

CHIPPEWA COUNTY
FACILITIES & PARKS COMMITTEE
REGULAR MEETING
MAY 24, 2023
CHIPPEWA COUNTY COURTHOUSE, RM 302
10:00 AM

1. CALL TO ORDER

2. ROLL CALL

Attendee Name	Organization	Title	Status	Arrived
Harold Steele	Chippewa County	District 2 (Chair)	Present	
David Eisenhuth	Chippewa County	District 15 (Vice-Chair)	Present	
Matthew Peterson	Chippewa County	District 10	Absent	
Caden Berg	Chippewa County	District 13	Present	
Dean Mueller	Chippewa County	District 20	Present	

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

There were no members of the public wishing to be heard.

4. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Caden Berg, District 13
SECONDER:	Dean Mueller, District 20
AYES:	Steele, Eisenhuth, Berg, Mueller
ABSENT:	Peterson

1. Approve the agenda
2. Approve the Minutes

Facilities & Parks Committee - Regular Meeting - Mar 22, 2023 10:00 AM

3. Schedule next meeting date - July 26, 2023 10:00 AM

5. REPORTS

1. Update on the Firearms Range Closure - Larry Ritzinger
Director Ritzinger updated the Committee on the status of the range closure.
2. Capital Improvement Projects Update - Larry Ritzinger
Director Ritzinger reviewed the status of the CIP projects with the Committee.
3. Energy Conservation Report - Larry Ritzinger
Director Ritzinger reviewed the Energy Projects and associated Energy Conservation Program with the Committee.

Facilities & Parks Committee

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

May 24, 2023
10:00 AM

6. BUSINESS ITEMS

1. Establish 2024 County Park Fees

Supervisor Eisenhuth made a motion to accept the current rates including the \$6.50 charge for the firewood dispenser. The motion was seconded by Supervisor Mueller. The vote was unanimous.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Eisenhuth, District 15 (Vice-Chair)
SECONDER:	Dean Mueller, District 20
AYES:	Steele, Eisenhuth, Berg, Mueller
ABSENT:	Peterson

2. Schedule a Park Tour

Supervisor Berg made a motion to have a park tour of Otter Lake on June 28th from 9am to 3pm. The motion was seconded by Supervisor Mueller. The vote was unanimous.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Caden Berg, District 13
SECONDER:	Dean Mueller, District 20
AYES:	Steele, Eisenhuth, Berg, Mueller
ABSENT:	Peterson

7. AGENDA ITEMS FOR FUTURE CONSIDERATION

8. ADJOURN

CHIPPEWA COUNTY
FACILITIES & PARKS COMMITTEE
REGULAR MEETING
MARCH 22, 2023
CHIPPEWA COUNTY COURTHOUSE, RM 302
10:00 AM

1. CALL TO ORDER

2. ROLL CALL

Attendee Name	Organization	Title	Status	Arrived
Harold Steele	Chippewa County	District 2 (Chair)	Present	
David Eisenhuth	Chippewa County	District 15 (Vice-Chair)	Present	
Matthew Peterson	Chippewa County	District 10	Absent	
Caden Berg	Chippewa County	District 13	Absent	
Dean Mueller	Chippewa County	District 20	Present	

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

There were no members of the public wishing to be heard.

4. CONSENT AGENDA

RESULT: APPROVED [UNANIMOUS]
MOVER: Dean Mueller, District 20
SECONDER: David Eisenhuth, District 15 (Vice-Chair)
AYES: Steele, Eisenhuth, Mueller
ABSENT: Peterson, Berg

1. Approve the Agenda

2. Approve the Minutes

Facilities & Parks Committee - Regular Meeting - Nov 16, 2022 2:30 PM

3. Schedule next meeting date - May 24, 2023 10:00AM

5. REPORTS

1. Update on the Firearms Range Closure - Randy Scholz & Larry Ritzinger
Director Ritzinger updated the Committee on the status of the range remediation.
2. Capital Improvement Projects Update - Larry Ritzinger
Director Ritzinger updated the Committee on the current Capital Improvement Projects.

6. BUSINESS ITEMS

1. 2024 - 2028 Capital Improvement Plan Recommendation/Report - Larry Ritzinger

Minutes Acceptance: Minutes of Mar 22, 2023 10:00 AM (Consent Agenda)

Facilities & Parks Committee

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

March 22, 2023
10:00 AM

Director Ritzinger discussed the proposed plan and projects for 2024. The Committee had no changes.

