

CHIPPEWA COUNTY

COUNTY BOARD

REGULAR MEETING

SEPTEMBER 10, 2024

CHIPPEWA COUNTY COURTHOUSE, RM 302

6:00 PM

NOTE: THE COUNTY BOARD MEETING WILL BE LIVE STREAMED ON YOUTUBE.

During the meeting you can access the video by using the link provided below.

<https://youtube.com/live/NYFL6qhA7RQ?feature=share>

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
3. **ROLL CALL**

Attendee Name	Organization	Title	Status	Arrived
Chuck Hull	Chippewa County	District 19, Chair	Present	
Dean Mueller	Chippewa County	District 20, Vice-Chair	Present	
James Flater	Chippewa County	District 1	Present	
Pamela Guthman	Chippewa County	District 2	Present	
Duane Shoebridge	Chippewa County	District 3	Absent	
Peter Gehring	Chippewa County	District 4	Present	
Darren Kirby	Chippewa County	District 5	Present	
Timothy Goettl	Chippewa County	District 6	Present	
Jason Bergeron	Chippewa County	District 7	Present	
James Ericksen	Chippewa County	District 8	Present	
Joel Seidlitz	Chippewa County	District 9	Present	
Matthew Peterson	Chippewa County	District 10	Present	
Karen Lotts	Chippewa County	District 11	Present	
Charles Bomar	Chippewa County	District 12	Present	
Joseph Roshell	Chippewa County	District 13	Present	
David Kelly	Chippewa County	District 14	Present	
Lee Hennick	Chippewa County	District 15	Present	
Rocky Kempe	Chippewa County	District 16	Present	
George Rohmeyer	Chippewa County	District 17	Present	
Brian Flynn	Chippewa County	District 18	Absent	
Kari Ives	Chippewa County	District 21	Present	

others present in room 302 were Randy Scholz, Lori Zwiefelhofer, Brad Viegut (Baird), Mike Cohoon, Jessica Mudgett, Lynda Schweikert, Andy Bauer, Todd Pauls, Mark Hollister, Traci Bremness, Doug Clary and Jaclyn Sadler

4. **APPROVAL OF AGENDA**

County Board

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

September 10, 2024
6:00 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Charles Bomar, District 12
SECONDER:	James Flater, District 1
AYES:	Hull, Mueller, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Peterson, Lotts, Bomar, Roshell, Kelly, Hennick, Kempe, Rohmeyer, Ives
ABSENT:	Shoebridge, Flynn

5. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

There were no members of the public wishing to be heard.

6. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Karen Lotts, District 11
SECONDER:	Joseph Roshell, District 13
AYES:	Hull, Mueller, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Peterson, Lotts, Bomar, Roshell, Kelly, Hennick, Kempe, Rohmeyer, Ives
ABSENT:	Shoebridge, Flynn

1. Approval of Minutes

County Board - Regular Meeting - Aug 13, 2024 6:00 PM

2. Next Meeting: Tuesday, October 8, 2024

7. REPORTS

A. County Administrator Review and Update

B. Department Reports

1. HR Update on Employee Engagement and Employee Surveys – Toni Hohlfelder
Human Resources Director, Toni Hohlfelder, provided an update and explanation on employee engagement and employee surveys.
2. Finance Update (2nd Quarter) - Lori Zwiefelhofer
Finance Director, Lori Zwiefelhofer, provided the County Board with a finance update on the 2nd quarter financials.

C. General Reports

8. BUSINESS ITEMS

1. Res. 38 - 24 : Resolution Awarding Sale of \$3,500,000 of Gen Obligation Promissory Notes - Lori Zwiefelhofer

County Board

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

September 10, 2024
6:00 PM

Finance Director, Lori Zwiefelhofer, introduced Brad Viegut to give an update to the board. He explained the rates were locked in at 3.09% and that rate is 1.5% lower than what was originally planned. This lower rate will save the County approximately \$91,000.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kari Ives, District 21
SECONDER:	Rocky Kempe, District 16
AYES:	Hull, Mueller, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Peterson, Lotts, Bomar, Roshell, Kelly, Hennick, Kempe, Rohmeyer, Ives
ABSENT:	Shoebridge, Flynn

2. Res. 39 - 24 : Resolution to Approve Additional CDBG Funding for Hope Village Project - Jessica Mudgett
Chippewa County Housing Director, Jessica Mudgett, answered questions from the board. Also, Hope Village Executive Director, Mike Cohoon, answered questions for the board.

RESULT:	APPROVED [18 TO 1]
MOVER:	Pamela Guthman, District 2
SECONDER:	Jason Bergeron, District 7
AYES:	Hull, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Peterson, Lotts, Bomar, Roshell, Kelly, Hennick, Kempe, Rohmeyer, Ives
NAYS:	Mueller
ABSENT:	Shoebridge, Flynn

3. Motion to suspend the rules to waive the 2nd reading of Ord. 12-24
Corporation Counsel, Todd Pauls, informed the board that the five Ordinances on the agenda tonight are tied to the ordinance change to Chapter 2 that the board approved at the August County Board meeting. The five ordinance amendments are in regards to no longer requiring departments to publish legal notices in the newspaper. Due to the change last month Attorney Pauls asked the board to suspend the rules to waive the second reading on each ordinance amendment.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Matthew Peterson, District 10
SECONDER:	Joel Seidlitz, District 9
AYES:	Hull, Mueller, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Peterson, Lotts, Bomar, Roshell, Kelly, Hennick, Kempe, Rohmeyer, Ives
ABSENT:	Shoebridge, Flynn

4. Ord. 12 - 24 : Ordinance to Amend Section 42-6. of Chapter 42 Law Enforcement of the Chippewa County Code of Ordinances - First Reading - Todd Pauls
Corporation Counsel, Todd Pauls, informed the board that the five Ordinances on the agenda tonight are tied to the ordinance change to Chapter 2 that the board approved at the August County Board meeting. The five ordinance amendments are in regards to no longer requiring departments to publish legal notices in the newspaper. Due to the change last month Attorney Pauls asked the board to suspend the rules to waive the second reading on each ordinance amendment.

County Board

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

September 10, 2024
6:00 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Flater, District 1
SECONDER:	Pamela Guthman, District 2
AYES:	Hull, Mueller, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Peterson, Lotts, Bomar, Roshell, Kelly, Hennick, Kempe, Rohmeyer, Ives
ABSENT:	Shoebridge, Flynn

Motion to suspend the rules to waive the 2nd reading of Ord. 13-24

Corporation Counsel, Todd Pauls, informed the board that the five Ordinances on the agenda tonight are tied to the ordinance change to Chapter 2 that the board approved at the August County Board meeting. The five ordinance amendments are in regards to no longer requiring departments to publish legal notices in the newspaper. Due to the change last month Attorney Pauls asked the board to suspend the rules to waive the second reading on each ordinance amendment.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Flater, District 1
SECONDER:	Matthew Peterson, District 10
AYES:	Hull, Mueller, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Peterson, Lotts, Bomar, Roshell, Kelly, Hennick, Kempe, Rohmeyer, Ives
ABSENT:	Shoebridge, Flynn

5. Ord. 13 - 24 : Ordinance to Amend Section 30-104(a) of Chapter 30 Environment of the Chippewa County Code of Ordinances - First Reading - Todd Pauls

Corporation Counsel, Todd Pauls, informed the board that the five Ordinances on the agenda tonight are tied to the ordinance change to Chapter 2 that the board approved at the August County Board meeting. The five ordinance amendments are in regards to no longer requiring departments to publish legal notices in the newspaper. Due to the change last month Attorney Pauls asked the board to suspend the rules to waive the second reading on each ordinance amendment.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kari Ives, District 21
SECONDER:	Karen Lotts, District 11
AYES:	Hull, Mueller, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Peterson, Lotts, Bomar, Roshell, Kelly, Hennick, Kempe, Rohmeyer, Ives
ABSENT:	Shoebridge, Flynn

Motion to suspend the rules to waive the 2nd reading of Ord. 14-24

Corporation Counsel, Todd Pauls, informed the board that the five Ordinances on the agenda tonight are tied to the ordinance change to Chapter 2 that the board approved at the August County Board meeting. The five ordinance amendments are in regards to no longer requiring departments to publish legal notices in the newspaper. Due to the change last month Attorney Pauls asked the board to suspend the rules to waive the second reading on each ordinance amendment.

County Board

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

September 10, 2024
6:00 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joel Seidlitz, District 9
SECONDER:	Charles Bomar, District 12
AYES:	Hull, Mueller, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Peterson, Lotts, Bomar, Roshell, Kelly, Hennick, Kempe, Rohmeyer, Ives
ABSENT:	Shoebridge, Flynn

6. Ord. 14 - 24 : Ordinance to Amend Sections 32-4(a), 32-43(a) and 32-44(a)(1)b. of Chapter 32 Floodplain of the Chippewa County Code - First Reading - Todd Pauls
Corporation Counsel, Todd Pauls, informed the board that the five Ordinances on the agenda tonight are tied to the ordinance change to Chapter 2 that the board approved at the August County Board meeting. The five ordinance amendments are in regards to no longer requiring departments to publish legal notices in the newspaper. Due to the change last month Attorney Pauls asked the board to suspend the rules to waive the second reading on each ordinance amendment.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joel Seidlitz, District 9
SECONDER:	Jason Bergeron, District 7
AYES:	Hull, Mueller, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Peterson, Lotts, Bomar, Roshell, Kelly, Hennick, Kempe, Rohmeyer, Ives
ABSENT:	Shoebridge, Flynn

Motion to suspend the rules to waive the 2nd reading of Ord. 15-24
Corporation Counsel, Todd Pauls, informed the board that the five Ordinances on the agenda tonight are tied to the ordinance change to Chapter 2 that the board approved at the August County Board meeting. The five ordinance amendments are in regards to no longer requiring departments to publish legal notices in the newspaper. Due to the change last month Attorney Pauls asked the board to suspend the rules to waive the second reading on each ordinance amendment.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jason Bergeron, District 7
SECONDER:	Karen Lotts, District 11
AYES:	Hull, Mueller, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Peterson, Lotts, Bomar, Roshell, Kelly, Hennick, Kempe, Rohmeyer, Ives
ABSENT:	Shoebridge, Flynn

7. Ord. 15 - 24 : Ordinance to Amend Sections 55-5, 55-13, 55-15 and 55-18 of Chapter 55 Shoreland of the Chippewa County Code of Ordinances - First Reading - Todd Pauls
Corporation Counsel, Todd Pauls, informed the board that the five Ordinances on the agenda tonight are tied to the ordinance change to Chapter 2 that the board approved at the August County Board meeting. The five ordinance amendments are in regards to no longer requiring departments to publish legal notices in the newspaper. Due to the change last month Attorney Pauls asked the board to suspend the rules to waive the second reading on each ordinance amendment.

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Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

September 10, 2024
6:00 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joel Seidlitz, District 9
SECONDER:	Darren Kirby, District 5
AYES:	Hull, Mueller, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Peterson, Lotts, Bomar, Roshell, Kelly, Hennick, Kempe, Rohmeyer, Ives
ABSENT:	Shoebridge, Flynn

Motion to suspend the rules to waive the 2nd reading of Ord. 16-24

Corporation Counsel, Todd Pauls, informed the board that the five Ordinances on the agenda tonight are tied to the ordinance change to Chapter 2 that the board approved at the August County Board meeting. The five ordinance amendments are in regards to no longer requiring departments to publish legal notices in the newspaper. Due to the change last month Attorney Pauls asked the board to suspend the rules to waive the second reading on each ordinance amendment.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Flater, District 1
SECONDER:	Kari Ives, District 21
AYES:	Hull, Mueller, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Peterson, Lotts, Bomar, Roshell, Kelly, Hennick, Kempe, Rohmeyer, Ives
ABSENT:	Shoebridge, Flynn

8. Ord. 16 - 24 : Ordinance to Amend Sections 70-35 and 70-36 of Chapter 70 Zoning of the Chippewa County Code of Ordinances - First Reading - Todd Pauls

Corporation Counsel, Todd Pauls, informed the board that the five Ordinances on the agenda tonight are tied to the ordinance change to Chapter 2 that the board approved at the August County Board meeting. The five ordinance amendments are in regards to no longer requiring departments to publish legal notices in the newspaper. Due to the change last month Attorney Pauls asked the board to suspend the rules to waive the second reading on each ordinance amendment.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Charles Bomar, District 12
SECONDER:	Pamela Guthman, District 2
AYES:	Hull, Mueller, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Peterson, Lotts, Bomar, Roshell, Kelly, Hennick, Kempe, Rohmeyer, Ives
ABSENT:	Shoebridge, Flynn

9. COUNTY BOARD CHAIR APPOINTMENTS

10. COUNTY ADMINISTRATOR APPOINTMENTS

1. County Administrator Appointment - Local Emergency Planning Committee

County Board

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

September 10, 2024
6:00 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jason Bergeron, District 7
SECONDER:	Karen Lotts, District 11
AYES:	Hull, Mueller, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Peterson, Lotts, Bomar, Roshell, Kelly, Hennick, Kempe, Rohmeyer, Ives
ABSENT:	Shoebridge, Flynn

11. AGENDA ITEMS FOR FUTURE CONSIDERATION

12. ADJOURN

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Ericksen, District 8
SECONDER:	Joseph Roshell, District 13
AYES:	Hull, Mueller, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Peterson, Lotts, Bomar, Roshell, Kelly, Hennick, Kempe, Rohmeyer, Ives
ABSENT:	Shoebridge, Flynn

CHIPPEWA COUNTY

COUNTY BOARD

REGULAR MEETING

AUGUST 13, 2024

CHIPPEWA COUNTY COURTHOUSE, RM 302

6:00 PM

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1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
3. **ROLL CALL**

Attendee Name	Organization	Title	Status	Arrived
Chuck Hull	Chippewa County	District 19, Chair	Present	
Dean Mueller	Chippewa County	District 20, Vice-Chair	Present	
James Flater	Chippewa County	District 1	Present	
Pamela Guthman	Chippewa County	District 2	Present	
Duane Shoebridge	Chippewa County	District 3	Absent	
Peter Gehring	Chippewa County	District 4	Present	
Darren Kirby	Chippewa County	District 5	Present	
Timothy Goettl	Chippewa County	District 6	Present	
Jason Bergeron	Chippewa County	District 7	Present	
James Ericksen	Chippewa County	District 8	Present	
Joel Seidlitz	Chippewa County	District 9	Present	
Matthew Peterson	Chippewa County	District 10	Absent	
Karen Lotts	Chippewa County	District 11	Present	
Charles Bomar	Chippewa County	District 12	Present	
Joseph Roshell	Chippewa County	District 13	Present	
David Kelly	Chippewa County	District 14	Present	
Lee Hennick	Chippewa County	District 15	Present	
Rocky Kempe	Chippewa County	District 16	Absent	
George Rohmeyer	Chippewa County	District 17	Present	
Brian Flynn	Chippewa County	District 18	Present	
Kari Ives	Chippewa County	District 21	Present	

others present in room 302 were Michael Ewer, Toni Hohlfelder, April Anderson, Paul Brenner, Randy Scholz, Traci Bremness, Todd Pauls, Lori Zwiefelhofer, Mark Hollister, Jim Sherman, Doug Clary and Jaclyn Sadler

4. **APPROVAL OF AGENDA**

Minutes Acceptance: Minutes of Aug 13, 2024 6:00 PM (Consent Agenda)

County Board

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

August 13, 2024
6:00 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Charles Bomar, District 12
SECONDER:	George Rohmeyer, District 17
AYES:	Hull, Mueller, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Lotts, Bomar, Roshell, Kelly, Hennick, Rohmeyer, Flynn, Ives
ABSENT:	Shoebridge, Peterson, Kempe

5. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

There were no members of the public wishing to be heard

6. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Flater, District 1
SECONDER:	Jason Bergeron, District 7
AYES:	Hull, Mueller, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Lotts, Bomar, Roshell, Kelly, Hennick, Rohmeyer, Flynn, Ives
ABSENT:	Shoebridge, Peterson, Kempe

1. Approval of Minutes

County Board - Regular Meeting - Jul 9, 2024 6:00 PM

- AZO 05 - 24 : 2024-0007 - Town of Lafayette #1 - Rezone
- AZO 06 - 24 : 2024-0009 - Town of Lafayette #2 - Rezone
- AZO 07 - 24 : 2024-0006 - Dunlap Properties LLC - Rezone
- Town of Bloomer Zoning Ordinance Amendment - Town of Bloomer

7. REPORTS

A. County Administrator Review and Update

- Internal Control Review by Sikich of the Public Health and Sheriff's Departments
County Administrator, Randy Scholz, introduced Finance Director Lori Zwiefelhofer; who provided the report to the board.

B. General Reports

- 2023 Audit Report - April Anderson, Clifton Larson Allen, LLC
April Anderson from Clifton Larson Allen provided the audit report to the board.

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County Board

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

August 13, 2024
6:00 PM

C. Department Reports

1. HR Division Orientation - Compensation & Benefit Update - Toni Hohlfelder
Human Resources Director, Toni Hohlfelder provided an orientation to the board on compensation and benefits for the Chippewa County Employees.

8. BUSINESS ITEMS

1. Res. 31 - 24 : Resolution to Establish Health Insurance Plan and Costs for 2025 - Randy Scholz
Human Resources Director, Toni Hohlfelder, explained the resolution to the board.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Kelly, District 14
SECONDER:	James Flater, District 1
AYES:	Hull, Mueller, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Lotts, Bomar, Roshell, Kelly, Hennick, Rohmeyer, Flynn, Ives
ABSENT:	Shoebridge, Peterson, Kempe

2. Res. 32 - 24 : Resolution to Approve Tax Levy Funding for Salary Adjustments in 2025 - Randy Scholz
Human Resources Director, Toni Hohlfelder, explained the resolution to the board.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Flater, District 1
SECONDER:	Peter Gehring, District 4
AYES:	Hull, Mueller, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Lotts, Bomar, Roshell, Kelly, Hennick, Rohmeyer, Flynn, Ives
ABSENT:	Shoebridge, Peterson, Kempe

3. Res. 33 - 24 : Resolution to Create a Supervisor Position in the Children's Long Term Support Program in the Department of Human Services - Randy Scholz
Tim Easker, Human Services Director, explained the resolution to the board.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kari Ives, District 21
SECONDER:	Joseph Roshell, District 13
AYES:	Hull, Mueller, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Lotts, Bomar, Roshell, Kelly, Hennick, Rohmeyer, Flynn, Ives
ABSENT:	Shoebridge, Peterson, Kempe

4. Res. 34 - 24 : Resolution to Create a Supervisor Position in the Department of Human Services to Provide Supervision in the Children's Comprehensive Community Services Program - Randy Scholz
Tim Easker, Human Services Director, explained the resolution to the board.

Minutes Acceptance: Minutes of Aug 13, 2024 6:00 PM (Consent Agenda)

County Board

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

August 13, 2024
6:00 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kari Ives, District 21
SECONDER:	George Rohmeyer, District 17
AYES:	Hull, Mueller, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Lotts, Bomar, Roshell, Kelly, Hennick, Rohmeyer, Flynn, Ives
ABSENT:	Shoebridge, Peterson, Kempe

5. Res. 35 - 24 : Resolution to Create a Clinician Position in the Recovery and Wellness Consortium of the Department of Human Services to Provide Clinical Supervision for Children's Comprehensive Community Services - Randy Scholz
Tim Easker, Human Services Director, explained the resolution to the board.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Brian Flynn, District 18
SECONDER:	George Rohmeyer, District 17
AYES:	Hull, Mueller, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Lotts, Bomar, Roshell, Kelly, Hennick, Rohmeyer, Flynn, Ives
ABSENT:	Shoebridge, Peterson, Kempe

6. Res. 36 - 24 : Resolution to Deny Claims of Rolling Hills Equine, Inc. - Randy Scholz
Assistant Corporation Counsel, Jim Sherman, explained resolutions 36-24 and 37-24.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joel Seidlitz, District 9
SECONDER:	Brian Flynn, District 18
AYES:	Hull, Mueller, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Lotts, Bomar, Roshell, Kelly, Hennick, Rohmeyer, Flynn, Ives
ABSENT:	Shoebridge, Peterson, Kempe

7. Res. 37 - 24 : Resolution to Deny Claims of Carlson Consultants We Adapt - Randy Scholz
Assistant Corporation Counsel, Jim Sherman, explained resolutions 36-24 and 37-24.

Supervisor Guthman stated she would abstain from voting due to knowledge and relationships she has with parties involved.
Supervisor Rohmeyer stated he would abstain due to a professional working relationship with the attorney involved.

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Minutes
Regular Meeting

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RESULT:	APPROVED [16 TO 0]
MOVER:	Karen Lotts, District 11
SECONDER:	Joel Seidlitz, District 9
AYES:	Hull, Mueller, Flater, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Lotts, Bomar, Roshell, Kelly, Hennick, Flynn, Ives
ABSTAIN:	Guthman, Rohmeyer
ABSENT:	Shoebridge, Peterson, Kempe

8. Ord. 11 - 24 : Ordinance to Amend Sec. 2-3 of Chapter 2 to Undesignate an Official Newspaper - First Reading - Randy Scholz
County Administrator, Randy Scholz, explained the ordinance amendment to the board. He also asked that the second reading be waived for the board to vote on the amendment immediately.

Motion made by Supervisor Flater and Second made by Supervisor Lotts to waive the second reading. All supervisors present voted yes. 18 yes, 0 no.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kari Ives, District 21
SECONDER:	Jason Bergeron, District 7
AYES:	Hull, Mueller, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Lotts, Bomar, Roshell, Kelly, Hennick, Rohmeyer, Flynn, Ives
ABSENT:	Shoebridge, Peterson, Kempe

9. COUNTY BOARD CHAIR APPOINTMENTS
10. COUNTY ADMINISTRATOR APPOINTMENTS
11. AGENDA ITEMS FOR FUTURE CONSIDERATION
12. ADJOURN

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Ericksen, District 8
SECONDER:	Brian Flynn, District 18
AYES:	Hull, Mueller, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Lotts, Bomar, Roshell, Kelly, Hennick, Rohmeyer, Flynn, Ives
ABSENT:	Shoebridge, Peterson, Kempe

Minutes Acceptance: Minutes of Aug 13, 2024 6:00 PM (Consent Agenda)



Employee Engagement, Stay & Other Surveys

County Board Orientation

Randy Scholz, County Administration
Toni Hohlfelder, Human Resources Director
Executive Committee: September 3, 2024
County Board: September 10, 2024

Why Offer Employee Feedback Surveys?

1. **We want to know!** 2024 was our fifth year surveying our employees. We have sent out three Gallup's Q¹² engagement surveys and two stay surveys. We genuinely want to know how our employees feel about Chippewa County. We want employees to have an opportunity to share their voice!
2. **We want to change and improve!** Most, if not all consultants agree, that you should not survey unless you are ready to act and change. We honestly and thoughtfully reviewed the engagement survey results and create action plans each year.
3. **We want to see proof of improvement!** Gallup's Q¹² survey tool provides comparisons to other companies to allow us to benchmark. We are also able to look at the Gallup's Q¹² and stay survey results and compare year over year.

We want you to consider Chippewa County the

BEST PLACE TO WORK

in the Chippewa Valley!

History / Purpose of the Engagement & Stay Interview

1. September 2019, October 2020 and September 2022 - Engagement Survey was sent to all employees using Gallup's Q¹² assessment and we asked for feedback to 3 open ended questions. The goal is to evaluate an employee's engagement using the 12 statistically proven questions by Gallup. A consultant with Carlson Dettmann assisted us with roll out, administration of the survey and setting up our action plan process
2. September 2021 and February 2024 – A stay survey was sent to employees using Survey Monkey. After reviewing the Engagement comments, it appeared that employees wanted to provide more feedback in the areas of compensation, benefits, policy, communication, decision making and leadership.
3. The purpose of both surveys is to look for areas to improve and/or celebrate when it comes to employee engagement, satisfaction and why employees stay or consider leaving Chippewa County.

We want to be best the employer in the Chippewa Valley!!

Types of Employee Feedback Gathered / Surveys

- Onboarding Survey
- Performance Review – Self Review feedback
- COVID Feedback Survey
- Exit Interview
- Engagement Survey
- Stay Interview

Onboarding Survey

- Survey Monkey tool is sent to new employees after they have worked for 3-4 months
- Assesses the strengths and weaknesses of the following:
 - Advertising and recruitment process
 - Why they applied and how they heard about the position
 - Communication during the interview process
 - Offer and pre-start communication
 - Onboarding process and communication by HR, IT and the Dept
- Specific department feedback is provided to the Department Head by Kristy
- Leaders and DOA has updated on-boarding practices many times over the years based on the data provided.

Performance Review – Self Review

- Provides the manager feedback on how the employees think they are performing in their job:
 - Job Knowledge Technical Competence
 - Customer Service
 - Productivity and Results
 - Teamwork / Commitment
- Asks four open-ended discussion questions:
 - Biggest accomplishment over the last year?
 - What they enjoyed most over the last year?
 - What they enjoyed least over the last year?
 - What additional things can your direct supervisor and/or Department Head do to support you in achieving your goals and continued growth with Chippewa County?

