this percentage.

2020/2021 Recreation Safety Patrol - ATV Deputy Craig Fleischhacker

- Our ATV patrol logged 716.3 hours. Of this time, 528.3 hours were spent on physical patrol, mostly spent patrolling the County Forest trail system. Time was also spent patrolling the growing number of road routes. Members of this division also worked closely with the WI DNR Conservation Warden's assigned to Chippewa County.
- We had 6 total ATV/UTV Crashes reported, 0 fatality and 4 serious injury that were investigated by CHSO along with WI DNR.
- Due to COVID-19 the WI DNR cancelled all in person ATV safety course.
- 48 citations and 33 written warnings for ATV violations were issued. This amounts to 8.19 hours of patrol per citation.
- Our Claim submitted to the Department of Natural Resources would be approximately \$29,585.96; this figure includes salaries, maintenance, equipment, and depreciation.
- State reimbursement is typically around 85% for the total claim. Our final reimbursement would be \$25,148.07 at this percentage.

2020/2021 Recreation Safety Patrol – Snowmobile Deputy Craig Fleischhacker

- Our patrol logged 331 hours of snowmobile time. Of that time, 252.5 hours were spent on physical patrol of the county snowmobile trail system. 21 hours were spent teaching safety courses, investigating crashes and trainings, 57.5 hours were spent conducting administrative duties. Members of this division also worked closely with the WI DNR Conservation Warden's assigned to Chippewa County.
- We had 3 snowmobile crashes reported, 0 fatalities and all were injury with medical treatment. These incidents were investigated by the Recreational Officers as well as the Department of Natural Resources.
- As part of the Snowmobile Safety Program, 2 snowmobile safety courses were co-instructed by the Boyd-Snowgliders and this Department in the village of Boyd with 44 students obtaining safety certification.
- 25 citations and 5 written warnings were issued for snowmobile violations. This amounts to 9.18 patrol hours per citation.
- A new enclosed snowmobile trailer was purchased to replace an old open trailer to help keep equipment in the best condition possible.
- Our Claim as of April 1, 2020 will be \$21,854.31; this figure includes salaries, maintenance, equipment, and depreciation.
State reimbursement is typically around 80% for the total claim. Our final reimbursement would be \$17,483.45 at this percentage.

K9 Unit – Deputy Jason Bloom & Max



K9 Unit – Deputy Jason Bloom & Max

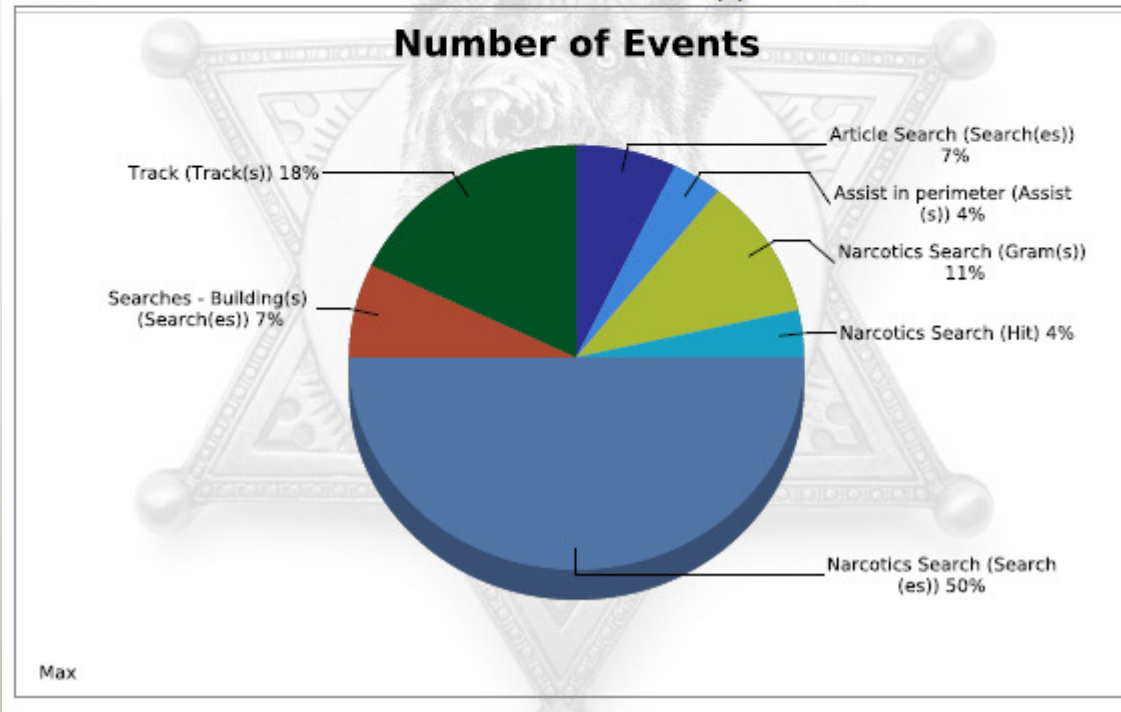
Incident Activity Summary

CHIPPEWA-COUNTY-SHERIFF'S-OFFICE

2020-01-01 to 2020-12-31



Incident Activity	Unit Count	Units	# of Events
K9: Max			
Article Search	2.00	Search(es)	2
Assist in perimeter	1.00	Assist(s)	1
Narcotics Search	18.35	Gram(s)	3
Narcotics Search	6.00	Hit	1
Narcotics Search	14.00	Search(es)	14
Searches - Building(s)	2.00	Search(es)	2
Track	5.00	Track(s)	5



K9 Unit – Deputy Jason Bloom & Max

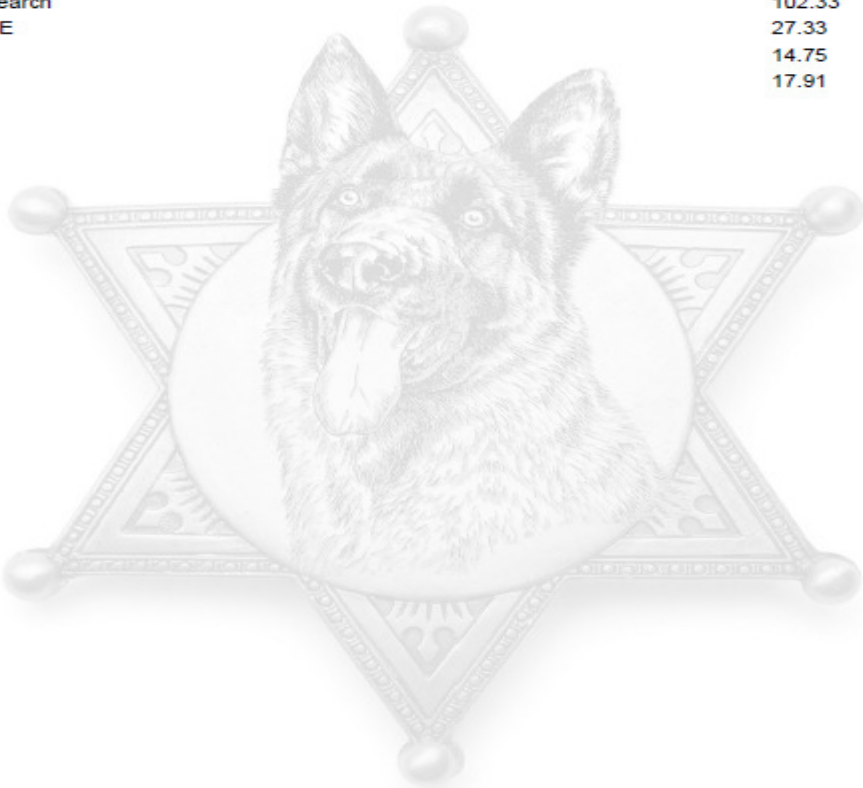
Training Activity Summary

CHIPPEWA-COUNTY-SHERIFF'S-OFFICE

2020-01-01 to 2020-12-31



Training Activity	Total Hours
Working Name: Max	
Area Search	13.25
Article Search	0.33
Bite Work	14.08
Narcotics Search	102.33
OBEDIENCE	27.33
PD1	14.75
Track	17.91



K9 Unit – Deputy Jason Bloom & Max

Assist Outside Agency Stats

CHIPPEWA-COUNTY-SHERIFF'S-OFFICE

2020-01-01 to 2020-12-31



Incident #	Incident Date	Incident Type	Outside Agency	Ref. Incident
Max/Bloom				
20CH00161	2020/01/06 15:52	Drug Search	Eau Claire Police Department	
20CH03174	2020/04/27 20:29	Missing Person	Lake Hallie PD	
20CH03625	2020/05/13 0:37	Drug Search	Eau Claire County Sheriff	
20CH05262	2020/07/02 1:53	Burglary - Commercial	Eau Claire Police Department	
20CH06612	2020/08/12 8:22	Drug Search	STATE PATROL	
20CH07008	2020/08/23 20:57	Warrant Arrest	CHIPPEWA FALLS PD	
20CH07572	2020/09/09 17:03	Theft	Rusk County	
20CH08748	2020/10/17 16:57	Assault - Domestic	CHIPPEWA FALLS PD	
20CH10365	2020/12/13 15:39	Drug Search	STATE PATROL	
				Count: 9
				Report Count: 9

Field Services - Court Services



**Deputy
Mark Hollister
Court Security Officer**



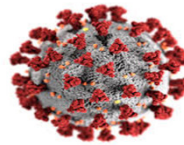
**Jill Shipley
Traffic Court Officer**

- The Courthouse Security Officer serves numerous essential functions. This officer is responsible for coordinating with the Circuit Court Judges, District Attorney, Clerk of Courts, Department of Administration, Department Heads, and Family Court Commissioners to provide security/surveillance for the all the courtrooms as well as the entire Courthouse campus to promote a safe environment for all Courthouse visitors.
- The Court Security Officer position has been a full-time position since November of 2018 and the position is continually developing to serve the needs of Courthouse security. 2020 was an unique year for this position as the court system was partially shut down and the majority of the hearings were held virtually due to COVID-19. During the pandemic 99 official courthouse security requests were requested and the Sheriff's Office responded to 29 duress alarms.
- The Traffic Court Officer serves numerous essential functions. This officer is the liaison between the Sheriff's Office and the Offices of the District Attorney, Juvenile Intake, Clerk of Courts and other traffic court officers from other law enforcement agencies.
- The Traffic Court Officer assists the Clerk of Courts and District Attorney's Office as it relates to traffic citations by coordinating all initial appearances for pre-trial conferences. This persons is responsible for documenting all pre-trial dispositions and forwarding to the respective Office for filing.