Motion by Supervisor Eisenhuth to discuss CIP projects and priorities for approval and forwarding onto the County Administrator.

Motion passed to forward to the County Administrator with no changes.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Eisenhuth, District 15 (Vice-Chair)
SECONDER:	Dean Mueller, District 20
AYES:	Steele, Eisenhuth, Mueller
ABSENT:	Peterson, Berg

7. AGENDA ITEMS FOR FUTURE CONSIDERATION

8. ADJOURN

Minutes Acceptance: Minutes of Mar 22, 2023 10:00 AM (Consent Agenda)



STATEMENT OF EXPLANATION
UPDATE ON THE FIREARMS RANGE CLOSURE - RANDY SCHOLZ & LARRY
RITZINGER

This agenda item will summarize a firearms range remediation project meeting between Cedar Corporation (Matt Taylor and Dan O'Connell) with the County Administrator and the Facilities and Parks Director.



STATEMENT OF EXPLANATION
CAPITAL IMPROVEMENT PROJECTS UPDATE - LARRY RITZINGER

5.2

Update on the Capital Improvement Projects.

5/24/23 F&P Committee Meeting CIP Update

2021

- **WIC/Public Health Rooming Project (Res. # 20-20)**

Approved Budget: \$50,000 (Grant)

Project Schedule:

- Design/RFP – 4th Qtr., 2021 – 1st Qtr., 2022
- Advertise – February 12th and February 19th, 2022
- Bid & Award – 1st – 2nd Qtr., 2022
- Low Bid – Market & Johnson – \$48,200
- Construct – August - September, 2022
- It was anticipated that the project would be substantially complete as of (9/30/22).
- The project was completed as of (4/7/23).
- The project came in ~ \$14,500 over budget.

- **I.T. Division Office Remodel Project (Res. # 20-20)**

Approved Budget: \$137,150

- Design/RFP – 2nd – 3rd Qtr., 2021
- Bid & Award – 3rd Qtr., 2021
- Construct – 4th Qtr., 2021 – 2nd Qtr., 2022
- Substantial Complete – Staffed moved back in on 4/18/22 – 4/22/22
- The project was completed as of (4/7/23).
- The project came in ~ \$4,000 under budget.

2022

- **Jail Window Project (Res. # 23-21)**

Approved Budget: \$150,000

Project Schedule:

- Design/RFP – 1st – 2nd Qtr., 2022
- Bid & Award – 3rd & 4th Qtr., 2022
- We had two general contractors submit bids for the project.
- The project has been awarded to Rhom Construction (Low Bid of – \$154,648)
- Construct – 3rd Qtr. – 4th Qtr., 2023
- Note: There will be a 16–20-week lead time for the delivery of the windows.
- The windows were ordered in early March, 2023. The windows are due in late June, 2023.

- **Courthouse Paint/Wall Covering – Phase II (Res. # 23-21)**

Approved Budget: \$170,000

Project Schedule:

- Design/RFP – 2nd Qtr., 2022
- Bid & Award – 3rd Qtr., 2022
- We had two general contractors submit bids for the project.
- The project has been awarded to Rhom Construction (Low Bid of – \$103,684).
- Construct – 4th Qtr., 2022 – 2nd Qtr., 2023 – The project was substantially complete as of April 14, 2023.
- We are waiting on the final pay application. It is anticipated that the project will come in ~ \$15,000 - \$20,000 under budget.

5/24/23 F&P Committee Meeting CIP Update

2023

- **LED Lighting Upgrade Project (Courthouse)**

Approved Budget: \$150,000

Project Schedule:

- Design/RFP – 4th Qtr., 2022 – 1st Qtr., 2023
- Bid & Award – 1st Qtr. – 2nd Qtr., 2023
- Construction – 2nd Qtr. – 3rd Qtr., 2023
- The Project was awarded to Roshell Electric (Low Bid of \$56,580) on 3/10/23.
- The project was completed as of (5/5/23).
- We are waiting on the final pay application. It is anticipated that the project will come in ~ \$70,000 - \$75,000 under budget.
- Phase II of the LED Lighting Project (Sheriff's Department & Jail) is currently under design by APEX Engineering.