COVID Feedback Survey

- Goal was to learn from our employees what we did well and how to improve as we continued to navigate through the pandemic
- We had 227 responses and 27 employees selected “Prefer not to provide” their department
- Department specific feedback was provided to Department Heads
- Randy replied to all employees thanking them for the feedback and we provided detailed responses to themes provided in the survey responses.
- Clarifications were provided to employees when the decision was to NOT do something that was recommended
- Answers were provided to questions employees had
- In many cases, Randy or DOA made changes based on the feedback and communicated it in the All employee email

Exit Interview

- Survey used to be a fillable form that was emailed and we had a 20-25% response rate
- Survey is now sent via survey monkey and response rate improved to over 75%
- Kristy holds a last day meeting with all Full Time and Part Time employees to go through benefits and also pulls up the Exit Survey to ask any follow up or clarifying questions. Even if someone doesn't provide survey responses, Kristy attempts to gather information to understand why the employee is leaving and explain that we desire information to help the departments improve.
- Information is provided to the Department Head and at times to Randy
- Exit feedback is helpful in understanding why the person left the organization
- Feedback is typically very honest because they are leaving the organization, but some have an interest in returning some day and might withhold feedback
- If the employee isn't respected or thought of positively by the Department Head or manager, constructive feedback isn't often acted upon and input is disregarded at times
- It's a reactive step vs. proactive, because it's typically too late to retain the employee at this stage
- Because the employee has already left the organization, change based on the input is less likely

Employee Engagement / Stay Survey

Calendar - Engagment/Stay Survey		
		Response Rate
September 2019	1st Q12 Survey	76%
February 2020	Action Plans due	
October 2020	2nd Q12 survey	78%
March 2021	Action Plans due	
September 2021	1st Stay Survey	54%
February 2022	Action Plans due	
September 2022	3rd Q12 survey	75%
January 2023	Action Plans due	
February 2024	2nd Stay Survey	54%
June 2024	Action Plans due	
February 2025	4th Q12 survey will be sent	
June 2025	Action Plans will be due	
February 2026	3rd Stay Survey will be sent	
June 2026	Action Plans will be due	

- Engagement Survey / Gallup Q12
 - Gallup Q12's Engagement Survey Tool
 - 13 rate questions and 3 open ended questions
 - Carlson Dettmann Consultation
 - Anonymous (requires 4 or more responses to gain a report by dept, division or supervisor)
- Stay Survey
 - Additional feedback on compensation, benefits, policy, benefits, decision making, leadership, etc.
 - Used survey monkey to administer and HR Director to develop reporting
 - Anonymous (no requirement for reporting)
- Purpose
 - Look for areas to improve and/or celebrate when it comes to employee engagement, satisfaction and why employees stay or consider leaving Chippewa County.
 - We want to be best the employer in the Chippewa Valley!!**

2025

Q12 Survey Questions



Q12. Opportunities to learn and grow

Q11. Progress in last six months

Q10. I have a best friend at work

Q09. Coworkers committed to quality

Q08. Mission/Purpose of company

Q07. At work, my opinions seem to count

Q06. Someone encourages my development

Q05. Supervisor/Someone at work cares

Q04. Recognition last seven days

Q03. Do what I do best every day

Q02. I have materials and equipment

Q01. I know what is expected of me at work

The 2024 Stay Survey Responses

The next several slides illustrate the feedback by employees overall for each of the stay survey questions.
When open-ended feedback is provided, it is listed in summary form.



All department specific feedback was provided to the Department Heads in April 2024 with the “exact” comment provided by the employee on the survey if specified.

Q1. What do you like most about your position at Chippewa County and/or what makes you excited to come to work each day?

1. Categories of comments with 20 or more comments in order of quantity of similar comments:
 - a) Co-workers and/or others at work
 - b) Challenging work and rewarding public service work that provides a strong sense of purpose and meaningfulness in the position or work you do
 - c) Flexibility, work hours (new Courthouse hours) or telecommuting
 - d) Variety of the day to day work or tasks
 - e) That you ask employees these difficult questions and the County demonstrates a desire to improve, add benefits, etc.
2. Categories of comments with 5-19 comments in order in order of quantity of similar comments
 - a) Health insurance and related new benefits
 - b) Direct supervisor and/or overall leadership
 - c) Type typed the word “Nothing” or random letters or a dot or provided a negative comment
 - d) Challenging work
 - e) Stability of local government

Q2. What do you like least about your position at Chippewa County and/or what is something you would change if you could?

1. Categories of comments with 20 or more comments in order of quantity of similar comments
 - a) Workload is too high, work/life balance issues, need to hire extra help or working too much overtime
 - b) Typed the word "nothing", left blank or said a positive comment
 - c) Comments specific to leader or supervisor to improve or provided a negative comment about leadership or a manager
 - d) Pay is too low or the pay adjustments for long time employees was not high enough after wage study
 - e) Negative comments about department culture or co-workers
2. Categories of comments with 5-19 comments in order of quantity of similar comments
 - a) Being on-call or duties associated with on-call
 - b) Political environment and bureaucracy of government is difficult
 - c) Work with very difficult customers, public perception is negative or public devalues employees
 - d) Technology comments – lack there of or IT division specific comments
 - e) Facility or work space comments (too cold, too hot, cube, noisy, etc.)
 - f) Policy or procedure suggestion – some comments were very specific and others didn't list department
 - g) Recruitment / turnover issues

Q3. Name something that could make you more successful in your position

1. Categories of comments with 20 or more comments in order of quantity of similar comments
 - a) Improved work environment (new office space, no work space, improved workspace, better office furniture)
 - b) Technology improvements (phones, computers, monitors, software)
 - c) More training, professional development or continued education (computer and equipment training specifically mentioned often)
 - d) More time in the day, extra staff, get fully staffed, less tasks
 - e) Direct supervisor suggestions including improved communication, accountability for non performers, better use of employee for decision making, reduced micromanaging.
2. Categories of comments with 5-19 comments in order of quantity of similar comments
 - a) Typed N/A, "nothing" or "I can't think of anything"
 - b) Larger budget, more financial resources
 - c) More collaboration with other co-workers or other departments that work together
 - d) Better teamwork, collaboration, less drama/gossip
 - e) More opportunities for advancement
 - f) More time off

Q4. Next, provide a list of two or three things you are willing to do to achieve or obtain what you wrote down in Question #3.

25-30% of the feedback listed was proactive, provided a quality solution or valid thoughts on what the employee could do

25-30% of the feedback stated the employee will speak up again, ask again, discuss with manager again.

40-50% of the feedback was random letters, a period, NA, nothing, "unsure", or negative feedback

We are in this together!

Q5. Rate the following:

Red = Scores decrease from 2021 to 2024
Green = Scores improved from 2021 to 2024

2024	2021
EE's in my dept Very Dissatisfied 5 2.2% Dissatisfied 14 6.2% Satisfied 108 47.6% Very Satisfied 98 43.2% NA (doesn't impact my job satisfaction) 2 0.9% Grand Total 227	EE's in my dept Very Dissatisfied 7 3.1% Dissatisfied 22 9.6% Satisfied 113 49.3% Very Satisfied 85 37.1% NA (doesn't impact my job satisfaction) 2 0.9% Grand Total 229
EE's in other dept I work with Very Dissatisfied 3 1.3% Dissatisfied 18 7.9% Satisfied 152 67.0% Very Satisfied 37 16.3% NA (doesn't impact my job satisfaction) 17 7.5% Grand Total 227	EE's in other dept I work with Very Dissatisfied 1 0.4% Dissatisfied 25 10.9% Satisfied 142 62.0% Very Satisfied 39 17.0% NA (doesn't impact my job satisfaction) 22 9.6% Grand Total 229

Q5. Rate the following:

Red = Scores decrease from 2021 to 2024

Green = Scores improved from 2021 to 2024

2024	2021
EE's direct supv	EE's direct supv
Very Dissatisfied 4 1.8%	Very Dissatisfied 12 5.2%
Dissatisfied 14 6.2%	Dissatisfied 27 11.8%
Satisfied 78 34.4%	Satisfied 94 41.0%
Very Satisfied 127 55.9%	Very Satisfied 93 40.6%
NA (doesn't impact my job satisfaction) 4 1.8%	NA (doesn't impact my job satisfaction) 3 1.3%
Grand Total 227	Grand Total 229
Leadership in my dept	Leadership in my dept
Very Dissatisfied 10 4.4%	Very Dissatisfied 12 5.2%
Dissatisfied 29 12.8%	Dissatisfied 27 11.8%
Satisfied 86 37.9%	Satisfied 94 41.0%
Very Satisfied 99 43.6%	Very Satisfied 93 40.6%
NA (doesn't impact my job satisfaction) 3 1.3%	NA (doesn't impact my job satisfaction) 3 1.3%
Grand Total 227	Grand Total 229
Leadership in other depts I work with	Leadership in other depts I work with
Very Dissatisfied 3 1.3%	Very Dissatisfied 5 2.2%
Dissatisfied 25 11.0%	Dissatisfied 32 14.0%
Satisfied 137 60.4%	Satisfied 131 57.2%
Very Satisfied 29 12.8%	Very Satisfied 35 15.3%
NA (doesn't impact my job satisfaction) 33 14.5%	NA (doesn't impact my job satisfaction) 26 11.4%
Grand Total 227	Grand Total 229

DID NOT
ASK
in 2021

Q5. Rate the following:

Red = Scores decrease from 2021 to 2024

Green = Scores improved from 2021 to 2024

2024	2021	2024	2021
Department Culture	Department Culture	Dept's Communication	Dept's Communication
Very Dissatisfied 14 6.2%	Very Dissatisfied 11 4.8%	Very Dissatisfied 11 4.8%	Very Dissatisfied 19 8.3%
Dissatisfied 35 15.4%	Dissatisfied 34 14.8%	Dissatisfied 41 18.1%	Dissatisfied 30 13.1%
Satisfied 93 41.0%	Satisfied 117 51.1%	Satisfied 104 45.8%	Satisfied 124 54.1%
Very Satisfied 82 36.1%	Very Satisfied 64 27.9%	Very Satisfied 69 30.4%	Very Satisfied 53 23.1%
NA (doesn't impact my job satisfaction) 3 1.3%	NA (doesn't impact my job satisfaction) 3 1.3%	NA (doesn't impact my job satisfaction) 2 0.9%	NA (doesn't impact my job satisfaction) 3 1.3%
Grand Total 227	Grand Total 229	Grand Total 227	Grand Total 229
County Culture	County Culture	County Communication	County Communication
Very Dissatisfied 12 5.3%	Very Dissatisfied 7 3.1%	Very Dissatisfied 8 3.5%	Very Dissatisfied 20 8.7%
Dissatisfied 27 11.9%	Dissatisfied 39 17.0%	Dissatisfied 25 11.0%	Dissatisfied 28 12.2%
Satisfied 135 59.5%	Satisfied 129 56.3%	Satisfied 145 63.9%	Satisfied 131 57.2%
Very Satisfied 43 18.9%	Very Satisfied 50 21.8%	Very Satisfied 43 18.9%	Very Satisfied 44 19.2%
NA (doesn't impact my job satisfaction) 10 4.4%	NA (doesn't impact my job satisfaction) 4 1.7%	NA (doesn't impact my job satisfaction) 6 2.6%	NA (doesn't impact my job satisfaction) 6 2.6%
Grand Total 227	Grand Total 229	Grand Total 227	Grand Total 229

Q5. Rate the following:

Red = Scores decrease from 2021 to 2024

Green = Scores improved from 2021 to 2024

2024			2021		
Dept policies & procedures			Dept policies & procedures		
Very Dissatisfied	11	4.8%	Very Dissatisfied	11	4.8%
Dissatisfied	17	7.5%	Dissatisfied	32	14.0%
Satisfied	130	57.3%	Satisfied	131	57.2%
Very Satisfied	66	29.1%	Very Satisfied	50	21.8%
NA (doesn't impact my job satisfaction)	3	1.3%	NA (doesn't impact my job satisfaction)	5	2.2%
Grand Total	227		Grand Total	229	

2024			2021		
County policies & procedures			County policies & procedures		
Very Dissatisfied	10	4.4%	Very Dissatisfied	11	4.8%
Dissatisfied	32	14.1%	Dissatisfied	36	15.7%
Satisfied	140	61.7%	Satisfied	145	63.3%
Very Satisfied	42	18.5%	Very Satisfied	32	14.0%
NA (doesn't impact my job satisfaction)	3	1.3%	NA (doesn't impact my job satisfaction)	5	2.2%
Grand Total	227		Grand Total	229	

Q6. Constructive Comments on low rated items on Q5

1. "NA", random letters or a period were the number one comments by over 150 employees (more than half of the survey respondents)
2. Communication was the number one comment, but different requests based on the person / department
3. Policies were also mentioned a lot, but different policies for different reasons and some had opposite requests depending on the policy. Comp time, PTO, on-call
4. Specific comments regarding leadership in the department were also common

Q7. Rate the following:

Red = Scores decrease from 2021 to 2024

Green = Scores improved from 2021 to 2024

2024	2021
Challenging Work	Challenging Work
Very Dissatisfied 2 0.9%	Very Dissatisfied 8 3.5%
Dissatisfied 2 0.9%	Dissatisfied 1 0.4%
Satisfied 122 53.7%	Satisfied 125 54.6%
Very Satisfied 99 43.6%	Very Satisfied 91 39.7%
NA (doesn't impact my job satisfaction) 2 0.9%	NA (doesn't impact my job satisfaction) 4 1.7%
Grand Total 227	Grand Total 229
Opportunity for growth	Opportunity for growth
Very Dissatisfied 7 3.1%	Very Dissatisfied 7 3.1%
Dissatisfied 20 8.8%	Dissatisfied 22 9.6%
Satisfied 122 53.7%	Satisfied 119 52.0%
Very Satisfied 77 33.9%	Very Satisfied 76 33.2%
NA (doesn't impact my job satisfaction) 1 0.4%	NA (doesn't impact my job satisfaction) 5 2.2%
Grand Total 227	Grand Total 229

2024	2021
Impact you have	Impact you have
Very Dissatisfied 2 0.9%	Very Dissatisfied 2 0.9%
Dissatisfied 2 0.9%	Dissatisfied 7 3.1%
Satisfied 97 42.7%	Satisfied 124 54.1%
Very Satisfied 119 52.4%	Very Satisfied 87 38.0%
NA (doesn't impact my job satisfaction) 7 3.1%	NA (doesn't impact my job satisfaction) 9 3.9%
Grand Total 227	Grand Total 229
Advancement Opport	Advancement Opport
Very Dissatisfied 14 6.2%	Very Dissatisfied 17 7.4%
Dissatisfied 37 16.3%	Dissatisfied 36 15.7%
Satisfied 131 57.7%	Satisfied 123 53.7%
Very Satisfied 24 10.6%	Very Satisfied 25 10.9%
NA (doesn't impact my job satisfaction) 21 9.3%	NA (doesn't impact my job satisfaction) 28 12.2%
Grand Total 227	Grand Total 229

Q7. Rate the following:

Red = Scores decrease from 2021 to 2024

Green = Scores improved from 2021 to 2024

2024	2021
Technology	Technology
Very Dissatisfied 11 4.8%	Very Dissatisfied 5 2.2%
Dissatisfied 34 15.0%	Dissatisfied 27 11.8%
Satisfied 137 60.4%	Satisfied 149 65.1%
Very Satisfied 40 17.6%	Very Satisfied 45 19.7%
NA (doesn't impact my job satisfaction) 5 2.2%	NA (doesn't impact my job satisfaction) 3 1.3%
Grand Total 227	Grand Total 229
Physical Work Conditions	Physical Work Conditions
Very Dissatisfied 4 1.8%	Very Dissatisfied 7 3.1%
Dissatisfied 19 8.4%	Dissatisfied 22 9.6%
Satisfied 139 61.2%	Satisfied 126 55.0%
Very Satisfied 61 26.9%	Very Satisfied 70 30.6%
NA (doesn't impact my job satisfaction) 4 1.8%	NA (doesn't impact my job satisfaction) 4 1.7%
Grand Total 227	Grand Total 229

2024	2021
Shift / Schedule	Shift / Schedule
Very Dissatisfied 3 1.3%	Very Dissatisfied 8 3.5%
Dissatisfied 11 4.8%	Dissatisfied 14 6.1%
Satisfied 99 43.6%	Satisfied 121 52.8%
Very Satisfied 113 49.8%	Very Satisfied 82 35.8%
NA (doesn't impact my job satisfaction) 1 0.4%	NA (doesn't impact my job satisfaction) 4 1.7%
Grand Total 227	Grand Total 229
Work Flexibility	Work Flexibility
Very Dissatisfied 2 0.9%	Very Dissatisfied 12 5.2%
Dissatisfied 8 3.5%	Dissatisfied 22 9.6%
Satisfied 84 37.0%	Satisfied 84 36.7%
Very Satisfied 130 57.3%	Very Satisfied 107 46.7%
NA (doesn't impact my job satisfaction) 3 1.3%	NA (doesn't impact my job satisfaction) 4 1.7%
Grand Total 227	Grand Total 229

Q8. Constructive Comments on low rated items on Q7

1. "NA", random letters or a period were the number one comments by over 160 employees (more than half of the survey respondents)
2. Statements about the lack of advancement opportunities was the most common feedback.
3. Technology related suggestions and criticisms were also higher and ranged from needing to improve the outdated systems to needing more IT resources/funding, to wanting printers if working remote, to wanting more training in the area of technology.

Q9. Rate the following:

Red = Scores decrease from 2021 to 2024

Green = Scores improved from 2021 to 2024

2024		2021	
Wellness		Wellness	
Very Dissatisfied	4 1.8%	Very Dissatisfied	6 2.6%
Dissatisfied	9 4.0%	Dissatisfied	9 3.9%
Satisfied	118 52.0%	Satisfied	125 54.6%
Very Satisfied	46 20.3%	Very Satisfied	40 17.5%
NA (doesn't impact my job satisfaction)	50 22.0%	NA (doesn't impact my job satisfaction)	49 21.4%
Grand Total	227	Grand Total	229
Compensation		Compensation	
Very Dissatisfied	24 10.6%	Very Dissatisfied	DID NOT ASK in 2021
Dissatisfied	47 20.7%	Dissatisfied	
Satisfied	109 48.0%	Satisfied	
Very Satisfied	45 19.8%	Very Satisfied	
NA (doesn't impact my job satisfaction)	2 0.9%	NA (doesn't impact my job satisfaction)	
Grand Total	227	Grand Total	
2024		2021	
Health Insurance		Health Insurance	
Very Dissatisfied	7 3.1%	Very Dissatisfied	17 7.4%
Dissatisfied	10 4.4%	Dissatisfied	34 14.8%
Satisfied	92 40.5%	Satisfied	109 47.6%
Very Satisfied	102 44.9%	Very Satisfied	46 20.1%
NA (doesn't impact my job satisfaction)	16 7.0%	NA (doesn't impact my job satisfaction)	23 10.0%
Grand Total	227	Grand Total	229
Other Vol Benefits		Other Vol Benefits	
Very Dissatisfied	3 1.3%	Very Dissatisfied	7 3.1%
Dissatisfied	17 7.5%	Dissatisfied	26 11.4%
Satisfied	124 54.6%	Satisfied	132 57.6%
Very Satisfied	57 25.1%	Very Satisfied	36 15.7%
NA (doesn't impact my job satisfaction)	26 11.5%	NA (doesn't impact my job satisfaction)	28 12.2%
Grand Total	227	Grand Total	229

Q9. Rate the following:

Red = Scores decrease from 2021 to 2024

Green = Scores improved from 2021 to 2024

2024			2021		
PTO/Holidays			PTO/Holidays		
Very Dissatisfied	8	3.5%	Very Dissatisfied	9	3.9%
Dissatisfied	22	9.7%	Dissatisfied	24	10.5%
Satisfied	99	43.6%	Satisfied	97	42.4%
Very Satisfied	85	37.4%	Very Satisfied	81	35.4%
NA (doesn't impact my job satisfaction)	13	5.7%	NA (doesn't impact my job satisfaction)	18	7.9%
Grand Total	227		Grand Total	229	
Retirement benefits			Retirement benefits		
Very Dissatisfied	1	0.4%	Very Dissatisfied	1	0.4%
Dissatisfied	2	0.9%	Dissatisfied	4	1.7%
Satisfied	113	49.8%	Satisfied	119	52.0%
Very Satisfied	97	42.7%	Very Satisfied	83	36.2%
NA (doesn't impact my job satisfaction)	14	6.2%	NA (doesn't impact my job satisfaction)	22	9.6%
Grand Total	227		Grand Total	229	

Q10. Constructive Comments on low rated items on Q9

1. "NA", random letters or a period were the number one comments by over 120 employees (more than half of the survey respondents)
2. Negative statements about the wage study results or process and comments on pay in general was commented on the most. Issues related to how longevity was applied to staff was mentioned as well.
3. There were several positive wellness comments and a couple criticisms – specifically in the area of having to use PTO in order to participate in events during work hours or the scheduling issues with some of the activities. Gym memberships was also recommended several times.
4. Dental insurance premiums was the most common negative benefit related comment.

Most Positive Rated Questions

Challenging Work			
Very Dissatisfied	2	0.9%	1.8%
Dissatisfied	2	0.9%	
Satisfied	122	53.7%	97.4%
Very Satisfied	99	43.6%	
NA (doesn't impact my job satisfaction)	2	0.9%	
Grand Total	227		

Impact you have			
Very Dissatisfied	2	0.9%	1.8%
Dissatisfied	2	0.9%	
Satisfied	97	42.7%	95.2%
Very Satisfied	119	52.4%	
NA (doesn't impact my job satisfaction)	7	3.1%	
Grand Total	227		

Work Flexibility			
Very Dissatisfied	2	0.9%	4.4%
Dissatisfied	8	3.5%	
Satisfied	84	37.0%	94.3%
Very Satisfied	130	57.3%	
NA (doesn't impact my job satisfaction)	3	1.3%	
Grand Total	227		

Shift / Schedule			
Very Dissatisfied	3	1.3%	6.2%
Dissatisfied	11	4.8%	
Satisfied	99	43.6%	93.4%
Very Satisfied	113	49.8%	
NA (doesn't impact my job satisfaction)	1	0.4%	
Grand Total	227		

Retirement benefits			
Very Dissatisfied	1	0.4%	1.3%
Dissatisfied	2	0.9%	
Satisfied	113	49.8%	92.5%
Very Satisfied	97	42.7%	
NA (doesn't impact my job satisfaction)	14	6.2%	
Grand Total	227		

EE's in my dept			
Very Dissatisfied	5	2.2%	8.4%
Dissatisfied	14	6.2%	
Satisfied	108	47.6%	90.7%
Very Satisfied	98	43.2%	
NA (doesn't impact my job satisfaction)	2	0.9%	
Grand Total	227		

Weakest Rated Questions

Wellness			
Very Dissatisfied	4	1.8%	5.7%
Dissatisfied	9	4.0%	
Satisfied	118	52.0%	72.2%
Very Satisfied	46	20.3%	
NA (doesn't impact my job satisfaction)	50	22.0%	
Grand Total	227		

Technology			
Very Dissatisfied	11	4.8%	19.8%
Dissatisfied	34	15.0%	
Satisfied	137	60.4%	78.0%
Very Satisfied	40	17.6%	
NA (doesn't impact my job satisfaction)	5	2.2%	
Grand Total	227		

Department Culture			
Very Dissatisfied	14	6.2%	21.6%
Dissatisfied	35	15.4%	
Satisfied	93	41.0%	77.1%
Very Satisfied	82	36.1%	
NA (doesn't impact my job satisfaction)	3	1.3%	
Grand Total	227		

Advancement Opport			
Very Dissatisfied	14	6.2%	22.5%
Dissatisfied	37	16.3%	
Satisfied	131	57.7%	68.3%
Very Satisfied	24	10.6%	
NA (doesn't impact my job satisfaction)	21	9.3%	
Grand Total	227		

Dept's Communication			
Very Dissatisfied	11	4.8%	22.9%
Dissatisfied	41	18.1%	
Satisfied	104	45.8%	76.2%
Very Satisfied	69	30.4%	
NA (doesn't impact my job satisfaction)	2	0.9%	
Grand Total	227		

Compensation			
Very Dissatisfied	24	10.6%	31.3%
Dissatisfied	47	20.7%	
Satisfied	109	67.8%	87.6%
Very Satisfied	45	19.8%	
NA (doesn't impact my job satisfaction)	2	0.9%	
Grand Total	227		

Q11. When was the last time, if ever, that you seriously considered leaving and took steps to leave your position or the County?

2024			2021		
When was the last time			When was the last time		
1-2 years ago	25	11.0%	1-2 years ago	17	7.4%
3-4 years ago	12	5.3%	3-4 years ago	8	3.5%
5 years ago or more	13	5.7%	5 years ago or more	18	7.9%
6 months to a year	30	13.2%	6 months to a year	24	10.5%
In the last 6 months	61	26.9%	In the last 6 months	79	34.5%
Never	86	37.9%	Never	83	36.2%
Grand Total	227		Grand Total	229	

Q12. If you said yes to Q11, explain why you were considering leaving your position.

