

CHIPPEWA COUNTY
FACILITIES & PARKS COMMITTEE
REGULAR MEETING

MAY 26, 2021

WEBEX CONFERENCE CALL

10:00 AM

DUE TO THE COVID-19 PANDEMIC, THIS MEETING IS OFFERED VIA CONFERENCE CALL TO COMPLY WITH THE SOCIAL DISTANCING GUIDELINES. IF YOU ARE A MEMBER OF THE PUBLIC AND WISH TO SPEAK, PLEASE CALL THE DIAL IN NUMBER AND THE COMMITTEE CHAIR WILL ACKNOWLEDGE YOU AT THE APPROPRIATE TIME ON THE AGENDA. IF YOU NEED TO EITHER MUTE OR UNMUTE YOURSELF DURING THE MEETING, PLEASE PRESS *6.

1. CALL TO ORDER

Others present: Randy Scholz

2. ROLL CALL

Attendee Name	Organization	Title	Status	Arrived
Harold Steele	Chippewa County	District 1 (Chair)	Present	
David Eisenhuth	Chippewa County	District 11 (Vice-Chair)	Present	
Charlene Kervina	Chippewa County	District 10	Present	
James Mickelson	Chippewa County	District 8	Present	
Glen Sikorski	Chippewa County	District 2	Present	

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

There were no members of the public wishing to be heard.

4. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Glen Sikorski, District 2
SECONDER:	David Eisenhuth, District 11 (Vice-Chair)
AYES:	Steele, Eisenhuth, Kervina, Mickelson, Sikorski

1. Approve the Agenda

2. Approve the Minutes

Facilities & Parks Committee - Regular Meeting - Mar 24, 2021 10:00 AM

3. Schedule next meeting date - July 28, 2021 10:00 AM

5. REPORTS

- 2020 - 2021 Capital Improvement Projects Update - Larry Ritzinger
Director Ritzinger updated the Committee on the projects.

Facilities & Parks Committee

Minutes
Regular Meeting

Webex Conference Call

May 26, 2021
10:00 AM

6. BUSINESS ITEMS

1. Review 2022 County Park & Public Firearms Range Fees
The fees were reviewed with the Committee.
The Committee elected to take no action on this item and leave all fees as is.

7. AGENDA ITEMS FOR FUTURE CONSIDERATION

8. ADJOURN

CHIPPEWA COUNTY
FACILITIES & PARKS COMMITTEE
REGULAR MEETING
MARCH 24, 2021
WEBEX CONFERENCE CALL
10:00 AM

DUE TO THE COVID-19 PANDEMIC, THIS MEETING IS OFFERED VIA CONFERENCE CALL TO COMPLY WITH THE SOCIAL DISTANCING GUIDELINES. IF YOU ARE A MEMBER OF THE PUBLIC AND WISH TO SPEAK, PLEASE CALL THE DIAL IN NUMBER AND THE COMMITTEE CHAIR WILL ACKNOWLEDGE YOU AT THE APPROPRIATE TIME ON THE AGENDA. IF YOU NEED TO EITHER MUTE OR UNMUTE YOURSELF DURING THE MEETING, PLEASE PRESS *6.

1. CALL TO ORDER

2. ROLL CALL

Attendee Name	Organization	Title	Status	Arrived
Harold Steele	Chippewa County	District 1 (Chair)	Present	
David Eisenhuth	Chippewa County	District 11 (Vice-Chair)	Present	
Charlene Kervina	Chippewa County	District 10	Remote	
James Mickelson	Chippewa County	District 8	Present	
Glen Sikorski	Chippewa County	District 2	Present	

Others present: Todd Pauls

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

There were no members of the public wishing to be heard.

4. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Glen Sikorski, District 2
SECONDER:	James Mickelson, District 8
AYES:	Steele, Eisenhuth, Kervina, Mickelson, Sikorski

1. Approve the Agenda

2. Approve the Minutes

Facilities & Parks Committee - Regular Meeting - Jan 27, 2021 10:00 AM

3. Schedule next meeting date - May 26, 2021 10:00 AM

5. REPORTS

- 2020 Utilities Summary Report
Director Ritzinger reviewed the utility summary with the Committee.

Facilities & Parks Committee

Minutes
Regular Meeting

Webex Conference Call

March 24, 2021
10:00 AM

2. Chiller Life Cycle Analysis Report
Director Ritzinger shared a document that Rick Anderson with Apex Engineering pulled together for Daikin.
3. 2020-2021 Capital Improvement Project Update
Director Ritzinger updated the Committee on the status of the projects.

