

CHIPPEWA COUNTY

EXECUTIVE COMMITTEE

REGULAR MEETING

JUNE 6, 2023

CHIPPEWA COUNTY COURTHOUSE, RM 302

4:00 PM

1. CALL TO ORDER

Chair Gullickson called the meeting to order at 4:00 p.m.

2. ROLL CALL

Attendee Name	Organization	Title	Status	Arrived
Dean Gullickson	Chippewa County	District 5 (Chair)	Present	
Ken Schmitt	Chippewa County	District 3 (Vice-Chair)	Present	
Harold Steele	Chippewa County	District 2	Excused	
Glen Sikorski	Chippewa County	District 6	Present	
Jason Bergeron	Chippewa County	District 7	Present	

Others Present: Randy Scholz, Traci Bremness, Dean Mueller, Toni Hohlfelder, Heather Murray, Joe Gutowski, Matt Kelm, Lori Zwiefelhofer, Todd Pauls, Andy Bauer, Travis Hakes, Lynda Schweikert

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

4. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jason Bergeron, District 7
SECONDER:	Glen Sikorski, District 6
AYES:	Gullickson, Schmitt, Sikorski, Bergeron
EXCUSED:	Steele

1. Approve the Agenda

2. Approve the Minutes

Executive Committee - Regular Meeting - May 16, 2023 4:00 PM

3. Schedule Next Meeting Date - June 20, 2023

5. REPORTS

1. Market Analysis/Compensation Study Update - Randy Scholz/Toni Hohlfelder/Carlson Dettman

Scholz reviewed the revised letter and the revised total fiscal impact.

Hohlfelder gave an update on the process. There were 39 total appeals and 29 were denied. 10 were approved and of those 7 resulted in a pay increase and 3 resulted in a grade change. A revised salary schedule with all of the approved appeals is attached to the minutes.

Executive Committee

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

June 6, 2023
4:00 PM

Heather Murray from Carlson Dettman reviewed the process they used along with the recommended findings.

RESULT:	REVIEWED	Next: 7/11/2023 6:00 PM
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2. 2024-2028 Capital Improvement Plan - Randy Scholz
Scholz reviewed the 2024-2028 CIP plan. The resolutions only approve the 2024 projects. The projects in 2025-2028 are just placeholders and may change.

RESULT:	REVIEWED	Next: 6/13/2023 6:00 PM
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6. BUSINESS ITEMS

1. Resolution to Authorize the Use of Sales Tax Funds to Pay Debt Service Liabilities as Part of the 2024 Chippewa County Budget – Randy Scholz

RESULT:	FORWARD TO COUNTY BOARD [UNANIMOUS]	Next: 6/13/2023 6:00 PM
MOVER:	Jason Bergeron, District 7	
SECONDER:	Ken Schmitt, District 3 (Vice-Chair)	
AYES:	Gullickson, Schmitt, Sikorski, Bergeron	
EXCUSED:	Steele	

2. Resolution to Approve the Use of Sales Tax Funds for the Annual Contribution to the Chippewa Valley Regional Airport to be Used for Airport Capital Projects and/or Airport Debt Service as Part of the 2024 Chippewa County Budget – Randy Scholz

RESULT:	FORWARD TO COUNTY BOARD [UNANIMOUS]	Next: 6/13/2023 6:00 PM
MOVER:	Jason Bergeron, District 7	
SECONDER:	Ken Schmitt, District 3 (Vice-Chair)	
AYES:	Gullickson, Schmitt, Sikorski, Bergeron	
EXCUSED:	Steele	

3. Resolution to Authorize the Use of Sales Tax Funds and Fund Balance for Facilities and Parks Capital Improvement Projects in 2024 – Randy Scholz/Larry Ritzinger

RESULT:	FORWARD TO COUNTY BOARD [UNANIMOUS]	Next: 6/13/2023 6:00 PM
MOVER:	Jason Bergeron, District 7	
SECONDER:	Glen Sikorski, District 6	
AYES:	Gullickson, Schmitt, Sikorski, Bergeron	
EXCUSED:	Steele	

4. Resolution to Authorize Funding of Highway Department Capital Improvement Projects as Part of the 2024 Chippewa County Budget – Randy Scholz/Brian Kelley

Executive Committee

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4:00 PM

RESULT:	FORWARD TO COUNTY BOARD [UNANIMOUS]	Next: 6/13/2023 6:00 PM
MOVER:	Glen Sikorski, District 6	
SECONDER:	Jason Bergeron, District 7	
AYES:	Gullickson, Schmitt, Sikorski, Bergeron	
EXCUSED:	Steele	

5. Resolution to Authorize the Use of Sales Tax Revenue Funds for Computer Equipment Replacement as Part of the 2024 Capital Improvement Plan – Randy Scholz/Andy Bauer

RESULT:	FORWARD TO COUNTY BOARD [UNANIMOUS]	Next: 6/13/2023 6:00 PM
MOVER:	Ken Schmitt, District 3 (Vice-Chair)	
SECONDER:	Jason Bergeron, District 7	
AYES:	Gullickson, Schmitt, Sikorski, Bergeron	
EXCUSED:	Steele	

6. Resolution to Authorize the Use Sales Tax Funds and Fund Balance by the Department of Land Conservation and Forest Management as Part of the 2024 Capital Improvement Plan – Randy Scholz/Lynda Schweikert

RESULT:	FORWARD TO COUNTY BOARD [UNANIMOUS]	Next: 6/13/2023 6:00 PM
MOVER:	Ken Schmitt, District 3 (Vice-Chair)	
SECONDER:	Jason Bergeron, District 7	
AYES:	Gullickson, Schmitt, Sikorski, Bergeron	
EXCUSED:	Steele	

7. Resolution to Authorize the Use of Sales Tax Revenue Funds for Sheriff's Department Capital Improvement Projects in 2024 – Randy Scholz/Travis Hakes

RESULT:	FORWARD TO COUNTY BOARD [UNANIMOUS]	Next: 6/13/2023 6:00 PM
MOVER:	Ken Schmitt, District 3 (Vice-Chair)	
SECONDER:	Glen Sikorski, District 6	
AYES:	Gullickson, Schmitt, Sikorski, Bergeron	
EXCUSED:	Steele	

8. Ordinance to Amend Chapter 22 Emergency Management of the Chippewa County Code of Ordinances - Randy Scholz

RESULT:	FORWARD TO COUNTY BOARD [UNANIMOUS]	Next: 6/13/2023 6:00 PM
MOVER:	Ken Schmitt, District 3 (Vice-Chair)	
SECONDER:	Jason Bergeron, District 7	
AYES:	Gullickson, Schmitt, Sikorski, Bergeron	
EXCUSED:	Steele	

Executive Committee

Minutes

June 6, 2023

Regular Meeting

Chippewa County Courthouse, Rm 302

4:00 PM

7. UPDATES, ANNOUNCEMENTS, AND CORRESPONDENCE

A. County Board Chair Report

B. County Administrator Operation Report

8. AGENDA ITEMS FOR FUTURE CONSIDERATION

9. ADJOURN

The meeting adjourned at 5:00 p.m.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ken Schmitt, District 3 (Vice-Chair)
SECONDER:	Jason Bergeron, District 7
AYES:	Gullickson, Schmitt, Sikorski, Bergeron
EXCUSED:	Steele

CHIPPEWA COUNTY
EXECUTIVE COMMITTEE
REGULAR MEETING
MAY 16, 2023
CHIPPEWA COUNTY COURTHOUSE, RM 302
4:00 PM

1. CALL TO ORDER

Chair Gullickson called the meeting to order at 4:00 p.m.

2. ROLL CALL

Attendee Name	Organization	Title	Status	Arrived
Dean Gullickson	Chippewa County	District 5 (Chair)	Present	
Ken Schmitt	Chippewa County	District 3 (Vice-Chair)	Present	
Harold Steele	Chippewa County	District 2	Present	
Glen Sikorski	Chippewa County	District 6	Present	
Jason Bergeron	Chippewa County	District 7	Present	

Others Present: Randy Scholz, Traci Bremness, Lori Zwiefelhofer, Todd Pauls

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

4. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Glen Sikorski, District 6
SECONDER:	Jason Bergeron, District 7
AYES:	Gullickson, Schmitt, Steele, Sikorski, Bergeron

1. Approve the Agenda
2. Approve the Minutes

Executive Committee - Regular Meeting - May 2, 2023 4:00 PM

3. Schedule Next Meeting Date - June 6, 2023

5. REPORTS

6. BUSINESS ITEMS

1. Resolution to Extend the Employment Agreement Between Chippewa County and County Administrator Randall B. Scholz - Todd Pauls
Pauls explained this will extend the employment agreement from 2024-2027. The salary increases are as follows: 7% in 2024, 3% for 2025, 3% for 2026 and 3% for 2027.

Minutes Acceptance: Minutes of May 16, 2023 4:00 PM (Consent Agenda)

Executive Committee

Minutes
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Chippewa County Courthouse, Rm 302

May 16, 2023
4:00 PM

RESULT:	FORWARD TO COUNTY BOARD [UNANIMOUS]	Next: 6/13/2023 6:00 PM
MOVER:	Glen Sikorski, District 6	
SECONDER:	Jason Bergeron, District 7	
AYES:	Gullickson, Schmitt, Steele, Sikorski, Bergeron	

7. UPDATES, ANNOUNCEMENTS, AND CORRESPONDENCE

A. County Board Chair Report

B. County Administrator Operation Report

1. Update on Market Analysis/Compensation Study Implementation, Issues with Jail Transportation and LESB Certification and HR Policy Revisions for Jail and Telecommunication Employees – Randy Scholz
Scholz gave an update on the fiscal impact to implement the market analysis/compensation study results. He also explained the fiscal impact to addressing an issue with jail transportation and LESB certification along with a revision to the HR policy manual to help with recruitment and retention for jail and telecommunication employees. There will be two separate resolutions and an HR policy revision coming forward in the future for consideration and approval for the FY24 budget.

It is estimated the total increase for wages and benefits will be \$1,861,615 and of that \$1,396,211 of property tax credit will need to be added to our current pay allocation for wages and fringe benefits to implement the 2024 market analysis recommendations. The difference between the property tax credit and total increases will be funded from other sources such as grants, state/federal funding, and doing work for other municipalities.

Committee members had concerns with using sales tax for operation. They don't want to permanently tie us to something that may potentially cause issues later on. Scholz explained the ordinance allows us to do this and the county has been using property tax credit for over 20 years. He commented that if we don't have employees, then we don't have services. We have implemented all other options since he's been here (employee engagement, EAP, leadership, etc.). What he hears now is that we can't pay people and the market data supports that feedback.

The committee agreed that we have great employees and want to retain those we have and continue to attract new ones. When the resolution comes forward, they suggested adding language to it; something to the effect that the County Board supports our employees and they are mindful of this use of sales tax and will continue to monitor the sales tax funds and if it drops then this may need to be revisited.

Scholz commented that Carlson Dettman will be at the next Executive Committee meeting to review the compensation study results.

RESULT:	REVIEWED	Next: 6/13/2023 6:00 PM
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8. AGENDA ITEMS FOR FUTURE CONSIDERATION

9. ADJOURN

Minutes Acceptance: Minutes of May 16, 2023 4:00 PM (Consent Agenda)

Executive Committee

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

May 16, 2023
4:00 PM

The meeting adjourned at 4:52 p.m.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Harold Steele, District 2
SECONDER:	Jason Bergeron, District 7
AYES:	Gullickson, Schmitt, Steele, Sikorski, Bergeron

Minutes Acceptance: Minutes of May 16, 2023 4:00 PM (Consent Agenda)

Department of Administration

Randy B. Scholz, County Administrator

May 26, 2023

TO: County Board of Supervisors

FR: Randy Scholz

REVISED FISCAL IMPACT – BEFORE ANY APPROVED APPEALS

RE: Update on Market Analysis/Compensation Study Implementation (Resolution #1)
Update on Issues with Jail Transportation and LESB Certification (Resolution #2)
Update on HR Policy Revisions for Jail and Telecommunications Employees (HR Policy)

Good afternoon,

You will be seeing two resolutions and a policy revision coming forward in the coming months. One resolution will be to implement our Market Analysis. The other resolution will address an issue in the Jail with transporting inmates and a policy revision will help with recruitment/retention of Jailers and Telecommunication employees. The resolutions and policy revision are not interdependent. My recommendation is to use a similar method to fund all three items. However, each item is separate and will require a separate vote by the County Board.

Update on Market Analysis/Compensation Study Implementation (Resolution #1)

First, I want to give you an update on our current market analysis. As I shared in August of 2021 and 2022, the goal for this year was to do a more comprehensive compensation study. Carlson Dettmann, LLC not only reviewed the market for our county positions, they also reviewed our overall compensation structure, which resulted in recommendations to the Salary Schedule. I also want to let you know the fiscal impact and my recommendation on how to fund it. Lastly, I want to express why I think this is a good investment in our employees and for our customers.

Carlson Dettmann, LLC made several recommendations to update Chippewa County's Salary Schedule. As a result, we support the following recommendations:

Chippewa County 2024 Wage Grid - Pending County Board Approval				
Grade	Job Title	Minimum	Control Point	Maximum

- We reduced the number of grades and changed the grades from letters to numbers. The grades were reduced to be more reflective of most salary schedules in the market. It also reduces the movement from grade to grade as we update the market analysis every two years.
- The new salary schedule reduces the percentage for many grades between control point (market) and starting wage/minimum.
- Carlson Dettmann, LLC also recommends an asymmetrical scale from minimum to control point. The control point is set at 50% of market and because of this, an employee should be experienced, fully trained and very knowledgeable in the position by the time they reach the control point.
- Carlson Dettmann, LLC also recommends that in order to keep our Salary Schedule up to date, we should move the entire Salary Schedule forward from year to year, depending on the affordability of the County and the market. For example, assuming a 3% Across the Board (ATB) wage increase for the annual employee wage increase in a year, my recommendation may be to move the salary schedule 1% for that year. Each year this would need to be evaluated though.

As you will see below, we are required by our HR policy to complete a market analysis every four years. In the past, Chippewa County has done a market analysis every two years. We did not do one in 2021 to be effective 1/1/2022 because of the pandemic. **I do not recommend waiting four years moving forward.** The market is changing very fast and the fiscal impact is less when you do the analysis every two years.

In the Chippewa County Human Resources Policy Manual under 16. Compensation System it says;

b). Market Analysis

The County shall evaluate each position against market conditions and internal comparable data at least once every four (4) years. The positions scheduled for market analysis each year shall be determined by the Human Resources Director. The Human Resources Director shall be responsible for the coordination of the Pay Grade Evaluation with the consultant.

All Pay Grade changes resulting from market analysis shall be made effective January 1st of the following year.

The Pay Grade determination of the third-party consultant is final.

c). Salary Placement

If, after a Pay Grade Evaluation, it is determined the employee's current salary is below the Starting Rate of the new Pay Grade, the employee's new rate of pay shall be increased to at least the Starting Rate of the new Pay Grade. If the employee's current rate of pay is within the new Salary Range, additional compensation may be added to the current rate of pay subject to the discretionary approval of the County Administrator.

If, after a Pay Grade Evaluation, it is determined the employee's current salary exceeds the Maximum Rate of the new Pay Grade, the employee's salary shall be "red circled" and frozen at that level until the Salary Range of the new Pay Grade catches up to the employee's salary.

We had several meetings with Carlson Dettmann, LLC to review different options. Some options discussed were to have all employees at least get moved to the starting wage or move all employees with a certain number of years of service to Control Point. Unfortunately, there were drawbacks due to compression, internal equity or the cost to implement. Therefore, we compromised on a plan to still show our employees how much they are valued at Chippewa County but still try to keep it affordable with our funding constraints.

If the recommended Salary Schedule (Resolution #1) is approved at the August County Board meeting, the fiscal investment in our employees is significant. **It is estimated that our total wages and benefits increase will be \$1,947,266 and of that approximately \$1,460,449 of property tax credit will need to be added to our current pay allocation for wages and fringe benefits to implement the 2024 Market Analysis recommendations.** There is an appeal process for our employees and if an appeal is successful there could still be some increase in cost. The difference between the property tax credit and total increases will be funded from other sources such as grants, state/federal funding, and doing work for other municipalities. Typically, we estimate that all wages and benefit increases are 50% levy/property tax credit and 50% other funding sources. However, with this large of an increase we are being very conservative with the ability of other funding sources because we aren't sure that all of those other funding sources such as state aid, grants or other user revenues will be able to fund those increases.

My recommendation is to implement this 2024 Market Analysis without increasing the mill rate. The funding will come from Sec 2-361 of our Sales and Use Tax of our Code of Ordinances. Under (a)(2) Sales tax can be utilized as a property tax credit to the county property tax levy. Therefore, the increase to tax levy in the individual department's budget will be offset by the Property Tax Levy Credit from sales tax. which will have a zero impact to the total tax levy for the county.

As per ordinance, we are not allowed to use sales tax revenues from one year until the following budget to be adopted. Over the last two years our sales tax has increased from \$6,221,525 in 2020 to \$8,304,898 in 2022. As you can see, this allows us the ability to absorb the new wage allocation. Not including the last two years, our sales tax has increased on average of 4.1% over the last 17 years. Our sales tax has only gone down twice over the 17 years; in 2009 -9.36% and 2015 -1.39%. 4.1% equals \$340,500 on the \$8,304,898 in additional funding per year. A 3% wage increase on \$1,500,000 is \$45,000 of new allocation needed to sustain the increase in wages. With the two-year lag in utilizing sales tax funding, it will give us time to plan if the sales tax does decline.

Update on Issues with Jail Transportation and Wisconsin Law Enforcements Standards Board (LESB) Certification (Resolution #2)

There will also be a separate resolution and a policy update coming forward that is designed to help deal with the following issues: Jail transports and recruitment/retention of Jailers and Telecommunication staff. You will see we can still afford to implement both plans.

A current issue in the jail with transports and other duties is they need more employees that are Wisconsin Law Enforcement Standards Board (LESB) certified. There are certain functions in the jail that only LESB employees can do. The jail currently needs to rely on patrol officers and investigators to perform some of these duties. In some cases, when we don't have investigators or patrol offers, we are outsourcing these duties and at a higher cost to the County. This obviously puts strains on those two divisions. In the new salary schedule, we are creating a Jailer II position that will require the LESB certification. These positions will be higher paid than the Jailer I position that will not require a LESB certification.

The estimated costs of this change for wages and benefits will be approximately \$48,000 which will be 100% tax levy/property tax credit. Similar to the market analysis, my recommendation is to offset with the Property Tax Credit from sales tax with a zero increase to total County tax levy needed.

Update on HR Policy Revisions Adding Shift Differential for Non-Exempt Jail and Telecommunications Employees (HR Policy)

In addition, we are recommending a one dollar an hour shift differential for night shift Jailers and Telecommunicator employees for hours worked 6:00 p.m. to 6:00 a.m. It is very difficult to recruit for these positions for the night shifts. Many of the experienced staff choose to go to the day shift since they are paid the same. The total estimated cost for this recommendation is \$60,000. Similar to the market analysis and LESB certification, the costs will be added as levy to their budgets but offset for the county's levy by the Property Tax Credit from sales tax. With these additional costs we still will be able to sustain it moving forward. As was illustrated earlier in my letter.

Summary

When you add the fiscal impact of Resolution #1, Resolution #2 and the HR Policy revisions together, the total estimated cost to the property tax credit is \$1,568,449. There is an appeal process for our employees and if an appeal is successful there could still be some increase in cost. I want to make it clear that Resolution #1, Resolution #2, and the HR Policy revisions are similar, but separate items. I am recommending the County Board approve all three. I feel that implementation of this 2024 Market Analysis/Compensation Study along with the modifications for the Sheriff's Department is the last piece to the puzzle of recruiting and retaining great employees for Chippewa County. Our employees have participated in our employee engagement program over the last several years. I feel we have made significant progress to make Chippewa County the best place to work in the Chippewa Valley. I no longer hear of low morale, like I first did when I got here in 2018. What I do hear, is employees do not want to leave but the pay is not enough here.

I understand the investment is significant. I believe our employees have shown they are worth the investment. I also believe our tax paying customers deserve to have the best employees to help them. No matter how good of intentions we all have, without people we are not able to provide the service our customers expect and deserve.

Sincerely,



Randy Scholz
County Administrator



2023 Compensation Study

Overview for the County Board

Randy Scholz, County Administrator
 Toni Hohlfelder, Human Resources Director
 June 6, 2023 and July 11, 2023

Definitions and History

Compensation Study – A comprehensive review of each individual position that applies ratings or metrics to all positions to allow us to build a pay structure / salary schedule. It also includes a Market Analysis as the final step of the process.

- 9/1/2013 w/ McGrath HR Group
- 1/1/2024 w/ Carlson Dettmann, LLC.

Market Analysis – Review of the current pay structure / salary schedule in place and make necessary market adjustments to the positions on the schedule.

- 1/1/2016 w/ McGrath HR Group
- 1/1/2018 w/ McGrath HR Group
- 1/1/2020 w/ Carlson Dettmann, LLC

Both a Compensation Study and a Market Analysis evaluates the position based on the job description/ requirements and the external market comparisons. Neither are an evaluation of the person in the position.

Timeline

- **5/9/2023 and 5/23/23** – Department Meeting - Randy and Toni discussed process and final recommendations
- **5/17/23** - Provided all employees the proposed salary schedule and an update on the process via video
- **5/22/2023 to 5/26/2023** - Department Heads and managers provide all employees their individual wage updates and explained that the rates are recommended and only final once the County Board approves the resolution
- **5/26/2023** - Executive Committee agenda went out for the 6/6/2023 Executive Committee meeting and will include the recommended salary schedule and a presentation by Carlson Dettmann, LLC to discuss the recommendations
- **6/5/2023** - Appeals are due to HR by 4:00 p.m. and reviewed by Carlson Dettmann, LLC on 6/6/2023.
- **6/6/2023 and 7/11/2023** – Report to the Executive Committee and County Board – Heather from Carlson Dettmann, Randy and Toni will present a report on the recommendations
- **8/8/2023** - Randy will bring the new Salary Schedule (with any updates from appeals) and a resolution to the County Board to approve adopting levy for the for the 1/1/2024 Compensation Study, the 7/1/2024 Across the Board increases and any 7/1/2024 Salary Schedule changes
- **11/2/2023** - The final budget hearing adopting the 2024 budget
- **1/1/2024** - Effective date of the approved Salary Schedule and all approved wage changes

Appeals Process Concluded 6/5/2023

What an Appeal is?

- A review of the grade placement to which the job is assigned.
- A request for a review of the grade due to added responsibilities or task after November 1, 2023.
- The employee believes that the job evaluation by the Consultant resulted in an error in grade placement that requires a second review.

What an Appeal is NOT?

- A request for a change due to an employee's superior performance in the position.
- A request to make a change due to internal equity (comparing yourself to other employees/positions)
- A request to make a change due to the high amount of workload or temporary duties assigned to the job.

An appeal is a chance for the County to re-calibrate jobs that may have changed during the study.

Appeal Summary

- Received a total of 39 appeals
- 29 denied
 - 11 requests were due longevity, which was a prohibited appeal reason
 - 18 requests were due to job duties listed that were already evaluated during the process or a combination of other reasons such as comparing to other people on the schedule
- 10 approved
 - 7 resulted in a pay increase
 - 3 resulted in no pay change

Any Questions, Comments, or Concerns?

Up Next

Carlson Dettmann, LLC's Heather Murray will review the Compensation Study process and Executive Summary



Chippewa County Compensation Project

June 6, 2023

Presented By | Heather Murray, Compensation Consultant

Carlson Dettmann Consulting,
a Division of Cottingham & Butler Insurance Services, Inc.

Cottingham & Butler

AGENDA

- Review of Key Policy Issues
- Internal Consistency Review
- Target Market & Market Comparison
- Pay Structure and Administration

4 ESSENTIAL POLICY QUESTIONS

- Define Target Market
- Determine Market Placement
- Design Structure (i.e. Plan Type)
- Develop Implementation Plan



3



Internal Consistency

Cottingham & Butler

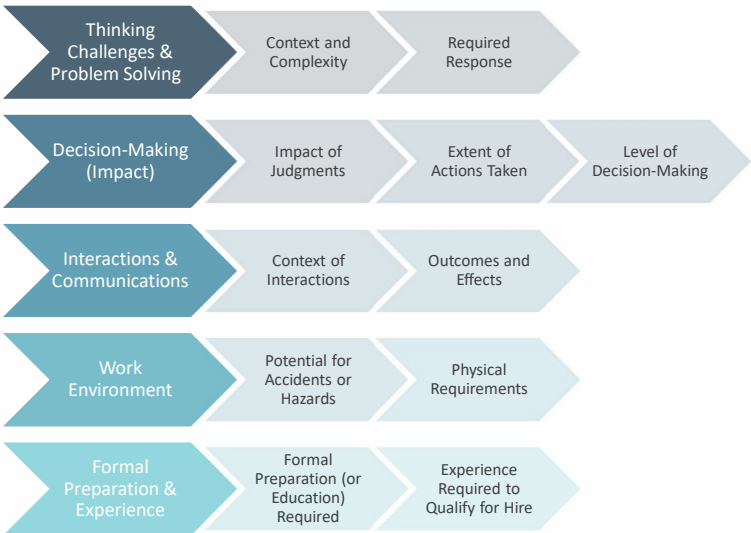
JOB EVALUATION → INTERNAL CONSISTENCY

Definition: formal, systematic process for ordering a set of an organization’s jobs, **independent of individual performance**, into a hierarchy based on the value or worth of jobs in the organization. Said procedure is designed to aid in establishing pay differentials among the organization’s jobs.

Goal: provide equity across the organization (similar and dissimilar positions) and within similar functional groups.



CDC JOB EVALUATION FACTORS



DRAFT GRADE ORDER LIST

- What was done
 - Internal Consistency Review
 - Grade order list was reviewed with Chippewa Co.
 - Internal consistency concerns were reviewed with project team
 - External Market Review
 - Compared position placement relative to market

Target Market

Cottingham & Butler

TARGET MARKET: ANATOMY OF A BENCHMARK

- Reflective of “Marketplace”
 - Review Data/Statistics
 - Aligns with recruiting strategy/challenges
 - Local, Regional, Statewide, etc.
- Sufficient Set of Benchmark Jobs
 - Jobs having likely matches in the market
 - Fairly stable in job content
 - Representative of different pay and responsibility levels
- Data From Relevant Sources
 - Mix of data sources to provide reliable and stable data

MARKET DATA SOURCES

- | | | |
|--------------|--------------|----------------------------|
| • Barron | • Monroe | Waupaca; |
| • Calumet | • Ozaukee | Wood; |
| • Clark | • Pierce | City of Black River Falls; |
| • Columbia | • Polk | City of Chippewa Falls; |
| • Dodge | • Portage | City of Eau Claire; |
| • Douglas | • Rusk | City of Hudson; |
| • Dunn | • Sauk | City of LaCrosse; |
| • Eau Claire | • Taylor | City of Marshfield; |
| • Jefferson | • Shawano | City of River Falls |
| • La Crosse | • Sheboygan; | |
| • Marathon | • St. Croix; | |

MARKET DATA SOURCES

Other Data Sources:

- CDC Custom Public-Sector Survey (Supplemental Needs)
- Bureau of Labor Statistics
- CompData
- PayFactors
- ERI
- Willis Towers Watson

Note:

- Not all comparables (or data sources) were used for every job.
 - Nonexempt (hourly) jobs tend to be much more localized, and Exempt (salaried) tend to be more regional/statewide.
 - Many public sector classifications do not have an analogue to the private sector
- There is not data from each organization for each job.
- Any outliers (high or low values) were removed from consideration.



11



OVERALL MARKET COMPARISON

- # Benchmark positions matched
 - 52% of positions
 - 63% of employees represented by one of the benchmark positions

Overall Market Index: 93% of Median Market (variance from 73%-128%)

What causes a variance?