Field Services - Court Services



Combating COVID-19



Court Services worked extensively with the Circuit Court Judges, Facilities Director, Department of Administration and Sheriff's Office staff to provide a safe environment for visitors that needed to conduct business at the courthouse during the pandemic. Several safety measures were implemented to assist with this mission.

Temperature Kiosk was purchased and deployed for use in the courtrooms when feasible. This device scans the temperature of any person attempting to enter the courtroom and immediately provides results to the court security officer. Anyone with an elevated temperature is denied access prior to entering the courtroom when the machine is in use.

Seating capacities in the court waiting and court rooms were restricted to comply with the guidance of Chippewa County Public Health and the Center for Disease Control (CDC).

Hand sanitizer and masks were made available throughout the building and in the court rooms as well as see through plastic barriers were installed at locations where physical distancing was not possible.

Field Services – Patrol Division

Field Training Officer (FTO) Program

FTO Supervisor Sergeant Cody Johnson

Field Training Officers

- Deputy James Jarecki
- Deputy Kyle Plautz
- Deputy Craig Fleischhacker
- Deputy Trevor Plehal
- Deputy Hunter Esslinger
- Deputy Rachel Faber

Each Division within the Sheriff's Office has a Field Training Program and Field Training Officers (FTOs). These Deputies are committed and dedicated to the development and mentoring newly hired Deputies. During this time the newly hired Deputy learns the skills and resources that lay the foundation for their careers in law enforcement. The program consists of two weeks in a class room setting then ten weeks minimum in the field. During this training new Deputies are evaluated by the Training Officer using several different methods and must also continuously evaluate themselves as well. After successful completion, the new Deputy begin their duties on their own with the Training Officers continuing on as mentors. The dedication and pride the Training Officers put into the FTO program ensure new Deputies have the quality training they need at the start of their careers to be successful and to provide fair and quality law enforcement to the community they serve.

Defense and Arrest Tactics Program (DAAT)

DAAT Instructor

- Investigator Darin Williams
- Deputy Craig Fleischhacker

The DAAT Instructors are tasked with training the Deputies in the areas of use of forces as set forth by the Wisconsin Department of Justice (DOJ) Training and Standards Board and governed by the Defense and Arrest Tactics (DAAT) system. The DAAT instructors provide Deputies training in the techniques of use of forces as well as through scenario based training.

Range/Firearms Program

Investigator Darin Williams - Chief Range Officer

Range Officers

- Chief Deputy Chad Holum
- Lieutenant Mark Bauman
- Sergeant James Maki
- Sergeant Patrick Frickenstein
- Deputy Bruce Van Valkenburg
- Deputy Brant Alman
- Deputy Jason Bloom
- Deputy Clayton Peters
- Deputy Craig Fleischhacker

The ongoing training of Deputies in the usage of firearms is essential to public safety. Deputies are required to successfully complete several firearm trainings a year utilizing multiple types of service weapons. The goal of the Range Program is to provide opportunities for Deputies to maintain proficiency in regard to their firearms related skills as well as their decision making tactics and skills.

Eau Claire County Regional SWAT Team

The Eau Claire County Regional SWAT Team is comprised of several agencies including the following Sheriff' Offices: Eau Claire, Dunn and Chippewa. Police Departments: Chippewa Falls, Menomonie, Altoona, Bloomer and University of Wisconsin – Eau Claire as well as the Wisconsin State Patrol.

The team has 21 tactical personnel, 2 radio communications personnel, 1 Township Fire Command, 10 negotiator and 5 medics from the Chippewa Fire District.

The tactical team is used to respond to high-risk situations requiring additional personnel, specialty equipment and officers trained in advanced tactics.

The Eau Claire County Regional Team is recognized as 1 of 8 state regional teams through the Wisconsin Emergency Management, Aligned Law Enforcement Response Teams (ALERT)



Eau Claire County Regional Special Events Team

CROWD CONTROL

- The Chippewa County Sheriff's Office is a member of the Eau Claire County Regional Special Events Team. The team, which is coordinated through the Eau Claire County Sheriff's Office, was created in 2018 after local and state law enforcement leaders identified the need for a more collaborative and professional response to large events, including demonstrations and civil unrest. In response, Wisconsin Emergency Management spearheaded a state-wide initiative to create regional response teams throughout the state. The Eau Claire County Regional Special Events Team was selected to be a representative of the West Central Region.
- The immediate response area includes the following counties: **Barron, Chippewa, Clark, Eau Claire, Dunn, Pepin, Pierce, Polk, St. Croix, and Taylor**. There are currently 17 officers assigned to the team. Partnering agencies include: **Altoona Police Department, Eau Claire Police Department, Chippewa County Sheriff's Office, Chippewa Falls Police Department, Lake Hallie Police Department, and University of Wisconsin-Eau Claire Police Department**. The team is funded by grant money obtained through Wisconsin Emergency Management and partnering agencies.
- **Deputy James Jarecki** is our member assigned to the Eau Claire County Regional Special Events Team.

Social Media Team



- Chief Deputy Chad Holum & Investigator Kari Szotkowski
- The use of Social Media has been a great outreach tool for the Sheriff 's Office. We continue to have an active following and welcome community commentary and the opportunity to engage in meaningful dialogue. If you have any suggestions, please contact us as we are always looking for ways to improve



Unmanned Aerial Vehicle (UAV) Team

The UAV group is comprised of Chippewa County Deputies and Emergency Government personnel who have attended a specialized training related to the operation and maintenance of the UAV. Operators are Federal Aviation Administration (FAA) certified and attend continuous trainings to advance their skills and knowledge. Our operators participate in this specialty in addition to their normal duties.

UAV's are fitted with optical, zoom and/or thermal cameras which are most appealing to law enforcement agencies. This makes perfect sense, as surveillance or approved footage requires a clear image of any search, rescue and/or law allegedly being broken for it to be used as evidence.

The UAV is a valuable tool for law enforcement to include the use in search & Rescue, aerial searches for missing people, Traffic Crash Reconstruction, Investigate Active Shooter/Suspects, Crime Scene Analysis, Surveillance, and Crowd Monitoring.

Deployment standards are governed by Sheriff's Office Policy and Procedures.

Sheriff's Office UAV Team: Sheriff James Kowalczyk, Chief Deputy Chad Holum, Lt. Rick Starck, Investigators: Brad Lau, Chris Kowalczyk, Kari Szotkowski, Randy Stearns, Darin Williams, and Public Safety GIS Manager Russ Bauer.



Combined Honor Guard

The Honor Guard is a Chippewa County multi-jurisdictional unit supervised by a member of the Sheriff's Office and Chippewa Falls Police Department.

The Honor Guard represents All Chippewa County law enforcement agencies in a positive and professional manner at law enforcement public and private ceremonial events.

During trainings, Honor Guard members practice basic movements, various forms of group marching, flag folding, rifle salutes, casket carrying and funeral preparations.



Chippewa County Sheriff's Office Fallen Officer



Sheriff Deputy Jason Scott Zunker, age 31, a 5-year veteran of the Chippewa County Sheriff's Department, was fatally injured in the performance of his duties and succumbed to his wounds on January 5, 2008.

"IN VALOR THERE IS HOPE"

Chippewa Counties fallen officers final resting place.

It was my pleasure to serve as a Chippewa Co Deputy and be a police officer who enjoyed helping people and working with good people as well
- Jason Zunker 9-2-03 -



Jail Division – Commanding Officers



**Captain
Curt Dutton**



**Lieutenant
Dan Modl**



**Sergeant
Robert Jensen**



**Sergeant
Megan Olson**



**Sergeant
James Maki**



**Sergeant
Patrick
Frickenstein**

Jail Division

Captain Curt Dutton

Jail Deputies

- Daniel Simon
- Leah Berg
- Joseph Misselt
- Doug Krultz
- Andrea Christianson
- Nicholas Oeltjen
- Tiffany Vickery
- William Cates
- Holly Launderville
- Alec Schweinefus
- Timothy Andrie
- Allen Wolfsteller
- Megan Balko
- Paulla Perry
- Grace Johnson
- Christine Jordan
- Allyson Farrand
- Allison Lebakken
- Tyler Raffaele
- Matthew McHugh
- Carol Becker

