

CHIPPEWA COUNTY
FACILITIES & PARKS COMMITTEE
REGULAR MEETING
JANUARY 26, 2022
CHIPPEWA COUNTY COURTHOUSE, RM 302
10:00 AM

1. CALL TO ORDER

2. ROLL CALL

Others Present: Randy Scholz

Attendee Name	Organization	Title	Status	Arrived
Harold Steele	Chippewa County	District 1 (Chair)	Absent	
David Eisenhuth	Chippewa County	District 11 (Vice-Chair)	Present	
Charlene Kervina	Chippewa County	District 10	Present	
James Mickelson	Chippewa County	District 8	Present	
Glen Sikorski	Chippewa County	District 2	Present	

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

John Behling addressed the Committee regarding the Firearms Range on behalf of the Rooney family.
Joe Tiry spoke to the Committee regarding using the Firearms Range and Training Facility for a 4-H class in April.

4. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Mickelson, District 8
SECONDER:	Glen Sikorski, District 2
AYES:	Eisenhuth, Kervina, Mickelson, Sikorski
ABSENT:	Steele

1. Approve the Agenda
2. Approve the Minutes

Facilities & Parks Committee - Regular Meeting - Dec 1, 2021 10:00 AM

3. Schedule next meeting date - March 23, 2022 10:00 AM

5. REPORTS

1. Firearms Range - 2nd Assessment Update - Larry Ritzinger
Director Ritzinger updated the Committee on the status of the Range Assessment.
2. Capital Improvement Projects Update - Larry Ritzinger
Director Ritzinger updated the Committee on the status of the current Capital Improvement Projects.

Facilities & Parks Committee

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

January 26, 2022
10:00 AM

6. BUSINESS ITEMS

1. Proposed Revisions to the Facility Use Policy
The committee elected to forward the changes to the Facility Use Policy to the County Board.

RESULT:	FORWARD TO COUNTY BOARD [UNANIMOUS]	Next: 2/8/2022 6:00 PM
MOVER:	James Mickelson, District 8	
SECONDER:	Glen Sikorski, District 2	
AYES:	Eisenhuth, Kervina, Mickelson, Sikorski	
ABSENT:	Steele	

2. Proposed List of ARPA Projects for Review & Consideration
The Committee elected to approve the ARPA projects as presented and forward them to the County Administrator:
 1. F&P Staff/Vehicle
 2. Hands Free Plumbing Fixtures
 3. 1951 Piping Replacement
 4. County Board Room Expansion
 5. Playgrounds - OL, PP, RL
 6. Parks Docks
 7. Mini Marina at Pine Point
 8. Fishing Dock - Otter Lake
 9. Automatic Firewood Dispensers
 10. Picnic Tables

The following will be funded with future CIP and will not be part of the ARPA projects:

1. Large Bathroom Remodel
2. Branch III Jury Box and Chairs
3. Otter Lake Bathroom and Shower
4. Pine Point Green Flush Bathroom

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	James Mickelson, District 8
SECONDER:	Charlene Kervina, District 10
AYES:	Eisenhuth, Kervina, Mickelson, Sikorski
ABSENT:	Steele

7. AGENDA ITEMS FOR FUTURE CONSIDERATION

1. Consider a February Committee meeting to discuss the 2023 - 2027 CIP Projects and/or any new information related to the Firearms Range Assessment

8. ADJOURN

This meeting was adjourned at 11:04 AM.

Facilities & Parks Committee

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

January 26, 2022
10:00 AM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Glen Sikorski, District 2
SECONDER:	James Mickelson, District 8
AYES:	Eisenhuth, Kervina, Mickelson, Sikorski
ABSENT:	Steele

CHIPPEWA COUNTY
FACILITIES & PARKS COMMITTEE
REGULAR MEETING
DECEMBER 1, 2021
CHIPPEWA COUNTY COURTHOUSE, RM 302
10:00 AM

1. CALL TO ORDER

The meeting was called to order at 10:00 AM.

2. ROLL CALL

Others present: Larry Ritzinger, Don Dukerschein, Dean Gullickson, Chad Holum

Attendee Name	Organization	Title	Status	Arrived
Harold Steele	Chippewa County	District 1 (Chair)	Present	
David Eisenhuth	Chippewa County	District 11 (Vice-Chair)	Present	
Charlene Kervina	Chippewa County	District 10	Present	
James Mickelson	Chippewa County	District 8	Present	
Glen Sikorski	Chippewa County	District 2	Present	

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

Mr. Walter Kelm spoke to the Committee in favor of re-opening the Public Firearms Range.

Attorney Behling spoke to the Committee on behalf of the Rooney Family regarding the Public Firearms Range.

4. CONSENT AGENDA

Motion made by Supervisor Mickelson and seconded by Supervisor Sikorski to approve the Agenda with the exception of the minutes from 9-22-2021.

The Committee discussed clarification of the minutes of 9-22-2021.

After the discussion, a motion was made by Supervisor Kervina and seconded by Supervisor Mickelson to approve the minutes from 9-22-2021 without changes.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Mickelson, District 8
SECONDER:	Glen Sikorski, District 2
AYES:	Steele, Eisenhuth, Kervina, Mickelson, Sikorski

1. Approve the agenda

2. Approve the Minutes

Facilities & Parks Committee - Regular Meeting - Sep 22, 2021 10:00 AM

Facilities & Parks Committee - Special Meeting - Oct 20, 2021 8:00 AM

3. Schedule next meeting date - January 26, 2022

5. REPORTS

Minutes Acceptance: Minutes of Dec 1, 2021 10:00 AM (Consent Agenda)

Facilities & Parks Committee

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

December 1, 2021
10:00 AM

1. Firearms Range - 2nd Assessment Update - Larry Ritzinger
Director Ritzinger updated the Committee on the status of the request for proposal for the range assessment. The contract was awarded to Nass Consulting and has been forwarded to the DOA for contract approval. The timeline is to have all on site interviews completed by December 31st with the report being completed by February 28th.
2. Capital Improvement Projects Update - Larry Ritzinger
Director Ritzinger discussed the status of the Capital Improvement Projects with the Committee.

6. BUSINESS ITEMS

7. AGENDA ITEMS FOR FUTURE CONSIDERATION

8. ADJOURN

Motion to adjourn made by Supervisor Sikorski and Seconded by Supervisor Kervina.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Glen Sikorski, District 2
SECONDER:	Charlene Kervina, District 10
AYES:	Steele, Eisenhuth, Kervina, Mickelson, Sikorski

Minutes Acceptance: Minutes of Dec 1, 2021 10:00 AM (Consent Agenda)

1/26/22 F&P Committee Meeting CIP Update

- **Firearms Range**

Approved Budget: N/A

- Range Assessment

- Request for Proposal – Oct. – Nov., 2021
- Awarded to Jeff Nass Consulting - 11/30/21 Cancelled (no insurance) 1/14/22
- Awarded to Stephen Powell / Patriot Outdoors 1/14/22 (contract in process)
- Site Visit – Tentatively February, 2022
- Range Assessment Report Due – Tentatively March, 2022

- Lead Abatement & Range Safety Modifications

- To Be determined

2021

- **Park Master Plan (O.L. Fish House) Project (Res. # 20-20)**

Approved Budget: \$150,000

Project Schedule:

- Design – 2nd – 4th Qtr., 2021 – Construction Documents Complete
- Advertise - February 5th and February 12th, 2022
- Bids Due & Award – March, 1, 2022 & March 22, 2022
- Construct – 2nd - 4th Qtr., 2022

- **WIC / Public Health Rooming Project (Res. # 20-20)**

Approved Budget: \$50,000 (grant)

Project Schedule:

- Design / RFP – 4th Qtr., 2021 – 1st Qtr., 2022
- Advertise - February 12th and February 19th, 2022
- Bid & Award – 1st – 2nd Qtr., 2022
- Construct – 2nd – 3rd Qtr., 2023

- **Roof Replacement – Government Center Campus Project (Res. # 20-20)**

Approved Budget: \$175,000

Project Schedule:

- Design / RFP – 1st – 2nd Qtr., 2021
- Bid & Award – 2nd Qtr., 2021
- Construct – Contractor was non-responsive as of January, 2022 / contact has been cancelled

- **I.T. Division Office Remodel Project (Res. # 20-20)**

Approved Budget: \$137,150

- **Veteran's Department Security Upgrade / Remodel Project (Res. # 20-20)**

Approved Budget: \$95,000

- **Sheriff's Dept. Reception Area Remodel Project (Res. # 24-20)**

Approved Budget: \$75,000

- **Room 005 / 007 Lactation Room(s) Coroner's Office Project (Res. # 20-20)**

Approved Budget: \$213,900

Project Schedule:

- Design / RFP – 2nd – 3rd Qtr., 2021
- Bid & Award – 3rd Qtr., 2021
- Construct – 4th Qtr., 2021 – 2nd Qtr., 2022
- Anticipated Substantial Completion – Late March, 2022 with Move-In date – Early April, 2022