- Position is above or below the market average
- Tenure
- New hire placement



12



Market Placement

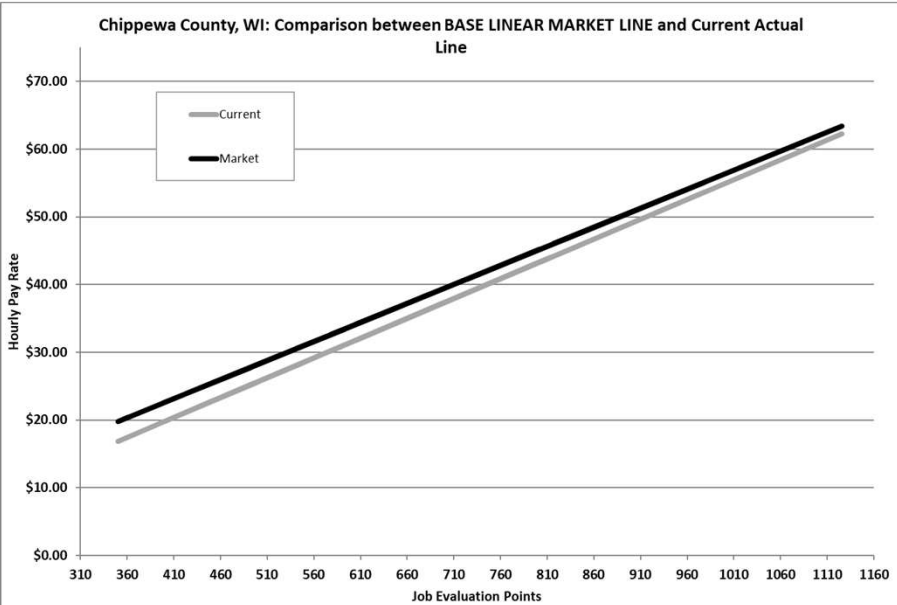
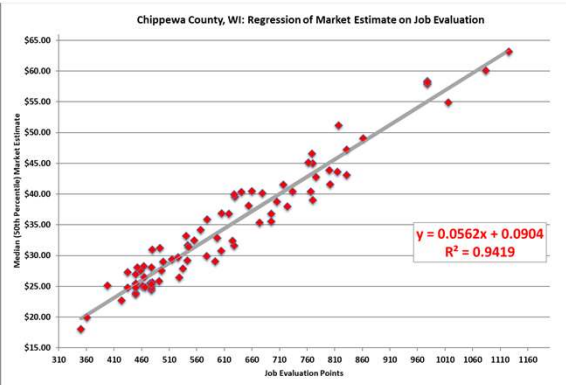
Cottingham & Butler

MARKET PLACEMENT: QUESTIONS TO CONSIDER

Where does the organization want to position itself in the labor market?

- What are the organizational priorities?
- High? Low? Middle (Average/50th Percentile)?
- Will the middle place the organization in the competitive position it desires to be in?

- Measured the correlation between job evaluation results vs. market analysis for benchmark positions.
- Job evaluation results are an excellent predictor (R^2) of market value for the organization's positions.
- Used the linear regression analysis, or line-of-best fit results, to set the "midpoint" or "control point" of the recommended pay ranges.
- Represents the best approximation of the market for a given job in a given pay grade.



Pay Structure, Administration & Implementation

Cottingham & Butler

FACTORS TO CONSIDER IN DESIGN & IMPLEMENTATION

From the employee's perspective:

- "How do I get a raise?"

From the employer's perspective:

Financial pressures/limitations

Policy Direction

- Organizational assessment
- Readiness and commitment
- Implementation

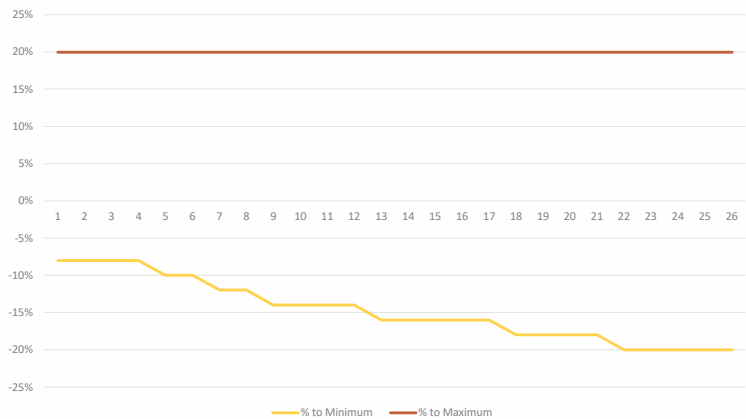
ASYMMETRICAL PAY STRUCTURE

ASYMMETRICAL PAY STRUCTURE

- Shorter spread from control point to market at lower-level pay grades
- Spread increases gradually as the wage schedule progresses to higher level pay grades
- Spread from control point to maximum is equal for all pay grades

ASYMMETRICAL PAY STRUCTURE

SAMPLE ASYMMETRICAL PAY STRUCTURE



WHY CHOOSE AN ASYMMETRICAL PAY STRUCTURE

Why use Asymmetrical Pay Structure

Goal is to get lower-level positions to market more quickly

Shorter training period

Recruitment and retention of newly hired employees



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PAY STRUCTURE & IMPLEMENTATION

The implementation plan developed by the County is:

1. All employees not at minimum/starting will be moved to minimum/starting.
2. Apply a longevity factor to the following:
 - a. 2 years of Chippewa County experience – employee will be placed at 2% above the new starting, if they aren't already.
 - b. 3 years of Chippewa County experience – employee will be placed at 3% above the new starting, if they aren't already.
 - c. 4 years of Chippewa County experience – employee will be placed at 4% above the new starting, if they aren't already.
 - d. 5 years of Chippewa County experience – employee will be placed at 5% above the new starting, if they aren't already.
3. All employees with 6 or more years with the County will move to the Control Point/Market.
4. If an employee was promoted in the last 6 years, the new position start date was used to apply the factors above.



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Questions

Cottingham & Butler

Chippewa County
2024 Wage Grid - Pending County Board Approval

Grade	Job Title	Minimum	Control Point	Maximum
1	Administrative Assistant I	\$ 13.58	\$ 14.76	\$ 17.71
	Bailiff			
2	Site Aide	\$ 14.39	\$ 15.64	\$ 18.77
3	Park Caretaker	\$ 15.26	\$ 16.59	\$ 19.91
4	Transport Officer	\$ 16.18	\$ 17.59	\$ 21.11
5	CJS Support Professional	\$ 17.16	\$ 18.65	\$ 22.38
6	Custodian	\$ 18.17	\$ 19.75	\$ 23.70
	Program Aide			
7	Administrative Assistant II	\$ 19.26	\$ 20.93	\$ 25.12
	Youth Court Coordinator			
8	Custodial Maintenance Assistant	\$ 20.41	\$ 22.18	\$ 26.62
	Highway Custodial Maintenance Assistant			
	Program Assistant			
	Traffic Control Technician			
9	Deputy County Clerk	\$ 21.64	\$ 23.52	\$ 28.22
	Deputy County Clerk/Veteran Services Specialist			
	Engineer Intern			
	Land Resource Technician			
	Land and Water Resource Technician			
	Reserve Officer I			
10	Administrative Assistant III	\$ 22.93	\$ 24.92	\$ 29.90
	Forest Maintenance Technician			
	Human Resources Assistant			
	Human Resources Assistant/F&P Administrative Asst			
	Legal Assistant			
	Operator II			
	Program Consultant			

Chippewa County
2024 Wage Grid - Pending County Board Approval

Grade	Job Title	Minimum	Control Point	Maximum
11	Account Assistant	\$ 24.29	\$ 26.40	\$ 31.68
	Administrative Assistant IV			
	Deputy Register of Deeds			
	Economic Support Specialist			
	Facilities Maintenance Technician I			
	Inventory Clerk			
	Jailer I			
	Mental Health Specialist			
	Operator III			
	Parks Maintenance Technician			
	Real Property Lister			
	Reserve Officer II			
	Telecommunicator			
12	Chief Deputy Register of Deeds	\$ 25.76	\$ 28.00	\$ 33.60
	Child Support Account Specialist			
	Child Support Case Manager			
	Clerk Juvenile Court			
	Corporation Counsel Legal Assistant			
	Courts Support Specialist			
	Deputy Clerk of Courts			
	Deputy Register in Probate			
	Deputy Treasurer			
	Disability Benefit Specialist			
	Elder Benefit Specialist			
	Judicial Assistant			
	Legal Secretary			
	Mechanic I - Non Certified			
	Medical Serv Screener			
	Operator IV			
	Purchasing Clerk			
	Veterans Services Specialist			
	Victim Witness Specialist			

Attachment: Salary Schedule Effective 1-1-24 after appeals FINAL 6.6.2023 Pending CB Approval (7729 : Market Analysis/Compensation Study

Chippewa County
2024 Wage Grid - Pending County Board Approval

Grade	Job Title	Minimum	Control Point	Maximum
13	911 GIS Coordinator	\$ 27.31	\$ 29.69	\$ 35.63
	Accountant I			
	Assistant to the County Administrator			
	Case Manager - DHS			
	CJS Specialist			
	Contract Management and Relations Coordinator			
	Custodial Supervisor			
	Economic Support Coordinator			
	Facilities Maintenance Tech II			
	Jailer II			
	Machinist/Welder			
	Mechanic II - Certified			
	Program Agronomist			
	Reserve Officer III			
	Technical Support Analyst			
	Welder			
14	Accountant II	\$ 28.93	\$ 31.45	\$ 37.74
	Application Analyst			
	Child Support Coordinator			
	Dementia Care Specialist			
	Diversion Specialist			
	Drug Free Community Project Coordinator			
	Early Intervention Specialist			
	Emergency Communication Center Manager			
	HR Generalist			
	IT Programmer Analyst			
	Nutrition Transportation Program Supervisor			
	Office Manager			
	Recycling Coordinator			
	Victim Witness Coordinator			
	WRC Coordinator			

Attachment: Salary Schedule Effective 1-1-24 after appeals FINAL 6.6.2023 Pending CB Approval (7729 : Market Analysis/Compensation Study

Chippewa County
2024 Wage Grid - Pending County Board Approval

Grade	Job Title	Minimum	Control Point	Maximum
15	Building Inspector	\$ 30.67	\$ 33.34	\$ 40.01
	Chief Deputy Clerk of Court			
	County Patrol Superintendent			
	Conservation Specialist			
	Environmental Health Specialist			
	Jail Sergeant			
	Nutritionist			
	Operations Manager			
	Options Counselor			
	Project Engineer I			
	Quality Assurance & Improvement Coordinator			
	Recovery Court Case Manager			
	Social Worker			
	System Analyst			
	Zoning Inspector			
16	Assistant Forest Administrator	\$ 31.80	\$ 35.33	\$ 42.40
	Clinician			
	Disease Investigator			
	Emergency Management Director			
	Epidemiologist			
	Hwy Paving/Crushing Superintendent			
	Network Analyst			
	Patrol Sergeant			
	Planning and Promotion Specialist			
	Project Engineer II			
	Register in Probate			
	RN			
	State Patrol Superintendent			
	Technical Support Analyst Supervisor			
17	Environmental Health Manager	\$ 33.71	\$ 37.45	\$ 44.94
	Fiscal Manager			
	GIS Coordinator			
	Hwy Facility/Fleet Superintendent			
	Nutrition Division Manager			
	Project Engineer III			
	Veterans Service Director			

Attachment: Salary Schedule Effective 1-1-24 after appeals FINAL 6.6.2023 Pending CB Approval (7729 : Market Analysis/Compensation Study

Chippewa County
2024 Wage Grid - Pending County Board Approval

Grade	Job Title	Minimum	Control Point	Maximum
18		\$ 35.71	\$ 39.68	\$ 47.62
	Community Health Division Manager			
	County Surveyor			
	CYFS Division Supervisor			
	Facilities Maintenance Manager			
	Parks Manager			
	Planning & Strategy Division Manager			
19		\$ 37.00	\$ 42.04	\$ 50.45
	Economic Support Division Manager			
	Emergency Communication Center Director			
	Environmental Engineer			
	Forest Administrator			
	Lieutenant - Jail			
	Sr Fiscal Manager			
20		\$ 39.21	\$ 44.56	\$ 53.47
	ADRC Division Manager			
	Assistant Finance Director			
	County Conservationist / LCFM Director			
	CYFS Division Manager			
	Lieutenant - Field Services			
	Network Engineer			
	Project Manager			
	RWC Division Manager			
	RWC Operations Administrator			
21		\$ 41.54	\$ 47.21	\$ 56.65
	Captain - Jail			
	Child Support Director			
	CJS Director			
	Deputy Highway Commissioner			
	Facilities Parks Director			
	Planning Zoning Director			
22		\$ 43.03	\$ 50.03	\$ 60.04
	Chief Deputy			
	County Health Officer/Public Health Director			
23		\$ 45.61	\$ 53.03	\$ 63.64
	Deputy Corp Counsel			

Attachment: Salary Schedule Effective 1-1-24 after appeals FINAL 6.6.2023 Pending CB Approval (7729 : Market Analysis/Compensation Study

Chippewa County
2024 Wage Grid - Pending County Board Approval

Grade	Job Title	Minimum	Control Point	Maximum
24		\$ 48.33	\$ 56.20	\$ 67.44
	Finance Director			
	Human Resources Director			
	Information Technology Director			
25		\$ 51.23	\$ 59.57	\$ 71.48
	Highway Commissioner			
26		\$ 54.22	\$ 63.05	\$ 75.66
	Corporation Counsel			
	Human Services Director			

Attachment: Salary Schedule Effective 1-1-24 after appeals FINAL 6.6.2023 Pending CB Approval (7729 : Market Analysis/Compensation Study



TECHNICAL & EXECUTIVE SUMMARY

Chippewa County Classification & Compensation Study

Background

Chippewa County (“the County”) retained our firm to systematically evaluate job content, conduct a market analysis, and produce a new classification and compensation plan, including implementation and plan management recommendations. In addition to our PowerPoint presentation, the following summarizes our process, findings and recommendations.

Comparable Communities

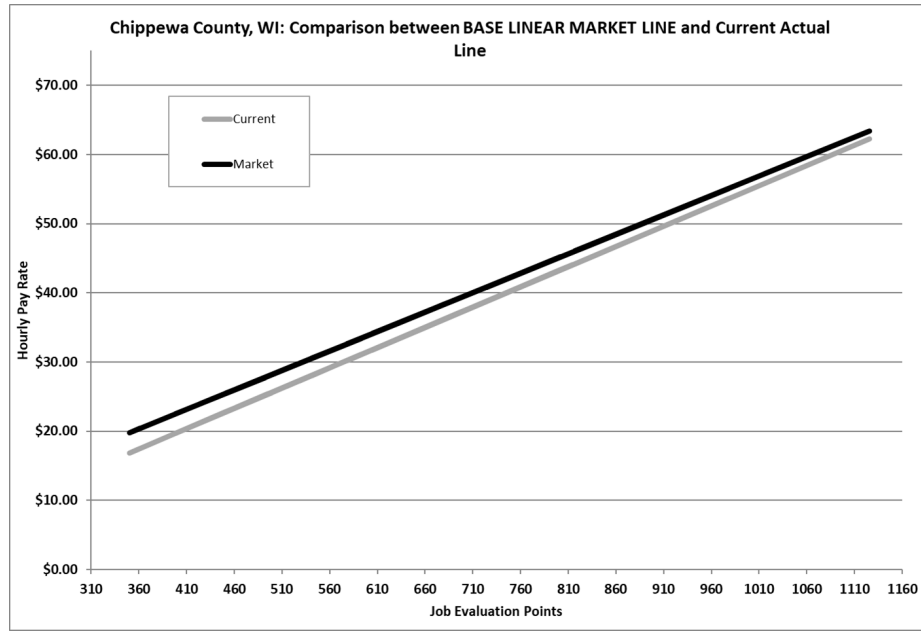
During our initial meetings with the County, we agreed to assess the following organizations for the pool of comparable communities and make a recommendation following a review of the market data:

- Barron; Calumet; Clark; Columbia; Dodge; Douglas; Dunn; Eau Claire; Jefferson; La Crosse; Marathon; Monroe; Ozaukee; Pierce; Polk; Portage; Rusk; Sauk; Taylor, Shawano; Sheboygan; St. Croix; Waupaca; Wood; City of Black River Falls; City of Chippewa Falls; City of Eau Claire; City of Hudson; City of LaCrosse; City of Marshfield; City of River Falls

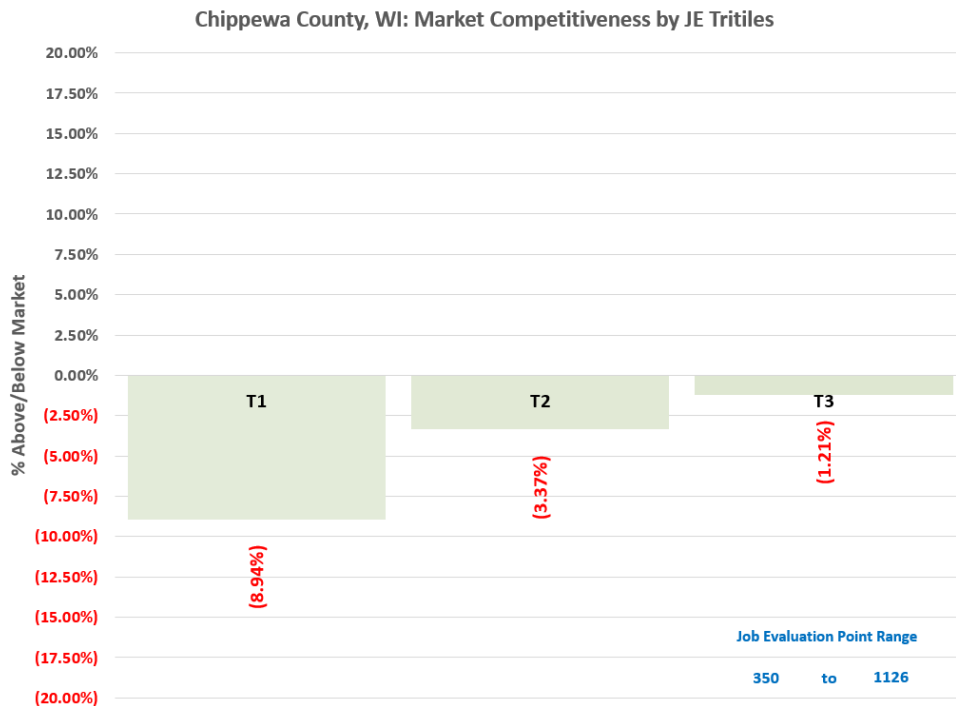
As the above list suggests, this is a comprehensive listing and it is representative of those communities that either compete for the talent the County is seeking or are similar in size or structure. We determined benchmarks and analyzed public-sector market data from the selected comparable communities. Private-sector market data, when appropriate, was obtained from the Bureau of Labor Statistics, Towers Watson, Economic Research Institute, and CompData.

Market Competitiveness

In terms of overall market competitiveness, as it relates to the benchmark positions utilized in the study, the County is currently paying slightly below the market throughout most of the measured market. We use a measure called a “market index” to compare a benchmark’s base salary to the market estimate for the benchmark position. For the County, the overall market index is approximately 96%. The statistic is an average of the benchmark market indices. The statistic provides us with a good measure of how competitive the County is on an overall basis. A market index of 96% is an indication that the County is relatively competitive overall but may be experiencing some challenges with recruiting and retaining new hires.



Another way to assess the competitiveness of the County's pay is to look at the hierarchy of benchmark jobs in segment. The largest gap is found at the bottom of the hierarchy. We are not surprised given the first quartile of wage earners has experienced the greatest increases in the last 18 months. This is not meant to suggest that all staff members are paid below market; there are some jobs paid above the market and some below.

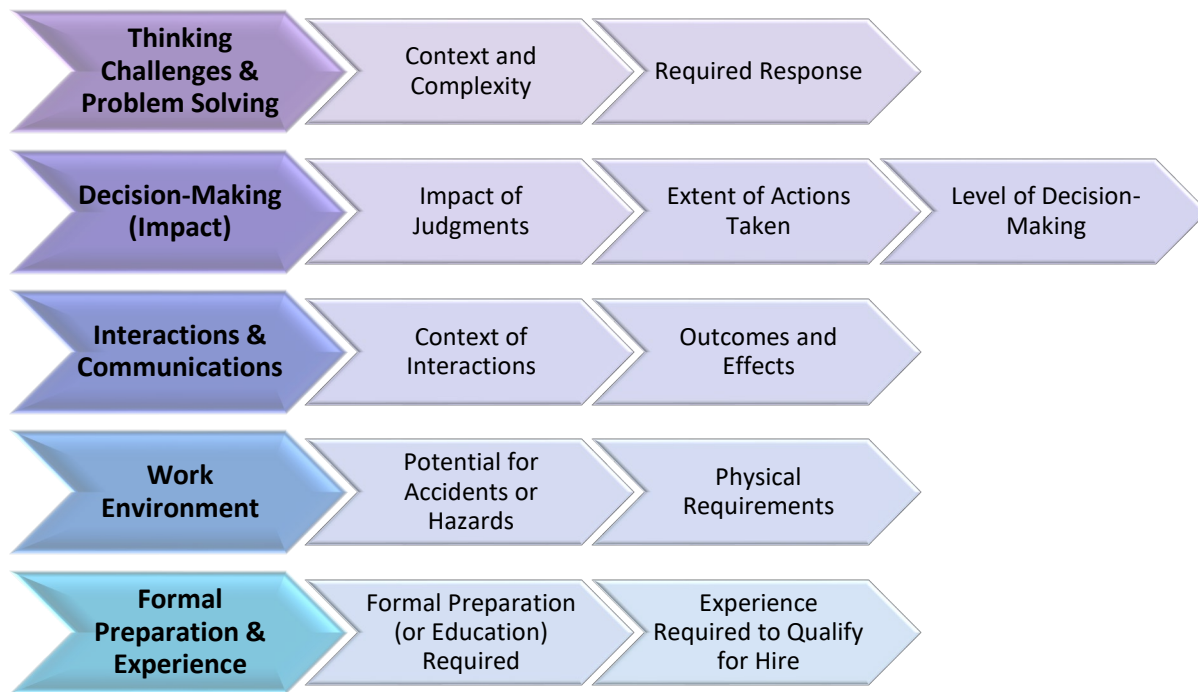


Methodology

CDC consistently recommends pay plans balanced for (1) internal equity, as measured by objective job evaluation, and (2) competitiveness, as measured by our market data. We also tailor our recommendations to the organizational culture and affordability.

Job Evaluation

At the beginning of the project, we obtained Job Descriptions from the County for each position that was part of the Classification and Compensation Study. We then evaluated each Job Description using our firm's Point Factor Job Evaluation System. Our system breaks jobs down into specifics related to five major evaluation factors, with sub-factors for each of the five major factors:



Our objective evaluation results in point scores that accumulate to a total point score for each job, allowing us to compare and contrast varied jobs using a common rating method.

Departmental Input

Following our initial evaluations, we met with each department head to review any questions we had about their respective department and/or their jobs. Taking their collective input into account, we then revisited our evaluations as necessary and appropriate to arrive at an initial internal hierarchy. The hierarchy was then shared with the County for their review and comment with only the grade letter assignments (i.e. no wages) as a reference point. This last phase likely had greater meaning for the larger departments as it allowed us to firm up the appropriate reporting relationships and address any potential areas of concern before publication.

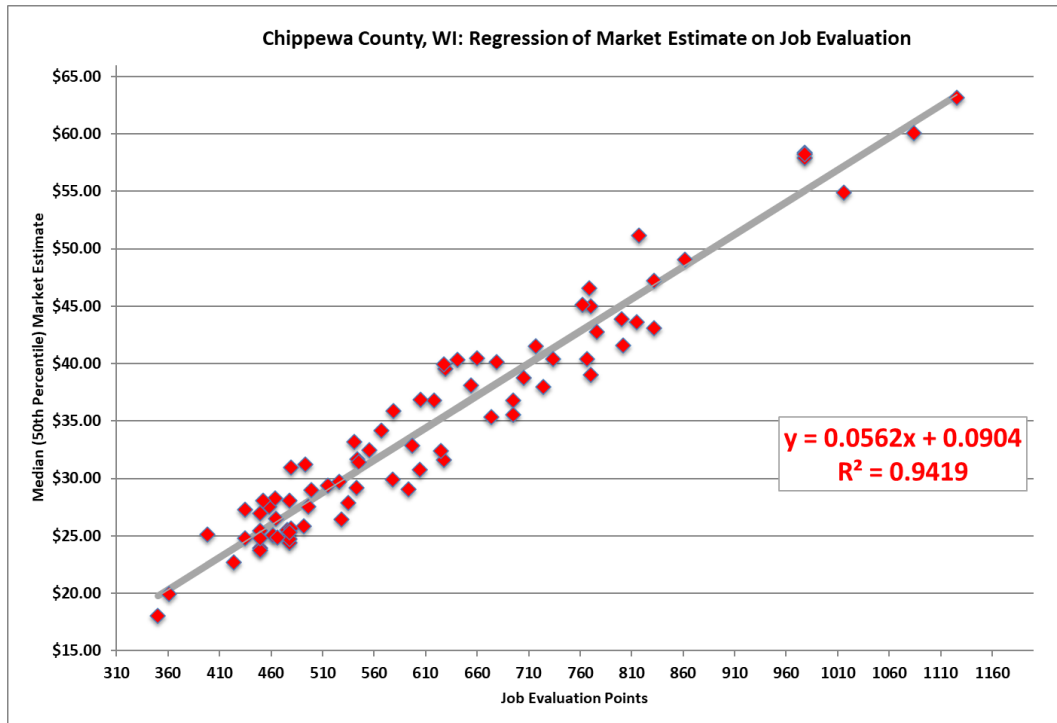
Benchmark Jobs

The job documentation and departmental interviews also provided a solid basis for matching the jobs to the external marketplace, both public and private sectors (as relevant and appropriate). Due to a variety of reasons, it is not possible to match every position in the pay plan to a corresponding job in the selected marketplace. Instead, we measured a set of “benchmark jobs”. Benchmark jobs are those that have similar duties and responsibilities across different organizations. Benchmark jobs were chosen to cover jobs spanning the entire pay plan, are then used to serve as the anchors in the development of a structure which is both internally consistent and externally competitive. Either due to the lack of sufficient data among the comparable employers, or due to the unique nature of the job, several jobs are not designated as “benchmark jobs”. The term “benchmark job” simply means that a job has solid and reliable representation in the marketplace. There were 52% of the positions that were market matched as benchmark jobs.

Even if a job is not deemed to be a benchmark job, it is placed into proper grade on the wage schedule based on its job evaluation score or, in exceptional circumstances, to relieve any compression concerns identified by the County. The list of “benchmark jobs” is provided in Appendix A.

Analysis of the “Pay Line”

The balance between internal equity and external competitiveness is achieved by using regression analysis to develop the recommended compensation structure. A scatter graph of job evaluation scores and market rates for the County’s benchmarks are below. The graph shows that as the internal value of jobs increase, measured by job evaluation scores, market pay increases, as well. As the graph indicates, the trend is very clear.



Each data point on the graph is one of the benchmark positions, representing the job evaluation score for that benchmark and the corresponding measured market estimate. The trend line (i.e. regression line, pay line, etc.) through these data points for the benchmark jobs is called a line of best fit, or regression line.

The $r^2 = 0.9419$ shown below the equation on the graph is the coefficient of determination. This is the measured correlation between job evaluation results vs. market analysis for benchmark positions. The job evaluation results are an excellent predictor of market value for the organization’s positions. The linear regression analysis, or line-of-best-fit, is used to set the “control point” of the recommended pay ranges. This represents the best approximation of the market for a given job in a given pay grade.

Pay Structure

There are several variables to consider when designing a pay structure including: employee movement in the structure, internal hierarchy/job evaluation ratings, compression concerns, unique market pressures, financial/budget pressures, and recruitment and retention strategy. Each of these factors was considered when designing the recommended pay structure.