1. Negative comment about the Department Head, direct supervisor or upper management
2. Pay
3. Work load is too high, overtime, turnover and staffing issues
4. Personal or family reasons
5. Stressful work environment related to tasks, co-workers, customers/clients or culture in general.

Q13. If you said yes to Q11, explain why you changed your mind and decided to stay with Chippewa County.

1. Leadership change that was positive
2. Positive co-workers outweigh other reasons to leave
3. Wage schedule and/or positive pay changes effective 1/1/2024
4. After looking for another job, realized that pay, benefits and/or flexibility aren't as strong elsewhere
5. Loyalty to customers/clients and the value in what you do day to day for the County
6. Change in County Board/committee members improved
7. Still looking

Q14. If someone asked you to describe your department's work environment or culture, how would you describe it?

1. Negative culture comments – 38 ; Positive culture comments – 161; and Mixed comments (both positive and negative culture attribute comments) – 22.
2. Below are categories of the more negative comments in order of quantity of similar comments
 - a) Co-workers (negative or poor performance, gossipy or toxic communication)
 - b) Leadership (favoritism, inconsistent, being too easy going and not holding people accountable)
 - c) Poor communication from leadership causing lack of organization
3. Below are categories of the more positive comments in order of quantity of similar comments
 - a) Great team and co-workers - Supportive, friendly, fun, flexible, helpful, easy going, caring, like family, etc. – so many of these comments in multiple lists
 - b) Flexible work environment
 - c) Hard working, efficient, highly productive and professional
 - d) Strong or new leadership has improved environment
 - e) Rewarding work and team to be a part of



Q15: What do you like and/or dislike about your department's leadership or management style?

1. Negative leadership comments – 53; Positive leadership comments – 131; and Mixed comments (both positive and negative leadership attribute comments) – 15.
2. Below are categories of the more negative comments in order of quantity of similar comments
 - a) Non confrontational, too easy going or doesn't hold employees accountable
 - b) Poor communication
 - c) Micromanages and doesn't listen to employee input
 - d) Not knowledgeable
 - e) Inconsistent or unorganized
3. Below are categories of the more positive comments in order of quantity of similar comments
 - a) Doesn't micromanage, trusts employees and empowers
 - b) Communication strong and good listener
 - c) Flexible, easy going and laid back
 - d) Approachable, has an open door, supportive and caring
 - e) Encouraging

Q16. Tell us a story about when you felt particularly energized at work or engaged in your job. What was going on? What made you so excited or energized?

Below are categories of the most common comments in order of quantity of similar comments:

1. Positive customers, solving problems for customers or consumer outcomes/success stories that left you and others proud (public service)
2. Working with strong team members, collaboration or teambuilding for a common goal.
3. Several employee accomplishments or stories about going above and beyond and feeling a sense of pride for what was done
4. Leader trusted and provided you a project, task, event, new technology or opportunity to do something you are good at with recognition from your leader
5. Crisis or very hard circumstance of some sort that brought a team of people together
6. Learning something new, training opportunities, etc.
7. Fun activities with co-workers including pot lucks, employee activities (Door Decorating, Halloween, luncheon) and getting to know co-workers strengths better
8. Day to day tasks that you enjoy, including positive comments on variety of work and being trusted/not micromanaged



Q17. What can the County Board, County Administrator and/or DOA do better or continue to do well to support you, other employees or the organization?

Below are categories of the most common comments in order of quantity of similar comments:

1. Salary, pay or market analysis comments for long term employees
2. Ask for them to increase knowledge and understanding of what employees do in each department
3. Feedback that leadership needs to be held accountable, improve recognition and retention factors
4. Positive or encouraging feedback provided about the CB, CA and/or DOA
5. Thankful for updated policies and new benefits tied to the health plan
6. Requests to add staff due to workload
7. Continue doing employee engagement/surveys and ask more question about what's going on in departments and taking action regarding the feedback
8. County Board is too political, negative or needs to learn more about the departments
9. Technology or IT related suggestions/requests
10. Comments about the Sheriff issues

2024 vs. 2021 Stay Survey Statistics

Department	2024 Completed	EEs	Response Rate
Judges	2	2	100.0%
HR	3	3	100.0%
ROD	4	4	100.0%
Zoning	6	7	85.7%
IT	5	6	83.3%
LCFM	8	11	72.7%
DHS	76	114	66.7%
PH	18	27	66.7%
Treasurer	2	3	66.7%
CJS	3	5	60.0%
Clerk of Courts	8	16	50.0%
Child Support	4	8	50.0%
County Clerk	1	2	50.0%
F&P	6	12	50.0%
Finance	3	6	50.0%
Sheriff	39	84	46.4%
OH Randy	3	7	42.9%
DOA Randy	3	7	42.9%
Hwy	28	74	37.8%
Coroner	1	3	33.3%
Elect Officials	2	6	33.3%
DA	2	9	22.2%
Corp Counsel	0	2	0.0%
Probate	0	2	0.0%
Vets	0	1	0.0%
	227	421	53.9%

Department	2021 Completed	Difference
HR	2	1
ROD	4	0
Zoning	1	5
IT	8	-3
LCFM	5	3
DHS	47	29
Public Health	9	9
Treasurer	1	1
CJS	3	0
Clerk of Courts and Probate	4	4
Child Support	0	4
County Clerk	2	-1
F&P	3	3
Finance	1	2
Sheriff Dept & Emerg Mgmt	29	10
OH and DOA Randy	9	-6
		3
Hwy	40	-12
Coroner	1	0
Elected Officials	0	2
DA	0	2
Corp Counsel	1	-1
Vets	0	0
Increased dept specific response rate by ->		55
2021 dept/mgr selected	169	
2021 No dept/mgr selected	60	=229
2021 partial data submitted	160	
	389	

Overview – Purpose

- Stay survey purpose is to find out:
 - Why employees are staying at Chippewa County?
 - What can we continue to do or improved to ensure employees stay?
 - If you thought about leaving, why?
 - If you thought about leaving and changed your mind, why did you stay?
- Purpose is also for Chippewa County leadership to REACT to data by increasing communication where needed, identifying barriers or misinformation and clarifying things and make changes when prudent.
- The heart behind the survey is to strengthen communication and improve the environment so people don't consider leaving and choose to STAY. We also need employees to start feeling comfortable sharing information before they choose to leave.
- Our response rates will improve, even in the small departments, when leadership demonstrates the desire to hear from employees, discusses the results, celebrate positive feedback and attempt to change if needed/possible, clarify concerns or discuss changes that are needed because of the feedback and ACT.

Overview - Why we require the manager's name to be selected?

- The County / DOA / County Board have impact on 11 of the rated questions.
 - County culture, policies & procedures and county communication
 - Technology, physical work conditions and wellness workgroup
 - Compensation, health insurance, other voluntary benefits, PTO/Holidays and Retirement
- 5 rated questions are impacted by the manager and County
 - Opportunity for growth and Advancement opportunity
 - Shift/schedule and work flexibility
 - When was the last time you thought about quitting?
- The remaining 10 questions can only be impacted by the manager.
 - Employees and Leadership in my department and in other departments and direct supervisor
 - Department culture, policies & procedures and department communication
 - Challenging work environment and impact you have

Overview – Increase response rate

Getting department specific feedback takes courage by all of us!!!

- Employees
 - Requires bravery to be honest and give feedback when not positive
 - Requires finesse in the way you provide feedback, so that it's honest, but not too harsh with a goal to be heard and have change to occur
- Managers
 - Requires them to be humble and open to change
 - Requires that they act in celebrating the positives and figure out how to respond to the criticism.

I believe that all of us can achieve this together!!!

Action Items:

Below are several action items that have been discuss or in process related to the Stay Survey results:

- Dept Heads received all dept specific feedback to review and depending on results, to discuss with teams.
- Dept Heads met with Toni and/or Randy in the spring/summer of 2024 to discuss results and review action items.
- Dept Head action items related to the stay survey were due to County Administrator by 6/15/24.
- Staff Satisfaction Squad will continue to encourage teambuilding and other county-wide events.
- Courthouse Inservice – Dept Scramble was a success in 2024 and the plan is to offer something like this again in 2025 to assist with department learning opportunities.
- HR Division's goal is to job shadow all departments at least once over the next two years to better understand what departments / positions do day to day.
- Randy will continue to research leadership training options for all levels of management.
- Next employee engagement survey (Gallup Q12) will come out in February 2025.

Questions, Comments, or Concerns





Finance Update

January-June 2024 (Pre-Audited)

Lori Zwiefelhofer, Finance Director
Executive Committee – September 2, 2024
County Board – September 10, 2024

Definitions

Fund – A fiscal entity that is segregated for the purpose of accounting and budget reporting with a complete set of self balancing accounts to include assets, liabilities, equity/fund balance and revenues and expenditures/expenses

- General – to account for all financial resources used to fund general government operations not accounted for in another fund
- Special Revenue/Purpose – are used to account for the proceeds of a specific revenue sources that are restricted or committed to specified purposes
- Debt Service – to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest
- Capital Projects – to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment
- Proprietary – the category of funds used to account for ongoing activities similar to those also found in the private sector. Uses the accrual basis of accounting
 - Enterprise – to account for operations that are financed and operated similar to private business with the intention that the cost of providing goods or services to the general public is to be financed or recovered primarily through user charges
 - Internal Service – to account for the cost of providing goods or services by one department or agency to another department or agency on a cost-reimbursement basis
- Fiduciary Funds – funds used to report assets held in a trust agency

Definitions (cont.)

Fund Balance/Net Assets – The difference between assets and liabilities

- If at the end of the year actual revenues exceed actual expenditures fund balance increases – it decreases if actual expenditures exceed actual revenues
- When budgeting fund balance – you are anticipating that expenditures will exceed revenue by the amount budgeted and the budget plan is to reduce the amount of fund balance available
 - Non-spendable fund balance – amounts that are not in spendable form, such as inventory and prepaid expense.
 - Restricted fund balance – amounts that can be spent only for specific purposes by external providers, such as grant or bondholders as well as through legislation
 - Committed fund balance – amounts that are intended for specific purpose, as expressed by the governing body or authorized official
 - Unassigned fund balance – all amounts not contained in other categories

Definitions (cont.)

Lapsing Fund – The difference between revenues and expenditures is closed out to the fund balance and not carried forward to be used for a specific purpose

Non-Lapsing Fund – The difference between revenues and expenditures is carried forward to be used for a specific purpose

Contingency Fund – A line item in the budget that is for unplanned expenditures

January – June 2024 (Pre-Audited) Financial Results

2024 Pre-Audited Financial Results

January – June 2024 (Pre-Audited) Financial Results: General Fund

Fund	Description	Revenue			Expense			Actuals Net Gain/(Loss)
		Budget	Actual	% Collected	Budget	Actual	% Spent	
02	County Board	\$ 185,135.00	\$ 185,135.00	100.0%	\$ 185,135.00	\$ 118,985.75	64.3%	\$ 66,149.25
03	General County	\$ 407,260.00	\$ (3,114,189.48)	-764.7%	\$ 407,260.00	\$ 235,081.57	57.7%	\$ (3,349,271.05)
04	Department of Administration	\$ 8,222,219.54	\$ 6,880,938.21	83.7%	\$ 8,222,219.54	\$ 2,987,513.00	36.3%	\$ 3,893,425.21
05	Insurances	\$ 542,400.00	\$ 401,588.10	74.0%	\$ 542,400.00	\$ 58,899.48	10.9%	\$ 342,688.62
06	County Clerk	\$ 1,336,138.00	\$ 1,267,612.40	94.9%	\$ 1,336,138.00	\$ 1,151,531.17	86.2%	\$ 116,081.23
10	County Treasurer	\$ 466,292.00	\$ 1,097,854.92	235.4%	\$ 466,292.00	\$ 202,798.04	43.5%	\$ 895,056.88
11	Register of Deeds	\$ 425,873.00	\$ 167,864.57	39.4%	\$ 425,873.00	\$ 275,886.82	64.8%	\$ (108,022.25)
12	District Attorney	\$ 989,552.00	\$ 794,565.99	80.3%	\$ 989,552.00	\$ 429,090.73	43.4%	\$ 365,475.26
14	Clerk of Courts	\$ 1,656,021.00	\$ 1,247,428.95	75.3%	\$ 1,656,021.00	\$ 874,480.97	52.8%	\$ 372,947.98
18	Register in Probate	\$ 253,524.00	\$ 265,057.25	104.5%	\$ 253,524.00	\$ 117,076.88	46.2%	\$ 147,980.37
20	Child Support	\$ 969,667.00	\$ 287,826.31	29.7%	\$ 969,667.00	\$ 440,210.13	45.4%	\$ (152,383.82)
24	Sheriff	\$ 11,124,377.41	\$ 9,773,079.46	87.9%	\$ 11,124,377.41	\$ 5,275,488.08	47.4%	\$ 4,497,591.38
27	Coroner	\$ 165,015.00	\$ 128,215.00	77.7%	\$ 165,015.00	\$ 63,086.40	38.2%	\$ 65,128.60
42	Housing Authority	\$ 1,150.00	\$ 1,150.00	100.0%	\$ 1,150.00	\$ -	0.0%	\$ 1,150.00
48	UW - Extension	\$ 238,891.00	\$ 253,408.14	106.1%	\$ 238,891.00	\$ 117,006.67	49.0%	\$ 136,401.47
50/52	Land Conservation & Forest Mgmt	\$ 3,270,510.00	\$ 1,131,468.88	34.6%	\$ 3,270,510.00	\$ 859,722.25	26.3%	\$ 271,746.63
53/54	Planning & Zoning	\$ 1,316,451.00	\$ 768,045.38	58.3%	\$ 1,316,451.00	\$ 450,829.21	34.2%	\$ 317,216.17
60	Veterans	\$ 218,136.00	\$ 223,275.11	102.4%	\$ 218,136.00	\$ 101,266.90	46.4%	\$ 122,008.21
68	Public Health	\$ 549,200.00	\$ 497,348.19	90.6%	\$ 549,200.00	\$ 266,746.71	48.6%	\$ 230,601.48
100	General Fund	\$ 32,337,811.95	\$ 22,257,672.38	68.8%	\$ 32,337,811.95	\$ 14,025,700.76	43.4%	\$ 8,231,971.62

January – June 2024 (Pre-Audited) Financial Summary: General Fund (cont.)

Highlights Include:

- **County Board**
 - Annual subscriptions/contracts paid at the beginning of the year
- **General County**
 - State Shared Revenues arrive in 4th Quarter (2024 Budgeted = \$3,364,089)
- **County Clerk**
 - The expenses show 86.2% utilized which is attributed to the annual Libraries allocation (2024 = \$953,407)
- **County Treasurer**
 - Interest rates with State Investment Pool are at 5.42%
 - Schwab Investments (See table in the right corner.)
- **Register of Deeds**
 - Revenues are lower than budgeted
- **Child Support**
 - State Aid reimbursement revenues received quarterly

Revenues - You will notice that some other departments show revenues at 100% because the tax levy allocation for their department is given at the beginning of the year for the whole year.

Schwab Investments Market Review

	01/01/2024	06/30/2024
Cost Value	\$15,689,040.18	\$15,752,414.56
Market Adjustment	(1,151,455.51)	(1,028,074.37)
Net Change in Market Adjustment		\$ 123,381.14

January – June 2024 (Pre-Audited) Financial Results: Special Revenue Funds

Fund	Description	Revenue			Expense			Actuals Net Gain/(Loss)
		Budget	Actual	% Collected	Budget	Actual	% Spent	
204	Public Health	\$ 2,565,886.00	\$ 1,386,666.17	54.0%	\$ 2,565,886.00	\$ 1,079,211.24	42.1%	\$ 307,454.93
205	ADRC & Aging	\$ 2,115,589.00	\$ 715,062.53	33.8%	\$ 2,115,589.00	\$ 935,691.89	44.2%	\$ (220,629.36)
208	Human Services	\$ 8,897,179.00	\$ 4,410,341.10	49.6%	\$ 8,897,179.00	\$ 2,859,264.31	32.1%	\$ 1,551,076.79
84	DHS-RWC	\$ 3,401,724.00	\$ 1,009,053.60	29.7%	\$ 3,401,724.00	\$ 1,735,863.19	51.0%	\$ (726,809.59)
85	RWC-Comprehensive Comm Serv	\$ 24,574,705.00	\$ 10,723,603.93	43.6%	\$ 24,574,705.00	\$ 8,765,731.19	35.7%	\$ 1,957,872.74
209	Recovery & Wellness Consortium	\$ 27,976,429.00	\$ 11,732,657.53	41.9%	\$ 27,976,429.00	\$ 10,501,594.38	37.5%	\$ 1,231,063.15
212	Crime Prevention Fund	\$ 4,000.00	\$ 2,612.87	65.3%	\$ 4,000.00	\$ 4,100.00	102.5%	\$ (1,487.13)
213	Housing CDBG Revolving Loans	\$ 1,526,150.00	\$ 943,478.00	61.8%	\$ 1,526,150.00	\$ 1,007,045.16	66.0%	\$ (63,567.16)
215	Jail Assessment	\$ 55,500.00	\$ 24,569.30	44.3%	\$ 55,500.00	\$ 21,323.75	38.4%	\$ 3,245.55
220	Land Records	\$ 243,566.00	\$ 57,940.00	23.8%	\$ 243,566.00	\$ -	0.0%	\$ 57,940.00
226	County Economic Development	\$ 1,287.00	\$ 775.00	60.2%	\$ 1,287.00	\$ -	0.0%	\$ 775.00

January – June 2024 (Pre-Audited) Financial Results: Special Revenue Funds (cont.)

Highlights Include:

- **Public Health, ADRC & Aging & DHS**
 - Revenues are received monthly through the state aid system
- **Recovery Wellness Consortium**
 - Medicaid revenue reported with a 2-3 month delay
 - \$7,100,000 advance received for Medicaid reconciliation
- **Jail Assessment**
 - Quarterly fees collected on fines low
- **Land Records**
 - Revenues low due to housing market and economy

RWC Working Capital Pool		
Buffalo	\$	133,567.46
Burnett		84,983.38
Dunn		275,775.00
Pepin		109,957.00
Pierce		254,020.00
Polk		446,606.03
Rusk		131,637.46
Washburn		153,032.03
6/30/2024 Balance	\$	1,589,578.36

January – June 2024 (Pre-Audited) Financial Results: Special Revenue Funds - Sales Tax Review

Fund	Description	Revenue			Expense			Actuals
		Budget	Actual	% Collected	Budget	Actual	% Spent	Net Gain/(Loss)
230	Sales Tax Property Tax Relief	\$ 9,528,903.00	\$ 2,680,751.33	28.1%	\$ 9,528,903.00	\$ 9,528,903.00	100.0%	\$ (6,848,151.67)

2024 Sales Tax Review

Year	2019	2020	2021	2022	2023	2024	Change from Previous	(2019-2023) 5 Yr Average
January	364,507.60	412,672.62	397,205.20	549,612.29	491,993.09	603,151.14	22.59%	443,198.16
February	368,875.60	454,060.14	541,612.30	586,365.62	535,237.98	393,070.65	-26.56%	495,230.33
March	500,103.48	420,748.99	722,005.77	513,655.08	669,051.83	887,007.77	32.58%	565,113.03
April	461,263.80	453,068.14	744,469.84	837,971.82	811,205.87	661,570.40	-18.45%	661,595.89
May	538,976.41	658,017.81	600,030.33	692,683.33	664,857.20	664,857.20	0.00%	630,913.02
June	705,994.86	561,287.51	687,048.73	701,937.82	860,858.82	860,858.82	0.00%	703,425.55
Subtotal	2,929,721.75	2,959,855.21	3,692,372.17	3,882,225.96	4,033,204.79	4,070,915.98	0.93%	3,499,475.98
July	469,074.82	543,813.92	725,584.05	770,343.17	760,741.12	760,741.12	0.00%	653,911.42
August	632,821.49	641,477.88	690,160.64	692,751.23	689,572.44	689,572.44	0.00%	669,356.74
September	583,429.73	468,174.47	721,266.32	793,515.55	888,055.72	888,055.72	0.00%	690,888.36
October	459,459.89	574,830.83	712,929.94	798,530.04	707,188.24	707,188.24	0.00%	650,587.79
November	541,553.94	532,374.54	527,166.32	541,553.35	462,544.38	462,544.38	0.00%	521,038.51
December	481,481.78	500,998.70	702,937.65	825,979.69	1,029,171.19	1,029,171.19	0.00%	708,113.80
Subtotal	3,167,821.65	3,261,670.34	4,080,044.92	4,422,673.03	4,537,273.09	4,537,273.09	0.00%	3,893,896.61
Totals	6,097,543.40	6,221,525.55	7,772,417.09	8,304,898.99	8,570,477.88	8,607,789.07	0.44%	7,393,372.58
% change	1.94%	2.03%	24.93%	6.85%	3.20%	0.44%		

YTD Interest

\$135,951.37

January – June 2024 (Pre-Audited) Financial Results:

Special Revenue Funds – **Opioid Abatement Account**

Fund	Description	Revenue			% Collected	Expense			% Spent	Actuals Net Gain/(Loss)
		Budget	Actual			Budget	Actual			
233	Opioid Abatement Account	\$ 168,258.00	\$ 347,598.90	206.6%		\$ 168,258.00	\$ 29,547.76	17.6%		\$ 318,051.14

Revenues:

Opioid Abatement Revenues	\$	334,591.76
Interest Income		13,007.14
Total Revenues	\$	347,598.90

Detailed Opioid Abatement Revenues Received in 2024

Janssen (Johnson & Johnson)	\$	-
Distributors		31,448.61
Retailers		303,143.15
Mallinckrodt Bankruptcy		-
Total Opioid Abatement Revenues	\$	334,591.76

Expenses for Approved Programs/Projects:

DHS RWC-Peer Support	\$	13,800.78
CJS-Dispense Drug Deactivation Kits		2,178.31
PH-Overdose Fatality Review		10,518.88
SH-Fentanyl rated gloves		279.32
Staff Training & Misc Expenses		2,770.47
Total Expenses	\$	29,547.76

January – June 2024 (Pre-Audited) Financial Results:

Special Revenue Funds - **American Rescue Plan Act Funds**

Fund	Description	Revenue			% Collected	Expense			% Spent	Actuals Net Gain/(Loss)
		Budget	Actual			Budget	Actual			
235	American Rescue Plan Funds	\$ 4,987,587.77	\$ 143,624.97	2.9%		\$ 4,987,587.77	\$ 658,612.18	13.2%		\$ (514,987.21)

YTD Revenues:

Federal Funds	\$	-
Interest Income		143,624.97
Total Revenues	\$	143,624.97

Chippewa County received \$12,559,059 of ARPA Funds

- We received \$6,279,529.50 on May 19, 2021.
- We received \$6,279,529.50 on June 9, 2022.

YTD Expenses:

BB-Ntera (Res 21-21)	\$	-
BB-BTC (Res 4-23)		-
BB-Ntera (Res 5-23)		-
Public Firearms Range		85,768.66
Contaminate Mitigation Wells		19,083.05
Otter Lake Bathroom/Shower		109,205.25
Pine Point Bathroom/Well		152,485.27
Picnic Tables for Parks		10,448.00
Firewood Dispensers		-
Road Improvements		-
Missed Longevity Payments		281,621.95
Contracted Services with Sikich		-
Total Expenses	\$	658,612.18

January – June 2024 (Pre-Audited) Financial Results: Debt Service Funds

Fund	Description	Revenue			Expense			Actuals Net Gain/(Loss)
		Budget	Actual	% Collected	Budget	Actual	% Spent	
306	Debt Service-Unfunded Liability	\$ -	\$ 24,849.19		\$ -	\$ -		\$ 24,849.19
315	2019 CIP Bonds	\$ 945,400.00	\$ 850,942.11	90.0%	\$ 945,400.00	\$ 875,600.00	92.6%	\$ (24,657.89)
316	2020 CIP Bonds	\$ 809,695.00	\$ 135,732.00	16.8%	\$ 809,695.00	\$ 796,544.11	98.4%	\$ (660,812.11)
317	2022 CIP Bonds	\$ 653,300.00	\$ 653,300.00	100%	\$ 653,300.00	\$ 609,700.00	93.3%	\$ 43,600.00

Payment Year	Total Debt Service			Year-End Outstanding Principal
	Principal	Interest	Total	
2024	\$ 1,570,000	\$ 283,375	\$ 1,853,375	\$ 6,880,000
2025	\$ 1,360,000	\$ 227,050	\$ 1,587,050	\$ 5,520,000
2026	\$ 1,445,000	\$ 173,275	\$ 1,618,275	\$ 4,075,000
2027	\$ 1,445,000	\$ 117,875	\$ 1,562,875	\$ 2,630,000
2028	\$ 1,325,000	\$ 67,450	\$ 1,392,450	\$ 1,305,000
2029	\$ 765,000	\$ 33,150	\$ 798,150	\$ 540,000
2030	\$ 540,000	\$ 10,800	\$ 550,800	\$ -

Long-Term Bond Financing Plan		
Year	Bonding Amount	Projects
2024	\$3,500,000	Transportation Projects
2026	\$6,500,000	Transportation Projects
2028	\$3,500,000	Transportation Projects
2030	\$6,500,000	Transportation Projects

January – June 2024 (Pre-Audited) Financial Results: Capital Project Funds

Fund	Description	Revenue			Expense			Actuals Net Gain/(Loss)
		Budget	Actual	% Collected	Budget	Actual	% Spent	
417	2023 CIP for Bonding	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	\$ -

No bonding funds are being used in 2024 because all \$3,000,000 from the 2022 bond issuance was utilized in 2023 for road and bridge construction.

