



AGENDA
Criminal Justice Collaborating Council (CJCC)
November 18, 2025 – 11:30 AM
Room 302
711 N. Bridge Street, Chippewa Falls, WI 54729

Posted: 11/11/2025

I. CALL TO ORDER

II. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

III. ROLL CALL – Introduce New Members (Melissa Bishop, Chief Bowman)

IV. CONSENT AGENDA

(Unless separation of an item is requested, all items will be adopted in one motion)

1. Approve the Agenda
2. Approve the Minutes of August 19, 2025 CJCC Meeting

V. BUSINESS ITEMS

1. Discuss and Approve 2026 CJCC Meeting Schedule

VI. REPORTS – No Action Needed

1. Update on Agenda Management Software and Notifications
2. National Network of Criminal Justice Collaborating Council (CJCC) Meeting
 - a. Takeaways from Meeting- Berg and Baier
 - b. National Standards for CJCC's
 - c. Essential Elements of CJCC
3. Strategic Plan Discussion/Review/Planning
4. Program Updates:
 - a. Recovery Court
 - b. First Time Offender/Worthless Check Diversion
 - c. Front-End Intervention Treatment
 - d. Pre-Trial
 - e. Reentry
5. Crime Stoppers Updates – Baier
6. State Crisis Intervention Program (SCIP) Grant Updates
7. Committee Member Updates

VI. OTHER EMERGING ISSUES – No Action Needed

VIII. AGENDA ITEMS FOR FUTURE CONSIDERATION

IX. ADJOURN

Chippewa County shall attempt to provide reasonable special accommodations to the public for access to its public meetings, provided reasonable notice of special need is given. If special accommodations for a meeting are desired, contact the County Clerk's Office at 726-7980.

Members of the Chippewa County Board of Supervisors who are not members of this committee are entitled to attend this meeting. It is possible that the attendance of one or more such nonmember Supervisors may create a quorum of some other county board committee, board or commission. Such a quorum is unintended and the nonmember Supervisors are not meeting for the purpose of exercising the responsibility, authority, power, or duties of any other committee, board or commission.

CHIPPEWA COUNTY
CRIMINAL JUSTICE COLLABORATING COUNCIL
REGULAR MEETING
August 19, 2025
CHIPPEWA COUNTY COURTHOUSE, RM 305A
11:30 AM

I. CALL TO ORDER

Vice-Chair, Bobbie Jaeger, called the meeting to order at 11:31 AM.

II. ROLL CALL

Attendee Name	Position	Status	Arrived
Judge Steve Gibbs (Chair)	Presiding Judge for Chippewa County or Designee	Absent	
Bobbie Jaeger (Vice-Chair)	Director of Chippewa County Department of Human Services or Designee	Present	
Andy Albarado	County Administrator	Present	12:02
Travis Hakes/Curt Dutton	County Sheriff or Designee	Absent	
James Maki	Jail Administrator or Designee	Present	
Kyra Secraw/Kerry Krista	Youth Justice/CWDA Manager or Designee	Present	
Ryan Douglas	Chief of Police - Chippewa Falls or Designee	Present	
Vacant	Chief of Police - Outlying Community or Designee	Vacant	
Wade Newell/Sheila Yohnk	District Attorney or Designee	Absent	
Kirby Harless	Representative of the State Public Defender Office	Absent	
Nathan Liedl	Clerk of Circuit Court or Designee	Present	
Megan Popenhagen/Melissa Buesgen	Department of Corrections Supervisor for Chippewa County or Designee	Absent	
Denise Shervey	Child Support Director or Designee	Absent	
Charles Bomar	County Board Supervisor	Present	
Geri Segal	Citizen Member	Present	
John Ailie (Jail Chaplain)	Citizen Member	Absent	
Nichole Wallsch	Citizen Member	Absent	

Others Present: Rose Baier, Criminal Justice Services Director; Brandi Engel, Human Services Administrative Assistant; Kayce Lawcewicz, Criminal Justice Services Staff; Tiffany Berg, Criminal Justice Services Staff; Adam Walter, Criminal Justice Services Staff; Olivia Kinderman, Criminal Justice Services Intern; Melissa Bishop, Community Member; Donald Mowry, Roundtable Revival Re-Entry Program Representative

III. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

There were no members of the public wishing to be heard.

IV. CONSENT AGENDA

The Consent Agenda was inadvertently skipped during the meeting. All Consent Agenda items will be carried over to the next committee meeting for action.

1. Approve the Agenda
2. Minutes of May 20, 2025 CJCC Meeting
3. Schedule Next Meeting Date – November 18, 2025

V. BUSINESS ITEMS

1. **Approval and Support of Request to Submit Application for Calendar Year 2026 TAD Grant by Committee**

RESULT: APPROVED [8 TO 0]

MOVER: Albarado

SECONDER: Bomar

AYES: Jaeger, Maki, Krista, Douglas, Liedl, Segal

ABSENT: Gibbs, Hakes/Dutton, Newell/Yohnk, Harless, Popenhagen/Buesgen, Shervey, Ailie, Wallsch

VI. REPORTS

1. **Roundtable Revival**

Retired UWEC Professor, Don Mowry, presented on his program, “Roundtable Revival” – a community-based re-entry program offering mentoring, resources, advocacy, and awareness. They received additional grant funding and will begin programming in Chippewa County in 2026 for males and 2028 for females. Will continue discussions on how CJCC, the Chippewa County Jail, and Roundtable Revival can partner together.

