# CHIPPEWA COUNTY

## COUNTY BOARD

## REGULAR MEETING

## MARCH 8, 2022

## CHIPPEWA COUNTY COURTHOUSE, RM 302

## 6:00 PM

**NOTE: THE COUNTY BOARD MEETING WILL BE LIVE STREAMED ON YOUTUBE.**

During the meeting you can access the video by using the link provided below.

https://youtu.be/7VVQQGx7vso

## 1. CALL TO ORDER

## 2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

## 3. ROLL CALL

| Attendee Name | Organization | Title | Status | Arrived | Departed |
|---|---|---|---|---|---|
| Dean Gullickson | Chippewa County | District 7 (Chair) | Present | | |
| Glen Sikorski | Chippewa County | District 2 (Vice-Chair) | Present | | |
| Harold Steele | Chippewa County | District 1 | Present | | |
| Ken Schmitt | Chippewa County | District 3 | Present | | |
| Lee McMenamin | Chippewa County | District 4 | Present | | |
| James Ericksen | Chippewa County | District 5 | Present | | |
| Don Hauser | Chippewa County | District 6 | Present | | |
| James Mickelson | Chippewa County | District 8 | Present | | 7:25 PM |
| Mechele Shipman | Chippewa County | District 9 | Present | | |
| Charlene Kervina | Chippewa County | District 10 | Present | | |
| David Eisenhuth | Chippewa County | District 11 | Present | | |
| Kari Ives | Chippewa County | District 12 | Present | | |
| Annette Hunt | Chippewa County | District 13 | Present | | |
| Chuck Hull | Chippewa County | District 14 | Excused | | |
| Ronald McGill | Chippewa County | District 15 | Present | | |

others present in Room 302 - Randy Scholz, Traci Bremness, Todd Pauls, Jaclyn Sadler, Brian Kelley, Nicholas Wu, Curt Dutton, Chris Kowalczyk, Jim Kowalczyk, Toni Hohlfelder, Lori Zwiefelhofer, Catherine Emmanuelle, Larry Ritzinger, Doug Clary

## 4. APPROVAL OF AGENDA

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Ken Schmitt, District 3 |
| **SECONDER:** | James Mickelson, District 8 |
| **AYES:** | Gullickson, Sikorski, Steele, Schmitt, McMenamin, Ericksen, Hauser, Mickelson, Shipman, Kervina, Eisenhuth, Ives, Hunt, McGill |
| **EXCUSED:** | Hull |

## 5. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

Matt Lallemont - spoke in support of Res. 08-22.

John Robert Behling - Attorney and President of Weld, Riley spoke on behalf of Jake Rooney and the closing of the County owned gun range.

Jake Rooney - owns the property next to the County owned gun range. Mr. Rooney spoke in favor of the closing of the County owned gun range.

Serena Henderson - visits and helps at the Rooney property with the horses. Ms. Henderson spoke in favor of the closing of the County owned gun range.

Kurt Patrishka - is an employee of Rooney Farms and spoke in favor of the closing of the County owned gun range.

Justin Andrews - Attorney with Weld, Riley, spoke on behalf of Jake Rooney and the closing of the County owned gun range. Mr. Andrews provided a document to the County Board re: nearby gun ranges and rate.

## 6. CONSENT AGENDA

Supervisor Kervina made motion to separate the minutes from February 15, 2022 from the rest of the Consent of Agenda. Second made by Supervisor Schmitt. 1 Yes, 13 No. motion failed.

Supervisor Kervina questioned the minutes stating the municipalities were receiving funding from the State but the county is receiving money from the Federal government. County Administrator Scholz explained that the counties did not want to go through the state for funding and that the minutes are accurate.

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | James Mickelson, District 8 |
| **SECONDER:** | Annette Hunt, District 13 |
| **AYES:** | Gullickson, Sikorski, Steele, Schmitt, McMenamin, Ericksen, Hauser, Mickelson, Shipman, Kervina, Eisenhuth, Ives, Hunt, McGill |
| **EXCUSED:** | Hull |

1. Approval of Minutes

   County Board - Regular Meeting - Feb 8, 2022 6:00 PM

   County Board - Special Meeting - Feb 15, 2022 6:00 PM

County Board - Special Meeting - Feb 24, 2022 6:00 PM

2. AZO: 02 - 22 : Rezone Petition: 2022-0001 - Eagle Point

3. 6865 : County Administrator Appointment - Local Emergency Planning Committee (LEPC)

## 7. REPORTS

### A. County Administrator Review and Update

### B. Department Reports

1. 2021 Annual Jail Inspection - Curt Dutton
   Sheriff Kowalczyk and Jail Captain Curt Dutton presented information on the annual jail inspection. This is the 4th year in a row that the Chippewa County Jail received zero violations.

2. Recognition of County Board Supervisors 2020 - 2022 - Jaclyn Sadler
   County Clerk, Jaclyn Sadler, presented the County Board Supervisors with a certificate of service and thanked the supervisors for their service the last two years.

### C. General Reports

## 8. BUSINESS ITEMS

1. Res. 06 - 22 : Resolution to Provide ARPA Broadband Funds for Bloomer Telephone PSC Application - Randy Scholz
   County Administrator Scholz clarified the fiscal statement for the board. The fiscal statement does NOT show/include $650,000 the project is receiving from the Town of Seymour and Eau Claire County. The total cost of the project does include the amount.

   Kent and Travis from Bloomer Telephone answered questions from the Board

| | |
|---|---|
| **RESULT:** | **APPROVED [10 TO 4]** |
| **MOVER:** | James Mickelson, District 8 |
| **SECONDER:** | Ken Schmitt, District 3 |
| **AYES:** | Gullickson, Schmitt, McMenamin, Hauser, Mickelson, Shipman, Eisenhuth, Ives, Hunt, McGill |
| **NAYS:** | Sikorski, Steele, Ericksen, Kervina |
| **EXCUSED:** | Hull |

2. Res. 07 - 22 : Resolution to Provide ARPA Broadband Funds for Ntera PSC Application - Randy Scholz
   County Administrator Scholz spoke on the resolution.

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|---|---|
| **RESULT:** | **APPROVED [12 TO 2]** |
| **MOVER:** | Annette Hunt, District 13 |
| **SECONDER:** | Ronald McGill, District 15 |
| **AYES:** | Gullickson, Sikorski, Steele, Schmitt, McMenamin, Ericksen, Hauser, Shipman, Eisenhuth, Ives, Hunt, McGill |
| **NAYS:** | Mickelson, Kervina |
| **EXCUSED:** | Hull |

3. Res. 08 - 22 : Resolution to Support Limiting the Wolf Population to 350 Animals - Randy Scholz
County Administrator Scholz introduced the resolution.

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|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Harold Steele, District 1 |
| **SECONDER:** | Ken Schmitt, District 3 |
| **AYES:** | Gullickson, Sikorski, Steele, Schmitt, McMenamin, Ericksen, Hauser, Mickelson, Shipman, Kervina, Eisenhuth, Ives, Hunt, McGill |
| **EXCUSED:** | Hull |

4. Res. 09 - 22 : Resolution to Eliminate Administrative Asst III Position in Extension - Randy Scholz and Catherine Emmanuelle
County Administrator Scholz and Extension Director Catherine Emmanuelle explained the resolution on eliminating the position as a county position and moving it to a state position.

Motion to amend from a .8 position to a full time position and make all language in resolution consistent with that principle.
Motion to amend made by Supervisor Schmitt, Second made by Supervisor Hunt
7 Yes, 7 No (Yes's - Ericksen, Shipman, Hunt, Hauser, Schmitt, Gullickson, Ives) (No's - Steele, Sikorski, Kervina, Eisenhuth, McGill, McMenamin, Mickelson)
Motion to Amend fails

| | |
|---|---|
| **RESULT:** | **APPROVED [10 TO 4]** |
| **MOVER:** | Kari Ives, District 12 |
| **SECONDER:** | Ronald McGill, District 15 |
| **AYES:** | Gullickson, Sikorski, Steele, McMenamin, Ericksen, Mickelson, Kervina, Eisenhuth, Ives, McGill |
| **NAYS:** | Schmitt, Hauser, Shipman, Hunt |
| **EXCUSED:** | Hull |

5. Res. 10 - 22 : Resolution Designating Highway Work Zone Safety Awareness Week - Brian Kelley
Highway Commissioner Brian Kelley explained that the County Board approves this resolution each year.

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Mechele Shipman, District 9 |
| **SECONDER:** | James Mickelson, District 8 |
| **AYES:** | Gullickson, Sikorski, Steele, Schmitt, McMenamin, Ericksen, Hauser, Mickelson, Shipman, Kervina, Eisenhuth, Ives, Hunt, McGill |
| **EXCUSED:** | Hull |

6. Res. 11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic Development - Randy Scholz and Doug Clary

   County Administrator Randy Scholz explained that this resolution would rescind all previous resolutions and policies regarding Economic Development and that the next business item is the new Economic Development Policy.

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|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Annette Hunt, District 13 |
| **SECONDER:** | Ronald McGill, District 15 |
| **AYES:** | Gullickson, Sikorski, Steele, Schmitt, McMenamin, Ericksen, Hauser, Mickelson, Shipman, Kervina, Eisenhuth, Ives, Hunt, McGill |
| **EXCUSED:** | Hull |

7. New Economic Development Policy - 2nd Reading - Randy Scholz and Doug Clary

   Planning and Zoning Director, Doug Clary, explained that this policy will now have all the information for Economic Development in one policy instead of multiple sources.

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|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | James Ericksen, District 5 |
| **SECONDER:** | Lee McMenamin, District 4 |
| **AYES:** | Gullickson, Sikorski, Steele, Schmitt, McMenamin, Ericksen, Hauser, Mickelson, Shipman, Kervina, Eisenhuth, Ives, Hunt, McGill |
| **EXCUSED:** | Hull |

8. Ord. 01 - 22 : Ordinance to Amend Section 58-39 of the Chippewa County Code of Ordinances to Add an Additional ATV Route - 1st reading - Brian Kelley

   Highway Commissioner Brian Kelley explained that the amendment adds an additional 4 miles of ATV Route on Highway EE; south of Highway 64.

| | | |
|---|---|---|
| **RESULT:** | **FIRST READING** | **Next: 4/19/2022 6:00 PM** |

9. Proposed Revisions to the Facility Use Policy - 2nd Reading - Larry Ritzinger

   Facilities and Parks Director, Larry Ritzinger, explained the policy change of closing the building earlier on nights there aren't meetings scheduled.

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|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Ronald McGill, District 15 |
| **SECONDER:** | Ken Schmitt, District 3 |
| **AYES:** | Gullickson, Sikorski, Steele, Schmitt, McMenamin, Ericksen, Hauser, Mickelson, Shipman, Kervina, Eisenhuth, Ives, Hunt, McGill |
| **EXCUSED:** | Hull |

10. Closed Session - The County Board will convene in Closed Session pursuant to Wisconsin State Statutes Sec. 19.85(1)(g) "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (confer with attorney on Itemized Statement of Relief Sought and Statement of Claim – Rooney Farms LLC and Steven Jake Rooney).
    Prior to going into closed session the board took a 5 minute break. Motion to adjourn for 5 minutes made by Supervisor McMenamin, second made by Supervisor Schmitt. 14 yes, 0 No. Meeting adjourned from 7:25 pm to 7:30 pm.

    Supervisor Mickelson left at 7:25 pm.

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|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Lee McMenamin, District 4 |
| **SECONDER:** | Ken Schmitt, District 3 |
| **AYES:** | Gullickson, Sikorski, Steele, Schmitt, McMenamin, Ericksen, Hauser, Shipman, Kervina, Eisenhuth, Ives, Hunt, McGill |
| **EXCUSED:** | Mickelson, Hull |

11. The County Board will Reconvene to Open Session to Continue with the Agenda

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|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Mechele Shipman, District 9 |
| **SECONDER:** | James Ericksen, District 5 |
| **AYES:** | Gullickson, Sikorski, Steele, Schmitt, McMenamin, Ericksen, Hauser, Shipman, Kervina, Eisenhuth, Ives, Hunt, McGill |
| **EXCUSED:** | Mickelson, Hull |

## 9. AGENDA ITEMS FOR FUTURE CONSIDERATION

There were no items for future consideration.

## 10. ADJOURN

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | David Eisenhuth, District 11 |
| **SECONDER:** | Ken Schmitt, District 3 |
| **AYES:** | Gullickson, Sikorski, Steele, Schmitt, McMenamin, Ericksen, Hauser, Shipman, Kervina, Eisenhuth, Ives, Hunt, McGill |
| **EXCUSED:** | Mickelson, Hull |

DRAFT

# CHIPPEWA COUNTY

## COUNTY BOARD

## REGULAR MEETING

## FEBRUARY 8, 2022

## CHIPPEWA COUNTY COURTHOUSE, RM 302

## 6:00 PM

**NOTE: THE COUNTY BOARD MEETING WILL BE LIVE STREAMED ON YOUTUBE.**

During the meeting you can access the video by using the link provided below.

https://youtu.be/z3HwPBDZ1Uw

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

**3. ROLL CALL**

| Attendee Name | Organization | Title | Status | Arrived |
|---|---|---|---|---|
| Dean Gullickson | Chippewa County | District 7 (Chair) | Present | |
| Glen Sikorski | Chippewa County | District 2 (Vice-Chair) | Excused | |
| Harold Steele | Chippewa County | District 1 | Present | |
| Ken Schmitt | Chippewa County | District 3 | Present | |
| Lee McMenamin | Chippewa County | District 4 | Excused | |
| James Ericksen | Chippewa County | District 5 | Present | |
| Don Hauser | Chippewa County | District 6 | Present | |
| James Mickelson | Chippewa County | District 8 | Excused | |
| Mechele Shipman | Chippewa County | District 9 | Present | |
| Charlene Kervina | Chippewa County | District 10 | Present | |
| David Eisenhuth | Chippewa County | District 11 | Present | |
| Kari Ives | Chippewa County | District 12 | Excused | |
| Annette Hunt | Chippewa County | District 13 | Present | |
| Chuck Hull | Chippewa County | District 14 | Present | |
| Ronald McGill | Chippewa County | District 15 | Present | |

Others in attendance in room 302 Randy Scholz, Karen Hepfler, Nicholas Wu, Doug Clary, Lori Zwiefelhofer, Todd Pauls, Traci Bremness, Jaclyn Sadler, Jim Kowalczyk, Larry Ritzinger and Toni Hohlfelder.

**4. APPROVAL OF AGENDA**

Minutes Acceptance: Minutes of Feb 8, 2022 6:00 PM (Consent Agenda)

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Mechele Shipman, District 9 |
| **SECONDER:** | Ken Schmitt, District 3 |
| **AYES:** | Gullickson, Steele, Schmitt, Ericksen, Hauser, Shipman, Kervina, Eisenhuth, Hunt, Hull, McGill |
| **EXCUSED:** | Sikorski, McMenamin, Mickelson, Ives |

## 5. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

There were no members of the public wishing to be heard

## 6. CONSENT AGENDA

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Chuck Hull, District 14 |
| **SECONDER:** | Annette Hunt, District 13 |
| **AYES:** | Gullickson, Steele, Schmitt, Ericksen, Hauser, Shipman, Kervina, Eisenhuth, Hunt, Hull, McGill |
| **EXCUSED:** | Sikorski, McMenamin, Mickelson, Ives |

1. Approval of Minutes

   County Board - Regular Meeting - Jan 11, 2022 6:00 PM

2. AZO:01 - 22 : 2021-0017 - Naas & Pecha - Rezone

3. Next Scheduled Meeting - Special County Board Meeting, February 15, 2022 at 6 pm

## 7. REPORTS

### A. County Administrator Review and Update

1. CIP Project Update 2020-2022 - Randy Scholz/Lori Zwiefelhofer
   Finance Director, Lori Zwiefelhofer, presented an update on the CIP for 2020 - 2022.

### B. Department Reports

### C. General Reports

1. Update on Northwest ITBEC - Ken Schmitt
   County Board Supervisor, Ken Schmitt, provided an update on Northwest ITBEC and the Governor's Fishing Opener event.

2. County Board Chair Appreciation of County Employees - Dean Gullickson
   County Board Chair, Dean Gullickson, thanked Chippewa County employees for their work/service the last two years.

Minutes Acceptance: Minutes of Feb 8, 2022 6:00 PM (Consent Agenda)

## 8. BUSINESS ITEMS

1. Res. 04 - 22 : Resolution to Amend the ARPA Guidelines and Procedures - Randy Scholz
   Motion to Amend by Supervisor Steele and second by Supervisor Hauser. Motion to Amend - to add a second special County Board meeting for brainstorming to step 3. Amendment passed - 7 Yes, 4 No (Shipman, Schmitt, Ericksen, Hull)

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|---|---|
| **RESULT:** | **APPROVED AS AMENDED [10 TO 1]** |
| **MOVER:** | Ronald McGill, District 15 |
| **SECONDER:** | James Ericksen, District 5 |
| **AYES:** | Gullickson, Steele, Schmitt, Ericksen, Hauser, Shipman, Kervina, Eisenhuth, Hunt, McGill |
| **NAYS:** | Hull |
| **EXCUSED:** | Sikorski, McMenamin, Mickelson, Ives |

2. Res. 05 - 22 : Resolution to Establish Compensation for Sheriff, Clerk of Courts, Coroner 2023-2026 - Randy Scholz

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Mechele Shipman, District 9 |
| **SECONDER:** | Ronald McGill, District 15 |
| **AYES:** | Gullickson, Steele, Schmitt, Ericksen, Hauser, Shipman, Kervina, Eisenhuth, Hunt, Hull, McGill |
| **EXCUSED:** | Sikorski, McMenamin, Mickelson, Ives |

3. Proposed Revisions to the Facility Use Policy - 1st Reading - Larry Ritzinger
   Facilities and Park Director, Larry Ritzinger covered the revisions to the policy.

| | | |
|---|---|---|
| **RESULT:** | **FIRST READING** | **Next: 3/8/2022 6:00 PM** |

4. New Economic Development Policy - 1st Reading - Randy Scholz
   County Administrator Scholz explained that a resolution will be at the March County Board meeting with the second reading of the policy.

   Planning and Zoning Director, Doug Clary explained the policy to the Board.

| | | |
|---|---|---|
| **RESULT:** | **FIRST READING** | **Next: 3/8/2022 6:00 PM** |

## 9. AGENDA ITEMS FOR FUTURE CONSIDERATION

There were no items for future consideration.

## 10. ADJOURN

Minutes Acceptance: Minutes of Feb 8, 2022 6:00 PM (Consent Agenda)

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Ken Schmitt, District 3 |
| **SECONDER:** | Chuck Hull, District 14 |
| **AYES:** | Gullickson, Steele, Schmitt, Ericksen, Hauser, Shipman, Kervina, Eisenhuth, Hunt, Hull, McGill |
| **EXCUSED:** | Sikorski, McMenamin, Mickelson, Ives |

Minutes Acceptance: Minutes of Feb 8, 2022 6:00 PM (Consent Agenda)

DRAFT

# CHIPPEWA COUNTY

## COUNTY BOARD

## SPECIAL MEETING

## FEBRUARY 15, 2022

## CHIPPEWA COUNTY COURTHOUSE, RM 302

## 6:00 PM

**NOTE: THE COUNTY BOARD MEETING WILL BE LIVE STREAMED ON YOUTUBE.**

During the meeting you can access the video by using the link provided below.

https://youtu.be/ckCYJAaZQQc

## 1. CALL TO ORDER

## 2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

## 3. ROLL CALL

| Attendee Name | Organization | Title | Status | Arrived |
|---|---|---|---|---|
| Dean Gullickson | Chippewa County | District 7 (Chair) | Present | |
| Glen Sikorski | Chippewa County | District 2 (Vice-Chair) | Present | |
| Harold Steele | Chippewa County | District 1 | Present | |
| Ken Schmitt | Chippewa County | District 3 | Present | |
| Lee McMenamin | Chippewa County | District 4 | Excused | |
| James Ericksen | Chippewa County | District 5 | Present | |
| Don Hauser | Chippewa County | District 6 | Present | |
| James Mickelson | Chippewa County | District 8 | Excused | |
| Mechele Shipman | Chippewa County | District 9 | Present | |
| Charlene Kervina | Chippewa County | District 10 | Present | |
| David Eisenhuth | Chippewa County | District 11 | Present | |
| Kari Ives | Chippewa County | District 12 | Present | |
| Annette Hunt | Chippewa County | District 13 | Excused | |
| Chuck Hull | Chippewa County | District 14 | Excused | |
| Ronald McGill | Chippewa County | District 15 | Present | |

Others present in room 302 were Brian Kelley, Randy Scholz, Larry Ritzinger, Jaclyn Sadler, Traci Bremness, Todd Pauls and Tim Easker

Others present via telephone were Lori Zwiefelhofer

## 4. APPROVAL OF AGENDA

Minutes Acceptance: Minutes of Feb 15, 2022 6:00 PM (Consent Agenda)

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Ken Schmitt, District 3 |
| **SECONDER:** | Ronald McGill, District 15 |
| **AYES:** | Gullickson, Sikorski, Steele, Schmitt, Ericksen, Hauser, Shipman, Kervina, Eisenhuth, Ives, McGill |
| **EXCUSED:** | McMenamin, Mickelson, Hunt, Hull |

## 5. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

There were no members of the public wishing to be heard.

## 6. REPORTS

### A. County Administrator Review and Update

1. American Rescue Plan Act (ARPA) County Board Brainstorming Session
   County Administrator, Randy Scholz, provided the presentation on American Rescue Plan Act (ARPA).

   $1.7 million allocated for broadband projects from approval from the County Board.

   Randy Scholz covered the initial requests from the Department Heads.

   Scholz disclosed that Supervisor Shipman does work for Anu Family Services and one of the proposed projects involves a contract with Anu Family Services.

   Tim Easker explained Foster Parent Support Services with Anu Family Services project. Children's out of home cost has increased since 2015. Had a meeting with Anu to discuss level 5 foster home to help with out of home placements. The County would like to use Intensive Services Program but the program is expensive and the County doesn't have the funds. The ARPA funds would allow the County to try the program until 2026. Currently, the County has a contract with Anu for parenting coaching. Easker hasn't heard of any other agencies that offers these services. For a successful program you need a dedicated team all working together and track the outcomes and goals.

   Supervisor Kervina asked if the ARPA funds requirement is not to create an operational expense and wouldn't this program create an operation expense. Easker said the contract would only be until 2026 and if no benefits or results would discontinue. Also, if the program works then other areas in the budget would save money.

   Supervisor Steele asked if we created the program. Easker said no, heard from other counties about program. Supervisor Steele also questioned why we know the exact dollar amount. Scholz said the amounts were submitted by DH's.
   Supervisor Schmitt stated Shipman does recuse herself from voting on any of these items that come before the board.
   Supervisor Gullickson acknowledged that out of placements has been a problem for years. it's a service we need. However, it could be a problem in public opinion to have a contract with a company that a County Board Supervisor is COO of. How do we get rid of that stigma even though there are no other choices.
   Supervisor Steele stated isn't saying he is against the program but the vendor created the program.

Minutes Acceptance: Minutes of Feb 15, 2022 6:00 PM (Consent Agenda)

Supervisor Kervina wants different choices like they asked for on the gun range. She also asked how long has the county had a contract with Anu. Easker said it was long before ARPA funding.
Supervisor Gullickson stated the contract started long before Supervisor Shipman was on the board.
Supervisor Ives stated there isn't a lot of resources in the community, crisis intervention and mental health resources are not available or funding isn't available. The relationship with Anu was created a long time ago.
Supervisor Hauser thinks we are getting ahead of ourselves as the contract comes later. this is allocating funds to projects.
Supervisor Gullickson said we have the funding now and then what happens in the future. The State and Federal governments need to recognize the issues and help.

County Board Supervisor Brainstorming Session ideas
Hauser - groundwater and nitrates - don't have a plan for what we are going to do after the UW-Steven's Point study or have any of the resources. We know agriculture practices, septic systems, residents that have high nitrate levels now and no action being taken. LCFM committee should have some funds for action.

Supervisor Steele says that people he has talked to want more money for roads instead of parks. #1 concern is roads.
Supervisor Ericksen said the people in Delmar and the City of Stanley are concerned about roads. He would also like to see funds sent to CVIC and could possibly get matching grants or more funds from Eau Claire.
Supervisor Sikorski funds should be #1 Roads, #2 Internet
Supervisor McGill stated as a board they should look at the whole of Chippewa County and take care of critical infrastructure - roads. It takes care of every resident. Everyone needs a good road system. We should take the $10 million and bid it out per mile in order to move roads to better categories. We would move 35% of roads to excellent. He said to bid it out to allow county highway dept to continue to do their work and not be committed to the projects. Every single citizen would benefit from it.
Supervisor Gullickson asked Brian Kelley how to get the most out of the money.
Brian Kelley said to get all the level 3 roads paved, there's a monopoly of a company (Mathey) to bid the jobs, could pave more miles without adding overtime with current staff, in the past have done a lot of catch up work on bridges. They could bid out chip sealing or repair.
Supervisor Schmitt asked if we could bid out prep work.
Kelley confirmed that they could and that Eau Claire County does that.
Supervisor Sikorski asked what the average cost of doing 1 mile of highway.
Kelley estimated that it is approximately$225,000 a mile if county highway department completes the work.
Supervisor Steele was at a town meeting opening bids and the bid for 1/2 mile was $85,000.

Supervisor Steele asked if money could be used toward bond payment and not borrow/ bond for year.
Scholz said if you don't bond you don't have the bonding to offset the levy and the county would have to cut services.
Lori Zwiefelhofer, Finance Director, confirmed if we don't bond we would have to reduce the levy.
Scholz said we use sales tax to pay bonding, reduce levy and to fund cip projects.
Supervisor Gullickson asked how much of the county is covered by broadband.
Scholz didn't know the answer but will bring map to the next meeting.
Supervisor Hauser asked if ARPA funds could be used on county equipment or county fleet vehicles.
Scholz confirmed it probably could.

Minutes Acceptance: Minutes of Feb 15, 2022 6:00 PM (Consent Agenda)

Supervisor Kervina asked if projects can still be submitted. Scholz confirmed that they could.
Supervisor Sikorski asked if the board will vote on each item.
Scholz explained that one plan will be brought forward in July and the board would vote. A resolution for each project would also be brought to the board to approve.
Supervisor Kervina asked if the municipalities are on their own for projects or are they sending to the county.
Scholz said the municipalities are working through the State.

| | | |
|---|---|---|
| **RESULT:** | **REVIEWED** | **Next: 2/22/2022 6:00 PM** |

## 7. AGENDA ITEMS FOR FUTURE CONSIDERATION

There were no items for future consideration.

## 8. ADJOURN

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | James Ericksen, District 5 |
| **SECONDER:** | Ken Schmitt, District 3 |
| **AYES:** | Gullickson, Sikorski, Steele, Schmitt, Ericksen, Hauser, Shipman, Kervina, Eisenhuth, Ives, McGill |
| **EXCUSED:** | McMenamin, Mickelson, Hunt, Hull |

Minutes Acceptance: Minutes of Feb 15, 2022 6:00 PM (Consent Agenda)

DRAFT

# CHIPPEWA COUNTY

## COUNTY BOARD

## SPECIAL MEETING

## FEBRUARY 24, 2022

## CHIPPEWA COUNTY COURTHOUSE, RM 302

## 6:00 PM

**NOTE: THE COUNTY BOARD MEETING WILL BE LIVE STREAMED ON YOUTUBE.**

During the meeting you can access the video by using the link provided below.

https://youtu.be/l5vGOutCklE

## 1. CALL TO ORDER

## 2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

## 3. ROLL CALL

| Attendee Name | Organization | Title | Status | Arrived |
|---|---|---|---|---|
| Dean Gullickson | Chippewa County | District 7 (Chair) | Present | |
| Glen Sikorski | Chippewa County | District 2 (Vice-Chair) | Present | |
| Harold Steele | Chippewa County | District 1 | Present | |
| Ken Schmitt | Chippewa County | District 3 | Present | |
| Lee McMenamin | Chippewa County | District 4 | Excused | |
| James Ericksen | Chippewa County | District 5 | Present | |
| Don Hauser | Chippewa County | District 6 | Present | |
| James Mickelson | Chippewa County | District 8 | Excused | |
| Mechele Shipman | Chippewa County | District 9 | Present | |
| Charlene Kervina | Chippewa County | District 10 | Present | |
| David Eisenhuth | Chippewa County | District 11 | Present | |
| Kari Ives | Chippewa County | District 12 | Present | |
| Annette Hunt | Chippewa County | District 13 | Excused | |
| Chuck Hull | Chippewa County | District 14 | Present | |
| Ronald McGill | Chippewa County | District 15 | Present | |

others present in room 302 - Randy Scholz, Traci Bremness, Lori Zwiefelhofer, Andy Bauer, Brian Kelley, Todd Pauls, Jaclyn Sadler, Lynda Schweikert, Charlie Walker, Lisa Mancl, Tom Waldusky, John Walton, Kent Klima, Travis McFarlane

## 4. APPROVAL OF AGENDA

Minutes Acceptance: Minutes of Feb 24, 2022 6:00 PM (Consent Agenda)

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Ronald McGill, District 15 |
| **SECONDER:** | James Ericksen, District 5 |
| **AYES:** | Gullickson, Sikorski, Steele, Schmitt, Ericksen, Hauser, Shipman, Kervina, Eisenhuth, Ives, Hull, McGill |
| **EXCUSED:** | McMenamin, Mickelson, Hunt |

## 5. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

Tom Waldusky thanked the board for their support with CVIC and expressed condolences on the passing of County Board Supervisor Tom Thornton. He asked the board to consider setting aside $500,000 to build a new CVIC building in Chippewa County. Will be asking for matching funds from Eau Claire County and Gateway.

John Walton and his business was a 1998 graduate of the CVIC. Mr. Walton echoed the comments from Mr. Waldusky. His business and success were made possible from the Innovation Center.

## 6. REPORTS

### A. County Administrator Review and Update

Randy Scholz, County Administrator, updated the board on the ARPA project request from the last meeting. Health and Human Services committee passed the Foster Parent Support Services with Anu Family Services project for consideration of ARPA funds. Land Conservation and Forest Management committee did not approve the project on Lake Wissota Stewardship; Targeted Water Quality and Farm Conservation at their last meeting. However, they did have another suggestion. see handout.

Supervisor Ives suggested to use funds for a re-entry coordinator in the jail instead of a jailer working on programming or contracting with LE Phillips. Would like the position to be a County employee.

Supervisor Hauser asked for explanation on the Facilities and Parks projects on the requested list.

Larry Ritzinger, Facilities and Parks Director, went through each project.

Supervisor Schmitt doesn't see the need for hands free plumbing fixtures and thinks $450,000 is too high to move a wall. (County Board Room Expansion project)

Supervisor Shipman brought up using technology for members of the public to participate in County Board meetings and/or more education for the public on viewing the meetings on YouTube.
Supervisor Kervina said that the Senior Newsletter had information in the last two issues.

Supervisor Steele thinks more money should be allocated to roads.

1. American Rescue Plan Act (ARPA) County Board Brainstorming Session

## 7. BUSINESS ITEMS

1. Request direction from the County Board whether the county wishes to allocate additional ARPA funds for broadband and if so, how much
   Charlie Walker presented to the board on Broadband in Chippewa County.

Minutes Acceptance: Minutes of Feb 24, 2022 6:00 PM (Consent Agenda)

The vote box refers to the first part of the action item - Does the County Board wish to allocate additional ARPA funds for broadband.

The information below refers to the second part of the action item - if so, how much

Motion to increase broadband funding by $1.
Motion made by Supervisor McGill
Second made by Supervisor Hull

Amend motion to increase broadband funding to $500,000.
Motion made by Supervisor Steele
Second made by Supervisor Hauser
9 Yes, 3 No
Yes's - Gullickson, Sikorski, Steele, Schmitt, Ericksen, Hauser, Shipman, Kervina, Ives
No's - Hull, Eisenhuth, McGill

Motion approved as Amended
9 Yes, 3 No
Yes's - Sikorski, Steele, Schmitt, Ericksen, Hauser, Shipman, Kervina, Eisenhuth, Ives,
No's - Hull, Gullickson, McGill

| | |
|---|---|
| **RESULT:** | **APPROVED AS AMENDED [9 TO 3]** |
| **MOVER:** | Kari Ives, District 12 |
| **SECONDER:** | Charlene Kervina, District 10 |
| **AYES:** | Gullickson, Sikorski, Steele, Schmitt, Ericksen, Shipman, Kervina, Eisenhuth, Ives |
| **NAYS:** | Hauser, Hull, McGill |
| **EXCUSED:** | McMenamin, Mickelson, Hunt |

2. Request direction from the County Board whether the county wishes to allocate additional ARPA funds for Highway infrastructure and if so, how much
The vote box refers to the first part of the action item - does the County Board wish to allocate additional ARPA funds for Highway Infrastructure.

The information below refers to the second part of the action item - if so, how much.

Motion to allocate $10.3 million to Highway Department for the use of pulverize, repave the shoulder and roads of approximately 44 miles.
Motion made by Supervisor McGill
Second made by Supervisor Gullickson
1 Yes, 11 No's
Yes's - McGill
No's - Gullickson, Sikorski, Steele, Schmitt, Ericksen, Hauser, Shipman, Kervina, Eisenhuth, Ives, Hull

Motion to wait on dollar amount until other projects are voted on and then allocate to the highway department
Motion made by Supervisor Hauser
Second made by Supervisor Kervina
1 Yes, 11 No - Motion Failed

Minutes Acceptance: Minutes of Feb 24, 2022 6:00 PM (Consent Agenda)

Yes's - Kervina
No's - Gullickson, Sikorski, Steele, Schmitt, Ericksen, Hauser, Shipman, Eisenhuth, Ives, Hull, McGill

Motion to allocate to remaining ARPA funds to Highway Department after other projects are voted on
Motion made by Schmitt
Second made by Supervisor McGill
2 Yes, 10 No - Motion Failed
Yes's - Hauser, Schmitt
No's - Gullickson, Sikorski, Steele, Ericksen, Shipman, Kervina Eisenhuth, Ives, Hull, McGill

Motion to allocate remaining ARPA funds to Highway Department in an amount minimum of $2 million
Motion Made by Eisenhuth
Second Made by Steele
6 Yes, 6 No - Motion Failed
Yes's - Steele, Schmitt, Ericksen, Kervina, Eisenhuth, McGill
No's - Shipman, Sikorski, Hauser, Gullickson, Ives, Hull

Motion to allocate $7.5 million minimum total to Highway Department
Motion made by Hull
Second Made by Shipman
10 Yes, 2 No - Motion Passed
Yes's - Gullickson, Sikorski, Steele, Schmitt, Ericksen, Shipman, Kervina, Eisenhuth, Hull, McGill
No's - Hauser, Ives

| | |
|---|---|
| **RESULT:** | **APPROVED AS AMENDED [11 TO 1]** |
| **MOVER:** | Ronald McGill, District 15 |
| **SECONDER:** | Harold Steele, District 1 |
| **AYES:** | Gullickson, Sikorski, Steele, Schmitt, Ericksen, Hauser, Shipman, Kervina, Eisenhuth, Hull, McGill |
| **NAYS:** | Ives |
| **EXCUSED:** | McMenamin, Mickelson, Hunt |

## 8. AGENDA ITEMS FOR FUTURE CONSIDERATION

## 9. ADJOURN

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Ken Schmitt, District 3 |
| **SECONDER:** | James Ericksen, District 5 |
| **AYES:** | Gullickson, Sikorski, Steele, Schmitt, Ericksen, Hauser, Shipman, Kervina, Eisenhuth, Ives, Hull, McGill |
| **EXCUSED:** | McMenamin, Mickelson, Hunt |

Minutes Acceptance: Minutes of Feb 24, 2022 6:00 PM (Consent Agenda)

**STATEMENT OF EXPLANATION**
Amendatory Zoning Ordinance No. 02 - 22

**TOWN OF EAGLE POINT - EAGLE POINT**

Comprehensive zoning consists of written text (commonly referred to as the zoning ordinance) and an official zoning map. The zoning ordinance is a guideline for permitted and conditional uses, which are separated into zoning classifications or districts. The zoning map shows how a town board has designated the particular zoning classifications or districts to parcels of land within their particular jurisdiction. A rezone is where a property owner or other authorized entity seeks to amend the official zoning map, which would allow a use that is currently not permitted on the parcels of land based on the existing zoning classification or district. This is referred to as a zoning map amendment or "rezoning". The requested rezoning change may not be granted if it does not fit with the comprehensive plan and community goals for the respective town and county.