- **Playground Equipment and Replacement (Pine Point, Round Lake & Otter Lake Parks)**

Approved Budget: \$260,000

Project Schedule:

- Design/RFP – 1st/2nd Qtr., 2023
- We received a single bid from MN-WI Playground of \$193,645.27.
- The project was awarded to MN-WI Playground as of May 11, 2023
- Construction/Installation – 3rd Qtr. – 4th Qtr., 2023

- **Government Center Campus (foam) Roof Project**

Approved Budget: \$175,000

Project Schedule:

- Design/RFP – 1st/2nd Qtr., 2023
- Bid & Award – 2nd Qtr., 2023
- Construction/Installation – 3rd Qtr. – 4th Qtr., 2023

- **Land Conservation/Forest Management Office Remodel**

Approved Budget: \$475,000

Project Schedule:

- Design/RFP – 3rd Qtr. – 4th Qtr., 2023
- Bid & Award – 4th Qtr., 2023
- Construction/Installation – 1st Qtr. – 2nd Qtr., 2024

5/24/23 F&P Committee Meeting CIP Update

ARPA – 2022-2024

- **Picnic Table Purchase**

Approved Budget: \$50,000

Project Schedule:

- Design/RFP – 3rd – 4th Qtr., 2022
- Purchase – 4th Qtr., 2022 – (Complete)
 - (48) portable – 6 ft. picnic tables
 - (13) heavy duty – poly coated 6 ft. picnic tables
 - (1) heavy duty – poly coated square table with built in shade
- Total project/purchase expenditures: \$28,089.03
- Receive Product/Completed Installation – 2nd Qtr., 2023

- **Automatic Firewood Dispensers**

Approved Budget: \$30,000

Project Schedule:

- Design/RFP – 3rd – 4th Qtr., 2022
- Bid & Purchase – 4th Qtr., 2022
- 12/7/22 – Awarded purchase to the vendor that best met the County's needs – HRI Vending (\$13,800) + freight
- Receive Product/Complete Installation – 2nd Qtr., 2023. Project is on schedule.

- **Pine Point Bathroom**

Approved Budget: \$150,000

Project Schedule:

- Design/RFP – 4th Qtr., 2022 – 2nd Qtr., 2023
(1/25/23) awarded A&E contract to Ayres Architects & Engineers
- Bid/Award – 2nd Qtr., 2023. Bids are Due May 23, 2023
- Construction – 2nd Qtr. – 4th Qtr., 2023
- Project is on schedule – Note: This pre-fab bathroom may have a lead time of 6+ months

- **Otter Lake Bathroom/Shower Facility**

Approved Budget: \$325,000

Project Schedule:

- Design/RFP – 4th Qtr., 2022 – 2nd Qtr., 2023
(1/25/23) awarded A&E contract to Ayres Architects & Engineers
- Bid & Award – 2nd Qtr., 2023. Bids are Due May 23, 2023
- Construction – 2nd Qtr. – 4th Qtr., 2023
- Project is on schedule

Energy Projects Implemented

Adopted in 2009

Project Description	Year Completed
1. Completed Boiler and AC System tune ups	2008
2. Completed inspecting / repairing 120+ steam traps	2008
3. All New Appliances - Refrigerators / Microwaves Have an Energy Star Rating	2008
4. Turned off lights on Lunch Room vending machines	2008
5. Installed occupancy sensors to control lighting (bathrooms, meeting & lunch rooms)	2008 - 2009
6. Installed a Power Factor Correction Device (capacitor bank) - Main Electrical Service	2008 - 2009
7. Converted 1992 Court House Fluorescent Lighting from T-12 to T-8 (3000 lamps / 1200 ballasts)	2009
8. Installed a New Chiller System (new technology - oil-less bearings / magnetic)	2009
9. Reduced the amount of Outdoor Air on a number of Air Handling Units (AHUs)	2009
10. Installed (11) Variable Frequency Drives (VFDs) on Air Handling Units (AHUs)	2010
11. Installed (5) high efficiency motors on fan systems	2010
12. Replaced (3) steam boilers with (3) high efficiency / condensing hot water boilers	2011 - 2012
13. Replaced (45) Courtroom metal halide lamps with new technology "induction" lamps	2011
14. Reduced the amount of Outdoor Air on Air Handling Unit-3 / Jail	2011
15. Upgraded the West Parking Lot lights to LED	2011
16. Converted 1953 Courthouse Fluorescent Lighting from T-12 to T-8 (1000 lamps / 350 ballasts)	2012
17. Converted "Old Jail" Fluorescent Lighting from T-12 to T-8 (300 lamps / 100 ballasts)	2012
18. Created common Break Rooms on each floor of the Courthouse - reducing the # of appliances	2008 - 2012
19. Installed a Dock Service Door at the Courthouse - reducing cold air infiltration	2013
20. Upgraded the North & East Parking Lot lights to LED	2014
21. Installed a new - much more efficient Air Compressor	2015
22. Upgraded (3) Morris-Erickson Park lights to LED	2015
23. Installed a VFD on a return fan - decreased the amount of exhaust air on AHU-13 - S.D.	2016
24. Replaced (19) exterior lights at the S.D. / Jail with LED lights	2016
25. Installed a VFD on the CHW - Spray Pump	2016
26. Upgraded 2002 Jail Plumbing Chase Lighting - changed (100) incandescent lamps to LED	2017
27. Upgrade (11) Exterior Globe lights to LED - hardware has been ordered	2018
28. Convert Variable Air Volume Boxes from pneumatic to direct digital control - Phased I (89 Boxes)	2018 - 2020
29. Xcel Energy Solar*Connect Community Solar Garden - (11) kW Subscription	03/01/18 - 02/28/43
30. Upgraded Cooling Tower to include variable speed fans	2019
31. Upgraded Jail Chiller System to include high efficiency, air cooled model	2020
32. Convert Variable Air Volume Boxes from pneumatic to direct digital control Phase II (76 Boxes)	2021
33. Converted 1992 & 1953 Court House Fluorescent Lighting from T-8 to LED lamps (~3,000 lamps)	2023-2024
34. (In Process) Convert Jail & Sheriff's Department Florescent Lighting from T-8 to LED lamps (~3,000)	2023-2024
35. (In Process) 1949 Jail Window Replacement (15 windows)	2023