2. **Program Updates:** Overall department updates, Baier and Berg will be attending the National CJCC Meeting in Las Vegas the beginning of September as Chippewa County CJCC are members of this organization. Adam Walter was introduced as a new team member within CJS.

- **Recovery Court:** Tiffany Berg reported referrals are down overall and suggested exploring further outreach to educate about program availability. Presently there are 10 enrolled participants and 2 in the referral process.
- **First Time Offender/Worthless Check Diversion Programs:** Kayce Lawcewicz reported 115 referrals from County Fest/Hoof Beat were received as opposed to 150 last year. All under-age drinking classes were completed as of last week. The CJS team worked at the fest along with the Sheriff’s office this year to assist with processing Diversion referrals.
- **Front-End Intervention Treatment Program:** Presently there are 11 participants and about the same number of pending referrals. There have been 29 referrals this year versus 10 last year. Lawcewicz and Baier will be attending the National Association of Pretrial Service Agencies in September and presenting there on our Diversion Programs. We continue to be consulted by other counties related to our programs.
- **Pre-Trial Program:** Pretrial continues to have good outcomes. The grant will be up for renewal again this year. Walters is still training for Pretrial assessments.
- **Re-Entry Program:** Adam Walters reported they’ve completed the third re-entry session containing 2 classes per session with various material to work on between classes. Attendees can benefit from resources, backpacks with hygiene products, and cab vouchers.

3. Take a Stand Against Meth/Crime Stoppers Updates

Summer has been busy with outreach between Take a Stand Against Meth and Crime Stoppers including the Foster Care Picnic, National Night Out, Backpack school events, and the Northern WI State Fair. Currently seeking more volunteers. Donations have been received from the Sheriff's Office K9 program as well as the Crime Prevention Funding Board for Crime Stoppers.

4. State Crisis Intervention Program (SCIP) Grant Updates

The Chippewa County Jail, Stanley Prison, and Department of Corrections have all signed on to train with the mobile *MILO* simulator and a training was held for almost 20 staff last week. DOC will be taking the crisis intervention simulator to Hudson, Barron and Chippewa to train additional staff members in September and October.

5. Committee Member Updates

- Daryl Pries' position is presently vacant as the outlying Chief representative for Cadott Police Department. His replacement will fill this position.
- Nichole Wallsch is resigning. Meliss Bishop has applied to fill this seat.
- Geri Segal, Family Support Center Director: Lethality Assessment Program helps prevent homicides through a screener which then will send out an immediate referral if determined necessary. She also reported their Rapid Rehousing Program can provide up to 2 years of housing assistance for victims of domestic violence for up to 10 participants – presently have 8 participants in the program.

VII. OTHER EMERGING ISSUES

VIII. AGENDA ITEMS FOR FUTURE CONSIDERATION

IX. ADJOURN

Meeting adjourned without objection at 12:18 PM.

RESULT: APPROVED [8 TO 0]

MOVER: Douglas

SECONDER: Bomar

AYES: Jaeger, Maki, Krista, Douglas, Liedl, Segal

ABSENT: Gibbs, Hakes/Dutton, Newell/Yohnk, Harless, Popenhagen/Buesgen, Shervey, Ailie, Wallsch

November 6, 2025

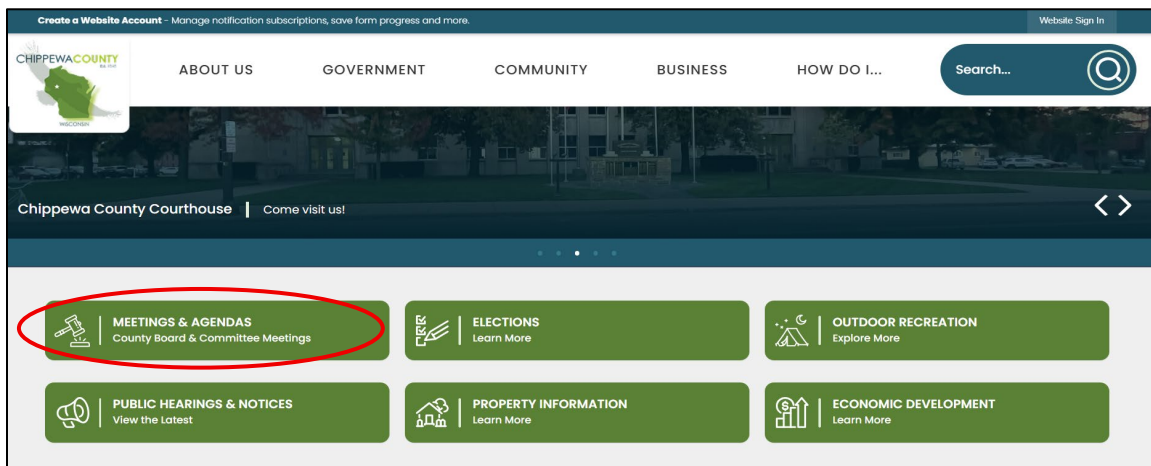
RE: How to Sign Up to Receive County Board and Committee Meeting Agenda Notifications

Chippewa County recently implemented a new website and a new agenda management software, both with a company called CivicPlus. This document will provide you with instructions on how to receive email notifications when County Board and/or committee agendas are posted.

