

CHIPPEWA COUNTY
FACILITIES & PARKS COMMITTEE
REGULAR MEETING
JANUARY 27, 2021
WEBEX CONFERENCE CALL
10:00 AM

DUE TO THE COVID-19 PANDEMIC, THIS MEETING IS OFFERED VIA CONFERENCE CALL TO COMPLY WITH THE SOCIAL DISTANCING GUIDELINES. IF YOU ARE A MEMBER OF THE PUBLIC AND WISH TO SPEAK, PLEASE CALL THE DIAL IN NUMBER AND THE COMMITTEE CHAIR WILL ACKNOWLEDGE YOU AT THE APPROPRIATE TIME ON THE AGENDA. IF YOU NEED TO EITHER MUTE OR UNMUTE YOURSELF DURING THE MEETING PLEASE PRESS *6.

MEETING NUMBER (ACCESS CODE): 1267529709

MEETING PASSWORD: 01272021

MEETING PHONE NUMBER: 1-415-655-0001

1. CALL TO ORDER

The meeting was called to order at 10:02 am

2. ROLL CALL

Others present: Randy Scholz, Larry Ritzinger, Melanie McLaughlin

Attendee Name	Organization	Title	Status	Arrived
Harold Steele	Chippewa County	District 1 (Chair)	Present	
David Eisenhuth	Chippewa County	District 11 (Vice-Chair)	Present	
Charlene Kervina	Chippewa County	District 10	Present	
James Mickelson	Chippewa County	District 8	Present	
Glen Sikorski	Chippewa County	District 2	Present	

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

There were no members of the public wishing to be heard.

4. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Glen Sikorski, District 2
SECONDER:	Charlene Kervina, District 10
AYES:	Steele, Eisenhuth, Kervina, Mickelson, Sikorski

1. Approve the Agenda

2. Approve the Minutes

Facilities & Parks Committee - Regular Meeting - Oct 7, 2020 10:00 AM

Facilities & Parks Committee

Minutes
Regular Meeting

Webex Conference Call

January 27, 2021
10:00 AM

3. Schedule next meeting date - March 24, 2021 at 10:00 am

5. REPORTS

1. Capital Improvement Projects (2018 - 2021) Update - Larry Ritzinger
Director Ritzinger reviewed the projects with the Committee.
2. 2020 Revenue Reports Parks/Firearms Range - Larry Ritzinger
Director Ritzinger reviewed the revenues with the Committee.
3. Morris-Erickson Park Boat Landing Parking Lot Report - Larry Ritzinger
Director Ritzinger reviewed the report with the Committee. The Committee was in agreement with the recommendations made on the report.

6. BUSINESS ITEMS

7. AGENDA ITEMS FOR FUTURE CONSIDERATION

Proposed CIP Plan review.

8. ADJOURN

The meeting was adjourned at 10:55 am

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Mickelson, District 8
SECONDER:	Charlene Kervina, District 10
AYES:	Steele, Eisenhuth, Kervina, Mickelson, Sikorski

CHIPPEWA COUNTY
FACILITIES & PARKS COMMITTEE
REGULAR MEETING
OCTOBER 7, 2020
CHIPPEWA COUNTY COURTHOUSE, RM 302
10:00 AM

DUE TO THE COVID-19 PANDEMIC, THIS MEETING IS OFFERED VIA CONFERENCE CALL TO COMPLY WITH THE SOCIAL DISTANCING GUIDELINES. IF YOU ARE A MEMBER OF THE PUBLIC AND WISH TO SPEAK, PLEASE CALL THE DIAL IN NUMBER AND THE COMMITTEE CHAIR WILL ACKNOWLEDGE YOU AT THE APPROPRIATE TIME ON THE AGENDA

MEETING NUMBER (ACCESS CODE): 126 233 7479

MEETING PASSWORD: 10072020

MEETING PHONE NUMBER: 1-415-655-0001

1. CALL TO ORDER

This meeting was called to order at 10:03 am

2. ROLL CALL

Attendee Name	Organization	Title	Status	Arrived
Harold Steele	Chippewa County	District 1 (Chair)	Present	
David Eisenhuth	Chippewa County	District 11 (Vice-Chair)	Present	
Charlene Kervina	Chippewa County	District 10	Present	
James Mickelson	Chippewa County	District 8	Present	
Glen Sikorski	Chippewa County	District 2	Present	

Others present: Randy Scholz, Larry Ritzinger, Melanie McLaughlin

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

There were no members of the public wishing to be heard.

4. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Mickelson, District 8
SECONDER:	Glen Sikorski, District 2
AYES:	Steele, Eisenhuth, Kervina, Mickelson, Sikorski

1. Approve the agenda
2. Approve the Minutes

Facilities & Parks Committee - Special Meeting - Sep 22, 2020 9:00 AM

Minutes Acceptance: Minutes of Oct 7, 2020 10:00 AM (Consent Agenda)

Facilities & Parks Committee

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

October 7, 2020
10:00 AM

Facilities & Parks Committee - Regular Meeting - Jul 22, 2020 10:00 AM

3. Schedule next meeting date - November 25, 2020 at 10:00 am

5. REPORTS

1. **Wall Covering Project Update - Larry Ritzinger**
Director Ritzinger updated the Committee on the project:
Approved Budget: \$100,000
Project Went Out to Bid: February 2020
Bid Due Date: March 5, 2020
Project Bid Summary: Single Bidder Rhom Construction \$101,408
Project Awarded to: Rhom Construction
Construction Schedule: July 1, 2020 - October, 2020
Substantially Complete on: 09/25/2020 (painting of 2 stairwells left and will be completed in December)
Total Project Expenditures: ~\$112,500
2. **Jail Laundry Project Update - Larry Ritzinger**
Director Ritzinger updated the Committee on the project:
Approved Budget: \$400,000
Project Went Out to Bid: April 2020
Bid Due Date: May 12, 2020
Project Bid Summary: \$352,000 - \$476,000 (4) proposals
Project Awarded to: S.D. Ellenbecker, Inc. (low bid)
Construction Schedule: Preconstruction meeting in early July with project starting on 8/3/20.
Projected Substantially Complete on: November 30, 2020 - project is on schedule
Total Project Expenditures: ~\$419,000
Supervisor Sikorski requested a Committee tour when the project has been completed.
3. **County Clerk & Treasurer Project Update - Larry Ritzinger**
Director Ritzinger updated the Committee on the project:
Approved Budget: \$400,000
Project Went Out to Bid: July 27, 2020
Bid Due Date: August 20, 2020
Project Bid Summary: \$368,178 - \$430,000 (5) proposals
Project Awarded To: Rhom Construction (low bid)
Construction Schedule: November 16, 2020 through April, 2021
Total Project Expenditures: Projected \$489,356.00 (see bid summary)
4. **Morris-Erickson Bathroom Project - Larry Ritzinger**
Director Ritzinger updated the Committee on the project:
Approved Budget: \$141,200
Project Went Out to Bid: December 30, 2019
Bid Due Date: January 14, 2020
Project Bid Summary: \$104,319 - \$179,607
Project Awarded To: Olympic Builders (low bid)
Construction Schedule: Late September, 2020 - October, 2020
Substantially Complete On: ~October 31, 2020.
Total Project Expenditures: ~\$120,000

Minutes Acceptance: Minutes of Oct 7, 2020 10:00 AM (Consent Agenda)

Facilities & Parks Committee

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

October 7, 2020
10:00 AM

5. **Fire System Standpipe Project Update - Larry Ritzinger**
Director Ritzinger updated the Committee on the project:
Approved Budget: \$50,000
Project Went Out to Bid: 7/4/20
Bid Due Date: 8/4/20
Project Bid Summary: Single bid \$68,125
Project Awarded To: J.F. Ahern Co.
Construction Schedule: November - December, 2020
Substantially Complete On: ~12/31/20
6. **Public Firearms Range Reopening Status Update - Larry Ritzinger**
Director Ritzinger updated the Committee on the project:
The shooting shelter eyebrow is complete. The small gate installation is also complete. Six (6) "Surveillance" signs and three (3) "No Guns Beyond this Point" signs have been installed. Two (2) more "Surveillance" signs and two (2) "Firing Line" signs are on order. All underground utility work has been completed on the camera installation. The last of the cabling and hardware (cameras and mounts) will arrive Thursday, October 8th. Director Bauer stated that all of the cameras will be installed and operational by the end of the day on Friday, October 9th. Director Ritzinger recommends re-opening the Range on Saturday, October 10th. The County will work on a press release and update the range calendar.
7. **Veteran's Memorial/Flags Illumination - Larry Ritzinger**
There was a concern from a member of the public that was brought to our attention regarding the illumination, or lack of, for the five (5) service flags at the Veteran's Memorial Site. The VFW (Veteran's of Foreign Wars of the U.S.) used to only fly the service flags on specific events, but it is getting harder and harder for the Veteran's organization to manage the flags. Director Ritzinger is working with the Vet's department and with LeRoy Jansky from the VFW. The recommendation is to install appropriate LED lighting which would be 3 or 4 lights on pedestals for the service flags, as well as the Veteran's Memorial. Underground power will need to be installed. One (1) proposal has been received to date. Director Ritzinger will follow up with Mr. Jansky to see if the VFW is able to cost share this project. For now, the service flags are only flown for special events and they are taken down on the same day.
8. **Coronavirus Emergency Supplemental Funds - Grant/Bipolar Ionization - Larry Ritzinger**
Director Ritzinger reviewed the grant with the Committee. This grant would be used to purchase bipolar ionization systems that are installed in the inlet air stream of air handling units. The bipolar ionization system offers a number of benefits including killing pathogens including bacteria, viruses, and mold, helping to control allergens. It also neutralizes odors, reduces particulates, and can control smoke. Many units are being installed at schools, airports, and government centers. Eau Claire County is installing ten (10) bipolar ionization systems on air handling units. Targeted areas here would be the Courtrooms, meeting rooms, and the Jail & Sheriff's department. The grant requests \$27,000, which would allow us to install three (3) bipolar ionization units on three (3) different Air Handling Units. The timeline for this project would be between the first and third quarter of 2021.