Jail Division

Captain Curt Dutton

Jail Division Special Services

- Sgt Patrick Frickenstein – Nightshift Operations Sergeant, Firearms Instructor, Classification Sergeant
- Sgt Robert Jensen - Dayshift Operations Sergeant, Classification Sergeant, Flying While Armed certified, PBT Calibrator
- Sgt Megan Olson – Administrative/Training Sergeant, Taser Instructor, Classification Sergeant, FTO Program Supervisor, Honor Guard, Scenario Instructor, CIT certified, Flying While Armed certified, PBT Calibrator.
- Sgt James Maki – Nightshift Operations Sergeant, Classification Sergeant, Firearms Instructor, Less Lethal Munitions Instructor, Scenario Instructor
- Dpty Joe Misselt - Classification Officer, POSC Instructor, Pepperball Instructor/Armourer, OC Instructor, FTO, PREA Instructor, PCS Instructor, Scenario Instructor, Flying While Armed certified
- Dpty Doug Krultz - Huber/Electronic Monitoring/Classification Officer, FTO, Flying While Armed certified

Jail Division Captain Curt Dutton

Jail Division Special Services Con't

- Dpty Andrea Christianson – Programing Officer, Recovery Court Officer, Classification Officer, Advanced CIT Officer
- Dpty Nicholas Oeltjen – Transport Officer, Taser Instructor, PepperBall Instructor/Armourer, Advanced CIT Officer, Classification Officer, FTO
- Dpty Tiffany Vickery - Classification Officer, FTO
- Dpty Holly Lauderville - Classification Officer
- Dpty Alec Schwinefus - Classification Officer, FTO
- Dpty Timothy Andrie – Classification Officer
- Dpty Leah Berg - FTO
- Elizabeth Bauer - Jail Nurse
- Alex Jones – Jail Nurse
- Holly McAbee - Mental Health (QMHP)
- Steve Norlander - Chaplain

Jail Division

Captain Curt Dutton

Correctional Emergency Response Team (C.E.R.T.)

- Sergeant James Maki - Less Lethal Munitions
- Deputy Holly Launderville
- Deputy Nicholas Oeltjen - Pepperball Officer
- Deputy Daniel Simon
- Deputy Joseph Misselt-Pepperball Officer
- Sergeant Robert Jensen



The Chippewa County Sheriff's Office C.E.R.T. Team is made up of highly trained jail deputies and are tasked with responding to incidents above the normal Jailer training. This entails training with specialized equipment (less lethal bean bags, pepper ball, OC, taser) for high threat level cell extractions, mass searches, riots, altercations, disturbances that involve possible uncooperative or violent inmates and escorting high profile inmates to court.

Jail Division

Captain Curt Dutton

Jail Field Training Program

Field Training Officers:

- Sgt. Megan Olson – FTO Coordinator
- Sgt. James Maki
- Sgt. Patrick Frickenstein
- Deputy Joseph Misselt
- Deputy Leah Berg
- Deputy Doug Krultz
- Deputy Nicholas Oeltjen
- Deputy Tiffany Vickery
- Deputy Alec Schwinefus
- Deputy Andrea Christiansen

These deputies are committed and dedicated to the development and mentoring newly hired jail deputies. During this time the newly hired deputy learns the skills and resources that lay the foundation for their careers in law enforcement and jail operations. The program consists of a one-week orientation and ten weeks minimum on the job. During this training new deputies are evaluated by the training officer using several different methods and must also continuously evaluate themselves as well. After successful completion, the new deputy will begin their duties alone with the training officers as their mentors. The dedication and pride the training officers put into the FTO program ensure new deputies have the quality training they need at the start of their careers to be successful and to provide fair and quality law enforcement to the community they serve.

Jail Division Captain Curt Dutton

Principles of Subjects Control (POSC)

POSC Instructors:

- Deputy Joe Misselt

The POSC Instructors are tasked with training the deputies in the areas of professional communication skills (PCS) and use of force skills. These skills are set forth by the Wisconsin Department of Justice (DOJ) Training and Standards Board and governed by the Defense and Arrest Tactics (DAAT) and Principles of Subject Control (POSC) systems. The POSC instructors provide deputies training based on the definition of POSC, which is: “Verbal commands coupled with physical alternatives.” With this, they also provide the techniques of use of force coupled with reality (RBT) based training.

Jail Division

Captain Curt Dutton

TRAINING OFFICERS:

- Captain Curt Dutton – Taser & Tactical Response Instructor
- Sgt. Megan Olson – Taser & Scenario Instructor
- Sgt. James Maki – Firearms, Less Lethal Munitions & Scenario
- Sgt. Patrick Frickenstein - Firearms
- Dpty Joe Misselt - POSC, Pepperball, PREA & OC Instructor
- Dpty Nicholas Oeltjen – Taser & Pepperball Instructor

The jail has several state certified instructors to make sure the jail deputies are properly trained by Training & Standards (T&S) requirements. This also must meet the mandatory 24-hour certification training required by the Law Enforcement Standards Board (LESB). The jail is self sufficient in this area as they hold there our own, in-house, in-service training to satisfy said requirements.

Jail Division

Captain Curt Dutton

LTE Positions / Reserves

- Melinda Victor
- Jennifer Lyons
- Jeff Hanzlik
- Josh Reed
- Colleen Checkalski

Transport Officers

- Nicholas Oeltjen- Transport Coordinator
- Terrence M Wedemeyer
- Ken Oemig
- Jeffrey Hanzlik
- Robert Starck

Jail Division

Captain Curt Dutton

The operation of the Chippewa County Jail is the constitutional duty of the Sheriff, who is the Chief Law Enforcement Officer of the County (Wisconsin Code Chapter 59). The Sheriff is to serve and protect the public and provide a safe and secure Jail for the inmates, staff, volunteers, visitors, professional visitors and all contracted staff. The jail is to further provide custody of inmates, health care & treatment, services; such as programs, Huber, meals, conveyance, escort inmates to courts and determining if any good time was granted per the courts.

The jail is the largest liability of the County and it is the job of the Captain / Jail Administrator; as an extension of the Sheriff of the Chippewa County Sheriff's Office to follow the Department of Corrections (DOC) rules under Chapter 350 and Chapter 302; along with other statutes of the Wisconsin State Statutes.

The Jail Captain will also prepare the jail for the annual jail inspection that is done by a state Jail Inspector. For the fourth year in a row our jail has had **NO VIOLATIONS** noted in the State Jail Inspection. The Jail is staffed and operated 24 hours a day, 365 days a year. The Captain of the jail will also provide adequate staffing and scheduling (per DOC 350) as well as maintaining the fiscal responsibility of the jail by overseeing the budgetary process, all Capital Improvement Plans (CIP) and all staff necessary and state mandated training.



Jail Division Captain Curt Dutton



The jail installed a PBT Kiosk in the jail lobby that allows for court ordered testing without involving the jail staff. Prior to having the kiosk, jail staff would be required to PBT each person by hand, which tied up staff for about two hours every day.

Clients now enter the jail lobby, place their thumb on the pad to log onto the machine, pay the three dollar fee and submit to the breath test. The whole process takes less than a minute. The jail is notified by email of any failed test.

The kiosk currently administers approximately 900 tests every month. The kiosk tests clients as a condition of a court ordered bond, for clients enrolled in the Intoxicated Driver Intervention Program (IDIP), for clients enrolled with Criminal Justice Services and our Huber inmates.

We have saved staff time, increased the accuracy of our records and generate revenue from the kiosk



Jail Division Captain Curt Dutton

Laundry Project

- Industrial washers and dryers were installed allowing the jail to conduct all laundry services on site.
- Prior to the laundry project, Jail Deputies were hauling approximately 800 lbs of laundry to the Eau Claire Jail two times per week.



Jail Division

Captain Curt Dutton

As a manager, Captain Dutton is always mindful of adhering to the County Administrators Strategic Plan. In 2020, we have accomplished this in the following areas with several changes made during the year:

Coordinate and collaborate with government entities at all levels to ensure effective and efficient government services

1. Encourage coordination/sharing of service with other government and private sector entities.
2. Educate County Board members and other local elected officials about how different units of government operate/function.
3. Develop open communication with government at all levels

Strive to enhance our internal operations to better address future needs.

1. Review all departments for efficiencies and opportunities to work together more effectively.

Address the fiscal challenges of Chippewa County Government while providing the right mix and level of public service.

1. Analyze and prioritize County's spending including additional ways to fund services and privatization of some services

Jail Division

Captain Curt Dutton

Captain Dutton continues to move forward and make changes as needed in order to run a smooth and efficient jail and to be compliant with the state of Wisconsin state statutes and administrative code(s). With the changes made to DOC 350, we have done the following:

- Updated the inmate rule book
- Transitioned the old policy to our current Policy system “Lexipol”
- As part of the CJCC, Captain Dutton has reviewed the programs in the jail in relation to the EBDM practices and have implemented several new programs, such as: Narcotics Anonymous and a juvenile awareness program to deter “at risk” juvenile offenders.
- Collaborated with Fierce Freedom, a non-profit organization that works with victims of sex trafficking
- Collaborated with Chippewa County Public Health and the AIDS Resource Center to provide free STD and AIDS testing to inmates
- Expanded inmate community service program to include washing courthouse windows, waxing jail floors and area beautification of the rose garden and courthouse security campus.

Jail Division

Captain Curt Dutton

- Collaborated with Government Sessions for Leadership providing tours of the jail.
- Collaborated with Economic Support to provide inmates with resources once they are released from custody.
- Collaborated with UW-Eau Claire Honors Program to assist in data collection to determine needed resources for inmates once they are released.
- Collaborated with and implemented Jail Based Competency Restoration Program which allows DHS to start providing services immediately to those adjudicated not competent. The jail is reimbursed for all medication and treatment.
- Replaced aging dishwasher in the kitchen.
- Installed industrial washers and dryers to conduct inmate laundry in-house.
- Updated our security round system to GuardOne Mobile.
- Purchased three iPads to conduct virtual meetings between attorney, courts and inmates. They are also used to conduct inmate programming during the pandemic.