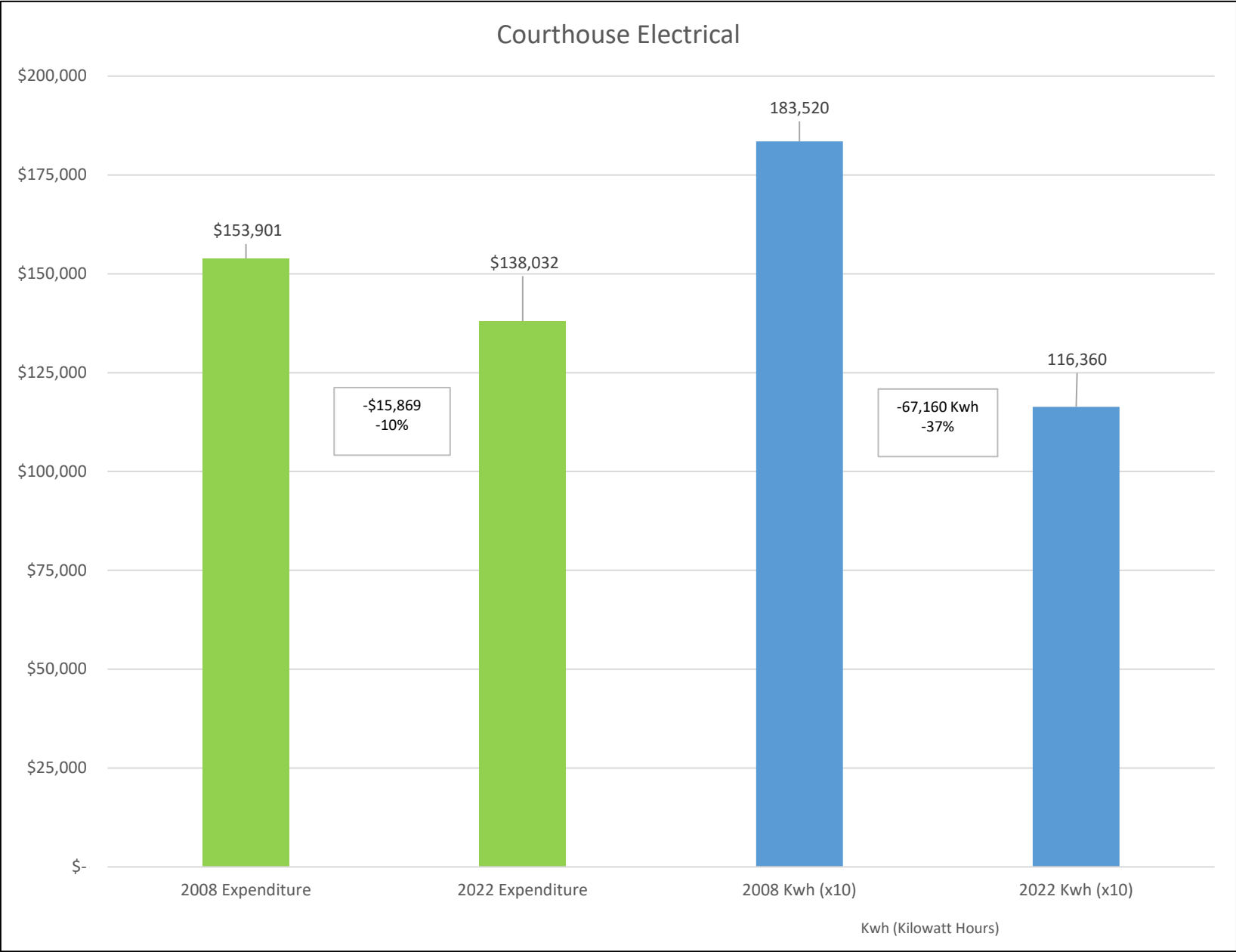
Attachment: 5.3 a1 Energy Projects Implemented & History (7708 : Energy Conservation Report - Larry Ritzinger)