**LEGAL DESCRIPTION**

Parcel Numbers 22908-1632-00020000, 22908-1632-08880000 and 22908-1631-07000000 which are located in the N ½ of the SW ¼, Section 16, Township 29 North, Range 08 West, Town of Eagle Point. Parcels are Vacant.

**From:** Residential 2 **To:** Agricultural

Amendatory Zoning Ordinance No. 02 - 22

**TOWN OF EAGLE POINT - EAGLE POINT**

| | |
|---|---|
| Zoning Petition No: | 2022-0001 |
| Town Board Action: | February 21, 2022 (Approve as Presented) |
| Planning & Zoning Committee Public Hearing: | February 24, 2022 |
| Recommendation from Planning & Zoning Committee: | *Approval as Presented* |

Comments/Conditions: None

The Chippewa County Board of Supervisors does ordain as follows:

That the Zoning maps, dated 1974 and land description listing the boundaries of the eleven zoning districts, and referred to in Chapter 70-61 of the Chippewa County Zoning Ordinance, adopted on February 14, 2006, to be amended as follows:

**LEGAL DESCRIPTION**

Parcel Numbers 22908-1632-00020000, 22908-1632-08880000 and 22908-1631-07000000 which are located in the N ½ of the SW ¼, Section 16, Township 29 North, Range 08 West, Town of Eagle Point.

**From:** Residential 2 **To:** Agricultural

The new map, now dated March, 2022 and land description are made a part of the Zoning Ordinance. All notations, references and other information shown upon said "zoning map" dated March, 2022 and land description shall be as much a part of this Ordinance as if the matter and things set forth by said map and land description were fully described herein.

This Ordinance shall become effective upon passage.

Dated this **8th** day of **March, 2022.**

| | |
|---|---|
| **RESULT:** | **APPROVED BY CONSENT VOTE [UNANIMOUS]** |
| **MOVER:** | James Mickelson, District 8 |
| **SECONDER:** | Annette Hunt, District 13 |
| **AYES:** | Gullickson, Sikorski, Steele, Schmitt, McMenamin, Ericksen, Hauser, Mickelson, Shipman, Kervina, Eisenhuth, Ives, Hunt, McGill |
| **EXCUSED:** | Chuck Hull |

Attachment: 2022-0001 Town of Eagle Point - Rezone - Application (02 - 22 : Rezone Petition: 2022-



CHIPPEWA COUNTY

# DEPARTMENT OF PLANNING & ZONING

• 711 North Bridge Street, Chippewa Falls, WI 54729 • Phone:715.726.7940 • Fax:715.726.4596 • www.co.chippewa.wi.us •

## 2022 Rezone Application

Comprehensive zoning consists of written text (commonly referred to as the zoning ordinance) and an official zoning map. The zoning ordinance is a guideline for permitted and conditional uses, which are separated into zoning classifications or districts. The zoning map shows how a town board has designated the particular zoning classifications or districts to parcels of land within their particular jurisdiction. A **REZONE** is where a property owner or other authorized entity seeks to amend the official zoning map, which would allow a use that is currently not permitted on the parcels of land based on the existing zoning classification or district. This is referred to as a zoning map amendment or "rezoning". The requested rezoning change may not be granted if it does not fit with the comprehensive plan and community goals for the respective town and county.

| SECTION I: Parcel Owner Information | | | SECTION II: Agent Information | | |
|---|---|---|---|---|---|
| Name: | | | Name: Dennis Ferstenou, Eagle Pt. Townchair | | |
| Mailing Address: | | | Mailing Address: 14802 State Hwy 124 | | |
| City: | State: | Zip: | City: Chippewa Falls | State: WI | Zip: 54729 |
| Telephone: | | | Telephone: (715) ~~288-6770~~ 720-1226 | | |
| Email Address (Required): | | | Email Address (Required): wdcarver47@hotmail.com | | |
| **SECTION III: Parcel Information** | | | | | |
| Town of: EAGLE Point | | | Property Address: Vacant land | | |
| Parcel Number(s): See below | | | City: — | State: — | Zip: — |
| Existing Zoning District(s): R2 | | | Proposed Zoning District(s): AG | | |

**GENERAL DIRECTIONS:**

22908-1632-00020000 - Ronnie Clark
22908-1632-08850000 - Bev Wild
22908-1631-07000000 - Bev Wild

1. **Complete** this Application form and the required four (4) parts:
   - ☐ Part 1: General Questions related to the request
   - ☐ Part 2: Planning & Zoning Committee Schedule - 2022
   - ☐ Part 3: General Rezoning Process
   - ☐ Part 4: Applicant Acknowledgement/Signature
2. **Submit** the completed application, all required information and a **$350.00** public hearing fee (Make check payable to: Chippewa County Treasurer) by the deadline (as listed in Part 2) to the Chippewa County Department of Planning & Zoning, Room 009, 711 N. Bridge Street, Chippewa Falls, Wisconsin 54729.
3. **Make arrangements** to attend or have a representative attend any local town plan commission or town board meetings, and the required Planning & Zoning public hearing. This presence is needed so that questions can be answered and concerns addressed.

| FOR DEPARTMENT OF PLANNING & ZONING STAFF USE: | | |
|---|---|---|
| Receipt Number: | Appeal Number: | Public Hearing Date: |

Attachment: 2022-0001 Town of Eagle Point - Rezone - Application (02 - 22 : Rezone Petition: 2022-0001 -



## Chippewa County – 2022 Rezone Application

Once the completed application is received, the Department will prepare a public hearing notice and publish it within the Chippewa Herald. The public hearing notice will include the location and time of the required public hearing before the Chippewa County Planning & Zoning Committee. In addition, your neighbors, the Town Board and any appropriate county or state agencies will be notified. At the public hearing, any party may appear in person or may be represented by an agent or attorney to present information to the Planning & Zoning Committee in support or opposition of the rezone request.

**Part 1: General Questions. Please use a separate 8.5" x 11" sheet to answer these questions.**

1. As the applicant, do you have legal title to the parcel(s)? If you **do not** have legal title to the property, please have the property owner sign this application.
2. Identify the parcel(s) that are or will be part of this rezone request. If needed, an additional sheet listing those parcels can be attached.
3. Describe the present and, if known, any proposed improvements on each parcel of land.
4. Explain why you are requesting to rezone of each parcel. Please identify the proposed use of each parcel.
5. Explain the compatibility of your proposed use(s) with the existing use(s) on adjacent parcels and those in the vicinity of this parcel(s).
6. Discuss any additional issues you feel that supports the consistency of your proposed use with County ordinances and plans as well as any Town ordinances or plans.

Be prepared to give a detailed presentation when called upon at the public hearing before the Planning and Zoning Committee. Prepare an outline of your proposal, something similar to a "business plan", detailing for the Planning & Zoning Committee your proposal. Include any documentation you feel is necessary as part of your presentation in defining your proposal for the Committee and possibly the County Board. It is vital to your application to consult with professionals you feel may be able to assist with your application (i.e. surveyor, attorney, engineer, etc.)

**Part 2: Planning & Zoning Committee Schedule - 2022**

Applications will not be placed on the appropriate agenda unless they are properly completed and include **ALL** required supporting information or documents **and** payment of the public hearing fee. Applicants are encouraged to consult with staff of the Department of Planning & Zoning prior to the filing of the application. This is an important step to insure that all pertinent issues are identified and to determine what information in addition to the application forms might be necessary in order for the department to accept and process your application. Please CIRCLE or HIGHLIGHT the meeting you intend on attending:

| Application Deadline: 12:00 Noon | Public Hearing |
|---|---|
| December 22, 2021 | January 20, 2022 |
| January 27, 2022 | February 24, 2022 |
| February 24, 2022 | March 24, 2022 |
| ***Due to the County Board Reorganization, the April meeting will not occur.*** | |
| April 21, 2022 | May 19, 2022 |
| May 26, 2022 | June 23, 2022 |
| June 23, 2022 | July 21, 2022 |
| July 21, 2022 | August 18, 2022 |
| August 25, 2022 | September 22, 2022 |
| September 22, 2022 | October 20, 2022 |
| October 20, 2022 | November 17, 2022 |
| November 17, 2022 | December 15, 2022 |

*Note: Applications and all supporting information are due at **12:00 Noon** on the designated date.*
*Note: Typically, the Planning & Zoning Committee meetings start at 4:30 PM on the designated dates above.*
*Note: Deadlines, public hearing dates and times after April 1st are subject to change due to the County Board Reorganization.*

**Part 3: General Rezoning Process:**

(A) The rezone application is filed with the Department of Planning & Zoning. This includes the legal description of the parcels to be rezoned, a written statement addressing the questions as listed in Part 1 and any other information your feel will aid in a decision on this request.

Attachment: 2022-0001 Town of Eagle Point - Rezone - Application (02 - 22 : Rezone Petition: 2022-





(B) The Town Board will be notified of the rezone application. The Town Board can recommend approval or denial of a rezoning request. If the Town Board denies a rezone request, the Planning & Zoning Committee can only recommend an approval with modification to the rezone request or deny the rezone request.

(C) A Class 2 Public Hearing Notice will be published in the Chippewa Herald detailing the request and the date and time of the Public Hearing.

(D) Property owners of the land and those property owners within 400' (or maybe a greater distance) of the requested rezone change are notified directly by mail as well as the Town Board Chair and Town Clerk. The notice to the property owners will generally contain a portion of the public hearing notice and information pertaining to meetings to be held at the Town level (plan commission, town board, etc) as well as the Public Hearing in front of the Planning & Zoning Committee.

(E) General maps (location map, aerial view and existing zoning districts map) will be prepared for the request by the Department.

(F) A department staff report is prepared and sent to the Planning & Zoning Committee, while comments from the general public are solicited.

(G) Following the Public Hearing, the Planning & Zoning Committee will make a motion to either approve, approve with modification or deny the rezoning request. If the rezone request receives an approval or approval with modification an ordinance amendment will be prepared and placed on the next County Board meeting agenda for their approval.

(H) If the County Board approves the rezone and the town board files an objection to the approval, the town board will then have 45 days to veto the rezone request following the applicable state statutes.

(I) If the rezone request receives County Board approval, the final step is the publication of the amendment in the Chippewa Herald. Once published, the zoning district amendment takes effect. The entire process from application deadline to final publication can take two months or more to complete depending upon the scheduling of hearing dates.

**Part 4: Applicant Acknowledgement/Signature**

This application must be signed by the property owner or in case of an agreement to purchase the property, a letter from the property owner acknowledging the potential buyer is seeking the rezone.

- I certify that the information I have provided in this application is true, accurate and complete.
- I or a representative will have an opportunity to present to the Planning & Zoning Committee information in favor of this request.
- I have the authority to allow the staff of the Department of Planning & Zoning and Planning & Zoning Committee member's access to the property to conduct necessary inspections related to this request.
- I understand that I cannot speak to any member of the Planning & Zoning Committee about this application, except at the public hearing.
- I understand that I cannot direct any written communication about this application to a member of the Planning & Zoning Committee, unless I also file a copy with the Department of Planning & Zoning and direct additional copies to each person who has registered an interest in this application.
- I also understand that if I or my representative fail to appear in front of the Planning & Zoning Committee during the designated public hearing or my failure to observe the above mentioned rules, my request may be **DENIED**.

Signed: _____ Date: 2/7/2022

~~Owner/Agent~~ Town Chair

**Part 5: Planning & Zoning Department Mailing List**

Applicant
Property Owner Owners within 400'
Planning & Zoning Committee Members
Town Board Chair & Clerk
County Board Supervisor
News Media
Others
Wisconsin DNR
US Army Corp of Engineers
Wisconsin DOT

Attachment: 2022-0001 Town of Eagle Point - Rezone - Application (02 - 22 : Rezone Petition: 2022-0001 -



# 2021 Real Estate Tax Summary

01/25/2022 02:02 PM


**Parcel #:** 22908-1632-00020000
**Alt. Parcel #:** 020-0655

020 - TOWN OF EAGLE POINT
CHIPPEWA COUNTY, WISCONSIN

**Tax Address:**
RONNIE D CLARK
MARY HUTSON-CLARK
11024 152ND ST
CHIPPEWA FALLS WI 54729

**Owner(s):** O = Current Owner, C = Current Co-Owner
O - CLARK, RONNIE D
C - HUTSON-CLARK, MARY

**Districts:** SC = School, SP = Special

| Type | Dist # | Description |
|---|---|---|
| SC | 1092 | CHIPPEWA FALLS SD |
| SP | 0100 | CHIPPEWA VALLEY TECHNICAL |

**Property Address(es):** * = Primary

**Abbreviated Description:** **Acres:** 33.240
(See recorded documents for a complete legal description.)
NW SW EX CSM #301 & #799 & EX STRIP ALG
S LN - SEE COMP #660 FARMLAND
PRESERVATION RELINQUISHED IN DOC #795036

**Parcel History:**

| Date | Doc # | Vol/Page | Type |
|---|---|---|---|
| | | 768/585 | |
| | | 614/203 | |
| | | 570/559 | |

**Plat:** * = Primary
* MB-METES AND BOUNDS

**Tract:** (S-T-R 40¼ 160¼ GL)
16-29N-08W NW SW

**Block/Condo Bldg:**

**Tax Bill #:** 23443

| | |
|---|---|
| Land Value | 6,500 |
| Improve Value | 0 |
| Total Value | 6,500 |
| Ratio | 0.7403 |
| Fair Mrkt Value | 8,800 |

| | |
|---|---|
| Net Mill Rate | 0.014569529 |
| Gross Tax | 106.17 |
| School Credit | 11.47 |
| Total | 94.70 |
| First Dollar Credit | 0.00 |
| Lottery Credit 0 Claims | 0.00 |
| Net Tax | 94.70 |

**Installments**

| | End Date | Total |
|---|---|---|
| 1 | 01/31/2022 | 94.70 |
| 2 | 07/31/2022 | 0.00 |

| | Amt Due | Amt Paid | Balance |
|---|---|---|---|
| Net Tax | 94.70 | 0.00 | 94.70 |
| Special Assmnt | 0.00 | 0.00 | 0.00 |
| Special Chrg | 0.00 | 0.00 | 0.00 |
| Delinquent Chrg | 0.00 | 0.00 | 0.00 |
| Private Forest | 0.00 | 0.00 | 0.00 |
| Woodland Tax | 0.00 | 0.00 | 0.00 |
| Managed Forest | 0.00 | 0.00 | 0.00 |
| Prop. Tax Interest | | 0.00 | 0.00 |
| Spec. Tax Interest | | 0.00 | 0.00 |
| Prop. Tax Penalty | | 0.00 | 0.00 |
| Spec. Tax Penalty | | 0.00 | 0.00 |
| Other Charges | 0.00 | 0.00 | 0.00 |
| TOTAL | 94.70 | 0.00 | **94.70** |

**Payment History:** (Posted Payments)

| Date | Receipt # | Type | Amount |
|---|---|---|---|

**Key:** Payment Type: A-Adjustment, B-Write Off Bankrupt, D-Write Off Deeded, Q-Quit Claim, R-Redemption, T-Tax

Attachment: 2022-0001 Town of Eagle Point - Rezone - Application (02 - 22 : Rezone Petition: 2022-0001 -



# 2021 Real Estate Tax Summary

01/25/2022 02:02 PM


**Parcel #:** 22908-1631-07000000
**Alt. Parcel #:** 020-0653

020 - TOWN OF EAGLE POINT
CHIPPEWA COUNTY, WISCONSIN

**Tax Address:**
BEVERLY A WILD
14456 COUNTY HWY S
CHIPPEWA FALLS WI 54729

**Owner(s):** O = Current Owner, C = Current Co-Owner
O - WILD, BEVERLY A

**Districts:** SC = School, SP = Special

| Type | Dist # | Description |
|---|---|---|
| SC | 1092 | CHIPPEWA FALLS SD |
| SP | 0100 | CHIPPEWA VALLEY TECHNICAL |

**Property Address(es):** * = Primary

**Abbreviated Description:** **Acres:** 11.770
(See recorded documents for a complete legal description.)
NE SW LYING S OF SHIRLEY DR & W OF STATE HWY 178 EX CSM #975, EX PCL TO STATE OF WIS & EX CSM #1749 & EX CSM #2506

**Parcel History:**

| Date | Doc # | Vol/Page | Type |
|---|---|---|---|
| | | 837/463 | |
| | | 466/559 | |

**Plat:** * = Primary
* MB-METES AND BOUNDS

**Tract:** (S-T-R 40¼ 160¼ GL)
16-29N-08W NE SW

**Block/Condo Bldg:**

**Tax Bill #:** 23414

| | |
|---|---|
| Land Value | 2,300 |
| Improve Value | 0 |
| Total Value | 2,300 |
| Ratio | 0.7403 |
| Fair Mrkt Value | 3,100 |

| | |
|---|---|
| Net Mill Rate | 0.014569529 |
| Gross Tax | 37.57 |
| School Credit | 4.06 |
| Total | 33.51 |
| First Dollar Credit | 0.00 |
| Lottery Credit 0 Claims | 0.00 |
| Net Tax | 33.51 |

**Installments**

| | End Date | Total |
|---|---|---|
| 1 | 01/31/2022 | 33.51 |
| 2 | 07/31/2022 | 0.00 |

| | Amt Due | Amt Paid | Balance |
|---|---|---|---|
| Net Tax | 33.51 | 33.51 | 0.00 |
| Special Assmnt | 0.00 | 0.00 | 0.00 |
| Special Chrg | 0.00 | 0.00 | 0.00 |
| Delinquent Chrg | 0.00 | 0.00 | 0.00 |
| Private Forest | 0.00 | 0.00 | 0.00 |
| Woodland Tax | 0.00 | 0.00 | 0.00 |
| Managed Forest | 0.00 | 0.00 | 0.00 |
| Prop. Tax Interest | | 0.00 | 0.00 |
| Spec. Tax Interest | | 0.00 | 0.00 |
| Prop. Tax Penalty | | 0.00 | 0.00 |
| Spec. Tax Penalty | | 0.00 | 0.00 |
| Other Charges | 0.00 | 0.00 | 0.00 |
| TOTAL | 33.51 | 33.51 | **0.00** |

**Payment History:** (Posted Payments)

| Date | Receipt # | Type | Amount |
|---|---|---|---|
| 12/20/2021 | 116 | T | 33.51 |

**Key:** Payment Type: A-Adjustment, B-Write Off Bankrupt, D-Write Off Deeded, Q-Quit Claim, R-Redemption, T-Tax

Attachment: 2022-0001 Town of Eagle Point - Rezone - Application (02 - 22 : Rezone Petition: 2022-0001 -



# 2021 Real Estate Tax Summary



**Parcel #:** 22908-1632-08880000
**Alt. Parcel #:** 020-0660

020 - TOWN OF EAGLE POINT
CHIPPEWA COUNTY, WISCONSIN

**Tax Address:**
BEVERLY A WILD
14456 COUNTY HWY S
CHIPPEWA FALLS WI 54729

**Owner(s):** O = Current Owner, C = Current Co-Owner
O - WILD, BEVERLY A

**Districts:** SC = School, SP = Special

| Type | Dist # | Description |
|---|---|---|
| SC | 1092 | CHIPPEWA FALLS SD |
| SP | 0100 | CHIPPEWA VALLEY TECHNICAL |

**Property Address(es):** * = Primary

**Abbreviated Description:** **Acres:** 0.620
(See recorded documents for a complete legal description.)
NW SW PCL BEG @ SW COR; N 88 D E 1292.21' TO SE COR, N 1 D W 35', S 87 D W 1292.23', S 1 D E 7' TO POB

**Parcel History:**

| Date | Doc # | Vol/Page | Type |
|---|---|---|---|
| | | 837/463 | |
| | | 471/368 | |

**Plat:** * = Primary
* MB-METES AND BOUNDS

**Tract:** (S-T-R 40¼ 160¼ GL)
16-29N-08W NW SW

**Block/Condo Bldg:**

**Tax Bill #:** 23444

| | |
|---|---|
| Land Value | 100 |
| Improve Value | 0 |
| Total Value | 100 |
| Ratio | 0.7403 |
| Fair Mrkt Value | 100 |

| | |
|---|---|
| Net Mill Rate | 0.014569529 |
| Gross Tax | 1.63 |
| School Credit | 0.18 |
| Total | 1.45 |
| First Dollar Credit | 0.00 |
| Lottery Credit 0 Claims | 0.00 |
| Net Tax | 1.45 |

**Installments**

| | End Date | Total |
|---|---|---|
| 1 | 01/31/2022 | 1.45 |
| 2 | 07/31/2022 | 0.00 |

| | Amt Due | Amt Paid | Balance |
|---|---|---|---|
| Net Tax | 1.45 | 1.45 | 0.00 |
| Special Assmnt | 0.00 | 0.00 | 0.00 |
| Special Chrg | 0.00 | 0.00 | 0.00 |
| Delinquent Chrg | 0.00 | 0.00 | 0.00 |
| Private Forest | 0.00 | 0.00 | 0.00 |
| Woodland Tax | 0.00 | 0.00 | 0.00 |
| Managed Forest | 0.00 | 0.00 | 0.00 |
| Prop. Tax Interest | | 0.00 | 0.00 |
| Spec. Tax Interest | | 0.00 | 0.00 |
| Prop. Tax Penalty | | 0.00 | 0.00 |
| Spec. Tax Penalty | | 0.00 | 0.00 |
| Other Charges | 0.00 | 0.00 | 0.00 |
| TOTAL | 1.45 | 1.45 | **0.00** |

**Payment History:** (Posted Payments)

| Date | Receipt # | Type | Amount |
|---|---|---|---|
| 12/20/2021 | 117 | T | 1.45 |

**Key:** Payment Type: A-Adjustment, B-Write Off Bankrupt, D-Write Off Deeded, Q-Quit Claim, R-Redemption, T-Tax

(Publish – Chippewa Herald – February 10 and February 17, 2022)

CHIPPEWA COUNTY PLANNING & ZONING COMMITTEE
NOTICE OF PUBLIC HEARING
STATE OF WISCONSIN

PUBLIC NOTICE is hereby given to all persons in the County of Chippewa, Wisconsin, that a public hearing will be held on **February 24, 2022** beginning at **4:30 PM** at the Chippewa County Courthouse, Room 302, 711 N Bridge Street, Chippewa Falls, Wisconsin relative to the following request:

**Rezone Petition:** 2022-0001
**Petitioner:** Town of Eagle Point
**Property Owners**: Beverly Wild and Ronnie Clark
Parcel Numbers 22908-1632-00020000, 22908-1632-08880000 and 22908-1631-07000000 which are located in the N ½ of the SW ¼, Section 16, Township 29 North, Range 08 West, Town of Eagle Point. Parcels are Vacant.

**From:** Residential 2 **To:** Agricultural

Specific information regarding these public hearings can be obtained at the Chippewa County Department of Planning & Zoning. All persons interested are invited to attend these hearings.

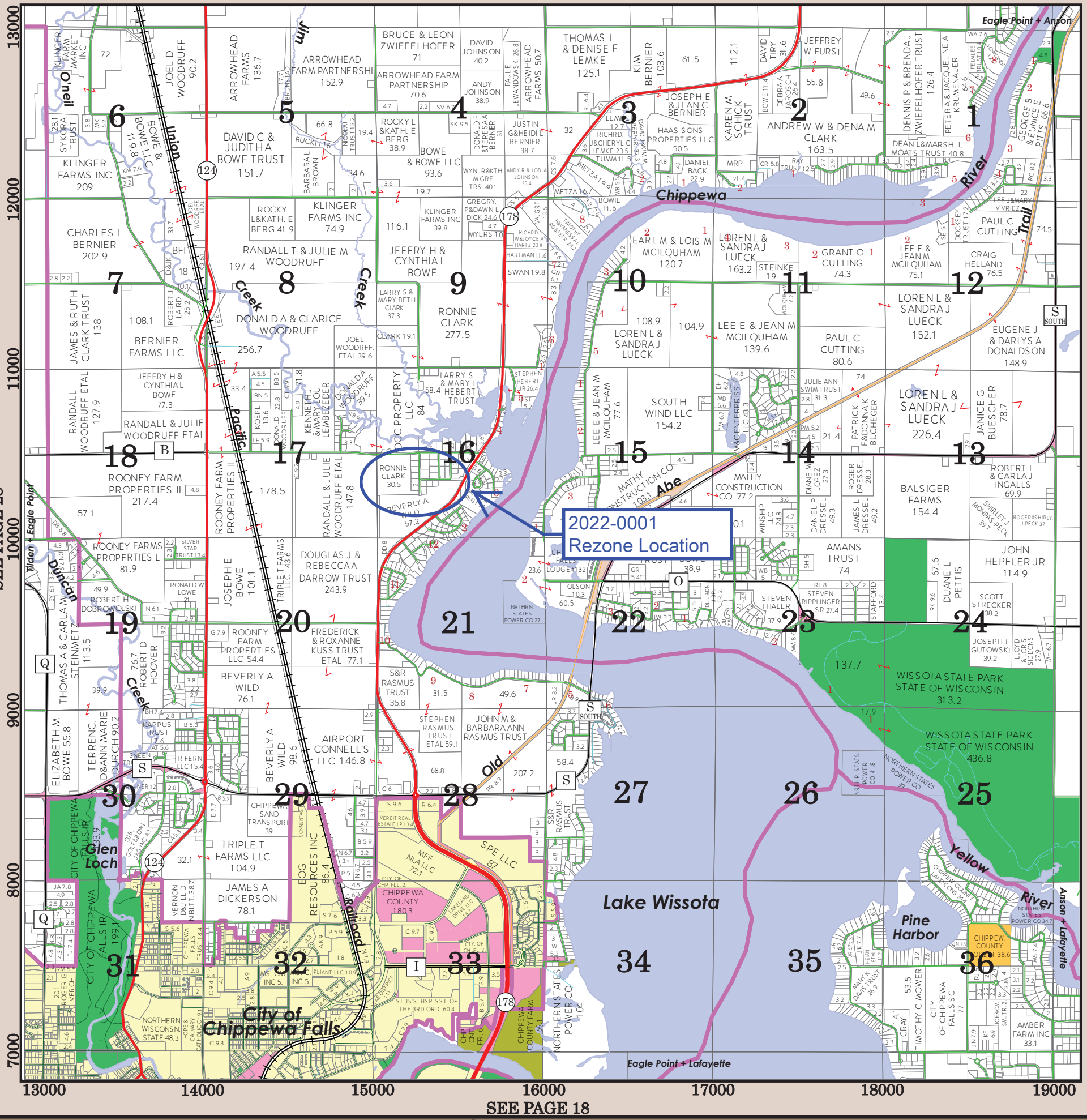
Dated this **7th** day of **February**, 2022

Douglas Clary, Director
Department of Planning & Zoning
Chippewa County

Attachment: 2022-0001 Town of Eagle Point - Rezone - Public Hearing Notices and Maps (02 - 22 : Rezone Petition: 2022-0001 - Eagle Point)

# ANSON(W),EAGLE POINT(S),LAFAYETTE(NW),TILDEN(E),CHIPPEWA FALLS(N) T29N R08W

SEE PAGE 42




SEE PAGE 28

SEE PAGE 32

SEE PAGE 18

© 2021 Chippewa County, WI
All acreages are computed & rounded to the closest tenth acre, roadways are excluded from totals. All mapping is for reference only and is not intended, or to be used for any legal purpose.

## Land Records Division / County Surveyor

- Coordinates land records modernization in Chippewa County
- Files and records land record information pertaining to land corners, maps of survey and information relating to land parcels
- Prepares parcel maps for Chippewa County lands
- Maintains the Public Land Survey System
- Creates and maintains the County Geographic Information System (GIS)
- Determines the geodetic positions of locations for survey and mapping projects
- Publishes the plat book for Chippewa County

Chippewa County Land Records
711 North Bridge Street
Chippewa Falls, WI 54729
www.co.chippewa.wi.us/government/land-records-county-surveyor

Attachment: 2022-0001 Town of Eagle Point - Rezone - Public Hearing Notices and Maps (02 - 22 : Rezone Petition: 2022-0001 - Eagle Point)

CHIPPEWA COUNTY
# DEPARTMENT OF PLANNING & ZONING

• 711 North Bridge Street, Chippewa Falls, WI 54729 • Phone:715.726.7940 • Fax:715.726.4596 • www.co.chippewa.wi.us •

Land Management | Land Planning | Land Records & G.I.S. | POWTS & Wells

Date: February 7, 2022

To: Property Owner(s)

From: Tony Roder, Zoning Inspector

Re: Public Meetings & Hearing

Dear Property Owner(s):

The Chippewa County Department of Planning & Zoning has received a rezone petition on parcels of land that are located either adjacent to or in the vicinity of property owned by you. You are receiving this notice because your property has been determined to be within the legal public hearing notification distance per county and state requirements. I have enclosed a map identifying the location of the parcel associated with this rezone petition. If you have any questions regarding this rezone petition, please contact me at (715) 738-2603.

**Rezone Petition:** 2022-0001
**Petitioner:** Town of Eagle Point
**Property Owners**: Beverly Wild and Ronnie Clark
Parcel Numbers 22908-1632-00020000, 22908-1632-08880000 and 22908-1631-07000000 which are located in the N ½ of the SW ¼, Section 16, Township 29 North, Range 08 West, Town of Eagle Point. Parcels are Vacant.

**From:** Residential 2 **To:** Agricultural

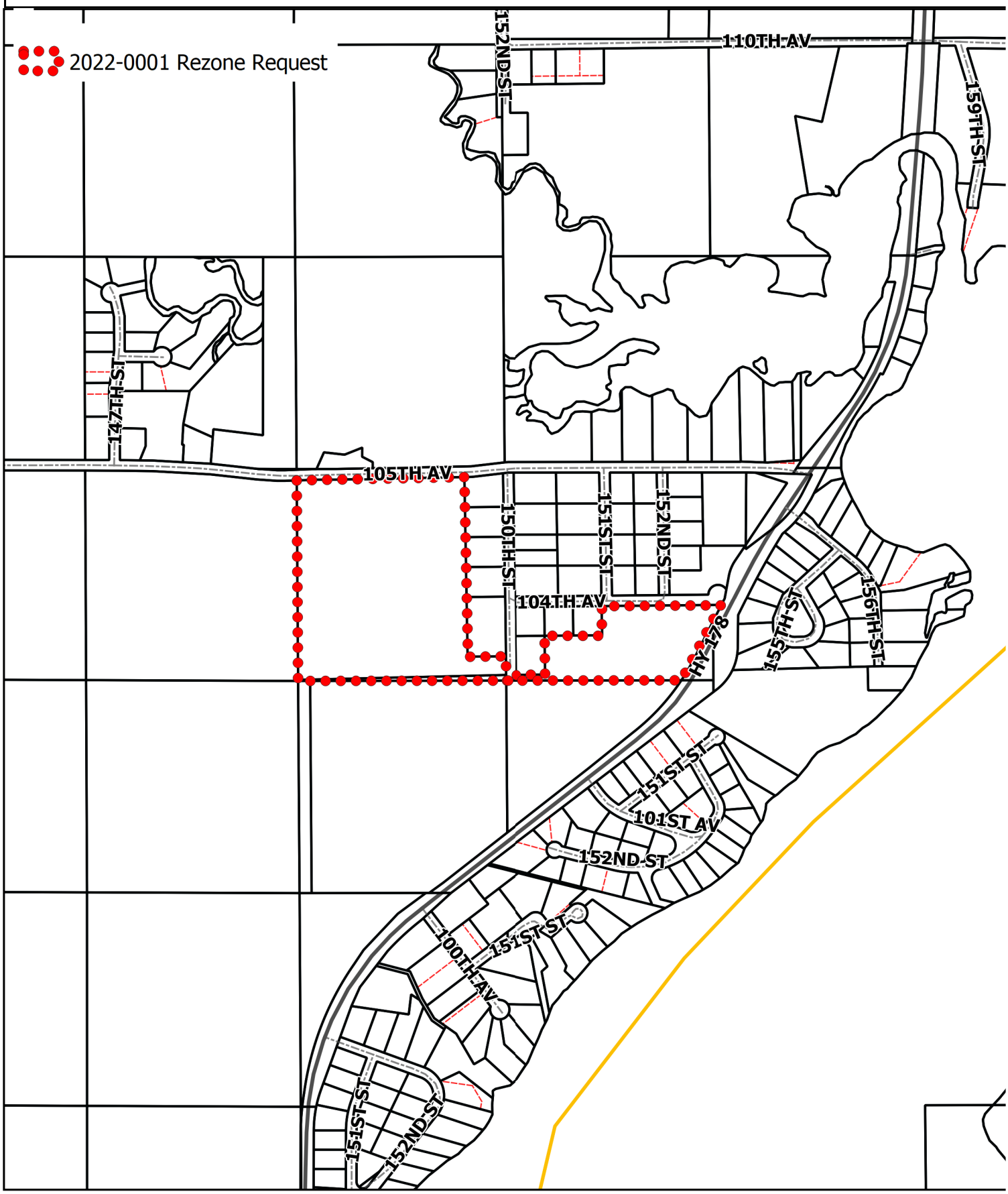
**Eagle Point Plan Commission**
The Eagle Point Plan Commission will **REVIEW** this request on **February 14, 2022** at **7:00 PM**, at the Eagle Point Town Hall, 14802 State Highway 124, Chippewa Falls, Wisconsin 54729. The Plan Commission will forward an **ADVISORY** recommendation to the Eagle Point Town Board to approve, disapprove or approve with modification(s) and/or condition(s).