1/26/22 F&P Committee Meeting CIP Update

2022

- **Roof Projects (2021 & 2022) (Res. # #20-20 & 23-21)**
 Approved Budget: \$175,000 + \$415,000
 Project Schedule:
 - Design / RFP – 1st – 2nd Qtr., 2022
 - Bid & Award – 2nd Qtr., 2022
 - Construct – 2nd – 3rd Qtr., 2022

- **Jail Window Project (Res. # 23-21)**
 Approved Budget: \$150,000
 Project Schedule:
 - Design / RFP – 1st – 2nd Qtr., 2022
 - Bid & Award – 2nd Qtr., 2022
 - Construct – 2nd – 3rd Qtr., 2022

- **Parking Lot Maintenance Project (Res. # 23-21)**
 Approved Budget: \$50,000
 Project Schedule:
 - Design / RFP – 1st - 2nd Qtr., 2022
 - Bid & Award – 2nd Qtr., 2022
 - Construct – 2nd – 3rd Qtr., 2022

- **Courthouse Paint / Wall Covering – Phase II (Res. # 23-21)**
 Approved Budget: \$170,000
 Project Schedule:
 - Design / RFP – 2nd Qtr., 2022
 - Bid & Award – 3rd Qtr., 2022
 - Construct – 4th Qtr., 2022 – 2nd Qtr., 2023

*** PROPOSED REVISIONS ***

FACILITY USE POLICY

Purpose

Chippewa County facilities are primarily used for official county functions by elected officials and staff. This policy identifies the hours of operations to provide for a fully functioning Courthouse facility and governs the use of public areas within the Government Center Campus.

Definitions

The Government Center Campus includes parking lots A, B, C, D1, D2 and E, along with the courthouse, Sheriff's Department, Jail, 21 E. Spruce Street building, and the maintenance shop at 109 E. Spruce Street, Chippewa Falls.

The Highway Administration Building includes 801 E. Grand Avenue, Chippewa Falls.

Courthouse Hours of Operation

To provide for safety, security and energy efficiency the normal recognized hours of operation for the Chippewa County Courthouse per Ordinance Sec. 2-2 are Monday – Friday, 8:00 a.m. – 4:30 p.m.; closed weekends and holidays. During the normal hours of operation the Courthouse is fully functioning with all lights, HVAC, electrical and elevator systems activated. During after-hours and weekends the systems are de-activated and not fully functional. The Courthouse does provide for some limited evening hour activities for County Board and committee meetings, and incidental department business.

Primary Use of County Facilities

The primary use of county facilities is to conduct county government business. Consequently, groups that are a part of Chippewa County Government have sole use of most facility space and priority use of meeting rooms and other public facility space.

Access

Unlimited access to the Courthouse is available Monday – Friday, 7:30 a.m. – 5:00 p.m. After-hour entry is limited to the High Street Entrance #3 and Cedar Street Entrance #4. These doors will remain open Monday through Thursday ~~until 10:00 p.m.~~ **until 6:00 p.m., unless evening meetings are scheduled,** and Friday until 5:00 p.m.

- Meetings should not be scheduled before 7:45 a.m. to allow the attendees enough time to gain access to the facility and arrive to the meeting on time.

Priority Use for Public Areas

Priority for use shall be approved based on the type of use/activity as follows from highest to lowest priority:

1. The Chippewa County Board of Supervisors;
2. Formal and standing committees of the Board of Supervisors;
3. The County Administrator;
4. Boards and commissions appointed by the Board of Supervisors or the County Administrator;
5. County staff for purposes of county business;
6. Non-profit entities holding public meetings, or conducting official business related to a county service or program or public purpose activities.

If a scheduling conflict arises between the above groups, the higher priority user will have the reservation priority. Any conflicts will be resolved by the County Administrator.

Only non-profit citizen groups that are located in or do business in Chippewa County are permitted to use public areas in county facilities and county grounds to the extent permitted by law. Such use must not interfere with county government functions, operations and business.

The County reserves the right to implement a user fee for non-profit users if a user does not fully comply with this policy.

Attorneys, mediators and other court related personnel conducting court related functions have open access to the conference rooms identified as attorney conference rooms on the second floor of the Courthouse.

Security

To provide for the security and safety of visitors and staff, County/State personnel and other designated courthouse occupants are issued identification cards which must be worn at all times while in the courthouse. Please see the Identification and Access Card Policy for specific details.

Definition of Terms

A. Courthouse Public Use Areas

- Courthouse Grounds (West Lawn)
- Courthouse Parking Lot A (North)
- Courthouse Parking Lot D-1 (South)
- Courthouse Parking Lot E (West)
- Courthouse Cul-de-Sac Entrance #1
- Courthouse Room 001 – Small Assembly Room
- Courthouse Room 003 – Large Assembly Room
- Courthouse Room 005 – Lower Level Conference Room
- Courthouse Room 016 – Lower Level Conference Room
- Courthouse Room 119Q – First Floor Conference Room
- Courthouse Room 226 – Second Floor Conference Room
- Courthouse Room 227 – Second Floor Conference Room

Note: Other county facilities including the Public Firearms Range may have separate public use policies that govern public use of those facilities. Not all County facilities are open for public use. The Highway Department is not generally available for public use unless written approval is received from the Highway Commissioner.

B. Non-profit entity

A non-profit entity is an agency, corporation, partnership or governmental entity, which can provide legal verification of either its non-profit status (including approved IRS non-profit status), or governmental relationship.

C. For-profit entity

A business or other organization whose primary goal is making money (a profit), as opposed to a nonprofit organization which focuses a goal such as helping the community and is concerned with money only as much as necessary to keep the organization operating.

D. Public purpose

An activity in which the action or direction concerns, affects, or is of benefit to the County or the greater County community, not just those affiliated with the group.

Terms of Use

The use of any county facility by profit-making groups or for profit-making purposes is generally prohibited. No business, non-profit, or personal organization shall be allowed to solicit business or sell items for profit without the prior permission of the Chippewa County Facilities & Parks Committee. This prohibition does not apply to those vendors approved to conduct business by the Department of Administration.

No alcoholic beverages shall be served, or consumed in county facilities listed in this policy. No person(s) impaired by alcohol shall be permitted in county facilities. For additional guidelines related to the Parks, County Forest Lands and/or the Public Firearms Range please reference County ordinance chapters 50 and 16 and the Public Firearms Range webpage.

Smoking of tobacco products is prohibited in any enclosed building as provided by Wisconsin Statutes §101.123. In addition, the smoking of tobacco products and the use of smokeless tobacco products is prohibited in any enclosed building and/or on the grounds by Chippewa County Ordinance §48-92(b). For additional guidelines related to the Parks, County Forest Lands and/or the Public Firearms Range please reference County ordinance chapters 50 and 16 and the Public Firearms Range webpage.

Weapons and firearms are prohibited in all county facilities unless possessed by licensed law enforcement professionals on official business. For additional guidelines related to the Parks, County Forest Lands and/or the Public Firearms Range please reference County ordinance chapters 50 and 16 and the Public Firearms Range webpage.

Functions occurring in county facilities shall not violate any City of Chippewa Falls, Chippewa County, State of Wisconsin or federal applicable laws, ordinances or regulations.

There shall be no partisan political activities, political news conferences, or other events designed to announce or support any candidate for public office regardless of party or non-party affiliation in county

facilities. The County may allow current state representatives to hold listening sessions at the Courthouse if rooms are available.

Permission to use Chippewa County facilities shall not in any way constitute an endorsement by the County of the user group or individual, or their policies and activities and the County assumes no obligation or responsibility for the activities of the user group or individual.

Signs, emblems, banners, pennants, etc. may not be affixed to any building surfaces, steps, walls or light fixtures. User groups may post events on any of the approved bulletin boards, or cork strips available in the Courthouse hallways or meeting rooms by contacting the County Clerk's Office. In addition, users may affix notices no larger than 8½ x 11 inches to the approved sign stands that are located at each entrance and/or in the Cul-De-Sac Entrance #1 closet to direct meeting participants to proper meeting locations. Advertising items that are self-standing may be put into place before the scheduled start of the meeting or event, and must be removed at the conclusion of the meeting. In addition display space may be available in the Courthouse Cul-de-Sac Entrance #1 for items that non-profit organizations desire to display to courthouse employees and the general public. Displays must fit on a standard folding table that will be provided for use by the County.

Equal Access

This policy shall apply to all groups and individuals that have requested use of the public areas of county facilities and grounds as defined in this policy. No group or individual shall be excluded from equal access to said grounds and facilities because of considerations of gender, race, sexual orientation, religious or political persuasions or views. However, use may be denied or terminated if there is a violation of the rules set forth in this policy and/or if the use poses health or safety risks.

Liability

Any non-Chippewa County Governmental group using the public use areas of county facilities as defined in this policy shall:

1. Be required to release the county from any liability for damages caused to the user or its property during the times of use.
2. Hold the county harmless from any liability to third parties for injury caused by the group or any persons or groups to attend the event.
3. Be liable to the county for any damages to county property or injuries to county employees or agents caused by the group or by a person attending the group's events, whether or not the damage is the result of negligence, intentional acts or accident.

The granting of permission to use county facility space does not obligate the county to furnish any applicant with any service or utilities, or to render any support regarding personnel, fixtures, equipment or supplies. The county may furnish such assistance as it, in its sole discretion, determines appropriate.