Jail Division Captain Curt Dutton

Full Body Scanner

- Detection/deterrent tool for those thinking of trying to smuggle highly addictive drugs into the jail via their body cavity.
- Where scanners have been implemented they have seen a significant reduction in the smuggling of drugs into the jails.
- Reduce the chances of a drug overdose within the jail; therefore reducing liability.
- Decreasing the staff time conducting cell searches looking for reported drugs or contraband within the facility.



Jail Division Captain Curt Dutton

Jail operations consists of the following:

- Bed capacity is 198
- Secure beds – 152
- Segregation cells – 6
- Huber beds – 40
- Holding area capacity – 9
- Receiving cells – 12 (including one padded cell)
- 8 rooms for meetings, programing, hearings and interviews



Jail Division Captain Curt Dutton

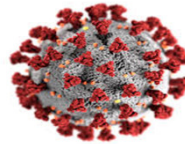
Combating COVID-19

- The Clorox Total 360 System is an Electrostatic Sprayer delivers COVID-19 killing disinfectant to large areas as well as hard to reach areas.
- The Can-Am Temperature Kiosk scans the temperature of any person attempting to enter the jail and immediately sends the results to our Master Pod Control. Anyone with an elevated temperature is denied access prior to entering the facility
- The Skytron UV Disinfecting Light uses UV light technology to kill any virus that the light hits. This is the same technology and machine used in hospitals and surgical centers around the world.



Jail Division Captain Curt Dutton

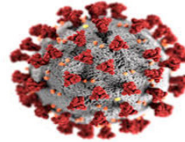
Combating COVID-19



- From the early onset of COVID-19, the jail developed and set procedures in place to mitigate chances the virus would enter the jail and infect the inmate population.
- All inmates sentenced to Huber by the courts were placed on Home Detention. These inmates are monitored by GPS bracelet and subject to alcohol and drug monitoring as well as being physically checked on by the Huber Officer. The Chippewa County Jail has taken a zero tolerance approach and any inmate who violates the rules returns to jail for the duration of their sentence.
- All prisoners who are booked into the jail are screened for symptoms of COVID-19. All inmates who will not be released from the jail are placed in a quarantine block for 14 days and closely monitored by the jail nursing staff for signs and symptoms of COVID-19. Once the nurse clears them from quarantine, they can be moved to general population.
- Jail employees are screened for signs and symptoms of COVID-19 every day they report to work.

Jail Division Captain Curt Dutton

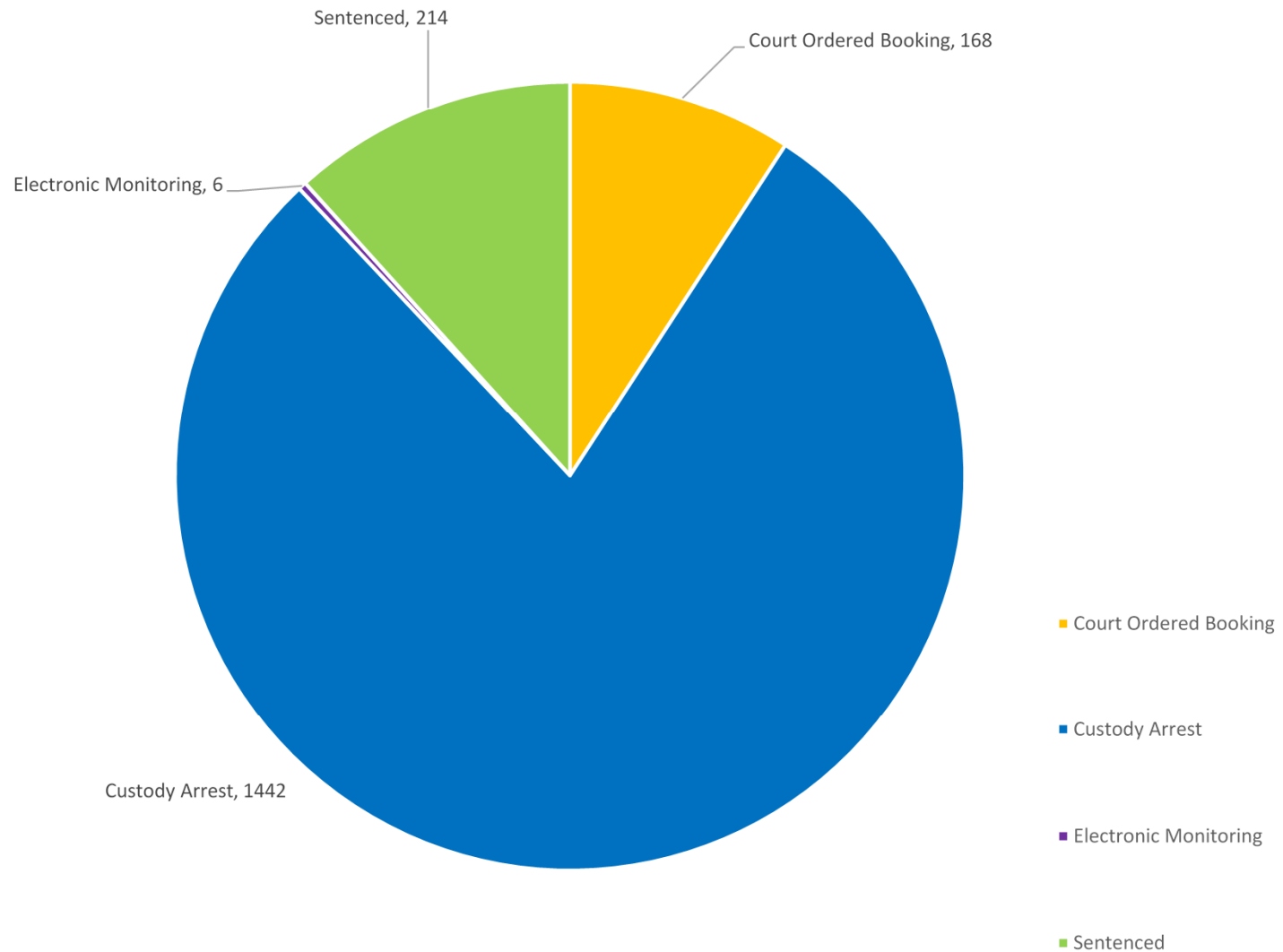
Combating COVID-19

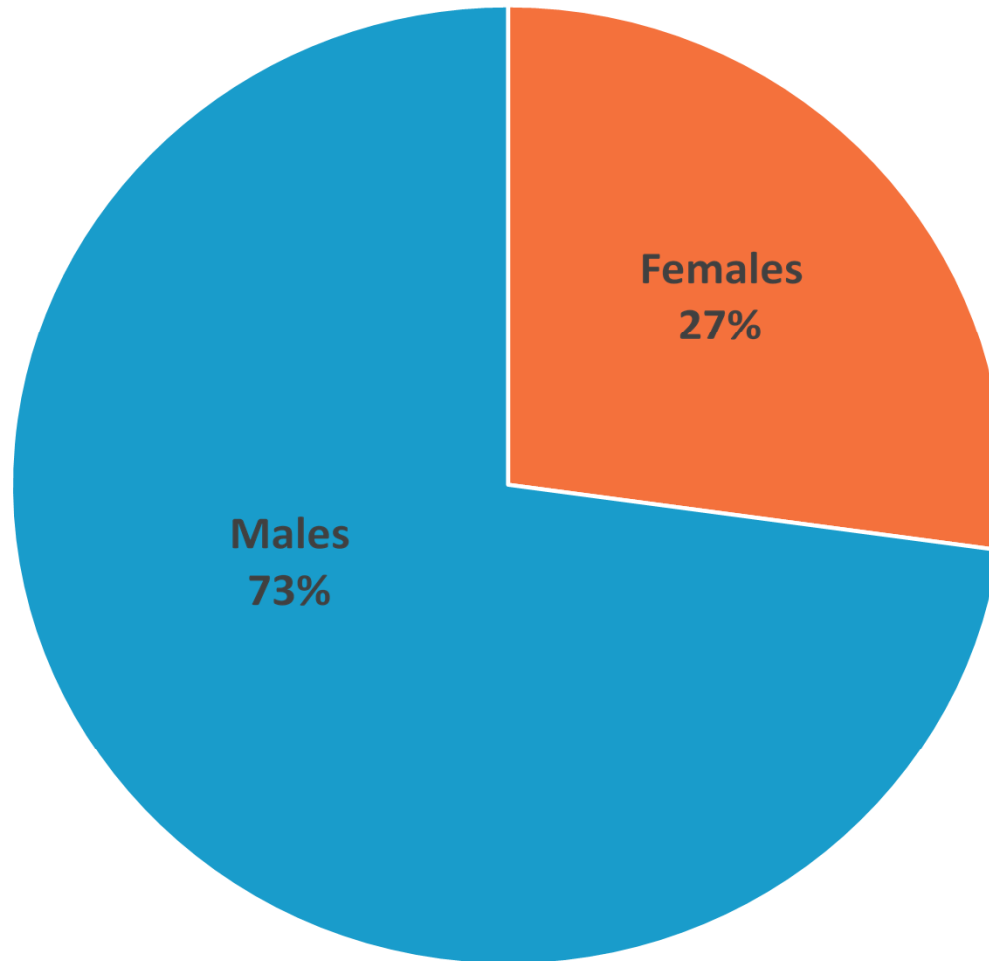


- To mitigate the exposure of staff bringing the virus into the jail and infecting inmates, only one staff member per shift is allowed to have contact with the General Population inmates unless there is an emergency.
- Jail staff has spent a great deal of time cleaning and disinfecting the jail using various tools available to them.
- To date, the jail has not had a single positive case of Covid in the inmate population