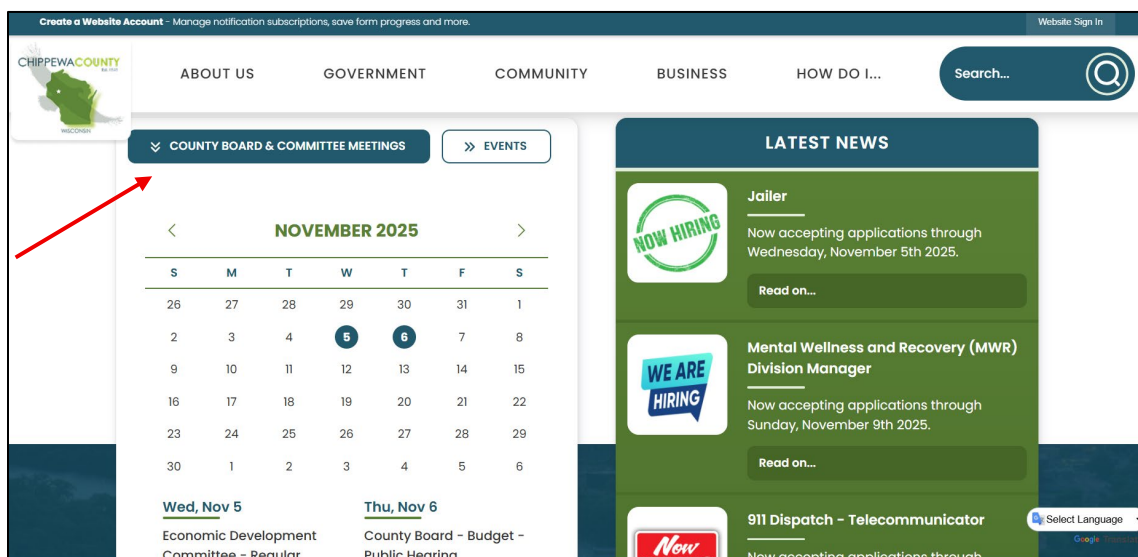
PLEASE NOTE: If you were previously registered to receive email notifications regarding items on our website or when agendas/minutes are posted for meetings, you will need to register again on our new website. Unfortunately, we were not able to transition that information from one system to the other.

HOW TO VIEW THE AGENDAS/MINUTES

There are a couple ways you can access this information. The easiest way is to click on the green “Meetings and Agendas” button on our homepage. (see below)



Another option is to click on the “County Board & Committee Meeting” calendar. (see below)

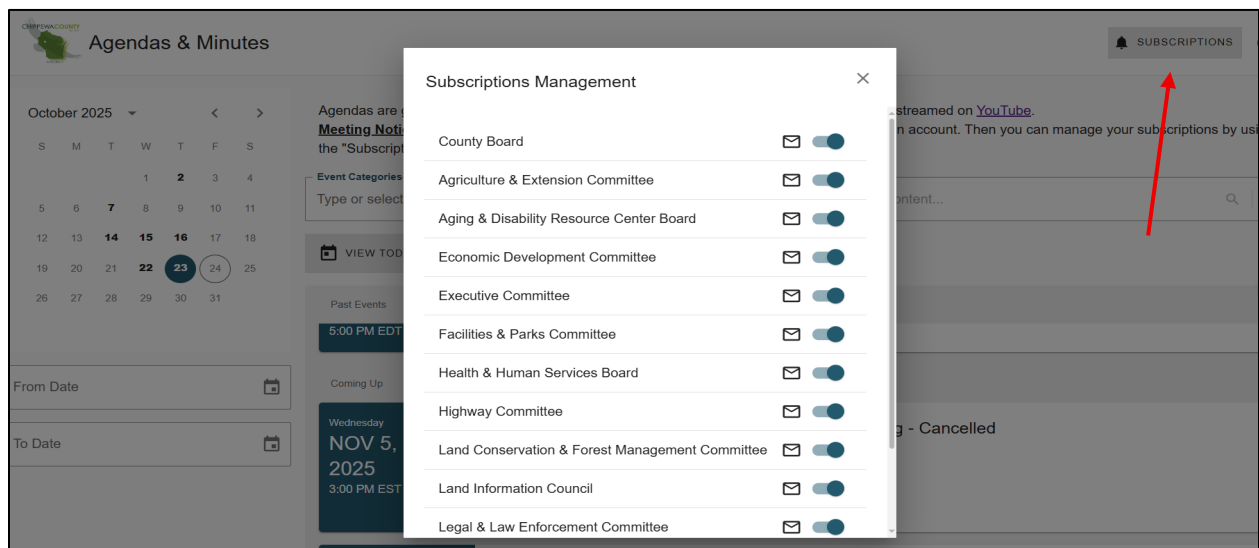
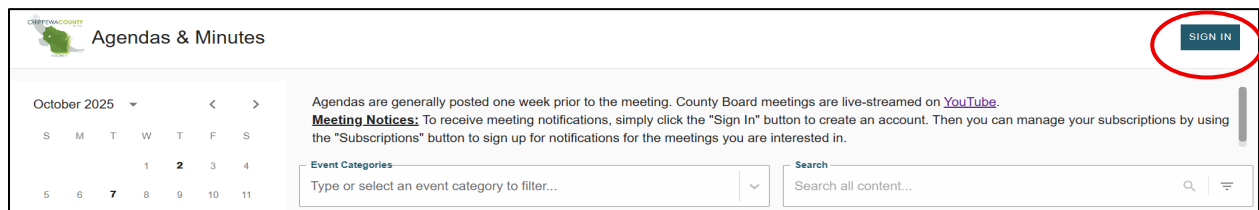


After you click either of these options it will take you to the public agenda portal where you can sign up.

