

CHIPPEWA COUNTY

EXECUTIVE COMMITTEE

REGULAR MEETING

JANUARY 18, 2022

CHIPPEWA COUNTY COURTHOUSE, RM 302

4:00 PM

1. CALL TO ORDER

Chair Gullickson called the meeting to order at 4:00 p.m.

2. ROLL CALL

Attendee Name	Organization	Title	Status	Arrived
Dean Gullickson	Chippewa County	District 7 (Chair)	Present	
Glen Sikorski	Chippewa County	District 2 (Vice-Chair)	Present	
Chuck Hull	Chippewa County	District 14	Present	
Mechele Shipman	Chippewa County	District 9	Present	
Annette Hunt	Chippewa County	District 13	Absent	

Others Present: Randy Scholz (via phone), Lisa Merrell, Todd Pauls, Lori Zwiefelhofer, Jim Kowalczyk, Karen Hepfler, Ron Patten, Toni Hohlfelder, Deb Blevins, Buck Steele, Ken Schmitt,

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

4. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mechele Shipman, District 9
SECONDER:	Glen Sikorski, District 2 (Vice-Chair)
AYES:	Gullickson, Sikorski, Hull, Shipman
ABSENT:	Hunt

1. Approve the Agenda

2. Approve the Minutes

Executive Committee - Regular Meeting - Jan 4, 2022 4:00 PM

3. Schedule Next Meeting Date - February 1, 2022

5. REPORTS

1. Update on Northwest ITBEC - Ken Schmitt

Ken Schmitt is currently appointed as the County Board representative on the Northwest ITBEC Board. He provided an update and indicated that Northwest ITBEC will be taking over organizing the Governor's fishing opener. Gullickson stated that he would put this on the County Board agenda for February.

Executive Committee

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

January 18, 2022
4:00 PM

RESULT:

REVIEWED

Next: 2/8/2022 6:00 PM

6. BUSINESS ITEMS

1. Establish 2023-2026 Elected Official Salaries for Sheriff, Coroner and Clerk of Courts - Randy Scholz

Scholz indicated the 2023-2026 salaries need to be established for the Sheriff, Coroner and Clerk of Courts by the March 8, 2022 County Board meeting before individuals take out nomination papers. See memo for additional details. Scholz talked to all three elected officials about his proposal. The Coroner requested a \$10 increase in the cremation viewing and autopsy costs.

Kowalczyk provided some history as to why he was given a larger increase for the 2018-2021 term, to get his salary above what his Chief Deputy makes. If they go with the 3%/2%/2%/2% for the next four years, he would be in the same position of making less than his Chief Deputy. Kowalczyk requested that he be treated the same as the other elected officials and be given 6%/2%/2%/2% for the next four years. He would still be making less than the Chief Deputy, but they would be closing the gap.

Motion (Shipman/Hull) to send this back to the County Administrator to make an adjustment to do a 6% wage increase for the first year, and then 2% each year after for all three elected officials, and additionally to do a market analysis on these positions at the same time as other county positions are reviewed.
Carried 4-0

2. Resolution to Disallow Claim of Justin Thompson - Deb Blevins

Blevins gave an overview of the claim and explained it is the recommendation of our liability insurance carrier, WMMIC, that we disallow the claim.

RESULT:

APPROVED [UNANIMOUS]

MOVER:

Chuck Hull, District 14

SECONDER:

Glen Sikorski, District 2 (Vice-Chair)

AYES:

Gullickson, Sikorski, Hull, Shipman

ABSENT:

Hunt

7. UPDATES, ANNOUNCEMENTS, AND CORRESPONDENCE

A. County Board Chair Report

B. County Administrator Operation Report

8. AGENDA ITEMS FOR FUTURE CONSIDERATION

9. ADJOURN

The meeting adjourned at 4:35 p.m.

Executive Committee

Minutes

January 18, 2022

Regular Meeting

Chippewa County Courthouse, Rm 302

4:00 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Glen Sikorski, District 2 (Vice-Chair)
SECONDER:	Mechele Shipman, District 9
AYES:	Gullickson, Sikorski, Hull, Shipman
ABSENT:	Hunt

CHIPPEWA COUNTY

EXECUTIVE COMMITTEE

REGULAR MEETING

JANUARY 4, 2022

CHIPPEWA COUNTY COURTHOUSE, RM 302

4:00 PM

1. CALL TO ORDER

Chair Gullickson called the meeting to order at 4:00 p.m.