The county does not warrant that any county facility space, fixtures or equipment is fit for any purpose, and the county shall not be responsible in case of damage or injury to property or person or the loss of individual property which may arise out of, result from, or be in any manner connected with the use thereof.

It is the user entity's responsibility to ensure that adults properly supervise all children.

Indemnification and Liability Insurance

Non-Chippewa County Governmental groups understand and agree that using space, fixtures and equipment may expose user and others to risks. Such users voluntarily agree to assume all such risks, and to release and hold harmless Chippewa County and the county's supervisors, directors, officers, employees, volunteers and agents from and against any and all claims regarding damage to property or injuries to or death of any person(s), and to defend, indemnify and hold harmless Chippewa County and the county's supervisors, directors, officers, employees, volunteers and agents from any and all claims, demands, suits, actions or proceeding of any kind in nature, of or by anyone whatsoever, in any way resulting or arising out of activities, action or inactions of the user group. A representative of all non-Chippewa County Governmental groups shall sign an indemnification release (DOA-103-A) prior to reserving space.

Chippewa County reserves the right to require a public user of county facilities to provide adequate liability insurance prior to the use of county facilities.

Space Arrangement, Equipment, Food, Beverage, Fixtures and Utilities

Tables, chairs, fixtures and other equipment may not be removed from their assigned room without permission.

The Small Assembly Room (001) and Large Assembly Room (003) can be reconfigured to user specifications (see Process for Scheduling Facilities). At the conclusion of the permissible use, the user entity shall arrange the space back to the original configuration and condition.

User entities shall be responsible for any costs of repair or replacement incurred as a result of action or inaction by the user entity during approved use of the space.

No food and only covered beverages are allowed in the County Board Room (302). Food and beverages are allowed in all other courthouse conference rooms. Users shall discard all waste generated during the approved event.

Non-county organizations are prohibited from using the sound system. The County shall provide Internet access to users of conference rooms in the Small Assembly Room (001), Large Assembly Room (003), Room 016, and Room 119Q.

User entities or their representatives shall not adjust the heating or lighting.

Process for the Scheduling Facilities

A. Interior Space – Courthouse:

Non-county organizations should contact the County Clerk's Office to complete the Facility Use Application.

B. Exterior Space – Government Center Campus:

To schedule an outside parking lot, the courthouse grounds, or the internal Cul de Sac Entrance #1, contact the Facilities and Parks Division to complete the Facility Use Application, which will then be approved or denied.

C. Public Firearms Range:

1. To schedule use of the Public Firearms Range contact the Facilities & Parks Division to complete the Facility Use Application. The completed application should include the requested dates, start/end time, and the area requested to be used (Hand Gun Range, Long Gun Range, or Training Facility)
2. Tables and chairs are available for use, however the responsibility for setup and restoration rests solely with the user entity.

Cancellation of Permission and Right to Refuse Permission

In the event county government is declared closed due to inclement weather or other reasons, any permission to use the facility or grounds is automatically withdrawn during the closure period. In such an event, the county shall not provide notice of cancellation. Notices of Courthouse closure are generally announced through local radio broadcasts. Users shall be solely responsible for notifying event participants if a closure of the Courthouse or public use grounds occurs.

Notwithstanding the above closure notice, the county reserves the right to cancel, move or preempt scheduled use of a county facility and further reserves the right to access and enter the reserved space at any time. The county further reserves the right to refuse permission to use county facilities.

The County reserves the right to charge user for any costs incurred by County due to use or misuse of space, fixtures, and equipment. **User is expected to ensure space, fixtures, and equipment are left as they were found, in a clean, undamaged, presentable and organized manner.** In the event cleaning, repair or other actions are necessary due to the actions or inactions of user. User may be assessed reasonable costs, and barred from future use of any space at County Facility discretion, for violation of the written Facility Policy of any County Facility. User may not reserve or use any space unless user has paid all costs and amounts due regarding prior usage of any space.

Park Master Plan Adopted by the Facilities & Parks Committee as of 03-05-2015

Key: S= Safety, A= Accessibility, P= Patron Request, U= Useful Life, L= Park Layout, E= Environment, M= Added Amenities

CODE	PROJ #	LOCATION	DESCRIPTION	COST
2015				
S, A, E	1A	Pine Point Day Park	Beach Design/Permitting Fees	\$ 15,000.00
S, E	2	Morris-Erickson County Park	Culvert replacement	\$ 50,000.00
S, P, E	3	Otter Lake Day Park	Utilize goose removal options	\$ 5,000.00
S, P, L, E	4	Otter Lake Campground	Add culvert from flooding campsites to lake (LF)	\$ 5,000.00
P, M	5	Otter Lake Day Park	Add large grill and electrical to increase rental attractiveness	\$ 7,500.00
S, P, E	6	All parks	Water Testing/ filtration design	\$ 30,000.00
A, U	7	Pine Point Day Park	Remove changing rooms	\$ 5,000.00
A, S	8	All parks	Annual - Select ADA updates	\$ 5,000.00
U, M	9	All parks	Annual - Roll-in dock	\$ 5,000.00
E, P	10	All parks	Annual - Revegetation	\$ 5,000.00
			TOTAL	\$ 132,500.00
2016				
S, A, E	11	Pine Point Day Park	Relocate beach (replace current walls at current location, re-grade, vegetate and create beach in new location)	\$ 45,000.00
L, M	12	Pine Point Day Park	Add central marina style dock (old beach)	\$ 15,300.00
S, P, E	13	Pine Point Day Park	Drill new well with filtration	\$ 25,500.00
S, P, E	14	Otter Lake Campground	Drill new well with filtration	\$ 25,500.00
A, P, S, M	15	Otter Lake Day Park	Add Green Flush toilets (with storm shelter)	\$ 45,900.00
P, M	16	Pine Point Day Park	Design- Bathroom facilities with showers	\$ 15,300.00
S, P, E	17	Morris-Erickson Campground	Drill new well with filtration	\$ 25,500.00
A, S	18	All parks	Annual - Select ADA updates	\$ 5,000.00
U, M	19	All parks	Annual - Roll-in dock	\$ 5,000.00
E, P	20	All parks	Annual - Revegetation	\$ 5,000.00
			TOTAL	\$ 213,000.00
2017				
A, P, S, M	21	Pine Point Day Park	Add fully plumbed bathroom with showers (holding tanks too) and storm shelter area	\$ 124,848.00
A, S, M	22	Otter Lake Day Park	Replace existing fishing pier (2024)	\$ 15,300.00
A, S	23	All parks	Annual - Roll-in dock	\$ 5,000.00
U, M	24	All parks	Annual - Select ADA updates	\$ 5,000.00
E, P	25	All parks	Annual - Revegetation	\$ 5,000.00
	26	All parks	Design Assistance for 2018 projects	\$ 15,000.00
			TOTAL	\$ 170,148.00
2018				
A, S, M	27	Morris-Erickson Campground	Update playground equipment in central location	\$ 16,236.00
A, S, M	28	Morris-Erickson Campground	Add Flush toilets (with storage)	\$ 27,061.00
L, M	29	Pine Point Day Park	Add small parking	\$ 10,824.00
S, P, E	30	Otter Lake Day Park	Drill new well with filtration	\$ 27,061.00
U, L	31	Morris-Erickson Campground	Maintenance Shed	\$ 32,473.00
E, S, M	32	Anson East Boat Landing	Repair boat launch	\$ 10,612.00
A, S	33	All parks	Annual - Select ADA updates	\$ 5,000.00
U, M	34	All parks	Annual - Roll-in dock	\$ 5,000.00
E, P	35	All parks	Annual - Revegetation	\$ 5,000.00
	36	All parks	Design Assistance for 2019 projects	\$ 15,000.00
			TOTAL	\$ 154,267.00
2019				
A, S, M	37	Pine Point Day Park	Update playground equipment	\$ 54,122.00
A, S, M	38	Otter Lake Campground	Update playground equipment	\$ 10,824.00
L, M	39	Morris-Erickson Day Park	Add central marina style dock	\$ 21,649.00
S, A, E, M	40	Otter Lake Campground	Replace boat launch with fishing pier	\$ 15,600.00
A, S	41	All parks	Annual - Select ADA updates	\$ 15,000.00
U, M	42	All parks	Annual - Roll-in dock	\$ 10,000.00
E, P	43	All parks	Annual - Revegetation	\$ 10,000.00
	44	All parks	Design Assistance for 2020 projects	\$ 20,000.00
			TOTAL	\$ 157,195.00
Complete ARPA Project CIP				

Attachment: Park Improvements_ Revised 1-20-22 (6806 : Proposed List of ARPA Projects for Review & Consideration)

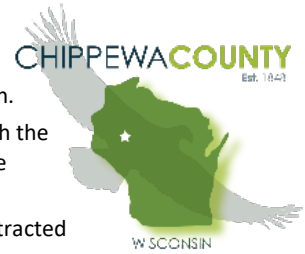
Park Master Plan Adopted by the Facilities & Parks Committee as of 03-05-2015

