

CHIPPEWA COUNTY
FACILITIES & PARKS COMMITTEE
REGULAR MEETING
JULY 28, 2021
CHIPPEWA COUNTY COURTHOUSE, RM 302
10:00 AM

1. CALL TO ORDER

The meeting was called to order at 10:00 am

2. ROLL CALL

Others Present: Randy Scholz, Jim Kowalczyk, Mark Bauman, Don Dukerschein, Brad Lau, Deb Blevins, Jim Sherman, Dean Gullickson

Attendee Name	Organization	Title	Status	Arrived
Harold Steele	Chippewa County	District 1 (Chair)	Present	
David Eisenhuth	Chippewa County	District 11 (Vice-Chair)	Present	
Charlene Kervina	Chippewa County	District 10	Present	
James Mickelson	Chippewa County	District 8	Present	
Glen Sikorski	Chippewa County	District 2	Present	

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

Mr. Bill Lea was acknowledged by the Committee Chair. Mr. Lea wanted to know the status of the fence at Lueck's Landing.

4. CONSENT AGENDA

Approved with 1 change to the 6/29/21 meeting - noted that 2nd business item, vote to open the range to Law Enforcement and Hunter's Education Supervisor, Steele Abstained from voting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Glen Sikorski, District 2
SECONDER:	James Mickelson, District 8
AYES:	Steele, Eisenhuth, Kervina, Mickelson, Sikorski

1. Approve the Agenda

2. Approve the Minutes

Facilities & Parks Committee - Regular Meeting - May 26, 2021 10:00 AM

Facilities & Parks Committee - Special Meeting - Jun 15, 2021 8:00 AM

Facilities & Parks Committee - Special Meeting - Jun 29, 2021 8:00 AM

3. Schedule next meeting date - September 22, 2021 10:00 AM

5. REPORTS

Facilities & Parks Committee

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

July 28, 2021
10:00 AM

1. Chippewa County Sheriff's Department Report Bullet Holes in a Pole Shed of Neighboring Property of the Firearms Range - Brad Lau
Investigator Lau reviewed with the Committee the status of the investigation and the results of contacting the 3 individuals of interest.
2. WI-DNR Firearms Range Evaluation/Analysis - Randy Scholz
Administrator Scholz shared with the Committee that he was advised by the Wisconsin Department of Natural Resources to use MT2 for a range evaluation. A range assessment contract is in process. Once the contract has been accepted, the evaluation should be completed in about two (2) weeks.. The evaluation will include the structures, range, and law enforcement training plans.
3. Cost Analysis to Install a "No Blue Sky" Structure at the Firearms Range
Director Ritzinger shared with the Committee the report from CBS Squared showing the design and estimated costs. It is estimated that the Long Gun range might require 4 baffles. There are potential grants available from the WI-DNR (Wisconsin Department of Natural Resources) and also from the Friends of the NRA. Administrator Scholz will ask MT2 for a recommendation regarding the number of baffles the range would need.
4. Capital Improvement Projects Update - Larry Ritzinger
Director Ritzinger updated the Committee on the current Capital Projects.
5. Otter Lake Sportsman Club Sponsoring Porta-Potty at Otter Lake Boat Landing - Larry Ritzinger
The Otter Lake Sportsman's Club proposed purchasing and installing a porta potty on the Otter Lake northeast boat landing. They are willing to fund the ongoing maintenance of the porta potty. Director Ritzinger is working with Attorney Pauls on a Memorandum of Understanding (MOU). The Committee thanks the Sportsman's Club and the Booster's Club for all their hard work.
6. Veteran Organizations Dontate Funding for 24x7 Lights on Veteran's Memorial - Larry Ritzinger
Make Haley and LeRoy Jansky contacted multiple people for donations. The County received \$1,000 from the VFW, \$1,000 from the American Veterans Association, \$1,000 from the American Legion Post #77, and a private donation from Greg Krause. The total project cost is estimated around \$8,000. The project is tentatively scheduled for October 2021.

6. BUSINESS ITEMS

1. Chippewa County Public Firearms Range Discussion/Action Covering All Operational Aspects
The Ordinance for the Firearms range will be created after the recommendations from the evaluation have been completed.
The change out of the "No Guns Beyond This Point" signs is on hold at this time until a plan is formed to reopen.
All Law Enforcement divisions that use the range have been contacted and their training plans were confirmed to be in line with the Chippewa County Sheriff's procedures.
No further action will be taken at this time until the Range is evaluated. The range will remain closed to the public.
2. Review 2022 Facilities & Parks Budgets - Larry Ritzinger
Motion to move the budgets forward to the Administrator with 2 changes. The Expenditure transfers between the Facilities & Parks Budget, Towers, and Range should have more detail.

Facilities & Parks Committee

Minutes
Regular Meeting

Chippewa County Courthouse, Rm 302

July 28, 2021
10:00 AM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Glen Sikorski, District 2
SECONDER:	Charlene Kervina, District 10
AYES:	Steele, Eisenhuth, Kervina, Mickelson, Sikorski

7. AGENDA ITEMS FOR FUTURE CONSIDERATION

8. ADJOURN

This meeting was adjourned at 11:46am.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Mickelson, District 8
SECONDER:	David Eisenhuth, District 11 (Vice-Chair)
AYES:	Steele, Eisenhuth, Kervina, Mickelson, Sikorski

CHIPPEWA COUNTY
FACILITIES & PARKS COMMITTEE
REGULAR MEETING
MAY 26, 2021
WEBEX CONFERENCE CALL
10:00 AM

DUE TO THE COVID-19 PANDEMIC, THIS MEETING IS OFFERED VIA CONFERENCE CALL TO COMPLY WITH THE SOCIAL DISTANCING GUIDELINES. IF YOU ARE A MEMBER OF THE PUBLIC AND WISH TO SPEAK, PLEASE CALL THE DIAL IN NUMBER AND THE COMMITTEE CHAIR WILL ACKNOWLEDGE YOU AT THE APPROPRIATE TIME ON THE AGENDA. IF YOU NEED TO EITHER MUTE OR UNMUTE YOURSELF DURING THE MEETING, PLEASE PRESS *6.