6. BUSINESS ITEMS

1. Facilities and Parks Division 2022-2026 Capital Improvement Projects
Director Ritzinger reviewed the 5 year CIP plan with the Committee.
Supervisor Steele: We're going to do this work (Sheriff's Department) for the admin area and the Jail is the newest building?
Director Ritzinger: This project will be in the Sheriff's Department and this area is from the 1980's.
Supervisor Sikorski: These projects are ranked?
Director Ritzinger: Yes, 2022 is ranked.
Supervisor Steele: If anyone (on the Committee) has any problems with the ranking, please let us know.
Supervisor Eisenhuth: Would it be better to move the LED lighting project up?
Director Ritzinger: Great question, most of the exterior lighting is already completed and this is more interior work.
Supervisor Sikorski: (Regarding the Park Master Plan) Has there been any discussion on expanding or building a new campground? How about where the horses meet?
Director Ritzinger: No discussion to date. When the Park Master Plan was developed, the parks really needed a lot maintenance and updating.
Supervisor Sikorski: Do the campgrounds carry their own weight?
Director Ritzinger: Last year, the parks revenue was around \$240K and expenses was about \$350K. Salaries and wages are the largest expense. On weekends, most sites are full, and the entire year is around 60% occupancy.
Supervisor Sikorski: I hear from people that they can't get in the park - maybe that is just the weekends?
Director Ritzinger: Yes, the weekends are usually full but Monday through Thursday's are about 50% occupancy.

Motion to approve the CIP plan and rankings for 2022 and forward to the County Board. Approved

RESULT:	FORWARD TO COUNTY BOARD [UNANIMOUS]
MOVER:	James Mickelson, District 8
SECONDER:	Glen Sikorski, District 2
AYES:	Steele, Eisenhuth, Kervina, Mickelson, Sikorski

2. Ordinance to Amend Sections 50-16(f) and 50-21(b) of the Chippewa County Code of Ordinances
Director Ritzinger summarized the issues for the Committee.
Supervisor Steele: Does the ordinance state that you can't put your boat in before 6am and have to take it out before 11pm?
Director Ritzinger: You must launch before 11pm and you are not supposed to launch a boat before 6am.
Supervisor Sikorski: Is there lots of overnight or early fishing?
Director Ritzinger: On opener, yes and some cat fisherman fish overnight. Also, Native American's also spear at night. We haven't received any complaints over the years.

Minutes Acceptance: Minutes of Mar 24, 2021 10:00 AM (Consent Agenda)

Facilities & Parks Committee

Minutes
Regular Meeting

Webex Conference Call

March 24, 2021
10:00 AM

Director Eisenhuth: How are we going to ensure the ordinance is followed?

Director Ritzinger: Our campground caretakers are on site and watch it very closely and will manage the boat landing parking lots.

Counsel Pauls: Isn't there a camera on site (Morris-Erickson boat landing)?

Director Ritzinger: There is an invasive species camera that a 3rd party manages. This camera does capture the boat landing.

Counsel Pauls: We could potentially get footage then?

Director Ritzinger: Yes, loading and unloading.

Supervisor Kervina questioned the motor bike section of the Chapter (50-16(e)) and the Committee had a discussion regarding changes that will be needed in this section. Counsel Pauls will review the section in more depth and advise the Committee of the results at the next meeting.

The Committee elected to advance the Chapter to the County Board with the current revisions.

RESULT:	FORWARD TO COUNTY BOARD [UNANIMOUS]	Next: 4/20/2021 6:00 PM
MOVER:	Glen Sikorski, District 2	
SECONDER:	James Mickelson, District 8	
AYES:	Steele, Eisenhuth, Kervina, Mickelson, Sikorski	

7. AGENDA ITEMS FOR FUTURE CONSIDERATION

1. Chapter 50-16(e) Unlicensed Motor Bikes - Review of Changes to Section
2. American Rescue Plan Act information will be reviewed if available.

8. ADJOURN

The meeting was adjourned at 11:37 am.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Glen Sikorski, District 2
SECONDER:	David Eisenhuth, District 11 (Vice-Chair)
AYES:	Steele, Eisenhuth, Kervina, Mickelson, Sikorski

Minutes Acceptance: Minutes of Mar 24, 2021 10:00 AM (Consent Agenda)

5/26/21 F&P Committee Meeting Capital Projects Update

2020

- **County Clerk & Treasurer Project (Res. # 21-19) Update**
 Approved Budget: \$400,000 – (Additional \$100,000 approved – Res. # 34-20)
 Project Went Out to Bid: July 18, 2020 and July 25, 2020
 Bid Due Date: August 20, 2020
 Project Bid Summary: (\$368,178.00 - \$430,000) (5 proposals)
 Project Awarded To: Rhom Construction – (low bid)
 Construction Schedule: November 16, 2020 – April May, 2021
 Project Substantially Complete on May 14, 2021
 Staff moving back into the remodeled space the week of May 17, 2021 through May 21, 2021
 Total Projected Expenditures: \$450,000.00 (see bid summary)

