

Chippewa County

Facilities & Parks Committee

Regular Meeting

November 19, 2025

Chippewa County Courthouse, Room 302

8:00 AM

1. Call to Order

The Chair called the meeting to order at 08:00 AM

2. Roll Call

Members Present:

George Rohmeyer, Jr., Dennis Bachman, Timothy Goettl, Karen Lotts, James Meinen

Members Absent:

Others Present: Administrator Albarado

3. Members of the Public Wishing to Be Heard

(Comments will be limited to 5 minutes per speaker.)

There were no members of the public wishing to be heard.

4. Consent Agenda

(Unless separation of an item is requested, all items will be adopted under one motion.)

Motion:	Approved
Result:	Passed (3 - 0)
Mover:	Karen Lotts
Seconder:	Timothy Goettl
Ayes:	George Rohmeyer, Jr., Dennis Bachman, James Meinen
Nays:	None
Absent:	

1. Approve the Agenda
2. Approve the Minutes - September 24, 2025
3. Schedule Next Meeting Date - January 28, 2026 8:00 AM

5. Reports

1. Capital Improvement Projects Update - Scott Nabbefeld

Director Nabbefeld updated the Committee on the status of the Capital Improvement Projects. Director Nabbefeld also communicated to the Committee that the County Conservation Aids Grant was applied for and has been approved for \$5,300, which will be used for the Otter Lake Aerator repairs.

2. Facilities & Parks Dashboard - Scott Nabbefeld

Director Nabbefeld reviewed the dashboard with the Committee.

3. Update on Agenda Management Software and Notifications – Scott Nabbefeld

Director Nabbefeld confirmed that the Committee has signed up for notifications.

6. Business Items

7. Agenda Items for Future Consideration

Administrator Albarado informed the Committee that the County is in discussions with Xcel Energy to manage the current Rod & Gun Club boat launch on Lake Wissota in 2026.

8. Adjourn

The meeting was adjourned at 8:20 am.

CHIPPEWA COUNTY
FACILITIES & PARKS COMMITTEE
REGULAR MEETING
SEPTEMBER 24, 2025
CHIPPEWA COUNTY COURTHOUSE, RM 302
8:00 AM

1. CALL TO ORDER

2. ROLL CALL

Attendee Name	Organization	Title	Status	Arrived
George Rohmeyer	Chippewa County	District 17, Chair	Present	
Dennis Bachman	Chippewa County	District 5 (Vice-Chair)	Present	
Timothy Goettl	Chippewa County	District 6	Present	
Karen Lotts	Chippewa County	District 11	Present	
James Meinen	Chippewa County	District 20	Present	

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

There were no members of the public wishing to be heard.

4. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Karen Lotts, District 11
SECONDER:	James Meinen, District 20
AYES:	Rohmeyer, Bachman, Goettl, Lotts, Meinen

1. Approve the agenda
2. Approve the Minutes

Facilities & Parks Committee - Regular Meeting - Jul 23, 2025 8:00 AM

3. Schedule next meeting date - Nov 19, 2025 8:00 AM

5. REPORTS

1. Capital Improvement Projects Update - Scott Nabbefeld
Director Nabbefeld updated the Committee on the status of the Capital Improvement Projects. Administrator Albarado relayed to the Committee that an agreement for the morgue is in process, and once that is complete, we will not have to continue the Morgue project.
2. Facilities & Parks Dashboard - Scott Nabbefeld
Director Nabbefeld shared and explained the dashboard to the Committee.
3. Otter Lake Aerator Agreement - Scott Nabbefeld

Facilities & Parks Committee

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

September 24, 2025
8:00 AM

Director Nabbefeld updated the Committee on the Otter Lake Aerator agreement with the Town of Colburn and the Wisconsin Department of Natural Resources.

4. Reminder of November Meeting Date Change - Scott Nabbefeld
Director Nabbefeld and Supervisor Rohmeyer reminded the Committee that our next meeting date was changed to November 19th.