It is recommended that Chippewa County maintain the asymmetrical open range pay structure. The asymmetrical pay structure provides a shorter spread from the minimum pay to the control point (market rate) for the lower-level paygrades. The spread between the minimum pay rate and the control point increases gradually as the wage schedule progresses to the higher level pay grades. The percentage spread

from the control point to maximum rate of pay is the same for each position grade. Appendix B is the recommended wage structure for the County.

Implementation

One of the greater challenges associated with these projects is the development of an implementation plan that balances fairness and equity with the financial limitations of the organization. Most clients choose to implement a structure based on the premise of placing employees—regardless of tenure—on the step in the new structure that provides “an increase in pay”. Other options exist, and we worked with the County to devise the strategy that best aligns with their financial and strategic goals.

Because the County went through a market review in 2019 and made adjustments to become more competitive within the market the cost impact of implementation is less than if the County had not gone through the prior process.

The County identified key areas of importance when developing its implementation plan which included employee longevity with the County or position, financial impacts, placement of employees onto the grid if below minimum/starting , internal equity and ongoing maintenance of the pay structure. The final recommended implementation plan developed by the County is:

1. All employees not at minimum/starting will be moved to minimum/starting.
2. All employees with 6 or more years with the County will move to the Control Point/Market.
3. Apply a longevity factor to the rest:
 - a. 2 years of Chippewa County experience – employee will be placed at 2% above the new starting rate, if they aren't already.
 - b. 3 years of Chippewa County experience – employee will be placed at 3% above the new starting rate, if they aren't already.
 - c. 4 years of Chippewa County experience – employee will be placed at 4% above the new starting rate, if they aren't already.
 - d. 5 years of Chippewa County experience – employee will be placed at 5% above the new starting rate, if they aren't already.
4. In calculating the 6 years, anyone who received a promotion in the last 6 years, the new position start date was used to apply the factors above.

Appendix A – Benchmark Jobs Listing

Admin Assistant II	Operator III - Heavy Equip	Project Engineer II - Grading
Custodian	Clerk Juvenile Court	Forest Administrator
HR Assistant	Legal Assistant - Corporation Counsel	Parks Manager
Real Property Lister	Jailer	RN
Account Assistant	Accountant II	Emergency Comm Center Director
Admin Assistant III	CJS Specialist	Sr Accounting Mgr
Accountant I	Mechanic I Fuel Mechanic	Patrol Sergeant
Deputy Reg in Probate	Tech Support Analyst	CYFS Division Mgr
Deputy Reg of Deeds	Chief Dep Clerk of Court	Lieutenant - Field Services
Legal Secretary	Facilities Maint Tech II	Network Engineer
Disability Benefit Specialist	Victim Witness Coord	Hwy Paving/Crushing Superintendent
Deputy Clerk of Courts	HR Generalist	ADRC Division Mgr
Economic Support Spec	Mechanic II Certified	Hwy Facility/Fleet Superintendent
Vets Services Specialist	Social Worker	Project Engineer II - Bridge
Admin Assistant IV	Project Engineer I	Child Support Director
Deputy Treasurer	Office Mgr	Economic Support Division Mgr
Legal Assistant	Jail Sergeant	County Conservation / LCFM Director
Child Support Case Manager	Network Analyst	Captain - Jail
Deputy County Clerk	Conservation Specialist	Deputy Highway Commissioner
Telecommunicator	Fiscal Mgr	Facilities Parks Director
Judicial Assistant	Vets Service Director	Project Manager
	Facilities Maint Mgr	Finance Director
	CYFS Division Supervisor	Co Hlth Officer/PH Director
	Register in Probate	Chief Deputy
	Asst to Co Admin	IT Director
	Recycling Coordinator	HR Director
	Clinician	Deputy Corp Counsel
		Human Services Director
		Highway Commissioner
		Corporation Counsel
		Emergency Mgmt Director

Appendix B – Recommended Wage Grid**Chippewa County****2024 Wage Grid**

Grade	Job Title	Minimum	Control Point	Maximum
1	Administrative Assistant I	\$ 13.58	\$ 14.76	\$ 17.71
	Bailiff			
2	Site Aide	\$ 14.39	\$ 15.64	\$ 18.77
3	Park Caretaker	\$ 15.26	\$ 16.59	\$ 19.91
4	Transport Officer	\$ 16.18	\$ 17.59	\$ 21.11
5	CJS Support Professional	\$ 17.16	\$ 18.65	\$ 22.38
6	Custodian	\$ 18.17	\$ 19.75	\$ 23.70
	Program Aide			
7	Administrative Assistant II	\$ 19.26	\$ 20.93	\$ 25.12
	Youth Court Coordinator			
8	Custodial Maintenance Assistant	\$ 20.41	\$ 22.18	\$ 26.62
	Deputy County Clerk			
	Deputy County Clerk/Veteran Services Specialist			
	Highway Custodial Maintenance Assistant			
	Program Assistant			
	Traffic Control Technician			
9	Engineer Intern	\$ 21.64	\$ 23.52	\$ 28.22
	Land Resource Technician			
	Land and Water Resource Technician			
	Reserve Officer I			
10	Administrative Assistant III	\$ 22.93	\$ 24.92	\$ 29.90
	Forest Maintenance Technician			
	Human Resources Assistant			
	Human Resources Assistant/F&P Administrative Asst			
	Inventory Clerk			
	Legal Assistant			
	Operator II			
	Program Consultant			

11	Account Assistant	\$ 24.29	\$ 26.40	\$ 31.68
	Administrative Assistant IV			
	Deputy Register of Deeds			
	Economic Support Specialist			
	Facilities Maintenance Technician I			
	Jailer			
	Mental Health Specialist			
	Operator III			
	Parks Maintenance Technician			
	Real Property Lister			
	Reserve Officer II			
	Telecommunicator			
12	Chief Deputy Register of Deeds	\$ 25.76	\$ 28.00	\$ 33.60
	Child Support Account Specialist			
	Child Support Case Manager			
	CJS Specialist			
	Clerk Juvenile Court			
	Corporation Counsel Legal Assistant			
	Courts Support Specialist			
	Deputy Clerk of Courts			
	Deputy Register in Probate			
	Deputy Treasurer			
	Disability Benefit Specialist			
	Economic Support Coordinator			
	Elder Benefit Specialist			
	Judicial Assistant			
	Legal Secretary			
	Mechanic I - Non Certified			
	Medical Serv Screener			
	Operator IV			
	Purchasing Clerk			
	Veterans Services Specialist			
	Victim Witness Specialist			
13	911 GIS Coordinator	\$ 27.31	\$ 29.69	\$ 35.63
	Accountant I			
	Assistant to the County Administrator			
	Case Manager - DHS			
	Contract Management and Relations Coordinator			

	Custodial Supervisor			
	Facilities Maintenance Tech II			
	Machinist/Welder			
	Mechanic II - Certified			
	Program Agronomist			
	Reserve Officer III			
	Technical Support Analyst			
	Welder			
14	Accountant II	\$ 28.93	\$ 31.45	\$ 37.74
	Application Analyst			
	Child Support Coordinator			
	Dementia Care Specialist			
	Diversion Specialist			
	Drug Free Community Project Coordinator			
	Early Intervention Specialist			
	Emergency Communication Center Manager			
	HR Generalist			
	IT Programmer Analyst			
	Nutrition Transportation Program Supervisor			
	Office Manager			
	Recovery Court Case Manager			
	Recycling Coordinator			
	Victim Witness Coordinator			
	WRC Coordinator			
15	Building Inspector	\$ 30.67	\$ 33.34	\$ 40.01
	Chief Deputy Clerk of Court			
	County Patrol Superintendent			
	Conservation Specialist			
	Environmental Health Specialist			
	Jail Sergeant			
	Nutritionist			
	Operations Manager			
	Options Counselor			
	Project Engineer I			
	Quality Assurance & Improvement Coordinator			
	Social Worker			
	System Analyst			
	Zoning Inspector			

16	Assistant Forest Administrator	\$ 31.80	\$ 35.33	\$ 42.40
	Clinician			
	Disease Investigator			
	Emergency Management Director			
	Epidemiologist			
	Hwy Paving/Crushing Superintendent			
	Network Analyst			
	Patrol Sergeant			
	Planning and Promotion Specialist			
	Project Engineer II			
	Register in Probate			
	RN			
	State Patrol Superintendent			
	Technical Support Analyst Supervisor			
17	Environmental Health Manager	\$ 33.71	\$ 37.45	\$ 44.94
	Fiscal Manager			
	GIS Coordinator			
	Hwy Facility/Fleet Superintendent			
	Nutrition Division Manager			
	Project Engineer III			
	Veterans Service Director			
18	Community Health Division Manager	\$ 35.71	\$ 39.68	\$ 47.62
	County Surveyor			
	CYFS Division Supervisor			
	Emergency Communication Center Director			
	Facilities Maintenance Manager			
	Parks Manager			
	Planning & Strategy Division Manager			
19	Economic Support Division Manager	\$ 37.00	\$ 42.04	\$ 50.45
	Environmental Engineer			
	Forest Administrator			
	Lieutenant - Jail			
	Sr Fiscal Manager			
20	ADRC Division Manager	\$ 39.21	\$ 44.56	\$ 53.47
	Assistant Finance Director			
	County Conservationist / LCFM Director			
	CYFS Division Manager			

	Lieutenant - Field Services			
	Network Engineer			
	Planning Zoning Director			
	Project Manager			
	RWC Division Manager			
	RWC Operations Administrator			
21	Captain - Jail	\$ 41.54	\$ 47.21	\$ 56.65
	Child Support Director			
	CJS Director			
	Deputy Highway Commissioner			
	Facilities Parks Director			
22	Chief Deputy	\$ 43.03	\$ 50.03	\$ 60.04
	County Health Officer/Public Health Director			
23	Deputy Corp Counsel	\$ 45.61	\$ 53.03	\$ 63.64
24	Finance Director	\$ 48.33	\$ 56.20	\$ 67.44
	Human Resources Director			
	Information Technology Director			
25	Highway Commissioner	\$ 51.23	\$ 59.57	\$ 71.48
26	Corporation Counsel	\$ 54.22	\$ 63.05	\$ 75.66
	Human Services Director			

2024 - 2028 5 Year Capital Improvement Plan

Submitted by: Randy Scholz, County Administrator

Presented to the County Board: June 6, 2023

**Objective:**

The goal is to effectively identify the short-term and long-term infrastructural capital needs of Chippewa County, strategically schedule those improvements, projects, and programs and provide a level stable debt service plan that provides Chippewa County and its citizens with a constant and stable tax rate.

4/12/2023

2024 - 2028 Capital Improvement Plan

5.2.a

Assumption: Sales Tax Revenues Will Grow at 3% annually.

4/12/2023

Year	Department	Project	Total Expenditure	Date Committee Reviewed	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants/Other
2024 1 of 4	Facilities & Parks	Government Center LED Lighting Upgrade - Phase II	\$50,000	03/22/23	\$0	\$45,000	\$0	\$5,000
2024 2 of 4	Facilities & Parks	Parking Lot Maintenance - Government Center Campus	\$50,000	03/22/23	\$0	\$50,000	\$0	\$0
2024 3 of 4	Facilities & Parks	Register in Probate / Juvenile Intake Office Suite Remodel	\$280,000	03/22/23	\$0	\$280,000	\$0	\$0
2024 4 of 4	Facilities & Parks	DHS Department & CB Room 302 Remodel - Phase I Plan Development	\$600,000	03/22/23	\$0	\$600,000	\$0	\$0
2024 1 of 4	Highway	Highways and Bridges	\$11,759,913	03/15/23	\$0	\$3,100,000	\$0	\$8,659,913
2024 2 of 4	Highway	Machinery Purchases	\$1,100,000	03/15/23	\$1,100,000	\$0	\$0	\$0
2024 3 of 4	Highway	Building Improvements	\$100,000	03/15/23	\$100,000	\$0	\$0	\$0
2024 4 of 4	Highway	Non-Highway Vehicle Fleet Replacement	\$300,000	03/15/23	\$0	\$300,000	\$0	\$0
2024 1 of 1	Information Technology	Replacement End User Devices & Data Center Equipment	\$275,000	03/21/23	\$0	\$275,000	\$0	\$0
2024 1 of 2	Land Cons & Forest Mgmt	County Stewardship Fund	\$100,000	02/15/23	\$50,000	\$50,000	\$0	\$0
2024 2 of 2	Land Cons & Forest Mgmt	County Forest Land Acquisitions	\$300,000	02/15/23	\$150,000	\$0	\$0	\$150,000
2024 3 of 3	Land Cons & Forest Mgmt	Snowmobile Bridge - TBD	\$120,000	02/15/23	\$0	\$0	\$0	\$120,000
2024 1 of 2	Sheriff	Radio Replacements for Patrol and Jail Divisions - Phase 1	\$67,000	03/20/23	\$0	\$67,000	\$0	\$0
2024 2 of 2	Sheriff	Equipment (Radar Units, Ballistic Shields, AED, High Gear Suits)	\$99,000	03/20/23	\$0	\$99,000	\$0	\$0
2024 TOTAL	All projects, equipment, etc.		\$15,200,913		\$1,400,000	\$4,866,000	\$0	\$8,934,913
2025	Facilities & Parks	DHS Department & CB Room 302 Remodel - Phase II Develop Construction Drawings & Specifications	\$600,000	03/22/23	\$0	\$600,000	\$0	\$0
2025	Facilities & Parks	Uninterruptible Power Supply (UPS) Replacement - 911 Center	\$50,000	03/22/23	\$0	\$50,000	\$0	\$0
2025	Facilities & Parks	Government Center Water Heater Replacement (5 units)	\$90,000	03/22/23	\$0	\$90,000	\$0	\$0
2025	Facilities & Parks	Sheriff's Department Hallways - Painting/Flooring Project	\$175,000	03/23/22	\$0	\$175,000	\$0	\$0
2025	Highway	Highways and Bridges	\$8,010,104	03/15/23	\$0	\$1,800,000	\$1,750,000	\$4,460,104
2025	Highway	Machinery Purchases	\$1,100,000	03/15/23	\$1,100,000	\$0	\$0	\$0
2025	Highway	Building Improvements	\$100,000	03/15/23	\$100,000	\$0	\$0	\$0
2025	Highway	Non-Highway Vehicle Fleet Replacement	\$300,000	03/15/23	\$0	\$300,000	\$0	\$0
2025	Information Technology	Replacement End User Devices & Data Center Equipment	\$250,000	03/21/23	\$0	\$250,000	\$0	\$0
2025	Land Cons & Forest Mgmt	County Stewardship Fund	\$100,000	02/15/23	\$100,000	\$0	\$0	\$0
2025	Land Cons & Forest Mgmt	County Forest Land Acquisitions	\$300,000	02/15/23	\$150,000	\$0	\$0	\$150,000
2025	Land Cons & Forest Mgmt	Snowmobile Bridge - TBD	\$120,000	02/15/23	\$0	\$0	\$0	\$120,000
2025	Land Cons & Forest Mgmt	County Forest Dam Relicensing Infrastructure Inspection	\$50,000	02/15/23	\$0	\$50,000	\$0	\$0
2025	Land Cons & Forest Mgmt	Hickory Ridge Trailhead Improvement	\$500,000	02/15/23	\$0	\$0	\$0	\$500,000
2025	Sheriff	Radio Replacements for Patrol and Jail Divisions - Phase 2	\$67,000	03/20/23	\$0	\$67,000	\$0	\$0
2025 TOTAL	All projects, equipment, etc.		\$11,812,104		\$1,450,000	\$3,382,000	\$1,750,000	\$5,230,104
2026	Facilities & Parks	DHS Department & CB Room 302 Remodel - Phase III Construction	\$1,136,000	03/23/23	\$0	\$1,136,000	\$0	\$0
2026	Facilities & Parks	Building Automation System Replacement of Primary/Secondary Controllers	\$375,000	03/23/23	\$0	\$375,000	\$0	\$0
2026	Facilities & Parks	Branch III Jury Box Remodel	\$90,000	03/23/23	\$0	\$90,000	\$0	\$0
2026	Facilities & Parks	Parking Lot Maintenance - Government Center Campus	\$50,000	03/23/23	\$0	\$50,000	\$0	\$0
2026	Facilities & Parks	Sheriff's Department Remodel - Phase I Plan Development	\$50,000	03/23/23	\$0	\$50,000	\$0	\$0
2026	Facilities & Parks	Park Master Plan Implementation	\$150,000	03/23/23	\$0	\$150,000	\$0	\$0
2026	Highway	Highways and Bridges	\$5,418,740	03/15/23	\$0	\$1,700,000	\$1,750,000	\$1,968,740
2026	Highway	Machinery Purchases	\$1,100,000	03/15/23	\$1,100,000	\$0	\$0	\$0
2026	Highway	Building Improvements	\$100,000	03/15/23	\$100,000	\$0	\$0	\$0
2026	Highway	Non-Highway Vehicle Fleet Replacement	\$300,000	03/15/23	\$0	\$300,000	\$0	\$0
2026	Information Technology	Replacement End User Devices & Data Center Equipment	\$245,000	03/21/23	\$0	\$245,000	\$0	\$0
2026	Land Cons & Forest Mgmt	County Stewardship Fund	\$100,000	02/15/23	\$100,000	\$0	\$0	\$0
2026	Land Cons & Forest Mgmt	County Forest Land Acquisitions	\$300,000	02/15/23	\$150,000	\$0	\$0	\$150,000
2026	Land Cons & Forest Mgmt	Snowmobile Bridge - TBD	\$120,000	02/15/23	\$0	\$0	\$0	\$120,000
2026	Sheriff	Radio Replacements for Patrol and Jail Divisions - Phase 3	\$67,000	03/20/23	\$0	\$67,000	\$0	\$0
2026 TOTAL	All projects, equipment, etc.		\$9,601,740		\$1,450,000	\$4,163,000	\$1,750,000	

Year	Department	Project	Total Expenditure	Date Committee Reviewed	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants/Other
2027	Facilities & Parks	Otter Lake Dam Inspection	\$50,000	03/23/23	\$0	\$50,000	\$0	\$0
2027	Facilities & Parks	UW Extension & Housing Authority Department Remodel - Phase I Plan Development	\$50,000	03/23/23	\$0	\$50,000	\$0	\$0
2027	Facilities & Parks	Uninterruptible Power Supply (UPS) Replacement - Jail & Courthouse	\$50,000	03/23/23	\$0	\$50,000	\$0	\$0
2027	Facilities & Parks	Variable Frequency Drive (VFD) Replacement (10 units)	\$100,000	03/23/23	\$0	\$100,000	\$0	\$0
2027	Facilities & Parks	Government Center - General Painting, Replacement of Courthouse Directories, and Cul-de-sac Desk Area Remodel	\$100,000	03/23/23	\$0	\$100,000	\$0	\$0
2027	Facilities & Parks	Jail Fire System Replacement - Phase I Design	\$50,000	03/23/23	\$0	\$50,000	\$0	\$0
2027	Facilities & Parks	Sheriff's Department Remodel - Phase II Construction	\$500,000	03/23/23	\$0	\$500,000	\$0	\$0
2027	Facilities & Parks	Park Master Plan Implementation	\$150,000	03/23/23	\$0	\$150,000	\$0	\$0
2027	Highway	Highways and Bridges	\$7,606,740	03/15/23	\$0	\$1,700,000	\$1,750,000	\$4,156,740
2027	Highway	Machinery Purchases	\$1,100,000	03/15/23	\$1,100,000	\$0	\$0	\$0
2027	Highway	Building Improvements	\$100,000	03/15/23	\$100,000	\$0	\$0	\$0
2027	Highway	Non-Highway Vehicle Fleet Replacement	\$300,000	03/15/23	\$0	\$300,000	\$0	\$0
2027	Information Technology	Replacement End User Devices & Data Center Equipment	\$245,000	03/21/23	\$0	\$245,000	\$0	\$0
2027	Information Technology	Security Camera Replacements	\$50,000	03/21/23	\$0	\$50,000	\$0	\$0
2027	Land Cons & Forest Mgmt	County Stewardship Fund	\$100,000	02/15/23	\$100,000	\$0	\$0	\$0
2027	Land Cons & Forest Mgmt	County Forest Land Acquisitions	\$300,000	02/15/23	\$150,000	\$0	\$0	\$150,000
2027	Land Cons & Forest Mgmt	Snowmobile Bridge - TBD	\$120,000	02/15/23	\$0	\$0	\$0	\$120,000
2027 TOTAL	All projects, equipment, etc.		\$10,971,740		\$1,450,000	\$3,345,000	\$1,750,000	\$4,426,740
2028	Facilities & Parks	Otter Lake Dam Maintenance/Repairs	\$100,000	03/23/23	\$0	\$100,000	\$0	\$0
2028	Facilities & Parks	Roof Replacement - Jail (Roofs 13, 14, 15)	\$400,000	03/23/23	\$0	\$400,000	\$0	\$0
2028	Facilities & Parks	Jail Fire System Replacement - Phase II Construction	\$300,000	03/23/23	\$0	\$300,000	\$0	\$0
2028	Facilities & Parks	UW Extension & Housing Authority Department Remodel - Phase II Construction	\$970,000	03/23/23	\$0	\$970,000	\$0	\$0
2028	Facilities & Parks	Conference Room Remodel for the Courts (Room 218)	\$100,000	03/23/23	\$0	\$100,000	\$0	\$0
2028	Facilities & Parks	Courthouse Pressurization Project	\$250,000	03/23/23	\$0	\$250,000	\$0	\$0
2028	Highway	Highways and Bridges	\$5,418,740	03/15/23	\$0	\$1,700,000	\$1,750,000	\$1,968,740
2028	Highway	Machinery Purchases	\$1,100,000	03/15/23	\$1,100,000	\$0	\$0	\$0
2028	Highway	Building Improvements	\$100,000	03/15/23	\$100,000	\$0	\$0	\$0
2028	Highway	Non-Highway Vehicle Fleet Replacement	\$300,000	03/15/23	\$0	\$300,000	\$0	\$0
2027	Information Technology	Replacement End User Devices & Data Center Equipment	\$245,000	03/21/23	\$0	\$245,000	\$0	\$0
2027	Information Technology	Security Camera Replacements	\$50,000	03/21/23	\$0	\$50,000	\$0	\$0
2028	Land Cons & Forest Mgmt	County Stewardship Fund	\$100,000	02/15/23	\$100,000	\$0	\$0	\$0
2028	Land Cons & Forest Mgmt	County Forest Land Acquisitions	\$300,000	02/15/23	\$150,000	\$0	\$0	\$150,000
2028	Land Cons & Forest Mgmt	Snowmobile Bridge - TBD	\$120,000	02/15/23	\$0	\$0	\$0	\$120,000
2028 TOTAL	All projects, equipment, etc.		\$9,853,740		\$1,450,000	\$4,415,000	\$1,750,000	\$2,238,740
2024-2028 Grand Total - All Projects, equipment, etc.			\$57,440,237		\$7,200,000	\$20,171,000	\$7,000,000	\$23,069,237

2024 - 2028 Capital Improvement Plan Justification Forms



2024 Projects

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**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding									
					Fund Balance	Sales Tax	Borrowing	Grants						
2024	DOA - Facilities & Parks Division	Government Center LED Lighting Upgrade - Phase II	\$50,000	Desired	\$0	\$50,000	\$0	\$0						
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders														
Department Head Recommended Ranking			Committee Approved Ranking											
1 of 4			1 of 4											
Project Description and Justification														
This funding will allow for the upgrading of approximately 3,000 interior fluorescent lamps to LED lighting on the Government Center Campus (Jail and Sheriff's Department). This upgrade will provide energy savings with an approximate pay back of 4 years. This project is the second phase of a two phase project.														
Additional Action and/or Comments from Committee														
Reviewed by the Facilities & Parks Committee on March 22, 2023.														

Submitted by: Larry RitzingerDate: 3/23/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2024	DOA - Facilities & Parks Division	Parking Lot Maintenance - Government Center Campus	\$50,000	Necessary	\$0	\$50,000	\$0	\$0
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
2 of 4			2 of 4					
Project Description and Justification								
This project will complete routine parking lot maintenance (crack routing/filling, sealing and striping) in Parking Lots "A", "B", "C", D-1", D-2" and "E" as required on the Government Center Campus. This maintenance program is targeted for every other year (even years).								
Additional Action and/or Comments from Committee								
Reviewed by the Facilities & Parks Committee on March 22, 2023.								

Submitted by: Larry Ritzinger

Date: 3/23/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2024	DOA - Facilities & Parks Division	Register in Probate / Juvenile Intake Office Suite Remodel	\$280,000	Necessary	\$0	\$280,000	\$0	\$0
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
3 of 4			3 of 4					
Project Description and Justification								
This project will complete security enhancements and remodeling of the Register in Probate and Juvenile Intake office suite. To the best of my knowledge, this area has not been remodeled for over 30 years. The Government Center Campus Integrated Security Plan of 2012 offers the following recommendations: * Adding security cameras * Adding card access * Improving the physical deterrence by creating barriers * Reconfiguring the office layouts								
Additional Action and/or Comments from Committee								
Reviewed by the Facilities & Parks Committee on March 22, 2023.								

Submitted by: Larry RitzingerDate: 3/23/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2024	DOA - Facilities & Parks Division	Department of Human Services and County Board Room 302 Remodel - Phase I Plan Development	\$600,000	Necessary	\$0	\$600,000	\$0	\$0
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
4 of 4			4 of 4					
Project Description and Justification								
This planning exercise is deemed necessary due to the additional staffing the department has acquired over the last few years, and also due to the change in the way services are provided. This master planning exercise will take a look at the current DHS operations and staffing levels. It will consider the physical space and provide some options on how the 3rd floor of the Courthouse could be reconfigured to efficiently accommodate the department's needs, while keeping in mind that the work space may require some flexibility due to future growth. This planning exercise will also consider how the existing County Board room works into the plan, if any changes are deemed necessary to this space at this time, as DHS construction on the 3rd floor would make this a timely project.								
Additional Action and/or Comments from Committee								
Reviewed by the Facilities & Parks Committee on March 22, 2023.								

Submitted by: Larry RitzingerDate: 3/23/2023

**Chippewa County Highway Department
2024-2028 Capital Improvement Plan
Justification Form**

2024

County Highway	Project Limits	Project Type	Estimated Cost	Project Length	Miscellaneous Funding			County Funding				Project Available
					WisDOT / Federal	Description	Other	Levy	Sales Tax	Bonding	Machinery & Buildings	
Highways and Bridges												
	County-Wide	Various Design	\$50,000					\$50,000				\$50,000
CTH K	Yellow River Bridge B09497	Design Plans and R/W	\$250,000		\$200,000	Local Bridge		\$50,000				\$250,000
CTH T	Eau Claire County - STH 29	Preliminary Design	\$30,000					\$30,000				\$30,000
CTH CC	CTH Z - 239th Avenue	Design Plans	\$28,325		\$25,493	HSIP		\$2,832				\$28,325
CTH OO	Business 53 - STH 124	Design Plans and R/W	\$351,600		\$281,280	STP Urban		\$70,320				\$351,600
CTH OO	172nd St - CTH K	Recondition	\$1,130,000	3.7 Miles					\$1,130,000			\$1,130,000
CTH X	197th Street - CTH XX	Recondition	\$3,029,300	3.1 Miles	\$2,423,400	STP-Rural		\$605,900				\$3,029,300
CTH G	Yellow River Bridge B09379	Bridge Replacement	\$1,890,000	Spot	\$1,472,000	Local Bridge		\$418,000				\$1,890,000
CTH J	50th Avenue Intersection	Reconstruction	\$2,100,000	Spot	\$1,280,000	STP Urban		\$820,000				\$2,100,000
CTH J	50th Avenue SRTS Path	New Construction	\$1,024,000	Spot	\$819,200	TAP/Town	\$189,800	\$15,000				\$1,024,000
CTH SS	City of Bloomer Paving 1 of 2	Reconstruction	\$100,000	0.5 Miles				\$100,000				\$100,000
	Various Locations	Bridge Repairs	\$250,000	Spot				\$250,000				\$250,000
	Various Locations	Maintenance - Drainage	\$181,688					\$170,588	\$11,100			\$181,688
	Various Locations	Chip-Seal	\$555,000					\$555,000				\$555,000
	Various Locations	HMA Wedging/Rut Wedging	\$200,000					\$200,000				\$200,000
	Various Locations	Construction Supervision	\$590,000					\$590,000				\$590,000
Highways and Bridges Total			\$11,759,913	7.3 Miles	\$6,501,373		\$189,800	\$1,968,740	\$3,100,000			\$11,759,913

Department Head Ranking	Committee Ranking	Additional Action and/or Comments from Committee
1 of 4	1 of 4	Reviewed by the Highway Committee on March 15, 2023

The above funding will ensure that Chippewa County continues to service our County Highway System at existing service levels using proper Engineering protocols to identify roadways and bridges that require maintenance and replacement.