HOW TO SIGN UP TO RECEIVE COUNTY BOARD/COMMITTEE AGENDA NOTICES

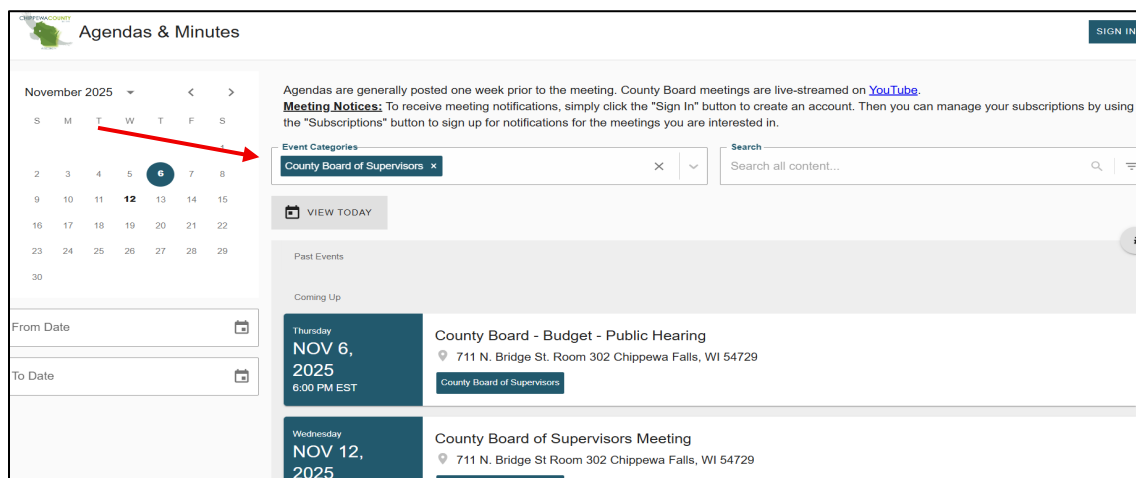
Everyone will need to register on our website if you want to receive an email notification when an agenda is posted. This includes all County Board Supervisors, voting committee members, staff and members of the public.

Below are a couple snapshots of the public portal where you can go to sign up to get notifications for agendas and minutes. After you sign in, then you can click the subscription button and select the committees you want to receive email notifications for. You will need to enter your email address and your password.