6. BUSINESS ITEMS

7. AGENDA ITEMS FOR FUTURE CONSIDERATION

8. ADJOURN

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Karen Lotts, District 11
SECONDER:	James Meinen, District 20
AYES:	Rohmeyer, Bachman, Goettl, Lotts, Meinen

11/19/25 F&P Committee Meeting CIP Update

2024

- **Department of Human Services/County Board Room 302 Space Study:**

Approved Budget: **\$600,00**

Design: Beginning discussions with DHS to determine needs

2025

- **Morgue:**

Approved Budget: **\$750,000**

Design: ON HOLD

- **Courthouse Security Upgrade Project(s):**

Approved Budget: **\$750,000**

(Phase I - Exterior Door Modifications, Duress Alarm Replacement, Camera Upgrade/Recognition Software & Hardware)

(Phase II - DOA Office Suite)

Design – Phase I: **Wold- September 2025**

Bid Out/Award – Phase I: **October 2025**

Construct (Phase I): **Contracts secured with Access Security & Laforce**

Design – Phase II: **To Be Determined**

- **Building Automation System Upgrade:**

Approved Budget: **\$500,000**

Design: January, 2024 – November, 2024

Bid Out/Award: January, 2025

Low Bid: Johnson Controls (prime) & Roshell Electric (sub-contractor) - \$484,569

Construct: **April, 2025 – November, 2025**

- **Uninterruptable Power Supply (UPS) Project:**

Approved Budget: **\$100,000**

Design: **No design needed**

Bid Out/Award: **5 bids received 9/4/2025- Bid awarded to Hudson Electric**

Construct: **End of Nov./beginning of Dec.**

- **Government Center Water Heater Project:**

Approved Budget: **\$90,000**

Design: **Apex to have design done in September**

Bid Out/Award: **Three bids received on Oct. 16- bid awarded to Badger State**

Construct: **To Be Determined**

7/23/25 F&P Committee Meeting CIP Update

- **Sheriff's Department Hallway (Paint/Flooring) Project:**

Approved Budget: **\$175,000**

Design: On hold to combine with Remodel

Bid Out/Award: To Be Determined

Construct: To Be Determined

- **Otter Lake Day Park Fishing Pier-Pending Grant Award**

Approved Budget: **\$40,000**

Design: March – May, 2024

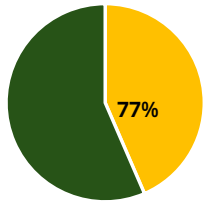
Bid Out/Award:- DNR Update- anticipate having federal approval and the state subaward contract for my signature within the month of April

Construct: April-May 2026

Facilities & Parks Dashboard



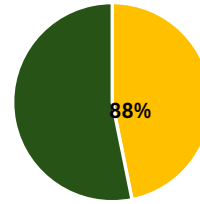
Facilities Budget Status



■ Remaining Budget ■ Budget Spent

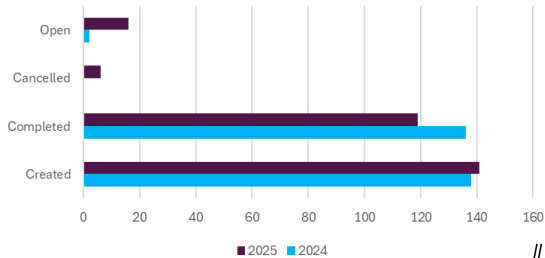
Who Are Our Customers:
 Courthouse Employees
 Sheriff's Department Employees
 Jail Employees
 Members of the Public

Parks Budget Status

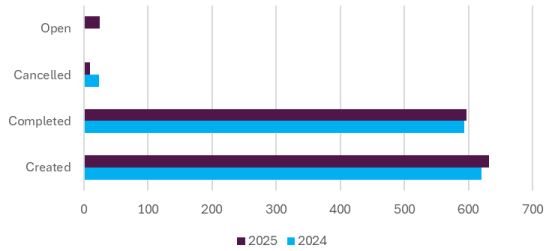


■ Remaining Budget ■ Budget Spent

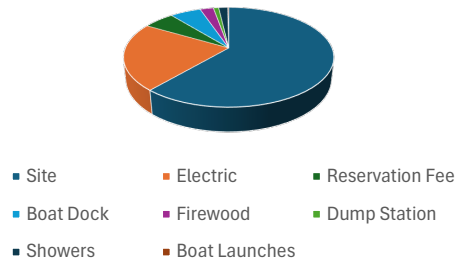
Demand Maintenance Work Orders 2024 & 2025 September & October