**Eagle Point Town Board**
The Eagle Point Town Board will **REVIEW** this request on **February 21, 2022** at **7:00 PM,** at the Eagle Point Town Hall, 14802 State Highway 124, Chippewa Falls, Wisconsin 54729. The Town Board will forward an **ADVISORY** recommendation to the Chippewa County Planning & Zoning Committee to approve, disapprove or approve with modification(s) and/or condition(s).

**Chippewa County Planning & Zoning Committee**
The Chippewa County Planning & Zoning Committee will hold a **PUBLIC HEARING** on **February 24, 2022** at **4:30 PM**. The Committee will make a final determination to approve or disapprove of the rezone petition. The Committee will make a determination on the petition to approve, disapprove or approve with modification(s) and/or conditions. If the Planning & Zoning Committee approves or approves with modification, the petition will be forwarded to the County Board meeting on **March 8, 2022** at **6:00 PM** for their consideration. If the Planning & Zoning Committee disapproves, the petition will fail.

Attachment: 2022-0001 Town of Eagle Point - Rezone - Public Hearing Notices and Maps (02 - 22 : Rezone Petition: 2022-0001 - Eagle Point)

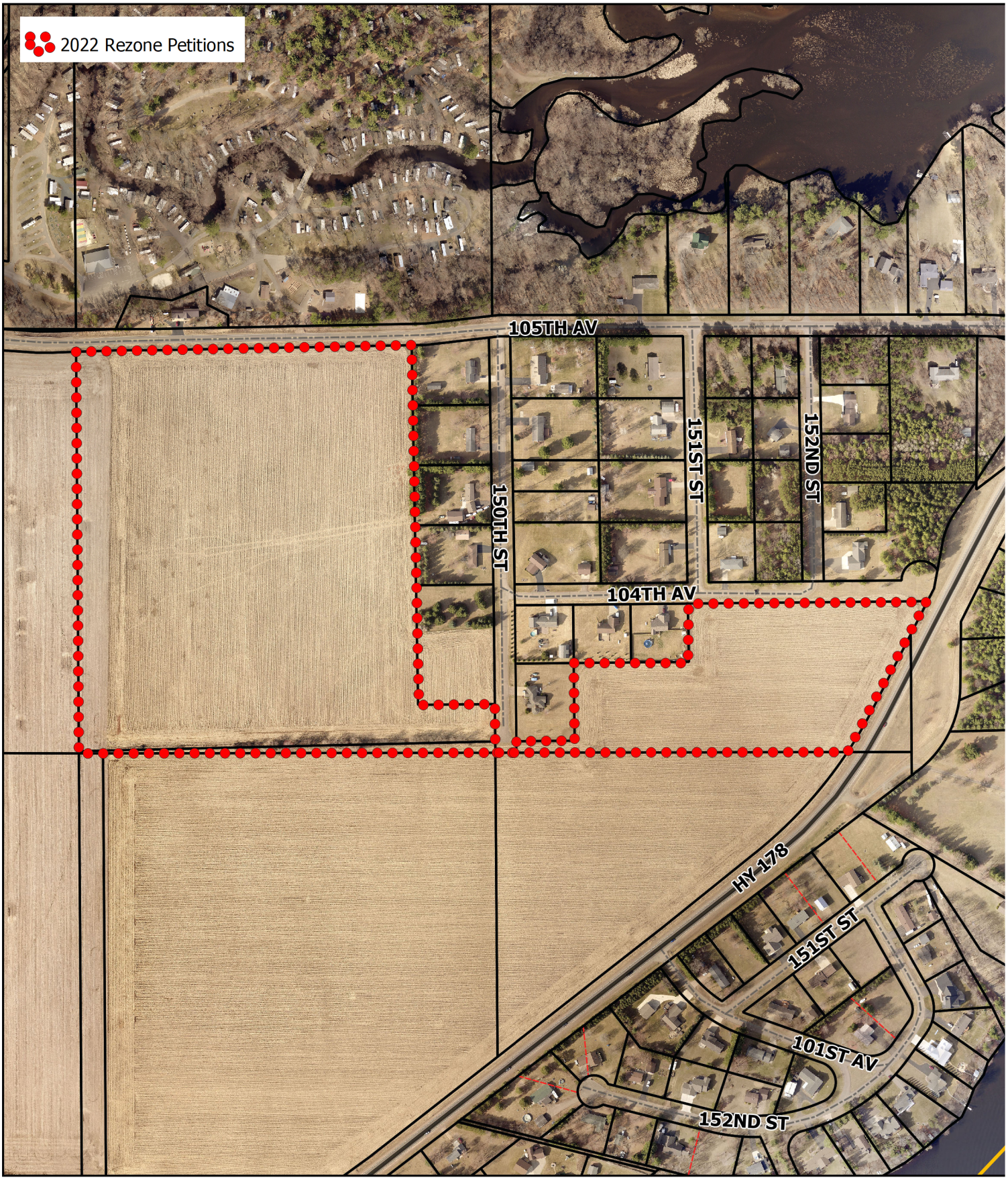
# 2022-0001 Town of Eagle Point - Rezone Request - Location Map




Produced on February 8, 2022 by the Chippewa County Department of Planning & Zoning and is for reference purposes only.

Attachment: 2022-0001 Town of Eagle Point - Rezone - Public Hearing Notices and Maps (02 - 22 : Rezone Petition: 2022-0001 - Eagle Point)

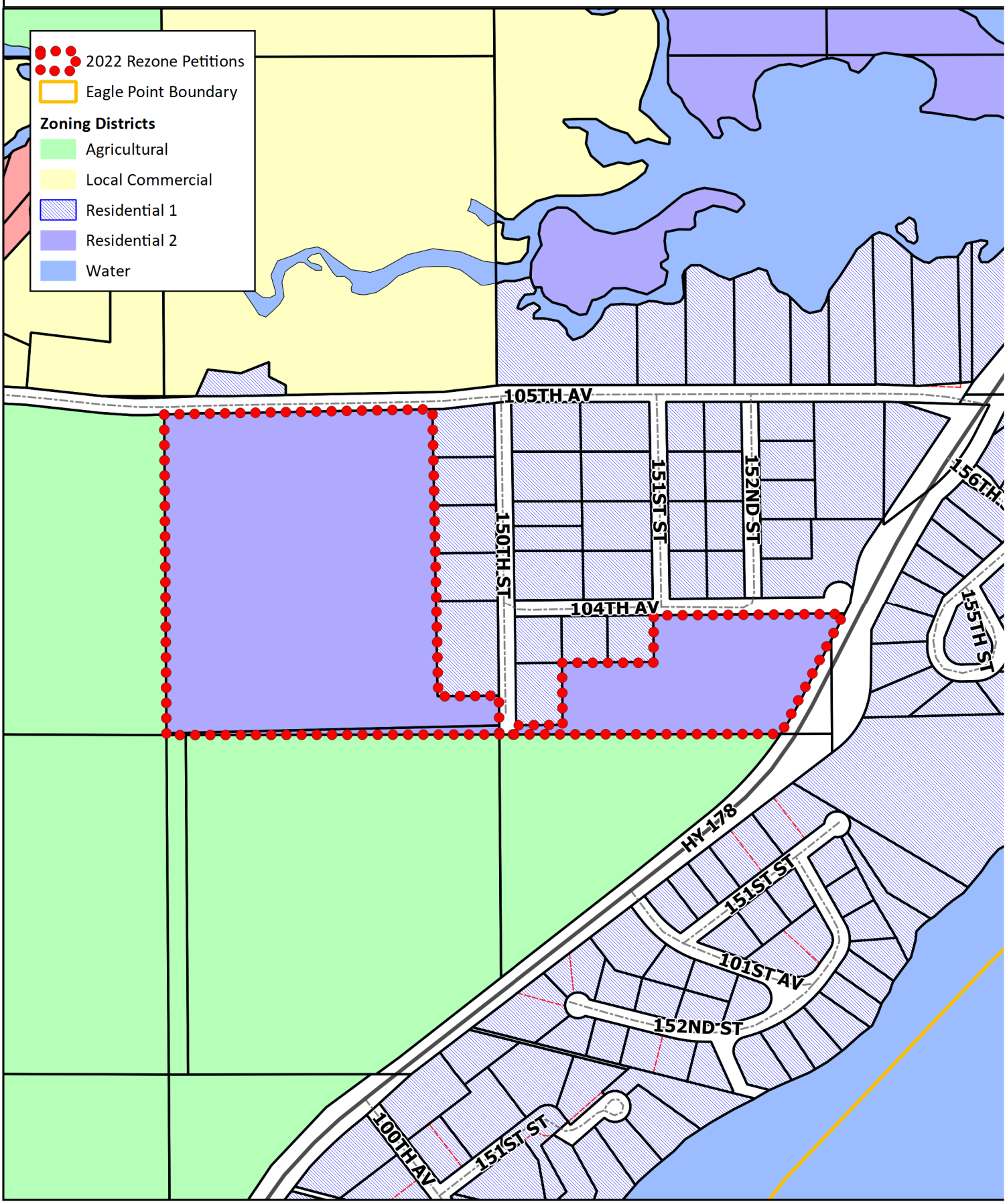
# 2022-0001 Town of Eagle Point - Rezone Request - Aerial (2021)




Produced on February 8, 2022 by the Chippewa County Department of Planning & Zoning and is for reference purposes only.

Attachment: 2022-0001 Town of Eagle Point - Rezone - Public Hearing Notices and Maps (02 - 22 : Rezone Petition: 2022-0001 - Eagle Point)

# 2022-0001 Town of Eagle Point - Rezone Request - Zoning Districts




Produced on February 8, 2022 by the Chippewa County Department of Planning & Zoning and is for reference purposes only

Attachment: 2022-0001 Town of Eagle Point - Rezone - Public Hearing Notices and Maps (02 - 22 : Rezone Petition: 2022-0001 - Eagle Point)

# Town of Eagle Point

**Chippewa County**

February 22, 2022

Doug Clary
Planning & Zoning Administrator
Chippewa County Courthouse
711 North Bridge Street
Chippewa Falls, WI 54729

RE: Wild Clark Rezone

Dear Doug,

This is to confirm that the Eagle Point Planning Commission and Town Board met on February 14, 2022 and February 21, 2022 respectively and recommended approval of the Wild Clark rezone petition 2022-0001 from R-2 to Ag.

If you have any questions, please contact me.

Sincerely,

Dennis A. Ferstenou
Town Chairman

c: Rick Bowe, Planning Commission Chairperson
Town File

Attachment: Eagle Point Recommendations Clark Wild Rezone 2-2022 (02 - 22 : Rezone Petition: 2022-0001 - Eagle Point)

14802 State Hwy 124 Chippewa Falls, WI 54729
715-288-6770 - Fax 715-288-6790 - townofeaglepoint@gmail.com

**STATEMENT OF EXPLANATION**
**COUNTY ADMINISTRATOR APPOINTMENT - LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**

## County Appointment to Statutory Commissions and Boards

I, Randy B. Scholz, appoint, subject to County Board confirmation, Rick Bowe to the Local Emergency Planning (LEPC) Committee. Rick will fill the seat vacated by Ed Mishefske.

Dated this 8th day of March, 2022

*Randy Scholz*
*County Administrator*

Wisconsin Department of Corrections
Governor Tony Evers | Secretary Kevin A. Carr

Office of Detention Facilities

Attachment: 2021 Chippewa County Jail Inspection Summary Letter (6893 : 2021 Annual Jail Inspection - Curt Dutton)

January 27, 2022

Sheriff James Kowalczyk
Chippewa County Sheriff's Department
32 Spruce Street
Chippewa Falls, WI 54729

**Re: 2021 Annual Inspection**

Dear Sheriff Kowalczyk:

On December 15, 2021, the annual inspection of the Chippewa County Jail was conducted pursuant to WI Statute 301.37(3). The inspection compared the facility and its operation to applicable state statutes and Department of Corrections Administrative Code Chapter DOC 350. This inspection consisted of a tour of the facility; interviews with administration, staff and inmates; review of inmate files; and a review of facility records and documentation.

## Changes Since Previous Inspection

- New laundry room fully operational
- Guard One Real-Time system fully operational
- Installed OD Security Body Scanner
- Installed new Key Watcher system for key security and accountability
- Installed new oven in kitchen

## Goals and Initiatives

- Recruit and retain employees
- Purchase and implement tablets for inmates
- Implement Morpho Ident

## Summary of Jail Operations

I met with the administrative, security, healthcare, and foodservice staff to conduct the annual inspection. The inspection included a review of records and practices, as well as a walkthrough of the detention area to assess the safety, sanitation, adequacy, and fitness of the facility. My observations during the inspection revealed cordial and professional interactions between the staff and persons in custody. Captain Dutton and his staff are to be commended for the positive feedback and facility climate.

The maximum rated capacity of the facility is 198. On the day of the inspection, there were 75 inmates incarcerated in the facility. The Chippewa County Jail is approved for double celling per DOC 350.20 and is not approved to house juveniles.

**Variances**

- There are no approved variances on file with the Department.

**Inspection Findings:**

- There were no violations noted during this year's inspection.

**Approval**

The Chippewa County Jail is approved by the Department of Corrections for the secure detention of adult inmates with the maximum capacity of 198.

I wish to thank Captain Dutton and his staff for their assistance, cooperation and professionalism during the inspection process.

If you have any questions regarding the inspection results summarized in this letter or any other correctional matters, please contact me.

Sincerely,

Brad Hoover
Detention Facilities Specialist

cc: Captain Dutton, Jail Administrator
Greg Bucholtz, Director-ODF
File

Attachment: 2021 Chippewa County Jail Inspection Summary Letter (6893 : 2021 Annual Jail Inspection - Curt Dutton)

**STATEMENT OF EXPLANATION**

Resolution No. 06 - 22

**RESOLUTION TO SUPPORT THE GRANT APPLICATION OF BTC COMMUNICATIONS, DBA BLOOMER TELEPHONE COMPANY TO HELP QUALIFY FOR BROADBAND EXPANSION FUNDING FROM THE STATE OF WISCONSIN - RANDY SCHOLZ**

Passage of this resolution will provide matching funds for BTC Communications, dba Bloomer Telephone Company (Bloomer Telephone) as it applies to the Public Service Commission (PSC) of Wisconsin for funding from the Broadband Expansion Grant Program to provide broadband services to unserved and underserved areas of Chippewa County that are in Bloomer Telephone's service area. This provision of local government matching funds will help Bloomer Telephone qualify for the grant funding from the PSC.

On July 20, 2021, the County Board approved Resolution 21-22 which approved $838,750 of matching funds for Bloomer Telephone to use as part of its application to the PSC for a Broadband Expansion Grant to be used in the Towns of Eagle Point and Tilden. In October 2021, Bloomer Telephone was approved for $1.88 million in grant funding for the projects in the Towns of Eagle Point and Tilden.

The PSC has now allocated an additional $100 million in funding for the Broadband Expansion Grant Program and applications for these grants are due by March 17, 2022. The purpose of the funding is again to be used for the expansion of high-speed broadband internet to the unserved and underserved areas of the State of Wisconsin. The State Broadband Office at the (PSC) coordinates broadband investment, develops broadband coverage maps, and manages the Broadband Expansion Grant Program.

To expand high-speed broadband internet access to the unserved and the underserved areas of the State of Wisconsin, and more specifically in Chippewa County, it will be the local telecommunications companies (Telcos), such as Bloomer Telephone, that will be installing the infrastructure necessary to accomplish that goal. Bloomer Telephone is requesting that Chippewa County again provide matching funds as part of its application for broadband expansion funding from the PSC. On February 24, 2022, the County Board tentatively approved $500,000 of funding for local Telcos, such as Bloomer Telephone, to apply for a PSC Broadband Expansion Grant. The County Administrator is recommending that of that $500,000, $328,818 be approved for Bloomer Telephone's PSC application.

Chippewa County believes that providing funding for Bloomer Telephone's grant applications is an eligible expenditure that would be allowed under the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund established under the American Rescue Plan Act "Investments in Infrastructure." If this resolution is approved, Bloomer Telephone would be eligible to receive $328,818.00 in funding from Chippewa County if their application to the PSC is approved. Those funds would come from the County's ARPA funds.

Bloomer Telephone is requesting that Chippewa County contribute funding along with the Towns of Tilden, Hallie, and Lafayette. The Bloomer Telephone broadband expansion project would provide coverage in the Towns of Tilden, Hallie, Eagle Point and Lafayette. The Towns of Tilden, Hallie, and Lafayette have agreed to provide a total of $94,000 of funding as part of Bloomer Telephone's application to the PSC, as follows:

Tilden - $30,000;

Hallie - $14,000; and

Lafayette - $50,000.

Note that during the application process for Broadband Expansion Grant funding in July 2021, the Town of Eagle Point agreed to provide $300,000 in funds.

Passage of this resolution will commit $328,818 of ARPA funds that the County received from the Federal Government to be used as part of Bloomer Telephone's PSC application. Bloomer Telephone will be applying for a broadband expansion project that would serve 607 locations at a total project cost of $9,786,634. Bloomer Telephone will be requesting that the State of Wisconsin provide grant funds of $7,116,316 and Bloomer Telephone would fund $1,597,500 of the total project cost.

Resolution No. 06 - 22

**RESOLUTION TO SUPPORT THE GRANT APPLICATION OF BTC COMMUNICATIONS, DBA BLOOMER TELEPHONE COMPANY TO HELP QUALIFY FOR BROADBAND EXPANSION FUNDING FROM THE STATE OF WISCONSIN - RANDY SCHOLZ**

WHEREAS, the Public Service Commission (PSC) of Wisconsin is allocating an additional $100 million in funding for the Broadband Expansion Grant Program, similar to the broadband expansion funding the PSC was offering in July 2021; and

WHEREAS, applications for this next round of Broadband Expansion Grant Program funding must be filed with the PSC by March 17, 2022; and

WHEREAS, the goal of this funding is to continue the process of providing high-speed broadband access to the unserved and underserved citizens of the State of Wisconsin; and

WHEREAS, the State Broadband Office at the PSC coordinates broadband investment, develops broadband coverage maps, and manages the Broadband Expansion Grant Program; and

WHEREAS, the Broadband Expansion Grant Program helps providers find a path to return on investment in areas of the state that are challenging to serve due to population density or geography; and

WHEREAS, to expand high-speed broadband internet access to the unserved and the underserved areas of the State of Wisconsin, it will be the local telecommunications companies (Telcos) that will be installing the infrastructure necessary to accomplish that goal; and

WHEREAS, Chippewa County supports this PSC initiative to expand high-speed broadband internet access in the State of Wisconsin and supports the local Telcos' efforts to obtain the available State funding to meet the goals of the PSC initiative; and

WHEREAS, Chippewa County believes that providing matching funding for Telcos to help qualify for Broadband Expansion Grant funding is an eligible expenditure allowed under the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund established under the American Rescue Plan Act; and

WHEREAS, Chippewa County believes this eligible expenditure falls under "Investments in Infrastructure" in the Final Rule released by the Department of U. S. Treasury; and

WHEREAS, to help qualify for this State funding, applicants for these PSC grants should provide matching funds for their broadband expansion projects; and

WHEREAS, on July 20, 2021, the County Board passed Resolution 21-22, which approved $838,750 of ARPA funds to be used by the Telco, Bloomer Telephone, as part of its July 2021 Broadband Expansion Grant application with the PSC; and

WHEREAS, Bloomer Telephone's July 2021 grant application was approved by the PSC in October 2021 for broadband expansion projects in the Towns of Tilden and Eagle Point, in part due to the matching funds provided by Chippewa County and the effected towns; and

WHEREAS, Bloomer Telephone is now in the process of making another application for funding from the Broadband Expansion Grant Program and is requesting that the State of Wisconsin provide $7,116,316 of the total project cost of $9,786,634 and that Bloomer Telephone would provide $1,597,500 in funding; and

WHEREAS, the Town of Tilden has agreed to contribute $30,000 of funds, the Town of Hallie has agreed to contribute $14,000 of funds, and the Town of Lafayette has agreed to contribute $50,000 of funds, for a total of $94,000 of funds, as part of the Bloomer Telephone's application for broadband expansion grant funding; and

WHEREAS, the Town of Eagle Point previously approved $30,000 of funding for Bloomer Telephone's broadband expansion grant application in July 2021; and

WHEREAS, Bloomer Telephone has again requested that Chippewa County provide matching funding to assist in the broadband expansion in Chippewa County; and

WHEREAS, the total number of locations that would be served by this broadband expansion would be 607; and

WHEREAS, Chippewa County believes that expansion of high-speed broadband internet access throughout Chippewa County is key to the economic vitality of the County and therefore providing financial assistance to Bloomer Telephone to help qualify for this ARPA funding is necessary and appropriate; and

WHEREAS, on March 24, 2022, the County Board authorized the use of $500,000 of ARPA funds to be used for broadband expansion to the unserved and underserved citizens of Chippewa County; and

WHEREAS, any County ARPA funding must be utilized by Bloomer Telephone by September 30, 2024; and

WHEREAS, the County Administrator is recommending that $328,818 of the $500,000 be approved to be used as part of Bloomer Telephone's application for Broadband Expansion Grant Program funding;

NOW, THEREFORE BE IT RESOLVED, that the Chippewa County Board of Supervisors

does hereby support the PSC $100 million initiative to expand high-speed broadband internet access to the unserved and underserved in Wisconsin, and more particularly in Chippewa County; and

BE IT FURTHER RESOLVED, that Chippewa County shall provide $328,818 in funds as part of the Bloomer Telephone Broadband Expansion Grant Program grant application and that if that application is approved, that $328,818 be provided to the Bloomer Telephone expansion project as agreed by the County and Bloomer Telephone.

Forwarded to the County Board by the County Board.

**FINANCIAL IMPACT:**

| | |
|---|---|
| Total Project Cost | $9,786,634 |
| Total Grant Request | $7,116,316 |
| Bloomer Telephone Contribution | $1,597,500 |
| Total Contribution of the Towns | $94,000 |
| Chippewa County Contribution | $328,818 |

(Chippewa County's Contribution will be utilizing American Rescue Plan Act Funds.)

**03/8/2022 County Board**
**RESULT: APPROVED [10 TO 4]**
**MOVER:** James Mickelson, District 8
**SECONDER:** Ken Schmitt, District 3
**AYES:** Gullickson, Schmitt, McMenamin, Hauser, Mickelson, Shipman, Eisenhuth, Ives, Hunt, McGill
**NAYS:** Glen Sikorski, Harold Steele, James Ericksen, Charlene Kervina
**EXCUSED:** Chuck Hull

Approved as to Form:

Todd A. Pauls, Corporation Counsel 3/1/2022

Lori Zwiefelhofer, Finance Director 3/1/2022

Randy B. Scholz, County Administrator 3/1/2022

# Town of Tilden & Eagle Point Phase 2 FTTH

| | |
|---|---|
| Total Cost of Project | $781,594 |
| WI PSC Grant Request | $502,505 |

## Tilden and Eagle Point Phase 2 Project Funding

| | |
|---|---|
| Total Locations Tilden | 56 |
| Total Locations Eagle Point | 66 |
| Bloomer Telco Contribution | $183,000 |
| Town of Tilden Contribution | $30,000 |
| Chippewa County Contribution | $66,089 |
| | **$781,594** |

# Town of Hallie / Seymour FTTH

| | |
|---|---|
| Total Cost of Project | $5,271,948 |
| WI PSC Grant Request | $3,794,362 |

## Hallie Portion of Project Funding

| | |
|---|---|
| Town of Hallie Total Locations | 62 |
| Bloomer Telco Contribution | $93,000 |
| Town of Hallie Contribution | $14,000 |
| Chippewa County Contribution | $33,586 |

## Seymour Portion of Project Funding (Eau Claire Co)

| | |
|---|---|
| Town of Seymour Total Locations | 458 |
| Bloomer Telco Contribution | $687,000 |
| Town of Seymour Contribution | $325,000 |
| Eau Claire County Contribution | $325,000 |
| | **$5,271,948** |

# Town of Lafayette FTTH

| | |
|---|---|
| Total Cost of Project | $3,733,092 |
| WI PSC Grant Request | $2,819,449 |

## Lafayette Project Funding

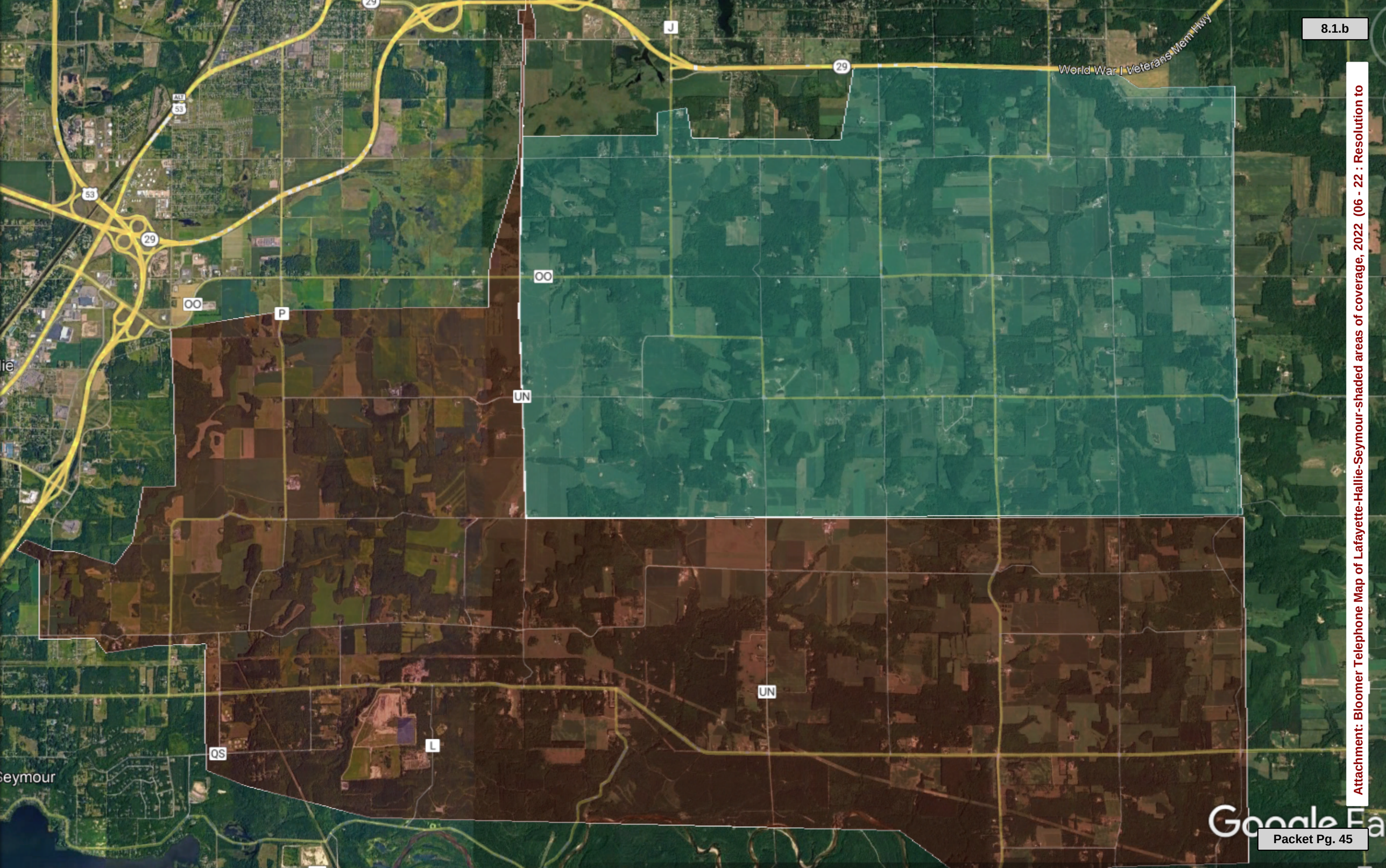
| | |
|---|---|
| Total Locations | 423 |
| Bloomer Telco Contribution | $634,500 |
| Town of Lafayette Contribution | $50,000 |
| Chippewa County Contribution | $229,143 |
| | **$3,733,092** |

Attachment: Bloomer Telephone Funding Breakdown, 2022 (06 - 22 : Resolution to Provide ARPA Funds for Bloomer Telephone PSC

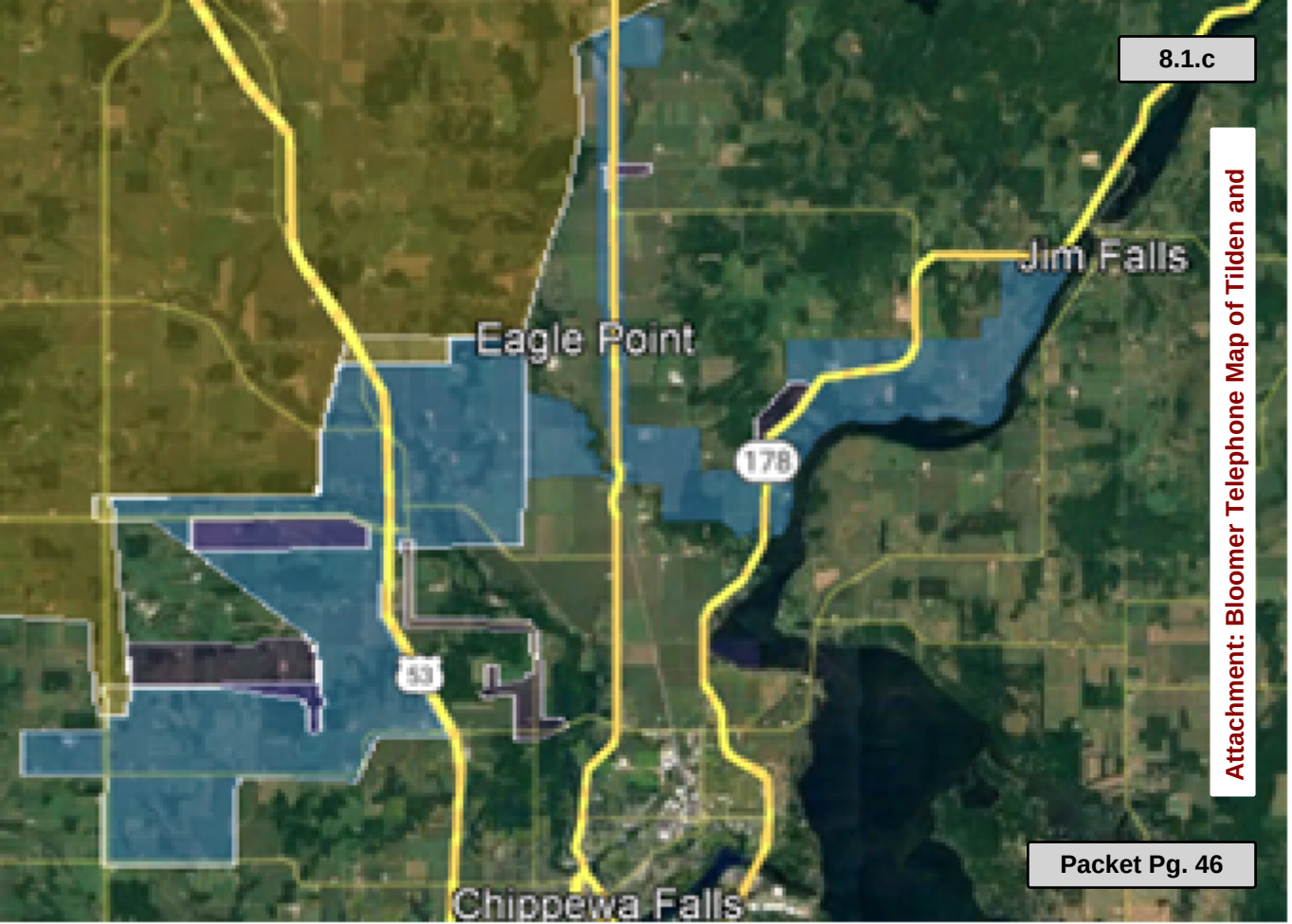
BLOOMER TELEPHONECOMPANY

| TOTALS | |
|---|---|
| Total Cost of Projects | $9,786,634 |
| Total PSC Contribution | $7,116,316 |
| Total Bloomer Telephone Company Contribution | $1,597,500 |
| Total Town's Contribution | $94,000 |
| Total Chippewa County Contribution | $328,818 |

Attachment: Bloomer Telephone Funding Breakdown, 2022 (06 - 22 : Resolution to Provide ARPA Funds for Bloomer Telephone PSC




Attachment: Bloomer Telephone Map of Lafayette-Hallie-Seymour-shaded areas of coverage, 2022 (06 - 22 : Resolution to




Attachment: Bloomer Telephone Map of Tilden and

BLOOMER TELEPHONECOMPANY

3/1/2022

**BTC Communications dba Bloomer Telephone Company - Chippewa County**
**WI PSC Broadband Grant Partnership**

Good day Ladies and Gentlemen of the Chippewa County Board of Supervisors,

Today I propose to you a grant request utilizing the American Rescue Plan Act Broadband Access Grants to extend broadband services to areas of Eagle Point, Hallie, Lafayette, and Tilden Townships in rural Chippewa County.

Bloomer Telephone Company, working with our engineering partners, have put together proposals to extend fiber optic services to approximately 607 homes, farms and businesses within the Townships of Eagle Point, Hallie, Lafayette, and Tilden. The entire project scope includes approximately 199 miles of fiber optic cable to provide Broadband Internet to the underserved or unserved as defined by the Wisconsin PSC below:

**Underserved-** that is served by fewer than 2 broadband service providers providing a broadband service with a speed of 25 Megabits per second (Mbps) for download transmission 3 and 3 Mbps for upload transmission, but does not include a commercial mobile radio service or a broadband service in which a stand-alone satellite provider connects directly to the end user with a satellite connection.

**Unserved**-area means an area of this State that is not served by an internet service provider offering an internet service that is all of the following: 1. Fixed wireless service or wired service. 2. Provided at actual speeds of at least 5 Mbps for download transmission and 600 Kbps for upload transmission.

The project scope includes but is not limited to:

Town of Eagle Point

a. Chippewa County, extensions from the 2021 ARPA Grant project including the community of Eagleton, Hwy 124, Hwy 178 and 110th Ave.

Town of Hallie

a. Chippewa County, heading south on 160th St and feeding County Highways UN and P, 10th and 25th Ave.

Town of Lafayette

a. Chippewa County, serving the Unserved and Underserved areas that make up the majority of the township that is south of State Highway 29. Including County Highway J, K, OO.

Town of Tilden

a. Chippewa County, extensions from the 2021 ARPA Grant project including County Highway B, Q and S, 90th Ave, and 105th St

The project includes a Fiber Optic Distribution Cabinets and spare fibers that allow for further and future broadband expansion Chippewa County.
In Total, the entire proposed project is estimated to cost $9,786,634.
*Please reference the cost breakdown page included with this proposal.

1120 15th Avenue
Bloomer, Wisconsin 54724
715-568-4830
Bloomer.net

This institution is an equal opportunity provider and employer.