Key: S= Safety, A= Accessibility, P= Patron Request, U= Useful Life, L = Park Layout, E= Environment, M= Added Amenities

CODE	PROJ #	LOCATION	DESCRIPTION	COST
2020				
M	45	Round Lake County Park	Add playground equipment	\$ 63,672.00
A, S, U	46	Morris-Erickson Campground	Replace fish cleaning facilities (2023)	\$ 33,122.00
S, U, L	47	Otter Lake Campground	Replace maintenance shed	\$ 22,082.00
A, S	48	All parks	Annual - Select ADA updates	\$ 10,000.00
U, M	49	All parks	Annual - Roll-in dock	\$ 5,000.00
E, P	50	All parks	Annual - Revegetation	\$ 5,000.00
	51	All parks	Design Assistance for 2021 projects	\$ 15,000.00
			TOTAL	\$ 153,876.00
2021				
A, S, M	52	Otter Lake Day Park	Update playground equipment	\$ 21,224.00
A, S, U	53	Otter Lake Campground	Replace fish cleaning facilities (2022)	\$ 42,448.00
U, L	54	Otter Lake Day Park	Repurpose changing rooms as maintenance shed	\$ 21,224.00
A, S, L	55	Otter Lake Day Park	Upgrade beach (2024)	\$ 15,918.00
A, S	56	All parks	Annual - Select ADA updates	\$ 10,000.00
U, M	57	All parks	Annual - Roll-in dock	\$ 10,000.00
E, P	58	All parks	Annual - Revegetation	\$ 10,000.00
	59	All parks	Design Assistance for 2022 projects	\$ 25,000.00
			TOTAL	\$ 155,814.00
2022				
A, S, U	60	Morris-Erickson Day Park	Construct new pavillion that meets storm shelter standards	\$ 40,204.00
S, L, M	61	All Parks	Update signage in parks	\$ 55,000.00
L	62	Morris-Erickson Campground	Move monument into a more prominent location	\$ 11,487.00
S, L	63	Morris-Erickson Campground	Reconfigure park entrance by adding pavement marking to designate entrance/exit and moving the planter.	\$ 8,615.00
A, S	64	All parks	Annual - Select ADA updates	\$ 10,000.00
U, M	65	All parks	Annual - Roll-in dock	\$ 5,000.00
E, P	66	All parks	Annual - Revegetation	\$ 10,000.00
	67	All parks	Design Assistance for 2023 projects	\$ 15,000.00
			TOTAL	\$ 155,306.00
2023				
F	68	Round Lake County Park	Drill new well with filtration (2023)	\$ 28,717.00
S, P, E	69	Otter Lake - Day Park	Construct new pavillion that meets storm shelter standards	\$ 40,204.00
A, P, S, M	70	Morris-Erickson County Park	Add showers for restroom	\$ 13,784.00
M	71	Pine Point Campground	Add tent camping sites	\$ 5,743.00
A, S	72	All parks	Annual - Select ADA updates	\$ 15,000.00
U, M	73	All parks	Annual - Roll-in dock	\$ 5,000.00
E, P	74	All parks	Annual - Revegetation	\$ 10,000.00
L	75	All parks	Signage updates	\$ 15,000.00
	76	All parks	Design Assistance for 2024 projects	\$ 20,000.00
			TOTAL	\$ 153,448.00
2024				
A, P, S, M	77	Pine Point Campground	Add green flush toilets (with storage)	\$ 52,725.00
M	78	Pine Point Day Park	Add fish cleaning facilities	\$ 5,858.00
A, P, S, M	79	Otter Lake Campground	Add green flush toilets (with storage)	\$ 52,725.00
A, S	80	All parks	Annual - Select ADA updates	\$ 10,000.00
U, M	81	All parks	Annual - Roll-in dock	\$ 5,000.00
E, P	82	All parks	Annual - Revegetation	\$ 10,000.00
L	83	All parks	Signage updates	\$ 10,000.00
			TOTAL	\$ 146,308.00
Complete ARPA Project CIP				

Attachment: Park Improvements_ Revised 1-20-22 (6806 : Proposed List of ARPA Projects for Review & Consideration)

ARPA Project Request Form



- DH have 30 days to complete Section 1 and submit draft ideas to the CA for review and discussion.
- If CA supports the project, then DH have another 30 days to complete Section 3 and review it with the policy committee to get ideas and feedback. The ARPA Project Request Form with the committee feedback is then submitted back to the CA to be incorporated into the draft multi-year plan.
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- For a project to be considered, there must be NO ongoing costs for future budgets beyond 2026.

SECTION 1 – To Be Completed by DH Before Submitting to the CA for Initial Review

Project Requester/Department: _____ **Date:** _____

Name of ARPA Project: _____

☐ New Project ☐ Expansion of Existing Project *(identify below)* ☐ Replace Future CIP Project *(identify below)*
Identify: _____

Estimated Start Date of Project: _____ **Estimated Date of Completion:** _____

Identify the Category for Eligible Use: *(see Page 3 for list from the US Treasury)*

☐ Responding to the Public Health Emergency ☐ Addressing Negative Economic Impacts
☐ Serving the Hardest Hit ☐ Improving Access to Infrastructure ☐ Revenue Loss

Description – *Provide an explanation about what the project entails.*

How does this project benefit the citizens of Chippewa County?

Estimated Total Cost of Project: \$ _____

Amount of Chippewa County ARPA Funds Requested: \$ _____

Budget Year: ☐ 2021 ☐ 2022 ☐ 2023 ☐ 2024 ☐ 2025 ☐ 2026

Note: ARPA Funds are to be obligated by December 31, 2024 and spent by December 31, 2026.

Will matching funds be used by another organization/municipality? ☐ Yes ☐ No

If yes, identify who and amount: _____

Will this project result in savings for your department or Chippewa County beyond 2026? ☐ Yes ☐ No

Do you anticipate this project to increase future revenues for Chippewa County? ☐ Yes ☐ No

If yes, what revenues will be affected?

Is there a current program/service that will no longer be offered? ☐ Yes ☐ No

If yes, please identify the program and costs of the current program:

Will this new project require additional staff only for the duration of the project? ☐ Yes ☐ No

If yes, how many staffing hours are anticipated? _____

Return completed form to the County Administrator

Larry Ritzinger
Signature of Project Requester/Department Head

Date

SECTION 2 – To Be Completed by the County Administrator

☐ Approved for Committee Review and Feedback ☐ Denied ☐ More Information Needed

If Approved, Confirm the Category for Eligible Use:

☐ Responding to the Public Health Emergency ☐ Addressing Negative Economic Impacts
☐ Serving the Hardest Hit ☐ Improving Access to Infrastructure ☐ Revenue Loss

If Approved, Confirm the Budget Year: ☐ 2021 ☐ 2022 ☐ 2023 ☐ 2024 ☐ 2025 ☐ 2026

Total Amount of Chippewa County ARPA Funds Recommended by County Administrator: \$ _____

County Administrator

Date

Comments:

SECTION 3 – Additional Action and/or Comments from Committee

Committee Meeting Date: _____ ☐ Approved ☐ Denied ☐ More Information Needed

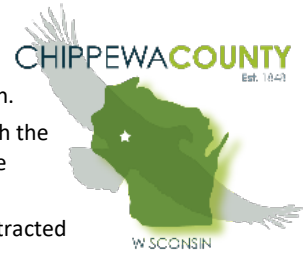
Department Head Recommended Ranking: _____ Committee Approved Ranking: _____

Total Amount of Chippewa County ARPA Funds Approved by Committee: \$ _____

Comments:

➤ Submit completed form back to the County Administrator after policy committee has reviewed/approved.

ARPA Project Request Form



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SECTION 1 – To Be Completed by DH Before Submitting to the CA for Initial Review

Project Requester/Department: _____ **Date:** _____

Name of ARPA Project: _____

☐ New Project ☐ Expansion of Existing Project *(identify below)* ☐ Replace Future CIP Project *(identify below)*
Identify: _____

Estimated Start Date of Project: _____ **Estimated Date of Completion:** _____

Identify the Category for Eligible Use: *(see Page 3 for list from the US Treasury)*

☐ Responding to the Public Health Emergency ☐ Addressing Negative Economic Impacts
☐ Serving the Hardest Hit ☐ Improving Access to Infrastructure ☐ Revenue Loss

Description – *Provide an explanation about what the project entails.*

How does this project benefit the citizens of Chippewa County?

Estimated Total Cost of Project: \$ _____

Amount of Chippewa County ARPA Funds Requested: \$ _____

Budget Year: ☐ 2021 ☐ 2022 ☐ 2023 ☐ 2024 ☐ 2025 ☐ 2026

Note: ARPA Funds are to be obligated by December 31, 2024 and spent by December 31, 2026.

Will matching funds be used by another organization/municipality? ☐ Yes ☐ No

If yes, identify who and amount: _____

Will this project result in savings for your department or Chippewa County beyond 2026? ☐ Yes ☐ No

Do you anticipate this project to increase future revenues for Chippewa County? ☐ Yes ☐ No

If yes, what revenues will be affected?