Submitted by: Brian Kelley Date: March 8, 2023

**Chippewa County
2024-2028 Capital Improvement Plan
Justification Form**

2024

County Highway	Project Limits	Project Type	Estimated Cost	Project Length	Miscellaneous Funding			County Funding				Project Available
					WisDOT / Federal	Description	Other	Levy	Sales Tax	Bonding	Machinery & Buildings	

Machinery Purchases												
	Machinery Purchases	Various	\$1,100,000								\$1,100,000	\$1,100,000
Machinery Purchases Total			\$1,100,000								\$1,100,000	\$1,100,000

Highway machinery is replaced based on useful life, cost to maintain, and purchasing of new and/or updated equipment for the purpose of maintaining our County Highway System. The above will fund replacement of the existing Machinery within the Highway Department.

Department Head Ranking	Committee Ranking	Additional Action and/or Comments from Committee
2 of 4	2 of 4	Reviewed by the Highway Committee on March 15, 2023

Submitted by: Brian Kelley

Date: March 8, 2023

**Chippewa County
2024-2028 Capital Improvement Plan
Justification Form**

2024

County Highway	Project Limits	Project Type	Estimated Cost	Project Length	Miscellaneous Funding			County Funding				Project Available
					WisDOT / Federal	Description	Other	Levy	Sales Tax	Bonding	Machinery & Buildings	

Building Improvements												
	Highway Department Facilities	Buildings & Grounds Projects	\$100,000								\$100,000	\$100,000
Building Improvements Total			\$100,000								\$100,000	\$100,000

The above funding will ensure the continued safe and efficient use of Highway Department buildings and grounds. \$100,000 will be used to improve current structures.		
Department Head Ranking	Committee Ranking	Additional Action and/or Comments from Committee
3 of 4	3 of 4	Reviewed by the Highway Committee on March 15, 2023

Submitted by: Brian Kelley

Date: March 8, 2023

**Chippewa County
2024-2028 Capital Improvement Plan
Justification Form**

2024

County Highway	Project Limits	Project Type	Estimated Cost	Project Length	Miscellaneous Funding			County Funding				Project Available
					WisDOT / Federal	Description	Other	Levy	Sales Tax	Bonding	Machinery & Buildings	
Non-Highway Fleet												
	Vehicle Purchases	Replacement cycle for Non-Highway Fleet	\$300,000						\$300,000			\$300,000
Non-Highway Fleet Total			\$300,000						\$300,000			\$300,000

The Non-Highway Vehicle Fleet includes 79 vehicles of various types. Vehicles are replaced based on expected life and cost to maintain. The \$300,000 will fund replacement of existing vehicles as required and the cost of installing mounts for any Mobile Data Computers (MDC's) installed in Sheriff's Department assigned vehicles.

For 2024 the department is anticipating to purchase:

* 5 Sheriff's Department Utility Vehicles

* 2 LCFM Pickups

* 1 Facilities & Parks Pickup

Note: It is challenging to determine this far in advance the exact vehicles. This list may change slightly if a different vehicle needs to be removed from the fleet sooner than planned (to avoid large expenses).

Department Head Ranking	Committee Ranking	Additional Action and/or Comments from Committee
4 of 4	4 of 4	Reviewed by the Highway Committee on March 15, 2023

Submitted by: Brian Kelley

Date: March 8, 2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2024	Information Technology	Replacement end user devices & data center equipment	\$275,000	Necessary	\$0	\$275,000	\$0	\$0
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
1 of 1			1 of 1					
Project Description and Justification								
This funding will be used for: • Equipment in the data center to replace storage area networks (SAN), Cisco modular switch and wireless APs • End user devices for employees consisting of personal computers, laptops, LCD panels, conference room projectors and phones The above funding will ensure that Chippewa County continues to sustain technology needed by refreshing equipment on a regular basis using industry replacement standards to insure that proper resources/tools are provided for the employees to accomplish their daily tasks. Replacing data center equipment provides secure, high availability and redundant countywide systems. Replacement is based on useful life of equipment. \$135,000 Data Center equipment consists of: Storage Area Networks (SAN) Cisco DMVPN routers Wireless APs \$140,000 End User devices consist of: Personal computers or Laptops – replaced on a 5 yr plan LCD panels & accessories replaced as needed								
Additional Action and/or Comments from Committee								
Reviewed by the Executive Committee on March 21, 2023								

Submitted by: Andy BauerDate: 3/23/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2024	Land Conservation & Forest Management	County Stewardship Fund	\$100,000	Desired	\$50,000	\$50,000	\$0	\$0
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
1 of 3			1 of 3					
Project Description and Justification								
The Chippewa County Board (through Resolution 76-98) created the Chippewa County Stewardship Fund in 1998 to provide a stable source of matching grant funds to assist landowners, municipalities, and non-profit organizations to meet local conservation objectives in Chippewa Co. Section 3.1 of the "Chippewa County Stewardship Fund Policy & Procedures for Program Administration", (adopted through Resolution 89-99) states "The County Stewardship Fund will be established as a nonlapsing special revenue fund with partial proceeds available from the County Sales Tax and other funding sources, including public grants, private contributions, service or development fees, and other sources of revenue deemed appropriate by the County." Since the inception of the program, 16 projects have been sponsored by the community resulting in the permanent protection of more than 2100 acres of land having high conservation and recreational value. The Stewardship Fund has been well received by the community and proves to be a cost effective way of meeting the County's long term land conservation and outdoor recreational needs. Since 1998, nearly \$500,000 in sales tax match grants have been awarded. Using donations and principals of leveraging, every \$1 of County sales tax funds have been matched by \$6.00 in outside funding. Under the program, all sites are protected by conservation easements and are required to have permanent public access for outdoor recreation. Unless added to the County Forest system, all sites are managed by other organizations or agencies resulting in no custodial costs to the Co. Given current development trends & associated pressures on land resources, there is an inherent need to maintain the County's resource conservation efforts. This accelerated need comes at a time when traditional revenue sources are being reduced or eliminated. The request for continued sales tax financing supports the state goals & objectives of the Chippewa Co. Strategic Plan (2011) to "Coordinate and collaborate with government entities at all levels to ensure effective government services" and to "Provide a safe, healthy, and prosperous environment for Chippewa Co. employees, clientele, and citizens". The request also supports the stated Land Management Objective of the Chippewa Co. Land & Water Resource Mgt. Plan (2015), to "Protect areas of special environmental, natural resource, or open space significance, (Wisconsin Stats. 91.57)".								
Additional Action and/or Comments from Committee								
Reviewed by the Land Conservation & Forest Management Committee on February 15, 2023								

Submitted by: Lynda SchweikertDate: 2/15/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2024	Land Conservation & Forest Management	Country Forest Land Acquisitions	\$300,000	Desired	\$150,000	\$0	\$0	\$150,000
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
2 of 3			2 of 3					
Project Description and Justification								
The Chippewa County Comprehensive Forest Plan, as adopted by the County Board, establishes public policy to routinely evaluate and consider additions to the County Forest, that are cost effective and in the long term public interest. Strategic additions to the County Forest and recreational land base, will allow for increased annual timber harvest and additional public recreational opportunities. These capital additions will be of long term value and provide direct benefit to area residents, taxpayers, the forest products industry and the tourism industry. The request meets the County strategic plan objective to “Manage and protect the County’s natural resources for the future including water, forests, etc.” and the Chippewa County Land & Water Resource Management Plan (July 2009) Land Management objectives. The allocation of capital will likely generate matching funds. The State has recently created a special fund within the Knowles-Nelson Stewardship Fund that is dedicated to providing matching grants for County Forest Acquisitions. This dedicated state fund will enhance the County’s opportunity to acquire select parcels of high public value. The amount of land within the County Forest Blocking Boundary offered for sale by private landowners consistently exceeds the amount of capital available to acquire the land. Offers are reviewed and evaluated by the Land Conservation & Forest Management as funds become available.								
Additional Action and/or Comments from Committee								
Reviewed by the Land Conservation & Forest Management Committee on February 15, 2023								

Submitted by: Lynda SchweikertDate: 2/16/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2024	Land Conservation & Forest Management	Snowmobile Bridge - TBD	\$120,000	Desired	\$0	\$0	\$0	\$120,000
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
3 of 3			3 of 3					
Project Description and Justification								
Planned snowmobile bridge TBD. Bridge grants are requested in March of each year at the request of CVSO, and are paid 100% by WIDNR Grant monies; bridges are identified as needing repair or replacement on an as-needed basis.								
Additional Action and/or Comments from Committee								
Reviewed by the Land Conservation & Forest Management Committee on February 15, 2023								

Submitted by: Lynda Schweikert

Date: 2/16/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2024	Sheriff	Replacement Radios for Patrol and Jail Divisions - Phase 1	\$67,000	Desired	\$0	\$67,000	\$0	\$0
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
1 of 2			1 of 2					
Project Description and Justification								
The Sheriff's Department is requesting funding to purchase squad radios and handheld radios for the officers in both Patrol and Jail Divisions. Communication is a key component in performing our duties, especially during an emergency. Our current practice of purchasing radios is becoming inefficient for several reasons. We purchase a few radios each year for new squad builds and purchase a few handheld radios for officers. By time of the cycle where every officer and every squad gets a new radio, we are replacing broken radios which were bought years ago. We are currently replacing old radios and purchasing new radios in the same year. The cost of radios have gone up substantially due to the technology of the radios and switching from analog to digital. Technology is changing so rapidly, we currently have four different model radios in operation. Three of the four cannot be made digital. Two of the four cannot be configured for a new channel line up. For consistency and efficiency, all of our radios should have the same capability. This project will be completed over a three year period starting 2024-2026. Each year will be funded with \$67,000 for a total of \$201,000.								
Reviewed by the Legal and Law Enforcement Committee March 20, 2023								

Submitted by: Curt DuttonDate: 3/13/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2024	Sheriff	Equipment (Radar Units, Ballistic Shields, AED, High Gear Suits)	\$99,000	Necessary	\$0	\$99,000	\$0	\$0
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
2 of 2			2 of 2					
Project Description and Justification								
Update equipment within the Sheriff's Department including: Stalker Radar Units (19) \$3,289.00 = \$62,491 Portable Ballistic Shields (9) \$1,650.00 = \$14,850 Automatic External Defibrillator (9) \$995.00 = \$8,995 High Gear Suits (6) \$2,086 = \$12,516								
Additional Action and/or Comments from Committee								
Reviewed by the Legal and Law Enforcement Committee March 20, 2023								

Submitted by: Curt DuttonDate: 3/13/2023

2024 - 2028 Capital Improvement Plan Justification Forms



2025 Projects

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**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding									
					Fund Balance	Sales Tax	Borrowing	Grants						
2025	DOA - Facilities & Parks Division	DHS Department & CB Room 302 Remodel - Phase II Develop Construction Drawings & Specifications	\$600,000	Necessary	\$0	\$600,000	\$0	\$0						
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders														
Department Head Recommended Ranking			Committee Approved Ranking											
n/a			n/a											
Project Description and Justification														
Once the 3rd floor Master Plan has been completed (in 2024), the next phase will be to select an option and complete the construction drawings (CDs) and specifications, so the project ready is to bid out. The justification for the project remains the same: the project is deemed necessary due to the additional staffing the department has acquired over the last few years, and also due to the change in the way services are provided. The master planning exercise in 2024 will have taken a look at the current Department of Human Services operations and staffing levels. It will have considered the physical space and provided some options on how the 3rd floor of the Courthouse could be reconfigured to efficiently accommodate the department's needs, while keeping in mind that the work space may require some flexibility due to future growth. The planning exercise will have also consider how the existing County Boardroom works into the plan, and if any changes are deemed necessary to this space at this time, as DHS construction on the 3rd floor would make this a timely project.														
Additional Action and/or Comments from Committee														
Reviewed by the Facilities & Parks Committee on March 22, 2023														

Submitted by: Larry RitzingerDate: 3/23/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2025	DOA - Facilities & Parks Division	Uninterruptible Power Supply (UPS) Replacement - 911 Center	\$50,000	Desired	\$0	\$50,000	\$0	\$0
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
n/a			n/a					
Project Description and Justification								
This funding will allow for the replacement of the Uninterruptible Power Supply (UPS) system that supports the 911 Center. The system is at/nearing "end-of-life" and is a critical life safety system.								
Additional Action and/or Comments from Committee								
Reviewed by the Facilities & Parks Committee on March 22, 2023								

Submitted by: Larry RitzingerDate: 3/23/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding									
					Fund Balance	Sales Tax	Borrowing	Grants						
2025	DOA - Facilities & Parks	Government Center Water Heater Replacement (5 units)	\$90,000	Necessary	\$0	\$90,000	\$0	\$0						
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders														
Department Head Recommended Ranking			Committee Approved Ranking											
n/a			n/a											
Project Description and Justification														
This funding will allow for the replacement of five (5) large commercial water heaters at the Government Center. These five (5) units are approaching "end-of-life" as they are twenty (20)+ years old.														
Additional Action and/or Comments from Committee														
Reviewed by the Facilities & Parks Committee on March 22, 2023														

Submitted by: Larry RitzingerDate: 3/23/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding									
					Fund Balance	Sales Tax	Borrowing	Grants						
2025	DOA - Facilities & Parks	Sheriff's Department Hallways - Painting/Flooring Project	\$175,000	Necessary	\$0	\$175,000	\$0	\$0						
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders														
Department Head Recommended Ranking			Committee Approved Ranking											
n/a			n/a											
Project Description and Justification														
This funding will allow for the updating of the hallways in the Sheriff's Department. The flooring and walls are at/near "end-of-life" and are approximately twenty-five (25) years old.														
Additional Action and/or Comments from Committee														
Reviewed by the Facilities & Parks Committee on March 22, 2023														

Submitted by: Larry RitzingerDate: 3/23/2023

**Chippewa County Highway Department
2024-2028 Capital Improvement Plan
Justification Form**

2025

County Highway	Project Limits	Project Type	Estimated Cost	Project Length	Miscellaneous Funding			County Funding				Project Available
					WisDOT / Federal	Description	Other	Levy	Sales Tax	Bonding	Machinery & Buildings	
Highways and Bridges												
	County-Wide	Various Design	\$50,000					\$50,000				\$50,000
CTH OO	Business 53 - STH 124	Recondition	\$2,291,800	2.1 Miles	\$1,833,040	STP Urban			\$458,760			\$2,291,800
CTH CC	CTH Z - 239th Avenue	Safety Improvement	\$203,693	Safety	\$183,324	HSIP			\$20,369			\$203,693
CTH H	Ltl Otter Creek Bridge P09052	Bridge Replacement	\$500,000	Spot	\$250,000	('22-'23) LRIP S			\$125,000	\$125,000		\$500,000
CTH M	Big Elk Creek Bridge P09935	Bridge Replacement	\$450,000	Spot	\$225,000	('22-'23) LRIP S			\$125,000	\$100,000		\$450,000
CTH M	Mud Creek Bridge County-6	Bridge Replacement	\$300,000	Spot					\$150,000	\$150,000		\$300,000
CTH M	USH 53 East Ramp - 1635' East	Recondition	\$50,000	0.3 Miles					\$25,000	\$25,000		\$50,000
CTH E	STH 64 - CTH Z	Recondition	\$840,000	3.5 Miles					\$300,000	\$540,000		\$840,000
CTH J	STH 29 (South) - CTH X	Recondition	\$230,000	0.6 Miles					\$115,000	\$115,000		\$230,000
CTH M	CTH F North - STH 40	Recondition	\$750,000	2.5 Miles					\$200,000	\$550,000		\$750,000
CTH X	STH 27 - 270th St	Recondition	\$300,000	1.0 Miles				\$10,000	\$145,000	\$145,000		\$300,000
CTH SS	City of Bloomer Paving 2 of 2	Reconstruction	\$100,000	0.5 Miles					\$100,000			\$100,000
	Various Locations	Bridge Repairs	\$250,000	Spot				\$250,000				\$250,000
	Various Locations	Maintenance - Drainage	\$404,611					\$368,740	\$35,871			\$404,611
	Various Locations	Chip-Seal	\$550,000					\$550,000				\$550,000
	Various Locations	HMA Wedging/Rut Wedging	\$150,000					\$150,000				\$150,000
	Various Locations	Construction Supervision	\$590,000					\$590,000				\$590,000
Highways and Bridges Total			\$8,010,104	10.5 Miles	\$2,491,364			\$1,968,740	\$1,800,000	\$1,750,000		\$8,010,104

Department Head Ranking	Additional Action and/or Comments from Committee
n/a	Reviewed by the Highway Committee on March 15, 2023

The above funding will ensure that Chippewa County continues to service our County Highway System at existing service levels using proper Engineering protocols to identify roadways and bridges that require maintenance and replacement.

Submitted by: Brian Kelley Date: March 8, 2023

**Chippewa County Highway Department
2024-2028 Capital Improvement Plan
Justification Form**

2025

County Highway	Project Limits	Project Type	Estimated Cost	Project Length	Miscellaneous Funding			County Funding				Project Available
					WisDOT / Federal	Description	Other	Levy	Sales Tax	Bonding	Machinery & Buildings	

Machinery Purchases												
	Machinery Purchases	Various	\$1,100,000								\$1,100,000	\$1,100,000
Machinery Purchases Total			\$1,100,000								\$1,100,000	\$1,100,000

Highway machinery is replaced based on useful life, cost to maintain, and purchasing of new and/or updated equipment for the purpose of maintaining our County Highway System. The above will fund replacement of the existing Machinery within the Highway Department.

Department Head Ranking	Committee Ranking	Additional Action and/or Comments from Committee
n/a	n/a	Reviewed by the Highway Committee on March 15, 2023

Submitted by: Brian Kelley

Date: March 8, 2023

**Chippewa County Highway Department
2024-2028 Capital Improvement Plan
Justification Form**

2025

County Highway	Project Limits	Project Type	Estimated Cost	Project Length	Miscellaneous Funding			County Funding				Project Available
					WisDOT / Federal	Description	Other	Levy	Sales Tax	Bonding	Machinery & Buildings	

Building Improvements												
	Highway Department Facilities	Building Improvements - Buildings & Grounds Projects	\$100,000								\$100,000	\$100,000
Building Improvements Total			\$100,000								\$100,000	\$100,000

The above funding will ensure the continued safe and efficient use of Highway Department buildings and grounds. \$100,000 will be used to improve current structures.

Department Head Ranking	Committee Ranking	Additional Action and/or Comments from Committee
n/a	n/a	Reviewed by the Highway Committee on March 15, 2023

Submitted by: Brian Kelley

Date: March 8, 2023

**Chippewa County Highway Department
2024-2028 Capital Improvement Plan
Justification Form**

2025

County Highway	Project Limits	Project Type	Estimated Cost	Project Length	Miscellaneous Funding			County Funding				Project Available
					WisDOT / Federal	Description	Other	Levy	Sales Tax	Bonding	Machinery & Buildings	

Non-Highway Fleet												
	Vehicle Purchases	Replacement cycle for Non-Highway Fleet	\$300,000						\$300,000			\$300,000
Non-Highway Fleet Total			\$300,000						\$300,000			\$300,000

The Non-Highway Vehicle Fleet includes 79 vehicles of various types. Vehicles are replaced based on expected life and cost to maintain. The \$300,000 will fund replacement of existing vehicles as required and the cost of installing mounts for any Mobile Data Computers (MDC's) installed in Sheriff's Department assigned vehicles.

Department Head Ranking	Committee Ranking	Additional Action and/or Comments from Committee
n/a	n/a	Reviewed by the Highway Committee on March 15, 2023

Submitted by: Brian Kelley

Date: March 8, 2023

Chippewa County 2024 - 2028 Capital Improvement Plan Justification Form

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2025	Information Technology	Replacement end user devices & data center equipment	\$250,000	Necessary	\$0	\$250,000	\$0	\$0
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
n/a			n/a					
Project Description and Justification								
This funding will be used for: • Equipment in the data center to replace storage area networks (SAN), Cisco switches, wireless APs, VMWare cluster server and firewalls • End user devices for employees consisting of personal computers, laptops, tablet, projectors and LCD panels The above funding will ensure that Chippewa County continues to sustain technology needed by refreshing equipment on a regular basis using industry replacement standards to insure that proper resources/tools are provided for the employees to accomplish their daily tasks. Replacing data center equipment provides secure, high availability and redundant countywide systems. Replacement is based on useful life of equipment. \$150,000 Data Center equipment consists of: Storage Area Networks (SAN) VMWare Server Cluster Firewalls Wireless APs Top of rack switches \$100,000 End User devices consist of: Personal computers, laptops, tables, projectors – replaced on a 5 yr plan LCD panels & accessories replaced as needed								
Additional Action and/or Comments from Committee								
Reviewed by the Executive Committee on March 21, 2023								

Submitted by: Andy BauerDate: 3/22/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding									
					Fund Balance	Sales Tax	Borrowing	Grants						
2025	Land Conservation & Forest Management	County Stewardship Fund	\$100,000	Desired	\$100,000	\$0	\$0	\$0						
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders														
Department Head Recommended Ranking			Committee Approved Ranking											
n/a			n/a											
Project Description and Justification														
The Chippewa County Board (through Resolution 76-98) created the Chippewa County Stewardship Fund in 1998 to provide a stable source of matching grant funds to assist landowners, municipalities, and non-profit organizations to meet local conservation objectives in Chippewa Co. Section 3.1 of the "Chippewa County Stewardship Fund Policy & Procedures for Program Administration", (adopted through Resolution 89-99) states "The County Stewardship Fund will be established as a nonlapsing special revenue fund with partial proceeds available from the County Sales Tax and other funding sources, including public grants, private contributions, service or development fees, and other sources of revenue deemed appropriate by the County." Since the inception of the program, 16 projects have been sponsored by the community resulting in the permanent protection of more than 2100 acres of land having high conservation and recreational value. The Stewardship Fund has been well received by the community and proves to be a cost effective way of meeting the County's long term land conservation and outdoor recreational needs. Since 1998, nearly \$500,000 in sales tax match grants have been awarded. Using donations and principals of leveraging, every \$1 of County sales tax funds have been matched by \$6.00 in outside funding. Under the program, all sites are protected by conservation easements and are required to have permanent public access for outdoor recreation. Unless added to the County Forest system, all sites are managed by other organizations or agencies resulting in no custodial costs to the Co. Given current development trends & associated pressures on land resources, there is an inherent need to maintain the County's resource conservation efforts. This accelerated need comes at a time when traditional revenue sources are being reduced or eliminated. The request for continued sales tax financing supports the state goals & objectives of the Chippewa Co. Strategic Plan (2011) to "Coordinate and collaborate with government entities at all levels to ensure effective government services" and to "Provide a safe, healthy, and prosperous environment for Chippewa Co. employees, clientele, and citizens". The request also supports the stated Land Management Objective of the Chippewa Co. Land & Water Resource Mgt. Plan (2015), to "Protect areas of special environmental, natural resource, or open space significance, (Wisconsin Stats. 91.57)".														
Additional Action and/or Comments from Committee														
Reviewed by the Land Conservation & Forest Management Committee on February 15, 2023.														

Submitted by: Lynda SchweikertDate: 2/16/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2025	Land Conservation & Forest Management	Country Forest Land Acquisitions	\$300,000	Desired	\$150,000	\$0	\$0	\$150,000
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
n/a			n/a					
Project Description and Justification								
The Chippewa County Comprehensive Forest Plan, as adopted by the County Board, establishes public policy to routinely evaluate and consider additions to the County Forest, that are cost effective and in the long term public interest. Strategic additions to the County Forest and recreational land base, will allow for increased annual timber harvest and additional public recreational opportunities. These capital additions will be of long term value and provide direct benefit to area residents, taxpayers, the forest products industry and the tourism industry. The request meets the County strategic plan objective to “Manage and protect the County’s natural resources for the future including water, forests, etc.” and the Chippewa County Land & Water Resource Management Plan (July 2009) Land Management objectives. The allocation of capital will likely generate matching funds. The State has recently created a special fund within the Knowles-Nelson Stewardship Fund that is dedicated to providing matching grants for County Forest Acquisitions. This dedicated state fund will enhance the County’s opportunity to acquire select parcels of high public value. The amount of land within the County Forest Blocking Boundary offered for sale by private landowners consistently exceeds the amount of capital available to acquire the land. Offers are reviewed and evaluated by the Land Conservation & Forest Management as funds become available.								
Additional Action and/or Comments from Committee								
Reviewed by the Land Conservation & Forest Management Committee on March 15, 2023.								

Submitted by: Lynda SchweikertDate: 3/16/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2025	Land Conservation & Forest Management	Snowmobile Bridge - TBD	\$120,000	Desired	\$0	\$0	\$0	\$120,000
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
n/a			n/a					
Project Description and Justification								
Planned snowmobile bridge TBD. Bridge grants are requested in March of each year at the request of CVSO, and are paid 100% by WIDNR Grant monies; bridges are identified as needing repair or replacement on an as-needed basis.								
Additional Action and/or Comments from Committee								
Reviewed by the Land Conservation & Forest Management Committee on March 15, 2023.								

Submitted by: Lynda Schweikert

Date: 3/16/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2025	Land Conservation & Forest Management	County Forest Dam Relicensing Infrastructure Inspection	\$50,000	Desired	\$0	\$50,000	\$0	\$0
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
n/a			n/a					
Project Description and Justification								
The LCFM maintains eighteen (18) wildlife flowages in the Chippewa County Forest, that have been created through the construction of impoundments. Six (6) of these impoundments are classified as large-scale dams, subject to DNR license and inspection requirements. Scheduled inspections for licensed dams are conducted on a ten (10) year cycle and must be performed by a licensed engineer. To maintain the wildlife flowages as part of the the County Forest infrastructure, the engineering inspection of the licensed dams must be conducted before 12/31/2023. The CIP project will be used to contract an outside engineering consultant to conduct the inspection and file the necessary documentation to achieve the license renewal. This allocation will allow the County to meet goals and obligations defined in the Chippewa County Forest Comprehensive Land use Plan (2021-2036). This allocation will also allow the County to pursue an earlier Chippewa County Strategic Goal to provide a safe, healthy, and prosperous environment for Chippewa County residents by managing and protecting the County's natural resource base for the future.								
Additional Action and/or Comments from Committee								
Reviewed by the Land Conservation & Forest Management Committee on March 15, 2023.								

Submitted by: Lynda SchweikertDate: 3/16/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding									
					Fund Balance	Sales Tax	Borrowing	Grants						
2025	Land Conservation & Forest Management	Hickory Ridge Trailhead Improvement	\$500,000	Desired	\$0	\$0	\$0	\$500,000						
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders														
Department Head Recommended Ranking			Committee Approved Ranking											
n/a			n/a											
Project Description and Justification														
The County currently holds a grant to expand the parking lot and install electricity and an open air shelter at Hickory Ridge. Due to the County Comprehensive Outdoor Recreation Plan being out of date the warming house and maintenance shed applied for under current grant were ineligible. The County is in the process of updating the CORP and will reapply for a grant to build a warming house and maintenance shed once the grant to expand the parking area is complete. The project will be funded 50% by a state grant and 50% by a private donor (FOHRT).														
Additional Action and/or Comments from Committee														
Reviewed by the Land Conservation & Forest Management Committee on March 15, 2023.														