January – June 2024 (Pre-Audited) Financial Results:

Internal Service Funds

Fund	Description	Revenue			Expense			Actuals
		Budget	Actual	% Collected	Budget	Actual	% Spent	Net Gain/(Loss)
701	Highway	\$ 24,737,077.00	\$ 10,903,113.28	44.1%	\$ 24,737,077.00	\$ 7,058,205.39	28.5%	\$ 3,844,907.89
702	Self-Funded Worker's Comp Insurance	\$ 938,546.00	\$ 527,659.82	56.2%	\$ 938,546.00	\$ 286,566.18	30.5%	\$ 241,093.64
703	Self-Funded Health Insurance	\$ 7,833,102.00	\$ 4,027,031.67	51.4%	\$ 7,833,102.00	\$ 4,970,144.19	63.5%	\$ (943,112.52)
704	Self-Funded Liability Insurance	\$ 401,000.00	\$ 1,044.79	0.3%	\$ 401,000.00	\$ 354,759.96	88.5%	\$ (353,715.17)
705	Section 125 Payroll Deduction	\$ 326,000.00	\$ 154,431.40	47.4%	\$ 326,000.00	\$ 117,582.82	36.1%	\$ 36,848.58

Highlights Include:

- **Self-Funded Health Insurance**
 - Revenues are on track but the expenses for claims are high
- **Self-funded Liability Insurance**
 - Annual Insurance Allocation charges to departments will be processed in October/November
 - Paid annual WMMIC premiums \$300,671 for Liability and Cyber Liability Premiums

January – June 2024 (Pre-Audited) Financial Results:

Enterprise and Trust Agency Funds

Fund	Description	Revenue			Expense			Actuals
		Budget	Actual	% Collected	Budget	Actual	% Spent	Net Gain/(Loss)
602	Land Development	\$ 300,000.00	\$ -	0.0%	\$ 300,000.00	\$ 28,333.53	9.4%	\$ (28,333.53)
804	Dog License Fund	\$ 56,300.00	\$ 974.75	1.7%	\$ 56,300.00	\$ 108.96	0.2%	\$ 865.79

Questions, Comments, or Concerns

January – June 2024 (Pre-Audited) Financial Results



**STATEMENT OF EXPLANATION**

Resolution No. 38 - 24

**RES. 38-24: RESOLUTION AWARDING THE SALE OF \$3,500,000
GENERAL OBLIGATION PROMISSORY NOTES - LORI ZWIEFELHOFER**

1 Passage of this resolution authorizes the sale of general obligation promissory notes to
2 evidence the borrowing of \$3,500,000 authorized by the County Board at the June 11, 2024
3 County Board meeting. Approval of this resolution requires a simple majority of a quorum of
4 the County Board. This resolution will be presented to the Executive Committee on September
5 3, 2024, before the final interest rates are locked in, presumably on September 10, 2024. The
6 resolution and attachments presented to the County Board on September 10, 2024 will have
7 the interest rates and annual repayment schedules that reflect those interest rates.

8

Resolution No. 38 - 24

**RES. 38-24: RESOLUTION AWARDING THE SALE OF \$3,500,000 GENERAL OBLIGATION
PROMISSORY NOTES - LORI ZWIEFELHOFER**

WHEREAS, on June 11, 2024, the County Board of Supervisors of Chippewa County, Wisconsin (the "County") adopted, by a vote of at least $\frac{3}{4}$ of the members-elect, an initial resolution (the "Initial Resolution") authorizing the issuance of general obligation promissory notes in an amount not to exceed \$3,500,000 for the public purpose of paying the cost of the construction and improvement of highways (the "Project"); and

WHEREAS, on June 11, 2024, the County Board of Supervisors of the County also adopted a resolution providing that the general obligation promissory notes authorized by the Initial Resolution be issued and sold as a single issue of notes designated as "General Obligation Promissory Notes" (the "Notes") for the purpose of paying the cost of the Project; and

WHEREAS, the County Board of Supervisors hereby finds and determines that the Project is within the County's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes; and

WHEREAS, counties are authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes; and

WHEREAS, none of the proceeds of the Notes shall be used to fund the operating expenses of the general fund of the County or to fund the operating expenses of any special revenue fund of the County that is supported by property taxes; and

WHEREAS, it is the finding of the County Board of Supervisors that it is necessary, desirable and in the best interest of the County to sell such Notes to Robert W. Baird & Co. Incorporated (the "Purchaser"), pursuant to the terms and conditions of its note purchase proposal attached hereto as Exhibit A and incorporated herein by this reference (the "Proposal");

NOW, THEREFORE BE IT RESOLVED, that the County Board of Supervisors of Chippewa County does hereby approve the following:

Section 1. Sale of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of THREE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$3,500,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal is hereby accepted and the Chairperson and County Clerk or other appropriate officers of the County are authorized and directed to execute an acceptance of the Proposal on behalf of the County. To

evidence the obligation of the County, the Chairperson and County Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the County, the Notes aggregating the principal amount of THREE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$3,500,000) for the sum set forth on the Proposal, plus accrued interest to the date of delivery.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes"; shall be issued in the aggregate principal amount of \$3,500,000; shall be dated October 1, 2024; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on February 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit B-1 and incorporated herein by this reference. Interest shall be payable semi-annually on February 1 and August 1 of each year commencing on February 1, 2025. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit B-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on February 1, 2032 shall be subject to redemption prior to maturity, at the option of the County, on February 1, 2031 or on any date thereafter. Said Notes shall be redeemable as a whole or in part, and if in part, by lot (as selected by DTC (defined herein)), at the principal amount thereof, plus accrued interest to the date of redemption.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit C and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the County are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the County a direct annual irrepealable tax in the years 2024 through 2031 for the payments due in the years 2025 through 2032 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the County shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the County and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the County for said years are collected, except that the amount of tax

carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the County then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There shall be and there hereby is established in the treasury of the County, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the County may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, dated October 1, 2024" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the County at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the County above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the County, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any

139 applicable Treasury Regulations (the "Regulations").

140
141 (C) Remaining Monies. When all of the Notes have been paid in full and
142 canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service
143 Fund Account shall be transferred and deposited in the general fund of the County, unless the
144 County Board of Supervisors directs otherwise.

145
146 Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of
147 the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be
148 paid at the time of the delivery of the Notes into the Debt Service Fund Account created above)
149 shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from
150 all other funds of the County and disbursed solely for the purpose or purposes for which
151 borrowed. In no event shall monies in the Borrowed Money Fund be used to fund operating
152 expenses of the general fund of the County or of any special revenue fund of the County that is
153 supported by property taxes. Monies in the Borrowed Money Fund may be temporarily
154 invested in Permitted Investments. Any monies, including any income from Permitted
155 Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which
156 the Notes have been issued have been accomplished, and, at any time, any monies as are not
157 needed and which obviously thereafter cannot be needed for such purpose(s) shall be
158 deposited in the Debt Service Fund Account.

159
160 Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be
161 Permitted Investments, but no such investment shall be made in such a manner as would cause
162 the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the
163 Regulations and an officer of the County, charged with the responsibility for issuing the Notes,
164 shall certify as to facts, estimates, circumstances and reasonable expectations in existence on
165 the date of delivery of the Notes to the Purchaser which will permit the conclusion that the
166 Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

167
168 Section 9. Compliance with Federal Tax Laws.

169
170 (a) The County represents and covenants that the projects financed by the Notes and
171 the ownership, management and use of the projects will not cause the Notes to be "private
172 activity bonds" within the meaning of Section 141 of the Code. The County further covenants
173 that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-
174 exempt status of the interest on the Notes including, if applicable, the rebate requirements of
175 Section 148(f) of the Code. The County further covenants that it will not take any action, omit
176 to take any action or permit the taking or omission of any action within its control (including,
177 without limitation, making or permitting any use of the proceeds of the Notes) if taking,
178 permitting or omitting to take such action would cause any of the Notes to be an arbitrage
179 bond or a private activity bond within the meaning of the Code or would otherwise cause
180 interest on the Notes to be included in the gross income of the recipients thereof for federal
181 income tax purposes. The County Clerk or other officer of the County charged with the
182 responsibility of issuing the Notes shall provide an appropriate certificate of the County

183 certifying that the County can and covenanting that it will comply with the provisions of the
184 Code and Regulations.

185
186 (b) The County also covenants to use its best efforts to meet the requirements and
187 restrictions of any different or additional federal legislation which may be made applicable to
188 the Notes provided that in meeting such requirements the County will do so only to the extent
189 consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin
190 and to the extent that there is a reasonable period of time in which to comply.

191
192 Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby
193 designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code,
194 relating to the ability of financial institutions to deduct from income for federal income tax
195 purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

196
197 Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be
198 issued in printed form, executed on behalf of the County by the manual or facsimile signatures
199 of the Chairperson and County Clerk, authenticated, if required, by the Fiscal Agent (defined
200 below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to
201 the Purchaser upon payment to the County of the purchase price thereof, plus accrued interest
202 to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing
203 the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but,
204 unless the County has contracted with a fiscal agent to authenticate the Notes, at least one of
205 the signatures appearing on each Note shall be a manual signature. In the event that either of
206 the officers whose signatures appear on the Notes shall cease to be such officers before the
207 Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same
208 extent as if they had remained in office until the Closing. The aforesaid officers are hereby
209 authorized and directed to do all acts and execute and deliver the Notes and all such
210 documents, certificates and acknowledgements as may be necessary and convenient to
211 effectuate the Closing. The County hereby authorizes the officers and agents of the County to
212 enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but
213 not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing
214 disclosure, and rebate calculation services. Any such contract heretofore entered into in
215 conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

216
217 Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the
218 Notes shall be paid by the County Clerk or the County Treasurer (the "Fiscal Agent").

219
220 Section 13. Persons Treated as Owners; Transfer of Notes. The County shall cause
221 books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The
222 person in whose name any Note shall be registered shall be deemed and regarded as the
223 absolute owner thereof for all purposes and payment of either principal or interest on any Note
224 shall be made only to the registered owner thereof. All such payments shall be valid and
225 effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums
226 so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and County Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The County shall cooperate in any such transfer, and the Chairperson and County Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the County at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the County agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the County Clerk or other authorized representative of the County is authorized and directed to execute and deliver to DTC on behalf of the County to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the County Clerk's office.

Section 16. Official Statement. The County Board of Supervisors hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the County in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate County official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The County Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The County hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and

the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the County to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and County Clerk, or other officer of the County charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the County's Undertaking.

Section 18. Record Book. The County Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the County are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and County Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and County Clerk including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County Board of Supervisors or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Forwarded to the County Board by the Executive Committee.

FINANCIAL IMPACT:

The fiscal impact will be the repayment of the \$3,500,000 borrowed plus interest. The estimated levy impact is \$0 as all principal and interest for this bond issue will be funded from Sales Tax proceeds.

311 **09/10/2024 County Board**
 312 **RESULT: APPROVED [UNANIMOUS]**
 313 **MOVER:** Kari Ives, District 21
 314 **SECONDER:** Rocky Kempe, District 16
 315 **AYES:** Hull, Mueller, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz,
 316 Peterson, Lotts, Bomar, Roshell, Kelly, Hennick, Kempe, Rohmeyer, Ives
 317 **ABSENT:** Duane Shoebridge, Brian Flynn

318

319 History:

320 09/03/24 Executive Committee FORWARD TO COUNTY BOARD

321

Approved as to Form:



Todd A. Pauls, Corporation Counsel

8/26/2024



Lori Zwiefelhofer, Finance Director

8/26/2024



Randy B. Scholz, County Administrator

8/26/2024

322

NOTE PURCHASE AGREEMENT

September 10, 2024

BAIRD

Mr. Chuck Hull, Chairperson
and Members of the County Board of Supervisors
Chippewa County
711 North Bridge Street, Room 107
Chippewa Falls, WI 54729

Dear Mr. Hull and Members of the County Board of Supervisors:

Robert W. Baird & Co. Incorporated (the "Underwriter") hereby offers to enter into this Note Purchase Agreement (the "Agreement") with Chippewa County (the "Issuer") for the purchase by the Underwriter and sale by the Issuer of all its \$3,500,000.00 General Obligation Promissory Notes (the "Securities"), to be dated October 1, 2024. This offer is made subject to acceptance by the Issuer on September 10, 2024. The Securities shall mature, bear interest at the rates, have such terms and be payable at the times, all as set forth in Exhibit A attached hereto. The issuance and terms of the Securities will be duly authorized and adopted by the Issuer by a resolution dated September 10, 2024 (the "Resolution").

Upon the terms and conditions and upon the basis of the representations herein set forth, the Underwriter hereby agrees to purchase from the Issuer and the Issuer hereby agrees to sell to the Underwriter, all (but not less than all) the Securities, at a price of \$3,728,305.73 (representing the principal amount of the Securities, plus original issue premium of \$299,902.95, less underwriter's discount of \$71,597.22), plus accrued interest, if any, from the dated date to the date of Closing (as defined below). The underwriter's discount will include \$36,597.22 of costs of issuance to be paid by the Underwriter on behalf of the Issuer.

The closing shall occur on October 1, 2024, at a time to be determined, or on such other date mutually agreeable to the Issuer and the Underwriter (the "Closing"). The Securities will be delivered as fully registered bonds, bearing proper CUSIP numbers, and registered in the name of Cede & Co., as nominee of The Depository Trust Company, which will act as securities depository for the Securities.

The Issuer confirms that the Preliminary Official Statement (including any addenda or amendments thereto) delivered to the Underwriter was and hereby is "deemed final" as of its date by the Issuer for purposes of Rule 15c2-12 under the Securities Exchange Act of 1934 (the "Rule"), and the Issuer consented to its distribution and use by the Underwriter prior to the date hereof in connection with the public offering and sale of the Securities.

The Securities are being purchased subject to satisfaction of the following conditions at Closing:

1. The Issuer agrees to take such action as necessary so that the Underwriter will be in receipt of a final Official Statement (the "Official Statement") within seven (7) business days after the date hereof and in sufficient time to accompany any confirmation that requests payment from any customer, and in sufficient quantity to comply with paragraph (b)(4) of the Rule and applicable rules of the Municipal Securities Rulemaking Board (the "MSRB"). The Issuer hereby authorizes and approves the Official Statement and consents to the use and distribution of the Official Statement by the Underwriter in connection with the public offering and sale of the Securities. At the time of or prior to the Closing, the Underwriter will file, or cause to be filed, the Official Statement with the MSRB.
2. If applicable, the current rating on the Securities or on the insurer of the Securities shall not have been lowered, put on negative outlook, suspended or withdrawn by an applicable credit ratings agency.
3. Bond Counsel shall provide an unqualified approving opinion in form and substance satisfactory to the Underwriter.
4. The Issuer shall execute and deliver a written undertaking to provide ongoing disclosure for the benefit of holders of the Securities as required by the Rule, subject to any applicable exemptions under the Rule.
5. The Issuer shall deliver true and complete copies of the Resolution authorizing the issuance and sale of the Securities, which shall be in full force and effect.
6. The Issuer shall deliver one or more closing, compliance, tax and other certificates from its duly authorized representatives as the Underwriter may reasonably request.

7. The Underwriter has not cancelled their obligation to purchase the Securities or terminated this Agreement by written notice to the Issuer following the occurrence, escalation or existence of the following events as of the Closing: (a) any legislation or development adversely affecting the legality of the issuance, sale or delivery of the Securities or the tax treatment of interest to be received on the Securities; (b) any outbreak or escalation of hostilities, a declaration of war by the United States, a national emergency or other national or international calamity or crisis materially affecting the financial markets of the United States or elsewhere; (c) a material disruption in securities settlement, payment or clearance services affecting the Securities or the ability of the Underwriter to enforce contracts for the sale of the Securities, or a new restriction on transactions in securities materially affecting the market for securities (including the imposition of any limitation on interest rates) or extension of credit by, or a charge to the net capital requirements of underwriters; (d) a general banking moratorium shall have been declared by authorities having jurisdiction and be in force; (e) a general suspension of trading on the New York Stock Exchange or other major exchange shall be in force, or minimum or maximum prices for trading shall have been fixed and be in force, or maximum ranges for securities shall have been required and be in force on any such exchange, whether by virtue of determination by that exchange or by order of the SEC or any other governmental authority having jurisdiction; (f) an event or circumstance that either makes untrue or incorrect in any material respect any statement or information contained in the Official Statement or is not reflected in the Official Statement but should be reflected therein in order to make the statements contained therein not misleading in any material respect; (g) a decision by a court of the United States shall be rendered, or a stop order, release, regulation or no-action letter by or on behalf of the SEC or any other governmental agency having jurisdiction, to the effect that the issuance, offering or sale of the Securities, including any underlying obligations as contemplated by this Agreement or by the Official Statement, or any document related to the issuance, offering or sale of Securities, is or would be in violation of any provision of the federal securities laws at the Closing Date, including the Securities Act, the Exchange Act and the Resolution.

The Underwriter agrees to assist the Issuer in establishing the issue price of the Securities and shall execute and deliver to the Issuer at Closing an “issue price” or similar certificate, together with the supporting pricing wires or equivalent communications, substantially in the form attached hereto as Exhibit B, with such modifications as may be appropriate or necessary, in the reasonable judgment of the Underwriter, the Issuer and Bond Counsel, to accurately reflect, as applicable, the sales price or prices or the initial offering price or prices to the public of the Securities.

The Issuer will treat the first price at which 10% of each maturity of the Securities (the “10% test”) is sold to the public as the issue price of that maturity (if different interest rates apply within a maturity, each separate CUSIP number within that maturity will be subject to the 10% test). At or promptly after the execution of this Note Purchase Agreement, the Underwriter shall report to the Issuer the price or prices at which it has sold to the public each maturity of Securities. If at that time the 10% test has not been satisfied as to any maturity of the Securities, the Underwriter agrees to promptly report to the Issuer the prices at which it sells the unsold Securities of that maturity to the public. That reporting obligation shall continue, whether or not the Closing Date has occurred, until the 10% test has been satisfied as to the Securities of that maturity or until all Securities of that maturity have been sold to the public.

The Underwriter confirms that any selling group agreement and any retail distribution agreement relating to the initial sale of the Securities to the public, together with the related pricing wires, contains or will contain language obligating each dealer who is a member of the selling group and each broker-dealer that is a party to such retail distribution agreement, as applicable, to

(A) report the prices at which it sells to the public the unsold Securities of each maturity allotted to it until it is notified by the Underwriter that either the 10% test has been satisfied as to the Securities of that maturity or all Securities of that maturity have been sold to the public and

(B) comply with the hold-the-offering-price rule, if applicable, in each case if and for so long as directed by the Underwriter. The Issuer acknowledges that, in making the representation set forth in this subsection, the Underwriter will rely on (i) in the event a selling group has been created in connection with the initial sale of the Securities to the public, the agreement of each dealer who is a member of the selling group to comply with the hold-the-offering-price rule, if applicable, as set forth in a selling group agreement and the related pricing wires, and (ii) in the event that a retail distribution agreement was employed in connection with the initial sale of the Securities to the public, the agreement of each broker-dealer that is a party to such agreement to comply with the hold-the-offering-price rule, if applicable, as set forth in the retail distribution agreement and the related pricing wires. The Issuer further acknowledges that the Underwriter shall not be liable for the failure of any dealer who is a member of a selling group, or of any broker-dealer that is a party to a retail distribution agreement, to comply with its corresponding agreement regarding the hold-the-offering-price rule as applicable to the Securities.

The Issuer agrees to indemnify and hold harmless the Underwriter against any and all losses, claims, damages, expenses or liabilities incurred by the Underwriter that arise out of or are based upon any untrue statement or alleged untrue statement of a material fact made in the Preliminary Official Statement or Official Statement or which arise out of or are based upon the omission or alleged omission to state in such connection a material fact required to be stated therein or necessary in order to make the statements made therein not misleading in light of the circumstances under which they are made.

The Underwriter shall be responsible for paying all costs of issuance of the Securities.

The Issuer acknowledges and agrees that the purchase and sale of the Securities pursuant to this Agreement is an arm's-length commercial transaction between the Issuer and the Underwriter, acting solely as a principal and not as a municipal advisor, financial advisor or agent of the Issuer. The Underwriter has not assumed a financial advisory responsibility in favor of the Issuer with respect to the offering of the Securities or the process leading thereto (whether or not the Underwriter, or any affiliate of the Underwriter, has advised or is currently advising the Issuer on other matters) or any other obligation to the Issuer except the obligations expressly set forth in this Agreement, it being the Issuer's understanding that a financial advisory relationship shall not be deemed to exist when, in the course of acting as an underwriter, a broker, dealer or municipal securities dealer, a person renders advice to an issuer, including advice with respect to the structure, timing, terms and other similar matters concerning a new issue of municipal securities.

Unlike a municipal advisor or financial advisor, the Underwriter does not have a fiduciary duty to the Issuer under the federal securities law and is, therefore, not required by federal law to act in the best interests of the Issuer without regard to its own financial or other interests. Although MSRB Rule G-17 requires an underwriter to deal fairly at all times with both municipal issuers and investors, the Underwriter's primary role is to purchase the Securities with a view to distribution and it has financial and other interests that differ from those of the Issuer. The Underwriter has a duty to purchase the Securities from the Issuer at a fair and reasonable price, but must balance that duty to sell the Securities to investors at prices that are fair and reasonable. The Underwriter has reviewed the Official Statement for the Securities in accordance with, and as part of, its responsibilities to investors under the federal securities laws, as applied to the facts and circumstances of the transaction.

The Underwriter's compensation in the form of a fee or discount from the public offering price is contingent on the closing of the Offering. Such compensation that is contingent on the closing of a transaction or the size of a transaction presents a conflict of interest because it may cause the Underwriter to recommend a transaction that is unnecessary or to recommend that the transaction be larger than is necessary.

Very truly yours,

ROBERT W. BAIRD & CO. INCORPORATED

By: Bradley D. Viegut

Bradley D. Viegut, Managing Director

Date: September 10, 2024

ACCEPTED:

Chippewa County

By: _____

Chuck Hull, Chairperson

Date: September 10, 2024

By: _____

Jaclyn Sadler, County Clerk

Date: September 10, 2024

*Exhibit A - Debt Service Schedule***BAIRD**

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
10/01/2024					
02/01/2025	510,000	5.000%	58,333.33	568,333.33	
08/01/2025			74,750.00	74,750.00	643,083.33
02/01/2026	435,000	5.000%	74,750.00	509,750.00	
08/01/2026			63,875.00	63,875.00	573,625.00
02/01/2027	100,000	5.000%	63,875.00	163,875.00	
08/01/2027			61,375.00	61,375.00	225,250.00
02/01/2028	100,000	5.000%	61,375.00	161,375.00	
08/01/2028			58,875.00	58,875.00	220,250.00
02/01/2029	545,000	5.000%	58,875.00	603,875.00	
08/01/2029			45,250.00	45,250.00	649,125.00
02/01/2030	575,000	5.000%	45,250.00	620,250.00	
08/01/2030			30,875.00	30,875.00	651,125.00
02/01/2031	600,000	5.000%	30,875.00	630,875.00	
08/01/2031			15,875.00	15,875.00	646,750.00
02/01/2032	635,000	5.000%	15,875.00	650,875.00	
08/01/2032					650,875.00
	3,500,000		760,083.33	4,260,083.33	4,260,083.33

Exhibit B - Underwriter's Certificate

EXHIBIT A

Proposal

To be provided by the Purchaser and incorporated into the Resolution.

(See Attached)

EXHIBIT B-1

Pricing Summary

To be provided by the Purchaser and incorporated into the Resolution.

(See Attached)

EXHIBIT B-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by the Purchaser and incorporated into the Resolution.

