

CHIPPEWA COUNTY
VETERANS SERVICE COMMISSION
REGULAR MEETING
JANUARY 9, 2023
CHIPPEWA COUNTY COURTHOUSE, RM 302
8:30 AM

1. CALL TO ORDER

2. ROLL CALL

Attendee Name	Organization	Title	Status	Arrived
Dean Mueller	Chippewa County	District 20	Present	
Annette Hunt	Chippewa County	District 18	Present	
Phillip Sarazen	Chippewa County	Citizen Rep	Present	8:34 AM
CW King	Chippewa County	Citizen Rep	Present	
Richard VanderMolen	Chippewa County	Citizen Rep	Present	

Others present: Peter Johnston; Rainy Foiles

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

There was none.

4. CONSENT AGENDA

Motion [VanderMolen/Mueller] to approve the consent agenda. Motion carried 4-0.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Richard VanderMolen, Citizen Rep
SECONDER:	Dean Mueller, District 20
AYES:	Mueller, Hunt, King, VanderMolen
EXCUSED:	Sarazen

1. Approve the Agenda

2. Approve the Minutes

Veterans Service Commission - Regular Meeting - May 23, 2022 8:30 AM

3. Schedule Next Meeting Date - MARCH 13, 2023 8:30 AM

5. REPORTS

A. General Reports

1. Update on Wisconsin Veteran's Home in Chippewa Falls - Phillip Sarazen
Sarazen reported that they currently have 71 occupancy with the 72nd one will arrive next week. The list remains at a couple hundred; for those that have been on there a while is due to not being ready to come in. They are in the process of renovating the back courtyard and will start again this spring.

Veterans Service Commission

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

January 9, 2023
8:30 AM

B. Veteran's Service Officer's Report

1. Review Veterans Relief 2023 Budget

Johnston reported that department heads were given the tasks of a zero percentage increase in budget, he had to reduce the amount for this year to \$2,000. This amount mainly covers evictions, electric shut offs, food and gas cards. There are other sources that are available to work with such as Unmet Needs Program, SSVF [Supportive Services for Veteran Families], VORP [Veterans Outreach and Recovery Program, VHRP [Veterans Housing Recovery Program and more to help offset our fund. We continue to get donations from citizens and private organizations that help out with food and gas cards.

2. Discuss Veteran's Relief Fund

So far this year, funds have been used to purchase food cards and to assist a homeless veteran to get into the Veterans Housing Recovery Program [VHRP]. The office received some donated gas and grocery cards that were provided to a displaced veteran due to a house fire. The committee would like to have a list of resources provided to the Veteran Service Organizations.

6. BUSINESS ITEMS

None

7. AGENDA ITEMS FOR FUTURE CONSIDERATION

There was none.

8. ADJOURN

Motion [VanderMolen/King] to adjourn the meeting at 9:05 AM. Motion carried 5-0.

CHIPPEWA COUNTY
VETERANS SERVICE COMMISSION
REGULAR MEETING
MAY 23, 2022
CHIPPEWA COUNTY COURTHOUSE, RM 302
8:30 AM

1. CALL TO ORDER - PETER JOHNSTON

Meeting called to order by Foiles, Benefits Services Specialist for the Veterans Office at 8:30 AM.

2. ROLL CALL

Attendee Name	Organization	Title	Status	Arrived
Dean Mueller	Chippewa County	District 20	Present	
Annette Hunt	Chippewa County	District 18	Present	
Phillip Sarazen	Chippewa County	Citizen Rep	Absent	
CW King	Chippewa County	Citizen Rep	Present	
Richard VanderMolen	Chippewa County	Citizen Rep	Excused	

Others present: Rainy Foiles

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

None

4. BUSINESS ITEMS

A. Election of Chair

Foiles entertained a motion for nomination of Chair. Mueller made a motion to nominate Hunt. Foiles asked three additional times for further nominations; being none, nominations were closed. Vote was unanimous, Hunt is chair.

B. Election of Vice Chair

Hunt entertained a motion for nomination of vice chair. Hunt made a motion to nominate King. Hunt asked three additional times for further nominations; being none, nominations were closed. Vote was unanimous, King is vice chair.

C. Establish regular meeting date and time

Foiles reported that this Commission has met every other month, second Monday of the month at 8:30 AM. Next meeting will be July 11, 2022. Motion [King/Mueller] to approve the next meeting dates, starting July 11, 2022 to be every other month, second Monday, commencing at 8:30 AM. Passed 3-0.

5. CONSENT AGENDA

Motion [Mueller/King] to approve the consent agenda. Motion carried 3-0.