1. CALL TO ORDER

Others present: Randy Scholz

2. ROLL CALL

Attendee Name	Organization	Title	Status	Arrived
Harold Steele	Chippewa County	District 1 (Chair)	Present	
David Eisenhuth	Chippewa County	District 11 (Vice-Chair)	Present	
Charlene Kervina	Chippewa County	District 10	Present	
James Mickelson	Chippewa County	District 8	Present	
Glen Sikorski	Chippewa County	District 2	Present	

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

There were no members of the public wishing to be heard.

4. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Glen Sikorski, District 2
SECONDER:	David Eisenhuth, District 11 (Vice-Chair)
AYES:	Steele, Eisenhuth, Kervina, Mickelson, Sikorski

1. Approve the Agenda

2. Approve the Minutes

Facilities & Parks Committee - Regular Meeting - Mar 24, 2021 10:00 AM

3. Schedule next meeting date - July 28, 2021 10:00 AM

5. REPORTS

- 2020 - 2021 Capital Improvement Projects Update - Larry Ritzinger
Director Ritzinger updated the Committee on the projects.

Minutes Acceptance: Minutes of May 26, 2021 10:00 AM (Consent Agenda)

Facilities & Parks Committee

Minutes
Regular Meeting

Webex Conference Call

May 26, 2021
10:00 AM

6. BUSINESS ITEMS

1. Review 2022 County Park & Public Firearms Range Fees
The fees were reviewed with the Committee.
The Committee elected to take no action on this item and leave all fees as is.

7. AGENDA ITEMS FOR FUTURE CONSIDERATION

8. ADJOURN

Minutes Acceptance: Minutes of May 26, 2021 10:00 AM (Consent Agenda)

CHIPPEWA COUNTY
FACILITIES & PARKS COMMITTEE
SPECIAL MEETING
JUNE 15, 2021
CHIPPEWA COUNTY COURTHOUSE, RM 302
8:00 AM

1. CALL TO ORDER

The meeting was called to order at 8:00 am.

2. ROLL CALL

Others present: Deb Blevins, Traci Bremness, Don Dukerschein, Tom Krista, Todd Pauls, Randy Scholz, Chad Holum, Mark Bauman, Jim Kowalczyk, Jody Olson

Attendee Name	Organization	Title	Status	Arrived
Harold Steele	Chippewa County	District 1 (Chair)	Present	
David Eisenhuth	Chippewa County	District 11 (Vice-Chair)	Present	
Charlene Kervina	Chippewa County	District 10	Absent	
James Mickelson	Chippewa County	District 8	Absent	
Glen Sikorski	Chippewa County	District 2	Present	

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

Attorney's for the Rooney family, John Behling and G. Richard White. John Behling spoke on behalf of the Rooney family regarding the safety of the Rooney family and staff at Rooney Farms and asked to be part of the discussion moving forward and that the Firearms Range be closed to all firearms until the Sheriff's report is completed. Atty. Behling also asked that they be allowed to comment after the report is presented by the Sheriff.

4. REPORTS

1. Chippewa County Sheriff's Office Report of Bullet Holes in a Pole Shed of a Neighboring Property
The Sheriff provided some past history of the range and presented an incomplete report. The Sheriff's Department has not yet concluded their investigation. A full report will be available for the next meeting in June 29, 2021 Facilities & Parks Committee meeting.

5. BUSINESS ITEMS

1. Chippewa County Public Firearms Range Discussion/Action Covering All Operational Aspects of the Firearms Range
The Committee had a discussion regarding the range information presented and has decided to meet in 2 weeks (June 29th) to discuss the recommendations of the Advisory Committee and review the final report by the Sheriff's Department. Supervisor Sikorski made a motion to keep the range closed to all shooting for 2 weeks until the next meeting on June 29th. The motion was approved unanimously.

Minutes Acceptance: Minutes of Jun 15, 2021 8:00 AM (Consent Agenda)

Facilities & Parks Committee

Minutes
Special Meeting

Chippewa County Courthouse, Rm 302

June 15, 2021
8:00 AM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Glen Sikorski, District 2
SECONDER:	David Eisenhuth, District 11 (Vice-Chair)
AYES:	Steele, Eisenhuth, Sikorski
ABSENT:	Kervina, Mickelson

6. ADJOURN

Minutes Acceptance: Minutes of Jun 15, 2021 8:00 AM (Consent Agenda)

CHIPPEWA COUNTY
FACILITIES & PARKS COMMITTEE
SPECIAL MEETING
JUNE 29, 2021
CHIPPEWA COUNTY COURTHOUSE, RM 302
8:00 AM

1. CALL TO ORDER

The meeting was called to order at 8:00 am.

2. ROLL CALL

Attendee Name	Organization	Title	Status	Arrived
Harold Steele	Chippewa County	District 1 (Chair)	Present	
David Eisenhuth	Chippewa County	District 11 (Vice-Chair)	Present	
Charlene Kervina	Chippewa County	District 10	Present	
James Mickelson	Chippewa County	District 8	Excused	
Glen Sikorski	Chippewa County	District 2	Excused	

Others Present: Brad Lau, Dean Gullickson, Randy Scholz, Richard Stark, Chad Holum, Steven Gibbs, Deb Blevins, Don Dukerschein, Jim Kowalczyk, Todd Pauls, Mark Bauman

3. MEMBERS OF THE PUBLIC WISHING TO BE HEARD

Karen Rooney was recognized by the Chair and provided a statement to the Committee about the County Firearms Range.

Attorney Behling was recognized by the Chair and made a statement to the Committee about the County Firearms Range on behalf of his clients, Rooney Farms.

4. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Eisenhuth, District 11 (Vice-Chair)
SECONDER:	Charlene Kervina, District 10
AYES:	Steele, Eisenhuth, Kervina
EXCUSED:	Mickelson, Sikorski

1. Approve the Agenda

5. REPORTS

1. Chippewa County Sheriff's Office Report of Bullet Holes in a Pole Shed of a Neighboring Property - Brad Lau
Sheriff Kowalczyk introduced Investigator Brad Lau who provided a summary of the investigation to the Committee.
2. Public Firearms Range Advisory Committee Recommendations - Hon. Steven Gibbs
Honorable Judge Steven Gibbs speaking for the Firearms Range Advisory Committee provided the following recommendations regarding the County Firearms Range:

Minutes Acceptance: Minutes of Jun 29, 2021 8:00 AM (Consent Agenda)

Facilities & Parks Committee

Minutes
Special Meeting

Chippewa County Courthouse, Rm 302

June 29, 2021
8:00 AM

First, reopen the range for only Law Enforcement and Hunter's Education at this time. Also, during normal shooting, the County could contact the Rooney's to make them aware the range is being used. Second, in order to kick people out, the County would need an ordinance to enforce that action.

In the future, the Firearms Range Advisory Committee recommends the following in order to reopen:

-Adding more sand to and reforming the berms.

-No Blue Sky design with baffles that won't allow you to shoot outside the building.

-Supervision with Range Safety Officers but be aware, it is near to impossible to get volunteers.

Judge Gibbs stated that either or both will solve the problem and when people are there (Range Safety Officers) can kick people off. If people were being supervised, walking outside the range building will not happen. The County could also reduce hours, not 7 days a week or not as many hours. If the County does close the range to the public, it might have to give back some grant money. If people were shooting outside posted hours, they would be trespassing. The Range is very reasonable and the County uses the honor system for paying. People are supposed to put their money in the envelopes and if the range was supervised, more money would come in. The County should amend the rules for 22 caliber at the hand gun range. This should be changed to 22 rimfire and any AR's would be shot on the Long Gun side only except for Law Enforcement.

Grants available are the Pittman Roberts and NRA to help with no blue sky. The County could also recruit more RSO's (Range Safety Officers) and reduce hours. There is not a lot of traffic in January and February, maybe the County should start in March. The Range Committee does recommend to not reopen to the General Public at this time.

Don Dukerschein did make a request to change one of the signs in the Long Gun building from a pictogram to just wording. The picture looks like a handgun and people might think it only applies to that.

6. BUSINESS ITEMS

1. Chippewa County Public Firearms Range Discussion/Action Covering All Operational Aspects of Range
Supervisor Steel put forth a motion to create an ordinance to uphold our Range rules within our range with the Advisory Committee and Corporation Counsel to work together to develop the ordinance. Seconded by Supervisor Eisenhuth. Pass unanimously.

Supervisor Steel put forth a motion to see how much the cost would be for the "No Blue Sky" baffles. Seconded by Supervisor Eisenhuth. Passed Unanimously.

Supervisor Eisenhuth put forth a motion to open the range to Law Enforcement and Hunter's Education. Seconded by Supervisor Kervina. Passed with Supervisor Steele Abstaining.

The Committee will meet again on July 28th, a regular meeting date. At that time, they will review the completed investigation.

RESULT:	APPROVED [UNANIMOUS]
AYES:	Steele, Eisenhuth, Kervina
EXCUSED:	Mickelson, Sikorski

7. COMMUNICATION

8. AGENDA ITEMS FOR FUTURE CONSIDERATION

Minutes Acceptance: Minutes of Jun 29, 2021 8:00 AM (Consent Agenda)

Facilities & Parks Committee

Minutes
Special Meeting

Chippewa County Courthouse, Rm 302

June 29, 2021
8:00 AM

9. ADJOURN

This meeting was adjourned at 9:17 am.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Eisenhuth, District 11 (Vice-Chair)
SECONDER:	Charlene Kervina, District 10
AYES:	Steele, Eisenhuth, Kervina
EXCUSED:	Mickelson, Sikorski

Minutes Acceptance: Minutes of Jun 29, 2021 8:00 AM (Consent Agenda)



STATEMENT OF EXPLANATION
CHIPPEWA COUNTY SHERIFF'S DEPARTMENT REPORT - BULLET HOLES
IN A POLE SHED OF NEIGHBORING PROPERTY OF THE FIREARMS
RANGE

Investigator Lau will review with the Committee the status of the report.



STATEMENT OF EXPLANATION
WI-DNR FIREARMS RANGE EVALUATION/ANALYSIS

5.2

The County Administrator is working on procuring a Firearms Range evaluation/analysis through the WI-DNR, to ensure that the Firearms Range is fully compliant with all safety aspects concerning static and dynamic utilization of the Range.



STATEMENT OF EXPLANATION
COST ANALYSIS TO INSTALL A "NO BLUE SKY" STRUCTURE AT THE
FIREARMS RANGE

Director Ritzinger will review with the Committee the design and estimated cost for a "No Blue Sky" baffle installation at the Public Firearms Range.



July 27, 2021

Larry Ritzinger
Director – Facilities and Parks
Room 012, Chippewa County
711 North Bridge Street
Chippewa Falls, WI 54729

RE: Opinion of Probable Cost
Public Firearms Range and Training Facility
Town of Tilden
Chippewa County

Mr. Ritzinger:

Please find the enclosed report and opinion of probable cost for baffles in the subject range in Chippewa County. Should you have further questions or have further needs, feel free to reach out to us at anytime.

CBS² sincerely appreciates you selecting us for this work and look forward to serving Chippewa County further!

Sincerely,

John W. Beckfield PE.
Vice President
CBS Squared Inc.