(See Attached)

[EXHIBIT MRP

Mandatory Redemption Provision

The Notes due on February 1, ____, ____ and ____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on February 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on February 1, ____

<u>Redemption Date</u>	<u>Amount</u>
____	\$ ____
____	____
____	____ (maturity)

For the Term Bonds Maturing on February 1, ____

<u>Redemption Date</u>	<u>Amount</u>
____	\$ ____
____	____
____	____ (maturity)

For the Term Bonds Maturing on February 1, ____

<u>Redemption Date</u>	<u>Amount</u>
____	\$ ____
____	____
____	____ (maturity)

For the Term Bonds Maturing on February 1, ____

<u>Redemption Date</u>	<u>Amount</u>
____	\$ ____
____	____
____	____ (maturity)]

EXHIBIT C

(Form of Note)

REGISTERED
NO. R- _____

UNITED STATES OF AMERICA
STATE OF WISCONSIN
CHIPPEWA COUNTY
GENERAL OBLIGATION PROMISSORY NOTE

DOLLARS
\$ _____

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:

February 1, _____ October 1, 2024 _____% _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS (\$ _____)

FOR VALUE RECEIVED, Chippewa County, Wisconsin (the "County"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on February 1 and August 1 of each year commencing on February 1, 2025 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by the County Clerk or the County Treasurer (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the County are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$3,500,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the County pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for the public purpose of paying the cost of the construction and improvement of highways, as authorized by resolutions adopted on June 11, 2024 and September 10, 2024. Said resolutions are recorded in the official minutes of the County Board of Supervisors for said dates.

The Notes maturing on February 1, 2032 are subject to redemption prior to maturity, at the option of the County, on February 1, 2031 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

[The Notes maturing in the years _____ are subject to mandatory redemption by lot as provided in the resolutions referred to above, at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the County, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrevocable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the County Board of Supervisors as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the County kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the County appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the County for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and County may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, Chippewa County, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and County Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

CHIPPEWA COUNTY, WISCONSIN

By: _____
Chuck Hull
Chairperson

(SEAL)

By: _____
Jaclyn J. Sadler
County Clerk

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

BOND PRICING

Chippewa County (Aa1)
General Obligation Promissory Notes - FINAL
BQ; Callable 2/1/2031 or Any Date Thereafter

Note Component	Maturity Date	Amount	Rate	Yield	Price	Yield to Maturity	Call Date	Call Price	Premium (-Discount)
Serial Notes:									
	02/01/2025	510,000	5.000%	2.700%	100.752				3,835.20
	02/01/2026	435,000	5.000%	2.650%	103.055				13,289.25
	02/01/2027	100,000	5.000%	2.650%	105.279				5,279.00
	02/01/2028	100,000	5.000%	2.650%	107.446				7,446.00
	02/01/2029	545,000	5.000%	2.650%	109.557				52,085.65
	02/01/2030	575,000	5.000%	2.700%	111.349				65,256.75
	02/01/2031	600,000	5.000%	2.800%	112.682				76,092.00
	02/01/2032	635,000	5.000%	2.900%	112.066 C	3.144%	02/01/2031	100.000	76,619.10
3,500,000									299,902.95

Dated Date 10/01/2024
Delivery Date 10/01/2024
First Coupon 02/01/2025

Par Amount 3,500,000.00
Premium 299,902.95

Production 3,799,902.95 108.568656%
Underwriter's Discount (35,000.00) (1.000000%)
Cost of Issuance (36,597.22) (1.045635%)

Purchase Price 3,728,305.73 106.523021%
Accrued Interest

Net Proceeds 3,728,305.73

The logo for Baird, consisting of the word "BAIRD" in white, serif, all-caps font, set against a blue, pennant-shaped background.

Chippewa County

Final Pricing Summary
September 10, 2024

Bradley D. Viegut, Managing Director

bviegut@rwbaird.com
777 East Wisconsin Avenue
Milwaukee, WI 53202
Phone 414.765.3827
rwbaird.com/publicfinance

Chippewa County

Issue Summary

Description:	General Obligation Promissory Notes
Amount:	\$3,500,000
Dated & Settlement Date:	October 1, 2024
Maturities:	February 1, 2025 - 2032
First Interest Payment:	February 1, 2025
First Call Date:	February 1, 2031
Moody's Rating:	Aa1
True Interest Cost:	3.09%

BAIRD

Chippewa County

FINANCING ILLUSTRATION

			FINAL			Example 2026 Borrowing			Example 2028 Borrowing			Example 2030 Borrowing					
			\$3,500,000 G.O. PROMISSORY NOTES Dated October 1, 2024 (First interest 2/1/25)			\$6,500,000 G.O. PROMISSORY NOTES Dated October 1, 2026 (First interest 2/1/27)			\$3,500,000 G.O. PROMISSORY NOTES Dated October 1, 2028 (First interest 2/1/29)			\$6,500,000 G.O. PROMISSORY NOTES Dated October 1, 2030 (First interest 2/1/31)					
LEVY YEAR	YEAR DUE	EXISTING DEBT SERVICE	PRINCIPAL (2/1)	NET INTEREST ^(A) (2/1 & 8/1) TIC= 3.09%	TOTAL	PRINCIPAL (2/1)	NET INTEREST ^(B) (2/1 & 8/1) TIC= 3.43%	TOTAL	PRINCIPAL (2/1)	NET INTEREST ^(C) (2/1 & 8/1) TIC= 3.27%	TOTAL	PRINCIPAL (2/1)	NET INTEREST ^(D) (2/1 & 8/1) TIC= 3.48%	TOTAL	COMBINED DEBT SERVICE	YEAR DUE	
2023	2024	\$1,853,375														\$1,853,375	2024
2024	2025	\$1,587,050	\$510,000	\$0	\$510,000											\$2,097,050	2025
2025	2026	\$1,618,275	\$435,000	\$43,403	\$478,403											\$2,096,678	2026
2026	2027	\$1,562,875	\$100,000	\$125,250	\$225,250	\$310,000	\$0	\$310,000								\$2,098,125	2027
2027	2028	\$1,392,450	\$100,000	\$120,250	\$220,250	\$430,000	\$153,067	\$583,067								\$2,195,767	2028
2028	2029	\$798,150	\$545,000	\$104,125	\$649,125	\$400,000	\$251,495	\$651,495	\$100,000	\$0	\$100,000					\$2,198,770	2029
2029	2030	\$550,800	\$575,000	\$76,125	\$651,125	\$625,000	\$230,995	\$855,995	\$100,000	\$138,609	\$238,609					\$2,296,529	2030
2030	2031		\$600,000	\$46,750	\$646,750	\$705,000	\$204,395	\$909,395	\$515,000	\$129,175	\$644,175	\$100,000	\$0	\$100,000		\$2,300,320	2031
2031	2032		\$635,000	\$15,875	\$650,875	\$735,000	\$175,595	\$910,595	\$345,000	\$111,975	\$456,975	\$255,000	\$27,301	\$282,301		\$2,300,746	2032
2032	2033					\$765,000	\$145,595	\$910,595	\$575,000	\$93,575	\$668,575	\$100,000	\$294,285	\$394,285		\$1,973,455	2033
2033	2034					\$800,000	\$109,695	\$909,695	\$595,000	\$70,175	\$665,175	\$105,000	\$290,185	\$395,185		\$1,970,055	2034
2034	2035					\$845,000	\$67,336	\$912,336	\$620,000	\$45,875	\$665,875	\$110,000	\$285,885	\$395,885		\$1,974,096	2035
2035	2036					\$885,000	\$22,789	\$907,789	\$650,000	\$16,738	\$666,738	\$115,000	\$281,385	\$396,385		\$1,970,911	2036
2036	2037											\$1,325,000	\$252,585	\$1,577,585		\$1,577,585	2037
2037	2038											\$1,390,000	\$190,293	\$1,580,293		\$1,580,293	2038
2038	2039											\$1,460,000	\$116,905	\$1,576,905		\$1,576,905	2039
2039	2040											\$1,540,000	\$39,655	\$1,579,655		\$1,579,655	2040
<u>\$9,362,975</u>			<u>\$3,500,000</u>	<u>\$531,778</u>	<u>\$4,031,778</u>	<u>\$6,500,000</u>	<u>\$1,360,962</u>	<u>\$7,860,962</u>	<u>\$3,500,000</u>	<u>\$606,121</u>	<u>\$4,106,121</u>	<u>\$6,500,000</u>	<u>\$1,778,479</u>	<u>\$8,278,479</u>	<u>\$33,640,314</u>		
Sources						Sources						Sources					
Par			\$3,500,000			Par			\$6,500,000			Par			\$6,500,000		
Premium			\$299,903			Premium			\$460,921			Premium			\$195,859		
Total			\$3,799,903			Total			\$6,960,921			Total			\$3,695,859		
Uses						Uses						Uses					
Project Fund			\$3,500,000			Project Fund			\$6,500,000			Project Fund			\$3,500,000		
Bond Counsel			\$17,000			Bond Counsel (est.)			\$20,500			Bond Counsel (est.)			\$16,000		
Rating			\$14,500			Rating (est.)			\$20,500			Rating (est.)			\$16,000		
Official Statement			\$5,000			Official Statement			\$5,000			Official Statement			\$5,000		
Underwriter's Discount			\$35,000			Underwriter's Discount			\$65,000			Underwriter's Discount			\$35,000		
Day Loan			\$97			Day Loan			\$181			Day Loan			\$97		
Bid Premium			\$228,306			Bid Premium (est.)			\$349,741			Bid Premium (est.)			\$123,762		
Total			\$3,799,903			Total			\$6,960,921			Total			\$3,695,859		

(A) Net of bid premium of \$228,306.

(B) Net of hypothetical bid premium of \$349,741.

(C) Net of hypothetical bid premium of \$123,762.

(D) Net of hypothetical bid premium of \$530,821.

Note: This illustration represents a mathematical calculation of potential debt service, assuming hypothetical rates based on current market rates +0bps. Interest and costs of issuance are only estimates for illustrative purposes and are based on Baird's experience with comparable transactions. Actual interest and costs of issuance will vary. This illustration provides information and is not intended to be a recommendation, proposal or otherwise considered advice.

CREDIT OPINION

28 August 2024



Send Your Feedback

Contacts

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CLIENT SERVICES

Americas 1-212-553-1653
Asia Pacific 852-3551-3077
Japan 81-3-5408-4100
EMEA 44-20-7772-5454

Chippewa County, WI

Update to credit analysis

Summary

[Chippewa County, WI](#) (Aa1) will continue to benefit from a strong financial position, very low leverage and a growing tax base which are balanced against limited revenue raising flexibility because of state-imposed levy limits and resident incomes that lag similarly rated peers.

Credit strengths

- » Consistently strong reserves
- » Very low leverage
- » Growing tax base

Credit challenges

- » Resident incomes lag similarly rated peers
- » Above average reliance on operating grants
- » Limited revenue raising flexibility because of levy limits

Rating outlook

Moody's does not assign outlooks to local governments with this amount of debt.

Factors that could lead to an upgrade

- » Strong regional economic growth trends that support resident incomes closer to higher-rated peers
- » Further strengthening of the county's financial profile

Factors that could lead to a downgrade

- » Sustained narrowing of the available fund balance ratio to levels approaching 30% of revenue
- » Substantial and sustained increase in the leverage ratio to levels approaching 250% of revenue

Key indicators

Exhibit 1

Chippewa (County of) WI

	2020	2021	2022	2023	Aa Medians
Economy					
Resident income ratio (%)	102.2%	99.7%	102.0%	N/A	97.8%
Full Value (\$000)	\$6,494,498	\$7,010,536	\$8,134,357	\$9,298,786	\$8,736,359
Population	64,175	65,877	66,254	N/A	90,964
Full value per capita (\$)	\$101,200	\$106,419	\$122,775	N/A	N/A
Annual Growth in Real GDP	-5.3%	3.3%	0.6%	N/A	4.9%
Financial Performance					
Revenue (\$000)	\$67,115	\$75,494	\$83,778	\$94,277	\$97,580
Available fund balance (\$000)	\$45,696	\$47,047	\$48,918	\$56,801	\$43,698
Net unrestricted cash (\$000)	\$43,655	\$53,347	\$54,557	\$60,577	\$68,628
Available fund balance ratio (%)	68.1%	62.3%	58.4%	60.2%	43.0%
Liquidity ratio (%)	65.0%	70.7%	65.1%	64.3%	74.4%
Leverage					
Debt (\$000)	\$10,575	\$8,918	\$10,416	\$9,072	\$46,820
Adjusted net pension liabilities (\$000)	\$63,749	\$80,673	\$75,779	\$37,491	\$103,575
Adjusted net OPEB liabilities (\$000)	\$2,861	\$3,504	\$2,019	\$1,139	\$7,091
Other long-term liabilities (\$000)	\$2,720	\$2,722	\$2,673	\$2,737	\$3,981
Long-term liabilities ratio (%)	119.1%	126.9%	108.5%	53.5%	190.3%
Fixed costs					
Implied debt service (\$000)	\$636	\$757	\$626	\$727	\$3,257
Pension tread water contribution (\$000)	\$941	\$674	\$741	N/A	\$2,211
OPEB contributions (\$000)	\$101	\$75	\$47	\$46	\$186
Implied cost of other long-term liabilities (\$000)	\$172	\$195	\$191	\$187	\$282
Fixed-costs ratio (%)	2.8%	2.3%	1.9%	1.8%	7.1%

For definitions of the metrics in the table above please refer to the [US Cities and Counties Methodology](#) or see the Glossary in the Appendix below. Metrics represented as N/A indicate the data were not available at the time of publication. The medians come from our most recently published [US Cities and Counties Median Report](#).

The real GDP annual growth metric cited above is for the Eau Claire, WI Metropolitan Statistical Area Metropolitan Statistical Area.

Sources: US Census Bureau, Chippewa (County of) WI's financial statements and Moody's Ratings, US Bureau of Economic Analysis

Profile

Chippewa County encompasses 1,025 square miles in west central [Wisconsin](#) (Aa1 stable) approximately 200 miles northwest of [Madison](#) (Aaa stable) and 100 miles east of the Twin Cities metropolitan area. The county provides municipal services to a population of over 66,000 residents

Detailed credit considerations

The county has a growing tax base and consistently strong reserves that typically hover around 60% of revenue. The county's economic base is growing and full value per capita now exceeds \$150,000. Growth is largely driven by residential appreciation (75% of the base) though there has been steady new construction which contributes to the allowable growth in the county's levy. Resident incomes are solid at 100% of the US median, though lag Aa1 rated peers. The regional economy is diverse without concentration in a single sector. The largest employers are Hewlett Packard Enterprises (800 employees) and Chippewa Falls School District (roughly 650 employees). St. Joseph's Hospital, another large employer, recently closed, and management notes the community is currently reviewing alternative options.

The county's available fund balance ratio will likely remain strong near 60% of revenue with fiscal 2024 on track to close with balanced operations. Inclusive of the current roughly \$3.5 million issuance for street improvement projects, the county's leverage ratio will remain very low at around 60% of fiscal 2023 revenue. The county generally borrows similar amounts every other year, largely for road projects. The five-year capital improvement plan reflects a similar borrowing plan through at least 2028. Management expects sales tax

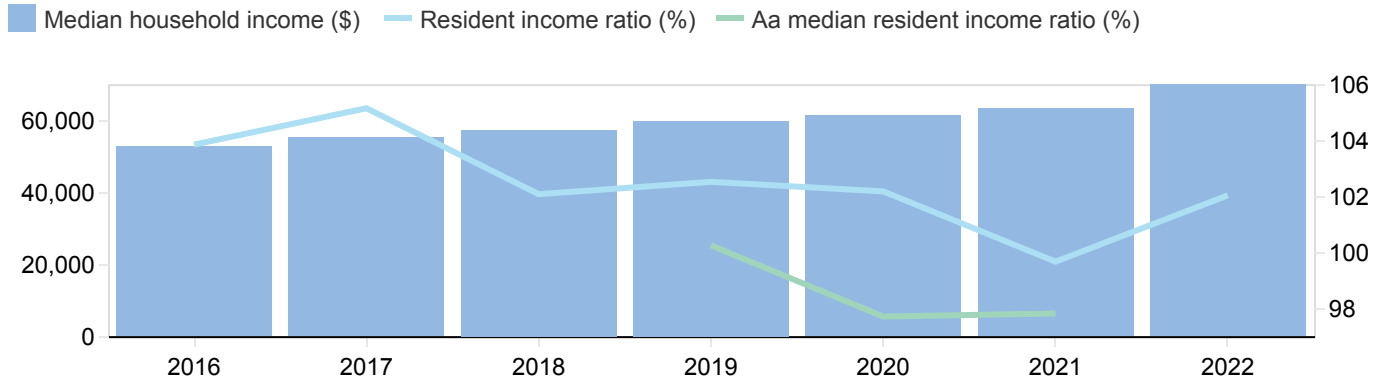
This publication does not announce a credit rating action. For any credit ratings referenced in this publication, please see the issuer/deal page on <https://ratings.moody's.com> for the most updated credit rating action information and rating history.

revenue to be sufficient to cover debt service in full going forward which is in line with the county's historic practice of abating the debt service levy.

Economy

Exhibit 2

Resident Income

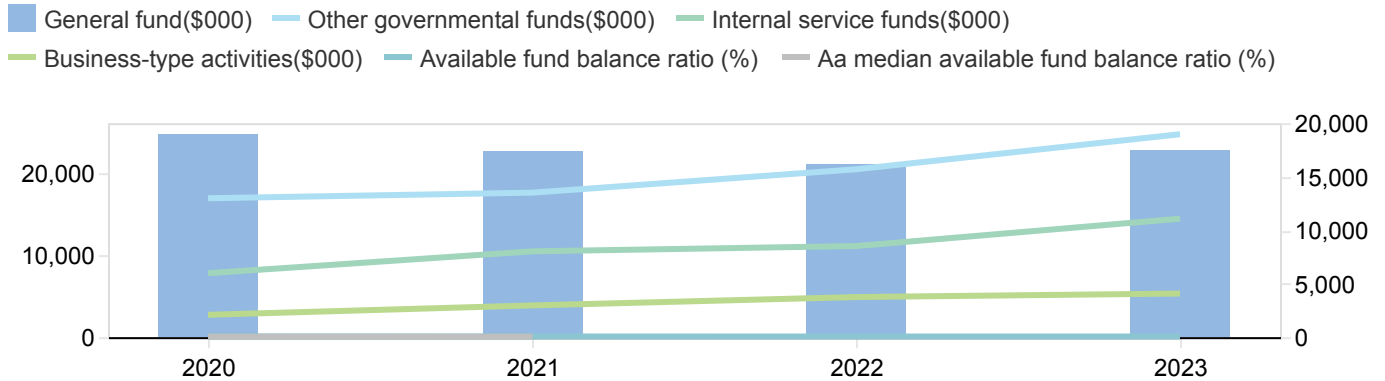


Source: Moody's Ratings

Financial operations

Exhibit 3

Fund Balance

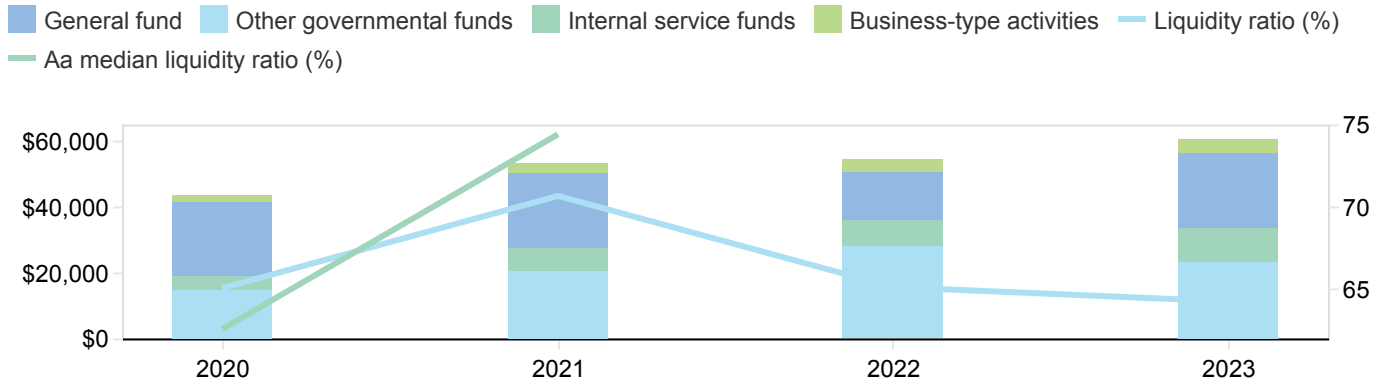


Source: Moody's Ratings

Liquidity

Exhibit 4

Cash

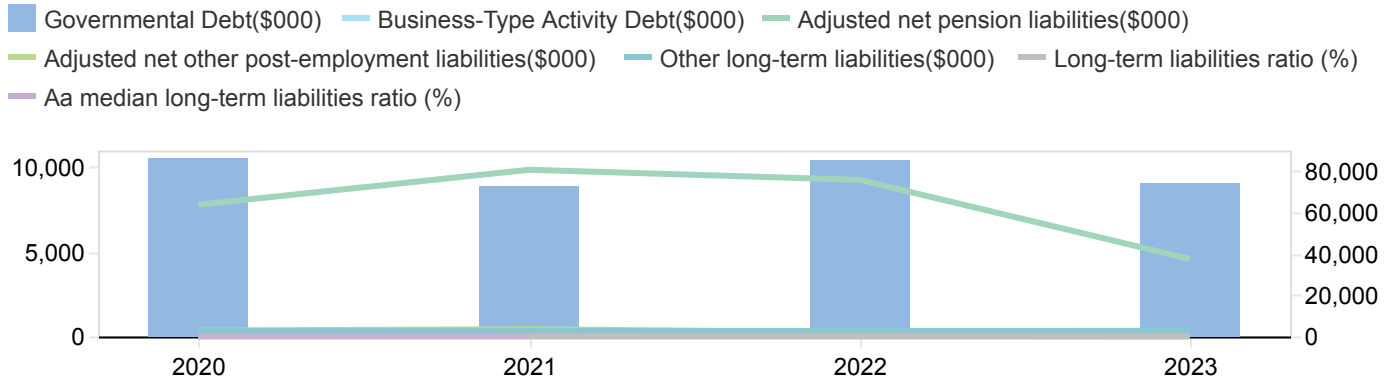


Source: Moody's Ratings

Leverage

Exhibit 5

Total Primary Government - Long Term Liabilities



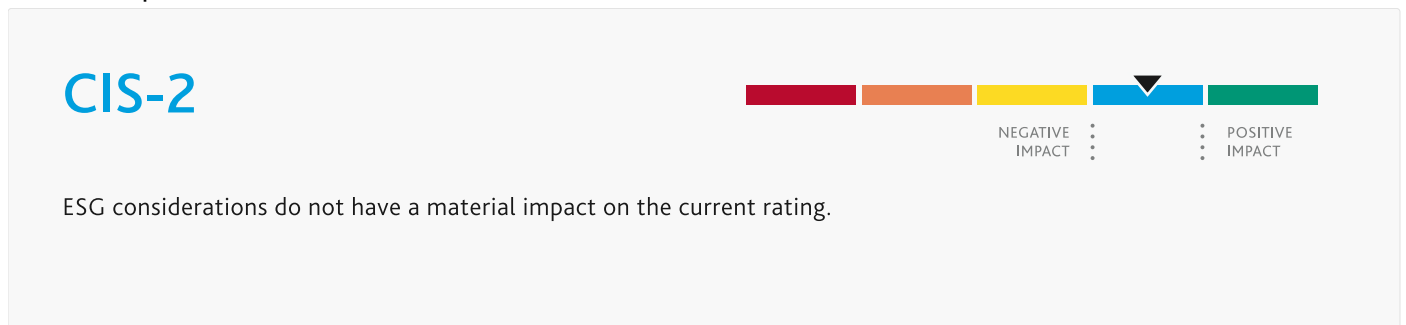
Source: Moody's Ratings

ESG considerations

Chippewa (County of) WI's ESG credit impact score is CIS-2

Exhibit 6

ESG credit impact score

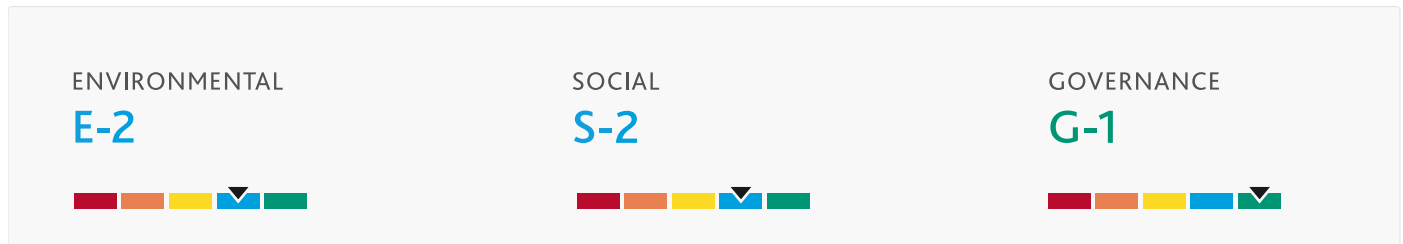


Source: Moody's Ratings

Chippewa County's ESG **CIS-2** reflects strong governance, a sound social profile, and minimal exposure to environmental risks.

Exhibit 7

ESG issuer profile scores



Source: Moody's Ratings

Environmental

Chippewa County's **E-2** reflects relatively low exposure to environmental risks. Chippewa County maintains a comprehensive plan for mitigation and response in the event of disaster.