Minutes Acceptance: Minutes of May 23, 2022 8:30 AM (Consent Agenda)

Veterans Service Commission

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

May 23, 2022
8:30 AM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Mueller, District 20
SECONDER:	CW King, Citizen Rep
AYES:	Mueller, Hunt, King
ABSENT:	Sarazen
EXCUSED:	VanderMolen

1. Approve the Agenda
2. Approve the Minutes

Veterans Service Commission - Regular Meeting - Nov 8, 2021 8:30 AM

6. REPORTS

A. Veteran's Service Officer's Report

1. New Member Orientation
Foiles reported that Mueller is the only new member. Explained that the commission provides financial assistance to veterans and their dependents who are in need; the commission oversees the relief funds; and the office reports to the Executive Committee. According to state statute, the commission consists of at least 3 residents of the county and the other two members are appointed from the County Board.
2. Discuss and Update on Veteran's Relief Fund
Foiles reported that the Commission funds allotted is \$4,000 for the year 2022. There has been only one request for assistance for eviction and shut off notice to date, with the application not being returned as of this date. Most requests come for gas and/or food cards. The office does work with other organizations if we cannot alone help the veteran and dependents. There is a one page application along with a copy of the notices of either eviction and shut off that needs to be completed.

B. General Reports

1. Update on Wisconsin Veteran's Home in Chippewa Falls - Phillip Sarazen
Foiles reported that she believes they are at capacity or maybe one vacancy after talking with the Admissions Director last week.

7. AGENDA ITEMS FOR FUTURE CONSIDERATION

Hunt requested a tour be scheduled for the WI Veterans Home @ Chippewa Falls and the Veterans Housing Recovering Program (VHRP) for the new members.

8. ADJOURN

Motion [King/Mueller] to adjourn the meeting at 9:00 AM. Motion carried 3-0.

Minutes Acceptance: Minutes of May 23, 2022 8:30 AM (Consent Agenda)

Veterans Service Commission

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

May 23, 2022
8:30 AM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	CW King, Citizen Rep
SECONDER:	Dean Mueller, District 20
AYES:	Mueller, Hunt, King
ABSENT:	Sarazen
EXCUSED:	VanderMolen

Minutes Acceptance: Minutes of May 23, 2022 8:30 AM (Consent Agenda)



STATEMENT OF EXPLANATION
UPDATE ON WISCONSIN VETERAN'S HOME IN CHIPPEWA FALLS -
PHILLIP SARAZEN

5.A.1

The Wisconsin Veterans Home @ Chippewa Falls is a 72-bed skilled nursing facility, designed to have two “neighborhoods” each having two 18-bed households. Director of Environmental Services provides an on-going verbal up date with activities, projects and members.

History:

05/08/17	Veterans Service Commission
09/11/17	Veterans Service Commission
11/13/17	Veterans Service Commission
01/08/18	Veterans Service Commission
03/12/18	Veterans Service Commission
05/14/18	Veterans Service Commission
09/10/18	Veterans Service Commission
11/12/18	Veterans Service Commission
01/14/19	Veterans Service Commission
03/11/19	Veterans Service Commission
05/13/19	Veterans Service Commission
07/15/19	Veterans Service Commission
09/09/19	Veterans Service Commission
11/18/19	Veterans Service Commission
01/13/20	Veterans Service Commission
03/09/20	Veterans Service Commission
05/11/20	Veterans Service Commission
07/13/20	Veterans Service Commission
01/11/21	Veterans Service Commission
05/10/21	Veterans Service Commission
11/08/21	Veterans Service Commission



**STATEMENT OF EXPLANATION
REVIEW VETERANS RELIEF 2023 BUDGET**

5.B.1

Review 2023 budget for Veterans Relief Funds

Extended Budgeting

Budget Summary Justification

User: pjohnston
Printed: 7/5/2022 - 11:03 AM
Budget Type: DH Requested
Revision: 1
Current Actual YTD: 06/30/22

CHIPPEWA COUNTY

Account Number	Description	2021 Budget	2021 Actual	2022 Budget	06/30/22 Actual	2022 Est. Actual	2023 Request
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PRELIMINARY
Account # 100-60-54700 Veterans Service Officer
411100 General Property Taxes

Total revenue with property tax:

511100	Salaries and Wages	122,732.00	119,011.10	121,201.00	52,006.80	121,201.00	125,026.00
515000	Fringe Benefits	24,408.00	23,746.20	22,514.00	9,126.09	22,514.00	23,225.58
515400	Health Insurance Benefit	51,362.00	51,749.04	55,363.00	24,741.62	55,363.00	54,043.20
522300	Cell Phone Costs	10.00	11.47	10.00	0.92	10.00	0.00
522500	Telephone	420.00	326.04	420.00	230.28	400.00	420.00
531000	Office Supplies	900.00	1,988.24	900.00	17.38	900.00	900.00
531100	Postage	800.00	579.75	800.00	239.02	800.00	800.00
531200	Copies/Printing	400.00	6.00	400.00	0.00	350.00	400.00
531400	Equipment < \$5,000	0.00	0.00	0.00	1,003.91	1,003.91	0.00
533000	Mileage/Travel	700.00	205.43	700.00	156.36	600.00	700.00
533500	Conventions & Meetings	4,535.00	1,728.55	4,535.00	735.00	2,800.00	2,579.22

Total expense:

Revenue - Expense:

Submitted by: _____ Date: _____
Department/Division Head

Account Number	Description	Amount	Total
PRELIMINARY 411100	General Property Taxes Cost Associated with Veterans Office	208,094.00	208,094.00
511100	Salaries and Wages Per Personnel Cost Report minus WDVA Grant wages		208,094.00
515000	Fringe Benefits Per Personnel Cost Report minus WDVA Grant	23,225.58	125,026.00
515400	Health Insurance Benefit Per Personnel Cost Report minus WDVA Grant	54,043.20	23,225.58
522500	Telephone Land line to make/receive calls from veterans, state and federal offices	420.00	54,043.20
531000	Office Supplies Envelopes, sticky notes, pens, hand sanitizer, batteries colored paper, tape, business cards, file folders	900.00	420.00
531100	Postage Claims sent to veterans, dependent, funeral, cemeteries in finalizing claims	800.00	900.00
531200	Copies/Printing Needed for filing claims for veterans and dependents	400.00	800.00
000	Mileage/Travel Homes visits to veterans and dependents for fact gathering to file claims	700.00	400.00
Packet Pg. 9		5.B.1.a	
Attachment: 2023 BUDGET SUBMISSION_2022.7.5 (7441 : Review Veterans Relief 2023 Budget)		Pag	
		Budg	

Account Number	Description	Amount	Total
PRELIMINARY			
		Total 533000 Mileage/Travel:	700.00
533500	Conventions & Meetings Spring & Fall Conference provided by the State, National Convention all are required to maintain certification in order to file	2,579.22	
		Total 533500 Conventions & Meetings:	2,579.22
		Total expense:	208,094.00
		Total Account # 100-60-54700 Veterans Service Officer Detail:	0.00

Account Number	Description	2021 Budget	2021 Actual	2022 Budget	06/30/22 Actual	2022 Est. Actual	2023 Request
PRELIMINARY							
Account # 100-60-54701 Veterans' Relief							
411100	General Property Taxes	8,137.00	8,137.00	8,137.00	8,137.00	8,137.00	6,886.00
	Total revenue with property tax:	8,137.00	8,137.00	8,137.00	8,137.00	8,137.00	6,886.00
514100	Per Diem/Mileage - Committee	800.00	440.15	800.00	0.00	400.00	800.00
515000	Fringe Benefits	50.00	35.19	50.00	0.00	50.00	50.00
521206	Contracted Services-Driver's	300.00	169.63	300.00	0.00	300.00	300.00
531500	Maintenance/Service Agreements	1,347.00	2,096.00	1,347.00	0.00	2,096.00	2,096.00
533000	Mileage/Travel	1,240.00	620.00	1,240.00	210.00	900.00	1,240.00
535201	Vehicle Expenses	400.00	0.00	400.00	0.00	200.00	400.00
570100	Veterans Relief	4,000.00	0.00	4,000.00	0.00	4,000.00	2,000.00
	Total expense:	8,137.00	3,360.97	8,137.00	210.00	7,946.00	6,886.00
	Revenue - Expense:	0.00	4,776.03	0.00	7,927.00	191.00	0.00
Submitted by:		Date					
		Department/Division Head					
Attachment: 2023 BUDGET SUBMISSION_2022.7.5 (7441 : Review Veterans Relief 2023 Budget)							
5.B.1.a							
Packet Pg. 11							

Account Number	Description	Amount	Total
PRELIMINARY 411100	General Property Taxes Cost Associated with Veteran Office	6,886.00	6,886.00
514100	Per Diem/Mileage - Committee Commission members per diem	800.00	800.00
515000	Fringe Benefits Veterans Commission members	50.00	50.00
521206	Contracted Services-Drivers Twice a year the office provides training and up to date information for the volunteer van drivers	300.00	300.00
531500	Maintenance/Service Agreements VetraSpec cost for the online program used to file claims for Veterans and Dependents and Social Media Account	2,096.00	2,096.00
533000	Mileage/Travel Volunteer Van Drivers receive \$10 each trip to purchase lunch at the VAMC	1,240.00	1,240.00
535201	Vehicle Expenses Used to take care of arising issues the cannot wait to get to the VAMC garbage. By waiting may cause a hazered	400.00	400.00
570100	Veterans Relief For veterans and dependents that are in need who request assistance for rent to avoid eviction, electric to avoid shut off, gas	2,000.00	2,000.00
	Total revenue:	6,886.00	6,886.00
	Total expense:	6,886.00	6,886.00