6. BUSINESS ITEMS

7. AGENDA ITEMS FOR FUTURE CONSIDERATION

8. ADJOURN

The meeting was adjourned at 10:55 am

Minutes Acceptance: Minutes of Oct 7, 2020 10:00 AM (Consent Agenda)

Facilities & Parks Committee

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

October 7, 2020
10:00 AM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Glen Sikorski, District 2
SECONDER:	David Eisenhuth, District 11 (Vice-Chair)
AYES:	Steele, Eisenhuth, Kervina, Mickelson, Sikorski

Minutes Acceptance: Minutes of Oct 7, 2020 10:00 AM (Consent Agenda)

F&P Committee Meeting CIP Update – 01/27/2021**2018**

- **Wall Covering / Painting Project (Res. # 30-17) Update**

Approved Budget: \$100,000

Project Went Out to Bid: February, 2020

Bid Due Date: March 5, 2020

Project Bid Summary: Single Bidder – Rhom Construction \$101,408

Project Awarded To: Rhom Construction

Construction Schedule: July 1, 2020 – October, 2020

Substantially Complete On: 9/25/20 (painting (2) stairwells left) 100% Complete On: 12/28/20

Total Project Expenditures: ~ \$112,523 (Waiting on Final Invoice)

NOTE: We added 3rd floor hallway & stairwells “A” & “B” to the scope of the project

2019

- **Otter Lake Bathroom Project (Res. # 30-18) Update**

Approved Budget: \$145,000 (We were unsuccessful in obtaining a grant)

Project Went Out to Bid: December, 2018

Project Bid Summary: \$105,682

Project Awarded To: Green Flush Technologies (April, 2019)

Construction Schedule: August – September, 2020

Substantially Complete On: September, 2020

Total Project Expenditures: \$112,924 - project is closed out

2020

- **Fire System Standpipe Project (Res. # 21-19) Update**

Approved Budget: \$50,000

Project Went Out to Bid: 7/4/20 & 7/11/20

Bid Due Date: 8/4/20

Project Bid Summary: Single bid - \$68,125

Project Awarded To: J.F. Ahern Co.

Construction Schedule: November – December, 2020

Substantially Complete On: ~ 12/11/20 100% Complete On: 12/28/20

Total Project Expenditures: ~ \$72,225 (Waiting on Final Invoice)

NOTE: We installed Schedule 40 galvanized pipe instead of Schedule 10 black iron pipe

2020 & 2021

- **Jail & Huber Shower Resurfacing Project (Res. # 21-19 & 20-20) Update**

Approved Budget: \$110,000

Project Went Out to Bid: October / November, 2020

Project Bid Summary: Single Bid - \$64,485

Project Awarded To: Prime Coat

Construction Schedule: January – February, 2021

Substantially Complete On:

Total Projected Expenditures: ~ \$80,000

F&P Committee Meeting CIP Update – 01/27/20212020

- Morris-Erickson Bathroom Project (Res. # 21-19) Update**
 Approved Budget: \$141,200
 Project Went Out to Bid: December, 2019
 Bid Due Date: January 14, 2020
 Project Bid Summary: \$104,319 - \$179,607
 Project Awarded To: Olympic Builders
 Construction Schedule: Late September, 2020 - October, 2020
 Substantially Complete On: Waiting on delivery of doors & completion of floor painting
 Total Projected Expenditures: ~ \$118,000
- Card Access & ADA Door Opener project (Res. # 21-19) Update**
 Approved Budget: \$50,000
 Project Went Out to Bid: January, 2021
 Bid Due Date: February, 2021
 Project Bid Summary: N/A
 Project Awarded To:
 Construction Schedule: April – June, 2021
 Substantially Complete On:
 Total Project Expenditures:
- Jail Chiller Replacement Project (Res. # 21-19) Update**
 Approved Budget: \$600,000
 Project Went Out to Bid: 1/4/20 and 1/11/20
 Project Bid Summary: \$228,750 - \$275,000
 Project Awarded To: Bartingale Mechanical (low bid)
 Construction Schedule: March – May, 2020
 Projected Substantially Completion On: May, 2020
 Total Project Expenditures: \$279,003 - project is closed out
- County Clerk & Treasurer Project (Res. # 21-19) Update**
 Approved Budget: \$400,000 – (Additional \$100,000 approved – Res. # 34-20)
 Project Went Out to Bid: July 18, 2020 and July 25, 2020
 Bid Due Date: August 20, 2020
 Project Bid Summary: (\$368,178.00 - \$430,000) (5 proposals)
 Project Awarded To: Rhom Construction – (low bid)
 Construction Schedule: November 16, 2020 – April May, 2021
 NOTE: Delayed (4) weeks, contractors affected by COVID 19
 Total Projected Expenditures: \$489,356.00 (see bid summary)

F&P Committee Meeting CIP Update – 01/27/2021**2020**

- **Jail Laundry Project (Res. # 25-19) Update**

Approved Budget: \$400,000

Project Went Out to Bid: April, 2020

Bid Due Date: May 12, 2020

Project Bid Summary: \$352,000 - \$476,000 (4) proposals

Project Awarded To: S.D. Ellenbecker Inc.