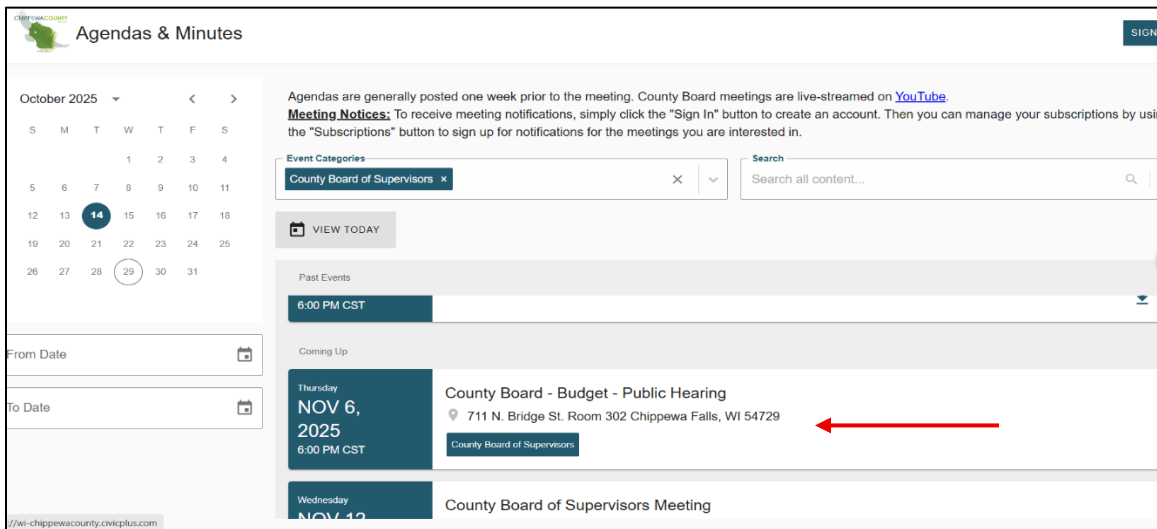


HOW TO NAVIGATE THE PUBLIC MEETING PORTAL

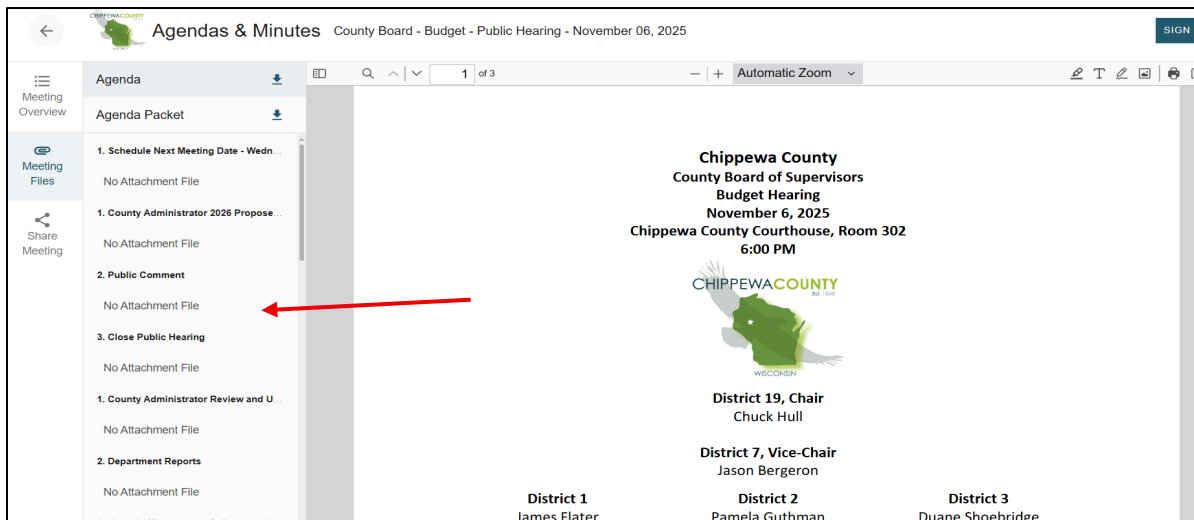
The image below shows how you can search in the Event Category field and select the committee or board you are looking for.



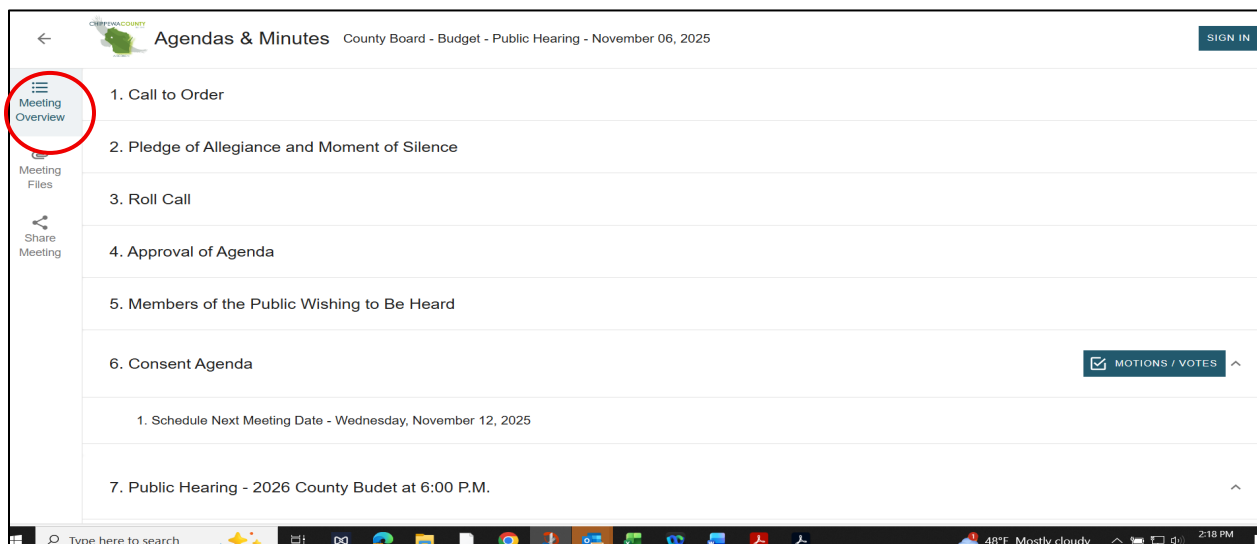
To view the meeting agenda and packet click on the meeting.



On the left-hand side of the screen you will see the outline for the agenda and packet.



If you click on **meeting overview** it will show you an outline of the agenda.



If you click on **meeting files** you will see the agenda packet.

Agendas & Minutes County Board - Budget - Public Hearing - November 06, 2025

Meeting Overview

Meeting Files

Share Meeting

Agenda Packet

1. Schedule Next Meeting Date - Wedn ...
No Attachment File

1. County Administrator 2026 Propose ...
No Attachment File

2. Public Comment
No Attachment File

3. Close Public Hearing
No Attachment File

1. County Administrator Review and U ...
No Attachment File

2. Department Reports
No Attachment File

Chippewa County
County Board of Supervisors
Budget Hearing
November 6, 2025
Chippewa County Courthouse, Room 302
6:00 PM

CHIPPEWACOUNTY
EST. 1848
WISCONSIN

District 19, Chair
Chuck Hull

District 7, Vice-Chair
Jason Bergeron

District 1 District 2 District 3

If an item has a down arrow () you can click on it to view the supporting documents.

Meeting Overview

Meeting Files

Share Meeting

Agenda

Agenda Packet

A. Agenda Management Software and ...
CIVIL RIGHTS GO LIVE FINAL
10-27-2025

B. 2025 Report of Highway Operations...

Statement of Explanation

Presentation - Operations
Report -2025

3. General Reports
No Attachment File

1. Res. 34-25: Resolution To Approve ...
Resolution To Approve
County Aid In 2026 For
Bridges and Culverts -
Chris Elstran

CJCC Essential Elements Checklist

The CJCC Essential Elements publication outlines ten fundamental characteristics of effective CJCCs. The essential elements are: 1) systemic focus, 2) participation, 3) leadership, 4) consensus building, 5) organized meetings, 6) committees and workgroups, 7) strategic planning, 8) data and research, 9) community engagement, and 10) director and staff. These elements contain crucial components, such as bylaws and annual reports, that contribute to the success of a council. Below is a checklist derived from the CJCC essential elements that jurisdictions should strongly consider when forming a new CJCC or strengthening an existing CJCC.