Jail Statistics 2020

Reason Brought In

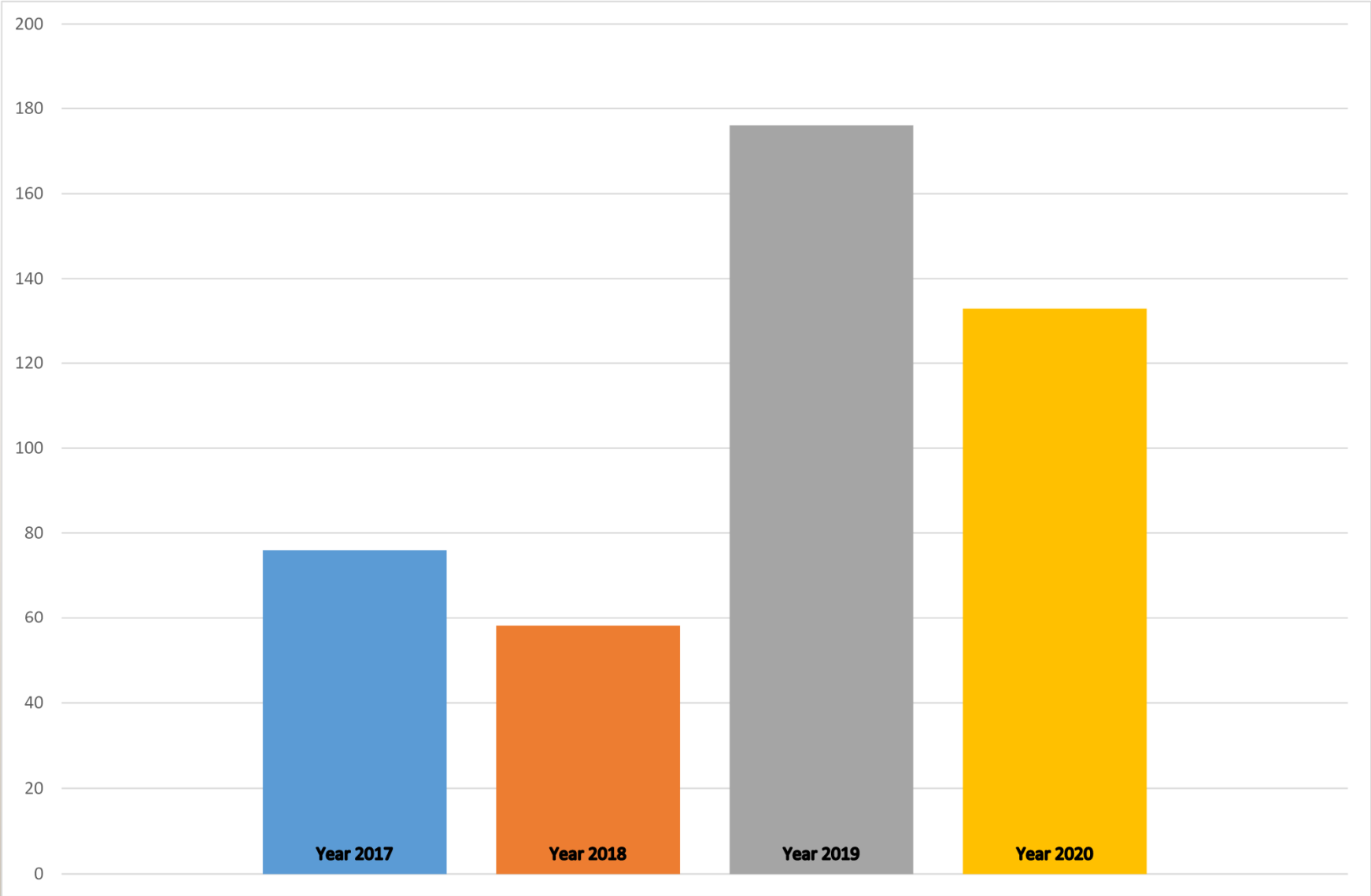




Jail Division
Captain Curt Dutton
Jail Statistics
2020
Bookings by Gender
Population %
Male VS Female

■ Females ■ Males

Jail Statistics
2017 – 2020 Crisis Interventions
Jail Division
Captain Curt Dutton



Emergency Communications Center



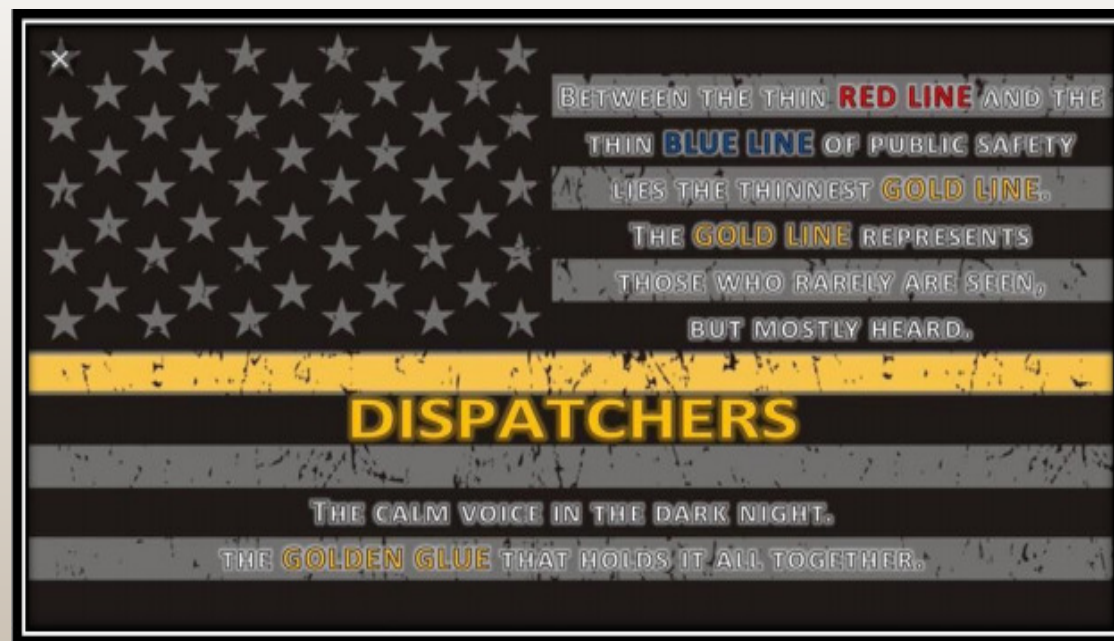
Communications
Director
Tamee Foldy

Telecommunicators:

- Tim Walters
- Sandy Davis
- Brian Franks
- Wade Davis
- Michael Sokup
- Eric Walters
- Jeffrey Didion
- Joyanna Helbig
- Carmen Abramczak
- Justin Scott
- Krystalynn Lotts
- Samantha Bernette
- Serena Krejchi
- Rebecca Bischel
- Jacob Mickelson
- Callie Rae Long
- Carla Murray
- Cassandra Dominik
- Alex Peloquin
- Megan Moore
- Katlyn Kistner

Telecommunications Division Director Tamee Foldy

- The Telecommunications Division consists of 14 full-time dispatchers, as well as 5 LTE dispatch positions.
- The Chippewa County Communications Center is the county's Public Safety Answering Point (PSAP), and is responsible for answering all 911 and non-emergency calls in Chippewa County.
- The Center provides primary dispatch services to 25 law enforcement, fire, and EMS agencies within Chippewa County.



Telecommunications Division

Director Tamee Foldy

Duties and responsibilities of telecommunications staff

- Communicate with responders via a countywide communication system
- Answer 911 and administrative phone lines
- Receive calls for service, inquiries, and requests for assistance from the public, as well as Police, Fire, and Emergency Medical Services
- Contact air medical transport services
- Utilizing Spillman Records Management software, create and update calls for service
- Dispatch personnel via radio
- Maintain a log of all transmissions
- Utilizing the TIME System, check person and vehicle status, along with stolen status of property and vehicles
- Enter protection orders, warrants, stolen vehicles & property, missing persons through the TIME System
- Validate TIME System entries
- Utilizing Emergency Medical Dispatch software, trained telecommunicators, using locally approved EMD Guidecards, quickly and properly determine the nature and priority of the call, dispatch the appropriate response, then give the caller instructions to help treat the patient until the responding EMS unit arrives.
- Monitor and respond to numerous alarm panels, including distress & fire, within the courthouse and jail
- Monitor numerous internal and external camera systems throughout Chippewa County



Telecommunications Division Director Tamee Foldy

Telecommunications Division Field Training Program

Field Training Officer Program Supervisor: Tim Walters

Field Training Officers:

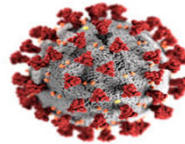
- **Sandy Davis**
- **Wade Davis**
- **Jake Mickelson**

These telecommunicators are dedicated to the development and mentoring of newly hired telecommunicators. Throughout their twelve-week, on-the-job training program, newly hired dispatchers learn skills and resources that will enable them to become a proficient and capable member of the telecommunications team. During this training new telecommunicators are evaluated by the training officer, as well as continuously evaluating themselves as well. After successful completion, the new telecommunicator will begin their duties alone, along with being continuously mentored by other telecommunicators.

Telecommunications Division

Director Tamee Foldy

Combating COVID-19



- From the early onset of COVID-19, dispatch developed and set procedures in place to decrease the chances the virus would enter the dispatch center and infect the staff.
- To limit the exposure to staff, the dispatch center was placed on lockdown, only allowing center staff in during their working hours. Outsiders, mask required, were allowed in, only for work-related business.
- Dispatchers have done daily cleaning and disinfecting of the center, as well as use of the jail's Skytron UV Disinfecting light twice a week, in order to combat COVID-19.
- The dispatch team is proud to report that it has not had a positive case of COVID to date!