Construction Schedule: Preconstruction meeting held in early July, Started project on 8/3/20

Projected Substantially Completion On: December 18, 2020

Working on a substantial change order to correct (2) detention doors

Total Project Expenditures to Date: ~ \$345,024

Total Projected Expenditures: ~ **\$441,000 - \$467,000** (Waiting on Final Invoice & Change Order)

2021

- **Park Master Plan (O.L. Fish House / Beach) Project (Res. # 20-20)**

Approved Budget: \$150,000

Project Schedule:

- Design / RFP – 1s- 2nd Qtr., 2021
- Bid & Award – 2nd – 3rd Qtr., 2021
- Construct – 3rd - 4th Qtr., 2021

- **Courthouse / Sheriff's Dept Automatic Transfer Switch (ATS) Project (Res. # 20-20 & 2015 Funding)**

Approved Budget: \$100,000

Project Schedule:

- Design / RFP – 2nd – 3rd Qtr., 2021
- Bid & Award – 3rd – 4th Qtr., 2021
- Construct – 4th Qtr., 2021 – 1st Qtr., 2022

- **Roof Replacement – Government Center Campus Project (Res. # 20-20)**

Approved Budget: \$175,000

Project Schedule:

- Design / RFP – 1st – 2nd Qtr., 2021
- Bid & Award – 2nd Qtr., 2021
- Construct – 2nd – 3rd Qtr., 2021

- **I.T. Division Office Remodel Project (Res. # 20-20)**

Approved Budget: \$137,150

Project Schedule:

- Design / RFP – 2nd – 3rd Qtr., 2021
- Bid & Award – 3rd Qtr., 2021
- Construct – 4th Qtr., 2021 – 2nd Qtr., 2022

F&P Committee Meeting CIP Update – 01/27/2021**2021**

- **Veteran's Department Security Upgrade / Remodel Project (Res. # 20-20)**

Approved Budget: \$95,000

Project Schedule:

- Design / RFP – 2nd – 3rd Qtr., 2021
- Bid & Award – 3rd Qtr., 2021
- Construct – 4th Qtr., 2021 – 2nd Qtr., 2022

- **Sheriff's Dept. Reception Area Remodel Project (Res. # 24-20)**

Approved Budget: \$75,000

Project Schedule:

- Design / RFP – 2nd – 3rd Qtr., 2021
- Bid & Award – 3rd Qtr., 2021
- Construct – 4th Qtr., 2021 – 2nd Qtr., 2022

- **Room 005 / 007 Lactation Room(s) Coroner's Office Project (Res. # 20-20)**

Approved Budget: \$213,900

Project Schedule:

- Design / RFP – 2nd – 3rd Qtr., 2021
- Bid & Award – 3rd Qtr., 2021
- Construct – 4th Qtr., 2021 – 2nd Qtr., 2022

- **HVAC (VAV Box) Upgrade / Pneumatic to DDC Controls Project (Res. # 20-20)**

Approved Budget: \$240,000

Project Schedule:

- Design / RFP – 1st Qtr., 2021
- Bid & Award – 1st Qtr., 2021
- Construct – 2nd – 3rd Qtr., 2021

- **Jail Plumbing (Acorn Valve Replacement) Project (Res. # 20-20)**

Approved Budget: \$75,000

Project Schedule:

- Design / RFP – 1st Qtr., 2021
- Bid & Award – 2nd Qtr., 2021
- Construct – 3rd – 4th Qtr., 2021