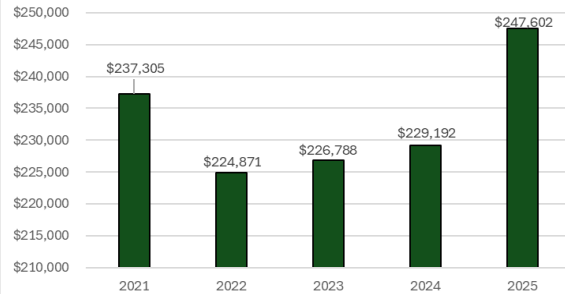
Preventive Maintenance Work Orders 2024 & 2025 September & October



Parks Income Sources



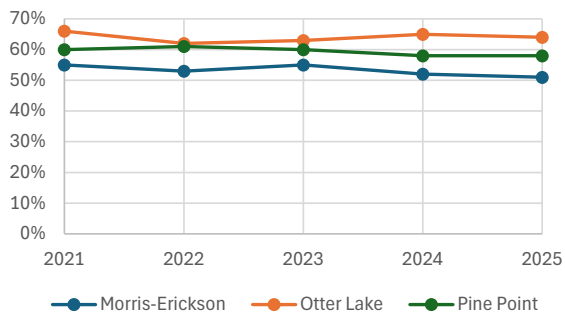
5 Year Income



Capital Improvement Projects:

- Courthouse Security - Access Security-Duress System; Laforce- Doors & Exit Devices
- UPS Replacement - Bid Awarded - Install Nov 2025-Dec 2026
- Water Heater Replacement - Bid Awarded - Badger State Inc.
- Parking Lot "A" Replacement - Highway to Assist
- BAS Upgrade - Close to Completion
- S.D.Hallways/Paint -Combine future remodel
- Otter Lake Fishing Pier - Grant Award- April 2026

5 Year Parks Occupancy



Sites with boat docks are rented 27% more than non-dock sites.

November 6, 2025

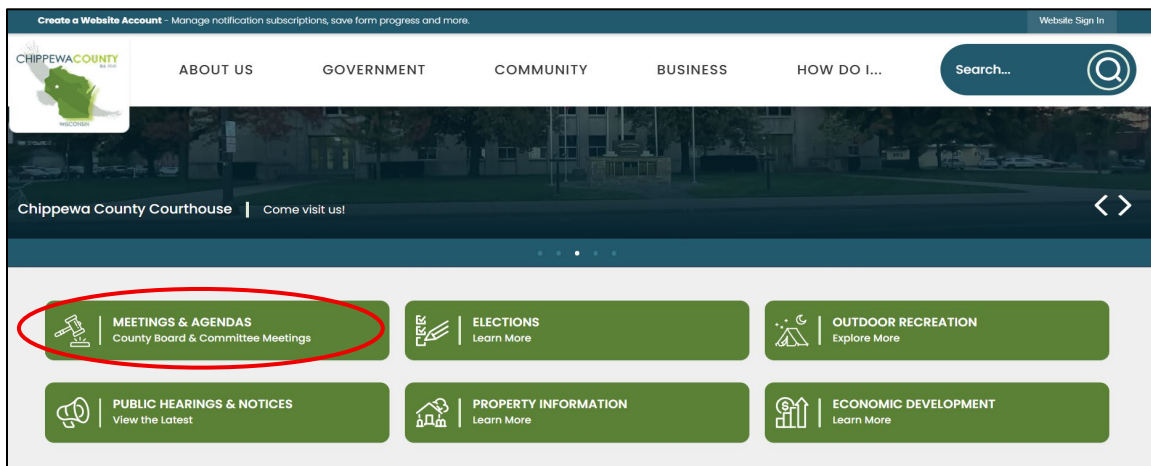
RE: How to Sign Up to Receive County Board and Committee Meeting Agenda Notifications

Chippewa County recently implemented a new website and a new agenda management software, both with a company called CivicPlus. This document will provide you with instructions on how to receive email notifications when County Board and/or committee agendas are posted.