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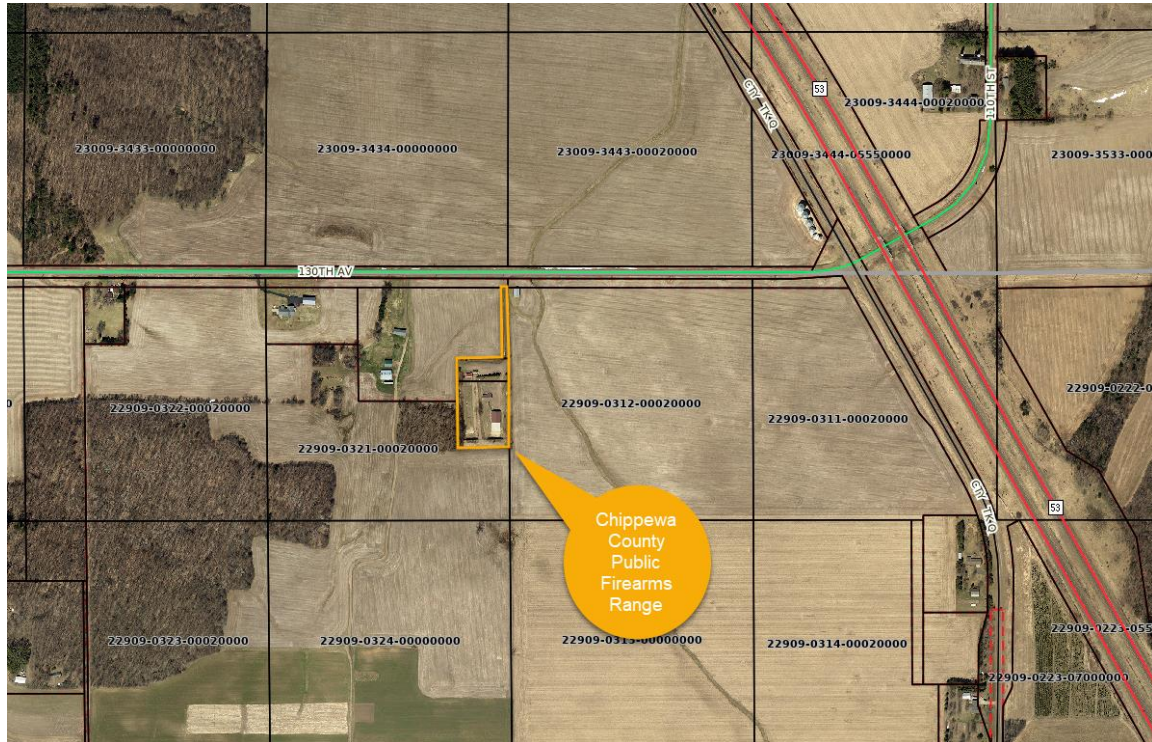
1.0 Introduction

1.1 Purpose

CBS Squared was asked to provide an opinion of probable cost for developing vertical baffles within the Public Firearms Range & Training Facility, Chippewa County, WI.

2.2 Property Location and Description

The Property is located in the Town of Tilden, Chippewa County at 10495 130th Ave Bloomer, WI 54724. The range consists of one 25 yard pistol range and one 100 yard rifle range.



2.3 Scope of Services

A landowner approximately one mile south of the rifle range contacted Chippewa County regarding alleged bullet impacts against the side of a structure. Chippewa County asked CBS Squared to

- Review the rifle range portion of the site.
- Research various techniques and practices for range baffle design
- develop an opinion of probable cost for a range baffle(s).

3.0 Site Review

According to Chippewa County's website, this range was first opened in 1986. It was built with contributions from the Pittman Robertson Funds (derived from Federal taxes on firearms and ammunitions sales), The Wisconsin Department of Natural Resources, the NRA Foundation and Chippewa County. In 2006 the range underwent renovations to help maintain projectiles within its boundaries.

The range is used for law enforcement training, hunter's safety and is open to the general public.

Although the range is not typically staffed with County forces, the site is monitored with video surveillance equipment.

3.1 100 Yard Rifle Range

The rifle range is located on the west side of the property. The firing points are located inside a 500 SF structure. Users occupy the structure using one of the three ambidextrous firing points. Users aim at targets set at approximately 50 and 100 yards.

The course of fire is in a southerly direction. The rifle range has a berm at its perimeter. At the back of the range there is a backstop and roof trap.

Although detailed survey of the property was not requested, measurements of the floor of the rifle range were taken for estimating baffle size. The floor of the rifle range measured 293' long by 50' wide.



3.0 Evaluation

3.1 Report Goals

Our observations and opinions are derived from reviewing the site and through conversations with Larry Ritzinger, Director of Facilities and Parks.

Chippewa County is looking to discourage inappropriate use of the range and provide additional measures for following Common and Best Practices. This has led to the discussion of using baffles along the rifle range. The County has recently modified the shooting aperture of the firing point to lower the frame of view to the user which we will refer to as the 'low chord'.

Checking berm height, angles of impact and other geometric features of the range were beyond the requested scope of this report. Law enforcement was independently investigating the reported incident of rounds striking the buildings south of the range.



3.2 Baffles

Baffles are a system of overhead structures to contain all fired bullets and ricochets within the active range area. The baffles connect to either side berms or side baffles. These fixtures may be overhead, on the ground, on top of the backstop or as elaborate as a completely enclosed tunnel.

Baffle features and layouts come in various configurations. Overhead baffles can be vertical or at angle. Ground baffles help isolate bullets with a trajectory underneath the target. Typically the baffles are made of wood promoting the absorption of the bullet lowering the chances of ricochet.

For the purposes of this report, we will focus on an Overhead Vertical Baffle layout. It is our understanding this is the County's desire to use a series of vertical baffles along the rifle range.

For our estimate, we are assuming wood materials supported by a concrete foundation.

Baffle details courtesy of the National Rifle Association (NRA) are attached as appendices.