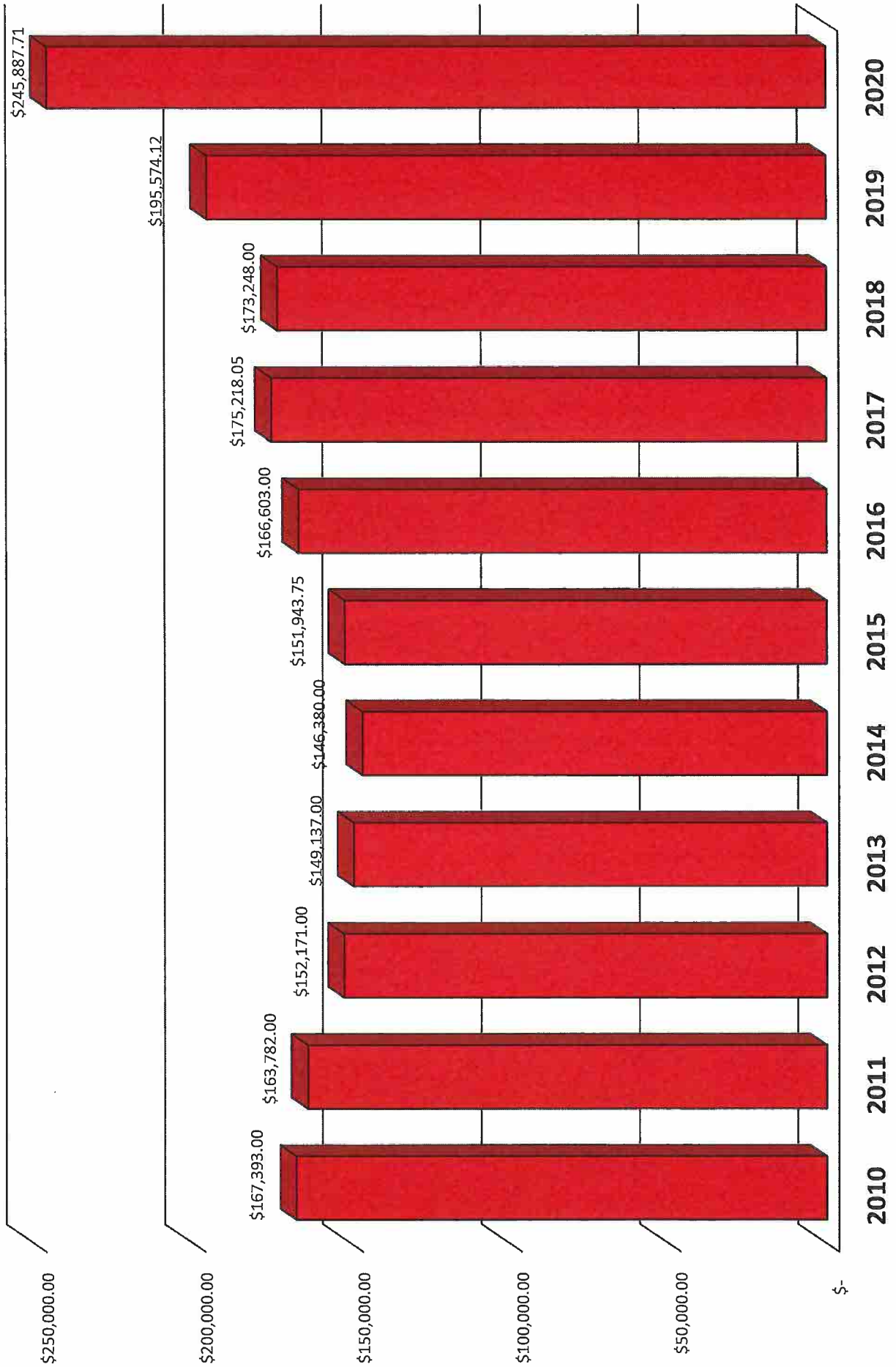
- **WIC / Public Health Rooming Project (Res. # 20-20)**

Approved Budget: \$50,000 (grant dependent)

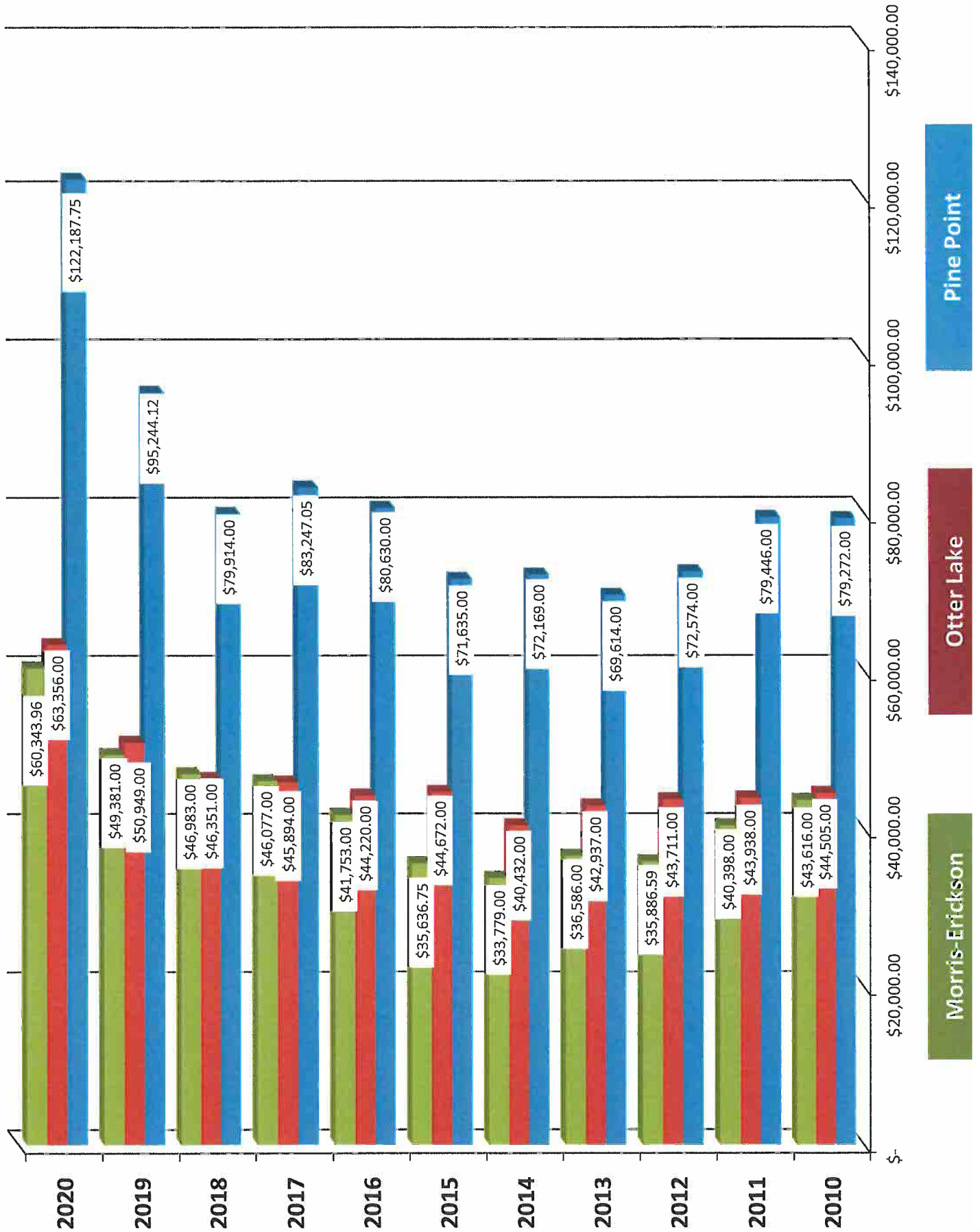
Project Schedule:

- Design / RFP – 4th Qtr., 2021
- Bid & Award – 1st Qtr., 2022
- Construct – 2nd Qtr., 2022

TOTAL GROSS PARK INCOME



GROSS INCOME PER PARK

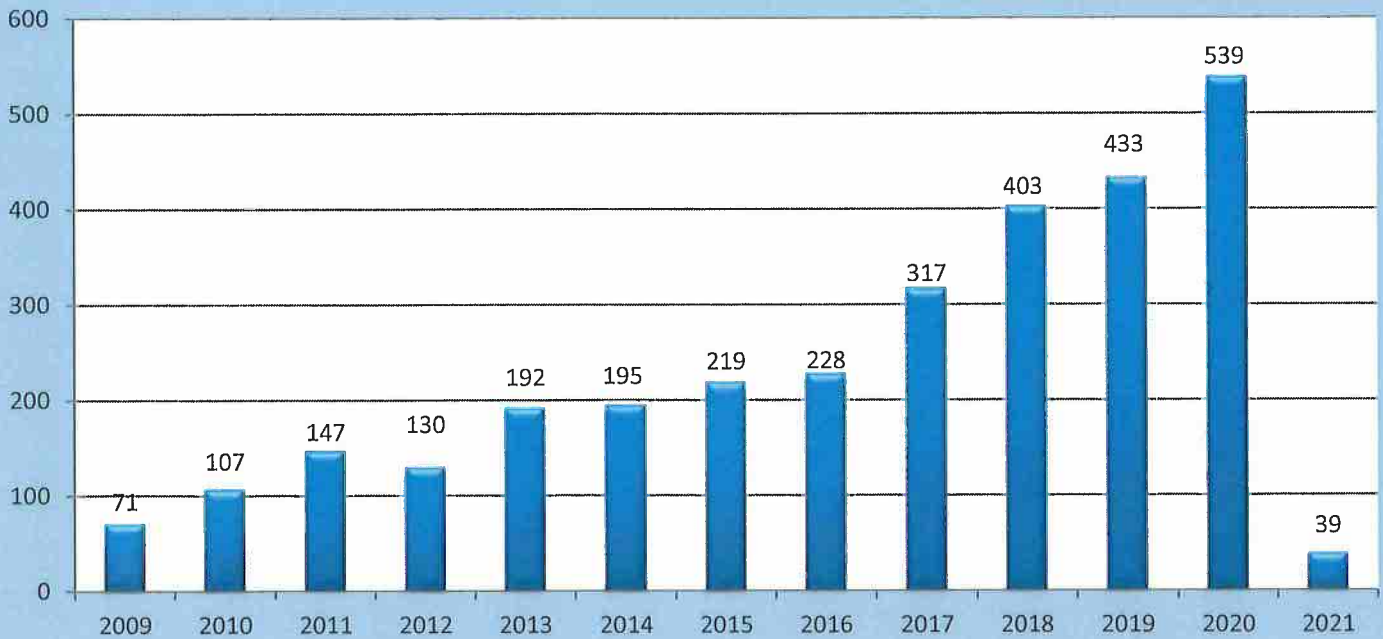


Attachment: 2020 Fiscal Summaries (6155 : 2020 Revenue Reports Parks/Firearms Range)