Submitted by: Lynda SchweikertDate: 3/16/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding									
					Fund Balance	Sales Tax	Borrowing	Grants						
2025	Sheriff	Replacement Radios for Patrol and Jail Divisions - Phase 2	\$67,000	Desired	\$0	\$67,000	\$0	\$0						
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders														
Department Head Recommended Ranking			Committee Approved Ranking											
n/a			n/a											
Project Description and Justification														
The Sheriff's Department is requesting funding to purchase squad radios and handheld radios for the officers in both Patrol and Jail Divisions. Communication is a key component in performing our duties, especially during an emergency. Our current practice of purchasing radios is becoming inefficient for several reasons. We purchase a few radios each year for new squad builds and purchase a few handheld radios for officers. By time of the cycle where every officer and every squad gets a new radio, we are replacing broken radios which were bought years ago. We are currently replacing old radios and purchasing new radios in the same year. The cost of radios have gone up substantially due to the technology of the radios and switching from analog to digital. Technology is changing so rapidly, we currently have four different model radios in operation. Three of the four cannot be made digital. Two of the four cannot be configured for a new channel line up. For consistency and efficiency, all of our radios should have the same capability. This project will be completed over a three year period starting 2024-2026. Each year will be funded with \$67,000 for a total of \$201,000.														
Reviewed by the Legal and Law Enforcement Committee March 20, 2023														

Submitted by: Curt DuttonDate: 3/13/2023

2024 - 2028 Capital Improvement Plan Justification Forms



2026 Projects

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**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding									
					Fund Balance	Sales Tax	Borrowing	Grants						
2026	DOA - Facilities & Parks Division	DHS Department & CB Room 302 Remodel - Phase III Construction	\$1,136,000	Necessary	\$0	\$1,136,000	\$0	\$0						
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders														
Department Head Recommended Ranking			Committee Approved Ranking											
n/a			n/a											
Project Description and Justification														
This construction project is deemed necessary due to the additional staffing the department has acquired over the last few years and also due to the change in the way services are provided. This project will address the current Department of Human Services operational challenges and and the recent staffing level increases. It will efficiently accommodate the department's needs, while keeping in mind that the work space may require some flexibility due to future growth. This project will also consider how the existing County Boardroom works into the plan (if at all) and determine if any changes are deemed necessary to this space at the same time that the DHS construction takes place.														
Additional Action and/or Comments from Committee														
Reviewed by the Facilities & Parks Committee on March 23, 2023.														

Submitted by: Larry RitzingerDate: 3/23/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding									
					Fund Balance	Sales Tax	Borrowing	Grants						
2026	DOA - Facilities & Parks Division	Building Automation System Replacement of Primary/Secondary Controllers	\$375,000	Necessary	\$0	\$375,000	\$0	\$0						
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders														
Department Head Recommended Ranking			Committee Approved Ranking											
n/a			n/a											
Project Description and Justification														
This project will replace four (4) Building Automation System (BAS)/Primary Controllers and twenty-nine (29) secondary controllers. These controllers are at/nearing "end-of-life" as they range in age from 10-15 years old.														
Additional Action and/or Comments from Committee														
Reviewed by the Facilities & Parks Committee on March 23, 2023.														

Submitted by: Larry RitzingerDate: 3/23/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2026	DOA - Facilities & Parks Division	Branch III Jury Box Remodel	\$90,000	Necessary	\$0	\$90,000	\$0	\$0
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
n/a			n/a					
Project Description and Justification								
This project will remodel the Jury Box in the Branch III Courtroom. It will attempt to meet all current ADA requirements, and change out the "end-of life" chairs. New chairs have already been purchased in 2022 with a grant.								
Additional Action and/or Comments from Committee								
Reviewed by the Facilities & Parks Committee on March 23, 2023								

Submitted by: Larry RitzingerDate: 3/23/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2026	DOA - Facilities & Parks Division	Parking Lot Maintenance - Government Center Campus	\$50,000	Necessary	\$0	\$50,000	\$0	\$0
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
n/a			n/a					
Project Description and Justification								
This project will complete routine parking lot maintenance (crack routing/filling, sealing and striping) in Parking Lots "A", "B", "C", D-1", D-2" and "E" as required.								
Additional Action and/or Comments from Committee								
Reviewed by the Facilities & Parks Committee on March 23, 2023.								

Submitted by: Larry RitzingerDate: 3/23/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding									
					Fund Balance	Sales Tax	Borrowing	Grants						
2026	DOA - Facilities & Parks Division	Sheriff's Department Remodel - Phase I Plan Development	\$50,000	Desired	\$0	\$50,000	\$0	\$0						
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders														
Department Head Recommended Ranking			Committee Approved Ranking											
n/a			n/a											
Project Description and Justification														
This funding will allow for master planning for the Sheriff's Department facility. Some examples of the needs of this facility include: - Updated flooring & wall finishes - Adequate conference room space - Improved emergency command center - Etc.														
Additional Action and/or Comments from Committee														
Reviewed by the Facilities & Parks Committee on March 23, 2023.														

Submitted by: Larry RitzingerDate: 3/23/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding									
					Fund Balance	Sales Tax	Borrowing	Grants						
2026	DOA - Facilities & Parks Division	Park Master Plan Implementation	\$150,000	Desired	\$0	\$150,000	\$0	\$0						
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders														
Department Head Recommended Ranking			Committee Approved Ranking											
n/a			n/a											
Project Description and Justification														
This funding will allow for further implementation of the Park Master Plan. Some examples of projects include: - Beach Improvements - Installation of New Fishing Piers - Boat Landing Improvements - Replacing Well and Filtration Systems - Replacing/Adding Fish Cleaning Facilities - Improving/Expanding Parking - Replacing Docks - Improving ADA Access - Re-vegetation Projects - Replacing "end-of-life" Storage Buildings, Pavilions - Etc.														
Additional Action and/or Comments from Committee														
Reviewed by the Facilities & Parks Committee on March 23, 2023.														

Submitted by: Larry RitzingerDate: 3/23/2023

**Chippewa County Highway Department
2024-2028 Capital Improvement Plan
Justification Form**

2026

County Highway	Project Limits	Project Type	Estimated Cost	Project Length	Miscellaneous Funding			County Funding				Project Available
					WisDOT / Federal	Description	Other	Levy	Sales Tax	Bonding	Machinery & Buildings	
Highways and Bridges												
	County-Wide	Various Design	\$50,000					\$50,000				\$50,000
CTH D	CTH O - CTH S North	Recondition	\$1,370,000	5.0 Miles				\$200,000	\$370,000	\$800,000		\$1,370,000
CTH M	167th St - CTH E (South)	Recondition	\$1,170,000	5.1 Miles					\$670,000	\$500,000		\$1,170,000
CTH R	STH 64 - STH 178	Recondition	\$750,000	2.5 Miles					\$300,000	\$450,000		\$750,000
CTH H	STH 64 - 1.5 miles South	Recondition	\$360,000	1.5 Miles					\$360,000			\$360,000
	Various Locations	Bridge Repairs	\$180,000	Spot				\$180,000				\$180,000
	Various Locations	Maintenance - Drainage	\$318,740					\$318,740				\$318,740
	Various Locations	Chip-Seal	\$480,000					\$480,000				\$480,000
	Various Locations	HMA Wedging/Rut Wedging	\$150,000					\$150,000				\$150,000
	Various Locations	Construction Supervision	\$590,000					\$590,000				\$590,000
Highways and Bridges Total			\$5,418,740	14.1 Miles				\$1,968,740	\$1,700,000	\$1,750,000	\$5,418,740	

Department Head Ranking	Additional Action and/or Comments from Committee
n/a	Reviewed by the Highway Committee on March 15, 2023

The above funding will ensure that Chippewa County continues to service our County Highway System at existing service levels using proper Engineering protocols to identify roadways and bridges that require maintenance and replacement.

Submitted by: Brian Kelley Date: March 16, 2023

**Chippewa County Highway Department
2024-2028 Capital Improvement Plan
Justification Form**

2026

County Highway	Project Limits	Project Type	Estimated Cost	Project Length	Miscellaneous Funding			County Funding				Project Available
					WisDOT / Federal	Description	Other	Levy	Sales Tax	Bonding	Machinery & Buildings	

Machinery Purchases												
	Machinery Purchases	Various	\$1,100,000								\$1,100,000	\$1,100,000
Machinery Purchases Total			\$1,100,000								\$1,100,000	\$1,100,000

Highway machinery is replaced based on useful life, cost to maintain, and purchasing of new and/or updated equipment for the purpose of maintaining our County Highway System. The above will fund replacement of the existing Machinery within the Highway Department.

Department Head Ranking	Committee Ranking	Additional Action and/or Comments from Committee
n/a	n/a	Reviewed by the Highway Committee on March 15, 2023.

Submitted by: Brian Kelley

Date: March 16, 2023

**Chippewa County Highway Department
2024-2028 Capital Improvement Plan
Justification Form**

2026

County Highway	Project Limits	Project Type	Estimated Cost	Project Length	Miscellaneous Funding			County Funding				Project Available
					WisDOT / Federal	Description	Other	Levy	Sales Tax	Bonding	Machinery & Buildings	

Building Improvements												
	Highway Department Facilities	Building Improvements - Buildings & Grounds Projects	\$100,000								\$100,000	\$100,000
Building Improvements Total			\$100,000								\$100,000	\$100,000

The above funding will ensure the continued safe and efficient use of Highway Department buildings and grounds. \$100,000 will be used to improve current structures.

Department Head Ranking	Committee Ranking	Additional Action and/or Comments from Committee
n/a	n/a	Reviewed by the Highway Committee on March 15, 2023.

Submitted by: Brian Kelley

Date: March 16, 2023

**Chippewa County Highway Department
2024-2028 Capital Improvement Plan
Justification Form**

2026

County Highway	Project Limits	Project Type	Estimated Cost	Project Length	Miscellaneous Funding			County Funding				Project Available
					WisDOT / Federal	Description	Other	Levy	Sales Tax	Bonding	Machinery & Buildings	

Non-Highway Fleet												
	Vehicle Purchases	Replacement cycle for Non-Highway Fleet	\$300,000						\$300,000			\$300,000
Non-Highway Fleet Total			\$300,000						\$300,000			\$300,000

The Non-Highway Vehicle Fleet includes 79 vehicles of various types. Vehicles are replaced based on expected life and cost to maintain. The \$300,000 will fund replacement of existing vehicles as required and the cost of installing mounts for any Mobile Data Computers (MDC's) installed in Sheriff's Department assigned vehicles.

Department Head Ranking	Committee Ranking	Additional Action and/or Comments from Committee
n/a	n/a	Reviewed by the Highway Committee on March 15, 2023.

Submitted by: Brian Kelley

Date: March 16, 2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding									
					Fund Balance	Sales Tax	Borrowing	Grants						
2026	Information Technology	Replacement end user devices & data center equipment	\$245,000	Necessary	\$0	\$245,000	\$0	\$0						
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders														
Department Head Recommended Ranking			Committee Approved Ranking											
n/a			n/a											
Project Description and Justification														
This funding will be used for: • Equipment in the data center to replace storage area networks (SAN), VMWare servers • End user devices for employees consisting of personal computers, laptops, tablet, projectors and LCD panels The above funding will ensure that Chippewa County continues to sustain technology needed by refreshing equipment on a regular basis using industry replacement standards to insure that proper resources/tools are provided for the employees to accomplish their daily tasks. Replacing data center equipment provides secure, high availability and redundant countywide systems. Replacement is based on useful life of equipment. \$145,000 Data Center equipment consists of: VMWare Server Cluster server Storage Area Networks (SAN) \$100,000 End User devices consist of: Personal computers, laptops, tables, projectors – replaced on a 5 yr plan LCD panels & accessories replaced as needed														
Additional Action and/or Comments from Committee														
Reviewed by the Executive Committee on March 21, 2023.														

Submitted by: Andy BauerDate: 3/22/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding									
					Fund Balance	Sales Tax	Borrowing	Grants						
2026	Land Conservation & Forest Management	County Stewardship Fund	\$100,000	Desired	\$100,000	\$0	\$0	\$0						
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders														
Department Head Recommended Ranking			Committee Approved Ranking											
n/a			n/a											
Project Description and Justification														
The Chippewa County Board (through Resolution 76-98) created the Chippewa County Stewardship Fund in 1998 to provide a stable source of matching grant funds to assist landowners, municipalities, and non-profit organizations to meet local conservation objectives in Chippewa Co. Section 3.1 of the "Chippewa County Stewardship Fund Policy & Procedures for Program Administration", (adopted through Resolution 89-99) states "The County Stewardship Fund will be established as a nonlapsing special revenue fund with partial proceeds available from the County Sales Tax and other funding sources, including public grants, private contributions, service or development fees, and other sources of revenue deemed appropriate by the County." Since the inception of the program, 16 projects have been sponsored by the community resulting in the permanent protection of more than 2100 acres of land having high conservation and recreational value. The Stewardship Fund has been well received by the community and proves to be a cost effective way of meeting the County's long term land conservation and outdoor recreational needs. Since 1998, nearly \$500,000 in sales tax match grants have been awarded. Using donations and principals of leveraging, every \$1 of County sales tax funds have been matched by \$6.00 in outside funding. Under the program, all sites are protected by conservation easements and are required to have permanent public access for outdoor recreation. Unless added to the County Forest system, all sites are managed by other organizations or agencies resulting in no custodial costs to the Co. Given current development trends & associated pressures on land resources, there is an inherent need to maintain the County's resource conservation efforts. This accelerated need comes at a time when traditional revenue sources are being reduced or eliminated. The request for continued sales tax financing supports the state goals & objectives of the Chippewa Co. Strategic Plan (2011) to "Coordinate and collaborate with government entities at all levels to ensure effective government services" and to "Provide a safe, healthy, and prosperous environment for Chippewa Co. employees, clientele, and citizens". The request also supports the stated Land Management Objective of the Chippewa Co. Land & Water Resource Mgt. Plan (2015), to "Protect areas of special environmental, natural resource, or open space significance, (Wisconsin Stats. 91.57)".														
Additional Action and/or Comments from Committee														
Reviewed by the Land Conservation & Forest Management Committee on February 15, 2023.														

Submitted by: Lynda SchweikertDate: 2/16/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding									
					Fund Balance	Sales Tax	Borrowing	Grants						
2026	Land Conservation & Forest Management	Country Forest Land Acquisitions	\$300,000	Desired	\$150,000	\$0	\$0	\$150,000						
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders														
Department Head Recommended Ranking			Committee Approved Ranking											
n/a			n/a											
Project Description and Justification														
The Chippewa County Comprehensive Forest Plan, as adopted by the County Board, establishes public policy to routinely evaluate and consider additions to the County Forest, that are cost effective and in the long term public interest. Strategic additions to the County Forest and recreational land base, will allow for increased annual timber harvest and additional public recreational opportunities. These capital additions will be of long term value and provide direct benefit to area residents, taxpayers, the forest products industry and the tourism industry. The request meets the County strategic plan objective to “Manage and protect the County’s natural resources for the future including water, forests, etc.” and the Chippewa County Land & Water Resource Management Plan (July 2009) Land Management objectives. The allocation of capital will likely generate matching funds. The State has recently created a special fund within the Knowles-Nelson Stewardship Fund that is dedicated to providing matching grants for County Forest Acquisitions. This dedicated state fund will enhance the County’s opportunity to acquire select parcels of high public value. The amount of land within the County Forest Blocking Boundary offered for sale by private landowners consistently exceeds the amount of capital available to acquire the land. Offers are reviewed and evaluated by the Land Conservation & Forest Management as funds become available.														
Additional Action and/or Comments from Committee														
Reviewed by the Land Conservation & Forest Management Committee on February 15, 2023.														

Submitted by: Lynda SchweikertDate: 2/16/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2026	Land Conservation & Forest Management	Snowmobile Bridge - TBD	\$120,000	Desired	\$0	\$0	\$0	\$120,000
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
n/a			n/a					
Project Description and Justification								
Planned snowmobile bridge TBD. Bridge grants are requested in March of each year at the request of CVSO, and are paid 100% by WIDNR Grant monies; bridges are identified as needing repair or replacement on an as-needed basis.								
Additional Action and/or Comments from Committee								
Reviewed by the Land Conservation & Forest Management Committee on February 15, 2023.								

Submitted by: Lynda SchweikertDate: 2/16/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding									
					Fund Balance	Sales Tax	Borrowing	Grants						
2026	Sheriff	Replacement Radios for Patrol and Jail Divisions - Phase 3	\$67,000	Desired	\$0	\$67,000	\$0	\$0						
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders														
Department Head Recommended Ranking			Committee Approved Ranking											
n/a			n/a											
Project Description and Justification														
The Sheriff's Department is requesting funding to purchase squad radios and handheld radios for the officers in both Patrol and Jail Divisions. Communication is a key component in performing our duties, especially during an emergency. Our current practice of purchasing radios is becoming inefficient for several reasons. We purchase a few radios each year for new squad builds and purchase a few handheld radios for officers. By time of the cycle where every officer and every squad gets a new radio, we are replacing broken radios which were bought years ago. We are currently replacing old radios and purchasing new radios in the same year. The cost of radios have gone up substantially due to the technology of the radios and switching from analog to digital. Technology is changing so rapidly, we currently have four different model radios in operation. Three of the four cannot be made digital. Two of the four cannot be configured for a new channel line up. For consistency and efficiency, all of our radios should have the same capability. This project will be completed over a three year period starting 2024-2026. Each year will be funded with \$67,000 for a total of \$201,000.														
Reviewed by the Legal and Law Enforcement Committee March 20, 2023														

Submitted by: Curt DuttonDate: 3/13/2023



2024 - 2028 Capital Improvement Plan Justification Forms

2027 Projects

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**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2027	DOA - Facilities & Parks	Otter Lake Dam Inspection	\$50,000	Necessary	\$0	\$50,000	\$0	\$0
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
n/a			n/a					
Project Description and Justification								
This funding will allow for a thorough inspection of the Otter Lake Dam by an engineering firm. The inspection report will likely include some recommendations for maintenance and repairs of the dam that will need to be completed.								
Additional Action and/or Comments from Committee								
Reviewed by the Facilities & Parks Committee on March 23, 2023.								

Submitted by: Larry Ritzinger

Date: 3/23/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2027	DOA - Facilities & Parks	UW Extension & Housing Authority Department Remodel - Phase I Plan Development	\$50,000	Necessary	\$0	\$50,000	\$0	\$0
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
n/a			n/a					
Project Description and Justification								
This funding will allow for planning along with the development of construction documents and specifications. These areas have not been remodeled in over thirty (30) years and are at end-of-life.								
Additional Action and/or Comments from Committee								
Reviewed by the Facilities & Parks Committee on March 23, 2023.								

Submitted by: Larry Ritzinger

Date: 3/23/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2027	DOA - Facilities & Parks	Uninterruptible Power Supply (UPS) Replacement - Jail & Courthouse	\$50,000	Necessary	\$0	\$50,000	\$0	\$0
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
n/a			n/a					
Project Description and Justification								
This funding will allow for the replacement of the Uninterpretable Power Supply (UPS) systems that support the Jail & Courthouse. These systems are at/nearing "end-of-life" and they are critical life safety systems.								
Additional Action and/or Comments from Committee								
Reviewed by the Facilities & Parks Committee on March 23, 2023.								

Submitted by: Larry Ritzinger

Date: 3/23/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2027	DOA - Facilities & Parks	Variable Frequency Drive (VFD) Replacement (10 units)	\$100,000	Necessary	\$0	\$100,000	\$0	\$0
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
n/a			n/a					
Project Description and Justification								
This funding will allow for upgrading ten (10) Variable Frequency Drives (VFDs) that are approximately twenty-four (24) years old and reaching "end-of-life".								
Additional Action and/or Comments from Committee								
Reviewed by the Facilities & Parks Committee on March 23, 2023.								

Submitted by: Larry Ritzinger

Date: 3/23/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2027	DOA - Facilities & Parks	Government Center - General Painting, Replacement of Courthouse Directories, and Cul-de-sac Desk Area Remodel	\$100,000	Necessary	\$0	\$100,000	\$0	\$0
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
n/a			n/a					
Project Description and Justification								
This funding will allow for general painting of the Courthouse facility along with the remodeling of the Information Desk in the Cul-de-Sac area. Areas that will be addressed are/or will be at "end-of-life".								
Additional Action and/or Comments from Committee								
Reviewed by the Facilities & Parks Committee on March 23, 2023.								

Submitted by: Larry Ritzinger

Date: 3/23/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2027	DOA - Facilities & Parks	Jail Fire System Replacement - Phase I Design	\$50,000	Necessary	\$0	\$50,000	\$0	\$0
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
n/a			n/a					
Project Description and Justification								
This funding will allow for the design of an updated Fire System serving the Jail and Sheriff's department. The existing fire system is twenty-five (25) years old and at/or near "end-of-life".								
Additional Action and/or Comments from Committee								
Reviewed by the Facilities & Parks Committee on March 23, 2023.								

Submitted by: Larry Ritzinger

Date: 3/23/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2027	DOA - Facilities & Parks	Sheriff's Department Remodel - Phase II Construction	\$500,000	Desired	\$0	\$500,000	\$0	\$0
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
n/a			n/a					
Project Description and Justification								
This funding will allow for the remodeling of the Sheriff's Department, per the master plan that was previously developed. Some examples of the needs of this facility include: - Updated flooring & wall finishes - Adequate conference room space - Improved emergency command center - Etc.								
Additional Action and/or Comments from Committee								
Reviewed by the Facilities & Parks Committee on March 23, 2023.								

Submitted by: Larry Ritzinger

Date: 3/23/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2027	DOA - Facilities & Parks	Park Master Plan Implementation	\$150,000	Desired	\$0	\$150,000	\$0	\$0
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
n/a			n/a					
Project Description and Justification								
This funding will allow for further implementation of the Park Master Plan. Some examples of projects include: - Beach Improvements - Installation of New Fishing Piers - Boat Landing Improvements - Replacing Well and Filtration Systems - Replacing/Adding Fish Cleaning Facilities - Improving/Expanding Parking - Replacing Docks - Improving ADA Access - Re-vegetation Projects - Replacing "end-of-life" Storage Buildings, Pavilions - Etc.								
Additional Action and/or Comments from Committee								
Reviewed by the Facilities & Parks Committee on March 23, 2023.								

Submitted by: Larry Ritzinger

Date: 3/23/2023

**Chippewa County Highway Department
2024-2028 Capital Improvement Plan
Justification Form**

2027

County Highway	Project Limits	Project Type	Estimated Cost	Project Length	Miscellaneous Funding			County Funding				Project Available
					WisDOT / Federal	Description	Other	Levy	Sales Tax	Bonding	Machinery & Buildings	
Highways and Bridges												
	County-Wide	Various Design	\$50,000					\$50,000				\$50,000
CTH M	STH 40 - 167th St	Recondition	\$1,310,000	5.9 Miles					\$690,000	\$620,000		\$1,310,000
CTH G	100th Avenue - 130th Avenue	Recondition	\$660,000	3.0 Miles					\$260,000	\$400,000		\$660,000
CTH S	CTH G - Taylor Co. Line	Recondition	\$710,000	3.2 Miles					\$250,000	\$460,000		\$710,000
CTH K	Yellow River Bridge B09497	Bridge Replacement	\$2,735,000	Spot	\$2,188,000	Local Bridge			\$277,000	\$270,000		\$2,735,000
	Various Locations	Bridge Repairs	\$275,000	Spot				\$200,000	\$75,000			\$275,000
	Various Locations	Maintenance - Drainage	\$496,740					\$348,740	\$148,000			\$496,740
	Various Locations	Chip-Seal	\$600,000					\$600,000				\$600,000
	Various Locations	HMA Wedging/Rut Wedging	\$180,000					\$180,000				\$180,000
	Various Locations	Construction Supervision	\$590,000					\$590,000				\$590,000
Highways and Bridges Total			\$7,606,740	12.1 Miles	\$2,188,000			\$1,968,740	\$1,700,000	\$1,750,000		\$7,606,740

Department Head Ranking	Additional Action and/or Comments from Committee
n/a	Reviewed by the Highway Committee on March 15, 2023

The above funding will ensure that Chippewa County continues to service our County Highway System at existing service levels using proper Engineering protocols to identify roadways and bridges that require maintenance and replacement.

Submitted by: Brian Kelley Date: March 16, 2023

**Chippewa County Highway Department
2024-2028 Capital Improvement Plan
Justification Form**

2027

County Highway	Project Limits	Project Type	Estimated Cost	Project Length	Miscellaneous Funding			County Funding				Project Available
					WisDOT / Federal	Description	Other	Levy	Sales Tax	Bonding	Machinery & Buildings	

Machinery Purchases												
	Machinery Purchases	Various	\$1,100,000								\$1,100,000	\$1,100,000
Machinery Purchases Total			\$1,100,000								\$1,100,000	\$1,100,000

Highway machinery is replaced based on useful life, cost to maintain, and purchasing of new and/or updated equipment for the purpose of maintaining our County Highway System. The above will fund replacement of the existing Machinery within the Highway Department.

Department Head Ranking	Committee Ranking	Additional Action and/or Comments from Committee
n/a	n/a	Reviewed by the Highway Committee on March 15, 2023.

Submitted by: Brian Kelley

Date: March 16, 2023

**Chippewa County Highway Department
2024-2028 Capital Improvement Plan
Justification Form**

2027

County Highway	Project Limits	Project Type	Estimated Cost	Project Length	Miscellaneous Funding			County Funding				Project Available
					WisDOT / Federal	Description	Other	Levy	Sales Tax	Bonding	Machinery & Buildings	

Building Improvements												
	Highway Department Facilities	Building Improvements - Buildings & Grounds Projects	\$100,000								\$100,000	\$100,000
Building Improvements Total			\$100,000								\$100,000	\$100,000

The above funding will ensure the continued safe and efficient use of Highway Department buildings and grounds. \$100,000 will be used to improve current structures.

Department Head Ranking	Committee Ranking	Additional Action and/or Comments from Committee
n/a	n/a	Reviewed by the Highway Committee on March 15, 2023.

Submitted by: Brian Kelley

Date: March 16, 2023

**Chippewa County Highway Department
2024-2028 Capital Improvement Plan
Justification Form**

2027

County Highway	Project Limits	Project Type	Estimated Cost	Project Length	Miscellaneous Funding			County Funding				Project Available
					WisDOT / Federal	Description	Other	Levy	Sales Tax	Bonding	Machinery & Buildings	

Non-Highway Fleet												
	Vehicle Purchases	Replacement cycle for Non-Highway Fleet	\$300,000						\$300,000			\$300,000
Non-Highway Fleet Total			\$300,000					\$300,000				\$300,000

The Non-Highway Vehicle Fleet includes 79 vehicles of various types. Vehicles are replaced based on expected life and cost to maintain. The \$300,000 will fund replacement of existing vehicles as required and the cost of installing mounts for any Mobile Data Computers (MDC's) installed in Sheriff's Department assigned vehicles.

Ranking	Committee Ranking	Additional Action and/or Comments from Committee
n/a	n/a	Reviewed by the Highway Committee on March 15, 2023.

Submitted by: Brian Kelley

Date: March 16, 2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding									
					Fund Balance	Sales Tax	Borrowing	Grants						
2027	Information Technology	Replacement end user devices & data center equipment	\$245,000	Necessary	\$0	\$245,000	\$0	\$0						
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders														
Department Head Recommended Ranking			Committee Approved Ranking											
n/a			n/a											
Project Description and Justification														
This funding will be used for: • Equipment in the data center to replace storage area networks (SAN), VMWare servers • End user devices for employees consisting of personal computers, laptops, tablet, projectors and LCD panels The above funding will ensure that Chippewa County continues to sustain technology needed by refreshing equipment on a regular basis using industry replacement standards to insure that proper resources/tools are provided for the employees to accomplish their daily tasks. Replacing data center equipment provides secure, high availability and redundant countywide systems. Replacement is based on useful life of equipment. \$145,000 Data Center equipment consists of: VMWare Server Cluster server Storage Area Networks (SAN) \$100,000 End User devices consist of: Personal computers, laptops, tables, projectors – replaced on a 5 yr plan LCD panels & accessories replaced as needed														
Additional Action and/or Comments from Committee														
Reviewed by the Executive Committee on March 21, 2023.														