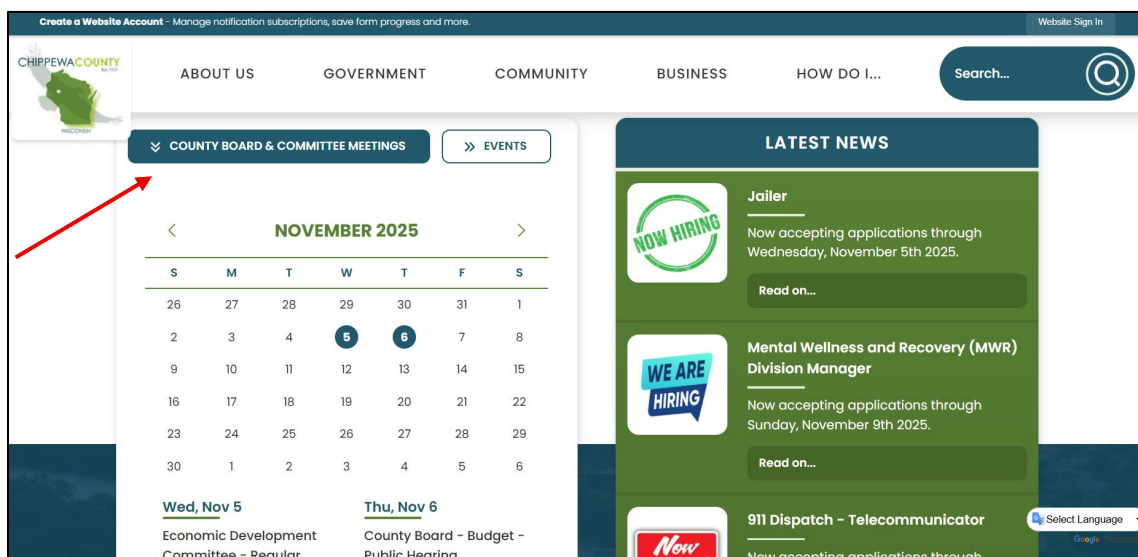
PLEASE NOTE: If you were previously registered to receive email notifications regarding items on our website or when agendas/minutes are posted for meetings, you will need to register again on our new website. Unfortunately, we were not able to transition that information from one system to the other.

HOW TO VIEW THE AGENDAS/MINUTES

There are a couple ways you can access this information. The easiest way is to click on the green “Meetings and Agendas” button on our homepage. (see below)



Another option is to click on the “County Board & Committee Meeting” calendar. (see below)