2021

- **Roof Replacement – Government Center Campus Project (Res. # 20-20)**
 Approved Budget: \$175,000
 Project Went Out to Bid: February 6 and February 13, 2021
 Bid Due Date: April 6, 2021
 Project Bid Summary: (5) bids ranging from \$68,997 - \$110,000
 (4) of the (5) bids were deemed “incomplete” – missing information
 The project is currently out for re-bid
 Bid Due Date: June 1, 2021
 Project Bid Award: June 15, 2021
 Project Construction Schedule: 2nd – 3rd qtr., 2021

2021

- **I.T. Division Office Remodel Project (Res. # 20-20)**
 Approved Budget: \$137,150
- **Veteran’s Department Security Upgrade / Remodel Project (Res. # 20-20)**
 Approved Budget: \$95,000
- **Sheriff’s Dept. Reception Area Remodel Project (Res. # 24-20)**
 Approved Budget: \$75,000
- **Room 005 / 007 Lactation Room(s) Coroner’s Office Project (Res. # 20-20)**
 Approved Budget: \$213,900

Project Schedule:

- Design: 2nd – 3rd Qtr., 2021
- Advertise: July 10 & 17, 2021
- Bid Due Date: August 5, 2021
- Award Project: August 25, 2021
- Construction: 4th Qtr., 2021 – 2nd Qtr., 2022

5/26/21 F&P Committee Meeting Capital Projects Update

2021

- **HVAC (VAV Box) Upgrade / Pneumatic to DDC Controls Project (Res. # 20-20)**

Approved Budget: \$240,000

Design / RFP: 1st Qtr., 2021

Bid Due Date: March 10, 2021

Project Bid Summary: \$182,324 - \$190,076 (3) proposals

Project Awarded To: Johnson Controls - (low bid)

Construction Schedule: 2nd – 3rd Qtr., 2021

- Currently waiting on HVAC controllers, due to arrive June 21, 2021

2021

- **Bi-Polar Ionization Project**

Approved Budget: ~ \$30,000 – Grant Funded

- “FY20 Coronavirus Emergency Supplemental Funding (CESF) Program”

Design / RFP: 1st & 2nd Qtr., 2021

Advertise: May 22 & May 29, 2021

Bid Due Date: June 10, 2021

Construction Schedule: June 24, 2021 – August 31, 2021

2021

- **Card Access & ADA Door Opener Project**

Approved Budget: \$50,000

Design / RFP: 1st Qtr., 2021

Bid Due Date: April, 7, 2021

Project Bid Summary: \$47,966.97

Project Awarded To: Access Security

Construction Schedule: May, 24, 2021 through August 31, 2021

2021 – 2024

- **American Rescue Plan**

Budget: Grant Funded - Funding Available to be Determined

Qualified / Approved Projects: To be Determined

Construction Schedule: 2021 through December 31, 2024



**STATEMENT OF EXPLANATION
REVIEW COUNTY PARK & PUBLIC FIREARMS RANGE FEES**

6.1

This is the annual review of campground and rifle range fees as compared to Chippewa County.

2021 CAMPGROUND & FIREARM RANGE COMPARISON

Campgrounds	Site & Electricity Average Daily Cost	Notes
County Parks (6) - 2021 Fees Barron, Chippewa, Clark, Dunn, Eau Claire, Rusk	\$24.40	This rate reflects an "average". Some County's vary their camping rates depending on day of week, site location and amenities.
State Parks (4) - 2021 Fees Brunet Island, Interstate, Lake Wissota, Willow River	\$33.00	
Private Campgrounds (34) - 2020 Fees	\$42.30	Many more amenities and activities
Chippewa County - All Parks 2021 Fee	\$25.00	

Firearms Range	Fees		Notes
	Daily	Annual	
County Ranges (8) Barron, Brown, Chippewa, Dunn, Marathon, Peping, Portage, Wood	\$5.25	\$28.33	4 County's are "free" - target fees, donation, etc.
Private Ranges (3)	\$10.00	\$47.50	Many more amenities - archery, trap, etc.
Chippewa County - Public Firearms Range - 2021 Fees	\$5.00	\$20.00	

Fee History

2020 – increased the camping reservation fee from \$16.00 to \$18.00 on all sites.

2017 – increased the daily fee at the firearms range from \$3.00 to \$5.00.

2020 – increased the annual fee at the firearms range from \$15.00 to \$20.00.