Attachment: Bloomer Telco Letter 03-01-2022 (06 - 22 : Resolution to Provide ARPA Funds for Bloomer Telephone PSC Application - Randy

BLOOMER
TELEPHONECOMPANY

Thank You

Kent Klima
General Manager – Bloomer Telephone Company

**Bloomer Telephone Company is a 120 year old privately held, stockholder owned, commercial communications company based in Bloomer, WI of Chippewa County, where we are the Incumbent Local Exchange Carrier (ILEC) for the City of Bloomer and surround area. Offering up to 1 Gigabit broadband, voice and video services over a state of the art fiber optic network.*
*Upon completion of our fiber optic network in 2017, Bloomer branched out with four successful broadband grant projects to customers outside our ILEC, to rural customers of Chippewa and Dunn counties. Our fourth grant project is scheduled to be completed by early 2022.*

1120 15th Avenue
Bloomer, Wisconsin 54724

715-568-4830
Bloomer.net |

This institution is an equal opportunity provider and employer.

Attachment: Bloomer Telco Letter 03-01-2022 (06 - 22 : Resolution to Provide ARPA Funds for Bloomer Telephone PSC Application - Randy

**STATEMENT OF EXPLANATION**

Resolution No. 07 - 22

**RESOLUTION TO SUPPORT THE GRANT APPLICATION OF NTERA, LLC TO HELP QUALIFY FOR BROADBAND EXPANSION FUNDING FROM THE STATE OF WISCONSIN - RANDY SCHOLZ**

Passage of this resolution will provide matching funds for Ntera, LLC as it applies to the Public Service Commission (PSC) of Wisconsin for funding from the Broadband Expansion Grant Program to provide broadband services to unserved and underserved areas of Chippewa County that are in Ntera's service area. This provision of local government matching funds will help Ntera qualify for the grant funding from the PSC.

On July 20, 2021, the County Board approved Resolution 21-21 which approved $531,657.06 of matching funds for Ntera to use as part of its application to the PSC for a Broadband Expansion Grant to be used in the Towns of Wheaton and Howard. In October 2021, Ntera was approved for over $1.9 million in grant funding for the projects in the Towns of Wheaton and Howard.

The PSC has now allocated an additional $100 million in funding for the Broadband Expansion Grant Program and applications for these grants are due by March 17, 2022. The purpose of the funding is again to be used for the expansion of high-speed broadband internet to the unserved and underserved areas of the State of Wisconsin. The State Broadband Office at the (PSC) coordinates broadband investment, develops broadband coverage maps, and manages the Broadband Expansion Grant Program.

To expand high-speed broadband internet access to the unserved and the underserved areas of the State of Wisconsin, and more specifically in Chippewa County, it will be the local telecommunications companies (Telcos), such as Ntera, LLC, that will be installing the infrastructure necessary to accomplish that goal. Ntera is requesting that Chippewa County again provide matching funds as part of its application for broadband expansion funding from the PSC. On February 24, 2022, the County Board tentatively approved $500,000 of funding for local Telcos, such as Ntera, to apply for a PSC Broadband Expansion Grant. The County Administrator is recommending that of that $500,000, $171,182 be approved for Ntera LLC's PSC application.

Chippewa County believes that providing funding for Ntera's grant applications is an eligible expenditure that would be allowed under the Coronavirus State Fiscal Recovery Fund

and the Coronavirus Local Fiscal Recovery Fund established under the American Rescue Plan Act "Investments in Infrastructure." If this resolution is approved, Ntera would be eligible to receive $171,182.00 in funding from Chippewa County if their application to the PSC is approved. Those funds would come from the County's ARPA funds.

NTERA, LLC is requesting that Chippewa County contribute funding along with the Towns of Arthur, Ruby, Cleveland, and Anson. The Ntera broadband expansion project would provide coverage in the Towns of Arthur, Ruby, Cleveland, Estella, Goetz, Eagle Point, and Anson. The Towns of Arthur, Ruby, Cleveland and Anson have agreed to provide a total of $45,000 of funding as part of Ntera LLC's application to the PSC, as follows:

Arthur - $10,000;

Ruby - $15,000;

Cleveland - $15,000; and

Anson - $5,000.

Note that during the application process for Broadband Expansion Grant funding in July 2021, the Town of Goetz agreed to provide $10,000 in funds and the Town of Eagle Point agreed to provide $300,000 in funds. The Town of Estella has not agreed to provide funds for this request or as part of the July 2021 application process.

Passage of this resolution will commit $171,182 of ARPA funds that the County received from the Federal Government to be used as part of NTERA, LLC's PSC application. Ntera will be applying for a broadband expansion project that would serve 316 locations at a total project cost of $2,196,803. NTERA, LLC will be requesting that the State of Wisconsin provide grant funds of $1,537,760 and NTERA, LLC would fund $442,861 of the total project cost.

Resolution No. 07 - 22

**RESOLUTION TO SUPPORT THE GRANT APPLICATION OF NTERA, LLC TO HELP QUALIFY FOR BROADBAND EXPANSION FUNDING FROM THE STATE OF WISCONSIN - RANDY SCHOLZ**

WHEREAS, the Public Service Commission (PSC) of Wisconsin is allocating an additional $100 million in funding for the Broadband Expansion Grant Program, similar to the broadband expansion funding the PSC was offering in July 2021; and

WHEREAS, applications for this newest round of Broadband Expansion Grant Program funding must be filed with the PSC by March 17, 2022; and

WHEREAS, the goal of this funding is to continue the process of providing high-speed broadband access to the unserved and underserved citizens of the State of Wisconsin; and

WHEREAS, the State Broadband Office at the PSC coordinates broadband investment, develops broadband coverage maps, and manages the Broadband Expansion Grant Program; and

WHEREAS, the Broadband Expansion Grant Program helps providers find a path to return on investment in areas of the state that are challenging to serve due to population density or geography; and

WHEREAS, to expand high-speed broadband internet access to the unserved and the underserved areas of the State of Wisconsin, it will be the local telecommunications companies (Telcos) that will be installing the infrastructure necessary to accomplish that goal; and

WHEREAS, Chippewa County supports this PSC initiative to expand high-speed broadband internet access in the State of Wisconsin and supports the local Telcos' efforts to obtain the available State funding to meet the goals of the PSC initiative; and

WHEREAS, Chippewa County believes that providing matching funding for Telcos to help qualify for Broadband Expansion Grant funding is an eligible expenditure allowed under the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund established under the American Rescue Plan Act; and

WHEREAS, Chippewa County believes this eligible expenditure falls under "Investments in Infrastructure" in the Final Rule released by the Department of U. S. Treasury; and

WHEREAS, to help qualify for this State funding, applicants for these PSC grants should provide matching funds for their broadband expansion projects; and

WHEREAS, on July 20, 2021, the County Board passed Resolution 21-21, which approved

$531,657.06 of ARPA funds to be used by the Telco, Ntera LLC, as part of its July 2021 Broadband Expansion Grant application with the PSC; and

WHEREAS, Ntera LLC's July 2021 grant application was approved by the PSC in October 2021 for broadband expansion projects in the Towns of Wheaton and Howard, in part due to the matching funds provided by Chippewa County and the effected towns; and

WHEREAS, Ntera, LLC is now in the process of making another application for funding from the Broadband Expansion Grant Program and is requesting that the State of Wisconsin provide $1,537,760 of the total project cost of $2,196,803 and that Ntera, LLC would provide $442,861 in funding; and

WHEREAS, the Town of Arthur has agreed to contribute $10,000 of funds, the Town of Ruby has agreed to contribute $15,000 of funds, the Town of Cleveland has agreed to contribute $15,000 of funds, and the Town of Anson has agreed to contribute $5,000 of funds for a total of $45,000 of funds as part of the NTERA, LLC application for broadband expansion grant funding; and

WHEREAS, Ntera, LLC has again requested that Chippewa County provide matching funding to assist in the broadband expansion in Chippewa County; and

WHEREAS, the total number of locations that would be served by this broadband expansion would be 316; and

WHEREAS, Chippewa County believes that expansion of high-speed broadband internet access throughout Chippewa County is key to the economic vitality of the County and therefore providing financial assistance to Ntera, LLC to help qualify for this ARPA funding is necessary and appropriate; and

WHEREAS, any County ARPA funding must be utilized by Ntera LLC by September 30, 2024; and

WHEREAS, on March 24, 2022, the County Board authorized the use of $500,000 of ARPA funds to be used for broadband expansion to the unserved and underserved citizens of Chippewa County; and

WHEREAS, the County Administrator is recommending that $171,182 of the $500,000 be approved to be used as part of Ntera LLC's application for Broadband Expansion Grant Program funding;

NOW, THEREFORE BE IT RESOLVED, that the Chippewa County Board of Supervisors does hereby support the PSC $100 million initiative to expand high-speed broadband internet access to the unserved and underserved in Wisconsin, and more particularly in Chippewa County; and

BE IT FURTHER RESOLVED, that Chippewa County shall provide $171,182 in funds as part of the Ntera, LLC Broadband Expansion Grant Program grant application and that if that application is approved, that $171,182 be provided to the Ntera LLC expansion project as agreed by the County and Ntera LLC.

Forwarded to the County Board by the County Board.

**FINANCIAL IMPACT:**

| | |
|---|---|
| Total Project Cost | $2,196,803 |
| Total Grant Request | $1,537,760 |
| NTERA, LLC Contribution | $442,861 |
| Total Contribution of the Towns | $45,000 |
| Chippewa County Contribution | $171,182 |

(Chippewa County's Contribution will be utilizing American Rescue Plan Act Funds.)

**03/8/2022 County Board**
**RESULT: APPROVED [12 TO 2]**
**MOVER:** Annette Hunt, District 13
**SECONDER:** Ronald McGill, District 15
**AYES:** Gullickson, Sikorski, Steele, Schmitt, McMenamin, Ericksen, Hauser, Shipman, Eisenhuth, Ives, Hunt, McGill
**NAYS:** James Mickelson, Charlene Kervina
**EXCUSED:** Chuck Hull

Approved as to Form:

Todd A. Pauls, Corporation Counsel 3/1/2022

Lori Zwiefelhofer, Finance Director 3/1/2022

Randy B. Scholz, County Administrator 3/1/2022

# Town of Anson FTTH

| | |
|---|---|
| Total Cost of Project | $240,513 |
| Town's ARPA Funds Pledged | $5,000 |
| Total Locations | 27 |

## Anson Project Funding

| | |
|---|---|
| WI PSC ARPA Grant Request | $172,401 |
| NTERA, LLC Contribution | $48,486 |
| Town of Anson Contribution | $5,000 |
| Chippewa County Contribution | $14,626 |
| | **$240,513** |

# Town of Arthur FTTH

| | |
|---|---|
| Total Cost of Project | $285,052 |
| Town's ARPA Funds Pledged | $10,000 |
| Total Locations | 32 |

## Arthur Project Funding

| | |
|---|---|
| WI PSC ARPA Grant Request | $200,253 |
| NTERA, LLC Contribution | $57,464 |
| Town of Arthur Contribution | $10,000 |
| Chippewa County Contribution | $17,336 |
| | **$285,053** |

# Town of Cleveland FTTH

| | |
|---|---|
| Total Cost of Project | $127,075 |
| Town's ARPA Funds Pledged | $15,000 |
| Total Locations | 20 |

## Cleveland Project Funding

| | |
|---|---|
| WI PSC ARPA Grant Request | $75,623 |
| NTERA, LLC Contribution | $25,618 |
| Town of Cleveland Contribution | $15,000 |
| Chippewa County Contribution | $10,834 |
| | **$127,075** |

Attachment: Ntera LLC Funding Breakdown, 2022 [Revision 1] (07 - 22 : Resolution to Provide Broadband Funding for Ntera PSC Application -

Attachment: Ntera LLC Funding Breakdown, 2022 [Revision 1] (07 - 22 : Resolution to Provide Broadband Funding for Ntera PSC Application -

## Town of Eagle Point FTTH

| | |
|---|---|
| Total Cost of Project | $908,592 |
| Town's ARPA Funds Pledged | $0 |
| Total Locations | 143 |

**Eagle Point Project Funding**

| | |
|---|---|
| WI PSC ARPA Grant Request | $647,962 |
| NTERA, LLC Contribution | $183,165 |
| Town of Eagle Point Contribution | $0 |
| Chippewa County Contribution | $77,465 |
| | **$908,592** |

## Town of Estella FTTH

| | |
|---|---|
| Total Cost of Project | $124,500 |
| Town's ARPA Funds Pledged | $0 |
| Total Locations | 18 |

**Estella Project Funding**

| | |
|---|---|
| WI PSC ARPA Grant Request | $89,651 |
| NTERA, LLC Contribution | $25,098 |
| Town of Estella Contribution | $0 |
| Chippewa County Contribution | $9,751 |
| | **$124,500** |

## Town of Goetz FTTH

| | |
|---|---|
| Total Cost of Project | $130,650 |
| Town's ARPA Funds Pledged | $0 |
| Total Locations | 21 |

**Goetz Project Funding**

| | |
|---|---|
| WI PSC ARPA Grant Request | $92,936 |
| NTERA, LLC Contribution | $26,339 |
| Town of Goetz Contribution | $0 |
| Chippewa County Contribution | $11,376 |
| | **$130,651** |

# Town of Ruby FTTH

| | |
|---|---|
| Total Cost of Project | $380,417 |
| Town's ARPA Funds Pledged | $15,000 |
| Total Locations | 55 |

## Ruby Project Funding

| | |
|---|---|
| WI PSC ARPA Grant Request | $270,879 |
| NTERA, LLC Contribution | $64,745 |
| Town of Ruby Contribution | $15,000 |
| Chippewa County Contribution | $29,795 |
| | **$380,419** |

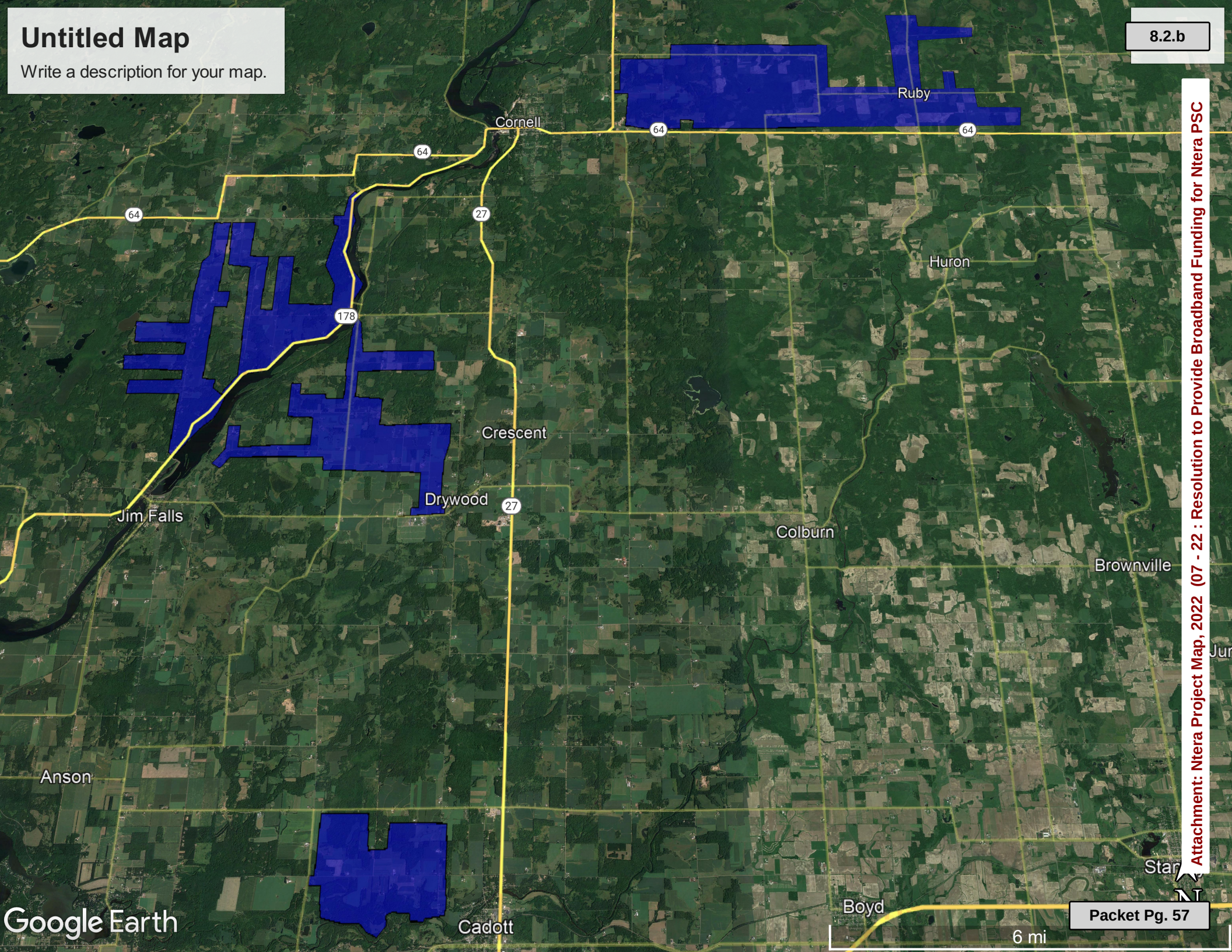
## TOTALS

| | |
|---|---|
| **Total Cost of Projects** | **$2,196,803** |
| **Total PSC Contribution** | **$1,537,760** |
| **Total NTERA, LLC Telcom Contribution** | **$442,861** |
| **Total Town's Contribution** | **$45,000** |
| **Total Chippewa County Contribution** | **$171,182** |

Attachment: Ntera LLC Funding Breakdown, 2022 [Revision 1] (07 - 22 : Resolution to Provide Broadband Funding for Ntera PSC Application -

# Untitled Map

Write a description for your map.




Attachment: Ntera Project Map, 2022 (07 - 22 : Resolution to Provide Broadband Funding for Ntera PSC

1 March 2022

Chippewa County Board Members
Chippewa County, Wisconsin

Board Members,

Please review the documentation pertaining to the Ntera FTTH projects for the townships of Anson, Arthur, Cleveland, Eagle Point, Estella, Goetz, and Ruby. Along with this cover letter, we have included the project contributions for the organizations and a map showing the locations of the projects.

The break down of funds are as follows.

| | |
|---|---|
| Total Cost of Projects | $2,196,803 |
| PSC Grant Requests | $1,537,760 |
| Total Ntera Contribution | $442,861 |
| Total Town's Contribution | $45,000 |
| Total Chippewa County Contribution | $171,182 |
| Total Locations | 316 |

Ntera, LLC is owned equally by Chippewa Valley Satellite, a subsidiary of Chippewa Valley Electric Cooperative, and Citizens Connected. Both parent companies are Cooperatives, and have equal ownership in Ntera, LLC.

In early 2017 the parent companies met with the Chippewa County Economic Development Corporation and discussions that started in that meeting lead to the formation of Ntera, LLC. There was a need to bring broadband to the rural areas of Chippewa County and surrounding areas that was not being met by the current providers. By January 2018 the first Ntera customer was connected in the Town of Lake Holcombe.

Without any outside assistance, Ntera has brought Internet, Video, and Voice to over 500 customers. The first project was the Town of Lake Holcombe. Expansion projects were then added for the southern shores of Lake Holcombe, and then on to the northern shores, continuing north to parts of southern Rusk County.

Considering Ntera was a new start-up a few short years ago, Ntera’s take rate has been over a rewarding 60%, and the customer count continues to increase daily.

Ntera started with the most densely populated, unserved and underserved areas of the county to generate a revenue stream and are now expanding to less populated areas.

We have received State PSC Grants, in addition to Federal ReConnect funds. These funds have allowed us to expand into more rural areas, a commitment of our original charter. Ntera has grown since its inception. Currently Ntera serves over 1,200 customers.

Ntera has completed the requirements of the State PSC Grant that was received in 2019 in the Town of Birch Creek. The State PSC Grants received in 2020 have been constructed and are being cut into service a year ahead of schedule. Ntera has met or exceeded the requirements of the State PSC Grants received to date and has continued to expand into more rural communities.

All Ntera broadband is FTTH, based on proven Calix GPON technology.

Thank you for your time and consideration,

The Team at Ntera, LLC.

Attachment: Ntera FTTH Letter to the County Board for 2022 Expansion Project (07 - 22 : Resolution to Provide Broadband Funding for Ntera

**STATEMENT OF EXPLANATION**

Resolution No. 08 - 22

**RESOLUTION TO SUPPORT A GOAL OF LIMITING THE WISCONSIN WOLF POPULATION TO 350 ANIMALS IN THE STATE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES WOLF MANAGEMENT PLAN - RANDY SCHOLZ**

Passage of this resolution will encourage the Wisconsin Department of Natural Resources to have a goal to limit the wolf population to 350 animals in the State of Wisconsin as part of the DNR's Wolf Management Plan.

Resolution No. 08 - 22

**RESOLUTION TO SUPPORT A GOAL OF LIMITING THE WISCONSIN WOLF POPULATION TO 350 ANIMALS IN THE STATE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES WOLF MANAGEMENT PLAN - RANDY SCHOLZ**

WHEREAS, the Wisconsin Department of Natural Resources (WDNR) established a wolf population goal of 350 animals in 1999, and reaffirmed this population goal in 2007, based on prey availability and human population density; and

WHEREAS, the WDNR plans to review and revise the previous wolf management plan, adopted in 1999 and reviewed and revised in 2007; and

WHEREAS, the Wisconsin Wildlife Federation, Wisconsin Farm Bureau, and the Wisconsin Conservation Congress (2011, 2013, 2021), officially support a Wisconsin Wolf population goal of 350 or less; and

WHEREAS, thirty-six (36) county boards have passed resolutions that recommend a Wisconsin wolf population goal of 350 animals or less; and

WHEREAS, Wisconsin's residents have experienced depredations and threatening incidents involving wolves, including 107 officially listed conflicts in 2021; and

WHEREAS, the high predator population, in particular wolves, has resulted in the reduction of the deer population where wolves are plentiful, reduced hunting opportunities, curtailed livestock and pleasure horse activities, and are a danger to pets and people.

NOW, THEREFORE BE IT RESOLVED, that the Chippewa County Board of Supervisors does hereby support a wolf population goal of 350 or less animals as part of the next Wisconsin Wolf Management Plan; and

BE IT FURTHER RESOLVED, that the Chippewa County Board of Supervisors encourages the WDNR to include elected officials from counties with high wolf conflicts in the DNR Wolf Advisory Committee; and

BE IT FURTHER RESOLVED, that the Chippewa County Board of Supervisors requests that the WDNR and other partners implement meaningful population controls in the Wisconsin Wolf Management Plan; and

BE IT FURTHER RESOLVED, that the Chippewa County Board of Supervisors requests that the WDNR not relocate problem wolves from other counties in the state into Chippewa County; and

BE IT FURTHER RESOLVED, that the Clerk shall forward a copy of this resolution to the offices of the Wisconsin Governor, Secretary of the WDNR, Preston Cole, Secretary of DATCP, Randy Romanski, and the state legislators who represent Chippewa County.

Forwarded to the County Board by the Land Conservation and Forest Management Committee.

**FINANCIAL IMPACT:**

There is no fiscal impact to Chippewa County by passage of this resolution.

| | |
|---|---|
| **03/8/2022** | **County Board** |
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Harold Steele, District 1 |
| **SECONDER:** | Ken Schmitt, District 3 |
| **AYES:** | Gullickson, Sikorski, Steele, Schmitt, McMenamin, Ericksen, Hauser, Mickelson, Shipman, Kervina, Eisenhuth, Ives, Hunt, McGill |
| **EXCUSED:** | Chuck Hull |

History:

02/16/22 Land Conservation & Forest Management Committee FORWARD TO COUNTY BOARD

Approved as to Form:

Todd A. Pauls, Corporation Counsel 2/8/2022

Lori Zwiefelhofer, Finance Director 2/8/2022

Randy B. Scholz, County Administrator 2/8/2022

**STATEMENT OF EXPLANATION**

Resolution No. 09 - 22

**RESOLUTION TO ELIMINATE THE ADMINISTRATIVE ASSISTANT III POSITION IN THE UNIVERSITY OF WISCONSIN-EXTENSION OFFICE - RANDY SCHOLZ AND CATHERINE EMMANUELLE**

Passage of this resolution will eliminate a full-time County Administrative Assistant III position in the Chippewa County Extension Office. The Administrative Assistant III position is currently vacant and the County Administrator has been in discussions with the Area Extension Director as to how best to address the vacancy going forward. The University of Wisconsin-Extension (Extension) has agreed to hire a State of Wisconsin employee at a .80 position to take on the duties of this eliminated position.

The Area Extension Director and County Administrator have agreed that the following responsibilities would no longer be part of this administrative position: committee meeting agendas and minutes, data entry of Extension's budget into the county's financial software program, and the administration of the Wildlife Abatement program. With the reduction in responsibilities, the position will no longer be a full-time position. Therefore, the County's only option would be to move this to a part-time (1500 hours per year) position with no health insurance benefits. Extension has the ability to create a State administrative position as a .80 (1,664 hours per year) position with full benefits, which in this market, will be easier to fill and retain, and it will allow for more coverage in the office to assist the citizens.

There are several advantages for Chippewa County and the eventual State employee by transferring this position to a State position and they are set out follows:

- The State will handle the entire recruitment and hiring process;
- The State will be in charge and can better address any work performance concerns of the position;
- The employee will have full access to the resources that the State educators have and there will no longer be a piece-meal approach to employee support;
- The employee will have access to training, updates, and other professional development opportunities like all other Extension employees;
- There will be no additional cost to the county for the software the State employee would have access to; and
- The employee will be supervised by the Area Extension Director and be involved

in the same annual review process as other Extension employees;

The Area Extension Director and the County Administrator agree that transitioning this administrative position from a County position to a State administrative position will work better for the State and the County. The Area Extension Director will work with the County Administrator to report back to the Agriculture & Extension Committee after six months on how the transition is going. In an effort to assist the Extension Office and our citizens, the county will recruit and hire a limited term employee (LTE) to provide administrative support to the Extension Office while the current position is vacant and until the new State administrative position is hired and commences employment.

Resolution No. 09 - 22

**RESOLUTION TO ELIMINATE THE ADMINISTRATIVE ASSISTANT III POSITION IN THE UNIVERSITY OF WISCONSIN-EXTENSION OFFICE - RANDY SCHOLZ AND CATHERINE EMMANUELLE**

WHEREAS, the County currently provides a full-time Administrative Assistant III position to the University of Wisconsin-Extension Office (Extension) to provide administrative support for that office; and

WHEREAS, that Administrative Assistant III position is currently vacant and the County Administrator has been in discussions with the Area Extension Director as to how best to address that vacancy going forward; and

WHEREAS, the Area Extension Director and the County Administrator have agreed that the Administrative Assistant III position will no longer be responsible for doing committee meeting agendas and minutes, data entry of the Extension Office's budget into the county financial software program, and for the administration of the Wildlife Abatement program; and

WHEREAS, with the reduction in the above responsibilities, the Administrative Assistant III position would no longer qualify as a full-time position and the County's only option would be to convert it to a part-time (1500 hours per year) position with no benefits; and

WHEREAS, Extension has agreed to create and hire a State of Wisconsin employee at a .80 position (1664 hours per year) with full benefits, to take on the duties of the Administrative Assistant III position, which would allow the County to eliminate the Administrative Assistant III position; and

WHEREAS, the creation of this new State administrative position with full benefits will be easier to recruit, hire and retain in the current job market; and

WHEREAS, the elimination of the Administrative Assistant III position would have the following advantages for the County and the eventual employee:

- The State will handle the entire recruitment and hiring process;
- The State will be in charge and will be better able to address any work performance concerns of the position;
- The employee will have full access to the resources that the State educators have and there will no longer be a piece-meal approach to employee support;
- The employee will have access to training, updates, and other professional development opportunities like all other Extension employees;
- There will be no additional cost to the county for the software the State employee would have access to;

- The employee will be supervised by the Area Extension Director and be involved in the same annual review process as other Extension employees; and

WHEREAS, the Area Extension Director and the County Administrator agree that transitioning this administrative position from a County position to a State position will work better for the State and the County; and

WHEREAS, the current "*Contract Between Chippewa County and Board of Regents of the University of Wisconsin System*" for 2022, a copy of which is attached, sets out the fiscal relationship between Extension and the County and thus will need to be amended to add this .80 State position; and

WHEREAS, at this time the County would continue to fully fund the new .80 State Operational Program Associate position, but since the position is no longer a full-time position, it is anticipated that the fiscal impact to the County will be at least $12,000 less than what the County budgeted in 2022 for the County Administrative Assistant III position; and

WHEREAS, the County has agreed to hire a limited term employee to provide administrative support to the Extension Office while the current position is vacant and until the new State administrative position is hired and commences employment; and

WHEREAS, the Area Extension Director will work with the County Administrator to report back to the Extension Committee after six months on how the transition is going;

NOW, THEREFORE BE IT RESOLVED, that effective upon passage of this resolution, the Administrative Assistant III position in the Extension Office is eliminated; and

BE IT FURTHER RESOLVED, that the County Administrator shall work with the Area Extension Director to amend the contract with the Board of Regents to reflect the changes necessary to effectuate the goals of this resolution; and

BE IT FURTHER RESOLVED, that the Area Extension Director provide an update to the Agriculture & Extension Committee after six months as to how the transition from the County Administrative Assistant III position to the new State administrative position is progressing.

Forwarded to the County Board by the Executive Committee.

**FINANCIAL IMPACT:**

| | |
|---|---|
| 2022 Budget for County Administrative Assistant III Position | $78,700 |
| Proposed .8 State Operations Program Associate Position | $66,329 |
| Savings to the County | $12,371 |

| | |
|---|---|
| **03/8/2022** | **County Board** |
| **RESULT:** | **APPROVED [10 TO 4]** |
| **MOVER:** | Kari Ives, District 12 |
| **SECONDER:** | Ronald McGill, District 15 |
| **AYES:** | Gullickson, Sikorski, Steele, McMenamin, Ericksen, Mickelson, Kervina, Eisenhuth, Ives, McGill |
| **NAYS:** | Ken Schmitt, Don Hauser, Mechele Shipman, Annette Hunt |
| **EXCUSED:** | Chuck Hull |

History:

03/01/22 Executive Committee FORWARD TO COUNTY BOARD

Approved as to Form:

Todd A. Pauls, Corporation Counsel 2/8/2022

Lori Zwiefelhofer, Finance Director 2/9/2022

Randy B. Scholz, County Administrator 2/9/2022

Department of Administration

# Contract/Grant Approval Form

RECEIVED
DEC - 1
CHIPPEWA COUNTY
CHIPPEWA CO ADM

This contract/grant approval form is required to be completed and the attached contract/grant approved, prior to entering into any agreement that will legally bind Chippewa County. The purpose of this review is to limit the County's exposure to liability and prevent the purchase of duplicate services.

**NOTE:** The County Administrator shall be notified in writing to determine if a new request shall be required if at any time either of the following circumstances exist: (1) The purpose of the contract or grant has changed; or (2) The duties of one or both of the parties under the contract have changed.

**Originating department/division heads should complete the form, attach a copy of the contract/grant and certificate of liability, and submit it to the County Administrator's Office.** The form will be logged and initiated through the review process. Please allow two weeks for the review process.

Department/Division: Extension Chippewa County Submitted by: Catherine Emmanuelle

Date Submitted: 12-1-2021 Deadline for Staff Action: 12-15-2021 ☒ Time Sensitive

☒ New Contract ☐ Contract Renewal ☐ Contract Amendment

☐ New Grant ☐ Grant Renewal ☐ Grant Amendment ☐ RFP

Is an e-signature required for final submittal of this contract/grant? ☐ Yes ☒ No

If yes, who needs to submit the electronic approval? ☐ County Administrator ☐ Department Head

For renewal or amendment, indicate date the original contract was approved: _____

Contract/Grant Name: Contract between Chippewa County and Board of Regents of the University of Wisconsin System

Contract/Grant Period: January 2022 - December 2022 Amount of Contract/Grant: $146,088

Funding Source: ☒ County ☐ Grant ☐ Other: _____

Budgeted: ☒ Yes ☐ No Springbrook Account Number: _____

Contract Type: ☐ MOU ☐ Grant ☒ Service Provided ☐ Service Received ☐ Maintenance ☐ Product ☐ Building ☐ Professional

Is a copy of the certificate of liability attached? ☐ Yes ☒ No

Purpose of Contract/Grant: Here is a copy of the Extension Chippewa County contract.

The dollar amount listed in the contract is what was requested and approved in the 2022 budget.

Note for fiscal year 2023: the $10,000 discount is slated to be offered again. Please do let me know if I can answer

any questions about the contract. We appreciate the partnership we have between the county and the university.

Potential Liability/Concerns: _____

Is this a federal contract or subcontract that contains the Federal Acquisition Regulation (FAR) E-Verify clause?

☐ Yes ☒ No

➢ *(If you answered yes, a copy of this contract, if approved, must be immediately forwarded to Human Resources.)*

## Policy Committee Actions/Comments (if any)

_____

_____



Attachment: UW Board of Regents 12-17-2021 (09 - 22 : Resolution to Eliminate Administrative Asst III Position in Extension)

## Corporation Counsel Division

Certificate of liability is attached: ☐ Yes ☑ No

Certificate of liability is current: ☐ Yes ☑ No

Comments: 12/2/2021 dcb

☑ Approved ☐ Not Approved ☐ Template Contract Previously Approved

Comments:

Signature — Date: 12/13/21

## Finance Division

☐ Approved ☐ Not Approved ☐ Review Not Needed

Comments:

Signature — Date

## Human Resources Division

☑ Approved ☐ Not Approved ☐ Review Not Needed

Comments:

Signature — Date: 12/2/21

## County Administrator

☑ Approved ☐ Not Approved

Comments:

Signature — Date: 12-16-21

Date Scanned for G:\Contracts 12/7/21







Attachment: UW Board of Regents 12-17-2021 (09 - 22 : Resolution to Eliminate Administrative Asst III Position in Extension)

Contract Account # CHIP2022A

**Contract Between Chippewa County**
**and**
**Board of Regents of the University of Wisconsin System**

This contract is by and between **Chippewa** County, State of Wisconsin (**County**), and Board of Regents of the University of Wisconsin System, on behalf of the University of Wisconsin - Madison, Division of Extension (**Extension**) and is entered into pursuant to the authority vested in the County Committee on Agriculture and Extension Education by sections 59.22(2)(d) and 59.56(3) of the Wisconsin Statutes.