Submitted by: Andy BauerDate: 3/22/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2027	Information Technology	Security Camera Replacements	\$50,000	Necessary	\$0	\$50,000	\$0	\$0
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
n/a			n/a					
Project Description and Justification								
This funding will be used for replacing a security cameras that were purchased and installed in 2018. This replacement will be phased in over 2-3 years depending on cost for cameras at the time of replacement.								
Additional Action and/or Comments from Committee								
Reviewed by the Executive Committee on March 21, 2023.								

Submitted by: Andy Bauer

Date: 3/22/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2027	Land Conservation & Forest Management	County Stewardship Fund	\$100,000	Desired	\$100,000	\$0	\$0	\$0
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
n/a			n/a					
Project Description and Justification								
The Chippewa County Board (through Resolution 76-98) created the Chippewa County Stewardship Fund in 1998 to provide a stable source of matching grant funds to assist landowners, municipalities, and non-profit organizations to meet local conservation objectives in Chippewa Co. Section 3.1 of the "Chippewa County Stewardship Fund Policy & Procedures for Program Administration", (adopted through Resolution 89-99) states "The County Stewardship Fund will be established as a nonlapsing special revenue fund with partial proceeds available from the County Sales Tax and other funding sources, including public grants, private contributions, service or development fees, and other sources of revenue deemed appropriate by the County." Since the inception of the program, 16 projects have been sponsored by the community resulting in the permanent protection of more than 2100 acres of land having high conservation and recreational value. The Stewardship Fund has been well received by the community and proves to be a cost effective way of meeting the County's long term land conservation and outdoor recreational needs. Since 1998, nearly \$500,000 in sales tax match grants have been awarded. Using donations and principals of leveraging, every \$1 of County sales tax funds have been matched by \$6.00 in outside funding. Under the program, all sites are protected by conservation easements and are required to have permanent public access for outdoor recreation. Unless added to the County Forest system, all sites are managed by other organizations or agencies resulting in no custodial costs to the Co. Given current development trends & associated pressures on land resources, there is an inherent need to maintain the County's resource conservation efforts. This accelerated need comes at a time when traditional revenue sources are being reduced or eliminated. The request for continued sales tax financing supports the state goals & objectives of the Chippewa Co. Strategic Plan (2011) to "Coordinate and collaborate with government entities at all levels to ensure effective government services" and to "Provide a safe, healthy, and prosperous environment for Chippewa Co. employees, clientele, and citizens". The request also supports the stated Land Management Objective of the Chippewa Co. Land & Water Resource Mgt. Plan (2015), to "Protect areas of special environmental, natural resource, or open space significance, (Wisconsin Stats. 91.57)".								
Additional Action and/or Comments from Committee								
Reviewed by the Land Conservation & Forest Management Committee on February 15, 2023.								

Submitted by: Lynda SchweikertDate: 2/16/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding									
					Fund Balance	Sales Tax	Borrowing	Grants						
2027	Land Conservation & Forest Management	Country Forest Land Acquisitions	\$300,000	Desired	\$150,000	\$0	\$0	\$150,000						
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders														
Department Head Recommended Ranking			Committee Approved Ranking											
n/a			n/a											
Project Description and Justification														
The Chippewa County Comprehensive Forest Plan, as adopted by the County Board, establishes public policy to routinely evaluate and consider additions to the County Forest, that are cost effective and in the long term public interest. Strategic additions to the County Forest and recreational land base, will allow for increased annual timber harvest and additional public recreational opportunities. These capital additions will be of long term value and provide direct benefit to area residents, taxpayers, the forest products industry and the tourism industry. The request meets the County strategic plan objective to “Manage and protect the County’s natural resources for the future including water, forests, etc.” and the Chippewa County Land & Water Resource Management Plan (July 2009) Land Management objectives. The allocation of capital will likely generate matching funds. The State has recently created a special fund within the Knowles-Nelson Stewardship Fund that is dedicated to providing matching grants for County Forest Acquisitions. This dedicated state fund will enhance the County’s opportunity to acquire select parcels of high public value. The amount of land within the County Forest Blocking Boundary offered for sale by private landowners consistently exceeds the amount of capital available to acquire the land. Offers are reviewed and evaluated by the Land Conservation & Forest Management as funds become available.														
Additional Action and/or Comments from Committee														
Reviewed by the Land Conservation & Forest Management Committee on February 15, 2023.														

Submitted by: Lynda SchweikertDate: 2/16/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2027	Land Conservation & Forest Management	Snowmobile Bridge - TBD	\$120,000	Desired	\$0	\$0	\$0	\$120,000
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
n/a			n/a					
Project Description and Justification								
Planned snowmobile bridge TBD. Bridge grants are requested in March of each year at the request of CVSO, and are paid 100% by WIDNR Grant monies; bridges are identified as needing repair or replacement on an as-needed basis.								
Additional Action and/or Comments from Committee								
Reviewed by the Land Conservation & Forest Management Committee on February 15, 2023.								

Submitted by: Lynda Schweikert

Date: 2/16/2023

2024 - 2028 Capital Improvement Plan Justification Forms



2028 Projects

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**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2028	DOA - Facilities & Parks	Otter Lake Dam Maintenance/Repairs	\$100,000	Necessary	\$0	\$100,000	\$0	\$0
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
n/a			n/a					
Project Description and Justification								
This funding will allow for corrective actions (maintenance and repairs) that were detailed in the recommendations of the Otter Lake Dam Inspection that was completed in 2027.								
Additional Action and/or Comments from Committee								
Reviewed by the Facilities & Parks Committee on March 23, 2023.								

Submitted by: Larry Ritzinger

Date: 3/23/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2028	DOA - Facilities & Parks	Roof Replacement - Jail (Roofs 13, 14, 15)	\$400,000	Necessary	\$0	\$400,000	\$0	\$0
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
n/a			n/a					
Project Description and Justification								
The existing roofs on the 2002 Jail are ~twenty-six (26) years old and are at “end-of-life”. To address this issue, the roofs need to be replaced.								
Additional Action and/or Comments from Committee								
Reviewed by the Facilities & Parks Committee on March 23, 2023.								

Submitted by: Larry RitzingerDate: 3/23/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding									
					Fund Balance	Sales Tax	Borrowing	Grants						
2028	DOA - Facilities & Parks	Jail Fire System Replacement - Phase II Construction	\$300,000	Necessary	\$0	\$300,000	\$0	\$0						
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders														
Department Head Recommended Ranking			Committee Approved Ranking											
n/a			n/a											
Project Description and Justification														
This funding will allow for the replacement of the Fire System serving the Jail and Sheriff's department. The existing fire system is ~twenty-six (26) years old and is at/near "end-of-life".														
Additional Action and/or Comments from Committee														
Reviewed by the Facilities & Parks Committee on March 23, 2023.														

Submitted by: Larry RitzingerDate: 3/23/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2028	DOA - Facilities & Parks	UW Extension & Housing Authority Department Remodel - Phase II Construction	\$970,000	Desired	\$0	\$970,000	\$0	\$0
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
n/a			n/a					
Project Description and Justification								
This funding will allow for the remodeling of the UW Extension and Housing Authority Offices, as designed through the 2027 planning exercise. These areas have not been remodeled in over thirty (30) years and are at end-of-life.								
Additional Action and/or Comments from Committee								
Reviewed by the Facilities & Parks Committee on March 23, 2023.								

Submitted by: Larry Ritzinger

Date: 3/23/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2028	DOA - Facilities & Parks	Conference Room Remodel for the Courts (Room 218)	\$100,000	Desired	\$0	\$100,000	\$0	\$0
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
n/a			n/a					
Project Description and Justification								
Over the last five (5) - ten (10) years, 2 Court Conference Rooms were remodeled for different uses (Security Office and Court Commissioner Room). This funding will allow for Room 218 to be remodeled and converted into a Conference Room for the Courts.								
Additional Action and/or Comments from Committee								
Reviewed by the Facilities & Parks Committee on March 23, 2023.								

Submitted by: Larry Ritzinger

Date: 3/23/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2028	DOA - Facilities & Parks	Courthouse Pressurization Project	\$250,000	Desired	\$0	\$250,000	\$0	\$0
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
n/a			n/a					
Project Description and Justification								
The Courthouse has an over-pressurization issue due to inappropriately designed return/exhaust air ducting on many of the air handling units. This condition does not allow the exterior doors to properly close and lock at certain times of the year. The over-pressurization condition also leads to a facility that is not very energy efficient. The funding for this project would allow most of the air handling unit's ductwork to be reworked, which would resolve the majority of the issues noted.								
Additional Action and/or Comments from Committee								
Reviewed by the Facilities & Parks Committee on March 23, 2023.								

Submitted by: Larry RitzingerDate: 3/23/2023

**Chippewa County Highway Department
2024-2028 Capital Improvement Plan
Justification Form**

2028

County Highway	Project Limits	Project Type	Estimated Cost	Project Length	Miscellaneous Funding			County Funding				Project Available
					WisDOT / Federal	Description	Other	Levy	Sales Tax	Bonding	Machinery & Buildings	
Highways and Bridges												
	County-Wide	Various Design	\$50,000					\$50,000				\$50,000
CTH EE	CTH O - CTH S	Recondition	\$1,100,000	5.0 Miles					\$500,000	\$600,000		\$1,100,000
CTH S	155th Ave - CTH G	Recondition	\$880,000	4.0 Miles				\$90,000	\$400,000	\$390,000		\$880,000
CTH HH	CTH N - CTH S	Recondition	\$240,000	1.0 Miles					\$120,000	\$120,000		\$240,000
CTH E	CTH Z - CTH M	Recondition	\$1,320,000	5.5 Miles					\$680,000	\$640,000		\$1,320,000
	Various Locations	Bridge Repairs	\$288,000	Spot				\$288,000				\$288,000
	Various Locations	Maintenance - Drainage	\$250,740					\$250,740				\$250,740
	Various Locations	Chip-Seal	\$550,000					\$550,000				\$550,000
	Various Locations	HMA Wedging/Rut Wedging	\$150,000					\$150,000				\$150,000
	Various Locations	Construction Supervision	\$590,000					\$590,000				\$590,000
Highways and Bridges Total			\$5,418,740	15.5 Miles				\$1,968,740	\$1,700,000	\$1,750,000		\$5,418,740

Department Head Ranking	Additional Action and/or Comments from Committee
n/a	Reviewed by the Highway Committee on March 15, 2023

The above funding will ensure that Chippewa County continues to service our County Highway System at existing service levels using proper Engineering protocols to identify roadways and bridges that require maintenance and replacement.

Submitted by: Brian Kelley Date: March 16, 2023

**Chippewa County Highway Department
2024-2028 Capital Improvement Plan
Justification Form**

2028

County Highway	Project Limits	Project Type	Estimated Cost	Project Length	Miscellaneous Funding			County Funding				Project Available
					WisDOT / Federal	Description	Other	Levy	Sales Tax	Bonding	Machinery & Buildings	

Machinery Purchases												
	Machinery Purchases	Various	\$1,100,000								\$1,100,000	\$1,100,000
Machinery Purchases Total			\$1,100,000								\$1,100,000	\$1,100,000

Highway machinery is replaced based on useful life, cost to maintain, and purchasing of new and/or updated equipment for the purpose of maintaining our County Highway System. The above will fund replacement of the existing Machinery within the Highway Department.

Department Head Ranking	Committee Ranking	Additional Action and/or Comments from Committee
n/a	n/a	Reviewed by the Highway Committee on March 15, 2023.

Submitted by: Brian Kelley

Date: March 16, 2023

**Chippewa County Highway Department
2024-2028 Capital Improvement Plan
Justification Form**

2028

County Highway	Project Limits	Project Type	Estimated Cost	Project Length	Miscellaneous Funding			County Funding				Project Available
					WisDOT / Federal	Description	Other	Levy	Sales Tax	Bonding	Machinery & Buildings	

Building Improvements												
	Highway Department Facilities	Building Improvements - Buildings & Grounds Projects	\$100,000								\$100,000	\$100,000
Building Improvements Total			\$100,000								\$100,000	\$100,000

The above funding will ensure the continued safe and efficient use of Highway Department buildings and grounds. \$100,000 will be used to improve current structures.

Department Head Ranking	Committee Ranking	Additional Action and/or Comments from Committee
n/a	n/a	Reviewed by the Highway Committee on March 15, 2023.

Submitted by: Brian Kelley Date: March 16, 2023

**Chippewa County Highway Department
2024-2028 Capital Improvement Plan
Justification Form**

2028

County Highway	Project Limits	Project Type	Estimated Cost	Project Length	Miscellaneous Funding			County Funding				Project Available
					WisDOT / Federal	Description	Other	Levy	Sales Tax	Bonding	Machinery & Buildings	

Non-Highway Fleet												
	Vehicle Purchases	Replacement cycle for Non-Highway Fleet	\$300,000						\$300,000			\$300,000
Non-Highway Fleet Total			\$300,000						\$300,000			\$300,000

The Non-Highway Vehicle Fleet includes 79 vehicles of various types. Vehicles are replaced based on expected life and cost to maintain. The \$300,000 will fund replacement of existing vehicles as required and the cost of installing mounts for any Mobile Data Computers (MDC's) installed in Sheriff's Department assigned vehicles.

Ranking	Committee Ranking	Additional Action and/or Comments from Committee
n/a	n/a	Reviewed by the Highway Committee on March 15, 2023.

Submitted by: Brian Kelley

Date: March 16, 2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding									
					Fund Balance	Sales Tax	Borrowing	Grants						
2028	Information Technology	Replacement end user devices & data center equipment	\$245,000	Necessary	\$0	\$245,000	\$0	\$0						
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders														
Department Head Recommended Ranking			Committee Approved Ranking											
n/a			n/a											
Project Description and Justification														
This funding will be used for: • Equipment in the data center to replace storage area networks (SAN), VMWare servers • End user devices for employees consisting of personal computers, laptops, tablet, projectors and LCD panels The above funding will ensure that Chippewa County continues to sustain technology needed by refreshing equipment on a regular basis using industry replacement standards to insure that proper resources/tools are provided for the employees to accomplish their daily tasks. Replacing data center equipment provides secure, high availability and redundant countywide systems. Replacement is based on useful life of equipment. \$145,000 Data Center equipment consists of: VMWare Server Cluster server Storage Area Networks (SAN) Wireless Network Controller Data Center Switches Email Archive Server \$100,000 End User devices consist of: Personal computers, laptops, tables, projectors – replaced on a 5 yr plan LCD panels & accessories replaced as needed														
Additional Action and/or Comments from Committee														
Reviewed by the Executive Committee on March 21, 2023.														

Submitted by: Andy BauerDate: 3/22/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2028	Information Technology	Security Camera Replacements	\$50,000	Necessary	\$0	\$50,000	\$0	\$0
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
n/a			n/a					
Project Description and Justification								
Year #2 This funding will be used for replacing a security cameras that were purchased and installed in 2018. This replacement will be phased in over 2-3 years depending on cost for cameras at the time of replacement.								
Additional Action and/or Comments from Committee								
Reviewed by the Executive Committee on March 21, 2023.								

Submitted by: Andy Bauer

Date: 3/22/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2028	Land Conservation & Forest Management	County Stewardship Fund	\$100,000	Desired	\$100,000	\$0	\$0	\$0
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
n/a			n/a					
Project Description and Justification								
The Chippewa County Board (through Resolution 76-98) created the Chippewa County Stewardship Fund in 1998 to provide a stable source of matching grant funds to assist landowners, municipalities, and non-profit organizations to meet local conservation objectives in Chippewa Co. Section 3.1 of the "Chippewa County Stewardship Fund Policy & Procedures for Program Administration", (adopted through Resolution 89-99) states "The County Stewardship Fund will be established as a nonlapsing special revenue fund with partial proceeds available from the County Sales Tax and other funding sources, including public grants, private contributions, service or development fees, and other sources of revenue deemed appropriate by the County." Since the inception of the program, 16 projects have been sponsored by the community resulting in the permanent protection of more than 2100 acres of land having high conservation and recreational value. The Stewardship Fund has been well received by the community and proves to be a cost effective way of meeting the County's long term land conservation and outdoor recreational needs. Since 1998, nearly \$500,000 in sales tax match grants have been awarded. Using donations and principals of leveraging, every \$1 of County sales tax funds have been matched by \$6.00 in outside funding. Under the program, all sites are protected by conservation easements and are required to have permanent public access for outdoor recreation. Unless added to the County Forest system, all sites are managed by other organizations or agencies resulting in no custodial costs to the Co. Given current development trends & associated pressures on land resources, there is an inherent need to maintain the County's resource conservation efforts. This accelerated need comes at a time when traditional revenue sources are being reduced or eliminated. The request for continued sales tax financing supports the state goals & objectives of the Chippewa Co. Strategic Plan (2011) to "Coordinate and collaborate with government entities at all levels to ensure effective government services" and to "Provide a safe, healthy, and prosperous environment for Chippewa Co. employees, clientele, and citizens". The request also supports the stated Land Management Objective of the Chippewa Co. Land & Water Resource Mgt. Plan (2015), to "Protect areas of special environmental, natural resource, or open space significance, (Wisconsin Stats. 91.57)".								
Additional Action and/or Comments from Committee								
Reviewed by the Land Conservation & Forest Management Committee on February 15, 2023.								

Submitted by: Lynda SchweikertDate: 2/16/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding			
					Fund Balance	Sales Tax	Borrowing	Grants
2028	Land Conservation & Forest Management	Country Forest Land Acquisitions	\$300,000	Desired	\$150,000	\$0	\$0	\$150,000
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders								
Department Head Recommended Ranking			Committee Approved Ranking					
n/a			n/a					
Project Description and Justification								
The Chippewa County Comprehensive Forest Plan, as adopted by the County Board, establishes public policy to routinely evaluate and consider additions to the County Forest, that are cost effective and in the long term public interest. Strategic additions to the County Forest and recreational land base, will allow for increased annual timber harvest and additional public recreational opportunities. These capital additions will be of long term value and provide direct benefit to area residents, taxpayers, the forest products industry and the tourism industry. The request meets the County strategic plan objective to “Manage and protect the County’s natural resources for the future including water, forests, etc.” and the Chippewa County Land & Water Resource Management Plan (July 2009) Land Management objectives. The allocation of capital will likely generate matching funds. The State has recently created a special fund within the Knowles-Nelson Stewardship Fund that is dedicated to providing matching grants for County Forest Acquisitions. This dedicated state fund will enhance the County’s opportunity to acquire select parcels of high public value. The amount of land within the County Forest Blocking Boundary offered for sale by private landowners consistently exceeds the amount of capital available to acquire the land. Offers are reviewed and evaluated by the Land Conservation & Forest Management as funds become available.								
Additional Action and/or Comments from Committee								
Reviewed by the Land Conservation & Forest Management Committee on February 15, 2023.								

Submitted by: Lynda SchweikertDate: 2/16/2023

**Chippewa County
2024 - 2028 Capital Improvement Plan
Justification Form**

Budget Year	Department	Project Name	Total Expenditure	Priority	Source of Funding									
					Fund Balance	Sales Tax	Borrowing	Grants						
2028	Land Conservation & Forest Management	Snowmobile Bridge - TBD	\$120,000	Desired	\$0	\$0	\$0	\$120,000						
Projects are only ranked for the next fiscal year only. Projects for years 2-5 are placeholders														
Department Head Recommended Ranking			Committee Approved Ranking											
n/a			n/a											
Project Description and Justification														
Planned snowmobile bridge TBD. Bridge grants are requested in March of each year at the request of CVSO, and are paid 100% by WIDNR Grant monies; bridges are identified as needing repair or replacement on an as-needed basis.														
Additional Action and/or Comments from Committee														
Reviewed by the Land Conservation & Forest Management Committee on February 15, 2023.														

Submitted by: Lynda Schweikert

Date: 2/16/2023

**STATEMENT OF EXPLANATION**

Resolution No. 18 - 23

**RESOLUTION TO AUTHORIZE THE USE OF SALES TAX FUNDS AND FUND
BALANCE TO PAY DEBT SERVICE LIABILITIES AS A PART OF THE 2024
CHIPPEWA COUNTY BUDGET - RANDY SCHOLZ**

1 Passage of this resolution approves the use of \$1,084,954.82 from the Sales Tax Fund
2 and \$768,420.18 from the debt service fund balances to fund debt service liabilities from the
3 bond issues done in 2018, 2020 and 2022. These sales tax funds along with debt service fund
4 balances will be used to make the debt service payments of \$1,853,375 in 2024 as part of the
5 2024 Chippewa County Budget. This resolution is being brought pursuant to Chippewa County
6 Ordinance § 2-361(a)(3)a., which requires the passage of a separate resolution by the County
7 Board to approve the use of any sales tax funds to fund debt service liabilities.

8

Resolution No. 18 - 23

**RESOLUTION TO AUTHORIZE THE USE OF SALES TAX FUNDS AND FUND BALANCE TO PAY
DEBT SERVICE LIABILITIES AS A PART OF THE 2024 CHIPPEWA COUNTY BUDGET - RANDY
SCHOLZ**

WHEREAS, Chippewa County Ordinance § 2-361(a)(3)a., authorizes using a portion of the 1/2% County Sales Tax funds collected to pay debt service liabilities; and

WHEREAS, § 2-361(a)(3)a., of the Ordinances requires that use of sales tax funds to pay debt service liabilities must be approved by separate County Board resolution; and

WHEREAS, Chippewa County issued general obligation bonds on two occasions in 2018 for a capital improvement radio tower project, for transportation projects, and for refunding a previous bonding, and now that money borrowed is being paid back with two payments made each year on each borrowing; and

WHEREAS, Chippewa County also issued general obligation bonds in 2020 to be used for transportation projects in 2021 and 2022, and now the money borrowed is being paid back with two payments made each year; and

WHEREAS, Chippewa County also issued general obligation bonds in 2022 to be used for transportation projects in 2023, and now the money borrowed is being paid back with two payments made each year; and

WHEREAS, it is the recommendation of the Finance Director and the County Administrator that \$1,084,954.82 from the Sales Tax Fund and \$768,420.18 from debt service fund balances be applied to these debt service liabilities as part of the 2024 Chippewa County Budget;

NOW, THEREFORE BE IT RESOLVED, that the sum of Two Hundred Ninety Five Thousand Nine Hundred Twenty Three and 19/100 Dollars (\$295,923.19) be transferred from the Sales Tax Property Tax Relief Fund to the Debt Service Fund and utilize Six Hundred Forty Nine Thousand Four Hundred Seventy Six and 81/100 Dollars (\$649,476.81) from the debt service fund balances for the 2018 Capital Improvement Project Bonds for payments on the principal and interest on the 2018 Capital Improvement Radio Tower project, Transportation Bonds and refunding the previous bonding, to be included in the 2024 Chippewa County Budget; and

BE IT FURTHER RESOLVED, that the sum of One Hundred Thirty Five Thousand Seven Hundred Thirty One and 63/100 Dollars (\$135,731.63) be transferred from the Sales Tax Property Tax Relief Fund to the Debt Service Fund and utilize One Hundred Eighteen Thousand Nine Hundred Forty Three and 37/100 Dollars (\$118,943.37) for the 2020 Capital Improvement Project Bonds for payments on the principal and interest on the Transportation Bonds, to be

included in the 2024 Chippewa County Budget; and

BE IT FURTHER RESOLVED, that the sum of Six Hundred Fifty Three Thousand Three Hundred Dollars (\$653,300.00) be transferred from the Sales Tax Property Tax Relief Fund to the Debt Service Fund for the 2022 Capital Improvement Project Bonds for payments on the principal and interest on the Transportation Bonds, to be included in the 2024 Chippewa County Budget.

Forwarded to the County Board by the Executive Committee.

FINANCIAL IMPACT:

The Sales Tax Fund will be reduced by \$1,084,954.82 and the Debt Service Fund Balances will be reduced by \$768,420.18 in 2024 by passage of this resolution.

06/6/2023	Executive Committee	
RESULT:	FORWARD TO COUNTY BOARD [UNANIMOUS]	Next: 6/13/2023 6:00 PM
MOVER:	Jason Bergeron, District 7	
SECONDER:	Ken Schmitt, District 3 (Vice-Chair)	
AYES:	Dean Gullickson, Ken Schmitt, Glen Sikorski, Jason Bergeron	
EXCUSED:	Harold Steele	

Approved as to Form:

Todd A. Pauls
Todd A. Pauls, Corporation Counsel

5/8/2023

Lori Zwiefelhofer
Lori Zwiefelhofer, Finance Director

5/8/2023

Randy B. Scholz
Randy B. Scholz, County Administrator

5/8/2023

**STATEMENT OF EXPLANATION**

Resolution No. 19 - 23

**RESOLUTION TO APPROVE THE USE OF SALES TAX FUNDS FOR THE
ANNUAL CONTRIBUTION TO THE CHIPPEWA VALLEY REGIONAL
AIRPORT TO BE USED FOR AIRPORT CAPITAL PROJECTS AND/OR
AIRPORT DEBT SERVICE AS PART OF THE 2024 CHIPPEWA COUNTY
BUDGET - RANDY SCHOLZ**

1 Passage of this resolution approves the use of \$132,890.00 from the Sales Tax Fund to
2 fund debt service liabilities and capital improvement projects at the Chippewa Valley Regional
3 Airport. These sales tax funds will be used to make Chippewa County's 2024 required
4 contribution to the operation of the Airport, pursuant to the Chippewa Valley Regional Airport
5 Ownership and Operation Agreement. This resolution is also being brought pursuant to
6 Chippewa County Ordinance § 2-361(a)(3)a. and b., which require the passage of a separate
7 resolution, prior to the adoption of the annual County Budget, to approve the use of sales tax
8 funds for payment of debt service liabilities and capital improvement projects. The Airport
9 Agreement is attached.

10

Resolution No. 19 - 23

RESOLUTION TO APPROVE THE USE OF SALES TAX FUNDS FOR THE ANNUAL CONTRIBUTION TO THE CHIPPEWA VALLEY REGIONAL AIRPORT TO BE USED FOR AIRPORT CAPITAL PROJECTS AND/OR AIRPORT DEBT SERVICE AS PART OF THE 2024 CHIPPEWA COUNTY BUDGET - RANDY SCHOLZ

WHEREAS, Resolution 18-98 was adopted on March 10, 1998 by the Chippewa County Board of Supervisors authorizing a portion of the 1/2% County Sales Tax to be utilized for Long-term Capital Projects and Debt Service; and

WHEREAS, Resolution 14-23 was adopted on April 18, 2023 by the Chippewa County Board of Supervisors approving the Chippewa Valley Regional Airport Ownership and Operation Agreement (Airport Agreement) between Chippewa and Eau Claire Counties; and

WHEREAS, Paragraph 15 in the agreement, "County Funding Participation" sets the amount of the Chippewa County funding participation for years 2024 through 2028 and states that "[T]he Chippewa County contribution shall be applied toward debt service and capital projects"; and

WHEREAS, the County Administrator is requesting approval to use \$132,890.00 from the Sales Tax Fund to be applied toward the debt service and capital projects in the Airport Agreement, with such transfer placed into the 2024 Chippewa County proposed budget; and

WHEREAS, Chippewa County Ordinance § 2-361(a)(3)a. and b., require that annually and prior to the adoption of the County Budget, use of sales tax funds to pay for capital improvement projects and to pay off debt service liabilities must be approved by separate County Board resolution;

NOW, THEREFORE BE IT RESOLVED, that the sum of One Hundred Thirty Two Thousand Eight Hundred and Ninety Dollars (\$132,890.00) be transferred from the Sales Tax Property Tax Relief Fund to the Airport budget in the General Fund to pay Chippewa County's 2024 Airport Agreement contribution to be used for capital projects and debt service, as enumerated in the (Airport) budget, all as part of the recommended 2024 Chippewa County Budget.

Forwarded to the County Board by the Executive Committee.