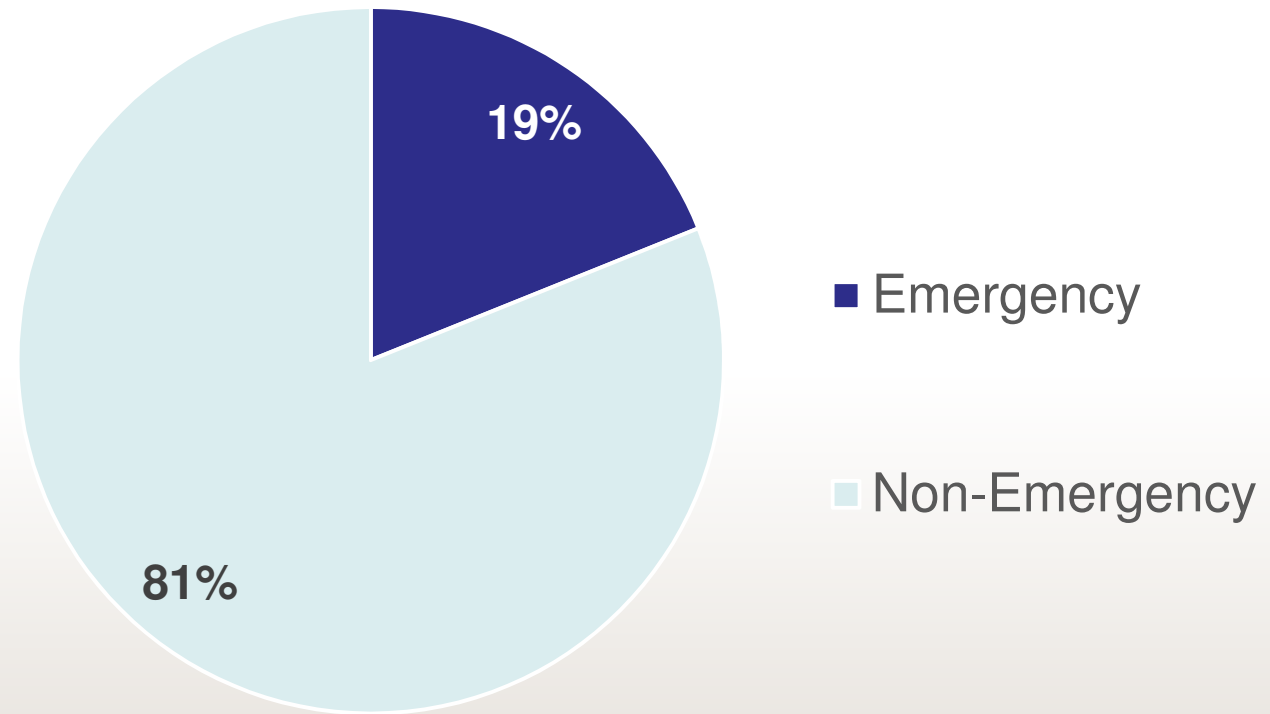
Telecommunications Division Director Tamee Foldy

Telecommunicator Wellness

- We purchased a stationary LifeSpan C3-DT Desktop Cycle, to help promote telecommunicator wellness. The stationary bike is designed to be moved between consoles, and has 16 levels of resistance.