Social

Chippewa County's S issuer profile score is neutral to low (**S-2**), reflecting relatively neutral to low exposure to social risks across all categories, including demographics, labor and income, education, housing, health and safety, and access to basic services. The county has a long-term trend of solid population growth, a good labor force participation rate, and low rate of violent crime.

Governance

Chippewa County's **G-1** reflects strong transparency and budget management and policy credibility balanced against a relatively restrictive institutional structure because of a state imposed cap that limits increases to the growth in net new construction. Counties have a high ability to reduce expenditures, as workforces are mainly comprised of non-public safety employees, for whom collective bargaining is limited. The county's fund balance policy is to maintain 30-40% of general fund expenditures.

ESG Issuer Profile Scores and Credit Impact Scores for the rated entity/transaction are available on Moodys.com. In order to view the latest scores, please click [here](#) to go to the landing page for the entity/transaction on MDC and view the ESG Scores section.

Rating methodology and scorecard factors

The US Cities and Counties Methodology includes a scorecard, which summarizes the rating factors generally most important to city and county credit profiles. Because the scorecard is a summary, and may not include every consideration in the credit analysis for a specific issuer, a scorecard-indicated outcome may or may not map closely to the actual rating assigned.

Exhibit 8

Chippewa (County of) WI

	Measure	Weight	Score
Economy			
Resident income ratio	102.0%	10.0%	Aa
Full value per capita	151,521	10.0%	Aa
Economic growth metric	-1.6%	10.0%	A
Financial Performance			
Available fund balance ratio	60.2%	20.0%	Aaa
Liquidity ratio	64.3%	10.0%	Aaa
Institutional Framework			
Institutional Framework	A	10.0%	A
Leverage			
Long-term liabilities ratio	53.5%	20.0%	Aaa
Fixed-costs ratio	1.8%	10.0%	Aaa
Notching factors			
No notchings applied			
Scorecard-Indicated Outcome			Aa1
Assigned Rating			Aa1

The Economic Growth metric cited above compares the five-year CAGR of real GDP for Eau Claire, WI Metropolitan Statistical Area Metropolitan Statistical Area to the five-year CAGR of real GDP for the US.

Sources: US Census Bureau, Chippewa (County of) WI's financial statements and Moody's Ratings

Appendix

Exhibit 9

Key Indicators Glossary

	Definition	Typical Source*
Economy		
Resident income ratio	Median Household Income (MHI) for the city or county, adjusted for Regional Price Parity (RPP), as a % of the US MHI	MHI: US Census Bureau - American Community Survey 5-Year Estimates RPP: US Bureau of Economic Analysis
Full value	Estimated market value of taxable property in the city or county	State repositories; audited financial statements; continuing disclosures
Population	Population of the city or county	US Census Bureau - American Community Survey 5-Year Estimates
Full value per capita	Full value / population	
Economic growth metric	Five year CAGR of real GDP for Metropolitan Statistical Area or county minus the five-year CAGR of real GDP for the US	Real GDP: US Bureau of Economic Analysis
Financial performance		
Revenue	Sum of revenue from total governmental funds, operating and non-operating revenue from total business-type activities, and non-operating revenue from internal services funds, excluding transfers and one-time revenue, e.g., bond proceeds or capital contributions	Audited financial statements
Available fund balance	Sum of all fund balances that are classified as unassigned, assigned or committed in the total governmental funds, plus unrestricted current assets minus current liabilities from the city's or county's business-type activities and internal services funds	Audited financial statements
Net unrestricted cash	Sum of unrestricted cash in governmental activities, business type activities and internal services fund, net of short-term debt	Audited financial statements
Available fund balance ratio	Available fund balance (including net current assets from business-type activities and internal services funds) / Revenue	
Liquidity ratio	Net unrestricted cash / Revenue	
Leverage		
Debt	Outstanding long-term bonds and all other forms of long-term debt across the governmental and business-type activities, including debt of another entity for which it has provided a guarantee disclosed in its financial statements	Audited financial statements; official statements
Adjusted net pension liabilities (ANPL)	Total primary government's pension liabilities adjusted by Moody's to standardize the discount rate used to compute the present value of accrued benefits	Audited financial statements; Moody's Investors Service
Adjusted net OPEB liabilities (ANOL)	Total primary government's net other post-employment benefit (OPEB) liabilities adjusted by Moody's to standardize the discount rate used to compute the present value of accrued benefits	Audited financial statements; Moody's Investors Service
Other long-term liabilities (OLTL)	Miscellaneous long-term liabilities reported under the governmental and business-type activities entries	Audited financial statements
Long-term liabilities ratio	Debt + ANPL + ANOL + OLTL / Revenue	
Fixed costs		
Implied debt service	Annual cost to amortize city or county's long-term debt over 20 years with level payments	Audited financial statements; official statements; Moody's Investors Service
Pension tread water contribution	Pension contribution necessary to prevent reported unfunded pension liabilities from growing, year over year, in nominal dollars, if all actuarial assumptions are met	Audited financial statements; Moody's Investors Service
OPEB contribution	City or county's actual contribution in a given period	Audited financial statements
Implied cost of OLTL	Annual cost to amortize city or county's other long-term liabilities over 20 years with level payments	Audited financial statements; Moody's Investors Service
Fixed-costs ratio	Implied debt service + Pension tread water + OPEB contributions + Implied cost of OLTL / Revenue	

*Note: If typical data source is not available then alternative sources or proxy data may be considered. For more detailed definitions of the metrics listed above please refer to the [US Cities and Counties Methodology](#).

Source: Moody's Ratings

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CLIENT SERVICES

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Asia Pacific	852-3551-3077
Japan	81-3-5408-4100
EMEA	44-20-7772-5454



STATEMENT OF EXPLANATION

Resolution No. 39 - 24

**RES. 39-24: RESOLUTION TO APPROVE A REQUEST TO ADD AN
ADDITIONAL \$1,500,000 OF COMMUNITY DEVELOPMENT BLOCK
GRANT FUNDING ON BEHALF OF THE WEST CENTRAL WISCONSIN
COMMUNITY DEVELOPMENT BLOCK HOUSING REGION TO BE UTILIZED
BY HOPE VILLAGE FOR A CONVERSION PROJECT TO CREATE
AFFORDABLE HOUSING - JESSICA MUDGETT**

1 Passage of this resolution will approve a request for additional Community
2 Development Block Grant (CDBG) funding of \$1,500,000 to assist the non-profit organization
3 Hope Village with converting an existing building into affordable housing. These funds would
4 be used for acquisition and conversion/rehabilitation as well as administration of the project.
5 There will be no Chippewa County funds expended on the project.

6 The State of Wisconsin, Division of Energy, Housing, and Community Resources (DEHCR)
7 has advised Chippewa County as the lead county for the West Central Wisconsin CDBG Region
8 that the county may request additional funds to assist with the types of conversion projects
9 that Hope Village is proposing. Conversion projects are an eligible activity under the CDBG
10 Regional Housing Contract. To make this project and funding a reality, the Chippewa County
11 CDBG Regional contract with DEHCR would be amended to add these funds to be utilized for
12 one project through Hope Village to convert an existing structure into affordable housing. The
13 DEHCR indicates that amending the existing contract to include the specific funding for Hope
14 Village is the best way to assist with this project.

15 Hope Village has indicated an interest in assisting their clients living in tiny homes who
16 struggle to find affordable and open units upon exiting their program. The current project
17 would entail Hope Village converting motel rooms into single room occupancy rental units by
18 adding kitchenettes to each room. Hope Village would also complete all necessary repairs such
19 as upgrading electric and plumbing to meet code, and any other health and safety or structural
20 issues found.

21 This addition to the Regional CDBG grant can provide additional much needed
22 affordable units in Chippewa Falls that will not only be utilized both by Hope Village clients, but
23 also others in the community with one level, efficiency units that are affordable.
24

Resolution No. 39 - 24

RES. 39-24: RESOLUTION TO APPROVE A REQUEST TO ADD AN ADDITIONAL \$1,500,000 OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING ON BEHALF OF THE WEST CENTRAL WISCONSIN COMMUNITY DEVELOPMENT BLOCK HOUSING REGION TO BE UTILIZED BY HOPE VILLAGE FOR A CONVERSION PROJECT TO CREATE AFFORDABLE HOUSING - JESSICA MUDGETT

WHEREAS, the West Central Wisconsin Community Development Block Grant (CDBG) Region was formed in 2012 to administer CDBG funds on a regional basis; and

WHEREAS, Chippewa County, through the Chippewa County Housing Authority, is the lead county in the Region for administration of the CDBG contract with the State of Wisconsin; and

WHEREAS, Federal monies are available under the Wisconsin State Administered Community Development Block Grant, administered by the State of Wisconsin, Department of Administration, Division of Energy, Housing and Community Resources (DEHCR) for the purpose of housing, and conversion of existing structures into affordable housing; and

WHEREAS, DEHCR has advised Chippewa County that funds are available for conversion projects and that the existing CDBG Housing Contract HSG 24.07 may be amended to add an additional \$1,500,000 of grant funding to be used to assist the nonprofit Hope Village with a conversion project to provide affordable housing in Chippewa Falls; and

WHEREAS, to receive the additional grant funding, the County Board must approve the preparation and filing of a request to DEHCR to receive CDBG funds as an amendment to the current West Central Region CDBG contract; and

WHEREAS, unlike the rehabilitation projects that the Housing Region does with CDBG funds, this conversion project would be financed as a 20 year forgivable loan, which means that Hope Village will need to maintain at least 51% of the units as affordable units and if that occurs, then the loan would be forgiven; and

WHEREAS, the County Board has reviewed and does approve of this request for additional CDBG funds to be used for a conversion project for affordable rentals and the benefits to be gained therefrom by the residents of Chippewa County;

NOW, THEREFORE BE IT RESOLVED, that the Chippewa County Board of Supervisors does hereby approve and authorize the Chippewa County Housing Authority to request that the CDBG Regional contract with DEHCR be amended to include an additional \$1,500,000 of grant funding to be used to assist Hope Village with a conversion project to provide affordable housing as set out above; and

BE IT FURTHER RESOLVED that the County Board Chair is authorized to sign all necessary documents on behalf of the County to effectuate the goals of this resolution.

Forwarded to the County Board by the Executive Committee.

FINANCIAL IMPACT:

There is no fiscal impact to Chippewa County by passage of this resolution.

09/10/2024 County Board

RESULT: APPROVED [18 TO 1]

MOVER: Pamela Guthman, District 2

SECONDER: Jason Bergeron, District 7

AYES: Hull, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Peterson, Lotts, Bomar, Roshell, Kelly, Hennick, Kempe, Rohmeyer, Ives

NAYS: Dean Mueller

ABSENT: Duane Shoebridge, Brian Flynn

History:

09/03/24 Executive Committee FORWARD TO COUNTY BOARD

Approved as to Form:

Todd A. Pauls

Todd A. Pauls, Corporation Counsel

8/26/2024

Lori Zwiefelhofer

Lori Zwiefelhofer, Finance Director

8/26/2024

Randy B. Scholz

Randy B. Scholz, County Administrator

8/26/2024

**STATEMENT OF EXPLANATION**

Ordinance No. 12 - 24

**ORD. 12-24: ORDINANCE TO AMEND SECTION 42-6. OF CHAPTER 42
LAW ENFORCEMENT OF THE CHIPPEWA COUNTY CODE OF
ORDINANCES - FIRST READING - TODD PAULS**

1 It is anticipated that at its regular meeting in August, the County Board will approve
2 ordinance amendments to Section 2-3 of the Chippewa County Code of Ordinances that
3 eliminate the designation of the Chippewa Herald as the County's official newspaper for
4 purposes of publishing legal notices and establish that unless otherwise required by law, legal
5 notices shall be posted pursuant to Wis. Stats. § 985.02(2) on the notice board located on the
6 first floor of the County courthouse and placed electronically on the County's official website.

7 These ordinance amendments will align with the legal notice posting requirements
8 under Section 2-3.

Ordinance No. 12 - 24

**ORD. 12-24: ORDINANCE TO AMEND SECTION 42-6. OF CHAPTER 42 LAW ENFORCEMENT OF
THE CHIPPEWA COUNTY CODE OF ORDINANCES - FIRST READING - TODD PAULS**

SEE ATTACHMENT

FINANCIAL IMPACT:

By passage of these ordinance amendments, it is anticipated that the Sheriff's Office will realize cost savings by posting legal notices for abandoned property on the notice board located on the first floor of the courthouse and the County's official website in lieu of publishing them in the newspaper.

09/10/2024 County Board

RESULT: APPROVED [UNANIMOUS]

MOVER: James Flater, District 1

SECONDER: Pamela Guthman, District 2

AYES: Hull, Mueller, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Peterson, Lotts, Bomar, Roshell, Kelly, Hennick, Kempe, Rohmeyer, Ives

ABSENT: Duane Shoebridge, Brian Flynn

History:

08/19/24 Legal & Law Enforcement Committee FORWARD TO COUNTY BOARD

Approved as to Form:

Todd A. Pauls

Todd A. Pauls, Corporation Counsel

8/5/2024

Lori Zwiefelhofer

Lori Zwiefelhofer, Finance Director

8/5/2024

Randy B. Scholz

Randy B. Scholz, County Administrator

8/5/2024

ORDINANCE TO AMEND SECTION 42-6. OF CHAPTER 42 LAW ENFORCEMENT OF THE CHIPPEWA COUNTY CODE OF ORDINANCES

1. That Section 42-6. of Chapter 42. Law Enforcement of the Chippewa County Code of Ordinances is amended as follows:

Chapter 42 LAW ENFORCEMENT

Sec. 42-6. Disposal of abandoned property.

- (a) The sheriff shall be responsible to dispose of all personal property that has been abandoned or which remains unclaimed for a period of 30 days after taking possession of the property by county officers.
- (b) Disposal shall be by public sale or auction at times and dates determined by the sheriff.
- (c) The sheriff shall maintain an inventory of abandoned property identifying the owners, if known, the persons from whom the property was taken or received, the date and place of acquisition and the means of disposal, including the price received therefor. Such inventory shall be kept as a public record for a period of not less than two years from the date of disposal of the property.
- (d) The abandoned property shall be sold to the highest cash bidder at public sale. Notice of such public sale shall be provided by posting a Class 1 legal notice under Wis. Stats. §985.07(1) in the manner provided under sec. 2-3 of the Chippewa County Code of Ordinances. ~~publication in the Chippewa Herald Telegram and by posting notice on no less than three notice boards provided for that purpose.~~ The notice shall state the date, time and place of sale, a description of the property and statement that if the property is not claimed by the lawful owner prior to sale, it will be sold to the highest cash bidder.
- (e) Any person claiming abandoned property shall produce proof thereof and ~~pay a proportionate share of the cost of publishing the notice and,~~ upon producing such proof payment thereof, shall be entitled to possession of his property.
- (f) Any property remaining unsold may be retained and sold at the next public sale, disposed of by private sale for the best price attainable or may be summarily disposed.
- (g) After deducting the necessary expenses in keeping the property and conducting the sale, all receipts from public or private sales shall be paid to the county treasurer.
- (h) The sheriff's department may safely dispose of any abandoned or unclaimed flammable, explosive or incendiary substances, materials or devices posing a danger to life or property in their storage, transportation or use, immediately after taking possession of the substances, materials or devices, without a public sale. The method of disposal shall be determined by the sheriff or his designee. If any of the substances described in this subsection appear to have been stolen, the sheriff, or his designee, shall attempt to

return the substance to its lawful owner, provided immediate disposal is not required for public health and safety.

2. That this ordinance amendment shall be effective upon passage and publication of the ordinance amendment to sec. 2-3 of the Chippewa County Code of Ordinances and upon passage and publication of this ordinance amendment.

Forwarded to the County Board by the Legal & Law Enforcement Committee.

**STATEMENT OF EXPLANATION**

Ordinance No. 13 - 24

**ORD. 13-24: ORDINANCE TO AMEND SECTION 30-104(A) OF CHAPTER
30 ENVIRONMENT OF THE CHIPPEWA COUNTY CODE OF ORDINANCES
- FIRST READING - TODD PAULS**

1 It is anticipated that at its regular meeting in August, the County Board will approve
2 ordinance amendments to Section 2-3 of the Chippewa County Code of Ordinances that
3 eliminate the designation of the Chippewa Herald as the County's official newspaper for
4 purposes of publishing legal notices and establish that unless otherwise required by law, legal
5 notices shall be posted pursuant to Wis. Stats. § 985.02(2) on the notice board located on the
6 first floor of the County courthouse and placed electronically on the County's official website.

7 These ordinance amendments will align with the legal notice posting requirements
8 under Section 2-3.

Ordinance No. 13 - 24

**ORD. 13-24: ORDINANCE TO AMEND SECTION 30-104(A) OF CHAPTER 30 ENVIRONMENT OF
THE CHIPPEWA COUNTY CODE OF ORDINANCES - FIRST READING - TODD PAULS**

SEE ATTACHMENT

FINANCIAL IMPACT:

By passage of these ordinance amendments, it is anticipated that the Department of Land Conservation & Forest Management will realize cost savings by posting legal notices on the notice board located on the first floor of the courthouse and the County's official website in lieu of publishing them in the newspaper.

09/10/2024 County Board

RESULT: APPROVED [UNANIMOUS]

MOVER: Kari Ives, District 21

SECONDER: Karen Lotts, District 11

AYES: Hull, Mueller, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Peterson, Lotts, Bomar, Roshell, Kelly, Hennick, Kempe, Rohmeyer, Ives

ABSENT: Duane Shoebridge, Brian Flynn

History:

08/21/24 Land Conservation & Forest Management Committee FORWARD TO
COUNTY BOARD

Approved as to Form:

Todd A. Pauls

Todd A. Pauls, Corporation Counsel

7/30/2024

Lori Zwiefelhofer

Lori Zwiefelhofer, Finance Director

7/30/2024

Randy B. Scholz

Randy B. Scholz, County Administrator

7/30/2024

ORDINANCE TO AMEND SECTION 30-104(a) OF CHAPTER 30 ENVIRONMENT OF THE CHIPPEWA COUNTY CODE OF ORDINANCES

1. That Section 30-104(a) of Chapter 30 Environment of the Chippewa County Code of Ordinances is amended as follows:

Chapter 30 ENVIRONMENT*

***Cross references:** Buildings and building regulations, ch. 10; county forest lands, ch. 16; floodplain zoning, ch. 32; health, ch. 34; land division, ch. 38; parks, ch. 50; shoreland zoning, ch. 54; waste treatment and disposal and sanitation, ch. 62; zoning, ch. 70.

ARTICLE II. NONMETALLIC MINING RECLAMATION

DIVISION 4. PERMITTING

Sec. 30-104. Public notice and right of hearing.

- (a) The regulatory authority shall provide public notice and the opportunity for a public informational hearing as set forth in Wis. Admin. Code §§ NR 135.20(1) and 135.20(2) for any nonmetallic mining site for which a complete reclamation permit application that satisfies sec. 30-101 is received by posting a Class 1 legal notice under Wis Stats. § 985.07(1) in the manner provided under sec. 2-3 of the Chippewa County Code of Ordinances. The public notice and informational hearing provided for under this section shall not be required for a nonmetallic mining reclamation permit issued to a local transportation-related mine pursuant to sec. 30-105(c).
2. That these ordinance amendments shall be effective upon passage and publication of the ordinance amendments to sec. 2-3 of the Chippewa County Code of Ordinances and upon passage and publication of these ordinance amendments.

Forwarded to the County Board by the Land Conservation and Forest Management Committee.



STATEMENT OF EXPLANATION

Ordinance No. 14 - 24

ORD. 14-24: ORDINANCE TO AMEND SECTIONS 32-4(A), 32-43(A) AND 32-44(A)(1)B. OF CHAPTER 32 FLOODPLAIN OF THE CHIPPEWA COUNTY CODE OR ORDINANCES - FIRST READING - TODD PAULS

1 It is anticipated that at its regular meeting in August, the County Board will approve
 2 ordinance amendments to Section 2-3 of the Chippewa County Code of Ordinances that
 3 eliminate the designation of the Chippewa Herald as the County's official newspaper for
 4 purposes of publishing legal notices and establish that unless otherwise required by law, legal
 5 notices shall be posted pursuant to Wis. Stats. § 985.02(2) on the notice board located on the
 6 first floor of the County courthouse and placed electronically on the County's official website.

7 These ordinance amendments will align with the legal notice posting requirements
 8 under Section 2-3.
 9

Ordinance No. 14 - 24

**ORD. 14-24: ORDINANCE TO AMEND SECTIONS 32-4(A), 32-43(A) AND 32-44(A)(1)B. OF
CHAPTER 32 FLOODPLAIN OF THE CHIPPEWA COUNTY CODE OR ORDINANCES - FIRST
READING - TODD PAULS**

SEE ATTACHMENT

FINANCIAL IMPACT:

By passage of these ordinance amendments, it is anticipated that the Department of Planning & Zoning will realize cost savings by posting legal notices on the notice board located on the first floor of the courthouse and the County's official website in lieu of publishing them in the newspaper.

09/10/2024 County Board

RESULT: APPROVED [UNANIMOUS]

MOVER: Joel Seidlitz, District 9

SECONDER: Jason Bergeron, District 7

AYES: Hull, Mueller, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Peterson, Lotts, Bomar, Roshell, Kelly, Hennick, Kempe, Rohmeyer, Ives

ABSENT: Duane Shoebridge, Brian Flynn

History:

08/29/24 Planning & Zoning Committee RECOMMENDED FOR APPROVAL

Approved as to Form:

Todd A. Pauls

Todd A. Pauls, Corporation Counsel

8/14/2024

Lori Zwiefelhofer

Lori Zwiefelhofer, Finance Director

8/14/2024

Randy B. Scholz

Randy B. Scholz, County Administrator

8/14/2024

**ORDINANCE TO AMEND SECTIONS 32-4(a), 32-43(a) and 32-44(a)(1)b. OF CHAPTER 32
FLOODPLAIN OF THE CHIPPEWA COUNTY CODE OF ORDINANCES**

1. That Sections 32-4(a), 32-43(a) and 32-44(a)(1)b. of Chapter 32 Floodplain of the Chippewa County Code of Ordinances be amended as follows:

Chapter 32 FLOODPLAIN

Article I. In General

Sec. 32-4. Definitions.

- (a) Unless specifically defined below, words and phrases used in this chapter shall have the same meaning as they have at common law and to give this chapter its most reasonable application. Words used in the present tense include the future, the singular number includes the plural, and the plural number includes the singular. The word "may" is permissive; "shall" is mandatory and not discretionary.
 - (1) *A zone* means those areas shown on the county official floodplain zoning map, which would be inundated by the regional flood. These areas may be numbered or be unnumbered A zones. The A zones may or may not be reflective of flood profiles, depending on the availability of data for a given area.
 - (2) *AH zone.* See Area of Shallow Flooding.
 - (3) *AO zone.* See Area of Shallow Flooding.
 - (4) *Accessory structure or use* means a facility, structure or use which is accessory or incidental to the principal use of a property, structure or building. An accessory structure shall not be used for human habitation.
 - (5) *Administrator* means the Director of the Chippewa County Department of Planning & Zoning or an agent designated by the Director.
 - (6) *Alteration* means an enhancement, upgrading or substantial change or modification other than an addition or repair to a structure or to electrical, plumbing, heating, ventilating, air conditioning and other systems within a structure.
 - (7) *Area of shallow flooding* means a designated AO, AH, AR/AO, AR/AH, or VO zone on a community's Flood Insurance Rate Map (FIRM) with a 1 percent or greater annual chance of flooding to an average depth of 1 to 3 feet where a clearly defined channel does not exist, where the path of flooding is

unpredictable, and where a velocity flood may be evident. Such flooding is characterized by ponding or sheet flow.

- (8) *Base Flood* means the flood having a one percent chance of being equaled or exceeded in any given year, as published by FEMA as part of a FIS and depicted on a FIRM.
- (9) *Basement* means any enclosed area of a structure having its floor subgrade, i.e. below ground level, on all sides.
- (10) *Building*. See *Structure*.
- (11) *Bulkhead line* means a geographic line along a reach of navigable water that has been adopted by a county ordinance and approved by the DNR pursuant to Wis. Stat. § 30.11, and which allows limited filling between this bulkhead line and the original ordinary high-water mark, except where such filling is prohibited by the floodway provisions of this chapter.
- (12) *Campground* means any parcel of land which is designed, maintained, intended, or used for the purpose of providing a site for nonpermanent overnight use by 4 or more camping units, or which is advertised or represented as a camping area.
- (13) *Camping Unit* means any portable device, no more than 400 square feet in area, used as a temporary shelter, including but not limited to a camping trailer, motor home, bus, van, pick-up truck, tent or other mobile recreational vehicle.
- (14) *Certificate of compliance* means a certification issued by the Administrator stating that the construction and the use of land or a structure, the elevation of fill or the lowest floor of a structure is in compliance with all of the provisions of this chapter.
- (15) *Channel* means a natural or artificial watercourse with definite bed and banks to confine and conduct normal flow of water.
- (16) *Class 2 Legal Notice* means a required notice under Wis. Stats. § 985.07(2). The Class 2 legal notice shall be posted per sec. 2-3 of the Chippewa County Code of Ordinances.
- (1617) *Committee* means the Planning & Zoning Committee, which is made up of county board members and oversees the policy for planning and zoning pursuant to Wis. Stats. § 59.69.