**Whereas**, Extension is organized both around geography, as faculty and staff deliver programs in communities throughout the state, and around academic disciplines. The broad disciplines currently include the Department of Agriculture & Natural Resources and the Department of Youth, Family & Community Development that oversee programmatic and academic functions;

**Whereas**, Extension is committed to maintaining an office in every county willing to commit to continued funding and space for Extension staff. Extension recognizes the value in keeping a local presence in every county and keeping the shortest distance possible between the people of Wisconsin and the Extension staff delivering programming to them;

**Whereas,** Extension provides opportunities to additional resources such as statewide specialists and UW-System campus resources to address specific local issues in core areas of expertise;

**Whereas**, the County is a critical partner in developing and implementing key educational priorities for county residents. In collaboration with Extension leadership, counties will identify local services of priority to their communities. County will agree to co-fund Extension faculty and staff based upon annually established flat fees for positions as defined below; and

**Whereas**, the parties need to define their respective rights and responsibilities;

**Now therefore**, the parties agree as follows:

1. **Term, Amendment & Termination**.

   a. The term of this contract is one (1) year. The term shall run from January 1, 2022 through December 31, 2022, unless amended or terminated as set forth below.

   b. Any additions, changes, modifications or renewals of this contract are subject to the mutual agreement and written consent of authorized representatives of both parties.

   c. Either the County or Extension may cancel this entire Agreement with or without cause upon sixty (60) days' written notice delivered by mail or in person; provided, however, the County shall be responsible for paying a prorated amount of fees under Section 3.a. through the notice period. In addition, if the contract is cancelled before the end of the term, the discount identified in Section 3.a. shall be prorated (i.e. the discount amounts to roughly $834 per month).

Attachment: UW Board of Regents 12-17-2021 (09 - 22 : Resolution to Eliminate Administrative Asst III Position in Extension)

2. **Extension Responsibilities**. Extension agrees to:

   a. Hire local Extension staff who will deliver educational services aligned to County priorities. As vacancies occur, and if the County and Extension agree to continue to support the desired program and position, Extension will seek County input when filling vacant positions.

   b. Invoice the County semi-annually, by March 31st and September 30th for amounts due under this agreement.

3. **County Responsibilities**. In consideration of the programs that Extension provides to County under this contract, the County agrees to:

   a. Pay to Extension the County share of up to $146,088.00 for the period of January 1, 2022 through December 31, 2022 as allocated below.

| **Positions** | **Fee** | **FTE** | **Total** |
|---|---|---|---|
| Agriculture Extension Educator | $43,600 | 1.0 | $43,600 |
| Human Development & Relationships Extension Educator | $43,600 | 1.0 | $43,600 |
| 4-H Program Educator | $43,600 | 1.0 | $43.600 |
| Community Development Extension Educator | $43,600 | 0.33 | $14,388 |
| Horticulture Outreach Specialist | $43,600 | 0.25 | $10,900 |
| First Educator Discount | | | ($10,000) |
| **Final Total** | | | **$146,088** |

   b. Provide travel and appropriate job expenses to the staff, office facilities and equipment, office supplies and demonstration materials, salary and fringe benefits for the clerical support staff, and other supporting budgetary items through regular County budgetary procedures in which funds are appropriated for such purposes under applicable Wisconsin law.

4. **General Conditions** This contract is established under the following conditions:

   a. **Notices**. Any notice or demand which must be given or made by a party to this Agreement or any statute or ordinance shall be in writing, and shall be sent via e-mail and certified mail. Notices to the County shall be sent to County Representative(s). Notice to the Extension shall be sent to Area Extension Director.

   b. **Employer, Personnel Rules, Volunteers and Liability**. Any employees hired by Extension under Section 2.a. of this contract are employees of Extension, and are subject to the personnel rules, policies, and procedures for faculty, academic staff or University staff, as appropriate to the respective appointment in Extension as established by Wisconsin statute, and, or administrative rules; and, or, by policies

Attachment: UW Board of Regents 12-17-2021 (09 - 22 : Resolution to Eliminate Administrative Asst III Position in Extension)

or procedures adopted by the Board of Regents and the University of Wisconsin - Division of Extension. Any individual who meets Extension's definition of a volunteer and completes all registration requirements will be considered an Extension volunteer. Extension will be responsible for ensuring that its employees and volunteers take affirmative steps to make clear, when entering into relationships with third parties, that they are employees or volunteers of Extension. Extension shall be liable for the acts and omissions of its employees while acting within the scope of such employment. To the extent they are acting as agents of Extension, Extension shall be liable for the acts and omissions of its volunteers while acting within the scope of such agency.

Any individuals who are employed by the County in order to satisfy obligations under Section 3.b. of this contract are County employees and are subject to applicable County personnel rules, policies and procedures. Any volunteer engaged by County to further the purposes of this contract will be considered a volunteer of County. County will be responsible for ensuring that its employees and volunteers take affirmative steps to make clear, when entering into relationships with third parties, that they are employees or volunteers of County. County shall be liable for the acts and omissions of its employees while acting within the scope of such employment. To the extent they are acting as agents of County, County shall be liable for the acts and omissions of its volunteers while acting within the scope of such agency.

c. **Billing**. For the period January 1, 2022 through December 31, 2022, Extension shall bill the County for the total amount under Section 3.a. of this contract. The County will be billed for the first half of the total contract by March 31st and the second half of the total contract by September 30th. If services are not rendered or excess services are provided to the County by Extension during the contract period, the parties will use good faith efforts to adjust the total contract amount and update future bills to coincide with the new agreed upon amount. The County shall pay the amount billed within 30 days of the billing.

d. **Insurance**. The Board of Regents of the University of Wisconsin System as an agency of the State, and consequently, Extension, is self-funded for liability (both public and property) under ss. 893.82 and 895.46(1), Wis. Stats. As a result, such protection as is afforded under respective Wisconsin Statutes is applicable to officers, employees, and agents while acting within the scope of their employment or agency. Since this is statutory insurance, there is no liability policy as such that can extend protection to any others.

County agrees to maintain appropriate insurance to cover the potential liability of its officers, employees and agents while acting within the scope of their employment or agency. Such insurance may be provided through a self-insurance program.

Attachment: UW Board of Regents 12-17-2021 (09 - 22 : Resolution to Eliminate Administrative Asst III Position in Extension)

e. **Nondiscrimination/Affirmative Action**. The County and Extension will comply with all applicable state and federal laws and rules prohibiting unlawful discrimination. During the performance of work under this contract, Extension agrees not to discriminate against any employee or applicant for employment because of race, creed, ancestry, religion, color, sex, national origin, age, disability, arrest or conviction record, marital status, political affiliation, sexual orientation, or membership in the National Guard. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and, selection for training, including apprenticeship. Extension further agrees to take affirmative action to ensure equal employment opportunities.

By:_____ Date:
**County Representative**

By:_____ Date:
**County Representative**

By:_____ Date:
**County Representative**

By: Randy Scholz Date: 12/16/2021
**County Representative**

By:_____ Date:
**County Representative**

By: Catherine Emmanuelle Date: 12-1-2021
**Area Extension Director**
**UW-Madison, Division of Extension**

By:_____ Date:
**County Representative**

By:_____ Date: 01/03/2022
**Director of Financial Services**
**UW-Madison, Division of Extension**

By: DocuSigned by: Dan Langer 92796E26F6F7479... Date: 1/4/2022
**On Behalf of Board of Regents of**
**The University of Wisconsin System**

Attachment: UW Board of Regents 12-17-2021 (09 - 22 : Resolution to Eliminate Administrative Asst III Position in Extension)

**STATEMENT OF EXPLANATION**

Resolution No. 10 - 22

**RESOLUTION TO DESIGNATE THE WEEK OF APRIL 11 THROUGH APRIL 15, 2022 AS "WORK ZONE AWARENESS WEEK" IN CHIPPEWA COUNTY - BRIAN KELLEY**

The Wisconsin County Highway Association (WCHA) asks that all 72 counties pass this resolution annually to show support for the safety of workers whose job responsibilities require them to be in highway work zones.

Resolution No. 10 - 22

**RESOLUTION TO DESIGNATE THE WEEK OF APRIL 11 THROUGH APRIL 15, 2022 AS "WORK ZONE AWARENESS WEEK" IN CHIPPEWA COUNTY - BRIAN KELLEY**

WHEREAS, in 1999 the Federal Highway Administration partnered with the American Association of State Highway Officials and more recently the American Traffic Safety Services Association to create the National Work Zone Safety Awareness campaign which is held annually in April, prior to construction season in much of the nation; and

WHEREAS, the Federal Highway Administration has designated April 11 through April 15, 2022 as National Work Zone Awareness Week; and

WHEREAS, the Chippewa County Highway Department would like to make the public aware of the 2022 “Work Zone Safety Awareness Week” with a resolution and campaign to raise awareness of work zone safety for its workers, the traveling public, public safety workers, and the various highway contractors performing work in the county; and

WHEREAS, construction and maintenance activities on Chippewa County streets and highways periodically require that work zones be established; and

WHEREAS, between 2016 and 2021, there were 70 fatalities recorded as a result of crashes in Wisconsin highway work zones, including a Wisconsin County Highway worker who was killed in a neighboring county in 2021; and

WHEREAS, there has been an annual average of 2,133 work zone crashes in Wisconsin over the last three years, which resulted in a total of 45 deaths and 2,421 injuries; and

WHEREAS, in 2021, Wisconsin experienced nearly 2,200 crashes in road construction and maintenance zones, which resulted in 12 fatalities and over 850 injuries; and

WHEREAS, through their enforcement and other activities, the Chippewa County Sheriff’s Office, Wisconsin State Patrol, and Chippewa County Highway Department are committed to working together in 2022 to make Work Zone Awareness Week a success and work zone safety an overall priority;

NOW, THEREFORE BE IT RESOLVED, that the Chippewa County Board of Supervisors does hereby designate the week of April 11 through April 15, 2022 as Work Zone Safety Awareness Week in Chippewa County.

Forwarded to the County Board by the Highway Committee.

**FINANCIAL IMPACT:**

There is no fiscal impact to Chippewa County by passage of this resolution.

| | |
|---|---|
| **03/8/2022** | **County Board** |
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Mechele Shipman, District 9 |
| **SECONDER:** | James Mickelson, District 8 |
| **AYES:** | Gullickson, Sikorski, Steele, Schmitt, McMenamin, Ericksen, Hauser, Mickelson, Shipman, Kervina, Eisenhuth, Ives, Hunt, McGill |
| **EXCUSED:** | Chuck Hull |

History:
02/23/22 Highway Committee FORWARD TO COUNTY BOARD

Approved as to Form:

Todd A. Pauls, Corporation Counsel 2/1/2022

Lori Zwiefelhofer, Finance Director 2/1/2022

Randy B. Scholz, County Administrator 2/1/2022

**STATEMENT OF EXPLANATION**

Resolution No. 11 - 22

**RESOLUTION TO RESCIND CERTAIN RESOLUTIONS AND POLICIES PERTAINING TO ECONOMIC DEVELOPMENT - RANDY SCHOLZ AND DOUG CLARY**

Passage of this resolution will rescind certain economic development resolutions and policies that have been previously adopted by the County Board. The Economic Development Committee has proposed an all-encompassing "Economic Development Policy" that will address the issues and goals that were addressed in the previous resolutions and policies. Once the new Economic Development Policy is adopted, it will be necessary to rescind the aforementioned economic development resolutions and policies so that there is no confusion or conflict between those documents and the Policy going forward. Passage of this resolution will accomplish that goal.

Resolution No. 11 - 22

**RESOLUTION TO RESCIND CERTAIN RESOLUTIONS AND POLICIES PERTAINING TO ECONOMIC DEVELOPMENT - RANDY SCHOLZ AND DOUG CLARY**

WHEREAS, the County Board previously passed Resolutions 33-98 (Attachment 1), 32-99 (Attachment 2), 04-05 (Attachment 3), 23-08 (Attachment 4) and 03-08 (Attachment 5), which granted certain duties to what is now known as the Economic Development Committee; and

WHEREAS, the County Board previously approved the Economic Development Contact and Information Coordination and Distribution Policy (Attachment 6) and the Economic Development Incentive and Small Business Disaster Relief Policy (Attachment 7); and

WHEREAS, the Economic Development Committee believes it is in the best interest of the County to incorporate the above mentioned resolutions and policies into one central location or economic development policy; and

WHEREAS, the Economic Development Committee has developed the "Economic Development Policy" (Attachment 8), which covers the sale of Economic Development Land and related incentives, Revolving Loan Fund Loans, and Small Business Disaster Relief Loans; and

WHEREAS, once the Economic Development Policy is approved by the County Board, it will be necessary to rescind Attachments 1-7 so that there are no resolutions or policies that will conflict with the new Economic Development Policy;

NOW, THEREFORE BE IT RESOLVED, that Resolutions 33-98, 32-99, 04-05, 23-08 and 03-08 and Policies 112 and 113 are hereby rescinded upon approval of the Economic Development Policy; and

BE IT FURTHER RESOLVED, that the new Economic Development Policy shall be the guiding and controlling economic development document should there be any other resolution or policy that is in conflict with it that was not rescinded by passage of this resolution.

Forwarded to the County Board by the Economic Development Committee.

**FINANCIAL IMPACT:**

There is no fiscal impact to Chippewa County by passage of this resolution.

| | |
|---|---|
| **03/8/2022** | **County Board** |
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Annette Hunt, District 13 |
| **SECONDER:** | Ronald McGill, District 15 |
| **AYES:** | Gullickson, Sikorski, Steele, Schmitt, McMenamin, Ericksen, Hauser, Mickelson, Shipman, Kervina, Eisenhuth, Ives, Hunt, McGill |
| **EXCUSED:** | Chuck Hull |

History:

02/02/22 Economic Development Committee FORWARD TO COUNTY BOARD

Approved as to Form:

Todd A. Pauls, Corporation Counsel 1/24/2022

Lori Zwiefelhofer, Finance Director 1/24/2022

Randy B. Scholz, County Administrator 1/24/2022

ATTACHMENT 1

RESOLUTION NO. 33-98

RESOLUTION ESTABLISHING A COUNTY LAND DEVELOPMENT COMMITTEE

WHEREAS, the County Board authorized the Administrative Committee to oversee the County Farm lands, and

WHEREAS, the County Board Chair has received a number of requests to possibly purchase some of this farm land, and

WHEREAS, the anticipated construction of the East Bridge is to be completed in the fall of the year 2000, and

WHEREAS, with the completion of the East Bridge, there needs to be some planning regarding the County Farm property, such as roads, sewer, water, etc.

NOW, THEREFORE, BE IT RESOLVED, that the County Board establish a County Land Development Committee to develop a plan for infrastructure, marketing and future sales, and

BE IT FURTHER RESOLVED, that this committee consist of the Administrative Committee, one member of the Highway Committee, and staff from both the city and county as needed, to develop this plan, and

BE IT FURTHER RESOLVED, that when the plan is developed, it be brought back to the County Board for adoption.

Dated this 7th day of July, 1998.

ADMINISTRATIVE COMMITTEE

Thomas Gietzen

Richard D. Shaffer

William L. Jarvis

J. Richard Beck

farmpro.res

Move to adopt-

Date Recv'd.

APPROVED 7/1/98

Corporate Counsel

County Auditor

Attachment: Resolution 33-98 - Attachment 1 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic Development)

# Chippewa County Policies and Procedures for Sale of Land Within The Lake Wissota Business Park

(Latest Revision - January 8, 2008)

## 1. General

Chippewa County desires to encourage industrial and business development on the lands of the Lake Wissota Business Park (formerly known as the County Farm Property). The goals of this development effort are:

A. Develop the land to its highest and best use, thereby maximizing the tax base.

B. Create new employment opportunities.

C. Create opportunity for a diversity of new industrial and business users.

D. Preserve a high quality of development that is compatible with existing land uses.

To accomplish these goals, the Chippewa County Board has established the Executive Committee to act as the County's agent for planning, infrastructure, marketing, and sales of the Lake Wissota Business Park.

The Executive Committee will serve as the point of contact and coordination between the County and all prospective development entities interested in locating in the Business Park.

The County will work cooperatively with the City of Chippewa Falls to provide the required infrastructure improvements to serve the Business Park and adjacent planned residential development area. A Memorandum of Agreement document covering the specifics of anticipated cost-sharing and timing of expenditures has been executed between the County and the City.

The County has adopted Deed Restrictions and protective Covenants for the Lake Wissota Business Park. The intent of these covenants and restrictions is to insure the proper use and development of each parcel of land in the Park for the mutual benefit and protection of all present and future owners of property within the Park. It is the intent of Chippewa County that environmental and aesthetic values are important considerations in the development of the Park so that property in the Park will be protected against depreciation in value and to insure that the Park will provide attractive and desirable sites for business and industry.

The purpose of this policy is to:

A. Establish the procedures for sale of the Lake Wissota Business Park land.
B. Establish the selling price per acre of the Lake Wissota Business Park land.

Attachment: Resolution 33-98 - Attachment 1 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic Development)

## 2. Land Purchase

The County Economic Development Coordinator will work closely with the City's Economic Development counterpart in marketing the sale of the Business Park land. Offers to purchase land in the Business Park shall be received by the County Economic Development Coordinator. Notice of an Offer to Purchase shall be sent to the Executive Committee to determine what action to take. Providing sale pricing and conditions are in accordance with the established policies previously approved by the County Board, the County's Corporation Counsel will draw up the Offer to Purchase, deed and associated abstract, and title documents for signature by the County Administrator and County Clerk.

Offers received on the Office/Institutional land that differ materially from the established policies will require that they be brought before the Executive Committee for determination of acceptability. The Committee may accept, reject, or suggest modification to the offer. Any accepted offer different from established policy must be approved by the full County Board. The County shall deliver to the buyer a proper deed of conveyance for each parcel land upon receipt, and verification of same by Corporation Counsel, of a fully executed note from the buyer.

Business Park land shall not be purchased for speculation. All plant construction shall be started within twelve (12) months from date of purchase. The County and purchaser shall agree, in writing, at the time of sale upon date for completion of construction. In the event a purchaser fails to begin construction within twelve (12) months of the date of sale or in the alternative, fails to complete construction pursuant to the written agreement between the County and purchaser, the County shall have the option to repurchase the land at the original price, minus a reasonable cost to restore the land to its original condition. If construction has begun, but has not been completed pursuant to the agreement between County and purchaser, then and in that event, the County shall have the option to repurchase the land at the original sale price, plus the depreciated cost of any improvement made to or on the land by the purchaser.

In the event a purchaser desires to sell any portion of the land which is not being used in connection with the business of the purchaser, or which the purchaser desires to sell separate and distinct from any sale of business, such real estate shall be offered solely for sale to the County and the County shall have the option of repurchasing such land at its original sale price, plus the depreciated cost of any improvements made to or on the land by the purchaser.

The County shall have sixty (60) days after the expiration of twelve (12) months as referred to in paragraph B, above, or notice of intent to sell by the purchaser, to exercise the options set forth herein unless an extension of time may be mutually agreed upon and set forth in writing. Acceptance or rejection of any option as set forth herein shall be by the Executive Committee. If any option is exercised, conveyance to the County shall be by Warranty Deed, free and clear of all liens or encumbrances created by act or default of purchaser.

If the County chooses not to exercise its option as set forth herein, then the purchaser may sell such lands to any person, firm, or corporation, provided however, that any such purchaser shall comply with all the provisions relating to

Attachment: Resolution 33-98 - Attachment 1 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic Development)

sale of Business Park land, and as set forth herein.

Words and Phrases Defined. In this resolution, the following words and phrases have the designated meanings unless a different meaning is expressed provided or the context clearly indicates a different meaning:

a. Plant construction means the erection of any building or structure which is built or erected on the land for its permanent benefit only.

b. Speculation means to buy or sell land within the County's Business Park, hoping to take advantage of an expected rise or fall in price, or to take part in any business venture or enterprise on the chance of making a profit, provided however, it shall not be speculation if plant construction is begun and completed as provided herein.

c. Business means the entity, including tenants, operating the industry on the property.

**3. Price Per Acre**

The price of the County's Business Park land has been established with the following intent:

A. To recover the required infrastructure development costs to the extent possible.

B. To be competitive with comparable development land in the Chippewa Valley.

C. To promote economic development at the fastest practical rate consistent with orderly growth.

The price per acre for industrially zoned lands in the Business Park is established at $15,000 per acre. The price per acre for office/institutional zoned lands shall be established periodically as required to capture current market value by an independent appraiser. Office/Institutional property will have a range of values depending upon location within the Park and roadway exposure.

To further facilitate the County's economic development goals, payment for the industrial land shall be deferred for three (3) years from the date of sale. In the event the original buyer sells the property within the three years, the note shall become due as provided for below.

A note for the land sale shall be issued by the buyer (industry) to the County which shall be due three (3) years and thirty (30) days from the date of sale. If the land is sold within three (3) years from date of sale, the note shall be due and payable upon closing.

Each January, the County shall have the option of adjusting the per acre price of industrial and office/institutional lands.



Attachment: Resolution 33-98 - Attachment 1 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic Development)

ATTACHMENT 2

# RESOLUTION ACCEPTING PROPOSED POLICIES AND PROCEDURES FOR THE LAKE WISSOTA BUSINESS PARK

Resolution # 32-99

**WHEREAS**; in July, 1998, the County Board established a County Land Development Committee for the purpose of preparing a development plan for the former County Farm property; and

**WHEREAS**; copies of the proposed Lake Wissota Business Park Development Plan were presented to the Chippewa County Land Development Committee for their review; and

**WHEREAS** the proposed Lake Wissota Business Park Development Plan was adopted and approved by Chippewa County Land Development Committee at its May 4, 1999, meeting; and

**WHEREAS** Chippewa County Land Development Committee supported the submission of the proposed Plan to the County Board for their review at the Board's May meeting.

**NOW, THEREFORE, BE IT RESOLVED** that the former County Farm property now be known as the Lake Wissota Business Park; and

**BE IT FURTHER RESOLVED** that the Chippewa County Board does hereby approve the Policies and Procedures for the Lake Wissota Business Park.

Dated this 8th day of June, 1999.

1st Reading 6/8/99
2nd Reading N/A
Board Action
Adopted 4/A
For 9
Against 8
Absent 2
Vote Required 5/m
Prepared by: K M Burnett

APPROVED:
6/8/99

Date Recv'd.

APPROVED
Corporate Counsel
gcn
County Auditor

LAND DEVELOPMENT COMMITTEE

Thomas J Goettl
Thomas J. Goettl

Richard G Schafer
Richard G. Schafer

William E. Secraw

G Richard Peck
G. Richard Peck

Howard D Schroeder
Howard D. Schroeder

LaVerne Ludwigson
LaVerne Ludwigson

Attachment: Resolution 32-99 - Attachment 2 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic Development)

April 12, 1999

# Chippewa County
# Policies and Procedures for
# Sale of Land Within The
# Lake Wissota Business Park

1. General

Chippewa County desires to encourage industrial and business development on the lands of the Lake Wissota Business Park (formerly known as the County Farm Property). The goals of this development effort are:

A. Develop the land to its highest and best use, thereby maximizing the tax base.

B. Create new employment opportunities.

C. Create opportunity for a diversity of new industrial and business users.

D. Preserve a high quality of development that is compatible with existing land uses.

To accomplish these goals, the Chippewa County Board has established the County Land Development Committee to act as the County's agent for planning, infrastructure, marketing, and sales of the former Lake Wissota Business Park. This Committee is comprised of the following membership:

One Member of Highway Committee
Administrative Committee
Subcommittee
- County Board Vice-Chairman
- County Highway Commissioner
- County Economic Development Coordinator

The subcommittee will serve as the point of contact and coordination between the County and all prospective development entities interested in locating in the Business Park.

The County will work cooperatively with the City of Chippewa Falls to provide the required infrastructure improvements to serve the Business Park and adjacent planned residential development area. A Memorandum of Agreement document covering the specifics of anticipated cost-sharing and timing of expenditures has been executed between the County and the City.



Attachment: Resolution 32-99 - Attachment 2 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic Development)

The County has adopted Deed Restrictions and Protective Covenants for the Lake Wissota Business Park. The intent of these covenants and restrictions is to insure the proper use and development of each parcel of land in the Park for the mutual benefit and protection of all present and future owners of property within the Park. It is the intent of Chippewa County that environmental and aesthetic values are important considerations in the development of the Park so that property in the Park will be protected against depreciation in value and to insure that the Park will provide attractive and desirable sites for business and industry.

The purpose of this policy is to:

A. Establish the procedures for sale of the Lake Wissota Business Park land.
B. Establish the selling price per acre of the Lake Wissota Business Park land.

2. Land Purchase

The County Economic Development Coordinator will work closely with the City's Economic Development counterpart in marketing the sale of the Business Park land. Offers to purchase land in the Business Park shall be received by the County Economic Development Coordinator. Notice of an Offer to Purchase shall be sent to the Land Development Committee. Providing sale pricing and conditions are in accordance with the established policies previously approved by the County Board, the County's Corporate Counsel will draw up the Offer to Purchase, deed and associated abstract, and title documents for signature by Land Development Committee and County Clerk.

Offers received on the office/institutional land that differ materially from the established policies will require that they be brought before the Land Development Committee for determination of acceptability. The Committee may accept, reject, or suggest modification to the offer. Any accepted offer different from established policy must be approved by the full County Board. The County shall deliver to the buyer a proper deed of conveyance for each parcel land upon receipt, and verification of same by Corporate Counsel, of a fully executed note from the buyer.

Business Park land shall not be purchased for speculation. All plant construction shall be started within twelve (12) months from date of purchase. The County and purchaser shall agree, in writing, at the time of sale upon date for completion of construction. In the event a purchaser fails to begin construction within twelve (12) months of the date of sale or in the alternative, fails to complete construction pursuant to the written agreement between the County and purchaser, the County shall have the option to repurchase the land at the original price, minus a reasonable cost to restore the land to its original condition. If construction has begun, but has not been completed pursuant to the agreement between County and purchaser, then and in that event, the County shall have the option to repurchase the land at the original sale price, plus the depreciated cost of any improvement made to or on the land by the purchaser.



Attachment: Resolution 32-99 - Attachment 2 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic Development)

In the event a purchaser desires to sell any portion of the land which is not being used in connection with the business of the purchaser, or which the purchaser desires to sell separate and distinct from any sale of business, such real estate shall be offered solely for sale to the County and the County shall have the option of repurchasing such land at its original sale price, plus the depreciated cost of any improvements made to or on the land by the purchaser.

The County shall have sixty (60) days after the expiration of twelve (12) months as referred to in paragraph B, above, or notice of intent to sell by the purchaser, to exercise the options set forth herein unless an extension of time may be mutually agreed upon and set forth in writing. Acceptance or rejection of any option as set forth herein shall be by the Land Development Committee. If any option is exercised, conveyance to the County shall be by Warranty Deed, free and clear of all liens or encumbrances created by act or default of purchaser.

If the County chooses not to exercise its option as set forth herein, then the purchaser may sell such lands to any person, firm, or corporation, provided however, that any such purchaser shall comply with all the provisions relating to sale of Business Park land, and as set forth herein.

Words and Phrases Defined. In this resolution, the following words and phrases have the designated meanings unless a different meaning is expressed provided or the context clearly indicates a different meaning:

a. Plant construction means the erection of any building or structure which is built or erected on the land for its permanent benefit only.

b. Speculation means to buy or sell land within the County's Business Park, hoping to take advantage of an expected rise or fall in price, or to take part in any business venture or enterprise on the chance of making a profit, provided however, it shall not be speculation if plant construction is begun and completed as provided herein.

c. Business means the entity, including tenants, operating the industry on the property.

3. Price Per Acre

The price of the County's Business Park land has been established with the following intent:

A. To recover the required infrastructure development costs to the extent possible.

B. To be competitive with comparable development land in the Chippewa Valley.



Attachment: Resolution 32-99 - Attachment 2 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic Development)

C. To promote economic development at the fastest practical rate consistent with orderly growth.

The price per acre for industrially zoned lands in the Business Park is established at $15,000 per acre. The price per acre for office/institutional zoned lands shall be established periodically as required to capture current market value by an independent appraiser. Office/Institutional property will have a range of values depending upon location within the Park and roadway exposure.

To further facilitate the County's economic development goals, payment for the industrial land shall be deferred for three (3) years from the date of sale. In the event the original buyer sells the property within the three years, the note shall become due as provided for below.

A note for the land sale shall be issued by the buyer (industry) to the County which shall be due three (3) years and thirty (30) days from the date of sale. If the land is sold within three (3) years from date of sale, the note shall be due and payable upon closing.

Each January, the County shall have the option of adjusting the per acre price of industrial and office/institutional lands.

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Attachment: Resolution 32-99 - Attachment 2 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic Development)

ATTACHMENT 3

**Resolution No. 4 - 05**

**RESOLUTION APPROVING THE CHANGES TO THE POLICIES AND PROCEDURES FOR THE LAKE WISSOTA BUSINESS PARK**

**WHEREAS,** on June 8, 1999, the Chippewa County Board of Supervisors approved Resolution #32-99 to adopt the current Policies and Procedures for the Lake Wissota Business Park; and

**WHEREAS,** the Policies and Procedures for the Lake Wissota Business Park include the creation of a subcommittee known as the Technical Advisory Committee which is comprised of the County Board First Vice Chair, County Highway Commissioner and the County Economic Development Coordinator; and

**WHEREAS,** increasing the membership of the Technical Advisory Committee to include the Chair of the County Economic Development Committee and the Lake Wissota Business Park Project Manager would promote more accountability to the County Board officials and would improve intergovernmental agency cooperation;

**NOW THEREFORE BE IT RESOLVED** that the attached *Chippewa County Policies and Procedures for Sale of Land Within the Lake Wissota Business Park*, as revised, are hereby approved effective January 11, 2005.

Date this 11th day of January, 2005

**COUNTY LAND DEVELOPMENT COMMITTEE**

Michael J. Murphy

Jerilyn Brost

Richard Schafer

Larry Willkom

Larry Marquardt

Mary Ann King

Marilyn Holte

Michael Goettl

Fiscal Impact: There is no fiscal impact.

LWBP Revised P.P&P.01112005

1st Reading 1/11/05 Date Rec'd

2nd Reading

Board Action

Adopted

Yes 24 Vote

5

5/m

Prepared by: Kathleen M. Bennin/pm

APPROVED

Corporation Counsel

County Auditor

Attachment: Resolution 04-05 - Attachment 3 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic Development)

Attachment: Resolution 04-05 - Attachment 3 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic Development)

# Chippewa County Policies and Procedures for Sale of Land Within The Lake Wissota Business Park

(Revised January 11, 2005)

## 1. General

Chippewa County desires to encourage industrial and business development on the lands of the Lake Wissota Business Park (formerly known as the County Farm Property). The goals of this development effort are:

A. Develop the land to its highest and best use, thereby maximizing the tax base.

B. Create new employment opportunities.

C. Create opportunity for a diversity of new industrial and business users.

D. Preserve a high quality of development that is compatible with existing land uses.

To accomplish these goals, the Chippewa County Board has established the County Land Development Committee to act as the County's agent for planning, infrastructure, marketing, and sales of the ~~former~~ Lake Wissota Business Park. This Committee is comprised of the following membership:

One Member of Highway Committee
Administrative committee

In addition to the County Land Development Committee there shall be a Subcommittee known as the Technical Advisory Committee (TAC) which shall be comprised of the following membership:

Subcommittee (TAC)
- County Board First Vice-Chair~~man~~
- Chair of Economic Development Committee
- County Highway Commissioner
- County Economic Development Corporation Executive Director
- Lake Wissota Business Park Project Manager

The Subcommittee will serve as the point of contact and coordination between the County and all prospective development entities interested in locating in the Business Park.

The County will work cooperatively with the City of Chippewa Falls to provide the required infrastructure improvements to serve the Business Park and adjacent planned residential development area. A Memorandum of Agreement

document covering the specifics of anticipated cost-sharing and timing of expenditures has been executed between the County and the City.

The County has adopted Deed Restrictions and protective Covenants for the Lake Wissota Business Park. The intent of these covenants and restrictions is to insure the proper use and development of each parcel of land in the Park for the mutual benefit and protection of all present and future owners of property within the Park. It is the intent of Chippewa County that environmental and aesthetic values are important considerations in the development of the Park so that property in the Park will be protected against depreciation in value and to insure that the Park will provide attractive and desirable sites for business and industry.

The purpose of this policy is to:

A. Establish the procedures for sale of the Lake Wissota Business Park land.
B. Establish the selling price per acre of the Lake Wissota Business Park land.

2. Land Purchase

The County Economic Development Coordinator will work closely with the City's Economic Development counterpart in marketing the sale of the Business Park land. Offers to purchase land in the Business Park shall be received by the County Economic Development Coordinator. Notice of an Offer to Purchase shall be sent to the Technical Advisory Committee and, if accepted, then forwarded to the County Land Development Committee. Providing sale pricing and conditions are in accordance with the established policies previously approved by the County Board, the County's Corporatione Counsel will draw up the Offer to Purchase, deed and associated abstract, and title documents for signature by the County Land Development Committee and County Clerk.

Offers received on the Office/Institutional land that differ materially from the established policies will require that they be brought before the Land Development Committee for determination of acceptability. The Committee may accept, reject, or suggest modification to the offer. Any accepted offer different from established policy must be approved by the full County Board. The County shall deliver to the buyer a proper deed of conveyance for each parcel land upon receipt, and verification of same by Corporatione Counsel, of a fully executed note from the buyer.

Business Park land shall not be purchased for speculation. All plant construction shall be started within twelve (12) months from date of purchase. The County and purchaser shall agree, in writing, at the time of sale upon date for completion of construction. In the event a purchaser fails to begin construction within twelve (12) months of the date of sale or in the alternative, fails to complete construction pursuant to the written agreement between the County and purchaser, the County shall have the option to repurchase the land at the original price, minus a reasonable cost to restore the land to its original condition. If construction has begun, but has not been completed pursuant to

Attachment: Resolution 04-05 - Attachment 3 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic Development)

the agreement between County and purchaser, then and in that event, the County shall have the option to repurchase the land at the original sale price, plus the depreciated cost of any improvement made to or on the land by the purchaser.

In the event a purchaser desires to sell any portion of the land which is not being used in connection with the business of the purchaser, or which the purchaser desires to sell separate and distinct from any sale of business, such real estate shall be offered solely for sale to the County and the County shall have the option of repurchasing such land at its original sale price, plus the depreciated cost of any improvements made to or on the land by the purchaser.

The County shall have sixty (60) days after the expiration of twelve (12) months as referred to in paragraph B, above, or notice of intent to sell by the purchaser, to exercise the options set forth herein unless an extension of time may be mutually agreed upon and set forth in writing. Acceptance or rejection of any option as set forth herein shall be by the County Land Development Committee. If any option is exercised, conveyance to the County shall be by Warranty Deed, free and clear of all liens or encumbrances created by act or default of purchaser.

If the County chooses not to exercise its option as set forth herein, then the purchaser may sell such lands to any person, firm, or corporation, provided however, that any such purchaser shall comply with all the provisions relating to sale of Business Park land, and as set forth herein.

Words and Phrases Defined. In this resolution, the following words and phrases have the designated meanings unless a different meaning is expressed provided or the context clearly indicates a different meaning:

a. Plant construction means the erection of any building or structure which is built or erected on the land for its permanent benefit only.

b. Speculation means to buy or sell land within the County's Business Park, hoping to take advantage of an expected rise or fall in price, or to take part in any business venture or enterprise on the chance of making a profit, provided however, it shall not be speculation if plant construction is begun and completed as provided herein.

c. Business means the entity, including tenants, operating the industry on the property.