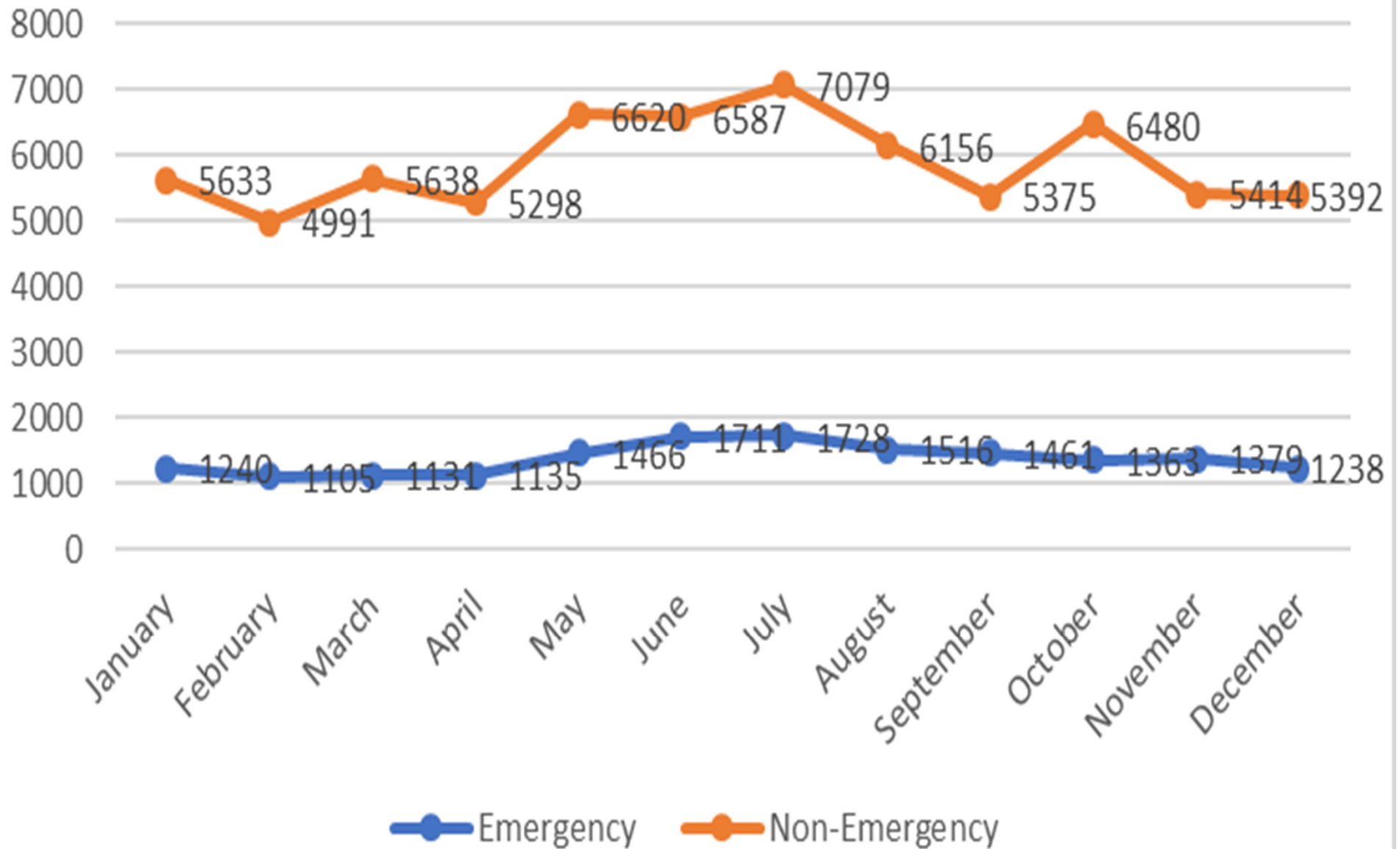


Total Call Volume 2020

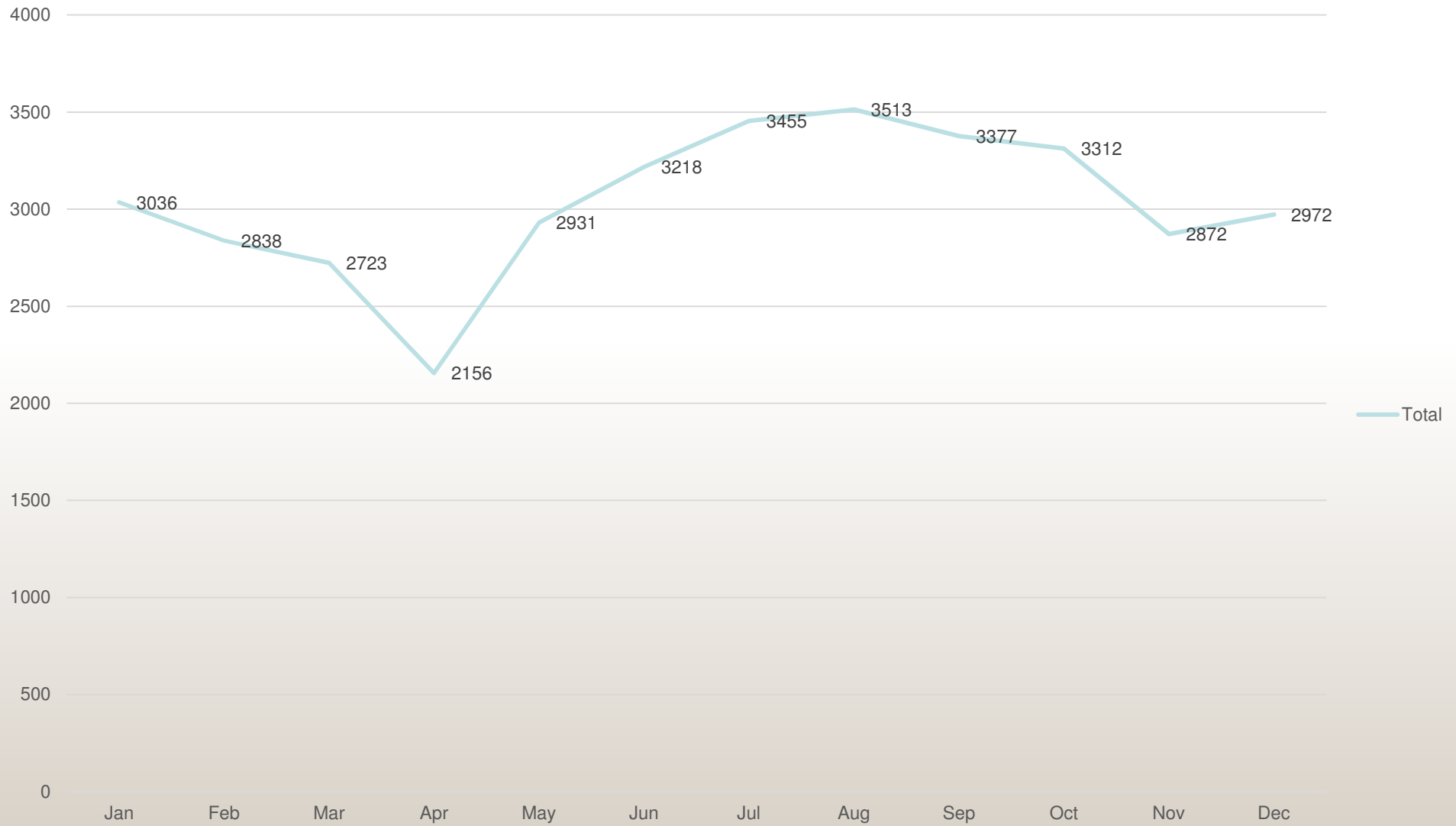


- 87,893 total calls were answered
- 10,545 were calls were received on 9-1-1
- 44,284 were calls received on administrative (non-emergency) lines
- These calls resulted in the dispatch of 36,403 calls for service

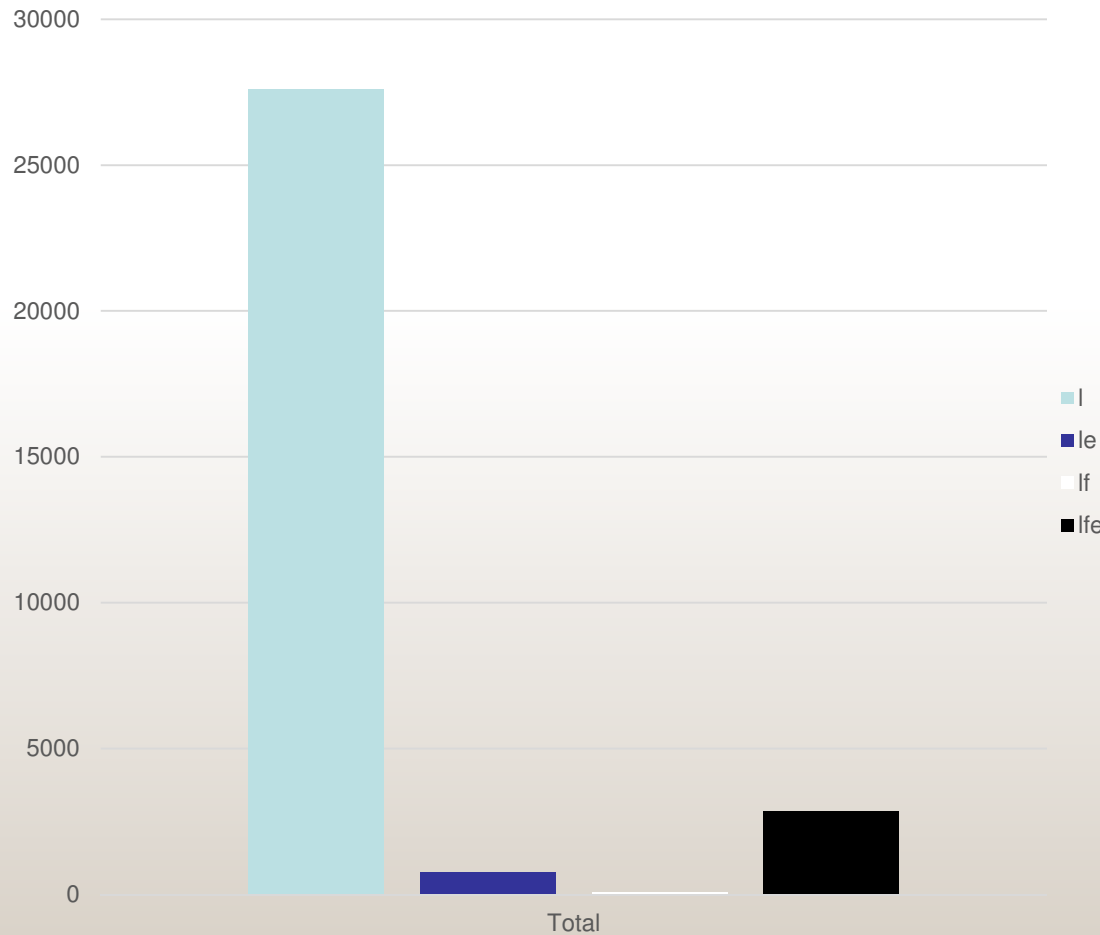
2020 Calls by Month



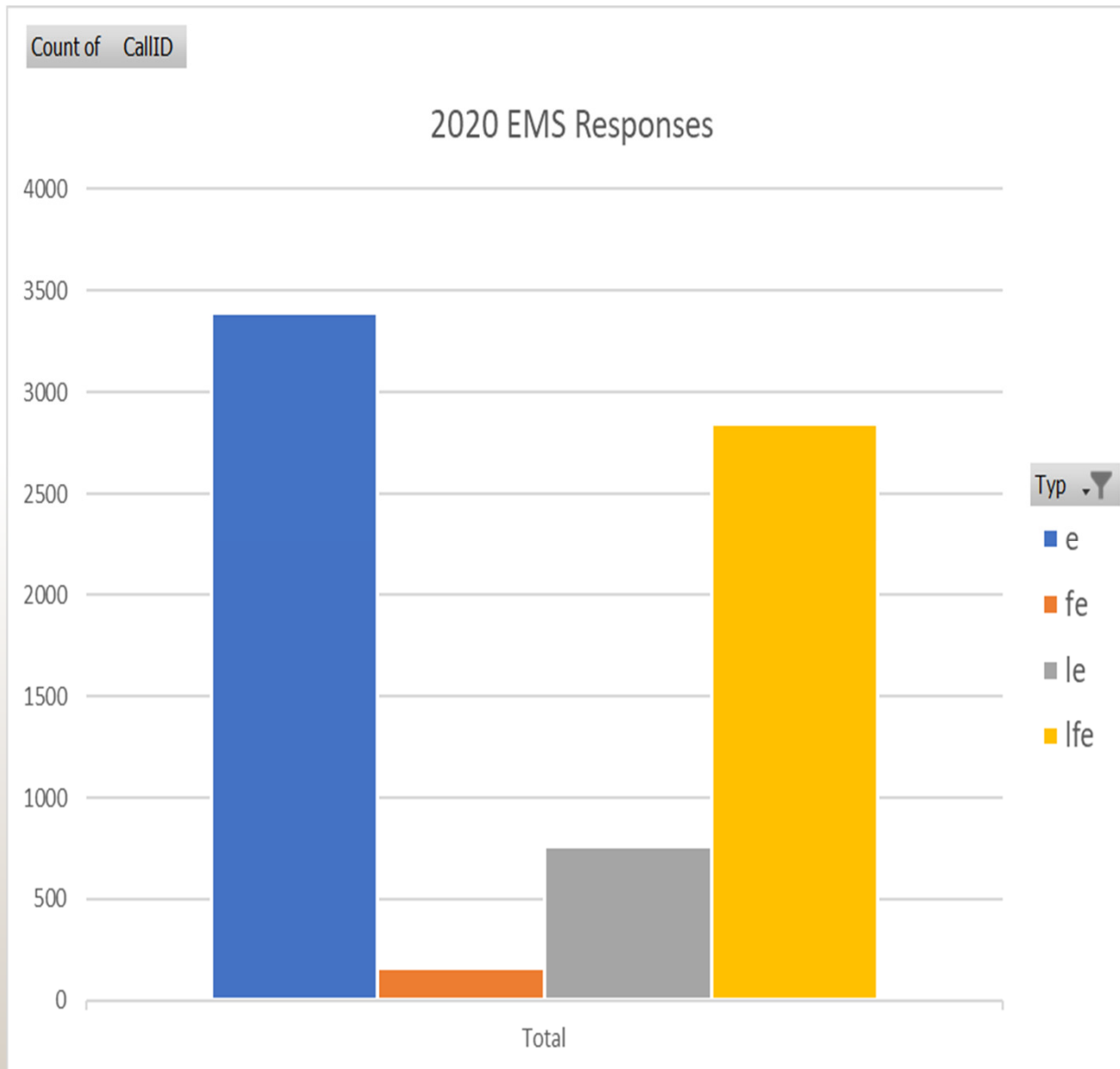
2020 Spillman Calls for Service by Month