Implementing a CJCC is often a gradual process, and it may take significant time for a council to become fully established. For that reason, the checklist is compartmentalized into three phases: 1) planning, 2) implementation, and 3) sustainability. The **planning phase** is devoted to components that comprise the purpose and organization of the council. Next, the **implementation phase** contains components that enhance the structure of the CJCC and advance the work of the council. Finally, the **sustainability phase** introduces key components that will help the CJCC to strengthen the operation of the council for long-term success. These phases are not linear, and a CJCC should implement the checklist components as it deems appropriate for its jurisdiction.

CJCC Essential Elements Checklist		
Planning Phase		
Item	Explanation	Completed
Vision and mission statements	The CJCC shall have vision and mission statements that accurately convey the purpose of the council.	☐
Bylaws	The CJCC shall have written bylaws that formalize the structure and responsibilities of the council.	☐
Members	The CJCC shall have executive-level decision-makers as members, along with, at a minimum, one community representative.	☐
Officers	The CJCC shall have officers that oversee the council and lead meetings, along with any additional duties and responsibilities assigned in the bylaws.	☐
Steering committee	The CJCC shall have a steering committee that manages the operation of the council, along with any additional duties and responsibilities assigned in the bylaws.	☐
Decision process	The CJCC shall have a defined decision-making process that includes requirements for voting, including requirements for a quorum.	☐
Meetings	The CJCC shall have a set schedule of regular meetings that complies with local open meeting laws.	☐
Meeting documentation	The CJCC shall produce meeting documentation (e.g., agendas, minutes, reports) that informs the CJCC and the community about important information and provides a record of the council's work.	☐

Implementation Phase		
Item	Explanation	Completed
Onboarding process	The CJCC shall have a formal onboarding process for new CJCC members.	☐
Director	The CJCC shall have a director position that coordinates the council under the guidance and direction of the steering committee.	☐
Committees and workgroups	The CJCC shall have committees and workgroups that develop and implement initiatives under the guidance and direction of the council.	☐
Strategic plan	The CJCC shall have a strategic plan that reflects the CJCC's vision and contains a reasonable number of initiatives to enhance the local criminal justice system.	☐
Community engagement plan	The CJCC shall have a plan for purposefully engaging the community and conducting community outreach.	☐
Website	The CJCC shall have a website that contains information about the council and pertinent documents (e.g., agendas, minutes, bylaws, strategic plan, and annual report).	☐
Conflict-of-interest policy	The CJCC shall have a conflict-of-interest policy that requires members to disclose personal interests outside of their official position that may be a source of conflict on specific matters before the council.	☐

Sustainability Phase		
Item	Explanation	Completed
Annual report	The CJCC shall produce an annual report that contains an overview of the CJCC, a summary of initiatives, and pertinent performance data from across the criminal justice system.	☐
Data sharing agreement	The CJCC shall have a written agreement between the council and justice agencies providing data that specifies the information to be provided and how it will be used by the council.	☐
Data metrics	The CJCC shall identify and produce key performance indicators and performance measures.	☐
Staff	The CJCC shall have the necessary staff to support the council and the director.	☐
Director and staff performance reviews	The CJCC director and staff shall receive performance reviews that include, at a minimum, input from the steering committee.	☐
Communications plan	The CJCC shall have a communications plan that outlines how the council will strategically convey information to the public and media.	☐

CJCC strategic plan update

Joseph Malual
University of Wisconsin - Madison
Division of Extension

January 31, 2019



1

CJCC strategic planning

Objective:

Strategic planning – Introduction

- Review:
- Mission Statement
- Goals
- Objectives

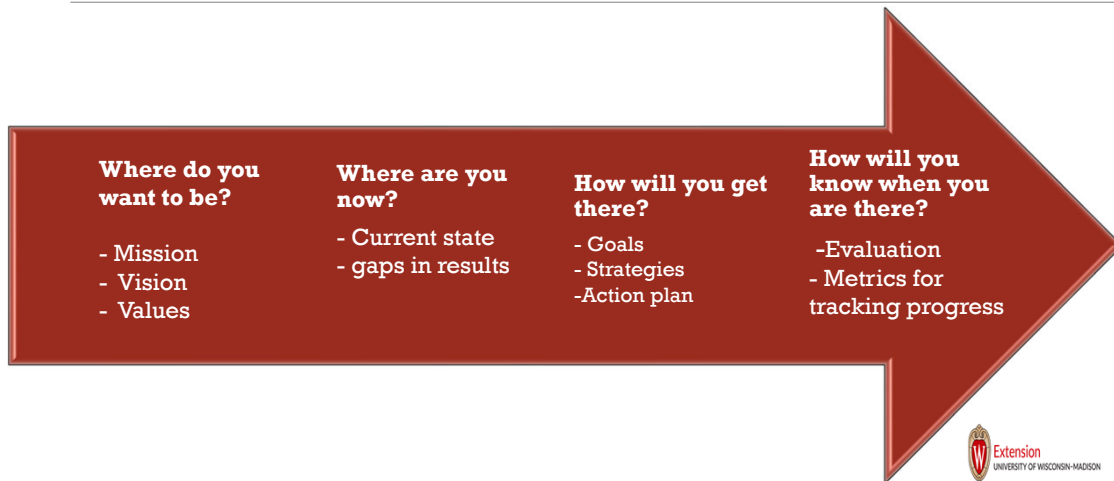
Review SWOT:

- Internal strength
- Internal weaknesses
- External opportunities
- External challenges



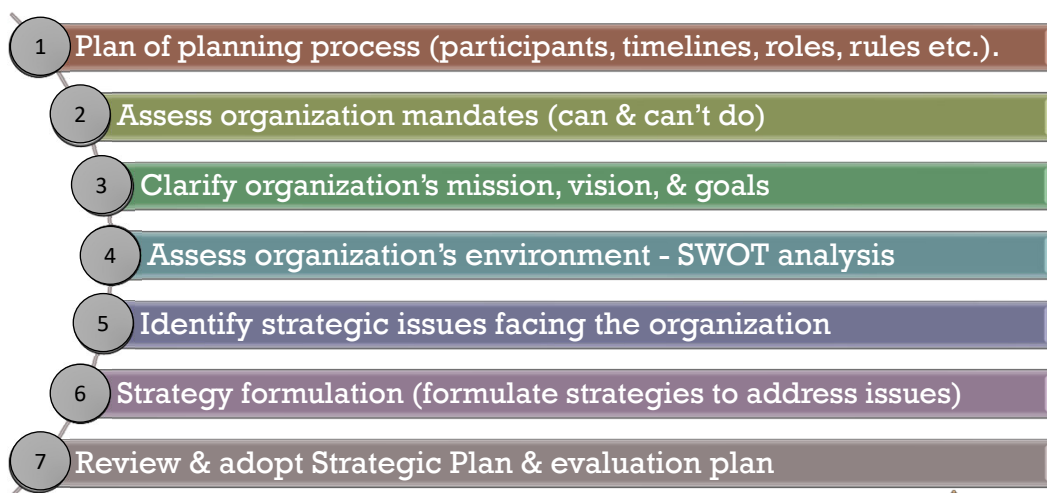
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Strategic Planning - Overview



3

Steps in Strategic Planning Process



4

Mission, Vision, Values, & Goals

Mission statement:

- What do we do? why does the organization exist?
- How do we do what we do?
- Whom do we do it for (geographical location)?

Vision statement:

- Where do we want to be? (Desired future states)
- Should be clear and straight forward

Values statement:

- What do we believe in?
- Principle on which an organization is built that guides its operation and program

Goals & objectives

- Express desired outcomes.
- What do we want to accomplished?
- Goals are more comprehensive than objectives



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Sample mission statement

- **Feeding America:** To feed America's hungry through a nationwide network of member food banks and engage our country in the fight to end hunger.
- **Boy Scouts of America:** To prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Law.
- **American Red Cross:** Prevents and alleviates human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors.
- **American Diabetes Association:** To prevent and cure diabetes and to improve the lives of all people affected by diabetes



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CJCC - current mission, goals, and objectives

Mission statement should address:

- What do we do? why does the organization exist?
- How do we do what we do?
- Whom do we do it for?

Mission Statement of CJCC

- The Chippewa County Criminal Justice Collaboration Council provides [coordinated leadership](#) and [innovation](#) within the criminal justice system with a goal of [creating crime free community](#).

Priority /Goal: Analyze the current system to see where the money is going

Goal 1 /objective 1:

- The CJCC coordinator will lead an effort to create a system map, including all parties involved in the process flow, to analyze the effectiveness of the current service delivery.

Goal 2 /Objective 2:

- CJCC workgroup will secure funding for a full time coordinator position by January 1, 2014 in order to facilitate council priorities and measurable progress on goals.



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CJCC- Mission, goals, and Objectives

Priority (Goal 1): Make greater use of Diversion and problem solving programs

Goal 1/Objective 1:

- In order to keep low risk offenders out of the system, the CJCC will implement a solution to divert 40% of the cases to diversion programs by December 31, 2014.

Goal 2/Objective 2:

- CJCC will work with decision makers in the court system to increase the use of drug court [recovery court] to 20 participants in order to divert more individuals from the prison system by December 31, 2014.

Goal 3/Objective 3:

- CJCC will study the IDIP pre-conviction use of PBT to see if resources are being used effectively by December 31, 2014.



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CJCC- Mission, goals, and Objectives

Priority 3/Goal 3: Educate the public and law enforcement professionals about the CJCC

Goal 1/Objective 1:

- The CJCC will publish six stories about its accomplishments to promote public awareness by February 1, 2014.

Goal 2/Objective 2:

- To build support for the council mission, CJCC will make a presentation about its goals and work to the a least 150 staff by December 31, 2013.