2. ROLL CALL

Attendee Name	Organization	Title	Status	Arrived
Dean Gullickson	Chippewa County	District 7 (Chair)	Present	
Glen Sikorski	Chippewa County	District 2 (Vice-Chair)	Excused	
Chuck Hull	Chippewa County	District 14	Present	
Mechele Shipman	Chippewa County	District 9	Present	
Annette Hunt	Chippewa County	District 13	Absent	

Others Present: Randy Scholz, Traci Bremness, Melanie McManus, Lori Zwiefelhofer, Andy Bauer, Toni Hohnfelder, Todd Pauls

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

4. CONSENT AGENDA

Gullickson indicated Section 7 Updates, Announcements and Correspondence will be moved up on the agenda after Section 5 Reports so the closed session can be the last agenda item.

RESULT: APPROVED [UNANIMOUS]
MOVER: Mechele Shipman, District 9
SECONDER: Chuck Hull, District 14
AYES: Gullickson, Hull, Shipman
ABSENT: Hunt
EXCUSED: Sikorski

1. Approve the Agenda

2. Approve the Minutes

Executive Committee - Regular Meeting - Dec 7, 2021 4:00 PM

3. Schedule Next Meeting Date - January 18, 2022

5. REPORTS

1. Register of Deeds Larado Contract with Municipalities – Melanie McManus
McManus gave an overview of the Larado contract issue. See memo on file. She explained Larado is the software used to access real estate records online and it's mainly used by title companies.

Minutes Acceptance: Minutes of Jan 4, 2022 4:00 PM (Consent Agenda)

Executive Committee

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

January 4, 2022
4:00 PM

RESULT: DISCUSSED

6. UPDATES, ANNOUNCEMENTS, AND CORRESPONDENCE

A. County Board Chair Report

1. Update on District 5 County Board Supervisor Vacancy - Dean Gullickson
Gullickson reported he will be recommending to the County Board next week the appointment of James Ericksen. He is a life-long resident of Stanley.

RESULT: DISCUSSED

B. County Administrator Operation Report

7. BUSINESS ITEMS

1. Resolution to Approve Contracted Fees for Online Access to Property Documents Maintained by the Register of Deeds – Melanie McManus
McManus explained after researching this she realized that several fees have changed since 2012. This resolution will approve the new fees.

RESULT: FORWARD TO COUNTY BOARD [UNANIMOUS] **Next: 1/11/2022 6:00 PM**
MOVER: Mechele Shipman, District 9
SECONDER: Chuck Hull, District 14
AYES: Gullickson, Hull, Shipman
ABSENT: Hunt
EXCUSED: Sikorski

2. Resolution to Authorize Compensation and Mileage Reimbursement for up to 100 days of Committee Meetings in 2022 – Randy Scholz
Scholz explained this is an annual resolution that comes forward.

RESULT: FORWARD TO COUNTY BOARD [UNANIMOUS] **Next: 1/11/2022 6:00 PM**
MOVER: Mechele Shipman, District 9
SECONDER: Chuck Hull, District 14
AYES: Gullickson, Hull, Shipman
ABSENT: Hunt
EXCUSED: Sikorski

3. The Executive Committee will convene in closed session pursuant to Wisconsin State Statute 19.85 (1)(c) – “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility” (County Administrator Performance Evaluation)

Minutes Acceptance: Minutes of Jan 4, 2022 4:00 PM (Consent Agenda)

Executive Committee

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

January 4, 2022
4:00 PM

The committee convened to closed session at 4:08 p.m.

The following individuals were present during closed session: Dean Gullickson, Mechele Shipman, Chuck Hull, Toni Hohlfelder, Randy Scholz

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chuck Hull, District 14
SECONDER:	Mechele Shipman, District 9
AYES:	Gullickson, Hull, Shipman
ABSENT:	Hunt
EXCUSED:	Sikorski

The Committee will convene to open session.
The committee convened to open session at 5:48 p.m.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chuck Hull, District 14
SECONDER:	Mechele Shipman, District 9
AYES:	Gullickson, Hull, Shipman
ABSENT:	Hunt
EXCUSED:	Sikorski

8. AGENDA ITEMS FOR FUTURE CONSIDERATION

Gullickson indicated Ken Schmitt and Jackie Boos from Tourism will come to the Executive Committee to provide an update on ITBEC.

9. ADJOURN

The meeting adjourned at 5:50 p.m.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mechele Shipman, District 9
SECONDER:	Chuck Hull, District 14
AYES:	Gullickson, Hull, Shipman
ABSENT:	Hunt
EXCUSED:	Sikorski

Minutes Acceptance: Minutes of Jan 4, 2022 4:00 PM (Consent Agenda)



**STATEMENT OF EXPLANATION
UPDATE ON NORTHWEST ITBEC - KEN SCHMITT**

5.1

December 13, 2021

TO: County Board Supervisors

FR: Ken Schmitt

RE: Update on Northwest ITBEC

Dear Fellow County Board Supervisors:

At our last Northwest ITBEC Tourism Committee meeting on November 18, 2021, we voted to take over the Governor's Fishing Opener from Indian Head Country. For the last several years it has been a full weekend event. After some discussion on whether we wanted to do it or not, we decided that we would take it on but make it a one day event with perhaps some sort of luncheon. There has been a sub-committee formed to work out the details. I would like to thank Jackie Boos from Chippewa Falls Tourism for volunteering to sit on the sub-committee. The Tourism Committee did not want to lose the focus on NW Wisconsin that the opener brings. If we would not have taken it on there is a good chance that the opener would have been held in Southern WI.