2020 Law Enforcement Responses



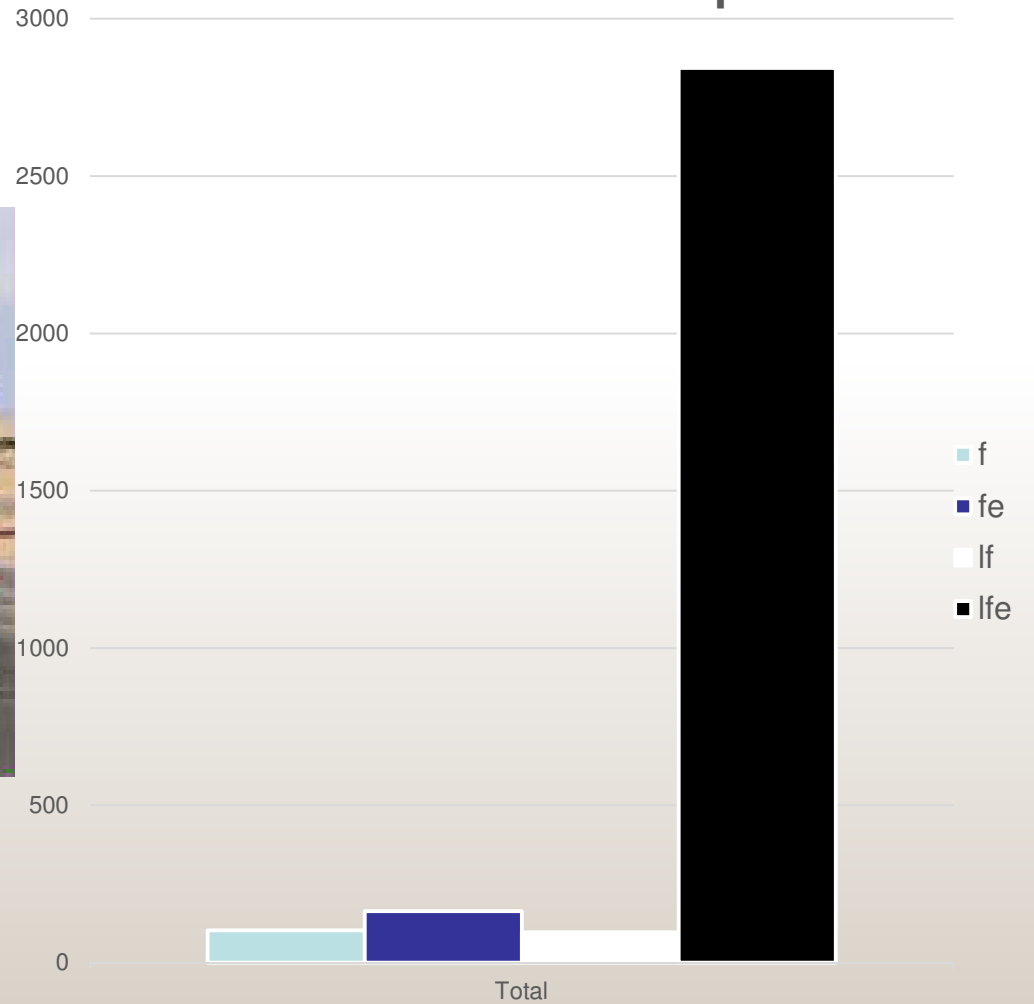
- Law Enforcement responses accounted for 75% of calls for service



- EMS responses accounted for 17% of calls for service



2020 Fire Responses



- Fire responses accounted for 8% of calls for service

Retirements



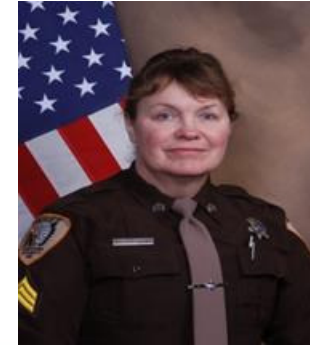
Mitch Gibson
31 Years



Hera Novak
19 Years



Jon Steves
17 Years



Anne Verbsky
20 Years



Robert Raschke
27 Years



Promotions/New Assignments 2019-2020



**Deputy Mark Bauman
Promoted to Lieutenant**



**Deputy Albert Thao
Promoted to Sergeant**



**Deputy Marty Folczyk
Promoted to Sergeant**



**Rachel Braden
Promoted to Office Manager**



**Lewis Yetter
Moved to
Administrative
Assistant IV**



**Deputy Craig Fleischhaker
Appointed to SWAT,
DAAT/Firearms Instructor, &
Recreation Officer**



**Deputy Patrick
Frickenstein
Promoted to Sergeant**



**Tamee Foldy
Promoted to
Dispatch Director**

Promotions/New Assignments 2019-2020



**Deputy Nick Oeltjen
Promoted to
Transport Officer**



**Deputy Doug Krultz
Promoted to
Huber Officer**

68th Assembly 1st Responder's of the Year Award



Sergeant Marty Folczyk, Deputy Jason Bloom & Deputy Chris Eckwright as well as Village of Lake Hallie Police Officers Sergeant Jeremy Rathke and Officer Andrew Straszowski were recognized in Madison for their response to a multi casualty homicide incident. Speaker of the Assembly Robin Vos and Representative Jesse James presented these officers the 68th Assembly 1st Responders of The Year Award.

“Honor, Valor & Courage”

Awards / Recognition

Five officers in the Jail were nominated and received the Real Living – “Be Your Best Award” for their life saving efforts of an inmate who collapsed due to a medical emergency



Pictured L to R: Dpty Allyson Farrand, Dpty Grace Johnson, Dpty Tiffany Vickery, Dpty Jorge Huerta and Sgt. Albert Thao.

Awards / Recognition



**Senior Accounting
Manager
Jennifer Steinmetz**



**Sergeant
Cody Johnson**



**Office Manager
Rachel Braden**



**Dispatcher
Mike Sokup**

Sheriff's Office Outstanding Achievement Award

Senior Accounting Manager Jennifer Steinmetz, Sergeant Cody Johnson, Office Manager Rachel Braden & Dispatcher Mike Sokup were recognized by Sheriff James Kowalczyk & Chief Deputy Chad Holum for their outstanding achievement; leading, managing, and dedication to the success of the Spillman Project. Each were presented the Sheriff's Office Outstanding Achievement Award.

Awards / Recognition



**Sergeant
Marti Folczyk**

Life Saving Award from the American Police Hall of Fame



**Deputy
Jason Bloom**

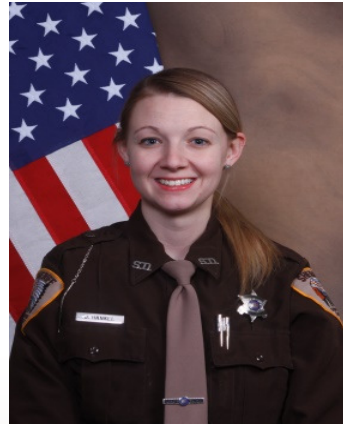
On Sunday July 28, 2019 at 10:22pm the Chippewa County Sheriff's Office received a 911 call from a juvenile female who said her parents had just been shot by an unknown subject who entered their home in the Village of Lake Hallie. Lake Hallie Police Department Officers and Chippewa County Sheriff's Office Deputies responded and arrived at 10:28pm.

Officers obtained additional information that at least four subjects had been shot in the residence and the location of the shooter was unknown. A team of 4 officers was quickly established and entered the residence. Officers immediately observed a deceased female and a deceased male in the living room area. Officers continued to clear the rest of the residence locating an adult female and an adult male in a bedroom both who had been shot in the upper arm and bleeding profusely.

Sgt Folczyk and Deputy Bloom recognized the immediate need to provide emergency care even though the scene was not declared safe as the shooter had not been located. Sgt Folczyk and Deputy Bloom applied tourniquets to each of the victims which ultimately saved the victims lives. EMS transported both individuals to a local hospital where they survived their injuries. Chippewa Fire District Assistant Chief Mark Roshell, who also responded to the Lake Hallie crime scene, later acknowledged with a letter:

"without the deputies quick reactions to this very chaotic situation and applying these tourniquet's properly. I can say without any doubt in my mind your two deputies are the ones who saved both victim's life's that night."

Awards / Recognition



Deputy Jennifer Lyons

Fierce Freedom – Dave Malone Service and Excellence Award

The Fierce Freedom Award – Dave Malone Award recognizes those who serve with honor, character and dedication in the law enforcement community. Deputy Lyons received this award for her involvement in helping victims of sex trafficking who are incarcerated in our jail connect with Fierce Freedom. Deputy Lyons was nominated by the volunteers of Fierce Freedom and selected to receive this award by the Fierce Freedom Board of Directors.

Awards / Recognition

WEAU Sunshine Award



**Deputy
William Gates**



Making a positive difference in people's lives!



**Sergeant
Cody Johnson**

“On a cold Monday, November 11, 2019, Sgt Cody Johnson responded to a call of an elderly female who was walking on the side of the road. After locating the 84 year old woman, Sgt Johnson, not only did he give her a ride to the bank and grocery store, he assisted the woman with her shopping. Sgt Johnson drove the woman back to her residence and assisted her putting her groceries away. Good work Sgt Johnson!!”

“We would like to nominate Deputy William Cates for the Sunshine Award. He is very caring and truly wants to see people better their lives. He is concerned for a total stranger's health and well-being. He takes the time to talk with and actually get to know and understand the inmates. He takes people under his wing and helps them to succeed. He truly goes above and beyond his duties as a correctional officer. He is liked by all his fellow co-workers and is one of the inmates' favorite guards. We really look forward to the days he works. He always brightens our day!”



Awards / Recognition

The Chippewa County Sheriff's Office proudly participates in No Shave November which is a month long campaign of no shaving to raise awareness for cancer prevention, research and education. Employees donate money to compete for the coveted No Shave November trophy and bragging rights for the year. Human Resources judges the competition using a Top Secrete formula to determine the overall winner. To date, the Sheriff's Office has raised and donated approximately \$2,300 to charitable organizations. Employees can also participate by purchasing a Thin Blue Line wristband.

Lt. Mark Bauman 2019
winner



Captain Curt Dutton 2020
winner