3. Price Per Acre

The price of the County's Business Park land has been established with the following intent:

A. To recover the required infrastructure development costs to the extent possible.

Attachment: Resolution 04-05 - Attachment 3 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic Development)

B. To be competitive with comparable development land in the Chippewa Valley.

C. To promote economic development at the fastest practical rate consistent with orderly growth.

The price per acre for industrially zoned lands in the Business Park is established at $15,000 per acre. The price per acre for office/institutional zoned lands shall be established periodically as required to capture current market value by an independent appraiser. Office/Institutional property will have a range of values depending upon location within the Park and roadway exposure.

To further facilitate the County's economic development goals, payment for the industrial land shall be deferred for three (3) years from the date of sale. In the event the original buyer sells the property within the three years, the note shall become due as provided for below.

A note for the land sale shall be issued by the buyer (industry) to the County which shall be due three (3) years and thirty (30) days from the date of sale. If the land is sold within three (3) years from date of sale, the note shall be due and payable upon closing.

Each January, the County shall have the option of adjusting the per acre price of industrial and office/institutional lands.

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Attachment: Resolution 04-05 - Attachment 3 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic Development)

Resolution No. 23 - 08

**RESOLUTION TO APPROVE CHANGES TO THE POLICIES AND PROCEDURES FOR SALE OF LAND WITHIN THE LAKE WISSOTA BUSINESS PARK**

WHEREAS, on June 8, 1999, the County Board passed Resolution 32-99 which approved the *Policies and Procedures for the Sale of Land Within the Lake Wissota Business Park*; and

WHEREAS, on January 8, 2008, the County Board passed Resolution 3-08 which amended the *Policies and Procedures for the Sales of Land Within Lake Wissota Business Park* to transfer oversight of marketing and land sales within the business park from the County Land Development Committee to the Economic and Industrial Development Committee (Committee); and

WHEREAS, the Committee has been looking at ways to stimulate sales of land within the business park to foster further economic development; and

WHEREAS, the Committee believes that providing incentives to potential purchasers of lots within the business park, to buy down the per acre cost of the land, would provide a stimulus for land sales; and

WHEREAS, the Committee recommends the following be approved and made a part of the *Policies and Procedures for Sales of Land Within the Lake Wissota Business Park*:

1. Credit for job creation.
2. Rebate of the purchase price based upon the taxable value of the property with any purchaser added improvements within a designated period.
3. Incentives based upon a Leadership in Energy and Environmental Design (LEED certified environmentally friendly development.
4. Extension of the three year repayment period based upon the final price of the real estate.
5. Other cost per acre incentives as approved by the Committee.

WHEREAS, these incentives and guidelines for implementing the incentives will be reviewed and approved by the Committee on a case by case basis.

NOW, THEREFORE BE IT RESOLVED, that the attached *Policies and Procedures for the Sale of Land Within the Lake Wissota Business Park* are hereby amended to create Section 3. D. to read as follows:

**D. <u>To promote the economic development in the Lake Wissota Business Park, the Economic and Industrial Development Committee may approve any of the following incentives for purchasers of the lots:</u>**

**1. <u>Credit for job creation.</u>**

**2. <u>Rebate of the original purchase price based upon the taxable value of the property with any purchaser added improvements within a designated period.</u>**

Attachment: Resolution 23-08 - Attachment 4 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic Development)

3. **Incentives based upon a Leadership in Energy and Environmental Design (LEED) certified environmentally friendly development.**

4. **Extension of the three year repayment period based upon the final price of the real estate.**

5. **Other cost per acre incentives as approved by the Committee.**

Dated this 9th day of ~~August~~ Sept, 2008.

**ECONOMIC AND INDUSTRIAL DEVELOPMENT COMMITTEE**

| | Yes | No | Abstain | Absent |
|---|---|---|---|---|
| Robert Hoekstra | X | | | |
| Richard Schoch | X | | | |
| Larry Marquardt | | | | X |
| Dale Johnson | X | | | |
| Dale Berg | X | | | |

Chair

FISCAL IMPACT

Fiscal Impact cannot be determined.

Approved as to Form:

William Reynolds, Administrator

George McDowell, Finance Director

James Sherman, Corporation Counsel

1st Reading 9/9/08
2nd Reading N/A
Board Action
Adopted Yes
For Voice Vote
Against None heard
Absent 3
Vote Required 5/M
Prepared by KM Berries

Attachment: Resolution 23-08 - Attachment 4 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic Development)

Resolution No. 3 08

# RESOLUTION TO TRANSFER OVERSIGHT OF MARKETING AND LAND SALES IN THE LAKE WISSOTA BUSINESS PARK FROM THE COUNTY LAND DEVELOPMENT COMMITTEE TO THE ECONOMIC AND INDUSTRIAL DEVELOPMENT COMMITTEE

**WHEREAS,** pursuant to Resolution 33-98, the County Land Development (COLD) Committee was established "to develop a plan for infrastructure, marketing and future sales" of land within the Lake Wissota Business Park; and

**WHEREAS,** pursuant to Resolution 33-98 and the Policies and Procedures of the Lake Wissota Business Park, oversight of the Lake Wissota Business Park was delegated to the COLD Committee; and

**WHEREAS,** the COLD Committee is the County Board committee responsible for reviewing offers to purchase land within the Lake Wissota Business Park; and

**WHEREAS,** oversight of the Lake Wissota Business Park may be transferred to another committee of the County Board by resolution; and

**WHEREAS,** the Economic Development Committee provides oversight of the Economic Development Corporation and develops the policies to promote economic development in Chippewa County, including the marketing of the Lake Wissota Business Park; and

**WHEREAS,** transferring oversight of the Lake Wissota Business Park to the Economic Development Committee would promote efficiency in the marketing and further development of the Lake Wissota Business Park and would allow the COLD Committee as well as the Technical Advisory Committee to be disbanded;

**NOW, THEREFORE BE IT RESOLVED,** that the Chippewa County Board of Supervisors does hereby amend the *Policies and Procedures for the Sale of Land Within the Lake Wissota Business Park* to replace the County Land Development (COLD) Committee with the Economic and Industrial Committee to serve the same role as the COLD Committee; and

**BE IT FURTHER RESOLVED,** that since the Economic and Industrial Development Committee will be assuming the role of the COLD Committee, the COLD Committee and the Technical Advisory Committee are hereby disbanded.

Dated this 8th day of January, 2008.

*NO FISCAL IMPACT*

1st Reading 1/8/08
2nd Reading
Board Action
Adopted
For
Against
Absent
Vote Required
Prepared by: Kim Bloss

**ADMINISTRATIVE COMMITTEE**

James Leschensky

Paul Michels

Jerilyn Brost

William Dixon

Lila McConville

Richard L. Schoch

Lee McIlquham

Date Recv'd

APPROVED
Corporation Counsel
County Auditor

Attachment: Resolution 03-08 - Attachment 5 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic Development)

# ECONOMIC DEVELOPMENT CONTACT AND INFORMATION COORDINATION AND DISTRIBUTION POLICY

## Purpose

Chippewa County recognizes that the success of current and potential economic development initiatives in Chippewa County is largely dependent on the provision of an orderly and efficient mechanism for providing a bridge and communicating key information between pertinent Chippewa County regulatory, administrative, corporate and political authorities and the businesses that locate/expand in Chippewa County.

This policy designates the Chippewa County Administrator and Chippewa County Economic Development Corporation Executive Director as the point contact persons who are responsible for gathering, communicating and disseminating information between Chippewa County regulatory, administrative, corporate and political authorities and current and prospective businesses and industry in Chippewa County.

## Points of Contact and Flow of Information and Communication

The Chippewa County Economic Development Corporation Executive Director is responsible for the recruitment and retention of businesses and industry in Chippewa County and carrying out the Chippewa County Economic Development Corporation's role as an economic development authority pursuant to Chippewa County Economic Development policies. All communication and coordination by and between the Chippewa County Economic Development Corporation Executive Director and current and prospective businesses and industry in Chippewa County shall be funneled through the Chippewa County Administrator.

The Chippewa County Administrator is solely responsible for the allocation of staff, resources and time to provide support, financial assistance and information to current and prospective businesses and industry and carry out Chippewa County's role as an economic development authority pursuant to Chippewa County Economic Development policies and for building internal and external support for economic development. The Chippewa County Administrator shall also work in concert with the Chippewa County Economic Development Corporation Executive Director to provide current and prospective businesses in Chippewa County with enhanced access to regulatory permit information.



Attachment: Economic Development Policy 112 - Attachment 6 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic

# ECONOMIC DEVELOPMENT INCENTIVE AND SMALL BUSINESS DISASTER RELIEF POLICY

## Purpose

Chippewa County (hereinafter "the County") believes that the appropriate purpose and use of economic development incentives is to broaden and diversify the tax base, to create new job opportunities for the citizens of the County, and to promote the economic growth and welfare of the County. Economic development incentives are necessary based on the inherent competition that exists between localities for new businesses and jobs. The County Board of Supervisors adopted this policy with the recognition that economic development projects must be examined on a case-by-case basis and that the intent of these guidelines is to complement any economic development incentive program(s) that may be available within Chippewa County from the State of Wisconsin (hereinafter "the State") and/or other local public agencies (hereinafter "LPA").

By its very nature, disasters cannot be predicted, planned for nor often survived. Small businesses are often victims with catastrophic losses yet are not in a position to access the needed capital to rebuild, purchase new equipment or inventory or otherwise survive the disaster. Chippewa County has determined that a natural disaster qualifies as an eligibility for economic development incentives such as Small Business Disaster Relief Loans that can provide low-interest loans to help the affected business meet the immediate needs created by the disaster.

## Economic Development Incentives

Economic development incentives that may be available from the County include (but are not necessarily limited to) industrial revenue bonds (IRBs), short term-low interest loans, forgivable loans and infrastructure improvements. The County Economic Development Committee will determine the amount, terms and conditions of economic development incentives based on the matrices that equate recommended economic development incentive levels with job creation, wage levels and capital investments.

## Initial Eligibility

In order to be initially eligible for Chippewa County economic development incentive(s) an applicant must satisfy the following eligibility requirements:

A. An applicant must obtain and submit a complete Chippewa County economic development incentives application (Attachment DOA-113-B), including the following completed attachments, with a County economic development authority listed under item C:

   1. Wisconsin Economic Development Corporation Prospect Data Sheet; and

   2. Additional financial information as requested.

B. An applicant must be engaged in one or more of the following business activities:

   1. Manufacturing. (Priorities will be given to Target Industries).

   2. Research and Development. The conducting of research, development or testing for scientific, medical, food product and/or industrial purposes.



Attachment: Economic Development Policy 113 - Attachment 7 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic

3. Warehousing and Distribution. Priority given to applicants of which a majority of the goods that are manufactured/stored/shipped by the applicant are destined for end-users located outside the Chippewa Valley.

4. Corporate Facilities/Operations. May include applicants that conduct "back office" operations and customer service activities, but shall not include out-bound call centers. May also include applicants engaged in the provision of medical services, including regional medical centers, specialty hospitals and clinics.

C. Chippewa County economic development incentives applications (Attachment DOA-113-B) may be obtained from, and completed applications submitted to either of the following Chippewa County economic development incentive authorities:

1. Chippewa County Administrator
711 N. Bridge Street, Room 106
Chippewa Falls, WI 54729

2. Chippewa County Economic Development Corporation
770 Technology Way
Chippewa Falls, WI 54729

## Other Project and Eligible Applicant Consideration

When considering and evaluating a complete and submitted application of an eligible applicant for available Chippewa County economic development incentives, the County Economic Development Committee (EDC) and/or Chippewa County Economic Development Corporation Revolving Loan Fund Committee (CCEDC) will consider the following project and eligible applicant information and requirements:

A. The size of the project based upon private investment in the site development, plant facilities and infrastructure.

B. The total number and types of jobs proposed to be created, and the wages and benefits proposed to be offered.

C. The relationship between workforce development and the project. Will the project introduce new skills sets to the community?

D. The potential for future expansion and increased employment.

E. The potential for retention of existing employment.

F. The potential for diversification of the regional or county economy.

G. The potential for inclusion of locally owned businesses as contractors, suppliers, etc.

H. Project specific issue(s) and their potential impact upon local infrastructure responsibilities of the County with some consideration of potential impact on Townships, Villages and Cities within Chippewa County.

Attachment: Economic Development Policy 113 - Attachment 7 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic

I. Project specific incentives that may be pursued to stimulate other development areas that the County may deem of significant benefit to the community.

J. Economic development incentives from other LPA's and/or the State.

K. Financial impact and budget ramifications.

L. Project's utilization of Leadership in Energy & Environmental Design & Construction (LEED) applications or techniques.

M. An eligible applicant's ability to meet the Wage Consideration requirements that follow below.

## Wage Consideration

Applicants for Chippewa County economic development incentive(s) must demonstrate that the average wages paid to its employees are equal to or greater than the average wages for that type of business as determined by 6-digit NAICS codes within the EAU MSA, or $15.00 per hour, whichever is higher.

## Process Flow

Per Attachment DOA-113-A (Revolving Loan Fund Application Process), the EDC shall review the completed application of an eligible applicant and make a decision to refer it to the CCEDC for the purposes of further review, recommendations, and structure. The CCEDC shall report to the EDC its recommendation(s) and/or suggestions concerning the application. The EDC will then meet to approve or reject the application.

## Project Evaluation

Each project will be evaluated on an individual basis. Changing economic conditions and availability of funds may cause Chippewa County to modify, amend, or discontinue any economic development incentive program it has established. Should an incentive program be discontinued, the County will honor any incentive committed to before the discontinuance of the program.

## Final Action and Compliance

A. Prior to taking final action on the completed application of an eligible applicant, the proposed terms of all County economic development incentives shall be formalized in a written agreement between the County and the eligible applicant for review by the EDC.

B. The recipient of County economic development incentive(s) shall be required to meet the following performance criteria:

1. Jobs created as announced

2. Capital investment in real property as announced

3. Incremental Tax Value created as certified at the time of occupancy by the local Municipality assessor working in conjunction with appropriate State Agencies.

Attachment: Economic Development Policy 113 - Attachment 7 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic

4. Compliance with wage requirements

5. Compliance with all applicable governmental laws, rules and regulations

6. Compliance with any conditions imposed by the Economic Development Incentive(s) Agreement.

C. Chippewa County reserves the right to review a company to assure compliance with the County economic development incentive(s) Agreement. The County may discontinue any ongoing incentives and require the incentives already received to be repaid in full or in part, as set forth in the County economic development incentive(s) Agreement, if the performance criteria are not met.

D. County economic development incentives may not be transferred or otherwise conveyed or assigned by the recipient without the prior approval of the EDC.

## Decisions on Applications

Decisions rendered by the EDC on all applications are final.

## Additional Revolving Loan Fund Criteria

A. Only for-profit small businesses of less than 50 employees in small manufacturing and agriculture value added products are eligible.

B. All applicants must have a current formal business address in Chippewa County, with the exception of farmers who must reside in Chippewa County. Only businesses that have been in operation for a year or more will be considered.

C. Borrower equity participation shall be required.

D. Funding for the non-RLF portion of the project may be in the form of bank financing,

E. Equity and/or public financing, other than the requested loan and grant portion.

F. Complete documentation of other funds shall be required prior to the loan award.

G. All out-of-pocket costs shall be paid for by the applicant.

H. Co-equal collateralization position shall be accepted; subordinated position may be considered. Personal guarantees in all cases shall also be required.

I. All information as outlined in the application must be provided prior to loan processing. Additional information may be requested by CCEDC and/or Chippewa County.

J. Eligible use of funds include, but are not necessarily limited to: equipment purchase; working capital; infrastructure; acquisition, construction or reconstruction of an industrial/commercial building; and/or other activities considered necessary and appropriate to carry out an economic development project.

Attachment: Economic Development Policy 113 - Attachment 7 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic

K. No loan funds may be disbursed without execution of a County economic development incentive Agreement between the eligible applicant and Chippewa County.

L. The term and interest rate of each loan shall be determined by Chippewa County .

M. A loan shall be considered delinquent in the event loan repayments have not been received by Chippewa County upon due date.

N. A loan will be considered to be in default if no repayments have been received for a period of three (3) consecutive months upon notification to borrower.

O. In the event of default, grant (i.e. forgivable portion) funds will also be subject to repayment.

P. Any grant funds shall be based on Full Time Employment of 40 + hours per week.

Q. Loan repayment amounts may take into consideration the number of jobs created by the project.

R. The recipient understands and acknowledges that the EDC or CCEDC shall have the right to issue a press release or other promotional materials announcing and describing the economic development incentive(s) received by the recipient, unless otherwise mutually agreed by Chippewa County and recipient.

## Small Business Disaster Relief (SBDR) Loans and Eligibility Requirements

A. Governing Policy: SBDR loan funds shall be made available to applicants who meet all program eligibility and lending requirements and criteria on a first come, first served basis. Commitment of loan and disbursement of funds shall be contingent on the availability of funds in the SBDR Pool.

B. Eligibility Requirements: In order to qualify for assistance, an applicant must meet the following eligibility requirements:

1. The loan applicant shall be the owner(s) of the business.

2. The business must remain in Chippewa County for the duration of the SBDR loan.

3. As a basic guideline, eligible businesses are those which fall within the definitional thresholds set by the Small Business Administration.

4. Ownership of the business by the loan applicant must be evidenced by applicable legal and tax documentation.

5. The loan applicant shall provide evidence that personal and real estate taxes on any real or personal property in Chippewa County owned by a principal or corporate interest of the loan applicant are current.

C. Eligible Activities/Expenses: Activities/expenses eligible for assistance through the SBDR shall be the following:

Attachment: Economic Development Policy 113 - Attachment 7 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic

1. Expenses directly associated with operating a business.

2. Repair or replacement of damaged inventory.

3. Repair or replacement of damaged equipment.

4. Expenses related to moving to a new location within Chippewa County.

5. Expenses related to re-construction, either interior or exterior, to allow the business to operate.

   Note: Demolition or improvement of buildings located in a National Historic District, a nationally registered building, or building eligible for nomination to the National Register of Historic Places must meet State Historic Preservation guidelines.

6. Ineligible Activities/Expenses: SBDR funds shall not be used for the following:

   a. Payment of delinquent taxes.

   b. Payment of debt service.

   c. Expansion of the business.

7. Lending Criteria: In addition to complying with the eligibility requirements set forth above, financial assistance shall be offered only if the following lending criteria are satisfied:

   a. Written evidence of loss.

   b. Financial statements - balance sheet and income statement.

   c. The proposed expenses/activity to which the SBDR Loan funds are to be applied must be consistent with Chippewa County Comprehensive Plan(s).

   d. The loan applicant shall obtain all required permits and comply with all applicable local and state regulations and codes in connection with proposed activity to which the SBDR Loan funds are to be applied.

8. Loan Amount and Terms: The following criteria govern loan amount and terms and shall be determined by the Chippewa County Economic Development Committee (EDC):

   a. Loan(s) up to a maximum of amount $10,000 may be applied for.

   b. The term of each loan shall be a minimum of one year up to a maximum of five (5) years from the date of closing.

   c. The interest rate of the loan shall be set by the by the EDC.

Attachment: Economic Development Policy 113 - Attachment 7 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic

d. Loan Agreement, Corporate Promissory Note, Individual Promissory Note and UCC Financial Statement shall be executed and duly filed, as applicable, on the day of closing unless waived by the EDC.

e. An Individual Promissory Note may be required from any person owning 20 percent or more of the company.

f. Term life insurance on the signer covering the amount of the note and assigned to Chippewa County may be required.

g. Proof of future disaster insurance when applicable and available.

## Small Business Disaster Relief (SBDR) Loans Process Flow

A. Application and Application Review Procedures: An SBDR loan application package containing the application summary form and all requested information shall be submitted to the Chippewa County Economic Development Corporation (CCEDC). The package will be reviewed for eligibility and completeness. The applicant will be notified of the status of the application as soon as possible from the receipt of the application. If the application is incomplete for any reason, the application will be rejected. Failure to meet any application deadline shall result in a forfeiture of application position and require a resubmission. Upon satisfactory review of an application, the CCEDC shall submit the application package, accompanied by an application summary, to the SBDR Loan Review Committee, as defined below.

B. The SBDR Loan Review Committee shall be the CCEDC's Revolving Loan Fund Committee

1. The SBDR Loan Review Committee shall meet as needed to review and act on loan applications. It is not required that the applicant or its agent attend the meeting.

2. If the SBDR Loan Review Committee deems that additional information is required before acting on an application, the information shall be requested from the applicant and submitted to the SBDR Loan Review Committee.

3. During its review, the SBDR Loan Review Committee reserves the right to recommend adjustment of the loan amount and set the recommended terms of the loan. The applicant will be notified of any recommended adjustment.

4. Upon completion of its review, the SBDR Loan Review Committee shall vote whether or not to recommend approval of the loan request. If approval of the loan request is recommended, the SBDR Loan Review Committee shall submit its recommendation(s) to the EDC for consideration and possible action. If the SBDR Loan Review Committee does not recommend approval, no recommendation will be forwarded to the EDC.

5. The applicant shall be notified in writing of the EDC's decision.

C. Closing of the Loan and Disbursement of funds shall occur as follows:

Attachment: Economic Development Policy 113 - Attachment 7 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic

1. If the loan application is approved by the EDC, a date for closing shall be set by the SBDR Loan Review Committee. No closing shall take place until all conditions contingent to closing have been met.

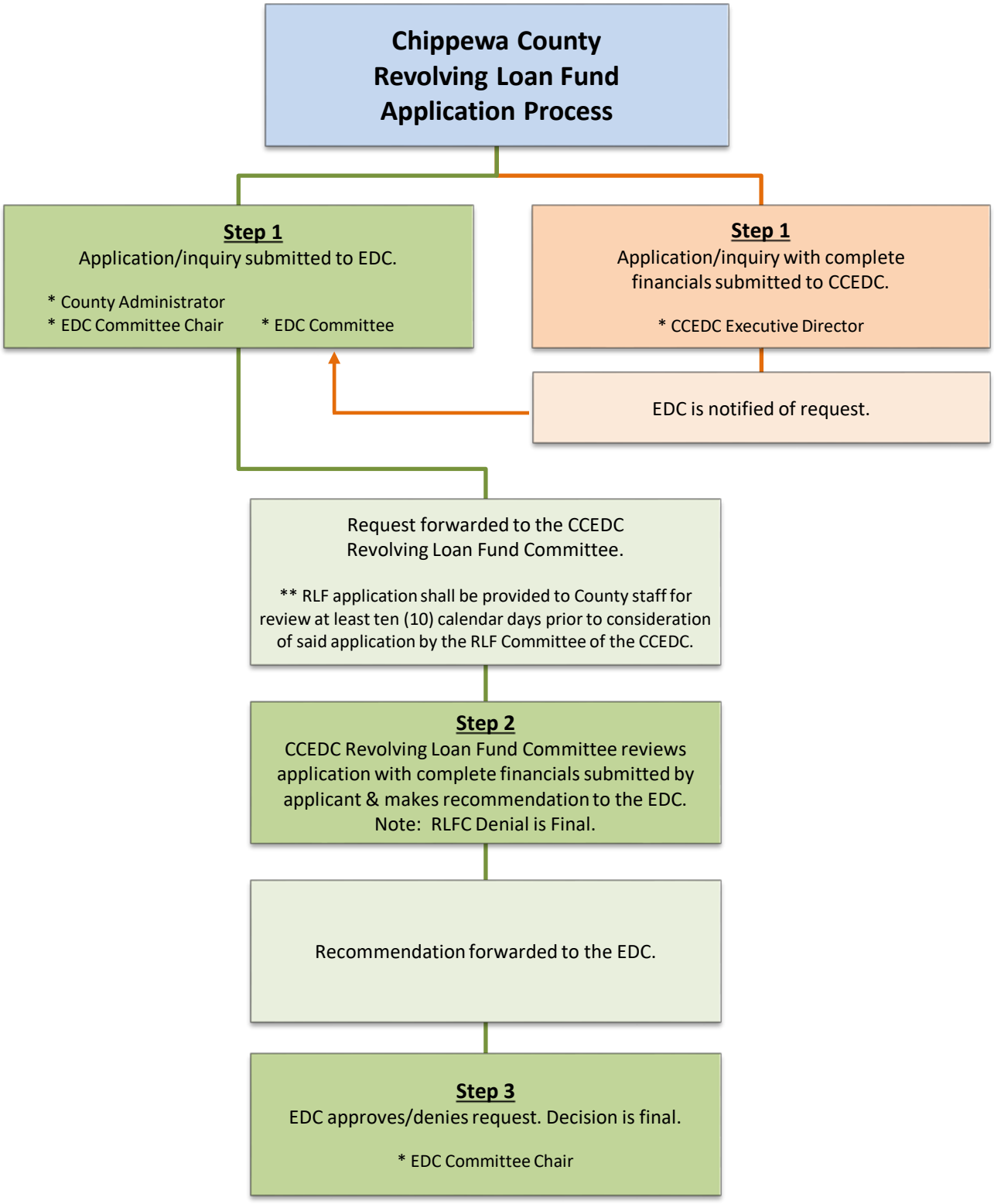
2. Loan documents to be executed and duly filed at closing shall include a Loan Agreement, Corporate Promissory Note, Individual Promissory Note, UCC Financial Statement, proof of term life insurance, and proof of disaster insurance as applicable.

3. Disbursement of loan funds shall be made in no more than two payments subsequent to closing.

4. False or misleading information shall be considered a default of the loan agreement, and may cause the County seek remedies as stated in the Loan Agreement.

Attachment: Economic Development Policy 113 - Attachment 7 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic

Attachment DOA-113-A




LEGEND
EDC – Chippewa County Economic Development Committee
CCEDC – Chippewa County Economic Development Corporation

Attachment: Economic Development Policy 113 - Attachment 7 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic

CHIPPEWA COUNTY ECONOMIC DEVELOPMENT CORPORATION
Wisconsin's Spirit of Innovation

Attachment DOA-113-B

# PROSPECT DATA SHEET

**You may press F11 to complete form electronically.**
**Double click on the boxes and choose "Checked" in the Default Value section to mark box with an "X"**

| TO BE COMPLETED BY Chippewa County Administrator or Economic Development Corporation: | | | | |
|---|---|---|---|---|
| Project Name: | ADM: | Date Pre-App. Submitted: | Program: | Rep: |

## SECTION I-PROSPECT/APPLICANT INFORMATION

Type of Business : ☐C Corp ☐S Corp ☐LLC ☐LLP ☐Partnership ☐Sole Proprietor ☐Non Profit

Legal Name:

Trade Name:

Address:

City, State, Zip: | County:

FEIN #:
(Federal Employee Identification Number –Tax ID or Social Security Number) | State of Organization:
(Per Articles of Incorporation/Organization)

WWW:

Tele. #: | Fax #:

CEO Name: | CEO Title:

***Individual To Contact Regarding Questions About The Company:***

Co. Contact: | Title:

Email Address:

Tele. #: | Fax #:

Address:

City, State, Zip:

***Individual To Contact Regarding Questions About The Project:***

Project Contact: | Title:

Email Address:

Tele. #: | Fax #:

Address:

City, State, Zip:

## SECTION II-BUSINESS INFORMATION

Date Established: | SIC or NAICS:

Minority Owned: ☐Yes ☐No If Yes, the Minority Classification is: ☐Eskimo ☐Native Hawaiian ☐Hispanic ☐Native American ☐Aleut ☐Asian-Indian ☐Asian-Pacific ☐African American

Women Owned: ☐Yes ☐No | Owned by a Person with a Disability: ☐Yes ☐No

Foreign Owned: ☐Yes ☐No If yes: Country: % of ownership:

Primary Product or Service:

Total Company Employment: Full Time: Part Time:

Total Chippewa County Employment: Full Time: Part Time:

Total Project Location Employment: Full Time: Part Time:

% of Project Location Full Time Employees that are WI Residents:

Provide the Following for All Other Existing Wisconsin Operations:
Address(Street, City, Zip): | Number of Full Time Employees:

Attachment: Economic Development Policy 113 - Attachment 7 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic

## SECTION III-PROJECT INFORMATION

| | |
|---|---|
| Project Location: ☐City ☐Town ☐Village Of: | County: |
| Project Street Address | Square Footage of Project Facility(ft²): |
| Brief Project Summary: | |

## SECTION IV-PROJECT TIME-LINE

| | |
|---|---|
| Secure all financing by: | Break ground/lease by: |
| Begin production by: | Achieve full production by: |

## SECTION V-PROPOSED PROJECT BUDGET

| **USES OF FUNDING** (equip, bldg, work cap, training, etc.) | **SOURCES OF FUNDING*** (Bank, Equity, SBA, RLF, etc.) SOURCE-NAME | SOURCE #2 NAME: | SOURCE #3 NAME: | SOURCE #4 NAME: | **TOTAL** |
|---|---|---|---|---|---|
| | | | | | $ |
| | | | | | $ |
| | | | | | $ |
| | | | | | $ |
| | | | | | $ |
| TOTAL | $ | $ | $ | $ | $ |

***Please provide the following for the sources listed above***

| Source | Source Name: | Contact Name: | Contact Title | Email Address | Phone Numb |
|---|---|---|---|---|---|
| 1. | | | | | |
| 2. | | | | | |
| 3. | | | | | |

## SECTION VI-PROJECTED EMPLOYMENT

**Full Time Positions Only (2,080 hours/year)**

| **Existing Positions** Avg. Hourly Wage | Number of Existing | Position Title | **Positions Created** Year One Avg. Starting Hourly Wage | Number Created | Year Two Number Created | Year Three Number Created | Total Numbe Create |
|---|---|---|---|---|---|---|---|
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | **TOTAL** | | | | | |

## SECTION VII-BENEFIT INFORMATION

| | | | |
|---|---|---|---|
| Check the Health Insurance Provided to Employees: | ☐**None** | ☐**Individual** | ☐**Family** |
| Percent of Health Insurance Premium Paid by Company: | | % | |
| Average Deductible Paid by Employee: | | $ | $ |

Other Benefits Provided to the Majority of the Workforce: ☐Life Insurance ☐Pension ☐401(k) ☐Childcare ☐Tuition Reimbursement ☐Other: (Specify)

Will new employees be provided with substantially the same benefits as described above: ☐Yes ☐No

Attachment: Economic Development Policy 113 - Attachment 7 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic

## SECTION VIII-OWNERSHIP INFORMATION (unless publicly owned)

| | Name: (First, Middle Initial, Last) | Phone Number | Personal Financial Statement Attached | Ownership % |
|---|---|---|---|---|
| 1. | | | ☐ YES | |
| 2. | | | ☐ YES | |
| 3. | | | ☐ YES | |
| 4. | | | ☐ YES | |
| 5. | | | ☐ YES | |
| | | | All Others: | |

*Personal Financial Statements are required for all owners with 20% or more. CCEDC may review a Dun and Bradstreet report and delinquent tax filings on the applicant. CCEDC may also review a personal credit report and delinquent tax filings on each individual that owns 20% or more.

100

## SECTION IX-LEGAL INFORMATION*

| | YES/NO |
|---|---|
| Has the applicant, any owner, officer, subsidiary or affiliate been involved in any lawsuits in the last 5 years or have any lawsuits pending? | ☐Yes ☐ No |
| Has the applicant, any owner, officer, subsidiary or affiliate ever been involved in any bankruptcy or insolvency proceedings or have any proceedings pending? | ☐Yes ☐ No |
| Has the applicant, any owner, officer, subsidiary or affiliate had any civil or criminal charges in the last 5 years that could have a material adverse impact on the project or have any charges pending? | ☐Yes ☐ No |
| Does the applicant, any owner, officer, subsidiary or affiliate have any outstanding tax liens? | ☐Yes ☐ No |

Please attach a detailed explanation of any YES responses.
*An Application will be deemed ineligible and denied based on the falsification of information

## SECTION X-MARKET INFORMATION

| THREE MAJOR CUSTOMERS: | % OF SALES |
|---|---|
| 1. | |
| 2. | |
| 3. | |

| THREE MAJOR COMPETITORS | LOCATION (City and State) |
|---|---|
| 1. | |
| 2. | |
| 3. | |

## SECTION XI-SUMMARY OF HISTORICAL FINANCIAL INFORMATION

| FYE | / / | / / | / / |
|---|---|---|---|
| Total Sales | | | |
| Net Income | | | |
| Total Assets | | | |
| Total Liabilities | | | |
| Equity | | | |
| WI Income Tax Liability (C Corporations Only) | | | |

## SECTION XII-SUMMARY OF PROJECTED FINANCIAL INFORMATION

| FYE | / / | / / | / / |
|---|---|---|---|
| Total Sales | | | |
| Net Income | | | |
| Total Assets | | | |
| Total Liabilities | | | |
| Equity | | | |
| WI Income Tax Liability (C Corporations Only) | | | |

Attachment: Economic Development Policy 113 - Attachment 7 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic

CHIPPEWA COUNTY ECONOMIC DEVELOPMENT CORPORATION
Wisconsin's Spirit of Innovation

# ATTACHMENT A
# SUPPORTING DOCUMENTATION

## BUSINESS PLAN

All applicants must submit an up-to-date comprehensive business plan that fully describes the proposed project. Chippewa County requires an up-to-date comprehensive business plan for all projects.

## COMPANY INFORMATION

Check the appropriate box if the information is detailed in your business plan or attached

| Business Plan DATED: / / | Attached | INFORMATION NEEDED |
|---|---|---|
| ☐ | ☐ | History of the company's operations |
| ☐ | ☐ | Resumes or short summaries of the current management team that detail relevant experience, education and length of time with the company |
| ☐ | ☐ | Description of any affiliates or subsidiaries |
| ☐ | ☐ | Description of the market niche for the company's product or service |
| ☐ | ☐ | A detailed description of the proposed project including environmental remediation |
| ☐ | ☐ | Three years of historical financial statements that include:<br>• balance sheets<br>• cash flow statements<br>• income statements<br>• accountant's notes |
| ☐ | ☐ | Most recent quarterly financial statements if the year-end was more than 90 days prior to submission |
| ☐ | ☐ | Three years of financial projections that include:<br>• balance sheets<br>• cash flow statements<br>• income statements<br>• detailed notes on all significant accounting assumptions used<br>The first year should be presented on a monthly basis so that CCEDC can analyze the applicant's working capital needs.<br>(Not Applicable for those projects only looking for training funds) |
| ☐ | ☐ | All individuals that own 20% or more of the company must submit a signed and dated personal financial statement. A sample form is attached. Substitute formats are acceptable provided that the social security number of the individual is also included. (Not applicable for those projects only looking for tax credits). |
| | ☐ | Copies of commitment letters outlining the terms of the other funding sources in the project budget. |

Attachment: Economic Development Policy 113 - Attachment 7 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic

CHIPPEWA COUNTY
Wisconsin's Spirit of Innovation
ECONOMIC DEVELOPMENT CORPORATION

# ATTACHMENT B
# CERTIFICATION STATEMENT

*THE APPLICANT:*

1. Certifies that to the best of its knowledge and belief, the information being submitted to Chippewa County or CCEDC is true and correct.