NW ITBEC is a group of 12 counties that each pay \$3,000 to belong to it and our primary focus is tourism and the economic development it brings to the region. NW ITBEC publishes and distributes the trail maps and tourism guides as well as advertises the recreational opportunities for the region. Larry Willkom whom was succeeded by Mechele Shipman represented Chippewa County previously on this committee.

Sincerely,

Ken Schmitt
County Board Supervisor
District 3



Department of Administration

Randy B. Scholz, County Administrator

January 18, 2022

TO: Executive Committee

FR: Randy Scholz

RE: Establishing 2023-2026 Elected Official Salaries for Sheriff, Clerk of Courts and Coroner

The County Board must establish the compensation and benefits for the Sheriff, Clerk of Courts and Coroner for the 2023-2026 terms prior to the individuals taking out papers on April 15, 2022. A resolution must be approved by the County Board by the March 8, 2022 County Board meeting before individuals take out nomination papers.

The methodology we used in 2020 for establishing the 2021-2024 elected official's salaries for County Treasurer, County Clerk and Register of Deeds, was different than what has historically been used in Chippewa County. For years the process involved reviewing data from neighboring municipalities and counties with comparable demographics. In 2020 we adjusted the process to instead look at what their percentage of increase was for the last four years and then compare them to the wage increases our general employees received. We then adjusted the first years' salary to match what was given to our other employees.

My recommendation is to use the same methodology for the Clerk of Courts and the Coroner. This would give them a 6% wage increase for 2023 and then a 2% increase for each of the years from 2024-2026.

We would not be able to use the same methodology for the Sheriff's position. The reason is because the last time that salary was established there was an additional wage adjustment made by the County Board which increased the salary by 17% over the four years in order to get the position up to market. If we used the same methodology as I am proposing for the Clerk of Courts and Coroner, then the Sheriff's position would take a 5% decrease for 2023.

My recommendation is to give the Sheriff's position a 3% wage increase for 2023 and then a 2% increase for each of the years from 2024-2026.

In the future, if feasible, I would like to include all of the full-time elected official positions in our market analysis when we review the positions for all county employees and then place them on our salary schedule.

Sincerely,

Randy Scholz
County Administrator

**STATEMENT OF EXPLANATION**

Resolution No.

RESOLUTION TO DISALLOW CLAIM OF JUSTIN THOMPSON

Justin Thompson filed a formal notice of claim against the County pursuant to Wisconsin Statute § 893.80. Mr. Thompson is claiming property damage to his 2018 Ford F-150. Mr. Thompson's vehicle was damaged when his vehicle was struck by objects that came down from the Highway 53 overpass (Mr. Thompson was traveling northbound on Highway 124), where the Chippewa County Highway Department was completing some work on the overpass. The damage amount is \$522.23, per the estimate provided by Mr. Thompson.

After review of the claim by the County's liability insurance company, Wisconsin Municipal Mutual Insurance Company (WMMIC), it is WMMIC's recommendation that the County formally disallow the claim. Passage of this resolution will formally disallow this claim pursuant to 2-34(m)(3) of the Chippewa County Code of Ordinances, which provides that the Executive Committee has the authority to settle claims that do not exceed \$10,000.

Resolution No.

RESOLUTION TO DISALLOW CLAIM OF JUSTIN THOMPSON

WHEREAS, a Notice of Claim was filed on October 12, 2021 with the Chippewa County Clerk's Office; and

WHEREAS, the Notice of Claim states that Justin Thompson is claiming property damage to his 2018 Ford F-150 after it was struck by objects that came down from the Highway 53 overpass (Mr. Thompson was traveling northbound on Highway 124), where the Chippewa County Highway Department was completing some work on the overpass.; and

WHEREAS, after review of this claim with the County's liability insurance company, Wisconsin Municipal Mutual Insurance Company (WMMIC), it is WMMIC's recommendation that the County formally disallow the claim;

NOW, THEREFORE BE IT RESOLVED, that the Chippewa County Executive Committee does hereby disallow the claim of Justin Thompson, 4245 119th Street, Chippewa Falls, WI 54729, and no action on this claim may be brought against Chippewa County or any of its offices, officials, agents or employees after six months from the date of service of this notice, pursuant to Wis. Stat. § 893.80; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the claimant by certified mail, return receipt requested, as Notice of Disallowance.

Approved this 18th day of January, 2022 by the Chippewa County Executive Committee.