Chippewa County Public Firearms Range

Annual Memberships

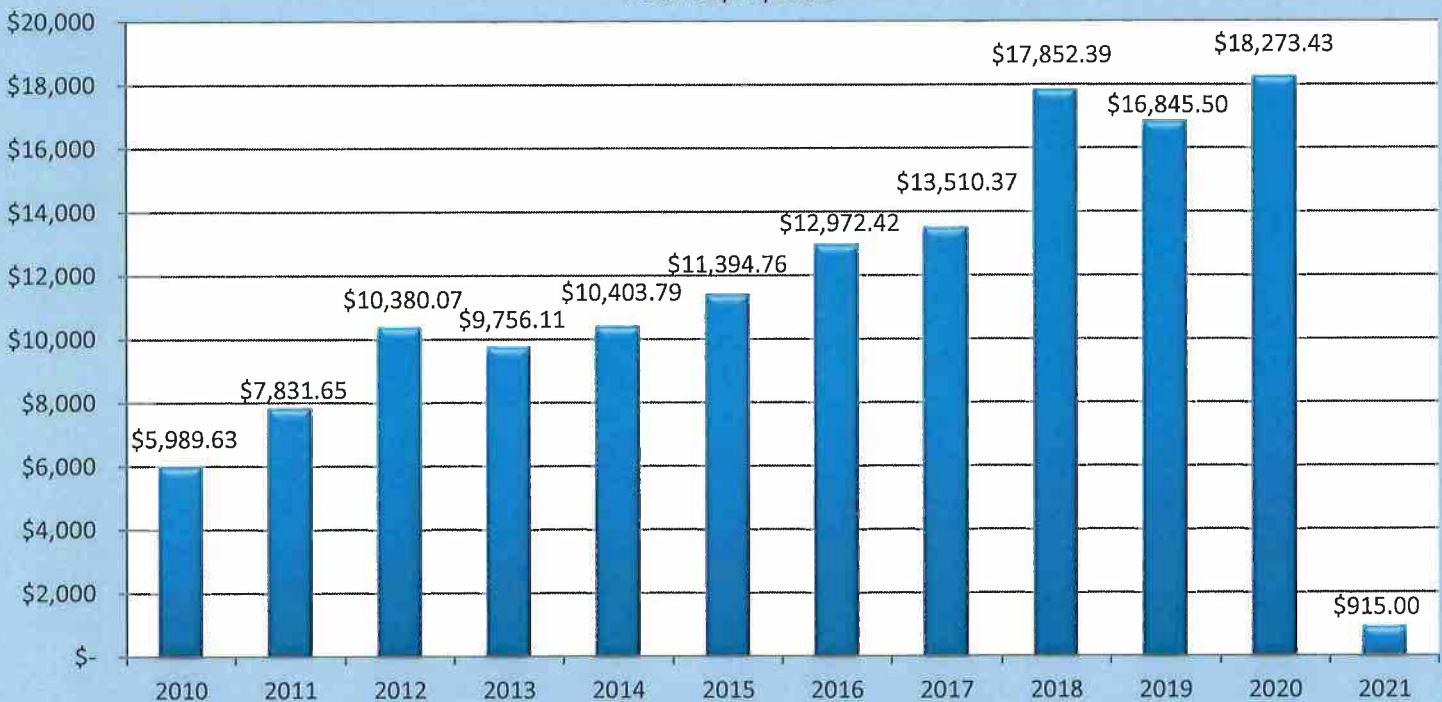
As of 01/14/2021



*There are 1859 individuals logged in database to date.
Total Envelopes Processed in 2021: 67*

Total Deposits

As of 01/14/2021



Daily Rate: \$5.00
Yearly Membership (as of 2020): \$20.00

Morris-Erickson County Park – Boat Landing Report

DATE	NOTES
1995-1996	Chippewa County submitted a WI-DNR grant application for improvement of the Morris-Erickson Boat Landing/Parking Lot. Chippewa County was successful with this application, and received \$11,798.00.
1997- June, 1998	Chippewa County completed the improvements to the Morris-Erickson Boat Landing/Parking Lot. The parking lot contains a total of (16) vehicle/trailer parking stalls, one of which is an ADA stall.
1999 - 2019	The quantity of parking stalls at the Morris-Erickson Boat Landing/Parking Lot was adequate the majority of the time, with the exception of: opening day of fishing season, Memorial Day, 4 th of July and Labor Day weekend each year.
May, 2020 – September, 2020	2020 brought the COVID-19 pandemic. With the pandemic came a substantial increase in attendance/activity at all County Parks and Boat Landings. For the most part, parking at the Morris-Erickson Boat Landing was adequate Monday – Friday, but on holidays and weekends the parking lot filled up and some boating enthusiasts had to find alternate parking locations – often this was on the shoulder of state highway 40 (STH 40).
August, 2020	The routine weekend parking along state STH 40 during the summer of 2020 brought safety concerns to the County’s attention.
September, 2020	The WisDOT North West Region, with the concurrence from the Town, County, and County Sheriff installed “No Parking” signs along STH 40 in the area of concern around the Morris Erickson County Park and boat launch. This change has eliminated the “over-flow” parking for the boat landing.
May, 2021 - Future	Parking shortages at Morris-Erickson Boat Landing are a potential concern during each boating season going forward. This will hold true if the attendance at the parks/lakes does not recede with the COVID-19 pandemic.

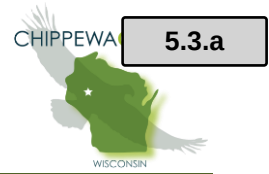
After reviewing the original grant application documents, Attorney Pauls contacted the WI-DNR to investigate the County’s obligation to expand the existing Boat Landing Parking Lot.