Is there a current program/service that will no longer be offered? ☐ Yes ☐ No

If yes, please identify the program and costs of the current program:

Will this new project require additional staff only for the duration of the project? ☐ Yes ☐ No

If yes, how many staffing hours are anticipated? _____

Return completed form to the County Administrator

Larry Ritzinger
Signature of Project Requester/Department Head

Date

SECTION 2 – To Be Completed by the County Administrator

☐ Approved for Committee Review and Feedback ☐ Denied ☐ More Information Needed

If Approved, Confirm the Category for Eligible Use:

☐ Responding to the Public Health Emergency ☐ Addressing Negative Economic Impacts
☐ Serving the Hardest Hit ☐ Improving Access to Infrastructure ☐ Revenue Loss

If Approved, Confirm the Budget Year: ☐ 2021 ☐ 2022 ☐ 2023 ☐ 2024 ☐ 2025 ☐ 2026

Total Amount of Chippewa County ARPA Funds Recommended by County Administrator: \$ _____

County Administrator

Date

Comments:

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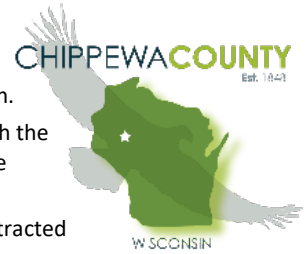
Department Head Recommended Ranking: _____ Committee Approved Ranking: _____

Total Amount of Chippewa County ARPA Funds Approved by Committee: \$ _____

Comments:

➤ Submit completed form back to the County Administrator after policy committee has reviewed/approved.

ARPA Project Request Form



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SECTION 1 – To Be Completed by DH Before Submitting to the CA for Initial Review

Project Requester/Department: _____ **Date:** _____

Name of ARPA Project: _____

☐ New Project ☐ Expansion of Existing Project *(identify below)* ☐ Replace Future CIP Project *(identify below)*
Identify: _____

Estimated Start Date of Project: _____ **Estimated Date of Completion:** _____

Identify the Category for Eligible Use: *(see Page 3 for list from the US Treasury)*

☐ Responding to the Public Health Emergency ☐ Addressing Negative Economic Impacts
☐ Serving the Hardest Hit ☐ Improving Access to Infrastructure ☐ Revenue Loss

Description – *Provide an explanation about what the project entails.*

How does this project benefit the citizens of Chippewa County?

Estimated Total Cost of Project: \$ _____

Amount of Chippewa County ARPA Funds Requested: \$ _____

Budget Year: ☐ 2021 ☐ 2022 ☐ 2023 ☐ 2024 ☐ 2025 ☐ 2026

Note: ARPA Funds are to be obligated by December 31, 2024 and spent by December 31, 2026.

Will matching funds be used by another organization/municipality? ☐ Yes ☐ No

If yes, identify who and amount: _____

Will this project result in savings for your department or Chippewa County beyond 2026? ☐ Yes ☐ No

Do you anticipate this project to increase future revenues for Chippewa County? ☐ Yes ☐ No

If yes, what revenues will be affected?

Is there a current program/service that will no longer be offered? ☐ Yes ☐ No

If yes, please identify the program and costs of the current program:

Will this new project require additional staff only for the duration of the project? ☐ Yes ☐ No

If yes, how many staffing hours are anticipated? _____

Return completed form to the County Administrator

Larry Ritzinger
Signature of Project Requester/Department Head

Date

SECTION 2 – To Be Completed by the County Administrator

☐ Approved for Committee Review and Feedback ☐ Denied ☐ More Information Needed

If Approved, Confirm the Category for Eligible Use:

☐ Responding to the Public Health Emergency ☐ Addressing Negative Economic Impacts
☐ Serving the Hardest Hit ☐ Improving Access to Infrastructure ☐ Revenue Loss

If Approved, Confirm the Budget Year: ☐ 2021 ☐ 2022 ☐ 2023 ☐ 2024 ☐ 2025 ☐ 2026

Total Amount of Chippewa County ARPA Funds Recommended by County Administrator: \$ _____

County Administrator

Date

Comments:

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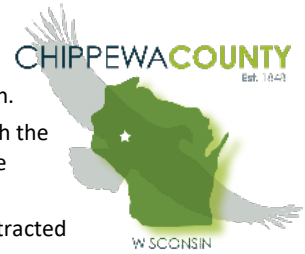
Department Head Recommended Ranking: _____ Committee Approved Ranking: _____

Total Amount of Chippewa County ARPA Funds Approved by Committee: \$ _____

Comments:

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ARPA Project Request Form



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SECTION 1 – To Be Completed by DH Before Submitting to the CA for Initial Review

Project Requester/Department: _____ **Date:** _____

Name of ARPA Project: _____

☐ New Project ☐ Expansion of Existing Project *(identify below)* ☐ Replace Future CIP Project *(identify below)*
Identify: _____

Estimated Start Date of Project: _____ **Estimated Date of Completion:** _____

Identify the Category for Eligible Use: *(see Page 3 for list from the US Treasury)*

☐ Responding to the Public Health Emergency ☐ Addressing Negative Economic Impacts
☐ Serving the Hardest Hit ☐ Improving Access to Infrastructure ☐ Revenue Loss

Description – *Provide an explanation about what the project entails.*

How does this project benefit the citizens of Chippewa County?

Estimated Total Cost of Project: \$ _____

Amount of Chippewa County ARPA Funds Requested: \$ _____

Budget Year: ☐ 2021 ☐ 2022 ☐ 2023 ☐ 2024 ☐ 2025 ☐ 2026

Note: ARPA Funds are to be obligated by December 31, 2024 and spent by December 31, 2026.

Will matching funds be used by another organization/municipality? ☐ Yes ☐ No

If yes, identify who and amount: _____

Will this project result in savings for your department or Chippewa County beyond 2026? ☐ Yes ☐ No

Do you anticipate this project to increase future revenues for Chippewa County? ☐ Yes ☐ No

If yes, what revenues will be affected?

Is there a current program/service that will no longer be offered? ☐ Yes ☐ No

If yes, please identify the program and costs of the current program:

Will this new project require additional staff only for the duration of the project? ☐ Yes ☐ No

If yes, how many staffing hours are anticipated? _____

Return completed form to the County Administrator

Larry Ritzinger
Signature of Project Requester/Department Head

Date

SECTION 2 – To Be Completed by the County Administrator

☐ Approved for Committee Review and Feedback ☐ Denied ☐ More Information Needed

If Approved, Confirm the Category for Eligible Use:

☐ Responding to the Public Health Emergency ☐ Addressing Negative Economic Impacts
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If Approved, Confirm the Budget Year: ☐ 2021 ☐ 2022 ☐ 2023 ☐ 2024 ☐ 2025 ☐ 2026

Total Amount of Chippewa County ARPA Funds Recommended by County Administrator: \$ _____

County Administrator

Date

Comments:

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Committee Meeting Date: _____ ☐ Approved ☐ Denied ☐ More Information Needed

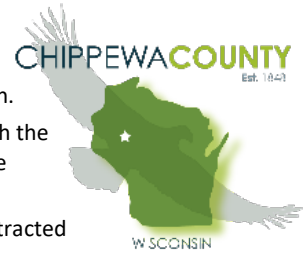
Department Head Recommended Ranking: _____ Committee Approved Ranking: _____

Total Amount of Chippewa County ARPA Funds Approved by Committee: \$ _____

Comments:

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ARPA Project Request Form



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SECTION 1 – To Be Completed by DH Before Submitting to the CA for Initial Review

Project Requester/Department: _____ **Date:** _____

Name of ARPA Project: _____

☐ New Project ☐ Expansion of Existing Project *(identify below)* ☐ Replace Future CIP Project *(identify below)*
Identify: _____

Estimated Start Date of Project: _____ **Estimated Date of Completion:** _____

Identify the Category for Eligible Use: *(see Page 3 for list from the US Treasury)*

☐ Responding to the Public Health Emergency ☐ Addressing Negative Economic Impacts
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Description – *Provide an explanation about what the project entails.*

How does this project benefit the citizens of Chippewa County?

Estimated Total Cost of Project: \$ _____

Amount of Chippewa County ARPA Funds Requested: \$ _____

Budget Year: ☐ 2021 ☐ 2022 ☐ 2023 ☐ 2024 ☐ 2025 ☐ 2026

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If yes, identify who and amount: _____

Will this project result in savings for your department or Chippewa County beyond 2026? ☐ Yes ☐ No

Do you anticipate this project to increase future revenues for Chippewa County? ☐ Yes ☐ No

If yes, what revenues will be affected?