2. Certifies that the applicant is in compliance with all laws, regulations, ordinances and orders of public authorities applicable to it.

3. Certifies that the applicant is not in default under the terms and conditions of any grant or loan agreements, leases, or financing arrangements with its other creditors.

4. Certifies that CCEDC is authorized to obtain a credit check and Dun and Bradstreet on the applicant, the business and/or the individual(s).

5. Certifies that the applicant has disclosed and will continue to disclose any occurrence or event that could have an adverse material impact on the project. Adverse material impact includes but is not limited to lawsuits, criminal or civil actions, bankruptcy proceedings, regulatory intervention or inadequate capital to complete the project.

6. The applicant requests that Chippewa County & CCEDC treat the following items as TRADE SECRET:

| | | Yes | No | NA |
|---|---|---|---|---|
| A. | Personal financial statements. | ☐ | ☐ | ☐ |
| B. | Personal or business tax returns. | ☐ | ☐ | ☐ |
| C. | Historical business financial statements. | ☐ | ☐ | ☐ |
| D. | Business financial projections. | ☐ | ☐ | ☐ |
| E. | Plan or study to be funded by CCEDC. | ☐ | ☐ | ☐ |
| F. | Business Plan | ☐ | ☐ | ☐ |
| G. | Other: _____ | ☐ | ☐ | ☐ |

If Section 6 is left blank then all information provided to Chippewa County & CCEDC will be open to examination and copying.

Signature: _____Date: _____
***(Authorized Representative)***

Name: _____Title: _____
***(Authorized Representative)***

Attachment: Economic Development Policy 113 - Attachment 7 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic

CHIPPEWA COUNTY ECONOMIC DEVELOPMENT CORPORATION
Wisconsin's Spirit of Innovation

# ATTACHMENT C
## PERSONAL FINANCIAL STATEMENT

***Please complete the following for EACH owner with 20% or more interest. Make additional copies as necessary.***

**Name:** _____ **Social Security Number:** _____

**Address:** _____ **Date of Birth:** _____

**City:** _____ **State:** _____ **Zip:** _____ **Phone:** _____

| **ASSETS** | | **LIABILITIES** | |
|---|---|---|---|
| Cash (Schedule 1) | | Secured Notes Payable (Sch. 5) | |
| Listed Securities (Schedule 2) | | Unsecured Notes Payable (Sch.5) | |
| Unlisted Securities (Schedule 3) | | Accounts Payable | |
| Real Estate Owned (Schedule 4) | | Unpaid Income Taxes | |
| Automobiles | | Real Estate Mortgages (Sch. 4) | |
| Personal Property | | Real Estate Taxes | |
| Cash Value Life Insurance | | Credit Cards | |
| Vested Profit Sharing/Pension | | Other Debts (list below) | |
| Other Assets (list below) | | | |
| | | | |
| | | | |
| | | | |
| **TOTAL ASSETS** | **$** | **TOTAL LIABILITIES** | **$** |
| | | **EQUITY =(Total Assets – Total Liabilities)** | |

| **INCOME:** | **CONTINGENT LIABILITIES:** |
|---|---|
| Salaries/bonuses | Endorser/Co-maker/Guarantor |
| Dividends/interest | Legal Claims |
| Other: | Other: |

Attachment: Economic Development Policy 113 - Attachment 7 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic

Schedule 1 Cash and Equivalents

| Type | Financial Institution | Amount | Account Name | PLEDGED? |
|---|---|---|---|---|
| | | | | |
| | | | | |
| | | | | |

Schedule 2 Listed Securities

| Cost | Description | Market Value | Account Name | PLEDGED? |
|---|---|---|---|---|
| | | | | |
| | | | | |
| | | | | |

Schedule 3 Unlisted Securities

| Cost | Description | Market Value | Account Name | PLEDGED? |
|---|---|---|---|---|
| | | | | |
| | | | | |
| | | | | |

Schedule 4 Real Estate Owned

| Property Type and Address | Cost | Market Value | Mortgage Amt |
|---|---|---|---|
| | | | |
| | | | |
| | | | |

Schedule 5 Notes Payable

| Secured? | Financial Institution | Original Balance | Current Balance | Date Due |
|---|---|---|---|---|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

| LEGAL INFORMATION* | YES/NO |
|---|---|
| Have you been involved in any lawsuits in the last 5 years or have any lawsuits pending? | ☐ Yes ☐ No |
| Have you ever been involved in any bankruptcy or insolvency proceedings or have any proceedings pending? | ☐ Yes ☐ No |
| Have you had any civil or criminal charges in the last 5 years that could have a material adverse impact on the project or have any charges pending? | ☐ Yes ☐ No |
| Do you have any outstanding tax liens? | ☐ Yes ☐ No |
| Please provide detail on any YES responses: | |

**I hereby certify that to the best of my knowledge and belief, this represents a full and accurate disclosure of my assets and liabilities as of the date signed below. I also certify that I have disclosed and will continue to disclose any occurrence or event that could have an adverse material impact on the project. Adverse material impact includes but is not limited to lawsuits, criminal or civil actions, bankruptcy proceedings, regulatory intervention or inadequate capital to complete the project. I also understand submitting false or misleading information in connection with an application may result in the applicant being found ineligible for financial assistance under the funding program and may be subject to civil and/or criminal prosecution.**

**Signature** _____ **Date** _____

Attachment: Economic Development Policy 113 - Attachment 7 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic

**ATTACHMENT D**

**DO NOT SEND TO IRS**

# W-9 TAXPAYER IDENTIFICATION NUMBER (TIN) VERIFICATION

*Print or Type*
This form can be made available in alternative formats to qualified individuals upon request.

**Legal Name:** (as entered with IRS)
Individuals: Enter Last Name, First Name, Middle Initial
Sole Proprietorships: Enter Last Name, First Name, Middle Initial
All Others: Enter Legal Name of Business

**Trade Name:**
Individuals: Leave Blank
Sole Proprietorships: Enter Business Name
All Others: Complete only if doing business as a D/B/A

**Remit Address:** Address where awarded funds check should be sent if different from primary address PO Box or Number and Street, City, State, ZIP+4

**Order Address:** Address where order should be mailed
PO Box or number and street, City, State, ZIP+4

[NOT APPLICABLE]

**Primary Address:** Address where 1099 should be sent if different from remit address
PO Box or number and street, City, State, ZIP+4

**Entity Designation:** (check only one)

- ☐ Individual / Sole Proprietor
- ☐ Corporation (includes service corporations)
- ☐ Limited Liability Partnership
- ☐ Limited Liability Corporation
- ☐ Government Entity
- ☐ Hospital Exempt from Tax or Government Owned
- ☐ Long Term Care Facility Exempt from Tax or Government Owned
- ☐ All Other Entities

**Taxpayer Identification Number (TIN):**
If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, using your EIN may result in unnecessary notices to the Requester.

___ ___ ___ ___ ___ ___ ___ ___ ___

Check Only One

- ☐ Social Security Number (SSN)
- ☐ Employer Identification Number (EIN)
- ☐ Individual Taxpayer Identification Number for U.S. Resident Aliens (ITIN)

**Certification:** Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number, AND
2. I am not subject to back up withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to back up withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding.
3. I am a U.S. person (including a US resident alien).

| Printed Name | Printed Title | Telephone Number ( ) |
|---|---|---|
| Signature | | Date (mm/dd/ccyy) |

Attachment: Economic Development Policy 113 - Attachment 7 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic

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ECONOMIC DEVELOPMENT CORPORATION

# ATTACHMENT E

**PERSONAL INFORMATION**
**(Please complete for each individual that owns 20% or more of the company.)**

*Submitted to:*

**Chippewa County Administrator or Economic Development Corporation**

---

**Name:**_____ **Social Security Number:**_____

**Address:**_____ **Date of Birth:**_____

**City:**_____ **State:**_____ **Zip:**_____ **Phone:**_____

| LEGAL INFORMATION* | YES/NO |
|---|---|
| Have you been involved in any lawsuits in the last 5 years or have any lawsuits pending? | ☐ Yes ☐ No |
| Have you ever been involved in any bankruptcy or insolvency proceedings or have any proceedings pending? | ☐ Yes ☐ No |
| Have you had any civil or criminal charges in the last 5 years that could have a material adverse impact on the project or have any charges pending? | ☐ Yes ☐ No |
| Do you have any outstanding tax liens? | ☐ Yes ☐ No |
| Please provide detail on any YES responses: | |

**Applicant understands submitting false or misleading information in connection with an application may result in the applicant being found ineligible for financial assistance under the funding program and may be subject to civil and/or criminal prosecution.**

_____ _____
Applicant Signature Date

Attachment: Economic Development Policy 113 - Attachment 7 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic

## Economic Development Incentive Policy

On May 12, 2020 the County Board approved revisions to the Economic Development Incentive Policy that would allow for Small Business Disaster Relief Loans. The County Board also approved the criteria identified below for COVID-19 loans.

## Criteria for COVID-19 Loans

a. Maximum loan of $10,000

b. Use in service industry

c. No more than 10 employees

d. Maximum of 5 year loan

e. No early penalty for payoff

f. Fixed interest rate of 1.5% starting after one year – the first year is interest free

g. Ten day application period; first come first served

h. The total amount of funds that may be approved and dispersed from the Revolving Loan Fund for COVID-19 loans shall not exceed $300,000.00

i. A total of 30 COVID-19 loans may be awarded, which shall be divided equally among the 15 supervisory districts.

Attachment: Economic Development Policy 113 - Attachment 7 (11 - 22 : Resolution to Rescind Resolutions and Policies Regarding Economic

# Department of Administration

Randy B. Scholz, County Administrator

January 26, 2022

TO: County Board Supervisors

FR: Randy Scholz

RE: New Economic Development Policy

Over the years there have been a number of resolutions and policies that were adopted by the County Board which provided guidance for economic development and for the overall development of the Lake Wissota Business Park. However, having the economic development procedures and guidance in different resolutions and policies has caused confusion from time to time. Therefore, the Economic Development Workgroup has worked diligently over the last couple of years to review all existing economic development documents to create a new Economic Development Policy.

The new Economic Development Policy provides standards and guidance for County staff, the Economic Development Committee and businesses regarding the following:

- Economic Development Committee oversight and authority
- Points of contact and flow of information and communication
- Sale of economic development land and related incentives
- Revolving Loan Fund loans and Small Business Disaster Relief Loans

Upon passage, the new Economic Development Policy would become the guiding and controlling document for economic development in Chippewa County.

In order to accomplish this, the Economic Development Committee is set to review the new Economic Development Policy, as well as a resolution to rescind the previous economic development resolutions and policies, at its February 2, 2022 meeting. If the Committee supports the new Economic Development Policy, it would then be forwarded to the County Board on February 8, 2022 and then again on March 8, 2022 for adoption as policies require two readings for approval. In addition, at the March 8, 2022 County Board meeting, the Board would review the resolution to rescind the previous resolutions and policies pertaining to economic development so that there will not be any conflict with the new Economic Development Policy going forward.

I want to thank the Economic Development Workgroup for all of their hard work on this initiative. Having the information in one location moving forward will result in a much more efficient process.

Sincerely,

Randy Scholz
County Administrator

Attachment – New Economic Development Policy

711 N. Bridge Street, Room 106
Chippewa Falls, WI 54729
rscholz@co.chippewa.wi.us
Ph: (715)
Fx: (715)



Attachment: CA Ltr to CB RE New Econ Development Policy 01-26-2022 (6827 : New Economic Development Policy - 2nd Reading - Randy

* NEW POLICY *

# ECONOMIC DEVELOPMENT POLICY

## Contents

1. Purpose ..... 1
2. Economic Development Incentives ..... 2
3. Economic Development Committee Oversight and Authority ..... 2
4. Points of Contact, Flow of Information and Communication ..... 2
5. Economic Development Land ..... 2
6. Revolving Loan Fund (RLF) Loans ..... 4
7. Small Business Disaster Relief (SBDR) Loans ..... 7

Appendix A – Economic Development Land Deed Restrictions ..... 10
Appendix B – Chippewa County Economic Development Incentive Application ..... 11
Appendix C – Revolving Loan Fund (RLF) Application Process ..... 15
Appendix D – Small Business Disaster Review (SBDR) Application Process ..... 16

## 1. Purpose

Chippewa County (hereinafter "the County") believes economic development incentives are necessary based on the inherent competition for new businesses and jobs and the retention of existing businesses and jobs. The County Board of Supervisors recognizes economic development projects must be examined on a case-by-case basis and that the intent of these guidelines is to complement any federal, state or local public agencies economic development incentive program(s) that may be available within the County. The County desires to achieve sustainable and measurable economic growth and development while focusing on the following goals:

A. Encourage and support business retention.

B. Create new employment opportunities.

C. Create opportunity for and retain economic diversification.

D. Develop county-owned land that is designated for economic development ("Economic Development Land") to its highest and best use, thereby maximizing the tax base.

E. Educate communities and businesses on economic development opportunities and resources.

F. Preserve a high quality of economic development that is compatible with existing land uses.

G. Work cooperatively with local jurisdictions and businesses to provide the required infrastructure improvements to serve and support economic development projects.

H. Identify and promote recreational and tourism opportunities.

I. Identify and promote transportation initiatives.

Attachment: Economic Development Policy 01-25-2022 (6827 : New Economic Development Policy - 2nd Reading - Randy Scholz and Doug

## 2. Economic Development Incentives

Economic development incentives that may be available from the County include, but are not necessarily limited to, the following:

A. Industrial Revenue Bonds (IRB's)

B. Short-term Low Interest Loans

C. Forgivable Loans (i.e. Grant Funds)

D. Public Infrastructure Improvement funding for approved Economic Development projects

E. County owned Economic Development Land

## 3. Economic Development Committee Oversight and Authority

To facilitate accomplishment of the County's economic development goals, the Chippewa County Board of Supervisors delegate authority to the Economic Development Committee ("EDC") to provide policy oversight of the County's economic development activities, including the authority to approve the sale of Economic Development Land and related incentives, Revolving Loan Fund Loans and Small Business Disaster Relief Loans.

## 4. Points of Contact, Flow of Information and Communication

The Chippewa County Administrator ("County Administrator") and Chippewa County Economic Development Corporation ("CCEDC") Executive Director are the point of contact persons who are responsible for gathering, communicating and disseminating economic development information between County regulatory, administrative, corporate and political authorities and current and prospective businesses and industry in Chippewa County.

A. CCEDC Executive Director. The CCEDC Executive Director is responsible for the recruitment and retention of businesses and industry in the County and carrying out the CCEDC's role as an economic development authority. All communication and coordination by and between the CCEDC Executive Director and current and prospective businesses and industry in the County shall be funneled through the County Administrator.

B. County Administrator. The County Administrator is solely responsible for the allocation of staff, resources and time to provide support, financial assistance and information to current and prospective businesses and industry and to carry out the County's role as an economic development authority and for building internal and external support for economic development. The County Administrator shall also work in concert with the CCEDC Executive Director to provide current and prospective businesses in the County with enhanced access to regulatory permit information.

## 5. Economic Development Land

A. Designation of County-Owned Land for Economic Development. The Chippewa County Board of Supervisors shall designate county-owned land for Economic Development via a resolution. The designation may include the recording of deed restrictions to insure the proper use and

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development of the land for the mutual benefit and protection of all present and future owners. As of the approval date of this policy, the County Board has designated the following county-owned lands for Economic Development:

1. Plat of Lake Wissota Business Park:
   a. Lot 5, Block One
   b. Lots 4, 5 and 6, Block Two

2. Plat of Lake Wissota Business Park – First Addition:
   a. Lots 4, 5 and 6, Block Three
   b. Lot 1, Block Four

3. Plat of Lake Wissota Business Park – Second Addition:
   a. Lots 1, 4 and 5, Block Six
   b. Lots 1, 2, 3 and 5, Block Nine
   c. Lots 1, 2, 3, 4 and 6, Block Ten

4. Allen's Addition: Lot 14, Block 16

5. Certified Survey Maps:
   a. Lot 1, Certified Survey Map (CSM) 3505
   b. Lot 1, Certified Survey Map (CSM) 5519

6. Individual Parcel Numbers (Unplatted):
   a. 22908-3343-50020125
   b. 22908-3342-02000000B
   c. 22908-3342-02000000A
   d. 22908-3341-00020001 – *Only a portion to support the development on CSM 3505.*
   e. 22908-3344-00020000 – *Only a portion to support the development on CSM 3505*.

B. Deed Restrictions for Economic Development Land. Environmental and aesthetic values are important considerations for the Economic Development Land to ensure that it is protected against depreciation in value and to insure that the County provides attractive and desirable sites for business and industry. The existing Deed Restrictions for Economic Development Land are listed in Appendix A and incorporated herein.

C. Price of Land. Each October, the EDC shall have the option of adjusting the price of Economic Development Land for the proceeding calendar year based on the appraisal of an independent appraiser. Any motion to vary the price from the appraisal amount shall include a statement identifying the justification for the variance. The price shall not be set lower than 75% nor greater than 125% of the appraisal amount without the approval of the County Board. The following objectives shall be maintained in setting the price of Economic Development Land:

1. To recover costs associated with infrastructure development, land acquisition and other development costs to the extent possible.

2. To be competitive with comparable development land in the Chippewa Valley.

3. To promote economic development at a practical rate consistent with orderly growth.

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## 6. Revolving Loan Fund (RLF) Loans

Chippewa County's RLF is a gap financing tool primarily used for the development and expansion of small businesses, which assists with the County's economic growth and development goals. The fund is a self-replenishing pool of money, utilizing interest and principal payments on old loans to issue new loans. Commitment of loan and disbursement of funds shall be contingent on the availability of funds within the RLF.

A. Initial Eligibility. In order to be eligible for a RLF Loan, an applicant must meet the following:

1. Employees. The business must be for-profit with less than 50 employees and have a current formal business address in the County.

2. Business Location. The business has been in operation for one year or more within the County and shall remain in the County for the duration of the RLF Loan.

3. Business Types. The business must be engaged in one or more of the following business activities:

   a). Advanced Manufacturing. Priorities will be given to target industries as identified in the Chippewa County Target Analysis.

   b). Research and Development. The conducting of research, development or testing for scientific, medical, food product and/or industrial purposes.

   c). Warehousing and Distribution. Priority given to applicants of which a majority of the goods that are manufactured/stored/shipped by the applicant are destined for end users located outside the Chippewa Valley.

   d). Corporate Facilities/Operations. They may include applicants that conduct data center operations and customer service activities. They may also include applicants engaged in the provision of medical services, including regional medical centers, specialty hospitals and clinics.

   e). Agricultural Industry. The production of agricultural value-added products.

4. Eligible Activities and Expenses. The use of a RLF Loan funds include, but is not necessarily limited to: equipment purchase; working capital; infrastructure; acquisition, construction or reconstruction of an industrial/commercial building; and/or other activities considered necessary and appropriate to carry out an economic development project.

5. Ineligible Expenses. RLF Loan funds shall not be used for the payment of delinquent taxes or debt service.

B. Eligible Applicant Documentation. The EDC and/or Chippewa County Economic Development Corporation Revolving Loan Fund Committee (CCEDC-RLFC) will consider the following information submitted by an eligible applicant:

Attachment: Economic Development Policy 01-25-2022 (6827 : New Economic Development Policy - 2nd Reading - Randy Scholz and Doug

1. Chippewa County Economic Development Incentives Application (see Appendix B) or the Wisconsin Economic Development Corporation Prospect Data Sheet or other CCEDC approved application; and

2. Business Plan with the following information:

   a). The size of the project based upon private investment in the site development, structure improvements and infrastructure.

   b). The total number and types of jobs proposed to be created, and the wages and benefits proposed to be offered.

   c). The relationship between workforce development and the project. Will the project introduce new skills sets to the community?

   d). The potential for future expansion and increased employment.

   e). The potential for retention of existing employment.

   f). The potential for diversification of the regional or county economy.

   g). The potential for inclusion of locally owned businesses as contractors, suppliers, etc.

   h). Project specific issue(s) and their potential impact upon local infrastructure responsibilities of the County with consideration of potential impact on Towns, Villages and Cities within the County.

   i). Project specific incentives that may be pursued to stimulate other development areas that the County may deem of significant benefit to the community.

   j). Economic development incentives from Federal, State or other local agencies.

   k). Financial impact and budget ramifications.

   l). Environmentally friendly development such as sustainable or carbon footprint reduction.

   m). An eligible applicant's ability to demonstrate that the average wages paid to its employees are equal to or greater than the average wages for that type of business as determined by the 6-digit North American Industry Classification Systems (NAICS) codes within the Eau Claire Metropolitan Statistical Area (EAU MSA), or $15.00 per hour, whichever is higher.

3. The following financial information:

   a). The proposed equity participation by the borrower.

   b). Any funding, such as, but not limited to: bank financing or public financing for the non-RLF portion of the project.

Attachment: Economic Development Policy 01-25-2022 (6827 : New Economic Development Policy - 2nd Reading - Randy Scholz and Doug

c). The loan applicant shall provide evidence that personal and real estate taxes on any real or personal property in the County owned by a principal or corporate interest of the loan applicant are current.

d). Additional financial information as requested.

C. RLF Loan Application Process. Please see Appendix C.

D. Final Action and Performance Criteria

1. Prior to the EDC taking final action on the completed application of an eligible applicant, the proposed terms of a RLF loan shall be formalized in a written agreement between the County and the eligible applicant.

a). The RLF Loan repayment or grant amounts may take into consideration the number of Full-Time Employment positions created by the project. Full-Time Employment is considered 40+ hours per week.

b). Co-equal collateralization position shall be accepted; subordinated position may be considered. Personal guarantees in all cases shall also be required.

c). The term and interest rate of each loan shall be determined by the EDC.

d). A RLF loan shall be considered delinquent in the event loan repayments have not been received by the County upon due date.

e). A RLF Loan will be considered to be in default if no repayments have been received for a period of three (3) consecutive months upon notification to borrower.

f). In the event of default, RLF Loans that are given as grants (i.e. forgivable portion) will be subject to repayment.

g). All out-of-pocket costs shall be paid for by the applicant.

h). Complete documentation of other funds shall be required prior to the County signing the final written agreement.

2. The recipient of a RLF Loan shall be required to meet the following performance criteria:

a). Jobs created as announced.

b). Capital investment in real property as announced.

c). Incremental Tax Value created as certified at the time of occupancy by the local Municipality assessor working in conjunction with appropriate State Agencies.

d). Compliance with wage requirements.

Attachment: Economic Development Policy 01-25-2022 (6827 : New Economic Development Policy - 2nd Reading - Randy Scholz and Doug

e). Compliance with all applicable governmental laws, rules and regulations.

f). Compliance with any conditions imposed by the written Agreement.

3. The County reserves the right to review a company to assure compliance with the written agreement. The County may discontinue any ongoing incentives and require the incentives already received to be repaid in full or in part, as set forth in the County economic development incentive(s) Agreement, if the performance criteria are not met.

4. A RLF Loan may not be transferred or otherwise conveyed or assigned by the recipient without the prior approval of the EDC.

5. Each application is evaluated on an individual basis. Changing economic conditions and availability of RLF funds may cause the County to modify, amend, or discontinue any economic development incentive program it has established. Should an incentive program be discontinued, the County will honor any incentive committed to before the discontinuance of the program.

6. The recipient understands and acknowledges that the EDC or CCEDC shall have the right to issue a press release or other promotional materials announcing and describing the economic development incentive(s) received by the recipient, unless otherwise mutually agreed by the EDC and recipient

## 7. Small Business Disaster Relief (SBDR) Loans

The County has determined eligible businesses that are directly impacted by a natural disaster, including, but not limited to tornados, floods or fires, may qualify for economic development incentives that can provide low-interest loans to help the impacted business meet the immediate needs created by the natural disaster. The SBDR Loans shall be made available to applicants who meet all program eligibility and lending requirements and criteria on a first come, first served basis. Commitment of any loan and disbursement of funds shall be contingent on the availability of SBDR funds.

A. Initial Eligibility. In order to qualify for a SBDR Loan, a loan applicant must meet the following:

1. Employees. The business must be for-profit and have less than 50 employees.

2. Business Location. The business must have a current formal business address in the County, has been in operation for one year or more within the County at the time of application and shall remain in the County for the duration of the SBDR Loan.

3. Business Types. Eligible business types are those which fall within the definitional thresholds set by the Small Business Administration of the U.S. Department of Commerce

4. Eligible Activities and Expenses: The use of SBDR Loan funds shall be limited to the following activities and expenses:

a). Expenses directly associated with operating a business.

b). Repair or replacement of damaged inventory.

Attachment: Economic Development Policy 01-25-2022 (6827 : New Economic Development Policy - 2nd Reading - Randy Scholz and Doug

c). Repair or replacement of damaged equipment.

d). Expenses related to moving to a new location within the County.

e). Expenses related to re-construction, either interior or exterior, to allow the business to operate. *Note: Demolition or improvement of buildings located in a National Historic District, a nationally registered building, or building eligible for nomination to the National Register of Historic Places must meet State Historic Preservation guidelines.*

5. Ineligible Expenses. The SBDR Loan proceeds shall not be used for the payment of delinquent taxes, debt service or expansion of the business.

B. Eligible Applicant Documentation. In addition to the initial eligibility requirements set forth above, the loan applicant shall submit the following written documentation:

1. Written evidence of loss.

2. Financial statements, balance sheet and income statement.

3. Written evidence that the personal and real estate taxes on any real or personal property in the County owned by a principal or corporate interest of the loan applicant are current.

4. The loan applicant shall obtain all required permits and comply with all applicable local and state regulations and codes in connection with proposed activity to which the SBDR Loan funds are to be applied.

C. SBDR Loan Application Process. Please see Appendix D.

D. Final Action and Performance Criteria.

1. Loan Agreement. Prior to the EDC taking final action on the completed application of an eligible applicant, the proposed terms of a SBDR Loan shall be formalized in a written agreement between the County and the eligible applicant shall contain, at a minimum, the following terms:

a). The SBDR Loan shall not exceed $10,000.

b). The term of the SBDR Loan shall be a maximum of five (5) years with no penalties for early payoff.

c). The interest rate of the SBDR Loan shall be set by the EDC.

d). Loan Agreement, Corporate Promissory Note, Individual Promissory Note and UCC Financial Statement shall be executed and duly filed, as applicable, on the day of closing unless waived by the EDC.

e). An Individual Promissory Note and/or a Personal Guaranty may be required from any person owning 20 percent or more of the company.

Attachment: Economic Development Policy 01-25-2022 (6827 : New Economic Development Policy - 2nd Reading - Randy Scholz and Doug

f). Term life insurance on the signer covering the amount of the note and assigned to the County may be required.

g). Proof of future disaster insurance may be required.

h). A SBDR loan shall be considered delinquent in the event loan repayments have not been received by the County upon due date.

i). A SBDR Loan will be considered to be in default if no repayments have been received for a period of three (3) consecutive months upon notification to borrower.

j). False or misleading information shall be considered a default of the SBDR Loan agreement, and may cause the County seek remedies as stated in the Loan Agreement

k). All out-of-pocket costs shall be paid for by the applicant.

2. Disbursement of SBDR Loan funds shall be made in no more than two payments subsequent to closing.

E. As a subset of the SBDR Loans, the County Board of Supervisors may alter the requirements of A through D for specific natural disasters or pandemics.

Attachment: Economic Development Policy 01-25-2022 (6827 : New Economic Development Policy - 2nd Reading - Randy Scholz and Doug

# Appendix A
# Economic Development Land Deed Restrictions

1. Lake Wissota Business Park Deed Restrictions, recorded as Document Number 684008 on April 2, 2004 in the Chippewa County Register of Deeds Office.

Attachment: Economic Development Policy 01-25-2022 (6827 : New Economic Development Policy - 2nd Reading - Randy Scholz and Doug

# Appendix B
# Chippewa County Economic Development Incentive Application

## INCENTIVE APPLICATION

## SECTION I-APPLICANT INFORMATION

| | | |
|---|---|---|
| **Legal Entity:** ☐C Corp ☐S Corp ☐LLC ☐LLP ☐Partnership ☐Sole Proprietor ☐Nonprofit (Attach copies of IRS documents showing acceptance of Federal Tax Exempt Status) | | |
| **Legal Name:** | | |
| **Trade Name:** | | |
| **Mailing Address:** | | |
| **City, State, Zip:** | | **County:** |
| **FEIN:** DO NOT ENTER SSN (Federal Employee Identification Number –Tax ID) | | **NAICS:** |
| **Date Established:** | **State of Organization** (Per Articles of Incorporation/Organization)**:** | |
| **Foreign Owned:** ☐Yes ☐No **If Yes: Country:** | **Percent of Ownership:** % | |
| **Fiscal Year End Date:** | **Primary Product or Service:** | |
| **Website URL:** | **Phone:** | |
| **Head of Organization:** | **Title:** | |
| **Phone:** | **Email:** | |
| **Check box if W-9 is attached to the application** ☐ | | |
| **CONTACT** | | |
| **Project Contact:** | **Title:** | |
| **Email:** | **Company:** | |
| **Phone:** | **Mailing Address:** | |
| **City, State, Zip:** | | |
| **Contracting Contact:** | **Title:** | |
| **Email:** | **Company:** | |
| **Phone:** | | |
| **City, State, Zip:** | | |
| **DEMOGRAPHICS** (Please check all that apply) | | |
| **Is the business/organization:** | | |
| **Minority Business Enterprise:** | ☐Yes ☐No | |
| **Woman Business Enterprise:** | ☐Yes ☐No | |
| **Veteran Business Enterprise:** | ☐Yes ☐No | |
| **Service-Disabled Veteran-Owned Business Enterprise:** | ☐Yes ☐No | |

## SECTION II-PROJECT INFORMATION

| | |
|---|---|
| **Project Location:** ☐City ☐Town ☐Village: | |
| **Project Street Address:** | |
| **Project Start Date:** | **Project End Date:** |
| **Project Description:** In addition to the project description, explain any other factors that should be considered in evaluating this project (e.g., impact on Wisconsin suppliers, national/international sales, other prospects for future expansions, etc.) | |

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## SECTION III-EMPLOYMENT

| CURRENT EMPLOYMENT (WEDC will confirm employment based on payroll data) | | |
|---|---|---|
| **Total Company Employment:** | **Total Wisconsin Employment:** | |
| **Total Company Full Time Employment:** | | |
| **Number of hours annually considered full time employment and eligible for benefits:** | | |
| **Number of hours average full time employee works:** | | |
| **Enter the physical address of each Wisconsin facility of the Applicant Entity and related entities, as well as any other entities housed at the project site(s). Include number of full-time employees** (i.e., persons employed directly by the company, not a temp agency). | | |
| **Address**(Street, City, Zip): If the employee works remotely, please list the address of payroll site | **Project Location:** | **Number of Full Time Employees:** |
| | ☐Yes ☐No | |
| | ☐Yes ☐No | |
| | ☐Yes ☐No | |
| | ☐Yes ☐No | |
| | ☐Yes ☐No | |
| | ☐Yes ☐No | |
| **Employment data as of:** | | |
| **Percent of project location full time employees that are WI residents:** | % | |

## SECTION IV-BENEFIT INFORMATION

| | | | |
|---|---|---|---|
| **Employer-Sponsored Health Insurance Provided to Employees:** | ☐None | ☐Individual | ☐Family |
| **Percent of Health Insurance Premium Paid by Company:** | | % | % |
| **Other Benefits Provided to the Majority of the Workforce:** | | | |
| **Will new employees be provided with substantially the same benefits as described above?** ☐Yes ☐No **If no, please explain:** | | | |
| **If health care benefits are not being provided, explain other health care options available to employees:** | | | |

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## SECTION V-OWNERSHIP INFORMATION

☐ **Publicly Traded** (If publicly traded, leave the below ownership breakdown table blank.)

**OWNERSHIP BREAKDOWN**

(Complete the ownership breakdown table. Make sure your total ownership percentage equals 100%)

| Name: | | Email Address: | Ownership % |
|---|---|---|---|
| 1. | | | % |
| 2. | | | % |
| 3. | | | % |
| 4. | | | % |
| 5. | | | % |
| 6. | | | % |
| 7. | | | % |
| 8. | | | % |
| 9. | | | % |
| 10. | | | % |
| | | All Others: | % |
| Notes: | | Total: | 100% |

**If an entity (any group that's not an individual) owns 20% or more of the applicant company, attach to the application a separate document that lists the complete ownership breakdown of that entity.**

A separate secure email will be sent to each individual with 20% or more ownership interest in the applicant company from the secure email account ccedc@chippewa-wi.com. The email will include a Personal Financial Statement and/or a Personal Information Statement, along with instructions on how to complete and send these documents back to **CCEDC.**

***CCEDC** staff will only solicit and/or accept protected personally identifiable information through the **CCEDC** encrypted email account. Information not received via encrypted email or that was not previously requested for a specific purpose will be rejected and/or disposed by **CCEDC** staff. This will ensure a higher level of security within the application process.*

## SECTION VI-INFORMATION ON LEGAL PROCEEDINGS

| | |
|---|---|
| Has the applicant been involved in a lawsuit in the last 5 years? | ☐Yes ☐No |
| Has the applicant been involved in a bankruptcy or insolvency proceeding in the last 10 years, or are any such proceedings pending? | ☐Yes ☐No |
| Has the applicant been charged with a crime, ordered to pay or otherwise comply with civil penalties imposed, or been the subject of a criminal or civil investigation in the last 5 years? | ☐Yes ☐No |
| Does the applicant have any outstanding tax liens? | ☐Yes ☐No |
| Please attach a detailed explanation of any YES responses. | |

## SECTION VII-STATE REQUESTS FOR BID OR PROPOSAL

| | |
|---|---|
| Are you aware of any State of Wisconsin request(s) for bid or request(s) for proposal to which the applicant intends to respond, or to which the applicant has recently responded?<br><br>If yes, please provide the following:<br>a. Identify the bid or request for proposal (e.g., bid number, or general description or title).<br>b. Identify the state agency or public entity to which you are submitting the bid or proposal.<br>c. Explain the status of the bid or proposal (e.g., recently submitted; considering submission; in current negotiations).<br>Please note that if you answer "yes," WEDC may not be able to discuss potential financial assistance until the request for bid or request for proposal process has been completed. | ☐Yes ☐No |

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## CERTIFICATION STATEMENT

***THE APPLICANT CERTIFIES TO THE BEST OF ITS KNOWLEDGE:***

1. The information submitted to the Chippewa County Economic Development Corporation (CCEDC) in this application, and subsequently in connection with this application, is true and correct.

2. The applicant is in compliance with laws, regulations, ordinances and orders applicable to it that could have an adverse material impact on the project. Adverse material impact includes lawsuits, criminal or civil actions, bankruptcy proceedings, regulatory action by a governmental entity or inadequate capital to complete the project.