FINANCIAL IMPACT:

There is no fiscal impact to Chippewa County by passage of this resolution.

01/18/2022 Executive Committee

RESULT: APPROVED [UNANIMOUS]

MOVER: Chuck Hull, District 14

SECONDER: Glen Sikorski, District 2 (Vice-Chair)

AYES: Dean Gullickson, Glen Sikorski, Chuck Hull, Mechele Shipman

ABSENT: Annette Hunt

Approved as to Form:



Todd A. Pauls, Corporation Counsel

1/11/2022



Lori Zwiefelhofer, Finance Director

1/11/2022



Randy B. Scholz, County Administrator

1/12/2022

RECEIVED

OCT 12 2021

NOTICE OF CLAIM AGAINST CHIPPEWA COUNTY

Name: JUSTIN THOMPSON (612) 413-9684

Address: 4245 119TH ST. CHIPPEWA FALLS, WI 54729

Date of Accident/Loss: 10/5/21 Time of Day: 1:30 a.m./p.m. (p.m.)

County Department Involved: HIGHWAY Vehicle #: ?

Photos taken: Yes X No Weather Conditions: clear/sunny

Police called: Yes X No Date: _____

Agency: _____

Case No.: _____

Type of Claim: X Vehicle Property Personal Injury

Dollar Amount of Damages Claimed: \$ 522.23

Briefly state the facts of the accident/loss (include additional pages, if necessary, along with any supporting documentation/information/photos; **do not staple**):

ON OCTOBER 5TH I WAS DRIVING NORTHBOUND ON HWY 124 IN LAKE HALLIE WHEN I PASSED UNDER THE HWY 53 BRIDGE. AS I CAME OUT FROM UNDER THE NORTH SIDE OF THE BRIDGE I IMMEDIATELY HEARD A "CRACK" AND NOTICED A SMALL CHIP & CRACK IN MY WINDSHIELD. I LOOKED IN MY MIRROR AND NOTICED A FEW COUNTY TRUCKS WORKING ON THE BRIDGE. I IMMEDIATELY CALLED THE HWY DEPARTMENT TO REPORT THE INCIDENT. I SPOKE TO "JOE" WHO I BELIEVE WAS A FOREMAN. HE INSTRUCTED ME TO CALL THE CLERK'S OFFICE AND FILE A CLAIM. I ALSO GOT AN ESTIMATE FOR A NEW WINDSHIELD. DUE TO THE SIZE, LIGHTING & IT BEING GLASS. NOT VISIBLE IN PHOTOS.

Signature: [Signature] Date: 10/8/21

Submit Claim to: Jaclyn J. Sadler, Chippewa County Clerk
Chippewa County Courthouse
711 N. Bridge Street, Room 109
Chippewa Falls, WI 54729

WHITE CITY GLASS OF C.F.
37 W. SPRING ST.
CHIPPEWA FALLS, WI 54729
(715)723-7015

FED ID# 33-1811565

INV. #	0006615	DATE	10/05/2022
CUST. #	2109088	SALE TYPE	WBR
CUST. P.O.		SOLD BY	DS
FED. TAX #		INST'L BY	

JUSTIN THOMPSON
4245 119TH ST
CHIPPEWA FALLS, WI 54729

Hm - - - - - WK - - - - -

YEAR	2010	MAKE	FORD		POLICY #			
MODEL	F SERIES F150		BODY STYLE	4 DOOR CREW CAB	AUTHORIZED BY			
LIC. #			V.I.N.		CLAIM CODE		LOSS DATE	
HOME PHONE			BUS. PHONE		DAMAGE/ CAUSE			
QT.	PART	DESCRIPTION			BLOCK SIZE	LIST	PRICE	TOTAL

1	DW01368GTYN	Windshield (air contr)(Heate	37.9x67.4	901.55	375.00	375.00
		Labor			120.00	

TOTAL LABOR (TAXABLE) 120.

SPECIAL INSTRUCTIONS

All material sold on this invoice is guaranteed to be as specified, and is not safety glazed material unless so marked. It is sold with the understanding that this material will not be glazed in a "hazardous location" as defined by the Consumer Product Safety Commission.
All merchandise returned for credit, refund or exchange must be in resaleable condition, authorized for return, accompanied by this receipt, and may be subject to restocking fee. No returns will be authorized for special orders or cut flat glass. Terms of payment are 30 days from invoice date. A service charge of 1.5 % per month (18.0 %annum) will be added to past due accounts.

SUBTOTAL	495.
WIS	24.
CHIPPEWA	120.
TOTAL	639.
BALANCE	639.00

RECEIVED BY:

The glass listed has been replaced / repaired with like kind and quality to my entire satisfaction, and I authorized my Insurance Company to pay the "Above named Repair / Glass" and any related labor, materials, glass and installation charges or repairs.