FINANCIAL IMPACT:

2024 - \$132,890 from sales tax funds.

06/6/2023 **Executive Committee**
RESULT: **FORWARD TO COUNTY BOARD [UNANIMOUS]** **Next: 6/13/2023 6:00 PM**
MOVER: Jason Bergeron, District 7
SECONDER: Ken Schmitt, District 3 (Vice-Chair)
AYES: Dean Gullickson, Ken Schmitt, Glen Sikorski, Jason Bergeron
EXCUSED: Harold Steele

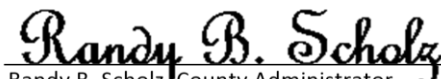
Approved as to Form:


 Todd A. Pauls, Corporation Counsel

5/8/2023


 Lori Zwiefelhofer, Finance Director

5/8/2023


 Randy B. Scholz, County Administrator

5/8/2023

CHIPPEWA VALLEY REGIONAL AIRPORT OWNERSHIP AND OPERATION AGREEMENT

This agreement outlining the operation and ownership of the Chippewa Valley Regional Airport 'Airport' is made and entered into by and between Chippewa County and Eau Claire County pursuant to Wis. Stat. §§114.151 and 66.0301.

(1) **ESTABLISHMENT OF AN AIRPORT COMMISSION.** There is established effective January 1, 1991, pursuant to Wis. Stat. §114.14(2) an Airport Commission in which shall be vested jurisdiction for the construction, improvement, equipment, maintenance, operation, and promotion of the Airport. Effective January 1, 1999 this agreement shall govern the operation of the Airport.

(2) **MEMBERSHIP OF THE AIRPORT COMMISSION.** The Chippewa Valley Regional Airport Commission 'Commission' shall consist of seven (7) members. The Eau Claire County Board Chair shall appoint one County Board Supervisor and three (3) citizen members. The Chippewa County Board Chair shall appoint one (1) County Board Supervisor and two (2) citizen members. The period of appointment for the two County Board Supervisors and one (1) citizen member appointed by the Eau Claire County Board Chair from either Eau Claire or Chippewa County shall be two (2) years commencing April in even-numbered years. The remaining four (4) members shall be citizens and residents of Eau Claire County or Chippewa County appointed by the Eau Claire County and Chippewa County Board Chairs respectively and approved by their respective County Boards for two (2) years commencing April in odd-numbered years. All members may be reappointed.

(3) **COMMISSIONER QUALIFICATIONS AND VACANCIES.** The Commissioners shall be persons with skills in management and interest in aeronautics. The Commissioners will contribute a mix of managerial and professional skills in areas such as marketing, public relations, finance, law, engineering, general management and entrepreneurship. Commissioners shall be residents of Eau Claire or Chippewa Counties and shall not have a financial interest in the Airport of more than \$15,000 in any year as set forth in Wis. Stat. §946.13. Commissioners shall comply with the provisions of the Eau Claire County Code of Conduct contained in Chapter 2.08 of the Eau Claire County Code. Commissioners are required to declare any conflict of interest under Chapter 2.08 prior to discussion of an agenda item and abstain from the discussion or voting on that agenda item. Annual vacancies shall be noticed publicly with a list of nominees provided to the appropriate County Board Chair prior to consideration of any Commission appointment. Should any Commissioner no longer meet the qualifications for appointment, the Commissioner's seat shall be declared vacant. Any Commissioner failing to attend three (3) regular meetings in a six (6) month period may be removed by the appointing County Board Chair. Mid-term vacancies may be filled from a list of citizens who have applied for annual vacancies but have not been selected, or through a separate public notice, or by using both.

(4) **AIRPORT SECRETARY AND CHAIR.** At the annual meeting the Commission shall elect one member chair, one member vice-chair and one member secretary. The chair shall not be a County Board Supervisor. The secretary shall keep an accurate record of all the proceedings and transactions of the Commission and send copies of the minutes to the Eau Claire and Chippewa County Clerks. The Commission shall have the powers and duties established under Wis. Stat. ch. 114 as more specifically enumerated herein.

(5) **AIRPORT MANAGEMENT/MONIES.** The Commission shall have complete and exclusive control and management of the Airport. All monies appropriated for the construction, improvement, equipment, maintenance, operation, or promotion of said Airport or earned by such Airport or made available for its construction, improvement, equipment, maintenance, operation, or promotion in any manner whatsoever shall be deposited with the Treasurer of Eau Claire County where such monies shall be kept in a non-lapsing enterprise fund and paid out only on order of the Commission. No Airport enterprise monies will be returned to Chippewa or Eau Claire Counties without approval of both county boards.

(6) **AIRPORT MANAGER.** The Commission may employ and fix the compensation of an Airport Manager who shall not be a member of the Commission. The Commission may employ and fix the compensation of such other employees as may be deemed necessary. All Airport employees shall be Eau Claire County employees and subject to the personnel policies and practices of Eau Claire County.

(7) **CONTRACTING AUTHORITY.** The Commission is expressly authorized to execute such contracts, leases, or other agreements as it deems necessary for the construction, improvement, equipment, maintenance, operation, or promotion of the Airport, subject to the normal budgetary procedures of Eau Claire County. Such Commission may contract with the United States, the State of Wisconsin, any municipality, or any agency thereof and may petition in the name of Eau Claire County, for such state, federal, or municipal aid as may be available for airport purposes, and after resolution certifying the availability of local funds, or appropriation of such funds, may execute agency agreements, contracts, and all other documents necessary to the project.

(8) **COMMISSION POWERS.** The Commission shall have the power to do all acts and things necessary for the promotion of the business and the general welfare of the Airport in order to carry out the powers, duties, and responsibilities imposed by this provision or any other laws. The Commission will abide by the Commissioners shall comply with the provisions of the Eau Claire County Code of Conduct contained in Chapter 2.08 of the Eau Claire County Code. Commissioners are required to declare any conflict of interest under Chapter 2.08 prior to discussion of an agenda item and abstain from the discussion or voting on that agenda item.

(9) **PARTICIPATION OF OTHER MUNICIPALITIES.** In recognition of the role of the Airport as the air carrier airport for the entire Chippewa Valley Region, other counties or municipalities within the region will be invited to participate on terms and conditions to be established by the Commission.

(10) **COMMISSION BYLAWS.** The Commission shall prepare bylaws for the conduct of its business, consistent with this Agreement. If there is ever conflict between the Bylaws and this Agreement, the terms of the Agreement will prevail.

(11) **COMMISSION BUSINESS PLAN.** The Commission shall prepare a business plan with a five-year horizon that shall be up-dated annually. Such plan shall include marketing and public relations programs to pursue promotion objectives.

(12) **COMMISSION MEETINGS.** The Commission shall meet at least once per month and shall report either orally or in writing as requested to the Eau Claire County Committee on Administration and the Chippewa County Economic Development Committee. Compensation for

citizen members shall be set forth as in Section 3.20.080 B. of the Eau Claire County Code. County board member per diems shall be established and paid by the respective county boards.

(13) **AUDIT OF COMMISSION'S FINANCIAL RECORDS.** The Commission's financial books and records shall be audited as part of the Eau Claire County annual audit. The Commission's financial books and records shall be open to audit by the Eau Claire County Finance Director or the Chippewa County Auditor upon request and two business days advance notice.

(14) **COMMISSION APPROPRIATIONS RESTRICTIONS.** The Commission shall not overdraw the annual appropriations as established by the Eau Claire County Board of Supervisors for operating and capital expenditures. Unfunded mandates and contingencies that would overdraw these annual appropriations shall be paid from reserves established in the Airport enterprise fund or through the annual budget process. Expenditures in excess of reserves in the Airport enterprise fund require approval of the Eau Claire County Board. If such expenditures require bonding, then the Chippewa and Eau Claire County Boards shall all vote on participation in the bonding pursuant to the percentages as reflected by the dollar amounts set forth in 15 below.

(15) **COUNTY FUNDING PARTICIPATION.** There will be no increase in funding participation from either Eau Claire County or Chippewa County during the term of this agreement.

<u>YEAR</u>	<u>CHIPPEWA COUNTY CONTRIBUTION</u>	<u>EAU CLAIRE COUNTY CONTRIBUTION</u>
2024	\$132,890	\$407,050
2025	\$132,890	\$407,050
2026	\$132,890	\$407,050
2027	\$132,890	\$407,050
2028	\$132,890	\$407,050

The Chippewa County contribution shall be applied toward debt service and capital projects.

Any excess operating funds from 2023 shall be carried over to 2024.

(16) **FINANCIAL RECORDS, BUDGETING PROCESS, CONTRIBUTION PAYMENTS.** Eau Claire County will keep the financial records of the Airport. Proposed subsequent year Airport budgets will be sent to Chippewa County by September 1 of the current year to facilitate the county budgeting process. Annual audits reflecting Airport operations will be sent to Chippewa County by July 31 of the subsequent year. Chippewa County will receive timely interim financial information from Eau Claire County upon request. Chippewa County will make two semiannual contribution payments to Eau Claire County on March 15 and September 1 of each budget year pending receipt of the above financial information.

(17) **OPTION TO PURCHASE.** Chippewa County has a limited and exclusive option to purchase an interest in the real and personal property of the Airport for (\$1.00) One Dollar and other valuable consideration. Said option to purchase is exclusive, in that it may only be exercised by the Chippewa County Board of Supervisors during the time period, and subject to the conditions set forth below. Said option to purchase allows Chippewa County to purchase a portion of the real and personal property of the Airport as a tenant in common. During the time that Chippewa County is able to

exercise its limited option to purchase, Eau Claire County cannot, without a prior breach of the terms of this Agreement, or the failure on the part of Chippewa County to make payment in full as set in this Agreement, refuse to transfer the property to Chippewa County. However, if Chippewa County is in breach and/or has not made all of the payments as set forth in the terms of this Agreement, then Eau Claire County does not have to honor Chippewa County's option to purchase. The parties agree the following are conditions precedent to the exercising of the option to purchase:

- (a) Prior to the expiration of the time period set forth below in paragraph (b) for Chippewa County to exercise its option to purchase, the parties will either renew this Agreement, or execute a new ownership and operation agreement for a period of not less than five (5) years.
- (b) Chippewa County may only exercise its option to purchase during the time period of January 1, 2028 to September 1, 2028, with the transfer of property becoming effective on January 1, 2029.

If Chippewa County chooses to exercise its option to purchase, its ownership interest in the property of the Airport will be determined by comparing Chippewa County's equalized valuation on a pro rata basis to the total equalized valuation of Chippewa County and Eau Claire County with the percentage of the property transferred to Chippewa County equal to the amount of equalized value established for the 2028 budget year.

(18) **EFFECTIVE DATE OF AGREEMENT.** This agreement shall become effective on January 1 of the year following passage of authorizing resolutions by the Chippewa County Board and the Eau Claire County Board, as evidenced by certified copies of its County Board resolutions. This agreement is for a term of five years and may be renewed for future years upon mutual agreement by all parties. Negotiations for a successor Agreement shall commence on or before March 1, 2028, with ratification by all parties to the successor Agreement on or before September 1, 2028.

(19) **WAIVER OF BREACHES.** No waiver of any breaches of this Agreement shall be held to be a waiver of any other or any subsequent breaches. All remedies afforded in this Agreement shall be considered to be cumulative and in addition to any other remedies provided by law.

(20) **APPLICABLE LAW.** This contract shall be governed under the laws of the State of Wisconsin and is made at Eau Claire County, Wisconsin, and venue for any legal action to enforce the terms of this Agreement shall be exclusively in Eau Claire County Circuit Court.

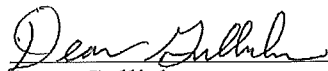
(21) **NON-ASSIGNMENT OF AGREEMENT.** The parties agree that there shall be no assignment of transfer or this Agreement, nor of any interests, rights or responsibilities herein contained, except as agreed to in writing.

(22) **MODIFICATIONS TO AGREEMENT.** There shall be no modifications to this Agreement, except in writing, signed by all parties.

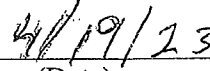
(23) **INTEGRATION OF AGREEMENT.** The entire agreement of the parties is contained herein, and this Agreement supersedes all previous agreements, whether written or oral, and all negotiations as well as any previous agreements presently in effect between the parties relating to the subject matter.

All parties hereto having read and understood the entirety of this Agreement consisting of five (5) typewritten pages hereby affix their duly authorized signatures.

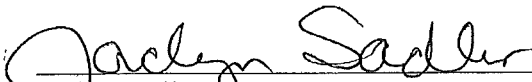
CHIPPEWA COUNTY BY:

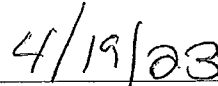


Dean Gullickson
Chippewa County Board Chair



(Date)


Jaclyn Sadler
Chippewa County Clerk

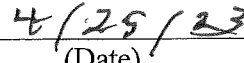


(Date)

EAU CLAIRE COUNTY BY:



Nick Smiar
Eau Claire County Board Chair



(Date)



Sue McDonald
Eau Claire County Clerk



(Date)

CNTX\CNTX-160 4.11.23

**STATEMENT OF EXPLANATION**

Resolution No. 20 - 23

**RESOLUTION TO AUTHORIZE THE USE OF SALES TAX FUNDS FOR
FACILITIES AND PARKS CAPITAL IMPROVEMENT PROJECTS IN 2024 -
RANDY SCHOLZ AND LARRY RITZINGER**

1 This resolution is being brought pursuant to Chippewa County Ordinance Sec. 2-
2 361(a)(3)b., which requires the passage of a separate resolution prior to the adoption of the
3 annual County Budget, to approve the use of any sales tax funds to fund capital improvement
4 projects. This resolution is being brought to authorize funding for various Facilities and Parks
5 Division projects, pursuant to Ordinance § 2-361(a)(3)b., as part of the 2023 Chippewa County
6 Capital Improvement Plan (CIP) and to be included in the 2024 County Budget.

Resolution No. 20 - 23

**RESOLUTION TO AUTHORIZE THE USE OF SALES TAX FUNDS FOR FACILITIES AND PARKS
CAPITAL IMPROVEMENT PROJECTS IN 2024 - RANDY SCHOLZ AND LARRY RITZINGER**

WHEREAS, Chippewa County Ordinance Sec. 2-361(a)(3)b. authorizes using a portion of the ½% County sales tax funds collected for long term capital projects; and

WHEREAS, pursuant to Chippewa County Ordinance Sec. 2-361(a)(3)b., use of sales tax funds for capital improvement projects must be approved by separate County Board resolution prior to the adoption of the annual County Budget; and

WHEREAS, one of the goals of the Chippewa County Strategic Plan is to “Develop Additional Sources of Revenue and Funding to Meet Emerging Needs”; and

WHEREAS, a mission of the Facilities & Parks Division is “*maintaining a clean, safe, comfortable and aesthetically pleasing environment for employees and the public we serve and promote appropriate recreational opportunity within our county park system*”; and

WHEREAS, the Facilities and Parks Division of the Department of Administration wishes to complete certain capital improvement projects in 2024, through the use of sales tax funding to meet the above strategic goal and mission statement; and

WHEREAS, the 2024 planned capital improvement projects proposed to be completed by the Facilities and Parks Division are enumerated as follows:

1. **Government Center Campus Lighting Upgrade (T-8 Florescent lamps to LED lamps)** - The LED Lighting Upgrade Project / Phase II (Sheriff’s Department & Jail) will replace a few thousand lamps, and lead to considerable energy conservation and a reduction in energy costs (\$10,000 - \$20,000 annually). The project has a pay-back of approximately (4) years. This capital improvement project will move forward the implementation of the Energy Conservation Plan that was adopted by the County Board in 2009. The Facilities and Parks Division is requesting to expend \$45,000 in sales tax and \$5,000 in grant funding for this project in 2024.
2. **Parking Lot Maintenance - Government Center Campus** - This project will complete routine maintenance of the (6) Government Center Campus parking lots. This maintenance program is targeted for every-other year (even years). The maintenance will include crack routing and filling, heat patching, and asphalt sealing and painting. The Facilities and Parks Division is requesting to expend \$50,000 in sales tax for this project in 2024.
3. **Register in Probate / Juvenile Intake Office Suite Security Improvements / Remodel** -

The Chippewa County Board of Supervisors adopted an Integrated Security Plan in 2013. The following security recommendations were identified in the County Integrated Security Plan: improved physical barriers, card access, reconfiguring the office layout and security cameras. This office suite is at / nearing “end-of-life”, as it was last remodeled 25-30 years ago. This project will address both of these issues. The Facilities and Parks Division is requesting to expend \$280,000 in sales tax for this project in 2024.

4. Department of Human Services and County Board Room - Phase I / Master Planning -

The DHS office suite was last remodeled in 2013. This master planning exercise is deemed necessary due to the additional staffing the department has acquired over the last few years, and also due to the change in the way services are provided.

This master planning exercise will take a look at the current DHS operations and staffing levels. It will consider the physical space and provide some options on how the 3rd floor of the Courthouse could be reconfigured to efficiently accommodate the department’s needs, while keeping in mind that the work space may require some flexibility due to future growth. This planning exercise will also consider how the existing County Board of Supervisors boardroom works into the plan, and if any changes are deemed necessary to this space at this time. The DHS construction project would make the County Boardroom a timely project. The Facilities and Parks Division is requesting \$600,000 in sales tax in 2024 to complete this master planning exercise and provide some seed funding for a future DHS project.

WHEREAS, it is the recommendation of the Director of the Facilities and Parks Division and the Facilities and Parks Committee that the projects described above be completed in 2024 as part of the 2024-2028 Capital Improvement Plan (CIP);

NOW, THEREFORE BE IT RESOLVED, that the County Board does hereby authorize the transfer of \$975,000 from the Sales Tax Fund to the Facilities and Parks Division to be used to complete the LED Lighting Upgrade project, Parking Lot Maintenance, Register in Probate / Juvenile Intake Office project, and the Department of Human Services and County Boardroom Master Planning; and

BE IT FURTHER RESOLVED, that the funding for these projects be included in the 2024 Chippewa County Budget.

Forwarded to the County Board by the Executive Committee.

FINANCIAL IMPACT:

The Sales Tax Fund will be reduced by \$975,000 in 2024 by passage of this resolution.

06/6/2023 **Executive Committee**
RESULT: **FORWARD TO COUNTY BOARD [UNANIMOUS]** **Next: 6/13/2023 6:00 PM**
MOVER: Jason Bergeron, District 7
SECONDER: Glen Sikorski, District 6
AYES: Dean Gullickson, Ken Schmitt, Glen Sikorski, Jason Bergeron
EXCUSED: Harold Steele

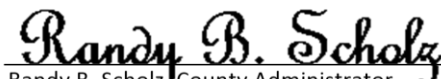
Approved as to Form:


 Todd A. Pauls, Corporation Counsel

5/16/2023


 Lori Zwiefelhofer, Finance Director

5/16/2023


 Randy B. Scholz, County Administrator

5/16/2023



STATEMENT OF EXPLANATION

Resolution No. 21 - 23

RESOLUTION TO AUTHORIZE FUNDING OF HIGHWAY DEPARTMENT CAPITAL IMPROVEMENT PROJECTS AS PART OF THE 2024 CHIPPEWA COUNTY BUDGET - RANDY SCHOLZ AND BRIAN KELLEY

1 This resolution is brought pursuant to Chippewa County Ordinance §2-361(a)(3)b.,
2 which requires the passage of a separate resolution, prior to the adoption of the annual County
3 Budget, to approve the use of any sales tax funds to fund capital improvement projects. In
4 addition, Chippewa County Finance Division Policy 305, “Policy for Use of Fund Balance / Non-
5 Lapsing Accounts”, requires that capital improvement projects funded with non-lapsing fund
6 balance over \$50,000 must be approved by the County Board. This resolution is being brought
7 to authorize funding for various Highway Department projects, pursuant to Ordinance § 2-
8 361(a)(3)b., and Finance Division Policy 305, as part of the 2024 Chippewa County Capital
9 Improvement Plan (CIP) and to be included in the 2024 County Budget.

10 Passage of this resolution will authorize the use of \$3,100,000 in sales tax funding, and
11 \$0 of bonding to be included in the 2024 County Highway Department Budget for roadway and
12 bridge CIP projects. These funds will be used to help capture state and federal matching funds.
13 If all state, federal, and other funding sources are captured, approximately \$8,659,913, the
14 roadway and bridge CIP projects in 2024 will total approximately \$11,759,913. The specific
15 2024 CIP Highway Department roadway and bridge projects are enumerated in the “Chippewa
16 County 2024-2028 Capital Improvement Plan Justification Form” for 2024.

17 Passage of this resolution also authorizes the use of \$1,100,000 of fund balance from
18 the Highway Department’s machinery fund for the purchase of County Highway Department
19 machinery in 2024. In addition, passage of this resolution will authorize the use of \$100,000 of
20 fund balance from the Highway Department’s machinery fund for the improvement of County
21 Highway Department buildings in 2024. Finally, passage of this resolution authorizes the
22 transfer of \$300,000 in sales tax revenue funds to the Non-Highway Vehicle Fleet pool for the
23 purchase of replacement vehicles as needed in 2024.

24

Resolution No. 21 - 23

RESOLUTION TO AUTHORIZE FUNDING OF HIGHWAY DEPARTMENT CAPITAL IMPROVEMENT PROJECTS AS PART OF THE 2024 CHIPPEWA COUNTY BUDGET - RANDY SCHOLZ AND BRIAN KELLEY

WHEREAS, Ordinance 2-361(a)(3)b., authorizes using a portion of the 1/2% County Sales Tax funds collected for Long Term Capital Improvement Projects, but requires that prior to the adoption of the annual County Budget, use of sales tax funds to fund those projects must be approved by separate County Board resolution; and

WHEREAS, Chippewa County Finance Division Policy 305, "Policy for Use of Fund Balance / Non- Lapsing Accounts", requires that capital improvement projects funded with non-lapsing fund balance over \$50,000 must also be approved by the County Board; and

WHEREAS, the Chippewa County Highway Commissioner has identified certain Highway Department capital projects to be included in the Capital Improvement Plan (CIP) and to be completed in 2024; and

WHEREAS, the Highway Department is able to capture state and federal funding by using matching county funds; and

WHEREAS, it is the recommendation of the Highway Commissioner, the Finance Director and the County Administrator that \$3,100,000 of sales tax funds be used to help leverage \$8,659,913 of state and federal matching funds and other funding sources to fund the 2024 CIP roadway and bridge projects; and

WHEREAS, the Highway Commissioner, Finance Director, and County Administrator recommend that \$1,100,000 of fund balance be applied for the purchase of County Highway Department machinery in 2024; and

WHEREAS, the Highway Commissioner, Finance Director, and County Administrator recommend that \$100,000 of fund balance be used for the improvement of County Highway Department buildings in 2024; and

WHEREAS, the Highway Commissioner, Finance Director, and County Administrator recommend that \$300,000 of sales tax funds be utilized to fund vehicle replacements in the Non-Highway Vehicle Fleet pool in 2024; and

WHEREAS, the Highway Committee reviewed and prioritized these projects on March 15, 2023 and recommends that these projects be completed as part of the 2024 CIP;

NOW, THEREFORE BE IT RESOLVED, pursuant to § 2-361(a)(3)b., of the Code of

Ordinances, that the sum of \$3,100,000 be transferred from the Sales Tax Fund to be used to fund Highway Department roadway and bridge projects in 2024 as part of the 2024 County Budget; and

BE IT FURTHER RESOLVED, that pursuant to Chippewa County Policy 305 - Fund Balance or Non-Lapsing Account Expenditure Policy, the County Board does hereby authorize the Highway Department to utilize fund balance in the amount of \$1,100,000 from the Highway Department Machinery fund to purchase Highway Department machinery in 2024 as part of the 2024 County Budget; and

BE IT FURTHER RESOLVED, that pursuant to Chippewa County Policy 305 - Fund Balance or Non-Lapsing Account Expenditure Policy, the County Board does hereby authorize the Highway Department to utilize fund balance in the amount of \$100,000 from the Highway Department Machinery fund balance to be used for the improvement of County Highway buildings and grounds projects in 2024 as part of the 2024 County Budget; and

BE IT FURTHER RESOLVED, pursuant to § 2-361(a)(3)b., of the Code of Ordinances, that the sum of \$300,000 be transferred from the Sales Tax Fund to be used to fund replacement of vehicles in the County's Non-Highway Fleet in 2024 as part of the 2024 County Budget.

Forwarded to the County Board by the Executive Committee.

FINANCIAL IMPACT:

The Sales Tax Fund will be reduced by \$3,400,000 in 2024.

Grants/Other will be utilized in the amount of \$8,659,913 in 2024.

Highway machinery fund balance will be applied in the amount of \$1,200,000 in 2024.

06/6/2023 Executive Committee

RESULT: FORWARD TO COUNTY BOARD [UNANIMOUS] Next: 6/13/2023 6:00 PM

MOVER: Glen Sikorski, District 6

SECONDER: Jason Bergeron, District 7

AYES: Dean Gullickson, Ken Schmitt, Glen Sikorski, Jason Bergeron

EXCUSED: Harold Steele

Approved as to Form:

Todd A. Pauls
Todd A. Pauls, Corporation Counsel

5/9/2023

Lori Zwiefelhofer
Lori Zwiefelhofer, Finance Director

5/9/2023

Randy B. Scholz
Randy B. Scholz County Administrator 5/9/2023

**STATEMENT OF EXPLANATION**

Resolution No. 22 - 23

**RESOLUTION TO AUTHORIZE USE OF SALES TAX REVENUE FUNDS FOR
COMPUTER EQUIPMENT REPLACEMENT AS PART OF THE 2024 CAPITAL
IMPROVEMENT PLAN - RANDY SCHOLZ AND ANDY BAUER**

1 Without the proper information technology tools, employees are unable to be proficient
2 in keeping their programs running without causing backlogs for the department. This
3 technology equipment is used 8+ hours per day with some locations running 24/7/365. It is
4 therefore extremely important that the county departments are provided with the appropriate
5 resources to do their jobs.

6 This resolution is being brought pursuant to Chippewa County Ordinance §2-361(a)(3)b.,
7 which requires that annually and prior to the adoption of the annual County Budget, use of
8 sales tax funds to fund capital improvement projects must be approved by separate County
9 Board resolution. This resolution is also brought forward as part of the County's Capital
10 Improvement Plan (CIP) to fund the replacement of technology equipment on a regular
11 replacement schedule and to eliminate annual budget spikes due to equipment replacement.
12 These funds will be used to continue the technology equipment replacement program which
13 started in 2004 and consists of, among other things, replacing data center equipment, personal
14 computers, projectors, laptops, tablets and accessories. Passage of this resolution will
15 authorize the use of \$275,000.00 in sales tax funds to replace information technology
16 equipment in 2024. These funds will be included as part of the 2024 Chippewa County Budget.

17

Resolution No. 22 - 23

**RESOLUTION TO AUTHORIZE USE OF SALES TAX REVENUE FUNDS FOR COMPUTER
EQUIPMENT REPLACEMENT AS PART OF THE 2024 CAPITAL IMPROVEMENT PLAN - RANDY
SCHOLZ AND ANDY BAUER**

WHEREAS, Ordinance 2-361(a)(3)b., authorizes using a portion of the 1/2% County Sales Tax funds collected for Long Term Capital Improvement Projects, but requires that annually and prior to the adoption of the annual County Budget, use of sales tax funds to fund those projects must be approved by separate County Board resolution; and

WHEREAS, the County Board has previously identified the need for an annual non-lapsing computer system equipment replacement fund to timely replace and upgrade computers, printers, and server related equipment on a regular annual schedule over varying time intervals; and

WHEREAS, the Chippewa County Executive Committee has reviewed and does concur with this request to put the computer equipment on a regular replacement schedule to eliminate annual budget spikes due to computer equipment replacement; and

WHEREAS, the Executive Committee reviewed and prioritized these projects on March 21, 2023 and recommends that these projects be completed as part of the 2024 CIP; and

WHEREAS, the Information Technology Director, the Finance Director and the County Administrator recommend that \$275,000.00 in sales tax funds be transferred to the non-lapsing computer replacement fund to be included in the 2024 Chippewa County Proposed Budget to be used for computer equipment and other IT equipment replacement;

NOW, THEREFORE BE IT RESOLVED, that the sum of Two Hundred Seventy Five Thousand Dollars (\$275,000.00) be transferred from the Sales Tax Fund to the Computer Outlay account to be used for computer system equipment replacement in 2024, as part of the 2024 County Budget.