Is there a current program/service that will no longer be offered? ☐ Yes ☐ No

If yes, please identify the program and costs of the current program:

Will this new project require additional staff only for the duration of the project? ☐ Yes ☐ No

If yes, how many staffing hours are anticipated? _____

Return completed form to the County Administrator

Larry Ritzinger
Signature of Project Requester/Department Head

Date

SECTION 2 – To Be Completed by the County Administrator

☐ Approved for Committee Review and Feedback ☐ Denied ☐ More Information Needed

If Approved, Confirm the Category for Eligible Use:

☐ Responding to the Public Health Emergency ☐ Addressing Negative Economic Impacts
☐ Serving the Hardest Hit ☐ Improving Access to Infrastructure ☐ Revenue Loss

If Approved, Confirm the Budget Year: ☐ 2021 ☐ 2022 ☐ 2023 ☐ 2024 ☐ 2025 ☐ 2026

Total Amount of Chippewa County ARPA Funds Recommended by County Administrator: \$ _____

County Administrator

Date

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Committee Meeting Date: _____ ☐ Approved ☐ Denied ☐ More Information Needed

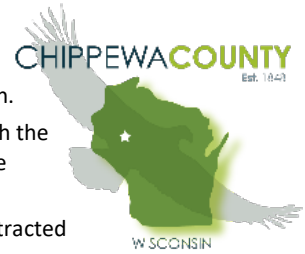
Department Head Recommended Ranking: _____ Committee Approved Ranking: _____

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ARPA Project Request Form



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Project Requester/Department: _____ **Date:** _____

Name of ARPA Project: _____

☐ New Project ☐ Expansion of Existing Project *(identify below)* ☐ Replace Future CIP Project *(identify below)*
Identify: _____

Estimated Start Date of Project: _____ **Estimated Date of Completion:** _____

Identify the Category for Eligible Use: *(see Page 3 for list from the US Treasury)*

☐ Responding to the Public Health Emergency ☐ Addressing Negative Economic Impacts
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Description – *Provide an explanation about what the project entails.*

How does this project benefit the citizens of Chippewa County?

Estimated Total Cost of Project: \$ _____

Amount of Chippewa County ARPA Funds Requested: \$ _____

Budget Year: ☐ 2021 ☐ 2022 ☐ 2023 ☐ 2024 ☐ 2025 ☐ 2026

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If yes, identify who and amount: _____

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Do you anticipate this project to increase future revenues for Chippewa County? ☐ Yes ☐ No

If yes, what revenues will be affected?

Is there a current program/service that will no longer be offered? ☐ Yes ☐ No

If yes, please identify the program and costs of the current program:

Will this new project require additional staff only for the duration of the project? ☐ Yes ☐ No

If yes, how many staffing hours are anticipated? _____

Return completed form to the County Administrator

Larry Ritzinger
Signature of Project Requester/Department Head

Date

SECTION 2 – To Be Completed by the County Administrator

☐ Approved for Committee Review and Feedback ☐ Denied ☐ More Information Needed

If Approved, Confirm the Category for Eligible Use:

☐ Responding to the Public Health Emergency ☐ Addressing Negative Economic Impacts
☐ Serving the Hardest Hit ☐ Improving Access to Infrastructure ☐ Revenue Loss

If Approved, Confirm the Budget Year: ☐ 2021 ☐ 2022 ☐ 2023 ☐ 2024 ☐ 2025 ☐ 2026

Total Amount of Chippewa County ARPA Funds Recommended by County Administrator: \$ _____

County Administrator

Date

Comments:

SECTION 3 – Additional Action and/or Comments from Committee

Committee Meeting Date: _____ ☐ Approved ☐ Denied ☐ More Information Needed

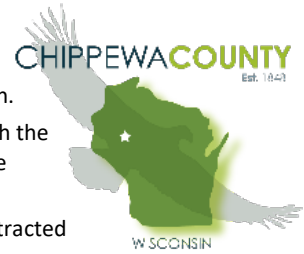
Department Head Recommended Ranking: _____ Committee Approved Ranking: _____

Total Amount of Chippewa County ARPA Funds Approved by Committee: \$ _____

Comments:

➤ Submit completed form back to the County Administrator after policy committee has reviewed/approved.

ARPA Project Request Form



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SECTION 1 – To Be Completed by DH Before Submitting to the CA for Initial Review

Project Requester/Department: _____ **Date:** _____

Name of ARPA Project: _____

☐ New Project ☐ Expansion of Existing Project *(identify below)* ☐ Replace Future CIP Project *(identify below)*
Identify: _____

Estimated Start Date of Project: _____ **Estimated Date of Completion:** _____

Identify the Category for Eligible Use: *(see Page 3 for list from the US Treasury)*

☐ Responding to the Public Health Emergency ☐ Addressing Negative Economic Impacts
☐ Serving the Hardest Hit ☐ Improving Access to Infrastructure ☐ Revenue Loss

Description – *Provide an explanation about what the project entails.*

How does this project benefit the citizens of Chippewa County?

Estimated Total Cost of Project: \$ _____

Amount of Chippewa County ARPA Funds Requested: \$ _____

Budget Year: ☐ 2021 ☐ 2022 ☐ 2023 ☐ 2024 ☐ 2025 ☐ 2026

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Will matching funds be used by another organization/municipality? ☐ Yes ☐ No

If yes, identify who and amount: _____

Will this project result in savings for your department or Chippewa County beyond 2026? ☐ Yes ☐ No

Do you anticipate this project to increase future revenues for Chippewa County? ☐ Yes ☐ No

If yes, what revenues will be affected?

Is there a current program/service that will no longer be offered? ☐ Yes ☐ No

If yes, please identify the program and costs of the current program:

Will this new project require additional staff only for the duration of the project? ☐ Yes ☐ No

If yes, how many staffing hours are anticipated? _____

Return completed form to the County Administrator

Larry Ritzinger
Signature of Project Requester/Department Head

Date

SECTION 2 – To Be Completed by the County Administrator

☐ Approved for Committee Review and Feedback ☐ Denied ☐ More Information Needed

If Approved, Confirm the Category for Eligible Use:

☐ Responding to the Public Health Emergency ☐ Addressing Negative Economic Impacts
☐ Serving the Hardest Hit ☐ Improving Access to Infrastructure ☐ Revenue Loss

If Approved, Confirm the Budget Year: ☐ 2021 ☐ 2022 ☐ 2023 ☐ 2024 ☐ 2025 ☐ 2026

Total Amount of Chippewa County ARPA Funds Recommended by County Administrator: \$ _____

County Administrator

Date

Comments:

SECTION 3 – Additional Action and/or Comments from Committee

Committee Meeting Date: _____ ☐ Approved ☐ Denied ☐ More Information Needed

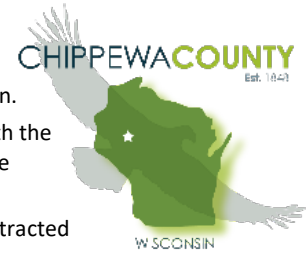
Department Head Recommended Ranking: _____ Committee Approved Ranking: _____

Total Amount of Chippewa County ARPA Funds Approved by Committee: \$ _____

Comments:

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ARPA Project Request Form



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SECTION 1 – To Be Completed by DH Before Submitting to the CA for Initial Review

Project Requester/Department: _____ **Date:** _____

Name of ARPA Project: _____

☐ New Project ☐ Expansion of Existing Project *(identify below)* ☐ Replace Future CIP Project *(identify below)*
Identify: _____

Estimated Start Date of Project: _____ **Estimated Date of Completion:** _____

Identify the Category for Eligible Use: *(see Page 3 for list from the US Treasury)*

☐ Responding to the Public Health Emergency ☐ Addressing Negative Economic Impacts
☐ Serving the Hardest Hit ☐ Improving Access to Infrastructure ☐ Revenue Loss

Description – *Provide an explanation about what the project entails.*

How does this project benefit the citizens of Chippewa County?

Estimated Total Cost of Project: \$ _____

Amount of Chippewa County ARPA Funds Requested: \$ _____

Budget Year: ☐ 2021 ☐ 2022 ☐ 2023 ☐ 2024 ☐ 2025 ☐ 2026

Note: ARPA Funds are to be obligated by December 31, 2024 and spent by December 31, 2026.

Will matching funds be used by another organization/municipality? ☐ Yes ☐ No

If yes, identify who and amount: _____

Will this project result in savings for your department or Chippewa County beyond 2026? ☐ Yes ☐ No

Do you anticipate this project to increase future revenues for Chippewa County? ☐ Yes ☐ No

If yes, what revenues will be affected?

Is there a current program/service that will no longer be offered? ☐ Yes ☐ No

If yes, please identify the program and costs of the current program:

Will this new project require additional staff only for the duration of the project? ☐ Yes ☐ No

If yes, how many staffing hours are anticipated? _____

Return completed form to the County Administrator

Larry Ritzinger
Signature of Project Requester/Department Head

Date

SECTION 2 – To Be Completed by the County Administrator

☐ Approved for Committee Review and Feedback ☐ Denied ☐ More Information Needed

If Approved, Confirm the Category for Eligible Use:

☐ Responding to the Public Health Emergency ☐ Addressing Negative Economic Impacts
☐ Serving the Hardest Hit ☐ Improving Access to Infrastructure ☐ Revenue Loss

If Approved, Confirm the Budget Year: ☐ 2021 ☐ 2022 ☐ 2023 ☐ 2024 ☐ 2025 ☐ 2026

Total Amount of Chippewa County ARPA Funds Recommended by County Administrator: \$ _____

County Administrator

Date

Comments:

SECTION 3 – Additional Action and/or Comments from Committee

Committee Meeting Date: _____ ☐ Approved ☐ Denied ☐ More Information Needed

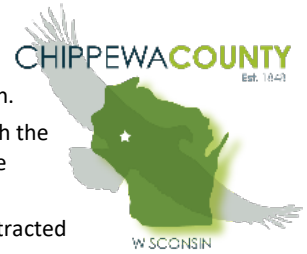
Department Head Recommended Ranking: _____ Committee Approved Ranking: _____

Total Amount of Chippewa County ARPA Funds Approved by Committee: \$ _____

Comments:

➤ Submit completed form back to the County Administrator after policy committee has reviewed/approved.