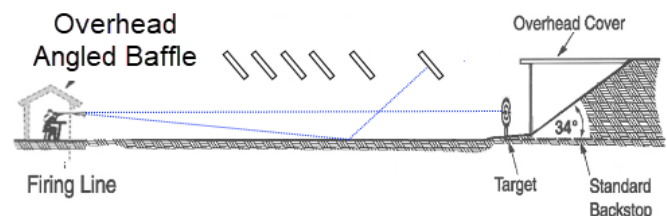
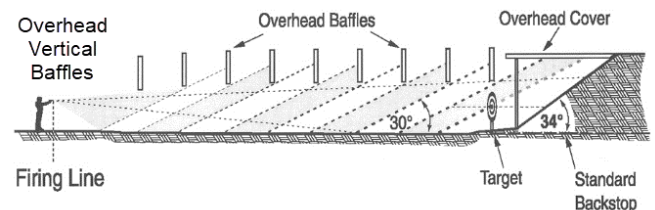
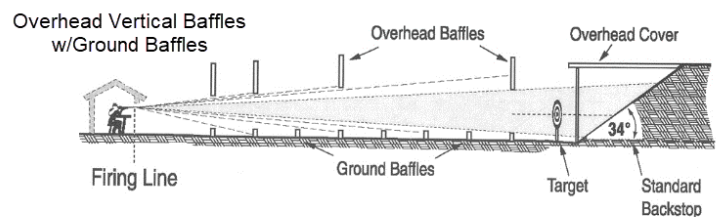
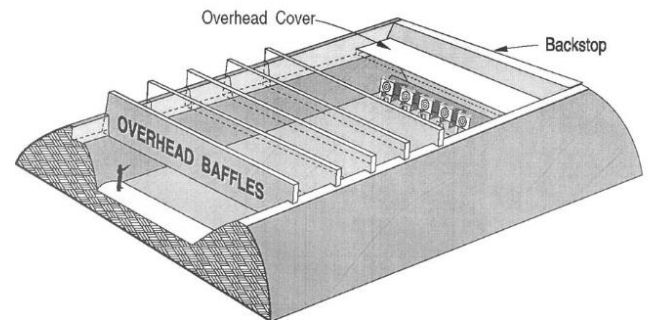
3.3 Other observations and opinions

The placement and frequency of baffles will be dependent on the configuration of the firing point. It's understood that the enclosed shooting structure is the intended firing point. However, it is our opinion that the studs added to further lower the low chord makes the firing point awkward to use.

One suggestion would be to modify the structure so that the low chord of the firing point is farther away from the user yet deters the user from raising the rifle too high. Refer to detail sheet A7. The maximum bullet trajectory is controlled by the height of the low chord. Placement of the first baffle may also help regulate rifle aim height without modification to the shooting structure.

When asked to remedy safety concerns, we commonly refer to the "three E's": Engineering, Education and Enforcement. We recognize that escapements are unacceptable. Containment is paramount. However, engineering can only solve one component for your range's safety plan. It cannot rectify misuse or errant behavior. Consider using a Range Officer to actively monitor the range and be a resource to users unfamiliar with range etiquette or are unskilled in firearm use.

We recommend field testing various calibers against mock-up baffles for verifying the intended performance. We would be happy to participate and observe this performance should you desire.



We visited the Menomonie Rifle and Pistol Club who are using baffles on their rifle range. They use one long single baffle supported by HP piling. The piling uses wood facia for deterring ricochets. The vertical baffle panel consists of plywood at the front and back faces. Between the faces the baffle is filled with crumb rubber.



4.0 Opinion of Probable Cost

We based the footing design on four supports across the range allowing three openings. It's anticipated that each opening is centered on the firing point. The baffle and footing is designed resist 105 MPH winds as a Risk Category 1 structure which is the minimum per ASCE sign type structures.

The footing is based on a 6.5'x6.5'x1'D spread footing and 2'x2'x4'H pedestal. The vertical, timber post supporting the baffle panel would be a 6-ply 2x12.

The baffle panel is based on a 50' panel covering the range measured from BOTTOM width of the range side slopes. For protection between the panel and the sloped berms, the panels should extend into the berm itself. For this some additional length would be needed.

Public Firearms Range & Training Facility, Chippewa County, WI
Opinion of Probable Cost - Vertical Baffles

Description	Unit	Quantity	Unit Price	Cost
Footing				
Concrete	CY	2.5	\$ 500.00	\$ 1,250.00
Reinforcement	LBS	270	\$ 1.25	\$ 337.50
Structural Steel Base	LBS	75	\$ 4.00	\$ 300.00
Mechanical Laminate Post	EA	1	\$ 300.00	\$ 300.00
Cost per vertical member and footing				\$ 2,187.50
Baffle Panel				
2x4 Double layer Pressure Treated (4' X 50')	Each	1	\$ 2,347.41	\$ 2,347.41
Vertical Supports	Each	4	\$ 2,187.50	\$ 8,750.00
Small Tools, miscellaneous, labor				\$ 26,569.82
Panel and Footing Cost per Vertical Baffle				\$ 42,042.22

Attachments:

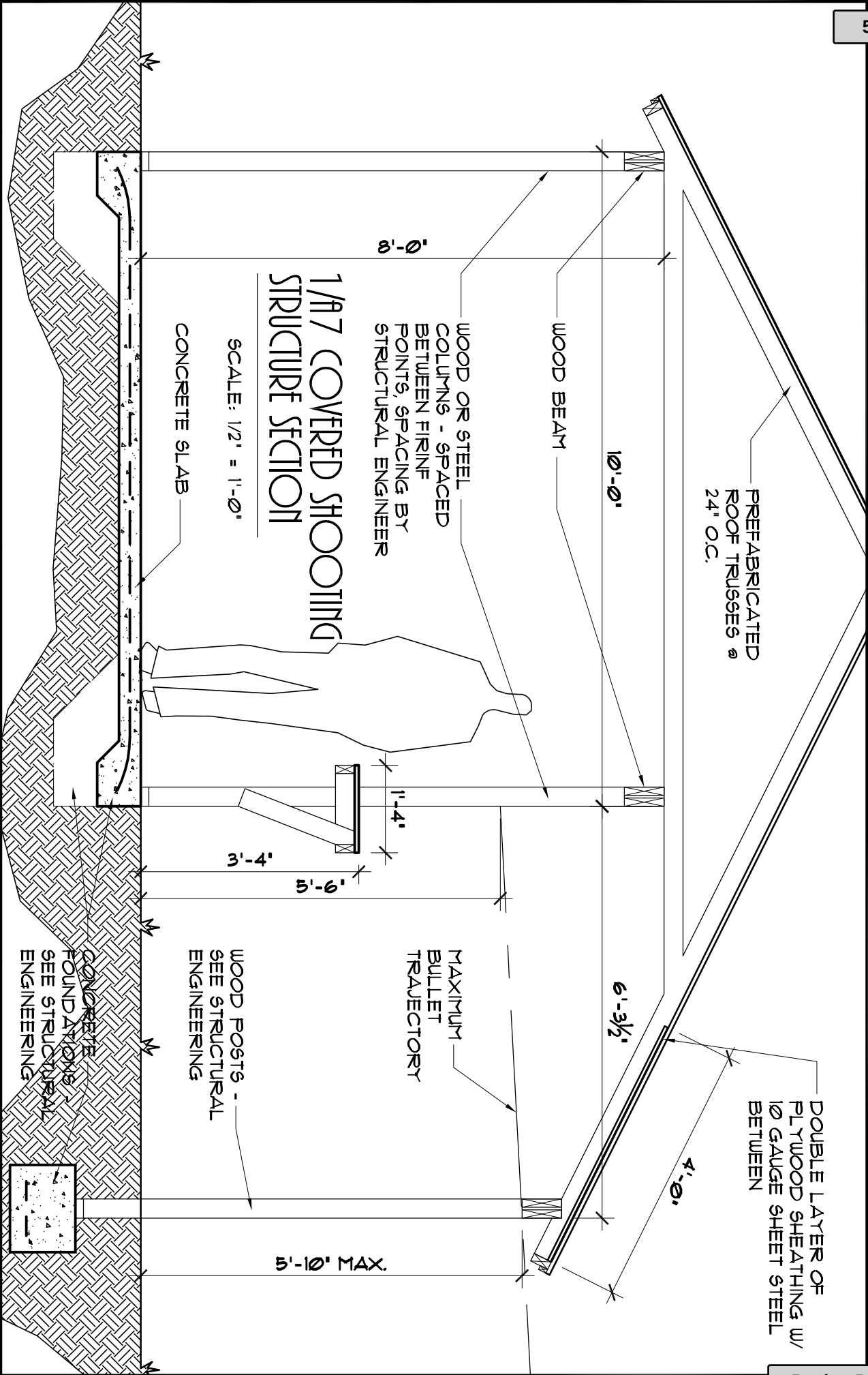
Schematic details

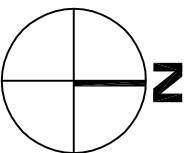
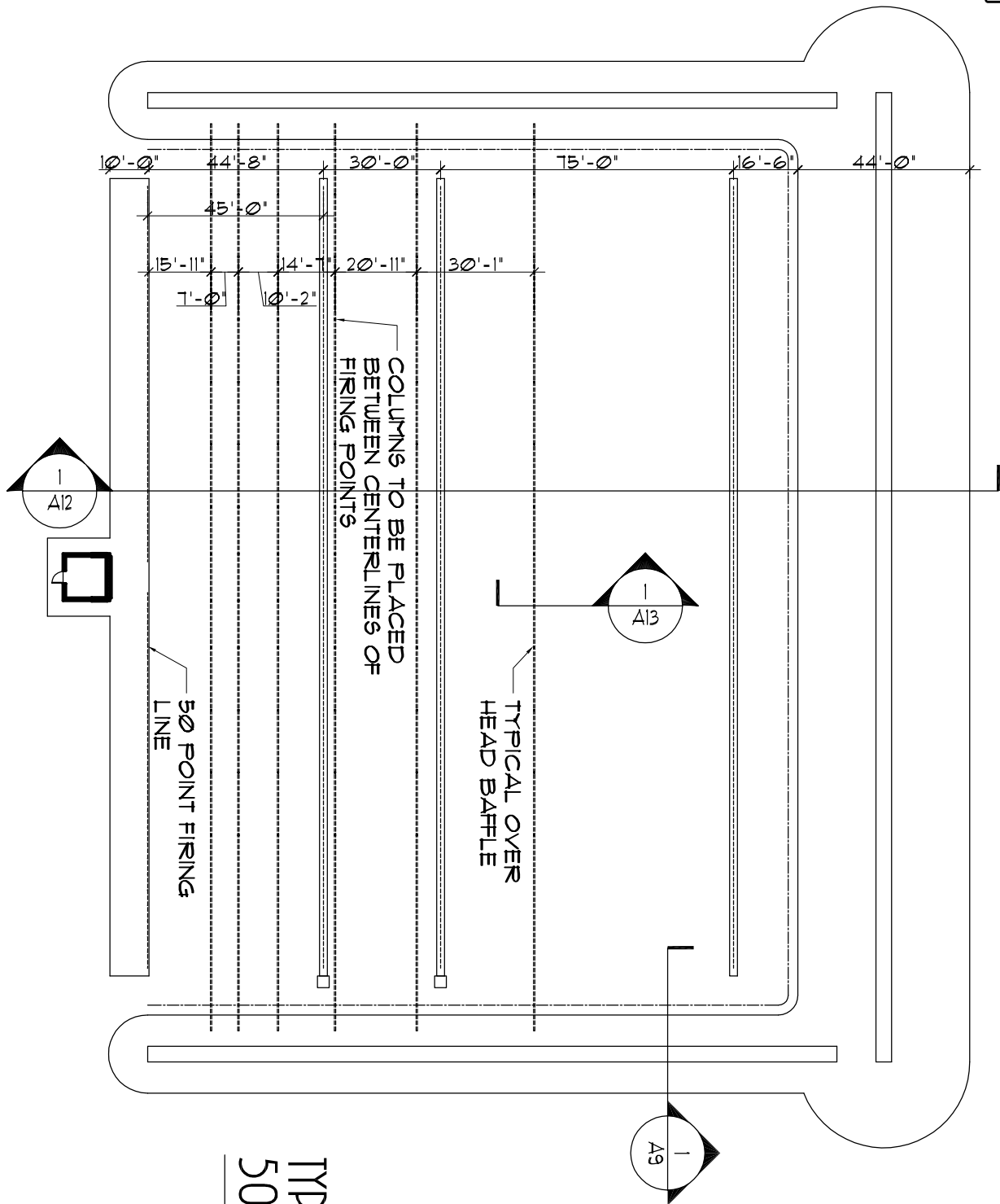
Sources:

The Range Source Book (2012) - National Rifle Association

Range Design Criteria – US Dept of Energy: Office of Health, Safety and Security

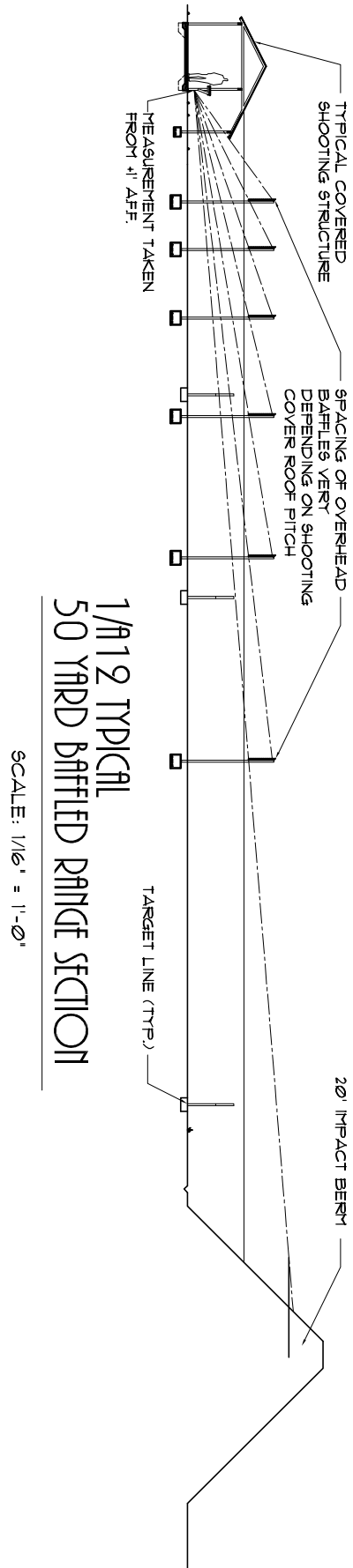
Range Design and Construction Guidelines – Royal Canadian Mounted Police





TYPICAL
50 YARD BAFFLED RANGE

SCALE: 1'-0" = 40'