3. The applicant is not in default under the terms and conditions of any grant or loan agreements, leases or financing arrangements with its other creditors that could have an adverse material impact on the project.

4. CCEDC is authorized to obtain background checks including a credit check on the applicant and any individual(s) with 20% or more ownership interest in the applicant company.

5. The applicant has disclosed, and will continue to disclose, any occurrence or event that could have an adverse material impact on the project.

***THE APPLICANT UNDERSTANDS:***

1. This application and other materials submitted to CCEDC may constitute public records subject to disclosure under Wisconsin's Public Records Law, §19.31 et seq. The applicant may mark documents "confidential" if the documents contain sensitive information.

2. Submitting false or misleading information in connection with an application may result in the applicant being found ineligible for financial assistance under the funding program, and the applicant or its representative may be subject to civil and/or criminal prosecution.

3. Authorization to Receive Confidential Information. The applicant hereby authorizes the Chippewa County Economic Development Corporation ("CCEDC") to request and receive confidential information that the applicant has submitted to, including any adjustments to such information by, the Wisconsin Department of Revenue ("DOR") and the Wisconsin Department of Workforce Development ("DWD"), and to use such information solely for the purposes of assessing the applicant's performance for the duration of the economic development project and ensuring that CCEDC is properly administering or evaluating economic development programs. With regard to the information contained in the DWD unemployment insurance files, CCEDC may access the following for the 8 most recent quarters: the quarterly gross wages paid to the applicant's employees; the monthly employee count; and the applicant's FEIN, NAICS code, and legal and trade names. The applicant also authorizes CCEDC to share information submitted to CCEDC by the applicant with the DOR and DWD and to redisclose to the public the information received from the DOR and DWD used to evaluate the applicant's performance under their specific economic development program and the impact of CCEDC economic development programs. Records exempted from public records law by Wis. Stat. § 19.36(1) will be handled by CCEDC in accordance with that law.
☐**Yes** ☐**No** I certify that incentive assistance is needed to ensure this project will happen in Wisconsin. Please provide details below: Click here to enter text.

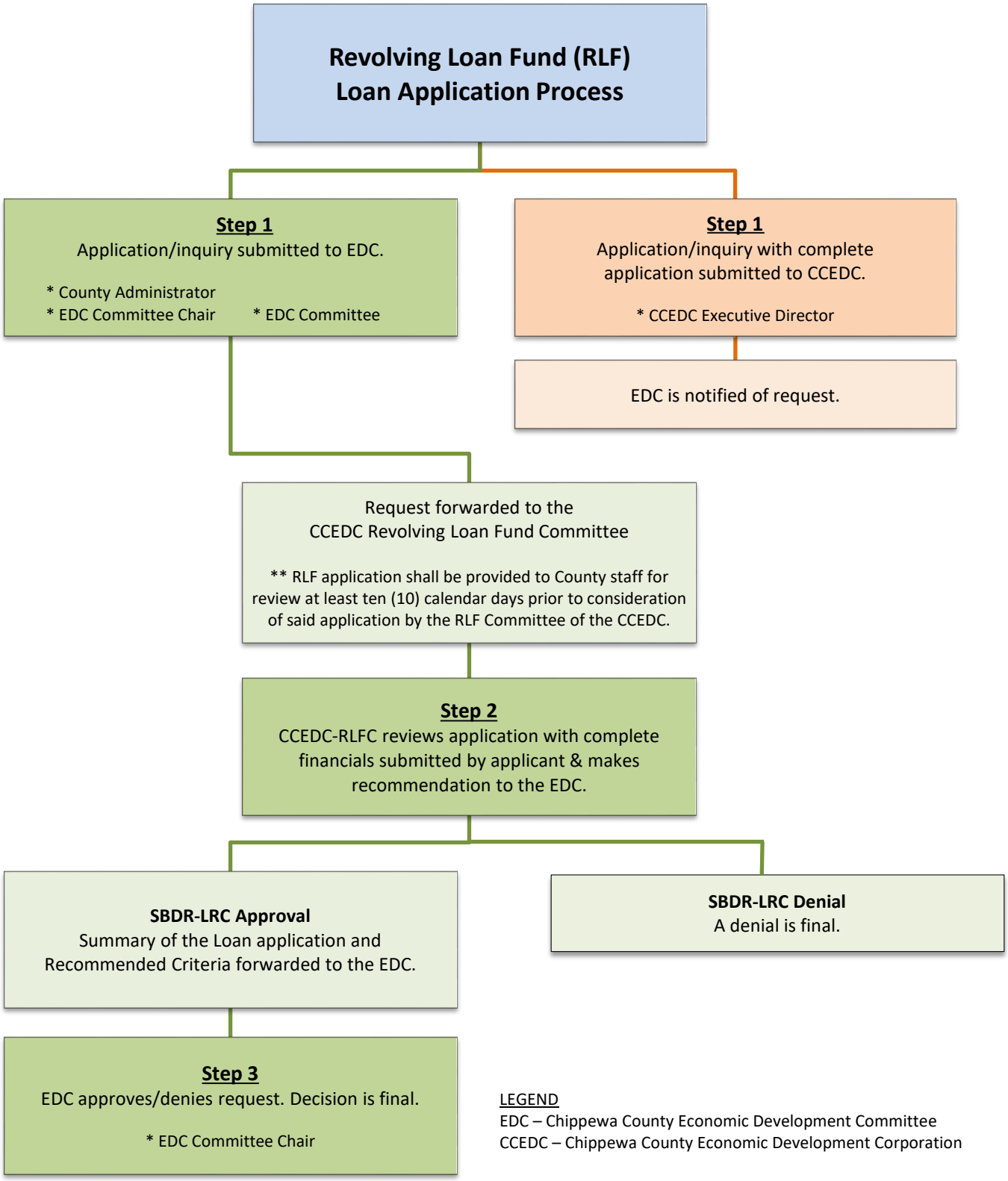
Signature: _____ Date:
***(Authorized Representative of Applicant Company)***

Printed Name: Title:

Applicant Company Name:

Attachment: Economic Development Policy 01-25-2022 (6827 : New Economic Development Policy - 2nd Reading - Randy Scholz and Doug

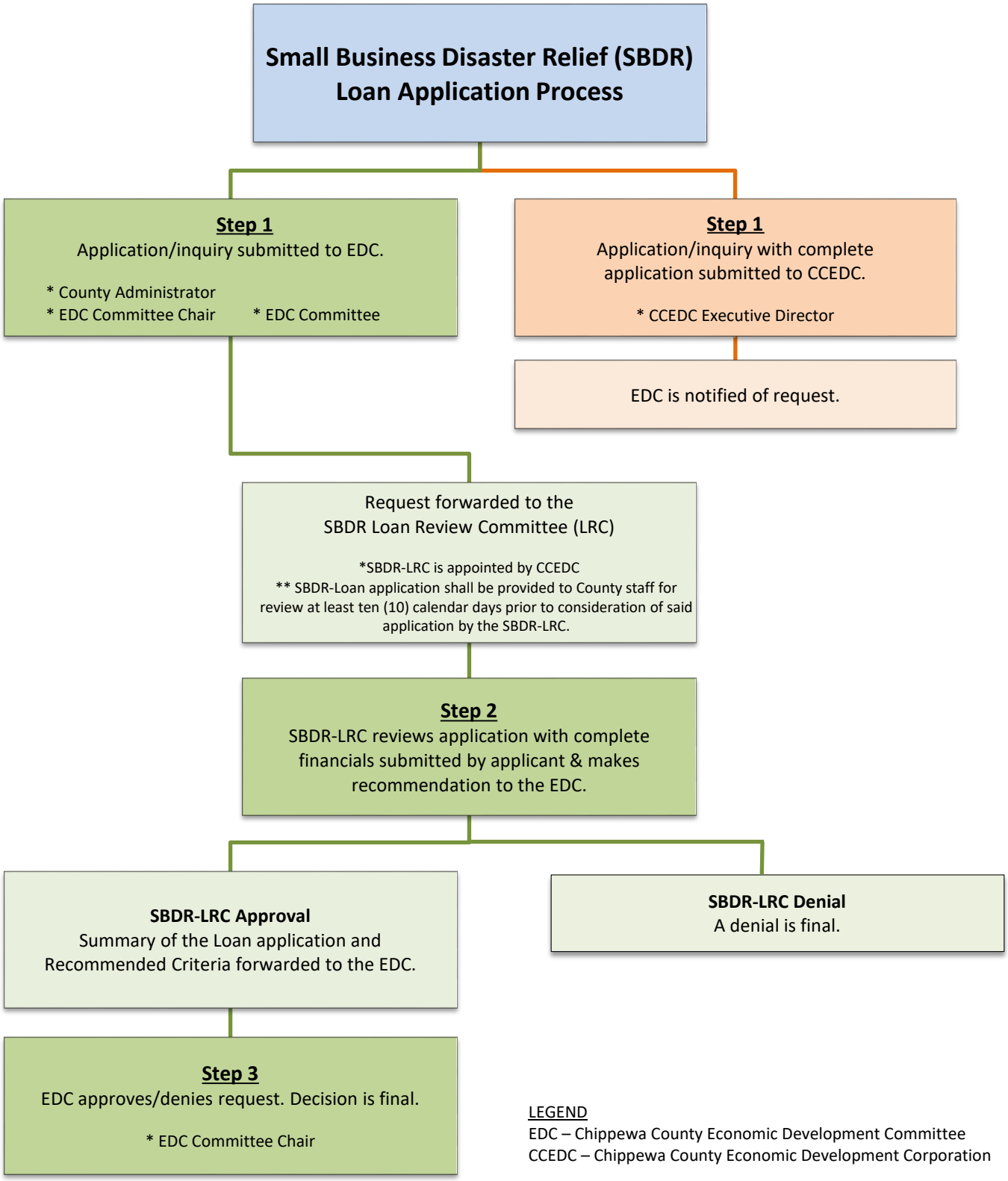
# Appendix C
# Revolving Loan Fund (RLF) Application Process




LEGEND
EDC – Chippewa County Economic Development Committee
CCEDC – Chippewa County Economic Development Corporation

Attachment: Economic Development Policy 01-25-2022 (6827 : New Economic Development Policy - 2nd Reading - Randy Scholz and Doug

# Appendix D
## Small Business Disaster Review (SBDR) Application Process

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**STATEMENT OF EXPLANATION**

Ordinance No. 01 - 22

**ORDINANCE TO AMEND SECTION 58-39 OF THE CHIPPEWA COUNTY CODE OF ORDINANCES - 2ND READING - BRIAN KELLEY**

Passage of this ordinance amendment will add an additional ATV route on County Trunk Highway EE, at the request of the Chippewa Valley ATV Council (CVATVC). The application for this proposed route is attached.

The route requested is in the Town of Estella and is one mile in length. With the addition of this proposed route, an existing route would be extended north to allow crossing of STH 64. The ATV clubs have plans to open a public trail on the north side of STH 64.

On the attached ordinance amendment, the proposed route is shown under Route No. 3, which would increase from 4 to 5 miles.

This proposed ATV route was reviewed and recommended for approval by the Sheriff's Department and Highway Department staffs.

Ordinance No. 01 - 22

**ORDINANCE TO AMEND SECTION 58-39 OF THE CHIPPEWA COUNTY CODE OF ORDINANCES - 2ND READING - BRIAN KELLEY**

SEE ATTACHMENT

**FINANCIAL IMPACT:**

There is no fiscal impact to Chippewa County by passage of these ordinance amendments.

| | | |
|---|---|---|
| **03/8/2022** | **County Board** | |
| **RESULT:** | **FIRST READING** | **Next: 4/19/2022 6:00 PM** |

History:

02/23/22 Highway Committee FORWARD TO COUNTY BOARD

Approved as to Form:

Todd A. Pauls, Corporation Counsel 2/1/2022

Lori Zwiefelhofer, Finance Director 2/1/2022

Randy B. Scholz, County Administrator 2/1/2022

**ORDINANCE TO AMEND SECTION 58-39 OF THE CHIPPEWA COUNTY CODE OF ORDINANCES**

1. Section 58-39 of the Chippewa County Code of Ordinances is hereby amended as follows:

**Sec. 58-39. Designating All-Terrain and Utility Terrain Vehicle Routes**

(a) *Intent.* The County of Chippewa adopts the following All-Terrain Vehicle (ATV) and Utility Terrain Vehicle (UTV) routes for the operation of ATV's and UTV's upon the County highways listed in subsection (c). Following due consideration of the recreational value to connect trail opportunities and weighted against possible dangers, public health, liability aspects, terrain involved, traffic density and history of automobile traffic, these routes have been created.

(b) *Statutory Authority.* These routes are created pursuant to § 23.33(8)(b), Wis. Stats. In addition, the provisions of § 23.33, Wis. Stats., and the provisions of Wisconsin Administrative Code NR 64 regulating ATV/UTV operation are hereby adopted.

(c) *Routes.* The following described County highways are designated as ATV/UTV routes:

(1) C.T.H. "D" in the Town of Delmar, from 125th Avenue to 130th Avenue, a distance of 0.5 miles.

(2) C.T.H. "E" in the Town of Cleveland, from 245th Avenue south to trail, a distance of 0.8 miles.

(3) C.T.H. "EE" in the Towns of Arthur and Estella, from 170th Avenue to S.T.H. 64~~210th Avenue~~, a distance of 5~~4~~ miles.

(4) C.T.H. "G" in the Town of Ruby, from C.T.H. "M" to 310th Avenue, a distance of 3 miles.

(5) C.T.H. "G" in the Town of Ruby, from S.T.H. 64 north to Buckhorn Trail, a distance of 2.25 miles.

(6) C.T.H. "K" in the Towns of Anson and Arthur, from C.T.H. "S" to 170th Avenue, a distance of 3 miles.

(7) C.T.H. "K" in the Town of Anson, from 107th Avenue to 108th Avenue, a distance of 350'.

(8) C.T.H. "K" in the Town of Anson, from 127th Avenue to 220th Street, a distance of 275'.

(9) C.T.H. "K" in the Town of Lafayette, from 40th Avenue east to west, a distance of 0.5 miles.

(10) C.T.H. "K" in the Town of Lafayette, from 50th Avenue east to west, a distance of 0.1 miles.

Attachment: Ord to Amend Sec 58-39 ATV Routes FINAL (01 - 22 : Ordinance to Amend Section 58-39 of the Chippewa County Code of

(11) C.T.H. "K" in the Town of Estella, from 250th Street to 205th Avenue, a distance of 0.5 miles.

(12) C.T.H. "M" in the Towns of Birch Creek and Lake Holcombe, from S.T.H. 27 west to ATV parking lot, a distance of 5.2 miles.

(13) C.T.H. "M" in the Town of Ruby, from 275th Avenue to C.T.H. "G", a distance of 0.65 miles.

(14) C.T.H. "M" in the Town of Sampson, from 152nd Street to 160th Street, a distance of 0.75 miles.

(15) C.T.H. "S" in the Town of Anson, from C.T.H. "K" west to trail, a distance of 1.1 miles.

(16) C.T.H. "S" in the Town of Arthur, from 270th Avenue north to south, a distance of 0.5 miles.

(17) C.T.H. "VV" in the Town of Ruby, from 290th Avenue east to west, a distance of 0.5 miles.

(18) C.T.H. "Y" in the Town of Eagle Point, from 145th Street to 155th Street, a distance of 1 mile.

(19) C.T.H. "Y" in the Town of Anson, from 143rd Avenue west across the Chippewa River Bridge, a distance of 0.25 miles.

(d) *Annual Reviews of ATV/UTV Routes.* All ATV/UTV routes established pursuant to this ordinance shall be reviewed annually by the Chippewa County Highway Committee to consider the continued value, efficacy or need for the ATV/UTV routes or the inclusion of additional ATV/UTV routes, all pursuant to the intent of this ordinance.

(e) *Conditions.* In addition to all statutory and regulatory requirements for ATV/UTV operation, as a condition for the use of these routes, the following conditions shall apply to all ATV/UTV operators (and passengers) when operating on the routes:

(1) All ATV/UTV operators shall observe posted ATV/UTV speed limits not to exceed 30 MPH.

(2) All ATV/UTV operators shall ride single file.

(3) All ATV/UTV operators shall slow the vehicle to 10-mph or less when operating within 150 feet of a dwelling or pedestrians except when operating on County Highway M between 276th Street and County Highway CC (250th Street) in the Town of Lake Holcombe.

(4) Routes must be signed in accordance with NR 64.12, and NR 64.12(7)c.

(5) Headlights and tail lights must be turned on at all times.

Attachment: Ord to Amend Sec 58-39 ATV Routes FINAL (01 - 22 : Ordinance to Amend Section 58-39 of the Chippewa County Code of

(6) All ATV/UTV operators at least 12 years of age and who are born on or after January 1, 1988, shall have a valid ATV/UTV safety certificate and be accompanied by a parent or legal guardian until possessing a valid driver's license.

(7) All persons under 18 operating and/or riding on an ATV/UTV must wear a helmet approved by the Wisconsin Department of Transportation.

(8) Use of these routes is only allowed during daylight hours which shall be defined as from one-half hour before sunrise to one-half hour after sunset.

(9) ATV/UTV operators shall drive only on the outside portion of the paved roadway surface.

(f) *Creation of New Routes*. The County will consider applications for new routes submitted by the Chippewa Valley ATV Council or local municipality. All new ATV/UTV routes shall be created pursuant to procedures that are adopted by the Highway Committee. Any changes to those procedures shall be approved by the Highway Committee. The procedures shall be available to the public at the Chippewa County Highway Department as well as on the Highway Department's website.

(g) *Closure of Routes*. The Highway Commissioner shall have the authority to temporarily or permanently close routes for safety, maintenance or other appropriate reasons. Such closures shall be subject to review and final determination by the Highway Committee. The Highway Department shall erect temporary signs indicating the route closure. The route signage shall be entirely removed by the Highway Department if the designated route is permanently closed.

(h) *Enforcement.* This ordinance shall be enforced by the Chippewa County Sheriff's Department.

(i) *Penalties.* The penalties as set forth in § 23.33(13)(a) Wis. Stats., are adopted by reference.

(j) *Severability.* The provisions of this ordinance shall be deemed severable and it is expressly declared that Chippewa County would have passed the other provisions of this ordinance irrespective of whether or not one or more provisions may be declared invalid. If any provision of this ordinance or the application to any person or circumstances is held invalid, the remainder of the ordinance and the application of such provisions to other person's circumstances shall not be deemed affected.

2. These ordinance revisions shall take effect upon passage and publication.

Forwarded to the County Board by the Highway Committee.

Attachment: Ord to Amend Sec 58-39 ATV Routes FINAL (01 - 22 : Ordinance to Amend Section 58-39 of the Chippewa County Code of

# ATV Route Designation Application for Chippewa County Highway

To Be Completed By Applicant

## General Information

| | | | | | |
|---|---|---|---|---|---|
| Name | P. Krumenauer / B. Kvapil | Date | 3/31/2021 | | |
| Address | 6591 55th Street | Phone | 715-874-6805 | | |
| City | Chippewa Falls | State | WI | Zip | 54729 |
| Email | pjkrum@wwt.net | | | | |

Representing: (check one)
- (●) Chippewa Valley ATV Council
- ( ) Town of

## Application Checklist

| | Attached? |
|---|---|
| 1) Attach a map of the requested route. Indicate trail-ends and approved municipal routes to be connected. Highlight and list businesses that will be served. | ✔ |
| 2) Attach a list of all property owners on the proposed routes and copy of the notice that was mailed to them. | ✔ |
| 3) Attach a map of all alternative routes that were pursued prior to requesting the proposed route. | ✔ |
| 4) Attach the local municipality's approved ordinance or resolution authorizing the proposed route. | ✔ |
| 5) Attach payment for non-refundable application fee of $100 with check made payable to "Chippewa County Highway Department". | ✔ |

## Route Information

| | | | |
|---|---|---|---|
| County Highway | Cty Hwy EE | Route Length | 1 miles |
| Starting Location | 210th Ave | GPS (north) / GPS (west) | |
| Ending Location | State Hwy 64 | GPS (north) / GPS (west) | |

Route Justification:

The proposed route would allow access from the south to connect to a newly added trail just north of State Hwy 64 and allow access to businesses in the local area.

Attachment: ATV Route Application_CTH EE (01 - 22 : Ordinance to Amend Section 58-39 of the Chippewa County Code of Ordinances)

To Be Completed By Chippewa County Highway Department

## Highway Department Review of Proposed Route

| | |
|---|---|
| Commercial Truck Traffic Volumes: | 0 |
| Frac Sand Haul Route | 100 points |
| Heavy | 50 points |
| Average or Below | 0 points |
| *Site Distance: | 0 |
| <min. | 50 points |
| > min. but < desirable | 30 points |
| > desirable | 0 points |
| *See WisDOT FDM 11-10 Attachments 5.4 & 5.6 | |
| Highest Posted Speed Limit: | 10 |
| 55 MPH | 10 points |
| < 55 MPH | 0 points |
| Narrowest Pavement/Bridge Width: | 10 |
| ≤ 20’ | 20 points |
| > 20’ but ≤ 22’ | 10 points |
| > 22’ | 0 points |

| | |
|---|---|
| Highway Functional Classification: | 0 |
| Arterial | 100 points |
| Major Collector | 30 points |
| Minor Collector or Less | 0 points |
| Average Daily Traffic (ADT): | 0 |
| ≥ 1500 | 100 points |
| 1000 - 1499 | 30 points |
| 750 - 999 | 20 points |
| 500 - 749 | 10 points |
| < 500 | 0 points |
| Length of Route: | 10 |
| 2 miles or more | 20 points |
| 1 to 1.99 miles | 10 points |
| < 1 mile | 0 points |
| Other Factors: | 20 |
| > 5 miles to public trail | 20 points |
| Residences < 150' away | 10 points |

Total Deductions: 50

Note: Deductions ≥ 100 points result in denial of application. Other factors may also result in denial.

Approved: (●) Denied: ( ) By: Brian Kelley Date: 10-7-21

Additional Comments / Justification for Denial / Recommended Conditions of Approval:

Average truck traffic, 55 MPH, 22' wide, minor collector, 320 ADT, 1 mile long, > 5 miles to public trail

## Sheriff's Department Review of Proposed Route

Recommendation: Approve (●) Deny ( ) By: Mark Bauman Date: 10-8-21

Additional Comments / Justification for Recommended Denial / Recommended Conditions of Approval:

## Estimated Signage & Maintenance Costs

*Estimated route costs to applicant: $110 Reviewed with applicant on: 10/13/21

| | |
|---|---|
| Labor: | $50 |
| Equip: | $50 |
| Materials: | $10 |

* Note: All work within County right-of-way to be done by County

Attachment: ATV Route Application_CTH EE (01 - 22 : Ordinance to Amend Section 58-39 of the Chippewa County Code of Ordinances)

Attachment: Facility Use Policy - Government Center Campus - Proposed Revisions 01-18-2022 (6805 : Proposed Revisions to the Facility Use

* PROPOSED REVISIONS *

# FACILITY USE POLICY

## Purpose

Chippewa County facilities are primarily used for official county functions by elected officials and staff. This policy identifies the hours of operations to provide for a fully functioning Courthouse facility and governs the use of public areas within the Government Center Campus.

## Definitions

The Government Center Campus includes parking lots A, B, C, D1, D2 and E, along with the courthouse, Sheriff's Department, Jail, 21 E. Spruce Street building, and the maintenance shop at 109 E. Spruce Street, Chippewa Falls.

The Highway Administration Building includes 801 E. Grand Avenue, Chippewa Falls.

## Courthouse Hours of Operation

To provide for safety, security and energy efficiency the normal recognized hours of operation for the Chippewa County Courthouse per Ordinance Sec. 2-2 are Monday – Friday, 8:00 a.m. – 4:30 p.m.; closed weekends and holidays. During the normal hours of operation the Courthouse is fully functioning with all lights, HVAC, electrical and elevator systems activated. During after-hours and weekends the systems are de-activated and not fully functional. The Courthouse does provide for some limited evening hour activities for County Board and committee meetings, and incidental department business.

## Primary Use of County Facilities

The primary use of county facilities is to conduct county government business. Consequently, groups that are a part of Chippewa County Government have sole use of most facility space and priority use of meeting rooms and other public facility space.

## Access

Unlimited access to the Courthouse is available Monday – Friday, 7:30 a.m. – 5:00 p.m. After–hour entry is limited to the High Street Entrance #3 and Cedar Street Entrance #4. These doors will remain open Monday through Thursday ~~until 10:00 p.m.~~ until 6:00 p.m., unless evening meetings are scheduled, and Friday until 5:00 p.m.

- Meetings should not be scheduled before 7:45 a.m. to allow the attendees enough time to gain access to the facility and arrive to the meeting on time.

## Priority Use for Public Areas

Priority for use shall be approved based on the type of use/activity as follows from highest to lowest priority:

1. The Chippewa County Board of Supervisors;
2. Formal and standing committees of the Board of Supervisors;
3. The County Administrator;
4. Boards and commissions appointed by the Board of Supervisors or the County Administrator;
5. County staff for purposes of county business;
6. Non-profit entities holding public meetings, or conducting official business related to a county service or program or public purpose activities.

If a scheduling conflict arises between the above groups, the higher priority user will have the reservation priority. Any conflicts will be resolved by the County Administrator.

Only non-profit citizen groups that are located in or do business in Chippewa County are permitted to use public areas in county facilities and county grounds to the extent permitted by law. Such use must not interfere with county government functions, operations and business.

The County reserves the right to implement a user fee for non-profit users if a user does not fully comply with this policy.

Attorneys, mediators and other court related personnel conducting court related functions have open access to the conference rooms identified as attorney conference rooms on the second floor of the Courthouse.

## Security

To provide for the security and safety of visitors and staff, County/State personnel and other designated courthouse occupants are issued identification cards which must be worn at all times while in the courthouse. Please see the Identification and Access Card Policy for specific details.

## Definition of Terms

### A. Courthouse Public Use Areas

- Courthouse Grounds (West Lawn)
- Courthouse Parking Lot A (North)
- Courthouse Parking Lot D-1 (South)
- Courthouse Parking Lot E (West)
- Courthouse Cul-de-Sac Entrance #1
- Courthouse Room 001 – Small Assembly Room
- Courthouse Room 003 – Large Assembly Room
- Courthouse Room 005 – Lower Level Conference Room
- Courthouse Room 016 – Lower Level Conference Room
- Courthouse Room 119Q – First Floor Conference Room
- Courthouse Room 226 – Second Floor Conference Room
- Courthouse Room 227 – Second Floor Conference Room



Attachment: Facility Use Policy - Government Center Campus - Proposed Revisions 01-18-2022 (6805 : Proposed Revisions to the Facility Use

***Note**: Other county facilities including the Public Firearms Range may have separate public use policies that govern public use of those facilities. Not all County facilities are open for public use. The Highway Department is not generally available for public use unless written approval is received from the Highway Commissioner.*

### B. Non-profit entity

A non-profit entity is an agency, corporation, partnership or governmental entity, which can provide legal verification of either its non-profit status (including approved IRS non-profit status), or governmental relationship.

### C. For-profit entity

A business or other organization whose primary goal is making money (a profit), as opposed to a nonprofit organization which focuses a goal such as helping the community and is concerned with money only as much as necessary to keep the organization operating.

### D. Public purpose

An activity in which the action or direction concerns, affects, or is of benefit to the County or the greater County community, not just those affiliated with the group.

## Terms of Use

The use of any county facility by profit-making groups or for profit-making purposes is generally prohibited. No business, non-profit, or personal organization shall be allowed to solicit business or sell items for profit without the prior permission of the Chippewa County Facilities & Parks Committee. This prohibition does not apply to those vendors approved to conduct business by the Department of Administration.

No alcoholic beverages shall be served, or consumed in county facilities listed in this policy. No person(s) impaired by alcohol shall be permitted in county facilities. For additional guidelines related to the Parks, County Forest Lands and/or the Public Firearms Range please reference County ordinance chapters 50 and 16 and the Public Firearms Range webpage.

Smoking of tobacco products is prohibited in any enclosed building as provided by Wisconsin Statutes §101.123. In addition, the smoking of tobacco products and the use of smokeless tobacco products is prohibited in any enclosed building and/or on the grounds by Chippewa County Ordinance §48-92(b). For additional guidelines related to the Parks, County Forest Lands and/or the Public Firearms Range please reference County ordinance chapters 50 and 16 and the Public Firearms Range webpage.

Weapons and firearms are prohibited in all county facilities unless possessed by licensed law enforcement professionals on official business. For additional guidelines related to the Parks, County Forest Lands and/or the Public Firearms Range please reference County ordinance chapters 50 and 16 and the Public Firearms Range webpage.

Functions occurring in county facilities shall not violate any City of Chippewa Falls, Chippewa County, State of Wisconsin or federal applicable laws, ordinances or regulations.

There shall be no partisan political activities, political news conferences, or other events designed to announce or support any candidate for public office regardless of party or non-party affiliation in county



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facilities. The County may allow current state representatives to hold listening sessions at the Courthouse if rooms are available.

Permission to use Chippewa County facilities shall not in any way constitute an endorsement by the County of the user group or individual, or their policies and activities and the County assumes no obligation or responsibility for the activities of the user group or individual.

Signs, emblems, banners, pennants, etc. may not be affixed to any building surfaces, steps, walls or light fixtures. User groups may post events on any of the approved bulletin boards, or cork strips available in the Courthouse hallways or meeting rooms by contacting the County Clerk's Office. In addition, users may affix notices no larger than 8½ x 11 inches to the approved sign stands that are located at each entrance and/or in the Cul-De-Sac Entrance #1 closet to direct meeting participants to proper meeting locations. Advertising items that are self-standing may be put into place before the scheduled start of the meeting or event, and must be removed at the conclusion of the meeting. In addition display space may be available in the Courthouse Cul-de-Sac Entrance #1 for items that non-profit organizations desire to display to courthouse employees and the general public. Displays must fit on a standard folding table that will be provided for use by the County.

## Equal Access

This policy shall apply to all groups and individuals that have requested use of the public areas of county facilities and grounds as defined in this policy. No group or individual shall be excluded from equal access to said grounds and facilities because of considerations of gender, race, sexual orientation, religious or political persuasions or views. However, use may be denied or terminated if there is a violation of the rules set forth in this policy and/or if the use poses health or safety risks.

## Liability

Any non-Chippewa County Governmental group using the public use areas of county facilities as defined in this policy shall:

1. Be required to release the county from any liability for damages caused to the user or its property during the times of use.

2. Hold the county harmless from any liability to third parties for injury caused by the group or any persons or groups to attend the event.

3. Be liable to the county for any damages to county property or injuries to county employees or agents caused by the group or by a person attending the group's events, whether or not the damage is the result of negligence, intentional acts or accident.

The granting of permission to use county facility space does not obligate the county to furnish any applicant with any service or utilities, or to render any support regarding personnel, fixtures, equipment or supplies. The county may furnish such assistance as it, in its sole discretion, determines appropriate.

The county does not warrant that any county facility space, fixtures or equipment is fit for any purpose, and the county shall not be responsible in case of damage or injury to property or person or the loss of individual property which may arise out of, result from, or be in any manner connected with the use thereof.

It is the user entity's responsibility to ensure that adults properly supervise all children.



Attachment: Facility Use Policy - Government Center Campus - Proposed Revisions 01-18-2022 (6805 : Proposed Revisions to the Facility Use

## Indemnification and Liability Insurance

Non-Chippewa County Governmental groups understand and agree that using space, fixtures and equipment may expose user and others to risks. Such users voluntarily agree to assume all such risks, and to release and hold harmless Chippewa County and the county's supervisors, directors, officers, employees, volunteers and agents from and against any and all claims regarding damage to property or injuries to or death of any person(s), and to defend, indemnify and hold harmless Chippewa County and the county's supervisors, directors, officers, employees, volunteers and agents from any and all claims, demands, suits, actions or proceeding of any kind in nature, of or by anyone whatsoever, in any way resulting or arising out of activities, action or inactions of the user group. A representative of all non-Chippewa County Governmental groups shall sign an indemnification release (DOA-103-A) prior to reserving space.

Chippewa County reserves the right to require a public user of county facilities to provide adequate liability insurance prior to the use of county facilities.

## Space Arrangement, Equipment, Food, Beverage, Fixtures and Utilities

Tables, chairs, fixtures and other equipment may not be removed from their assigned room without permission.

The Small Assembly Room (001) and Large Assembly Room (003) can be reconfigured to user specifications (see Process for Scheduling Facilities). At the conclusion of the permissible use, the user entity shall arrange the space back to the original configuration and condition.

User entities shall be responsible for any costs of repair or replacement incurred as a result of action or inaction by the user entity during approved use of the space.

No food and only covered beverages are allowed in the County Board Room (302). Food and beverages are allowed in all other courthouse conference rooms. Users shall discard all waste generated during the approved event.

Non-county organizations are prohibited from using the sound system. The County shall provide Internet access to users of conference rooms in the Small Assembly Room (001), Large Assembly Room (003), Room 016, and Room 119Q.

User entities or their representatives shall not adjust the heating or lighting.

## Process for the Scheduling Facilities

**A. Interior Space – Courthouse:**

Non-county organizations should contact the County Clerk's Office to complete the Facility Use Application.

**B. Exterior Space – Government Center Campus:**

To schedule an outside parking lot, the courthouse grounds, or the internal Cul de Sac Entrance #1, contact the Facilities and Parks Division to complete the Facility Use Application, which will then be approved or denied.



Attachment: Facility Use Policy - Government Center Campus - Proposed Revisions 01-18-2022 (6805 : Proposed Revisions to the Facility Use

**C. Public Firearms Range:**

1. To schedule use of the Public Firearms Range contact the Facilities & Parks Division to complete the Facility Use Application. The completed application should include the requested dates, start/end time, and the area requested to be used (Hand Gun Range, Long Gun Range, or Training Facility)

2. Tables and chairs are available for use, however the responsibility for setup and restoration rests solely with the user entity.

## Cancellation of Permission and Right to Refuse Permission

In the event county government is declared closed due to inclement weather or other reasons, any permission to use the facility or grounds is automatically withdrawn during the closure period. In such an event, the county shall not provide notice of cancellation. Notices of Courthouse closure are generally announced through local radio broadcasts. Users shall be solely responsible for notifying event participants if a closure of the Courthouse or public use grounds occurs.

Notwithstanding the above closure notice, the county reserves the right to cancel, move or preempt scheduled use of a county facility and further reserves the right to access and enter the reserved space at any time. The county further reserves the right to refuse permission to use county facilities.

The County reserves the right to charge user for any costs incurred by County due to use or misuse of space, fixtures, and equipment. **User is expected to ensure space, fixtures, and equipment are left as they were found, in a clean, undamaged, presentable and organized manner.** In the event cleaning, repair or other actions are necessary due to the actions or inactions of user. User may be assessed reasonable costs, and barred from future use of any space at County Facility discretion, for violation of the written Facility Policy of any County Facility. User may not reserve or use any space unless user has paid all costs and amounts due regarding prior usage of any space.

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