- (~~17~~18) *Crawlways or crawlspace* means an enclosed area below the first usable floor of a structure, generally less than five (5) feet in height, used for limited access to plumbing and electrical utilities.
- (~~18~~19) *Deck* means an unenclosed exterior structure that has no roof or sides, but has a permeable floor which allows the infiltration of precipitation.
- (~~19~~20) *Department* means the Chippewa County Department of Planning & Zoning.
- (~~20~~21) *Development* means any artificial change to improved or unimproved real estate, including, but not limited to, the construction of buildings, structures or accessory structures; the construction of additions or alterations to buildings, structures or accessory structures; the repair of any damaged structure or the improvement or renovation of any structure, regardless of percentage of damage or improvement; the placement of buildings or structures; subdivision layout and site preparation; mining, dredging, filling, grading, paving, excavation or drilling operations; and the storage, deposition or extraction of materials or equipment; and the installation, repair or removal of public or private sewage disposal systems or water supply facilities.
- (~~21~~22) *DNR* means the Wisconsin Department of Natural Resources.
- (~~22~~23) *Dry land access* means a vehicular access route which is above the regional flood elevation and which connects land located in the floodplain to land outside the floodplain, such as a road with its surface above regional flood elevation and wide enough for wheeled rescue and relief vehicles.
- (~~23~~24) *Encroachment* means any fill, structure, equipment, use or development in the floodway.
- (~~24~~25) *Federal Emergency Management Agency (FEMA)* means the federal agency that administers the National Flood Insurance Program.
- (~~25~~26) *Flood Insurance Rate Map (FIRM)* means a map of a community on which the Federal Insurance Administration has delineated both special flood hazard areas (the floodplain) and the risk premium zones applicable to the community. This map can only be amended by the Federal Emergency Management Agency.
- (~~26~~27) *Flood or Flooding* mean a general and temporary condition of partial or complete inundation of normally dry land areas caused by one of the following conditions:

- a. The overflow or rise of inland waters;
- b. The rapid accumulation or runoff of surface waters from any source;
- c. The sudden increase caused by an unusually highwater level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as a seiche, or by some similarly unusual event.

~~(2728)~~ *Flood frequency* means the probability of a flood occurrence. A flood frequency is generally determined from statistical analyses. The frequency of a particular flood event is usually expressed as occurring, on the average, once in a specified number of years or as a percent chance of occurring in any given year.

~~(2829)~~ *Floodfringe* means that portion of the floodplain outside of the floodway which is covered by floodwaters during the regional flood and generally associated with standing water rather than flowing water.

~~(2930)~~ *Flood hazard boundary map* means a map prepared by FEMA designating approximate flood hazard areas. Flood hazard areas are designated as unnumbered A-zones and do not contain floodway lines or regional flood elevations. This map forms the basis for both the regulatory and insurance aspects of the National Flood Insurance Program until superseded by a Flood Insurance Study and a Flood Insurance Rate Map.

~~(3031)~~ *Flood insurance study* means a technical engineering examination, evaluation, and determination of the local flood hazard areas. A flood insurance study provides maps designating those areas affected by the regional flood and provides both flood insurance rate zones and base flood elevations and may provide floodway lines. Flood hazard areas are designated as numbered and unnumbered A zones. Flood Insurance Rate Maps that accompany the Flood Insurance Study form the basis for both the regulatory and the insurance aspects of the National Flood Insurance Program.

~~(3132)~~ *Floodplain* means that land which has been or may be hereafter covered by floodwater during the regional flood. The floodplain includes the floodway and the floodfringe, and may include other designated floodplain areas for regulatory purposes.

~~(3233)~~ *Floodplain island* means a natural geologic land formation within the floodplain that is surrounded, but not covered, by floodwater during the regional flood.

(~~33~~34) *Floodplain management* means the policy and procedures for ensuring wise use of floodplains. It includes mapping and engineering, mitigation, education, and administration and enforcement of floodplain regulations.

(~~34~~35) *Flood profile* means a graph or a longitudinal profile line showing the relationship of the water surface elevation of a flood event to locations of land surface elevations along a stream or river.

(~~35~~36) *Floodproofing* means any combination of structural provisions, changes or adjustments to properties and structures, water and sanitary facilities and contents of structures subject to flooding, for the purpose of reducing or eliminating flood damage.

(~~36~~37) *Flood protection elevation* means an elevation that is two feet of freeboard above the water surface profile elevation designated for the regional flood. See *Freeboard*.

(~~37~~38) *Flood storage* means those floodplain areas where storage of flood waters has been taken into account during analysis in reducing the regional flood discharge.

(~~38~~39) *Floodway* means the channel of a river or stream and those portions of the floodplain adjoining the channel required to carry the regional flood discharge.

(~~39~~40) *Freeboard* means a safety factor expressed in terms of a specified number of feet above a calculated flood level. Freeboard compensates for the effects of any factors that cause flood heights greater than those calculated including, but not limited to, ice jams, debris accumulation, wave action, obstruction of bridge openings and floodways, the effects of watershed urbanization, loss of flood storage areas due to development and aggregation of the river or stream bed.

(~~40~~41) *Habitable structure* means any structure or portion thereof used or designed for human habitation.

~~(41) *Hearing notice* means publication or posting meeting the requirements of Chapter 985 Wis. Stats. A Class 1 notice is the minimum requirement for appeals and must be published once at least one week (seven calendar days) before the hearing. A Class 2 notice is the minimum requirement for all zoning ordinances and amendments, including map amendments, and must be published twice, once each week consecutively, with the last publication at least a week (seven calendar days) before the hearing. Local ordinances or bylaws may require additional notice that exceeds these minimums.~~

- (42) *High flood damage potential* means damage that could result from flooding that includes any danger to life or health or any significant economic loss to a structure and its contents.
- (43) *Highest adjacent grade* means the highest natural elevation of the ground surface prior to construction which is located next to the proposed walls of a structure.
- (44) *Historic Structure* means any structure that is either:
- a. Listed individually in the National Register of Historic Places or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register,
 - b. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district,
 - c. Individually listed on a state inventory of historic places in states with historic preservation programs which has been approved by the Secretary of the Interior, or
 - d. Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either by an approved state program, as determined by the Secretary of the Interior; or by the Secretary of the Interior in states without approved programs.
- (45) *Increase in regional flood height* means a calculated upward rise in the regional flood elevation resulting from comparison of existing conditions and proposed conditions which is directly attributable to development in the floodplain but not attributable to manipulation of mathematical variables, such as roughness factors, expansion and contraction coefficients and discharge.
- (46) *Land use* means any nonstructural use made of unimproved or improved real estate. See *Development*.
- (47) *Lowest adjacent grade* means the lowest elevation of the ground surface that touches any part of the exterior walls of a structure.

- (48) *Lowest floor* means the lowest floor of the lowest enclosed area (including basement) of a structure.
- (49) *Maintenance* means the act or process of restoring to original soundness, including redecorating, refinishing, non-structural repairs, or the replacement of existing fixtures, systems or equipment with equivalent fixtures, systems or structures.
- (50) *Manufactured home* means a structure transportable in one or more sections which is built on a permanent chassis and is designed to be used with or without a permanent foundation when connected to required utilities. The term "manufactured home" includes a mobile home but does not include a "mobile recreational vehicle."
- (51) *Mobile or manufactured home park or subdivision* means a parcel (or contiguous parcels) of land, divided into two or more manufactured home lots for rent or sale.
- (52) *Mobile or manufactured home park or subdivision, existing* means a parcel of land, divided into two or more manufactured home lots for rent or sale, on which the construction of facilities for servicing the lots is completed before the effective date of this chapter, including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads.
- (53) *Mobile or manufactured home park or subdivision, expansion to existing* means the preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed, including the installation of utilities, construction of streets, and either final site grading or the pouring of concrete pads.
- (54) *Mobile Recreational Vehicle* means a vehicle which is built on a single chassis, is 400 square feet or less when measured at the largest horizontal projection, is designed to be self-propelled, is carried or permanently towed by a licensed, light-duty vehicle, is licensed for highway use if registration is required and is designed primarily not for use as a permanent dwelling, but as a temporary living quarters for recreational, camping, travel or seasonal use. Manufactured homes that are towed or carried onto a parcel of land, but do not remain capable of being towed or carried, including park model homes, do not fall within the definition of "mobile recreational vehicle."
- (55) *Model, corrected effective* means a hydraulic engineering model that corrects any errors that occur in the Duplicate Effective Model, adds any additional cross sections to the Duplicate Effective Model, or incorporates more

detailed topographic information than that used in the current effective model.

- (56) *Model, duplicate effective* means a copy of the hydraulic analysis used in the effective FIS and referred to as the effective model.
- (57) *Model, effective* means a hydraulic engineering model that was used to produce the current effective Flood Insurance Study.
- (58) *Model, existing (pre-project)* means a modification of the Duplicate Effective Model or Corrected Effective Model to reflect any man-made modifications that have occurred within the floodplain since the date of the effective model but prior to the construction of the project for which the revision is being requested. If no modification has occurred since the date of the effective model, then this model would be identical to the Corrected Effective Model or Duplicate Effective Model.
- (59) *Model, revised (post-project)* means a modification of the Existing or Pre-Project Conditions Model, Duplicate Effective Model or Corrected Effective Model to reflect revised or post-project conditions.
- (60) *Municipality or municipal* means the county, city or village governmental units enacting, administering and enforcing this chapter.
- (61) *NAVD or North American Vertical Datum* means elevations referenced to mean sea level datum, 1988 adjustment.
- (62) *NGVD and National Geodetic Vertical Datum* mean elevations referenced to mean sea level datum, 1929 adjustment.
- (63) *New Construction* means structures for which the start of construction commenced on or after the effective date of floodplain zoning regulations adopted by this community and includes any subsequent improvements to such structures. For the purpose of determining flood insurance rates, it includes any structures for which the “start of construction” commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later, and includes any subsequent improvements to such structures.
- (64) *Nonconforming structure* means an existing lawful structure which is not in conformity with the dimensional or structural requirements of this chapter for the area of the floodplain which it occupies. (For example, an existing residential structure in the floodfringe district is a conforming use. However,

if the first floor is lower than the flood protection elevation, the structure is nonconforming.)

- (65) *Nonconforming use* means an existing lawful use or accessory use of a structure which is not in conformity with the provisions of this chapter for the area of the floodplain which it occupies. (Such as a residence in the floodway.)
- (66) *Non-flood disaster* means a fire or an ice storm, tornado, windstorm, mudslide, or other destructive act of nature, but excludes a flood.
- (67) *Obstruction to flow* means any development which blocks the conveyance of floodwaters such that the development by itself or in conjunction with any future similar development will cause any increase in regional flood height.
- (68) *Official floodplain zoning map* means that map, adopted and made part of this chapter, as described in sec. 32-81(b), which has been approved by the DNR and FEMA.
- (69) *Open space use* means those uses having a relatively low flood damage potential and not involving structures.
- (70) *Ordinary High-water Mark* means the point on the bank or shore up to which the presence and action of surface water is so continuous as to leave a distinctive mark such as by erosion, destruction or prevention of terrestrial vegetation, predominance of aquatic vegetation, or other easily recognized characteristic.
- (71) *Person* means an individual, or group of individuals, corporation, partnership, association, municipality or state agency.
- (72) *Private sewage system* means a sewage treatment and disposal system serving one structure with a septic tank and soil absorption field located on the same parcel as the structure. This term also means an alternative sewage system approved by the Wisconsin Department of Safety and Professional Services, including a substitute for the septic tank or soil absorption field, a holding tank, a system serving more than one structure or a system located on a different parcel than the structure.
- (73) *Public utilities* means those utilities using underground or overhead transmission lines, such as electric, telephone and telegraph, and distribution and collection systems, such as water, sanitary sewerage and storm sewer.

- (74) *Reasonably Safe from Flooding* means base flood waters will not inundate the land or damage structures to be removed from the special flood hazard area and that any subsurface waters related to the base flood will not damage existing or proposed structures.
- (75) *Regional flood* means a flood determined to be representative of large floods known to have occurred in Wisconsin. A regional flood is a flood with a one percent chance of being equaled or exceeded in any given year, and if depicted on the FIRM, the RFE (regional flood elevation) is equivalent to the BFE (base flood elevation).
- (76) *Start of construction* means the date the applicable permits were issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within 180 calendar days of the permit date. The actual start of construction means either the first placement of permanent construction on a site, such as pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond initial excavation, or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading or filling, nor does it include the installation of streets and/or walkways, excavation for a basement, footings, piers, or foundations or the erection of temporary forms, or the installation on the property of accessory structures, such as garages or sheds not occupied as dwelling units or not part of the main structure. For an alteration, the actual start of construction means the first alteration of any wall, ceiling, floor or other structural part of a structure, whether or not that alteration affects the external dimensions of the structure.
- (77) *Structure* means any manmade object with form, shape and utility, either permanently or temporarily attached to, placed upon or set into the ground, streambed or lake bed, which includes, but is not limited to, such objects as roofed and walled structures, gas or liquid storage tanks, bridges, dams and culverts.
- (78) *Subdivision* has the meaning given in Wis. Stat. § 236.02(12).
- (79) *Substantial Damage* means the damage of any origin sustained by a structure, whereby the cost of restoring the structure to its pre-damaged condition would equal or exceed 50 percent of the equalized assessed value of the structure before the damage occurred.
- (80) *Substantial improvement* means any repair, reconstruction, rehabilitation, addition or improvement of a structure, the cost of which equals or exceeds

50 percent of the equalized assessed value of the structure before the improvement or repair is started. If the structure has sustained substantial damage, any repairs are considered substantial improvement regardless of the work performed. The term substantial improvement does not, however, include any project for the improvement of a structure required to correct existing health, sanitary or safety code violations identified by the building official and that are the minimum necessary to assure safe living conditions. The term substantial improvement also does not include any alteration of a historic structure, provided that the alteration will not preclude the structure's continued designation as a historic structure.

- (81) *Unnecessary hardship* means that circumstance where special conditions affecting a particular property, which were not self-created, have made strict conformity with restrictions governing areas, setbacks, frontage, height or density unnecessarily burdensome or unreasonable in light of the purposes of this chapter.
- (82) *Variance* means an authorization by the Board of Adjustment or appeals for the construction or maintenance of a structure in a manner which is inconsistent with dimensional standards (not uses) contained in this chapter.
- (83) *Violation* The failure of a structure or other development to be fully compliant with this chapter. A structure or other development without required permits, lowest floor elevation documentation, floodproofing certificates or required floodway encroachment calculations is presumed to be in violation until such time as that documentation is provided.
- (84) *Watershed* means the entire region contributing runoff or surface water to a watercourse or body of water.
- (85) *Water surface profile* means a graphical representation showing the elevation of the water surface of a watercourse for each position along a reach of river or stream at a certain flood flow. A water surface profile of the regional flood is used in regulating floodplain areas.
- (86) *Well* means an excavation opening in the ground made by digging, boring, drilling, driving or other methods, to obtain groundwater regardless of its intended use.

Article II. Administration

Sec. 32-43. Chippewa County Planning & Zoning Committee.

- (a) The Committee shall oversee the functions of the office of the Administrator, review and make recommendations to the County Board on all proposed amendments to the maps and text within this chapter and ~~publish adequate hearing notices pursuant to Wis. Stat. § 985~~ provide a Class 2 legal notice specifying the date, time, place and subject of the public hearing.
- (b) The Committee shall not grant variances to the terms of this chapter nor amend the text or zoning maps in place of official action by the Board of Adjustment or County Board, respectively.

Sec. 32-44. Board of Adjustment.

- (a) Public hearing notices, hearings and decisions.
 - (1) Public hearing notices. The Board of Adjustment shall:
 - a. fix a reasonable time for the public hearing.
 - b. ~~publish adequate notice pursuant to state statutes~~ provide a Class 2 legal notice, specifying the date, time, place and subject of the hearing.
 - c. ensure that the notice is mailed to the parties in interest and the DNR regional office at least ten (10) calendar days in advance of the hearing.

2. That these ordinance amendments shall take effect upon passage and publication of the ordinance amendments to sec. 2-3 of the Chippewa County Code of Ordinances and upon passage and publication of these ordinance amendments.

Forwarded to the County Board by the Planning & Zoning Committee.



STATEMENT OF EXPLANATION

Ordinance No. 15 - 24

ORD. 15-24: ORDINANCE TO AMEND SECTIONS 55-5, 55-13, 55-15 AND 55-18 OF CHAPTER 55 SHORELAND OF THE CHIPPEWA COUNTY CODE OF ORDINANCES - FIRST READING - TODD PAULS

1 It is anticipated that at its regular meeting in August, the County Board will approve
 2 amendments to Section 2-3 of the Chippewa County Code of Ordinances that eliminate the
 3 designation of the Chippewa Herald as the County's official newspaper for purposes of
 4 publishing legal notices and establish that unless otherwise required by law, legal notices shall
 5 be posted pursuant to Wis. Stats. § 985.02(2) on the notice board located on the first floor of
 6 the County courthouse and placed electronically on the County's official website.

7 These ordinance amendments will align with the legal notice posting requirements
 8 under Section 2-3.

Ordinance No. 15 - 24

**ORD. 15-24: ORDINANCE TO AMEND SECTIONS 55-5, 55-13, 55-15 AND 55-18 OF CHAPTER 55
SHORELAND OF THE CHIPPEWA COUNTY CODE OF ORDINANCES - FIRST READING - TODD
PAULS**

SEE ATTACHMENT

FINANCIAL IMPACT:

By passage of these ordinance amendments, it is anticipated that the Department of Planning & Zoning will realize cost savings by posting legal notices on the notice board located on the first floor of the courthouse and the County's official website in lieu of publishing them in the newspaper.

09/10/2024 County Board

RESULT: APPROVED [UNANIMOUS]

MOVER: Joel Seidlitz, District 9

SECONDER: Darren Kirby, District 5

AYES: Hull, Mueller, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Peterson, Lotts, Bomar, Roshell, Kelly, Hennick, Kempe, Rohmeyer, Ives

ABSENT: Duane Shoebridge, Brian Flynn

History:

08/29/24 Planning & Zoning Committee RECOMMENDED FOR APPROVAL

Approved as to Form:

Todd A. Pauls

Todd A. Pauls, Corporation Counsel

8/14/2024

Lori Zwiefelhofer

Lori Zwiefelhofer, Finance Director

8/14/2024

Randy B. Scholz

Randy B. Scholz, County Administrator

8/14/2024

**ORDINANCE TO AMEND SECTIONS 55-5, 55-13, 55-15 AND 55-18 OF CHAPTER 55
SHORELAND OF THE CHIPPEWA COUNTY CODE OF ORDINANCES**

1. That sections 55-5, 55-13 and 55-18 of Chapter 55 Shoreland of the Chippewa County Code of Ordinances be amended as follows:

Chapter 55 SHORELAND

Article I. In General

Sec. 55-5. Definitions.

- (a) For the purpose of administering and enforcing this ordinance, the terms or words used herein shall be interpreted as follows: Words used in the present tense include the future; words in the singular number include the plural number; and words in the plural number include the singular number. The word "shall" is mandatory, not permissive. All distances unless otherwise specified shall be measured horizontally.
- (b) The following terms used in this ordinance mean:
 - (1) *Access and Viewing Corridor* means a strip of vegetated land that allows safe pedestrian access to the shore through the vegetative buffer zone.
 - (2) *Accessory Structure or Use* means a detached subordinate structure or a use which is clearly incidental to, and customarily found in connection with the principal structure or use to which it is related, and which is located on the same lot as the principal structure or use. An accessory structure shall not have habitable living spaces.
 - (3) *Administrator* means the employee of the Department of Planning and Zoning officially designated to administer and enforce this ordinance or an agent designated by the Administrator.
 - (4) *Boathouse* means a permanent structure used for the storage of watercraft and associated materials and includes all structures which are totally enclosed, have roofs or walls or any combination of these structural parts.
 - ~~(5) *Structure Envelope* means the three-dimensional space within which a structure is built.~~
 - ~~(65)~~ *Class 2 Public Legal Notice* means ~~publication of a public hearing a required~~ notice under Wis. Stats. § 985.07(2)-ch. 985, Wis. Stat., in a newspaper of circulation in the affected area. The Class 2 legal notice shall be posted per sec. 2-3 of the Chippewa County Code of Ordinances~~Publication is required on two consecutive weeks, the last at least seven (7) days prior to the public hearing.~~

- (~~76~~) *Conditional Use* means a use which is permitted by this ordinance provided that certain conditions specified in this ordinance are met and that a permit is granted by the Committee.
- (~~87~~) *Committee* means the Planning and Zoning Committee which is made up of County Board members and oversees the policy for planning and zoning as outlined under Wis. Stat. § 59.69(2)(a).
- (~~98~~) *Department* means the Department of Natural Resources.
- (~~109~~) *Existing Development Pattern* means that principal structures exist within 250 feet of a proposed principal structure in both directions along the shoreline.
- (~~1110~~) *Floodfringe* means that portion of the floodplain outside of the floodway which is covered by floodwaters during the regional flood and generally associated with standing water rather than flowing water.
- (~~1211~~) *Floodplain* means the land which has been or may be hereafter covered by flood water during the regional flood. The floodplain includes the floodway and the flood fringe as those terms are defined in Wis. Adm. Code Natural Resources (NR) 116.
- (~~1312~~) *Floodway* means that channel of a river or stream and those portions of the floodplain adjoining the channel required to carry the regional flood discharge.
- (~~1413~~) *Footprint* means the land area covered by a structure at ground level measured on a horizontal plane. The footprint of a residence or building includes the horizontal plane bounded by the furthest exterior wall projected to natural grade. For structures without walls (decks, stairways, patios, carports) – a single horizontal plane bounded by the furthest portion of the structure projected to natural grade. Note: For the purposes of replacing or reconstructing a nonconforming building with walls, the footprint shall not be expanded by enclosing the area that is located within the horizontal plane from the exterior wall to the eaves projected to natural grade. This constitutes a lateral expansion under NR 115 and would need to follow NR 115.05 (1)(g)5.
- (~~1514~~) *Generally Accepted Forestry Management Practices* means forestry management practices that promote sound management of a forest. Generally accepted forestry management practices include those practices contained in the most recent version of the department publication known as Wisconsin Forest Management Guidelines and identified as PUB FR-226.

- (~~16~~15) *Habitable Living Area* means any area of a structure which will be or could be used for sleeping, living, dining purposes, kitchens, bath or toilet rooms, laundries or similar spaces.
- (~~17~~16) *Impervious Surface* means an area that releases as runoff all or a majority of the precipitation that falls on it. Impervious surface excludes frozen soil but includes rooftops, sidewalks, driveways, parking lots, and streets unless specifically designed, constructed, and maintained to be pervious. Roadways as defined in Wis. Adm. Code Natural Resources (NR) 340.01(54), or sidewalks as defined in Wis. Adm. Code Natural Resources (NR) 340.01(58), are not considered impervious surfaces.
- (~~18~~17) *Landing* means a platform between flights of stairs or a place where persons or water-related equipment are landed or stored or an area to safely exit a structure.
- (~~19~~18) *Lot* means a continuous parcel of land, not divided by a public right-of-way, and sufficient in size to meet the lot width and lot area provisions of this ordinance.
- (~~20~~19) *Lot Area* means the area of a horizontal plane bounded by the front, side, and rear lot lines of a lot, but not including the area of any land below the ordinary high-water mark of navigable waters.
- (~~21~~20) *Lot, Previously Developed* means a lot or parcel that was developed with a structure legally placed upon it.
- (~~22~~21) *Lot of Record* means any lot, the description of which is properly recorded with the Register of Deeds, which at the time of its recordation complied with all applicable laws, ordinances, and regulations.
- (~~23~~22) *Lot, Substandard* means a legally created lot or parcel that met minimum area and minimum average width requirements when created, but does not meet current requirements for a new lot.
- (~~24~~23) *Minimum Average Lot Width* means the average of the distances between the following points: The ordinary highwater mark, the structure setback line and the rear lot line. The measurements shall be perpendicular to the property line
- (~~25~~24) *Mitigation* means balancing measures that are designed, implemented and function to restore natural functions and values that are otherwise lost through development and human activities.
- (~~26~~25) *Navigable Waters* means Lake Superior, Lake Michigan, all natural inland lakes within Wisconsin and all streams, ponds, sloughs, flowages and other waters

within the territorial limits of this state, including the Wisconsin portion of boundary waters, which are navigable under the laws of this state. Under s. 281.31(2)(d), Stats, notwithstanding any other provision of law or administrative rule promulgated thereunder, shoreland ordinances required under Wis. Stat. § 59.692, and Wis. Adm. Code Natural Resources (NR) 115, do not apply to lands adjacent to:

- a. Farm drainage ditches where such lands are not adjacent to a natural navigable stream or river and such lands were not navigable streams before ditching; and
- b. Artificially constructed drainage ditches, ponds or stormwater retention basins that are not hydrologically connected to a natural navigable water body

~~(2726)~~ *Ordinary High-Water Mark* means the point on the bank or shore up to which the presence and action of surface water is so continuous as to leave a distinctive mark such as by erosion, destruction or prevention of terrestrial vegetation, predominance of aquatic vegetation, or other easily recognized characteristics.