ARPA Project Request Form



- DH have 30 days to complete Section 1 and submit draft ideas to the CA for review and discussion.
- If CA supports the project, then DH have another 30 days to complete Section 3 and review it with the policy committee to get ideas and feedback. The ARPA Project Request Form with the committee feedback is then submitted back to the CA to be incorporated into the draft multi-year plan.
- All projects must be completed by September 30, 2024 in order to be considered, unless it is contracted until December 31, 2026.
- For a project to be considered, there must be NO ongoing costs for future budgets beyond 2026.

SECTION 1 – To Be Completed by DH Before Submitting to the CA for Initial Review

Project Requester/Department: _____ **Date:** _____

Name of ARPA Project: _____

☐ New Project ☐ Expansion of Existing Project *(identify below)* ☐ Replace Future CIP Project *(identify below)*
Identify: _____

Estimated Start Date of Project: _____ **Estimated Date of Completion:** _____

Identify the Category for Eligible Use: *(see Page 3 for list from the US Treasury)*

☐ Responding to the Public Health Emergency ☐ Addressing Negative Economic Impacts
☐ Serving the Hardest Hit ☐ Improving Access to Infrastructure ☐ Revenue Loss

Description – *Provide an explanation about what the project entails.*

How does this project benefit the citizens of Chippewa County?

Estimated Total Cost of Project: \$ _____

Amount of Chippewa County ARPA Funds Requested: \$ _____

Budget Year: ☐ 2021 ☐ 2022 ☐ 2023 ☐ 2024 ☐ 2025 ☐ 2026

Note: ARPA Funds are to be obligated by December 31, 2024 and spent by December 31, 2026.

Will matching funds be used by another organization/municipality? ☐ Yes ☐ No

If yes, identify who and amount: _____

Will this project result in savings for your department or Chippewa County beyond 2026? ☐ Yes ☐ No

Do you anticipate this project to increase future revenues for Chippewa County? ☐ Yes ☐ No

If yes, what revenues will be affected?

Is there a current program/service that will no longer be offered? ☐ Yes ☐ No

If yes, please identify the program and costs of the current program:

Will this new project require additional staff only for the duration of the project? ☐ Yes ☐ No

If yes, how many staffing hours are anticipated? _____

Return completed form to the County Administrator

Larry Ritzinger
Signature of Project Requester/Department Head

Date

SECTION 2 – To Be Completed by the County Administrator

☐ Approved for Committee Review and Feedback ☐ Denied ☐ More Information Needed

If Approved, Confirm the Category for Eligible Use:

☐ Responding to the Public Health Emergency ☐ Addressing Negative Economic Impacts
☐ Serving the Hardest Hit ☐ Improving Access to Infrastructure ☐ Revenue Loss

If Approved, Confirm the Budget Year: ☐ 2021 ☐ 2022 ☐ 2023 ☐ 2024 ☐ 2025 ☐ 2026

Total Amount of Chippewa County ARPA Funds Recommended by County Administrator: \$ _____

County Administrator

Date

Comments:

SECTION 3 – Additional Action and/or Comments from Committee

Committee Meeting Date: _____ ☐ Approved ☐ Denied ☐ More Information Needed

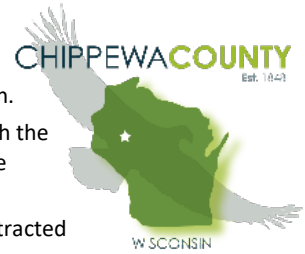
Department Head Recommended Ranking: _____ Committee Approved Ranking: _____

Total Amount of Chippewa County ARPA Funds Approved by Committee: \$ _____

Comments:

➤ Submit completed form back to the County Administrator after policy committee has reviewed/approved.

ARPA Project Request Form



- DH have 30 days to complete Section 1 and submit draft ideas to the CA for review and discussion.
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- For a project to be considered, there must be NO ongoing costs for future budgets beyond 2026.

SECTION 1 – To Be Completed by DH Before Submitting to the CA for Initial Review

Project Requester/Department: _____ **Date:** _____

Name of ARPA Project: _____

☐ New Project ☐ Expansion of Existing Project *(identify below)* ☐ Replace Future CIP Project *(identify below)*
Identify: _____

Estimated Start Date of Project: _____ **Estimated Date of Completion:** _____

Identify the Category for Eligible Use: *(see Page 3 for list from the US Treasury)*

☐ Responding to the Public Health Emergency ☐ Addressing Negative Economic Impacts
☐ Serving the Hardest Hit ☐ Improving Access to Infrastructure ☐ Revenue Loss

Description – *Provide an explanation about what the project entails.*

How does this project benefit the citizens of Chippewa County?

Estimated Total Cost of Project: \$ _____

Amount of Chippewa County ARPA Funds Requested: \$ _____

Budget Year: ☐ 2021 ☐ 2022 ☐ 2023 ☐ 2024 ☐ 2025 ☐ 2026

Note: ARPA Funds are to be obligated by December 31, 2024 and spent by December 31, 2026.

Will matching funds be used by another organization/municipality? ☐ Yes ☐ No

If yes, identify who and amount: _____

Will this project result in savings for your department or Chippewa County beyond 2026? ☐ Yes ☐ No

Do you anticipate this project to increase future revenues for Chippewa County? ☐ Yes ☐ No

If yes, what revenues will be affected?

Is there a current program/service that will no longer be offered? ☐ Yes ☐ No

If yes, please identify the program and costs of the current program:

Will this new project require additional staff only for the duration of the project? ☐ Yes ☐ No

If yes, how many staffing hours are anticipated? _____

Return completed form to the County Administrator

Larry Ritzinger
Signature of Project Requester/Department Head

Date

SECTION 2 – To Be Completed by the County Administrator

☐ Approved for Committee Review and Feedback ☐ Denied ☐ More Information Needed

If Approved, Confirm the Category for Eligible Use:

☐ Responding to the Public Health Emergency ☐ Addressing Negative Economic Impacts
☐ Serving the Hardest Hit ☐ Improving Access to Infrastructure ☐ Revenue Loss

If Approved, Confirm the Budget Year: ☐ 2021 ☐ 2022 ☐ 2023 ☐ 2024 ☐ 2025 ☐ 2026

Total Amount of Chippewa County ARPA Funds Recommended by County Administrator: \$ _____

County Administrator

Date

Comments:

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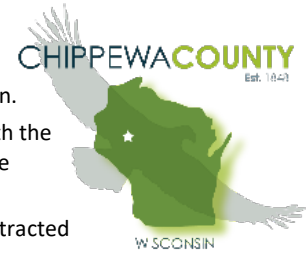
Department Head Recommended Ranking: _____ Committee Approved Ranking: _____

Total Amount of Chippewa County ARPA Funds Approved by Committee: \$ _____

Comments:

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ARPA Project Request Form



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SECTION 1 – To Be Completed by DH Before Submitting to the CA for Initial Review

Project Requester/Department: _____ **Date:** _____

Name of ARPA Project: _____

☐ New Project ☐ Expansion of Existing Project *(identify below)* ☐ Replace Future CIP Project *(identify below)*
Identify: _____

Estimated Start Date of Project: _____ **Estimated Date of Completion:** _____

Identify the Category for Eligible Use: *(see Page 3 for list from the US Treasury)*

☐ Responding to the Public Health Emergency ☐ Addressing Negative Economic Impacts
☐ Serving the Hardest Hit ☐ Improving Access to Infrastructure ☐ Revenue Loss

Description – *Provide an explanation about what the project entails.*

How does this project benefit the citizens of Chippewa County?

Estimated Total Cost of Project: \$ _____

Amount of Chippewa County ARPA Funds Requested: \$ _____

Budget Year: ☐ 2021 ☐ 2022 ☐ 2023 ☐ 2024 ☐ 2025 ☐ 2026

Note: ARPA Funds are to be obligated by December 31, 2024 and spent by December 31, 2026.

Will matching funds be used by another organization/municipality? ☐ Yes ☐ No

If yes, identify who and amount: _____

Will this project result in savings for your department or Chippewa County beyond 2026? ☐ Yes ☐ No

Do you anticipate this project to increase future revenues for Chippewa County? ☐ Yes ☐ No

If yes, what revenues will be affected?