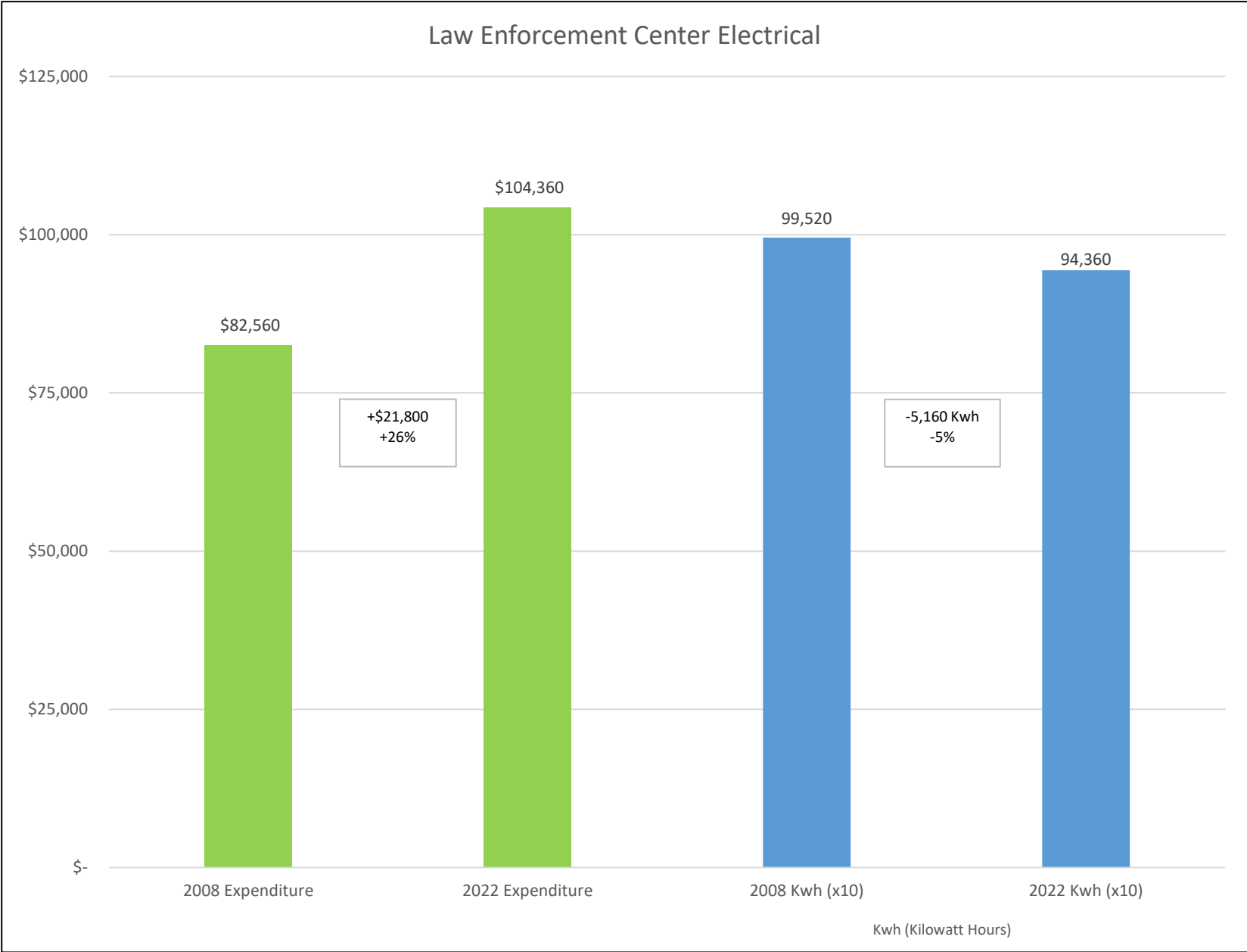
As of: 05/17/2023

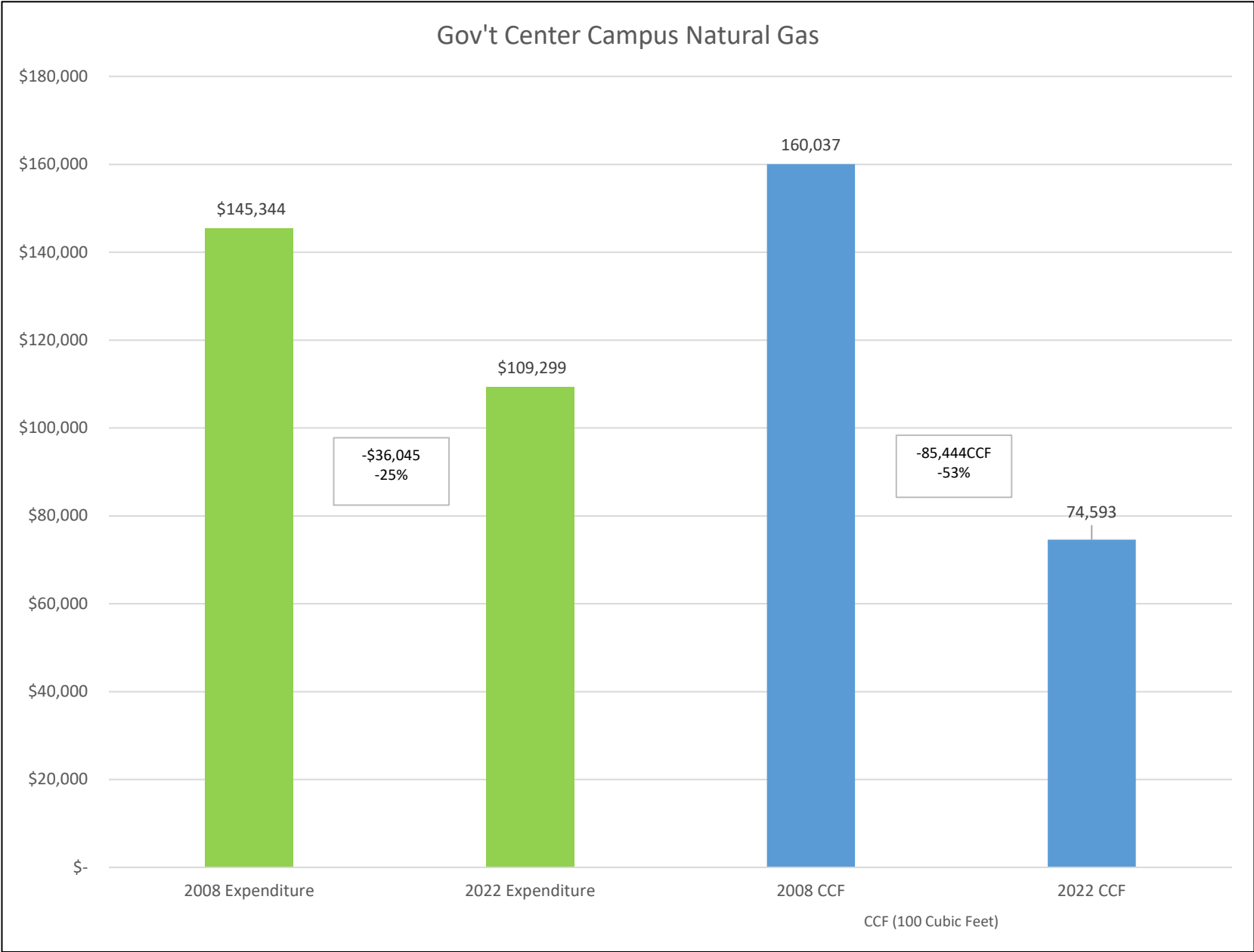
ALL METERS - GOVERNMENT CENTER CAMPUS

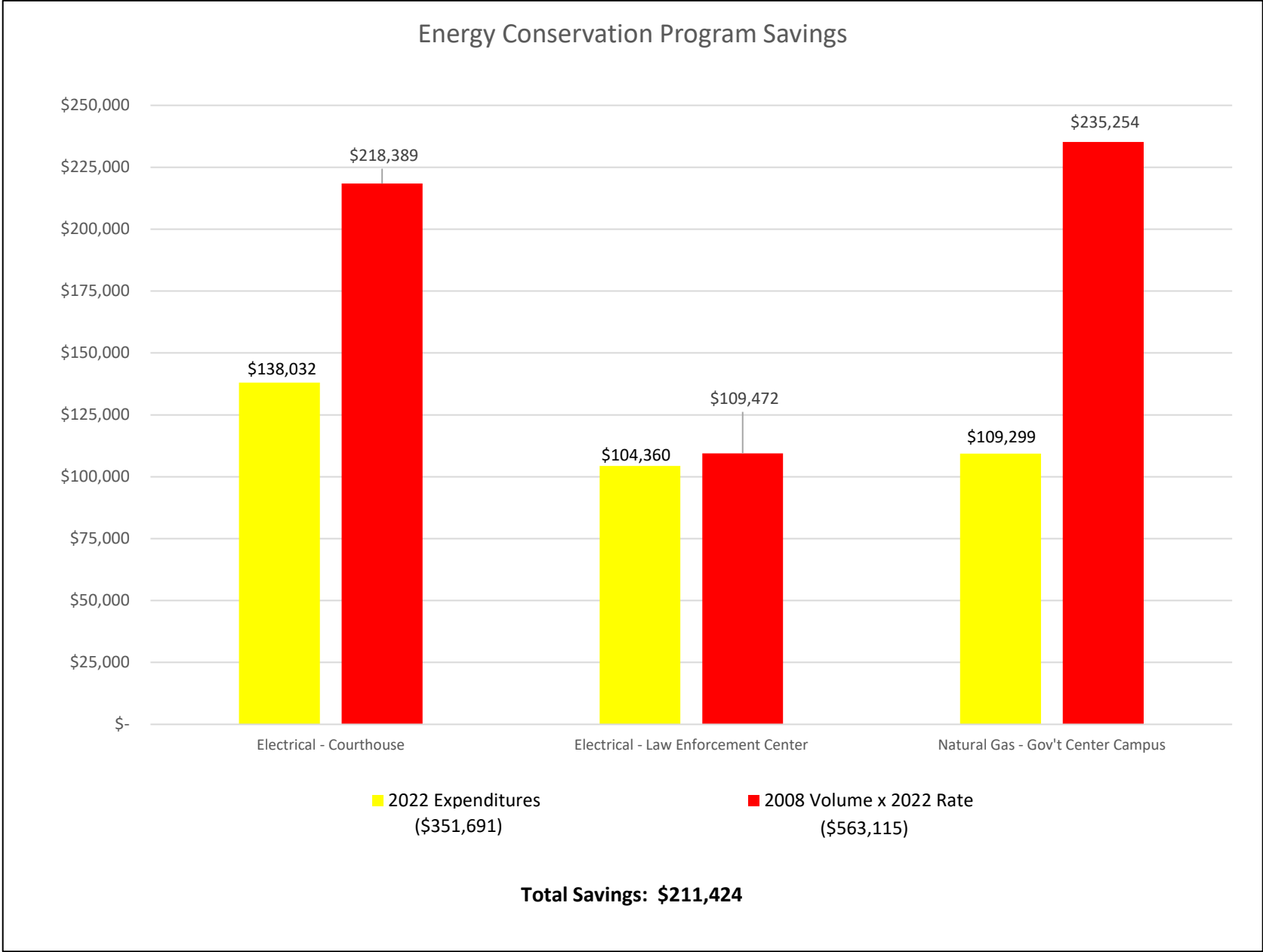
Electrical Meter List		
Building	Total Expenditures - 2008	Total Expenditures - 2022
Annex (2012)	\$ 641.00	\$ 524.00
Jail	\$ 82,561.00	\$ 104,360.00
Garage	\$ 644.00	\$ 593.00
Courthouse	\$ 153,901.00	\$ 138,032.00
Parking Lot A	\$ 2,486.00	\$ 970.00
Parkign Lot E	\$ 307.00	\$ 238.00
TOTAL	\$ 240,540.00	\$ 244,717.00

Natural Gas Meter List		
Building	Total Expenditures - 2008	Total Expenditures - 2022
Annex (2012)	\$ 868.00	\$ 1,318.00
Heating Plant (Gov't Ctr)	\$ 145,344.00	\$ 109,299.00
Jail Kitchen	\$ 2,146.00	\$ 1,438.00
Courthouse, S.D., 49 Jail - Hot Water	\$ 5,049.00	\$ 4,100.00
2002 Jail (2011) - Hot Water	\$ 3,791.84	\$ 8,328.00
Garage	\$ 1,673.00	\$ 1,735.00
TOTAL	\$ 158,871.84	\$ 126,218.00











**STATEMENT OF EXPLANATION
ESTABLISH 2024 COUNTY PARK FEES**

6.1

An annual review of campground pricing as compared to Chippewa County Parks.