PRELIMINARY

Total Account # 100-60-54701 Veterans' Relief Detail:

0.00

Account Number	Description	2021 Budget	2021 Actual	2022 Budget	06/30/22 Actual	2022 Est. Actual	2023 Request
PRELIMINARY							
Account # 100-60-54702 Care Of Veterans Graves							
411100	General Property Taxes	650.00	650.00	650.00	650.00	650.00	650.00
	Total revenue with property tax:	650.00	650.00	650.00	650.00	650.00	650.00
570201	Grave Markers	650.00	-125.00	650.00	-385.00	650.00	650.00
	Total expense:	650.00	-125.00	650.00	-385.00	650.00	650.00
	Revenue - Expense:	0.00	775.00	0.00	1,035.00	0.00	0.00
Submitted by: _____		Department/Division Head _____		Date _____			
411100	General Property Taxes					650.00	
	Cost Associated with Veteran Office						650.00
	Total 411100 General Property Taxes:						650.00
570201	Grave Markers						650.00
	This is an aluminum holder that sits a flag to memorialize veterans in local cemeteries					650.00	
	Total 570201 Grave Markers:						650.00
	Total expense:						650.00
	Total Account # 100-60-54702 Care Of Veterans Graves Detail:						0.00

Account Number		Description	2021 Budget	2021 Actual	2022 Budget	06/30/22 Actual	2022 Est. Actual	2023 Request
PRELIMINARY								
Account # 100-60-54703 Veteran's Service Grant								
435501		State Aid - Veterans	11,500.00	11,500.00	12,650.00	12,650.00	12,650.00	12,650.00
		Total revenue without property tax:	11,500.00	11,500.00	12,650.00	12,650.00	12,650.00	12,650.00
511100		Salaries and Wages	6,542.00	6,966.62	7,196.00	3,114.60	7,196.00	7,196.00
515000		Fringe Benefits	1,212.00	1,241.05	1,333.00	547.55	1,333.00	1,333.00
515400		Health Insurance Benefit	3,447.00	3,448.34	3,792.00	1,645.19	3,792.00	3,792.00
531200		Copies/Printing	299.00	721.22	329.00	245.44	329.00	329.00
		Total expense:	11,500.00	12,377.23	12,650.00	5,552.78	12,650.00	12,650.00
		Revenue - Expense:	0.00	-877.23	0.00	7,097.22	0.00	0.00
Submitted by: _____			Date					
			Department/Division Head					

Account Number	Description	Amount	Total
PRELIMINARY 435501	State Aid - Veterans State Grant	12,650.00	
	Total 435501 State Aid - Veterans:		12,650.00
	Total revenue:		12,650.00
511100	Salaries and Wages Salaries/Wages for part time staff, funds from grant	7,196.00	
	Total 511100 Salaries and Wages:		7,196.00
515000	Fringe Benefits Fringe Benefits for part time staff, funds from grant	1,333.00	
	Total 515000 Fringe Benefits:		1,333.00
515400	Health Insurance Benefit Health Benefits for part time staff, funds from grant	3,792.00	
	Total 515400 Health Insurance Benefit:		3,792.00
531200	Copies/Printing Used in aiding the veteran and dependent to file claims	329.00	
	Total 531200 Copies/Printing:		329.00
	Total expense:		12,650.00
	Total Account # 100-60-54703 Veteran's Service Grant Detail:		0.00

PRELIMINARY

Grand total revenue without property tax:

12,650.00

12,650.00

12,650.00

12,650.00

11,500.00

11,500.00

Grand total property tax:

215,630.00

215,630.00

215,630.00

215,630.00

215,054.00

215,054.00

Grand total revenue with property tax:

228,280.00

228,280.00

228,280.00

228,280.00

226,554.00

226,554.00

Grand total expense:

227,187.91

227,187.91

93,635.16

228,280.00

214,965.02

226,554.00

Grand total revenue - expense:

0.00

1,092.09

134,644.84

0.00

11,588.98

0.00



**STATEMENT OF EXPLANATION
DISCUSS VETERAN'S RELIEF FUND**

5.B.2

Service officer will provide an oral update on the current balance and review types of recent requests.

History:

08/10/15	Veterans Service Commission	REVIEWED
10/12/15	Veterans Service Commission	