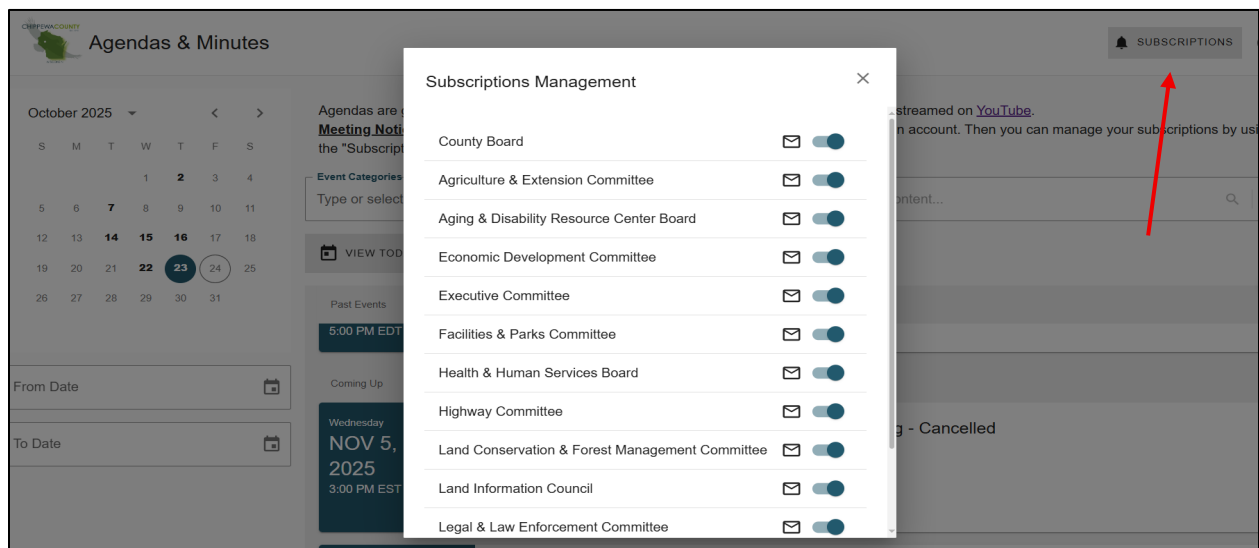
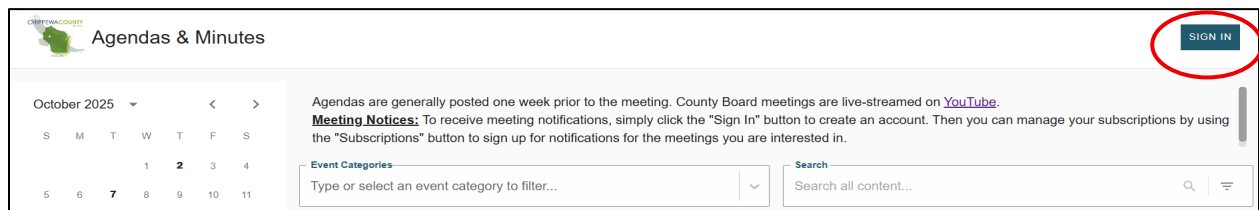


After you click either of these options it will take you to the public agenda portal where you can sign up.

HOW TO SIGN UP TO RECEIVE COUNTY BOARD/COMMITTEE AGENDA NOTICES

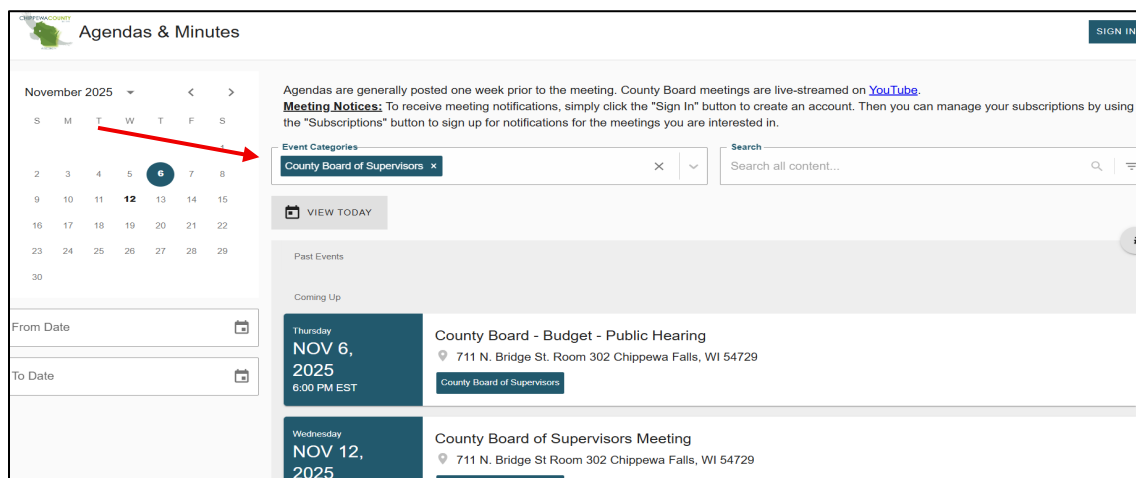
Everyone will need to register on our website if you want to receive an email notification when an agenda is posted. This includes all County Board Supervisors, voting committee members, staff and members of the public.