Forwarded to the County Board by the Executive Committee.

FINANCIAL IMPACT:

2024 - \$275,000.00 in sales tax funds will be used to purchase IT replacement equipment for Data Center equipment upgrades, end user device replacements (laptops, computers, tablets, projectors, monitors and accessories).

06/6/2023 **Executive Committee**
RESULT: **FORWARD TO COUNTY BOARD [UNANIMOUS]** **Next: 6/13/2023 6:00 PM**
MOVER: Ken Schmitt, District 3 (Vice-Chair)
SECONDER: Jason Bergeron, District 7
AYES: Dean Gullickson, Ken Schmitt, Glen Sikorski, Jason Bergeron
EXCUSED: Harold Steele

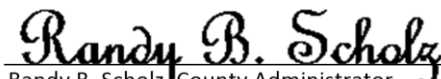
Approved as to Form:


 Todd A. Pauls, Corporation Counsel

5/8/2023


 Lori Zwiefelhofer, Finance Director

5/8/2023


 Randy B. Scholz, County Administrator

5/8/2023

**STATEMENT OF EXPLANATION**

Resolution No. 23 - 23

RESOLUTION TO AUTHORIZE THE USE OF SALES TAX FUNDS AND NON-LAPSING FUNDING FOR DEPARTMENT OF LAND CONSERVATION AND FOREST MANAGEMENT CAPITAL IMPROVEMENT PROJECTS AS PART OF THE 2024 COUNTY BUDGET - RANDY SCHOLZ AND LYNDIA SCHWEIKERT

1 This resolution is brought pursuant to Chippewa County Ordinance § 2-361(a)(3)b.,
2 which requires the passage of a separate resolution, prior to the adoption of the annual County
3 Budget, to approve the use of any sales tax funds to fund capital improvement projects. In
4 addition, Chippewa County Finance Division Policy 305, "Policy for Use of Fund Balance / Non-
5 Lapsing Accounts", requires that capital improvement projects funded with non-lapsing fund
6 balance over \$50,000 must be approved by the County Board. This resolution is being brought
7 to authorize funding for various Department of Land Conservation and Forest Management
8 projects, pursuant to Ordinance § 2-361(a)(3)b., and Finance Division Policy 305, as part of the
9 2024 Chippewa County Capital Improvement Plan (CIP) and to be included in the 2024 County
10 Budget.

11 The Department of Land Conservation and Forest Management is proposing three
12 capital improvement projects in 2024. The first project is for \$50,000 of fund balance and
13 \$50,000 of sales tax for the County Stewardship Fund. The second project is for \$150,000 of
14 fund balance and \$150,000 of State of Wisconsin grant funding to be used for County Forest
15 land acquisitions. The third project is for \$120,000 of State of Wisconsin grant funding for the
16 construction of one or more snowmobile bridges, per the request of the Chippewa Valley
17 Snowmobile Organization, with locations to be determined.

Resolution No. 23 - 23

**RESOLUTION TO AUTHORIZE THE USE OF SALES TAX FUNDS AND NON-LAPSING FUNDING FOR
DEPARTMENT OF LAND CONSERVATION AND FOREST MANAGEMENT CAPITAL
IMPROVEMENT PROJECTS AS PART OF THE 2024 COUNTY BUDGET - RANDY SCHOLZ AND
LYNDA SCHWEIKERT**

WHEREAS, Chippewa County Ordinance § 2-361(a)(3)b., authorizes using a portion of the 1/2% County Sales Tax funds collected for Long Term Capital Improvement Projects, but requires that annually and prior to the adoption of the annual County Budget, use of sales tax funds to fund those projects must be approved by separate County Board resolution; and

WHEREAS, Chippewa County Finance Division Policy 305, "Policy for Use of Fund Balance / Non- Lapsing Accounts", requires that capital improvement projects funded with non-lapsing fund balance over \$50,000 must also be approved by the County Board; and

WHEREAS, the County Board has adopted the Capital Improvement Program (CIP) Policy 304, and the County Administrator has issued instructions for preparation of the 2024-2028 CIP Plan; and

WHEREAS, the Department of Land Conservation and Forest Management (LCFM) and the LCFM Committee have followed the policy and process to develop 2024 CIP plan recommendations for the LCFM; and

WHEREAS, Resolution 76-98 created the Chippewa County Stewardship Fund, in part to provide a stable source of matching grant funds to assist local municipalities and non-profit organizations to meet LCFM objectives by purchasing conservation land or easements that conserve land with high environmental value and provide opportunities for public outdoor recreation; and

WHEREAS, the Director of the LCFM, Finance Director, and County Administrator recommend that \$50,000 of fund balance and \$50,000 of sales tax funds be used to permanently preserve select working lands and areas of high environmental, and public value in 2024, pursuant to the policies and procedures of the Stewardship Fund; and

WHEREAS, Chippewa County Ordinance § 16-4(1) authorizes the County LCFM Committee to acquire lands within or adjacent to the County Forest blocking boundary to improve and enhance the County Forest; and

WHEREAS, the Director of the LCFM, Finance Director, and County Administrator recommend that \$150,000 of fund balance and \$150,000 of anticipated State of Wisconsin grant funds, for a total of \$300,000, be used for County Forest land acquisitions in 2024; and

WHEREAS, the Chippewa Valley Snowmobile Organization has requested that the County pursue funding to install one or more snowmobile bridges in 2024, and the Forest and Trails Division of the LCFM will include these projects in its 2024 work plan, with funding not to exceed \$120,000; and

WHEREAS, the Director of the LCFM, Finance Director, and County Administrator recommend that the LCFM use up to \$120,000 of State of Wisconsin grant funds to be used for the construction of one or more snowmobile bridges in 2024;

NOW, THEREFORE BE IT RESOLVED, that the sum of One Hundred Thousand Dollars (\$100,000.00), consisting of approximately \$50,000 from County Stewardship Fund Balance and \$50,000 from the Sales Tax Fund, be included in the 2024 Capital Improvement Plan as part of the 2024 County Budget, to be administered pursuant to the "Chippewa County Stewardship Fund Policy and Procedures for Program Administration", as previously adopted through Resolution #89-99; and

BE IT FURTHER RESOLVED, that the sum of Three Hundred Thousand Dollars (\$300,000.00), consisting of approximately \$150,000 from State of Wisconsin grants and \$150,000 from the Forest & Trails Special Conservation Fund Balance, be included in the 2024 Capital Improvement Plan as part of the 2024 County Budget, to be used to acquire County Forest lands, subject to County Board approval; and

BE IT FURTHER RESOLVED, that the sum of One Hundred and Twenty Thousand Dollars (\$120,000.00), be applied from the County Snowmobiles-State Fund to be included in the 2024 Capital Improvement Plan as part of the 2024 County Budget, to be used for construction of snowmobile bridges, if grant funding is approved by the Department of Natural Resources.

Forwarded to the County Board by the Executive Committee.

FINANCIAL IMPACT:

The following accounts will be affected in 2024 if this resolution is approved as follows:

1. The LCFM Fund balance will be reduced by \$50,000 and the Sales Tax Fund will be reduced by \$50,000 to be added to the Stewardship Fund.
3. The Forest & Trails Special Conservation Projects Fund balance will be reduced by \$150,000 and \$150,000 of State of Wisconsin grant funding will not be exceeded to acquire County Forest lands.
4. The direct costs of the proposed snowmobile projects will not exceed the \$120,000 of State of Wisconsin grant funding that is expected to be awarded to the County.

104 **06/6/2023 Executive Committee**
 105 **RESULT: FORWARD TO COUNTY BOARD [UNANIMOUS] Next: 6/13/2023 6:00 PM**
 106 **MOVER:** Ken Schmitt, District 3 (Vice-Chair)
 107 **SECONDER:** Jason Bergeron, District 7
 108 **AYES:** Dean Gullickson, Ken Schmitt, Glen Sikorski, Jason Bergeron
 109 **EXCUSED:** Harold Steele

110
111

Approved as to Form:

Todd A. Pauls
 Todd A. Pauls, Corporation Counsel

5/8/2023

Lori Zwiefelhofer
 Lori Zwiefelhofer, Finance Director

5/8/2023

Randy B. Scholz
 Randy B. Scholz, County Administrator

5/8/2023

112

**STATEMENT OF EXPLANATION**

Resolution No. 24 - 23

**RESOLUTION TO AUTHORIZE THE USE OF SALES TAX REVENUE FUNDS
BY THE SHERIFF'S DEPARTMENT TO PURCHASE RADIOS AND
EQUIPMENT AS PART OF THE 2024 CAPITAL IMPROVEMENT PLAN -
RANDY SCHOLZ AND TRAVIS HAKES**

1 This resolution is being brought pursuant to Chippewa County Ordinance §2-361(a)(3)b.,
2 which requires that annually and prior to the adoption of the annual County Budget, use of
3 sales tax funds to fund capital improvement projects must be approved by separate County
4 Board resolution. This resolution is also brought forward as part of the County's Capital
5 Improvement Plan (CIP) to provide sales tax funding of \$166,000.00 to the Sheriff's Department
6 for the purchase of radio replacements for the Patrol Division and the Jail Division as well as
7 various equipment upgrades in 2024.

8

Resolution No. 24 - 23

**RESOLUTION TO AUTHORIZE THE USE OF SALES TAX REVENUE FUNDS BY THE SHERIFF'S
DEPARTMENT TO PURCHASE RADIOS AND EQUIPMENT AS PART OF THE 2024 CAPITAL
IMPROVEMENT PLAN - RANDY SCHOLZ AND TRAVIS HAKES**

WHEREAS, Chippewa County Ordinance § 2-361(a)(3)b., authorizes using a portion of the 1/2% County Sales Tax funds collected for Long Term Capital Improvement Projects, but requires that annually and prior to the adoption of the annual County Budget, use of sales tax funds to fund those projects must be approved by separate County Board resolution; and

WHEREAS, the Sheriff's Department has requested the ability to use sales tax funds to purchase radio replacements and various equipment in 2024 as part of the Capital Improvement Plan to allow for better and safer law enforcement in Chippewa County; and

WHEREAS, effective communication is paramount to successful law enforcement, especially in an emergency; and

WHEREAS, the Chippewa County Sheriff's Department's current practice of purchasing and replacing a few radios every year has become insufficient; and

WHEREAS, radio technology is changing at a rapid pace; and

WHEREAS, by the time the Chippewa County Sheriff's Department gets to the end of their radio purchasing cycle, the first radios purchased will have fallen into obsolescence and can no longer receive upgrades or be reprogrammed; and

WHEREAS, this obsolescence has caused the Sheriff's Department to purchase new radios and replace older, obsolete radios in the same year causing the Department to have four different models in current operation, all with different capabilities; and

WHEREAS, all radios should have the same capabilities for effective communication; and

WHEREAS, the Chippewa County Sheriff's Department needs to purchase radios and specialized equipment for officers to efficiently perform their duties; and

WHEREAS, the Sheriff's Department would use sales tax funding to purchase radar units to ensure everyone has a current version as many of the radar units currently used are approximately twenty years old and cannot perform the same tasks as the latest versions; and

WHEREAS, the Sheriff's Department would use sales tax funding to purchase Portable Ballistic Shields to more effectively respond to tactical situations that may require their use to protect officers and effectively stop the threat; and

WHEREAS, the Sheriff's Department would use sales tax funding to purchase Automatic External Defibrillators (AED's) to keep in their squad cars as the patrol officers are often the first on scene of a cardiac arrest and would therefore have the ability to deliver life-saving aid; and

WHEREAS, the Sheriff's Department would use sales tax funding to purchase High Visibility Suits for the officers to use during traffic accidents as conducting law enforcement work on the side of the road poses a danger to the officers if they cannot be seen by the passing public; and

WHEREAS, the County Administrator, Sheriff, Chief Deputy and Finance Director recommend that \$166,000 in sales tax funds be transferred to the Sheriff's Office Equipment Fund to be included in the 2024 Chippewa County Proposed Budget to be used to purchase squad and handheld radios and the specialized equipment as set out above;

NOW, THEREFORE BE IT RESOLVED, that the sum of One Hundred Sixty-Six Thousand Dollars (\$166,000.00) be transferred from the Sales Tax Fund to the Sheriff's Department Equipment Fund to be used for the purchase of radio replacements and equipment upgrades in 2024, as part of the 2024 County Budget.

Forwarded to the County Board by the Executive Committee.

FINANCIAL IMPACT:

The Sales Tax Fund will be reduced by \$166,000 in 2024.

06/6/2023	Executive Committee	
RESULT:	FORWARD TO COUNTY BOARD [UNANIMOUS]	Next: 6/13/2023 6:00 PM
MOVER:	Ken Schmitt, District 3 (Vice-Chair)	
SECONDER:	Glen Sikorski, District 6	
AYES:	Dean Gullickson, Ken Schmitt, Glen Sikorski, Jason Bergeron	
EXCUSED:	Harold Steele	

Approved as to Form:

Todd A. Pauls
Todd A. Pauls, Corporation Counsel

5/18/2023

Lori Zwiefelhofer
Lori Zwiefelhofer, Finance Director

5/22/2023

Randy B. Scholz
Randy B. Scholz, County Administrator 5/22/2023

**STATEMENT OF EXPLANATION**

Ordinance No. 04 - 23

**ORDINANCE TO AMEND CHAPTER 22 EMERGENCY MANAGEMENT OF
THE CHIPPEWA COUNTY CODE OF ORDINANCES - FIRST READING -
RANDY SCHOLZ**

1 Passage of these ordinance amendments would update definitions and the duties and
2 functions of the county emergency management director under Chapter 22 Emergency
3 Management of the Chippewa County Code of Ordinances to conform and align with Chapter
4 323 Emergency Management of the Wisconsin Statutes.

5 Passage of these ordinance amendments will further clarify the authority and procedure
6 as provided under Chapter 323 Emergency Management of the Wisconsin Statutes for declaring
7 a state of emergency in Chippewa County.

8 Upon review of the proposed ordinance amendments to Chapter 22 Emergency
9 Management at its regular meeting on March 20, 2023, the Legal & Law Enforcement
10 Committee supports forwarding said ordinance changes to the County Board for approval.

11

Ordinance No. 04 - 23

**ORDINANCE TO AMEND CHAPTER 22 EMERGENCY MANAGEMENT OF THE CHIPPEWA
COUNTY CODE OF ORDINANCES - FIRST READING - RANDY SCHOLZ**

SEE ATTACHMENT

FINANCIAL IMPACT:

There is no fiscal impact by passage of these ordinance amendments.

06/6/2023	Executive Committee	
RESULT:	FORWARD TO COUNTY BOARD [UNANIMOUS]	Next: 6/13/2023 6:00 PM
MOVER:	Ken Schmitt, District 3 (Vice-Chair)	
SECONDER:	Jason Bergeron, District 7	
AYES:	Dean Gullickson, Ken Schmitt, Glen Sikorski, Jason Bergeron	
EXCUSED:	Harold Steele	

History:

05/15/23 Legal & Law Enforcement Committee RECOMMENDED FOR APPROVAL

Approved as to Form:

Todd A. Pauls
Todd A. Pauls, Corporation Counsel

2/14/2023

Lori Zwiefelhofer
Lori Zwiefelhofer, Finance Director

2/14/2023

Randy B. Scholz
Randy B. Scholz, County Administrator

2/14/2023

ORDINANCE TO AMEND CHAPTER 22 EMERGENCY MANAGEMENT OF THE CHIPPEWA COUNTY CODE OF ORDINANCES

1. That Chapter 22 Emergency Management of the Chippewa County Code of Ordinances is hereby amended as follows:

Chapter 22 EMERGENCY MANAGEMENT*

*Cross references: Emergency services, ch. 26.

Sec. 22-1.	Penalties.
Sec. 22-2.	Policy and purpose.
Sec. 22-3.	Definitions.
Sec. 22-4.	County legal and law enforcement committee.
Sec. 22-5.	Emergency management director.
Sec. 22-6.	~~Sharing of costs.~~ <u>Reserved.</u>
Sec. 22-7.	~~Joint action meetings.~~ <u>Reserved.</u>
Sec. 22-8.	Duties of the emergency management director.
Sec. 22-9.	~~Utilization of existing services and facilities.~~ Emergency Declaration.
Sec. 22-10.	~~Other emergencies.~~ <u>Reserved.</u>

~~On March 13, 2012, the County Board adopted ordinance revisions to codify Resolution No. 39-11, which restructured the County Board committees, boards, and commissions in anticipation of the downsizing of the County Board from 29 to 15 supervisors. Not all ordinance subsections were revised, but those subsections that had material changes will be specifically designated at the end of those subsections.~~

Sec. 22-1. Penalties.

No person shall obstruct, hinder or delay any member of the emergency management organization in the enforcement of any order, rule, regulation or plan issued pursuant to this chapter, or do any act forbidden by any order, rule, regulation or plan issued pursuant to the authority contained in this chapter. For a violation of any of the provisions in this chapter, a person shall forfeit not less than \$100.00 nor more than \$500.00, and in default of payment thereof, shall be imprisoned in the county jail for a period not exceeding 90 days.

(Code 1980, § 6.15) (Ord. No. 06-12, 03-12-2012)

Sec. 22-2. Policy and purpose.

To ensure that the county shall be prepared to cope with emergencies resulting from enemy action and with emergencies resulting from natural or manmade disasters, an emergency management organization shall carry out the purposes set out in Wis. Stats. ch. 323.

(Code 1980, § 6.01) (Ord. No. 06-12, 03-12-2012)

Sec. 22-3. Definitions.

As used in this chapter, the following words and phrases shall have the meaning indicated. The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

- (1) *Emergency management* has the meaning set forth in Wis. Stat. § 323.02(8). ~~means civil defense and all those activities and measures designed or undertaken to:~~
 - a. ~~Minimize effects upon the civilian population caused by enemy action.~~
 - b. ~~Deal with the immediate emergency conditions which could be created by such enemy action.~~
 - c. ~~Effectuate emergency repairs to, or the emergency restoration of, vital public utilities and facilities destroyed or damaged by such enemy action.~~
- (2) ~~Enemy action~~ means any hostile action taken by a foreign power which threatens the security of the county.
- (32) ~~Natural or manmade d~~*Disaster* has the meaning set forth in Wis. Stat. § 323.02(6). ~~means all other extraordinary misfortunes affecting the county, natural or manmade, not included in the term "enemy action."~~

(Code 1980, § 6.02)

Cross references: Definitions generally, § 1-3.

Sec. 22-4. County legal and law enforcement committee.

- (a) *How constituted.* The legal and law enforcement committee of the County Board as created under its rules shall act as the county emergency management committee pursuant to Wis. Stat. § 323.14(1).
- (b) *Duties of the legal and law enforcement committee.*
 - (1) The legal and law enforcement committee of the County Board, serving as the county emergency management committee, shall establish policy ~~and promulgate rules and procedures~~ in all matters pertaining to emergency management consistent with the provisions of ~~Wis. Stats. ch. 323, Wis. Stats.~~
 - (2) ~~The legal and law enforcement committee shall define the job description for the emergency management director and other agents and employees of emergency management in consultation with the human resources department.~~

(Code 1980, § 6.03) (Ord. No. 06-12, 03-12-2012)

Cross references: Officers and employees, § 2-204 et seq.; County Board Statutory Committees, Commissions and Boards, § 2-83 et seq.

Sec. 22-5. Emergency management director.

- (a) *Emergency management joint director.* There is created the ~~position office~~ of county/municipal emergency management director. ~~The county emergency management director shall also hold~~

~~the office of emergency management director of such municipalities within the county as may hereafter enact provisions parallel to this section. In addition to his duties as county emergency management director he shall have the duties and responsibilities of a municipal emergency management director as provided in Wis. Stats. § 323.15. The Emergency Management Director is hereby designated as the County's head of emergency management pursuant to Wis. Stat. §323.14(1).~~

(b) ~~Term, appointment and statutory provisions~~ Personnel Restrictions.

~~(1) Term. The term of the county emergency management director shall be at the pleasure of the County Board.~~

~~(2) Appointment. The emergency management director shall be appointed by the County Administrator with confirmation by the County Board.~~

~~(3) Statutory provision. The provisions of Wis. Stats. § 323.25, regulating personnel selection, shall apply to the emergency management director coordinator and his staff.~~

~~(c) Status. The emergency management director shall be considered an employee of the county, not under civil service. The director shall be entitled to all rights, privileges and benefits of county employees and is subject to established county personnel policy and procedures.~~

~~(d) Municipal deputy emergency manager.~~

~~(1) Each municipality passing a joint action ordinance with the county may appoint a deputy emergency manager.~~

~~(2) The municipal deputy emergency manager will operate under the administrative direction of the county emergency manager.~~

~~(3) Remuneration, if any, for the deputy municipal emergency manager will be determined and paid for by the governing body of that municipality.~~

(Code 1980, § 6.04) (Ord. No. 06-12, 03-12-2012)

Sec. 22-6. ~~Sharing of costs.~~Reserved.

~~(a) Office and staff. The County Board shall provide offices, office furniture, stenographic help and such office supplies as may be necessary to carry out the functions of the county emergency management director and the cost thereof shall be defrayed by the county.~~

~~(b) Major equipment and services. Costs of equipment and services shall be borne 100 percent by the municipal government requiring such procurement with federal matching funds procured by the county/municipal management director when applicable. Federal matching fund reimbursements shall be returned to the treasurer of the municipality procuring the equipment or services.~~

(Code 1980, § 6.05) (Ord. No. 06-12, 03-12-2012)

Sec. 22-7. ~~Joint action meetings.~~Reserved.

~~Whenever it is deemed necessary by either the legal and law enforcement or the local emergency planning committee of a municipality participating in joint action, there will be a joint meeting of the committees to decide such matters as may arise.~~

(Code 1980, § 6.06) (Ord. No. 06-12, 03-12-2012)

Sec. 22-8. Duties of the emergency management director.

- (a) ~~*Countywide duties.*~~ Under the general supervision of the County Sheriff, the emergency management director, in his capacity as county director, subject to the control and direction of the legal and law enforcement committee and under the general supervision of the County Board shall have the powers and perform the duties and responsibilities provided under ch. 323, Wis. Stats. and such other duties relating to emergency management as may be required by the County.
- ~~(1) — Develop and promulgate emergency management plans for the county, including planning for joint action municipalities, consistent with the state plan of emergency management;~~
 - ~~(2) — Coordinate and assist in the development of nonjoint action municipal emergency management plans within the county, and integrate such plans with the county plan;~~
 - ~~(3) — Coordinate the county and joint action municipality emergency management programs;~~
 - ~~(4) — Coordinate countywide civil defense training programs and exercises;~~
 - ~~(5) — Advise the state administrator of all emergency management planning for the county and render such reports as may be required by the state administrator;~~
 - ~~(6) — In case of a state of emergency proclaimed by the governor, coordinate the county's and joint action municipalities' emergency management activities and coordinate the nonjoint action municipal emergency management activities within the county, subject to the coordinating authority of the state administrator; and~~
 - ~~(7) — Perform such other duties relating to emergency management as may be required by the County Board.~~
- (b) ~~*Municipal duties.*~~ The director in his capacity as director for a municipality participating in joint action, shall:
- ~~(1) — Coordinate the municipal emergency management organization;~~
 - ~~(2) — Develop, promulgate and integrate into the county plan, emergency management plans for the operating services of the municipality;~~
 - ~~(3) — Direct participation of the municipality in such emergency management training programs and exercises as may be required on the county level or by the state administrator;~~
 - ~~(4) — Coordinate the municipal emergency management training programs and exercises;~~

- ~~(5) — Perform all administrative duties necessary for the rendering of reports and procurement of matching federal funds for each municipality requesting federal matching funds;~~
- ~~(6) — In case of a state of emergency proclaimed by the governor, coordinate the activities of the municipal emergency management organization;~~
- ~~(7) — Perform such other duties, relating to emergency management, as may be required by the municipal governing body.~~

(Code 1980, § 6.07) (Ord. No. 06-12, 03-12-2012)

Sec. 22-9. Emergency Declaration. ~~Utilization of existing services and facilities.~~

- (a) *Policy.* In the event of a disaster or state of emergency the services, equipment, supplies and facilities of county departments and agencies shall be utilized for recovery operations to the maximum extent practicable. The officers and employees of county departments and agencies shall assist Emergency Management and the Department of Administration to restore normal operations.
- ~~(b) *Authority and Procedure.* Pursuant to the authority granted under Wis. Stats. §§ 323.11 and 323.14, the following procedure shall be used to declare a Chippewa County State of Emergency:~~
 - ~~(1) The County Board may declare, by ordinance or resolution, an emergency existing within the county whenever conditions arise by reason of a riot or civil commotion, disaster, or an imminent threat of a disaster, that impairs transportation, food or fuel supplies, medical care, fire, health or police protection, or other critical systems of the County. The period of the emergency shall be limited by the ordinance or resolution to the time during which the emergency conditions exist or are likely to exist.~~
 - ~~(2) The emergency power of the County Board conferred under subsec. (b)(1) above includes the general authority to order, by ordinance or resolution, whatever is necessary and expedient for the health, safety, protection, and welfare of persons and property within the county and includes the power to bar, restrict, or remove all unnecessary traffic, both vehicular and pedestrian, from the highways, notwithstanding any provision of chs. 341 to 349, Wis. Stats.~~
 - ~~(3) If, because of emergency conditions, the County Board is unable to meet promptly, the County Board Chair shall exercise by proclamation all of the powers conferred upon the County Board under subsecs. (b)(1) and (b)(2) above that appear necessary and expedient. The proclamation shall be subject to ratification, alteration, modification, or repeal by the County Board as soon as it can meet, but the subsequent action taken by the County Board shall not affect the prior validity of the proclamation.~~
- ~~(cb)~~ *Responsibility.* In order to assure that county government is capable of establishing operations to meet the needs of the citizens following a disaster, county departments shall maintain continuity-of-operation plans and mobilization plans commensurate with the duties which each department may fulfill under the county's emergency operations plans. ~~wisconsin.~~ Department plans may include procedures for calling in management staff, relocating critical operations and contacting hourly employees for voluntary assignments which may be outside normal work hours. Employees are not required to respond to potentially dangerous scenes or to emergency

scenes which have not been stabilized if responding to these events is outside their normal job duties. The emergency management director shall assist departments in organizing and planning prior to and following an emergency. Nothing in this section shall be constructed to limit the emergency management director from immediately commencing organizational and planning programs as required by the emergency operations management plan adopted by the County Board ~~of Supervisors~~.

- (~~d~~e) *Use of highway equipment and facilities in emergencies.* To the extent necessary as determined by the highway commissioner in cooperation with the emergency management director, highway equipment and other highway facilities shall be used, in the event of a major disaster of any kind, to clear all roads for travel and assist in any way possible to furnish relief in a stricken area.

~~(d) — Joint action. Municipalities entering into joint action with the county will provide for utilization of existing services of municipal government by enactment of an ordinance parallel to this section.~~

(Code 1980, § 6.08) (Ord. No. 06-12, 03-12-2012; Ord. No. 02-15, 09-08-15)

Sec. 22-10. ~~Other emergencies.~~Reserved.

~~(a) — Joint action municipalities. In the event of the governor determining that an emergency exists growing out of natural or manmade disasters, the county emergency management director will activate and coordinate the emergency management services at the appropriate level of government affected by the emergency.~~

~~(b) — Nonjoint action municipalities. In the event of a natural or manmade disaster, the county coordinator shall coordinate the municipalities affected and render such assistance as is required and available from county resources.~~

(Code 1980, § 6.09) (Ord. No. 06-12, 03-12-2012)

2. That these ordinance revisions shall take effect upon passage and publication.

Forwarded to the County Board by the Executive Committee.