Is there a current program/service that will no longer be offered? ☐ Yes ☐ No

If yes, please identify the program and costs of the current program:

Will this new project require additional staff only for the duration of the project? ☐ Yes ☐ No

If yes, how many staffing hours are anticipated? _____

Return completed form to the County Administrator

Larry Ritzinger
Signature of Project Requester/Department Head

Date

SECTION 2 – To Be Completed by the County Administrator

☐ Approved for Committee Review and Feedback ☐ Denied ☐ More Information Needed

If Approved, Confirm the Category for Eligible Use:

☐ Responding to the Public Health Emergency ☐ Addressing Negative Economic Impacts
☐ Serving the Hardest Hit ☐ Improving Access to Infrastructure ☐ Revenue Loss

If Approved, Confirm the Budget Year: ☐ 2021 ☐ 2022 ☐ 2023 ☐ 2024 ☐ 2025 ☐ 2026

Total Amount of Chippewa County ARPA Funds Recommended by County Administrator: \$ _____

County Administrator

Date

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Committee Meeting Date: _____ ☐ Approved ☐ Denied ☐ More Information Needed

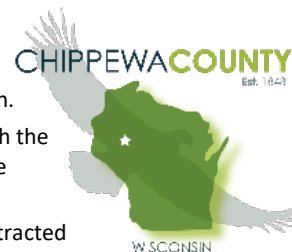
Department Head Recommended Ranking: _____ Committee Approved Ranking: _____

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Comments:

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ARPA Project Request Form



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SECTION 1 – To Be Completed by DH Before Submitting to the CA for Initial Review

Project Requester/Department: _____ **Date:** _____

Name of ARPA Project: _____

☐ New Project ☐ Expansion of Existing Project *(identify below)* ☐ Replace Future CIP Project *(identify below)*

Identify: _____

Estimated Start Date of Project: _____ **Estimated Date of Completion:** _____

Identify the Category for Eligible Use: *(see Page 3 for list from the US Treasury)*

☐ Responding to the Public Health Emergency ☐ Addressing Negative Economic Impacts
☐ Serving the Hardest Hit ☐ Improving Access to Infrastructure ☐ Revenue Loss

Description – *Provide an explanation about what the project entails.*

How does this project benefit the citizens of Chippewa County?

Estimated Total Cost of Project: \$ _____

Amount of Chippewa County ARPA Funds Requested: \$ _____

Budget Year: ☐ 2021 ☐ 2022 ☐ 2023 ☐ 2024 ☐ 2025 ☐ 2026

Note: ARPA Funds are to be obligated by December 31, 2024 and spent by December 31, 2026.

Will matching funds be used by another organization/municipality? ☐ Yes ☐ No

If yes, identify who and amount: _____

Will this project result in savings for your department or Chippewa County beyond 2026? ☐ Yes ☐ No

Do you anticipate this project to increase future revenues for Chippewa County? ☐ Yes ☐ No

If yes, what revenues will be affected?

Is there a current program/service that will no longer be offered? ☐ Yes ☐ No

If yes, please identify the program and costs of the current program:

Will this new project require additional staff only for the duration of the project? ☐ Yes ☐ No

If yes, how many staffing hours are anticipated? _____

Return completed form to the County Administrator

Larry Ritzinger
Signature of Project Requester/Department Head

Date

SECTION 2 – To Be Completed by the County Administrator

☐ Approved for Committee Review and Feedback ☐ Denied ☐ More Information Needed

If Approved, Confirm the Category for Eligible Use:

☐ Responding to the Public Health Emergency ☐ Addressing Negative Economic Impacts
☐ Serving the Hardest Hit ☐ Improving Access to Infrastructure ☐ Revenue Loss

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Total Amount of Chippewa County ARPA Funds Recommended by County Administrator: \$ _____

County Administrator

Date

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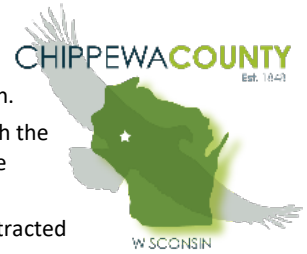
Department Head Recommended Ranking: _____ Committee Approved Ranking: _____

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SECTION 1 – To Be Completed by DH Before Submitting to the CA for Initial Review

Project Requester/Department: _____ **Date:** _____

Name of ARPA Project: _____

☐ New Project ☐ Expansion of Existing Project *(identify below)* ☐ Replace Future CIP Project *(identify below)*
Identify: _____

Estimated Start Date of Project: _____ **Estimated Date of Completion:** _____

Identify the Category for Eligible Use: *(see Page 3 for list from the US Treasury)*

☐ Responding to the Public Health Emergency ☐ Addressing Negative Economic Impacts
☐ Serving the Hardest Hit ☐ Improving Access to Infrastructure ☐ Revenue Loss

Description – *Provide an explanation about what the project entails.*

How does this project benefit the citizens of Chippewa County?

Estimated Total Cost of Project: \$ _____

Amount of Chippewa County ARPA Funds Requested: \$ _____

Budget Year: ☐ 2021 ☐ 2022 ☐ 2023 ☐ 2024 ☐ 2025 ☐ 2026

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Will matching funds be used by another organization/municipality? ☐ Yes ☐ No

If yes, identify who and amount: _____

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Do you anticipate this project to increase future revenues for Chippewa County? ☐ Yes ☐ No

If yes, what revenues will be affected?

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If yes, please identify the program and costs of the current program:

Will this new project require additional staff only for the duration of the project? ☐ Yes ☐ No

If yes, how many staffing hours are anticipated? _____

Return completed form to the County Administrator

Larry Ritzinger
Signature of Project Requester/Department Head

Date

SECTION 2 – To Be Completed by the County Administrator

☐ Approved for Committee Review and Feedback ☐ Denied ☐ More Information Needed

If Approved, Confirm the Category for Eligible Use:

☐ Responding to the Public Health Emergency ☐ Addressing Negative Economic Impacts
☐ Serving the Hardest Hit ☐ Improving Access to Infrastructure ☐ Revenue Loss

If Approved, Confirm the Budget Year: ☐ 2021 ☐ 2022 ☐ 2023 ☐ 2024 ☐ 2025 ☐ 2026

Total Amount of Chippewa County ARPA Funds Recommended by County Administrator: \$ _____

County Administrator

Date

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Committee Meeting Date: _____ ☐ Approved ☐ Denied ☐ More Information Needed

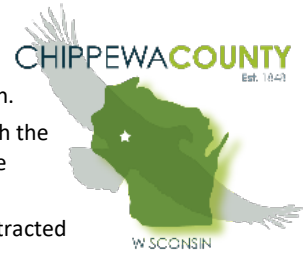
Department Head Recommended Ranking: _____ Committee Approved Ranking: _____

Total Amount of Chippewa County ARPA Funds Approved by Committee: \$ _____

Comments:

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ARPA Project Request Form



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SECTION 1 – To Be Completed by DH Before Submitting to the CA for Initial Review

Project Requester/Department: _____ **Date:** _____

Name of ARPA Project: _____

☐ New Project ☐ Expansion of Existing Project *(identify below)* ☐ Replace Future CIP Project *(identify below)*
Identify: _____

Estimated Start Date of Project: _____ **Estimated Date of Completion:** _____

Identify the Category for Eligible Use: *(see Page 3 for list from the US Treasury)*

☐ Responding to the Public Health Emergency ☐ Addressing Negative Economic Impacts
☐ Serving the Hardest Hit ☐ Improving Access to Infrastructure ☐ Revenue Loss

Description – *Provide an explanation about what the project entails.*

How does this project benefit the citizens of Chippewa County?

Estimated Total Cost of Project: \$ _____

Amount of Chippewa County ARPA Funds Requested: \$ _____

Budget Year: ☐ 2021 ☐ 2022 ☐ 2023 ☐ 2024 ☐ 2025 ☐ 2026

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Will matching funds be used by another organization/municipality? ☐ Yes ☐ No

If yes, identify who and amount: _____

Will this project result in savings for your department or Chippewa County beyond 2026? ☐ Yes ☐ No

Do you anticipate this project to increase future revenues for Chippewa County? ☐ Yes ☐ No

If yes, what revenues will be affected?

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If yes, please identify the program and costs of the current program:

Will this new project require additional staff only for the duration of the project? ☐ Yes ☐ No

If yes, how many staffing hours are anticipated? _____

Return completed form to the County Administrator

Larry Ritzinger
Signature of Project Requester/Department Head

Date

SECTION 2 – To Be Completed by the County Administrator

☐ Approved for Committee Review and Feedback ☐ Denied ☐ More Information Needed

If Approved, Confirm the Category for Eligible Use:

☐ Responding to the Public Health Emergency ☐ Addressing Negative Economic Impacts
☐ Serving the Hardest Hit ☐ Improving Access to Infrastructure ☐ Revenue Loss

If Approved, Confirm the Budget Year: ☐ 2021 ☐ 2022 ☐ 2023 ☐ 2024 ☐ 2025 ☐ 2026

Total Amount of Chippewa County ARPA Funds Recommended by County Administrator: \$ _____

County Administrator

Date

Comments:

SECTION 3 – Additional Action and/or Comments from Committee

Committee Meeting Date: _____ ☐ Approved ☐ Denied ☐ More Information Needed

Department Head Recommended Ranking: _____ Committee Approved Ranking: _____

Total Amount of Chippewa County ARPA Funds Approved by Committee: \$ _____

Comments:

➤ Submit completed form back to the County Administrator after policy committee has reviewed/approved.