Below are a couple snapshots of the public portal where you can go to sign up to get notifications for agendas and minutes. After you sign in, then you can click the subscription button and select the committees you want to receive email notifications for. You will need to enter your email address and your password.

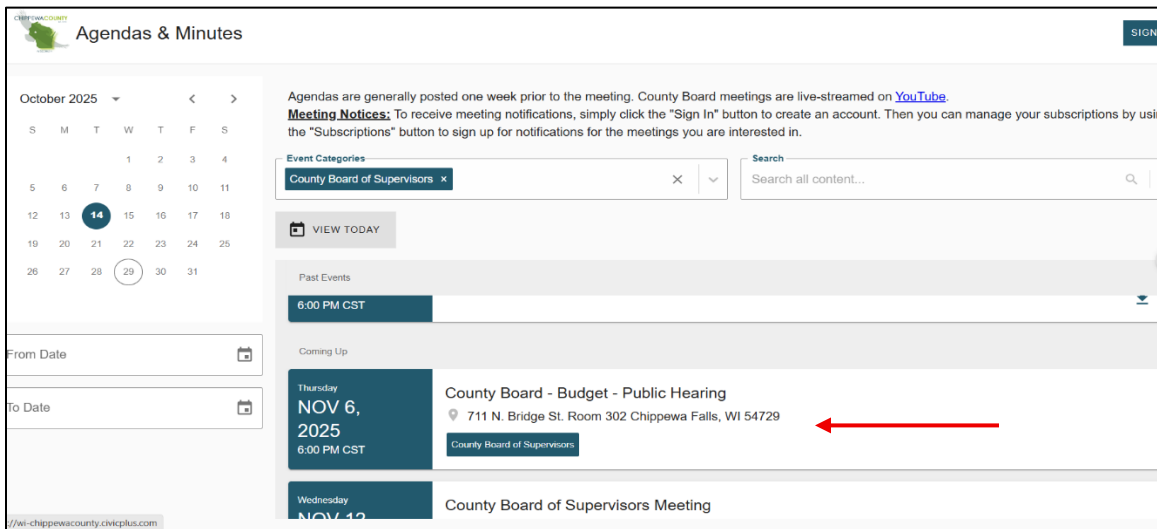


HOW TO NAVIGATE THE PUBLIC MEETING PORTAL

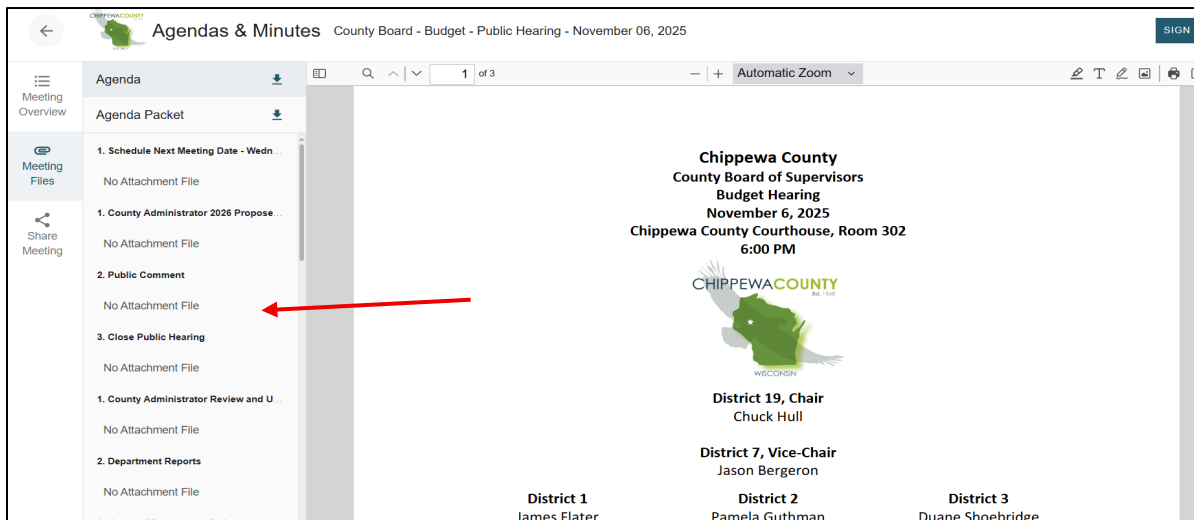
The image below shows how you can search in the Event Category field and select the committee or board you are looking for.