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Activities

Mission Statement:

1. **Individually** review the mission statement of CJCC (draft new one)
2. Get into group of 4 persons, **combine** mission statements into **one**
3. Highlight key words or phrases
4. Discuss and draft one mission statement (large group)

Goals:

- Repeat steps 1- 4



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CJCC mission statement

Chippewa Co CJCC-mission statement:

- The Chippewa County Criminal Justice Collaborating Council - **To provide opportunities for individuals within the criminal justice systems to improve quality of life through facilitating recovery and community integration using evidence-based innovative programs.**



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Strategic issue # 1:

Strategic Goal	Strategic Objective	Activities	Time line
Evaluate and Expand Evidence-Based Programs	1. Determine the effectiveness of current evidence-based programs (jail programming, First Time Offender, FIT, OAR, THC, IDIP/DAGP)	1. Compare local baseline data against outcome measures. 2. Possibility of students completing evaluation / report process on existing programs.	
	2. Determine the existence of gaps in services	1. Conduct a needs analysis or assessment 2. Explore other successful programs 3. Hold listening sessions with consumers/providers to see where gaps exist. 4. Interview various populations (i.e., jail, other consumers to determine gaps).	
	3. Expand existing evidence-based	1. Communicate the importance	

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Strategic issue # 2:			
Strategic Goal	Strategic Objective	Activities	Timeline
Educate Stakeholders	1. Help the community, providers, consumers, and elected officials understand the role of CJCC and challenges.	1. Create an educational/informational brochure or handout highlighting CJCC. 2. Hold # of town hall meetings in various parts of county. 3. Speak at stakeholder events 4. Enhance website material and information. 5. Explore options for CJCC to participate in poverty simulation exercise.	
	2. Help the groups in above objective to understand what EB	1. Invite to specific events where EB practices are involved to	

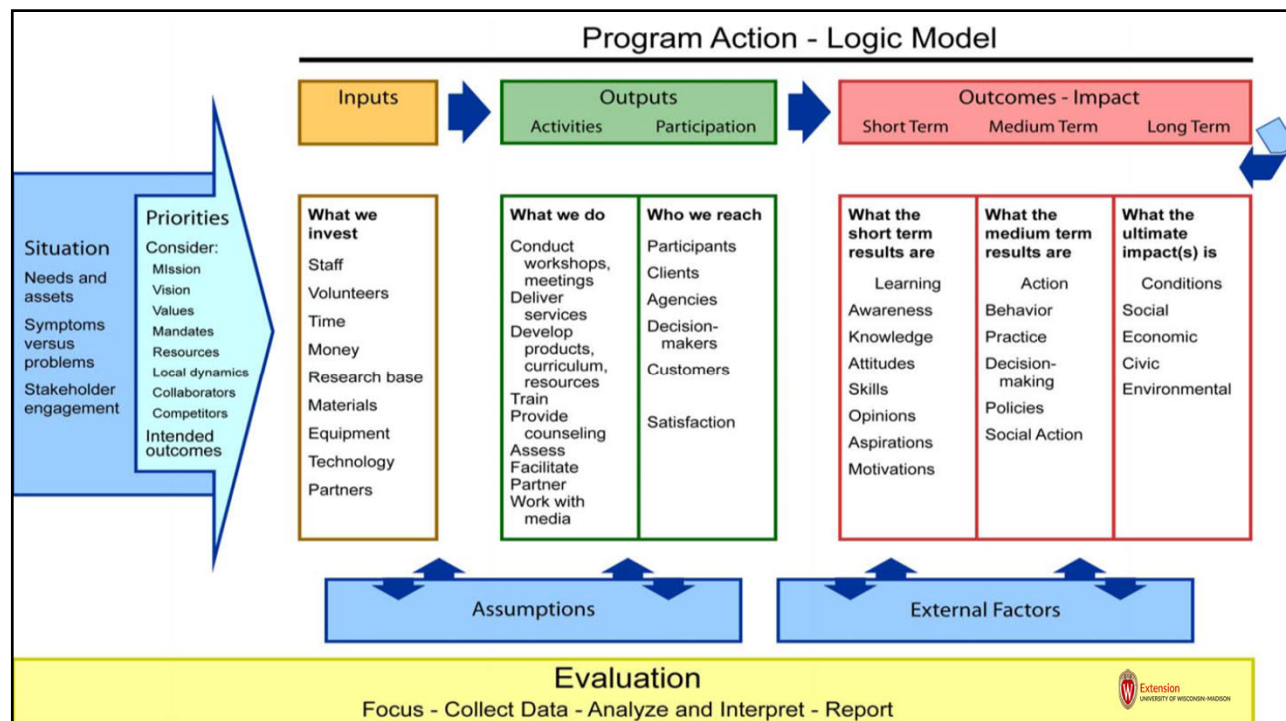
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Strategic issue # 3:			
Strategic Goal	Strategic Objective	Activities	Time line
Expand and sustain funding for current and future programs	1. Secure additional sources of revenue to fund programs.	1. Continue to seek and apply for additional grant funding. 2. Utilize and expand volunteers/interns in various capacities. 3. Expand use of CCS revenue to fully fund one FTE position. 4. Research possibilities and cost of making contracted positions FTE.	
	2. Educate Legislators on the consequences of ongoing funding levels	1. Meet with Legislators to request allocation of funding for preventative and evidence-based measures.	

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Strategic issue # 4:			
Strategic Goal	Strategic Objective	Activities	Time line
Build and strengthen partnerships	1. Develop a sense of community and encourage ownership of the mission of CJCC.	1. Members of CJCC distributing information from CJCC meetings within their agencies. 2. Lunch and Learns throughout the county. 3. CJCC members distribute information to activity groups in the community 4. Create additional videos , chalk talks, marketing strategies. 5. Revisit the CJCC by-laws to address membership/ lack of participation/ meeting schedules. 6. Discuss EBDM Policy Team and CJCC roles/merger. 7. CJCC members sign a charter	
	2. Identify strategic partners and	1. Meth Campaign innovation	

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