2022/2023 CAMPGROUND FEE COMPARISON			
Campgrounds	Site & Electricity		Notes
	2022	2023	
County Parks (6) Barron, Chippewa, Clark, Dunn, Eau Claire, Rusk	\$25.91	\$26.42	
State Parks (4) Brunet Island, Interstate, Lake Wissota, Willow River	\$31.00	\$31.25	2022: \$35.00 wknd rate for Non-Residents 2023: \$36.25 wknd rate for Non-Residents
Private Campgrounds (34)	\$46.00	\$49.50	Many more amenities and activities
Chippewa County - All Parks	\$25.00	\$25.00	\$18.00 for Site (No Electric)

County Parks & Campgrounds					
1962 - Pine Point					
1965 - Morris-Erickson (park open since 1931)					
1970 - Otter Lake					
1930 - 1962 - Free Camping at Morris-Erickson (undeveloped)					
Year	Per Night	Electricity	Boat Dock	Firewood	Reservation Fee
1962	\$ 1.00	\$ -	\$ -	\$ -	\$ -
1965	\$ 2.00	\$ -	\$ -	\$ -	\$ -
1993	\$ 7.00	\$ 2.00	\$ 1.00	\$ 2.50	\$ -
1994	\$ 7.00	\$ 3.00	\$ 2.00	\$ 3.00	\$ -
1995	\$ 7.00	\$ 3.00	\$ 2.00	\$ 3.00	\$ -
1996	\$ 8.00	\$ 3.00	\$ 2.00	\$ 3.00	\$ -
1997	\$ 8.00	\$ 3.00	\$ 2.00	\$ 3.00	\$ 3.00
1998	\$ 9.00	\$ 3.00	\$ 2.00	\$ 3.00	\$ -
1999	\$ 9.00	\$ 3.00	\$ 2.00	\$ 3.00	\$ -
2000	\$ 10.00	\$ 3.00	\$ 2.00	\$ 3.00	\$ 5.00
2001	\$ 10.00	\$ 3.00	\$ 2.00	\$ 3.00	\$ 5.00
2002	\$ 10.00	\$ 3.00	\$ 2.00	\$ 3.00	\$ 5.00
2003	\$ 12.00	\$ 3.00	\$ 2.00	\$ 4.00	\$ 5.00
2004	\$ 12.00	\$ 3.00	\$ 4.00	\$ 4.00	\$ 5.00
2005	\$ 12.00	\$ 3.00	\$ 4.00	\$ 4.00	\$ 5.00
2006	\$ 13.00	\$ 5.00	\$ 4.00	\$ 4.00	\$ 5.00
2007	\$ 14.00	\$ 5.00	\$ 4.00	\$ 6.00	\$ 5.00
2008	\$ 14.00	\$ 5.00	\$ 4.00	\$ 6.00	\$ 5.00
2009	\$ 15.00	\$ 6.00	\$ 4.00	\$ 6.00	\$ 5.00
2010	\$ 15.00	\$ 6.00	\$ 4.00	\$ 6.00	\$ 5.00
2011	\$ 16.00	\$ 7.00	\$ 4.00	\$ 6.00	\$ 5.00
2019	\$ 18.00	\$ 7.00	\$ 4.00	\$ 6.00	\$ 5.00
2020	\$ 18.00	\$ 7.00	\$ 4.00	\$ 6.00	\$ 5.00
2021	\$ 18.00	\$ 7.00	\$ 4.00	\$ 6.00	\$ 5.00
2022	\$ 18.00	\$ 7.00	\$ 4.00	\$ 6.00	\$ 5.00
2023	\$ 18.00	\$ 7.00	\$ 4.00	\$ 6.50*	\$ 7.00

*Firewood dispenser fee change only.
Firewood from caretakers is still \$6.00/rick.



STATEMENT OF EXPLANATION SCHEDULING A PARK TOUR

6.2

For the Committee to discuss scheduling a tour of the County Parks.