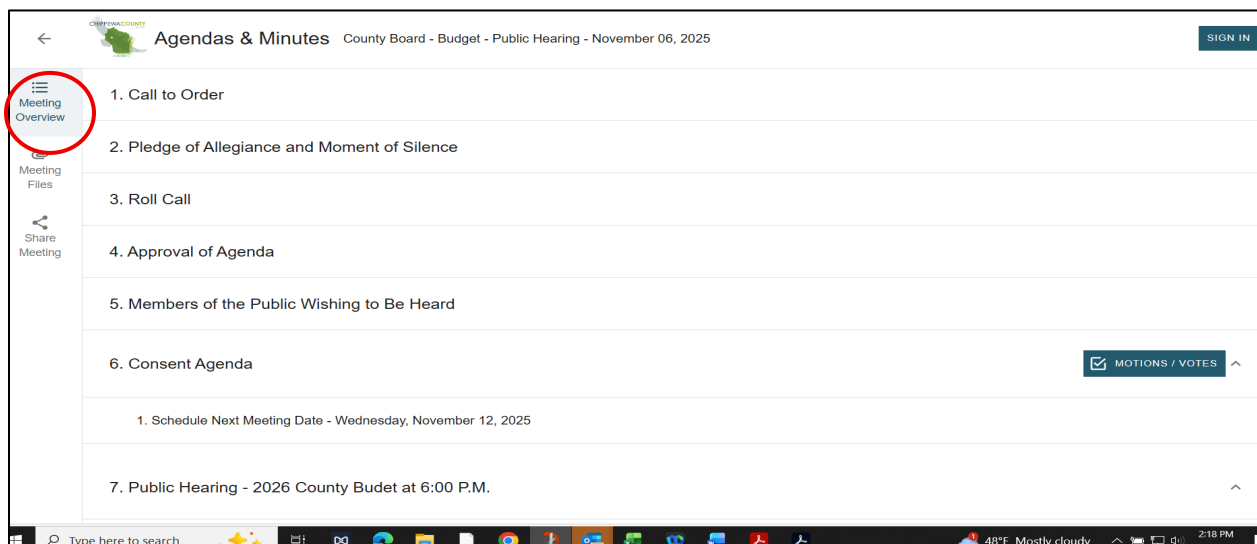
To view the meeting agenda and packet click on the meeting.



On the left-hand side of the screen you will see the outline for the agenda and packet.



If you click on **meeting overview** it will show you an outline of the agenda.



If you click on **meeting files** you will see the agenda packet.

Agendas & Minutes County Board - Budget - Public Hearing - November 06, 2025

Meeting Overview

Meeting Files

Share Meeting

Agenda Packet

1. Schedule Next Meeting Date - Wedn ...
No Attachment File

1. County Administrator 2026 Propose ...
No Attachment File

2. Public Comment
No Attachment File

3. Close Public Hearing
No Attachment File

1. County Administrator Review and U ...
No Attachment File

2. Department Reports
No Attachment File

Chippewa County
County Board of Supervisors
Budget Hearing
November 6, 2025
Chippewa County Courthouse, Room 302
6:00 PM

CHIPPEWACOUNTY
EST. 1848
WISCONSIN

District 19, Chair
Chuck Hull

District 7, Vice-Chair
Jason Bergeron

District 1 District 2 District 3

If an item has a down arrow () you can click on it to view the supporting documents.

Meeting Overview

Meeting Files

Share Meeting

Agenda

Agenda Packet

A. Agenda Management Software and ...
CIVIL RIGHTS GO LIVE FINAL
10-27-2025

B. 2025 Report of Highway Operations...

Statement of Explanation

Presentation - Operations
Report -2025

3. General Reports
No Attachment File

1. Res. 34-25: Resolution To Approve ...
Resolution To Approve
County Aid In 2026 For
Bridges and Culverts -
Chris Elstran