Question/Answer:

- Based on the (16) parking stalls that are currently located at the boat landing, is the County in compliance with the conditions connected to the 1995 WI-DNR grant award? **The County is in compliance. The County is beyond the useful life, so the County can do whatever they want at this point.**
- Would the County be eligible for WI-DNR grant funding for further improvements to the boat landing? **Yes, the County is eligible for RBF (Recreational Boating Facilities) and SFR (Sport Fish Restoration) grants.**
- If the County is eligible for further grant funding for additional improvements, is there a certain number of parking stalls that would need to be added based on the current WI-DNR regulations under NR 1.91 regarding boating access? **Based on the lake acreage, the lake should have a total of 28 – 39 parking stalls – collectively. Currently there are between 21 - 25 stalls. So, there is lot of room to add more stalls.**

Department of Administration Chippewa County Facilities and Parks

Larry Ritzinger, Director



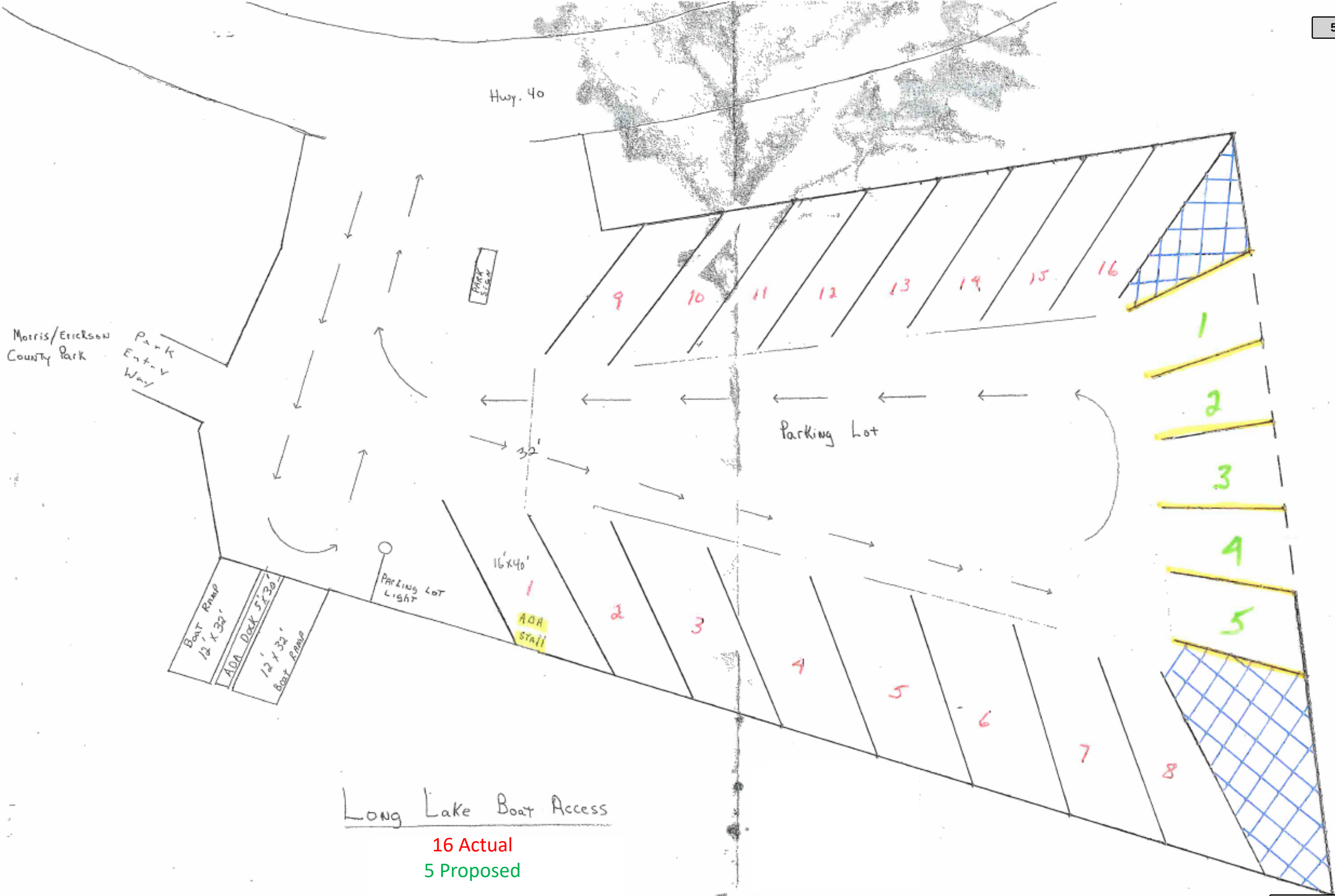
County Options

1. Create ~ (5) New stalls in existing parking lot
2. Widen STH 40, make room for legal parking along the highway
3. Create more parking within the County Park
4. Purchase land and create a parking lot

Recommendation:

- Spring, 2021 – work on improving/increasing the parking stalls within the existing parking lot, to maximize the use of the space. Restripe the parking lot accordingly.
- Monitor/survey (collect accurate data) regarding the parking lot utilization on weekends and holidays during the 2021 boating season.
- Fall of 2021, formalize and evaluate data. Bring the data back to the F&P Committee for further discussion.

Attachment: M.E. Boat Landing Report - FP 1-27-21 (6156 : Morris-Erickson Park Boat Landing Parking Lot Report)





1995 Grant Application
Original Drawing