~~(2827)~~ *Patio* means a flat exterior-constructed surface, no higher than original grade, made of concrete, wood, brick or a combination thereof. A patio shall not include affixed appendages such as benches, tables, walls, roofs or any other structural components.

~~(2928)~~ *Principal Structure* means a structure that is utilized for commercial and/or residential purposes.

~~(3029)~~ *Regional Flood* means a flood determined to be representative of large floods known to have generally occurred in Wisconsin and which may be expected to occur on a particular stream because of like physical characteristics, once in every 100 years.

~~(3130)~~ *Routine Maintenance of Vegetation* means normally accepted horticultural practices that do not result in the loss of any layer of existing vegetation and do not require earth disturbance.

~~(3231)~~ *Setback* means the minimum horizontal distance required between property lines or the ordinary high-water mark for the placement of a structure, exclusive of permitted projections. The setback shall be measured at right angles and shall be measured to the wall of the structure as long as there are no projections including, but not limited to, eaves, balconies, fire escapes, or fireplaces that are greater than 2 feet.

- (~~33~~32) *Shoreland* means lands within the following distances from the ordinary highwater mark of navigable waters: 1,000 feet from a lake, pond or flowage; and 300 feet from a river or stream or to the landward side of the floodplain, whichever distance is greater.
- (~~34~~33) *Shoreland Setback*, also known as the Shoreland setback area in Wis. Stat. § 59.692(1)(bn), means an area in a shoreland that is within a certain distance of the ordinary high-water mark in which the construction or placement of structures has been limited or prohibited under an ordinance enacted under Wis. Stat. § 59.692.
- (~~35~~34) *Shoreland-Wetland District* means a zoning district, created as a part of a county zoning ordinance, comprised of shorelands that are designated as wetlands on the Wisconsin wetland inventory maps prepared by the department.
- (~~36~~35) *Structure* per Wis. Stat. §59.692(1)(e), means a principal structure or any accessory structure including a garage, shed, boathouse, sidewalk, walkway, patio, deck, retaining wall, porch or fire pit.
- (36) *Structure Envelope* means the three-dimensional space within which a structure is built.
- (37) *Unnecessary Hardship* means that circumstance where special conditions, which were not self-created, affect a particular property and make strict conformity with restrictions governing area, setbacks, frontage, height or density unnecessarily burdensome or unreasonable in light of the purposes of this ordinance.
- (38) *Variance* means an authorization granted by the board of adjustment to construct, alter or use a structure in a manner that deviates from the dimensional standards of this ordinance.
- (39) *Wetlands* means those areas where water is at, near or above the land surface long enough to be capable of supporting aquatic or hydrophytic vegetation and which have soils indicative of wet conditions.
- (40) *Yard* means an open space on the same lot with a structure, unoccupied and unobstructed from the ground upward, except for vegetation as permitted, and except for permitted accessory structures.
- (41) *Yard, Front* means a yard extending across the full width of a lot, having a depth equal to the minimum horizontal distance between the front property line and the nearest point of the principal structure, excluding permitted projections.

- (42) *Yard, Rear* means a yard, unoccupied except by accessory structures, extending from the rear line of the main structure to the rear lot line for the entire width of the lot, excluding such projections as are permitted in this ordinance.
- (43) *Yard, Side* means a yard or open space on each side of the main structure extending from the side lot line to the side wall of the structure, exclusive of permitted projections and from the front yard to the rear yard, when an accessory structure is constructed as part of the main structure or constructed on one side of the main structure, the side yard requirements shall be the same for the accessory structure as required for the main structure.

Sec. 55-6. to 55-10. Reserved.

Article II. Administration and Enforcement

Sec. 55-13. Board of Adjustment.

- (a) *Members.* There shall be a Board of Adjustment consisting of five (5) voting members and two (2) alternates for a total of seven (7) members. The members of the Board of Adjustment shall all reside within the county and outside the limits of incorporated cities and villages; provided, however, no (2) two members shall reside in the same town.
- (b) *Alternate Members.* Alternate members may participate in the discussion during a meeting or public hearing, but are limited to voting as follows:
 - (1) The first alternate shall act, with full power, only when a voting member of the Board of Adjustment refuses to vote because of a conflict of interest or when a voting member is absent.
 - (2) The second alternate shall act, with full power, only when the first alternate refuses to vote because of a conflict of interest or is absent, or if more than one member of the Board of Adjustment refuses to vote because of a conflict of interest or is absent.
- (c) *Appointment.* All members of the Board of Adjustment shall be appointed by the County Administrator with County Board approval. Vacancies to unexpired terms shall be appointed in the like manner and shall be for the term remaining, unless otherwise approved. Alternates shall be appointed to an alternating schedule between first-alternate and second-alternate.
- (d) *Terms of Office.* The terms of the voting and alternate members shall be appointed for

three (3) year terms.

(e) *Rules.*

- (1) The Board of Adjustment shall meet at the call of the chair and at such other times as the Board of Adjustment may determine at a fixed time and place.
- (2) All meetings of the Board of Adjustment shall be open to the public.
- (3) The Board of Adjustment shall fix a reasonable time for the hearing of the appeal; give public notice thereof by ~~providing~~publishing a Class 2 legal notice ~~in the official newspaper of the county, on each of two successive weeks, the last publication to be not less than one week before the date of the hearing as advertised therein,~~ specifying the date, time and place of hearing and the matters to come before the Board of Adjustment; as well as mailed notices to the town clerk and abutting property owners.
- (4) The Board of Adjustment shall keep complete minutes of its proceedings, showing the vote of each member upon each question, or if absent or failing to vote, indicating such fact; and shall keep records of its examinations and other official actions, all of which shall be immediately filed in the office of the Administrator and shall be a public record.
- (5) The Board of Adjustment may call upon any other county departments, state and federal agencies for assistance in the performance of its duties.
- (6) The Board of Adjustment may adopt additional procedural rules as are necessary to carry into effect the regulations of this ordinance and any rules and by-laws adopted by the County Board.
- (7) In the case of all appeals, the Board of Adjustment shall call upon the Administrator for all information pertinent to the decision appealed from.

(f) *Appeals.* Appeals to the Board of Adjustment may be taken by any person aggrieved or by any officer, department, board or bureau of the county affected by any decision of the Administrator. Such appeal shall be taken within a reasonable time as provided by the rules and by-laws of the Board of Adjustment, with notice of appeal specifying the grounds thereof. The Administrator shall forthwith transmit to the Board of Adjustment all papers constituting the record upon which the action appealed from was taken.

(g) *Stays.* An appeal shall stay all proceedings in furtherance of the action appealed from unless the Administrator shall certify to the Board of Adjustment after notice of appeal shall have been filed with him, that by reason of facts stated in the affidavit, a stay would cause imminent peril to life and property. In such case, the proceedings shall not

be stayed otherwise than by a restraining order which may be granted by a court of record.

- (h) *Powers and Duties.* The powers and the duties of the Board of Adjustment are identified in 59.694(7) of the Wisconsin Statutes and in the applicable rules and by-laws as adopted by the County Board. The Board of Adjustment shall have the following general powers:
- (1) *Administrative Appeals.* To hear and decide appeals where it is alleged that there is error in any order, requirement, decision or determination of the Administrator or Committee in the administration or enforcement of this ordinance.
 - (2) *Variances.* To authorize, upon appeal in specific cases, such variance from the terms of this ordinance as will not be contrary to the public interest where, owing to special conditions, the literal enforcement of the provisions of this ordinance will result in unnecessary hardship and so that the spirit of this ordinance shall be observed, public welfare and safety secured and substantial justice done. A variance shall:
 - a. be consistent with the spirit and intent of this ordinance.
 - b. not permit any change in the uses in the established zoning districts.
 - c. not be granted unless it is demonstrated that the variance will not be contrary to the public interest or damaging to the rights of other persons or property values in the area.
 - d. not be granted for actions, which require an amendment to this ordinance.
 - e. not have the effect of allowing a use or structure, which is prohibited under this ordinance unless the BOA determines that no feasible legal use of the property can be made without such variance or strict conformity with the applicable provisions is unnecessarily burdensome and provided that a use variance may not be granted in a floodplain, shoreland-wetland or conservancy district.
 - f. not be granted on the basis of economic gain or loss.
 - g. not be granted for a self-created hardship.
- (i) *Compensation.* The Board of Adjustment shall be paid the same per diem and mileage as authorized for the County Board.

Sec. 55-15. Changes and Amendments.

- (a) The County Board may from time to time alter, supplement or change the boundaries of districts and the regulations contained in this ordinance in accordance with the requirements of Wis. Stat. § 59.69, Wis. Admin. Code Natural Resources (NR) 115, and section 55-30 where applicable.
- (b) Amendments to this ordinance may be made on petition of any interested party as provided in Wis. Stat. § 59.69.
- (c) Every petition for a text or map amendment filed with the clerk shall be referred to the Committee. A copy of each petition shall be mailed to the appropriate area office of the department within five days of the filing of the petition with the clerk. Written notice of the public hearing to be held on a proposed amendment shall be provided to the appropriate area office of the department at least ten days prior to the hearing. The Board shall give public notice thereof by publishing a Class 2 legal notice ~~under Wis. Stat. 985,~~ specifying the date, time and place of the hearing and the matters to come before the Board. Notice shall be mailed to the parties in interest.

Sec. 55-18. Conditional Use Permits.

- (a) *Application for a Conditional Use Permit.* Any use listed as a conditional use in this ordinance shall be permitted only after an application has been submitted to the Administrator and a Conditional Use Permit has been granted by the Committee.
- (b) *Standards Applicable to all Conditional Uses.* In deciding upon a conditional use permit, the Committee shall evaluate the effect of the proposed use upon:
 - (1) The maintenance of safe and healthful conditions.
 - (2) The prevention and control of water pollution including sedimentation
 - (3) Compliance with local floodplain zoning ordinances and potential damage to adjacent properties due to altered surface water drainage.
 - (4) The erosion potential of the site based upon degree and direction of slopes, soil type and vegetative cover.
 - (5) The location of the site with respect to existing or future access roads.
 - (6) The need of the proposed use for a shoreland location.
 - (7) Its compatibility with uses on adjacent land.

- (8) The amount of liquid and solid wastes to be generated and the adequacy of the proposed disposal systems.
- (9) Location factors under which:
 - a. Domestic uses shall be generally preferred;
 - b. Uses not inherently a source of pollution within an area shall be preferred over uses that are or may be a pollution source.
 - c. Use locations within an area tending to minimize the possibility of pollution shall be preferred over use locations tending to increase that possibility.
- (c) *Conditions Attached to Conditional Uses.* Upon consideration of the factors listed in subsection (2) of this section, the Committee shall attach such conditions, in addition to those required elsewhere in this ordinance, as are necessary to further the purposes of this ordinance. Violations of any of these conditions shall be deemed a violation of this ordinance. Such conditions may include specifications for, without limitation because of specific enumeration: type of shore cover, specific sewage disposal and water supply facilities; landscaping and planting screens; period of operation; operational control; sureties; deed restrictions; location of piers, docks, parking, signs; and type of construction. To secure information upon which to base its determination, the Committee may require the applicant to furnish, in addition to the information required for a zoning permit, the following information:
 - (1) A plan of the area showing surface contours, soil types, ordinary high-water marks, groundwater conditions, subsurface geology and vegetative cover.
 - (2) Location of existing and proposed structures, parking areas, traffic access, driveways, walkways, piers, open space and landscaping.
 - (3) Plans of proposed structures, sewage disposal facilities, water supply systems and arrangement of operations.
 - (4) Specifications for areas of proposed filling, grading, excavating, lagooning or dredging.
 - (5) Other pertinent information necessary to determine if the proposed use meets the requirements of this ordinance.
 - (6) The Committee in evaluating each application may request technical assistance from other county departments or state and federal agencies.

- (d) *Notice, Public Hearing and Decision.* Before passing upon an application for a conditional use permit, the Committee shall hold a public hearing. Notice of such public hearing, specifying the time, place and matters to come before the Committee, shall be given by a Class 2 legal notice ~~under ch. 985, Wis. Stat.~~ Such notice shall be provided to the appropriate district office of the Department at least ten (10) days prior to the public hearing. The Committee shall state in writing the grounds for granting or refusing a conditional use permit.
- (e) *Recording.* When a conditional use permit is approved, an appropriate record shall be made and recorded in the Chippewa County Register of Deeds, of the land use and structures permitted and such permit shall be applicable solely to the structures, use and property so described. A copy of any decision on a conditional use permit shall be provided to the appropriate district office of the Department within ten (10) days after it is granted or denied.
- (f) *Termination and Revocation.* Where the conditions of a conditional use permit are violated, the conditional use permit may be terminated or revoked or modified after notice by certified mail to parties of interest and a public hearing is held by the Committee.

Secs. 55-19. to 55-25. Reserved.

2. That these ordinance amendments shall take effect upon passage and publication of the ordinance amendment to sec. 2-3 of the Chippewa County Code of Ordinances and upon passage and publication of these ordinance amendments.

Forwarded to the County Board by the Planning & Zoning Committee.

**STATEMENT OF EXPLANATION**

Ordinance No. 16 - 24

**ORD. 16-24: ORDINANCE TO AMEND SECTIONS 70-35 AND 70-36 OF
CHAPTER 70 ZONING OF THE CHIPPEWA COUNTY CODE OF
ORDINANCES - FIRST READING - TODD PAULS**

1 It is anticipated that at its regular meeting in August, the County Board will approve
2 ordinance amendments to Section 2-3 of the Chippewa County Code of Ordinances that
3 eliminate the designation of the Chippewa Herald as the County's official newspaper for
4 purposes of publishing legal notices and establish that unless otherwise required by law, legal
5 notices shall be posted pursuant to Wis. Stats. § 985.02(2) on the notice board located on the
6 first floor of the County courthouse and placed electronically on the County's official website.

7 These ordinance amendments will align with the legal notice posting requirements
8 under Section 2-3.

Ordinance No. 16 - 24

**ORD. 16-24: ORDINANCE TO AMEND SECTIONS 70-35 AND 70-36 OF CHAPTER 70 ZONING OF
THE CHIPPEWA COUNTY CODE OF ORDINANCES - FIRST READING - TODD PAULS**

SEE ATTACHMENT

FINANCIAL IMPACT:

By passage of these ordinance amendments, it is anticipated that the Department of Planning & Zoning will realize cost savings by posting legal notices on the notice board located on the first floor of the courthouse and the County's official website in lieu of publishing them in the newspaper.

09/10/2024 County Board

RESULT: APPROVED [UNANIMOUS]

MOVER: Charles Bomar, District 12

SECONDER: Pamela Guthman, District 2

AYES: Hull, Mueller, Flater, Guthman, Gehring, Kirby, Goettl, Bergeron, Ericksen, Seidlitz, Peterson, Lotts, Bomar, Roshell, Kelly, Hennick, Kempe, Rohmeyer, Ives

ABSENT: Duane Shoebridge, Brian Flynn

History:

08/29/24 Planning & Zoning Committee RECOMMENDED FOR APPROVAL

Approved as to Form:

Todd A. Pauls

Todd A. Pauls, Corporation Counsel

8/14/2024

Lori Zwiefelhofer

Lori Zwiefelhofer, Finance Director

8/14/2024

Randy B. Scholz

Randy B. Scholz, County Administrator

8/14/2024

**ORDINANCE TO AMEND SECTIONS 70-35 AND 70-36 OF CHAPTER 70
ZONING OF THE CHIPPEWA COUNTY CODE OF ORDINANCES**

1. That sections 70-35 and 70-36 of Chapter 70 Zoning of the Chippewa County Code of Ordinances be amended as follows:

Chapter 70 ZONING

Article II. In General

Sec. 70-35 Board of Adjustment

- (a) *Members.* There shall be a Board of Adjustment consisting of five (5) voting members and two
 - (1) alternates for a total of seven (7) members. The members of the Board of Adjustment shall all reside within the county and outside the limits of incorporated cities and villages; provided, however, no two (2) members shall reside in the same town.
- (b) *Alternate Members.* Alternate members may participate in the discussion during a meeting or public hearing, but are limited to voting as follows:
 - (1) The first alternate shall act, with full power, only when a voting member of the Board of Adjustment refuses to vote because of a conflict of interest or when a voting member is absent.
 - (2) The second alternate shall act, with full power, only when the first alternate refuses to vote because of a conflict of interest or is absent, or if more than one member of the Board of Adjustment refuses to vote because of a conflict of interest or is absent.
- (c) *Appointment.* All members of the Board of Adjustment shall be appointed by the County Administrator with County Board approval. Vacancies to unexpired terms shall be appointed in the like manner and shall be for the term remaining, unless otherwise approved. Alternates shall be appointed to an alternating schedule between first-alternate and second-alternate.
- (d) *Terms of Office.* The terms of the voting and alternate members shall be staggered as follows:
 - (1) Three (3) voting members and one (1) alternate member shall be appointed for three (3) year terms. Successors shall be appointed in a like manner at the expiration of each term.
 - (2) Two (2) voting members and one (1) alternate member shall be appointed for two (2) year terms. Successors shall be appointed to a three (3) year term at the expiration of the initial two (2) year term.

(e) *Rules*

- (1) The Board of Adjustment shall meet at the call of the chair and at such other times as the Board of Adjustment may determine at a fixed time and place.
- (2) All meetings of the Board of Adjustment shall be open to the public.
- (3) The Board of Adjustment shall fix a reasonable time for the hearing of the appeal; give public notice thereof by ~~publishing~~ providing a Class 2 notice ~~legal notice in the official newspaper of the county, on each of two successive weeks, the last publication to be not less than one week before the date of the hearing as advertised therein as required under Wis. Stats. § 985.07(2). The Class 2 legal notice shall be posted per sec. 2-3 of the Chippewa County Code of Ordinances and shall,~~ specifying the date, time and place of the public hearing and the matters to come before the Board of Adjustment; as well as mailed notices to the town clerk and abutting property owners.
- (4) The Board of Adjustment shall keep complete minutes of its proceedings, showing the vote of each member upon each question, or if absent or failing to vote, indicating such fact; and shall keep records of its examinations and other official actions, all of which shall be immediately filed in the office of the Administrator and shall be a public record.
- (5) The Board of Adjustment may call upon any other county departments, state and federal agencies for assistance in the performance of its duties.
- (6) The Board of Adjustment may adopt additional procedural rules as are necessary to carry into effect the regulations of this chapter and any rules and regulations adopted by the County Board.
- (7) In the case of all appeals, the Board of Adjustment shall call upon the Administrator for all information pertinent to the decision appealed from.

(f) *Appeals.* Appeals to the Board of Adjustment may be taken by any person aggrieved or by any officer, department, board or bureau of the county affected by any decision of the Administrator. Such appeal shall be taken within a reasonable time as provided by the rules and by-laws of the Board of Adjustment, with notice of appeal specifying the grounds thereof. The Administrator shall forthwith transmit to the Board of Adjustment all papers constituting the record upon which the action appealed from was taken.

(g) *Stays.* An appeal shall stay all proceedings in furtherance of the action appealed from unless the Administrator shall certify to the Board of Adjustment after

notice of appeal shall have been filed with him, that by reason of facts stated in the affidavit, a stay would cause imminent peril to life and property. In such case, the proceedings shall not be stayed otherwise than by a restraining order which may be granted by a court of record.

- (h) *Powers and duties.* The powers and duties of the Board of Adjustment are identified in 59.694(7) of the Wisconsin State Statutes and in the applicable rules and by-laws as adopted by the County Board. The Board of Adjustment shall have the following general powers:
- (1) Administrative Appeals. To hear and decide appeals where it is alleged that there is error in any order, requirement, decision or determination of the Administrator or Committee in the administration and enforcement of this ordinance.
 - (2) Conditional Use Appeals. To hear and decide requests for conditional use permits as specified in this ordinance.
 - (3) Variances. To authorize, upon appeal in specific cases, such variance from the term of this ordinance as will not be contrary to the public interest where, owing to special conditions, a literal enforcement of the provision of the ordinance will result in unnecessary hardship and so that the spirit of the ordinance shall be observed, public welfare and safety secured and substantial justice done. A variance shall:
 - a. be consistent with the spirit and intent of this ordinance.
 - b. not permit any change in the uses in the established zoning districts.
 - c. not be granted unless it is demonstrated that the variance will not be contrary to the public interest or damaging to the rights of other persons or property values in the area.
 - d. not be granted for actions, which require an amendment to the ordinance.
 - e. not have the effect of allowing a use or structure, which is prohibited under this ordinance unless the BOA determines that no feasible legal use of the property can be made without such variance or strict conformity with the applicable provisions is unnecessarily burdensome and provided that a use variance may not be granted in a floodplain, shoreland-wetland or conservancy district.
 - f. not be granted on the basis of economic gain or loss.
 - g. not be granted for a self-created hardship.

- (i) *Compensation.* The Board of Adjustment shall be paid the same per diem and mileage as authorized for the County Board.

(Code 1980, § 17.48) (Ordinance No. 05-09, 09-09-2009)

Sec. 70-36 Changes and Amendments

- (a) *By County Board of Supervisors.* The County Board of Supervisors may alter, supplement or change the boundaries and regulations contained in this chapter with the procedures prescribed in Wis. Stats. § 59.69(5). Any required legal notice shall be posted per sec. 2-3 of the Chippewa County Code of Ordinances.
- (b) *Petitions by other than a governmental body.* Petition for amendments to the zoning district boundaries may be submitted by the property owner; however, this petition shall be accompanied by a public hearing and rezoning fee, as determined by the County Board, to defray the costs of advertising, investigation and processing.
- (1) Deed Restriction required in or near Agricultural Areas. This deed restriction requirement is created to protect areas where agricultural production is the dominant land use and where a continuation of such use is in the interest of the farm operators and beneficial to the interests of the general public in terms of production of food and environmental quality.
- a. The owner of any land that is rezoned for residential development and is located within 1,320 feet of land zoned agricultural shall be required to have a deed restriction attached stating that the land rezoned is located in or near a pre-existing agricultural area where agricultural uses predominate and are approved by Chippewa County and the owners of said lands understand that they are moving into or near a pre-existing agricultural area with its associated accepted normal agricultural practices, including but not limited to, animal and plant husbandry, broad hours of operation, farm equipment traffic, farming debris on roads, farm equipment lights, odors, dust, smoke, noise, and manure, sludge, chemical, pesticide and herbicide application.
 - b. The deed restriction shall be binding upon the owner, the heirs of the owner and assignees of the owner until cancellation as described in 70-36(b)(1)e below. The deed restriction shall be recorded with the Chippewa County Register of Deeds and shall be recorded in a manner that provides notice of the existence of the restriction by reference to the property where the rezone was approved.
 - c. The deed restriction shall be recorded in the register of deeds

office within 30 days of final county board approval and prior to the issuance of any building or zoning permits for dwelling units to be constructed or erected on said property.

- d. Exemption to the Deed Restriction. If a deed restriction was already required through a division of land or through a different permitting process, the above requirement may be waived by the Committee if such deed restriction meets the purpose and intent as described in 70-36(b)(1) and language similar to 70-36(b)(1)a is already recorded. A copy of such deed restriction shall be presented to the Committee prior to a decision to grant the rezone request.
- e. Cancellation of the Deed Restriction. If the Administrator certifies that the entire lot or parcel is not located within 1,320 feet from an agricultural zoning district the deed restriction may be cancelled by executing and recording a certification letter with reference to the original deed restriction and signed by the Administrator. Such certification shall be recorded with the Chippewa County Register of Deeds and shall be recorded in a manner that provides notice of the cancellation of the restriction by reference to the property where the land was rezoned.

(Code 1980, § 17.50)

Secs. 70-37--70-60. Reserved.

2. That these ordinance amendments shall take effect upon passage and publication of the ordinance amendments to sec. 2-3 of the Chippewa County Code of Ordinances and upon passage and publication of these ordinance amendments.

Forwarded to the County Board by the Planning & Zoning Committee.



**STATEMENT OF EXPLANATION
COUNTY ADMINISTRATOR APPOINTMENT - LOCAL EMERGENCY
PLANNING COMMITTEE**

10.1

County Appointment to Statutory Commissions and Boards

I, Randy B. Scholz, appoint, subject to County Board confirmation, the following individuals to the Local Emergency Planning (LEPC) Committee:

- Melissa Miller, Hospital Representative (fill the seat vacated by Travis Klukas)
- Max Schroeder, Industry Representative (fill the seat vacated by Amanda Lierman)

Dated this 10th day of September, 2024

Randy Scholz
County Administrator