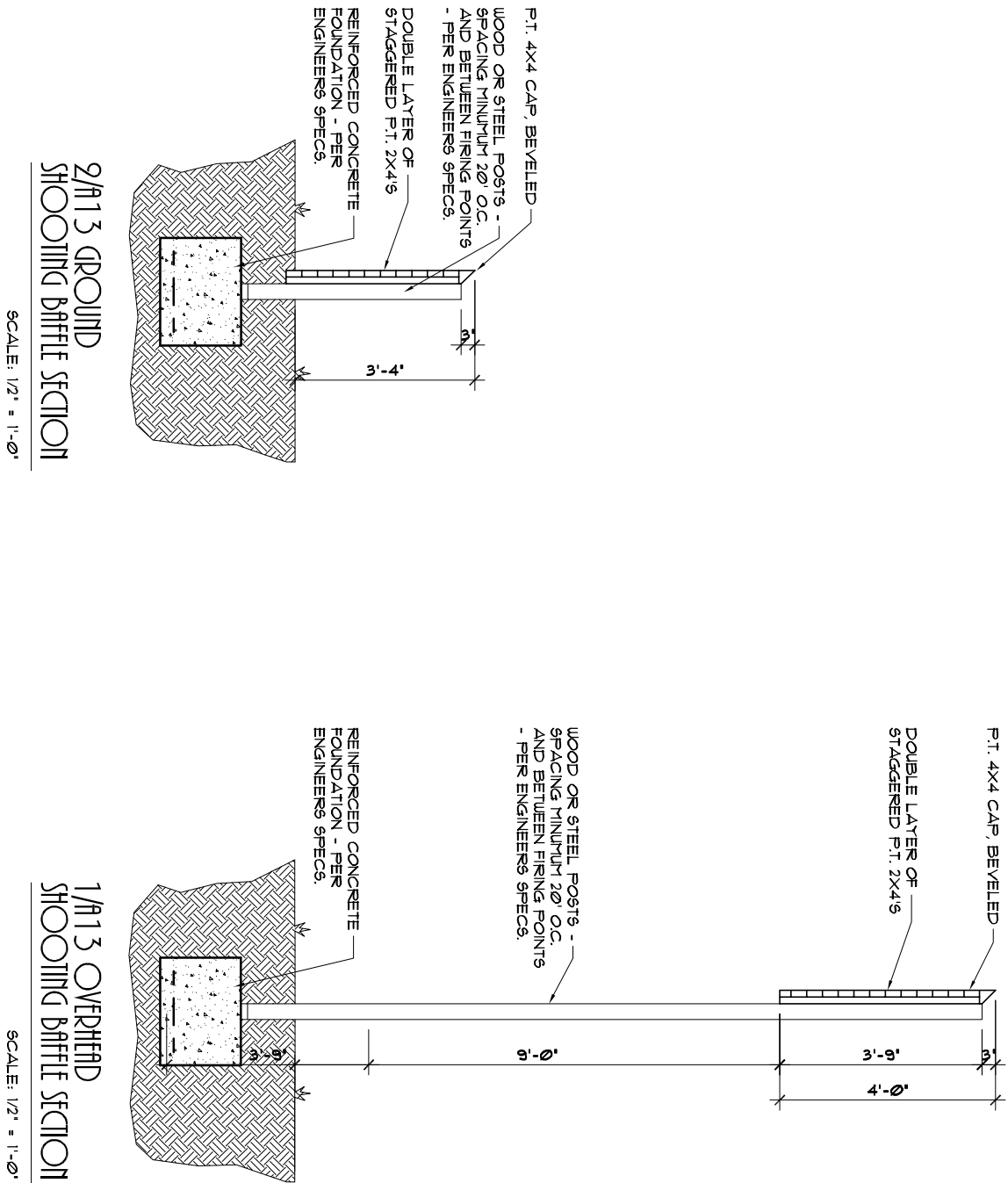
TYPICAL 1000 YARD RIFLE RANGE

SCHEMATIC RANGE DRAWINGS
FOR THE
NRA RANGE SOURCE BOOK
DRAFTED BY: BRASSEUR & DROBOT ARCHITECTS, P.A.

NRA NATIONAL RIFLE ASSOCIATION
11250 WAPLES MILL ROAD
FAIRFAX, VIRGINIA 22030

A12

Sheet 2 of 35



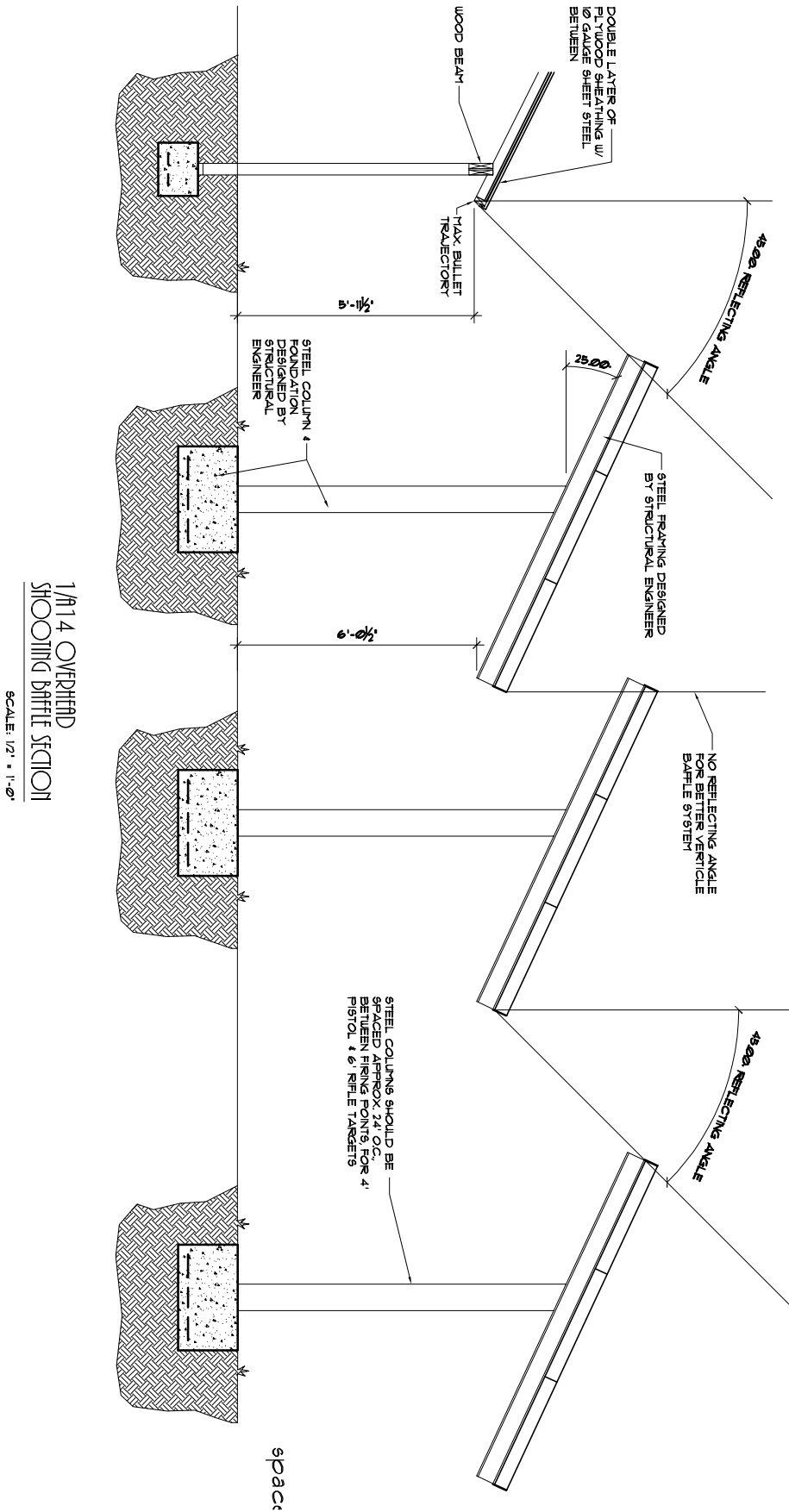
Sheet 3 of 35

A13

NRA NATIONAL RIFLE ASSOCIATION
11250 WAPLES MILL ROAD
FAIRFAX, VIRGINIA 22030

SCHEMATIC RANGE DRAWINGS
FOR THE
NRA RANGE SOURCE BOOK
DRAFTED BY: BRASSEUR & DROBOT ARCHITECTS, P.A.

TYPICAL 1000 YARD RIFLE RANGE



1/11 4 OVERHEAD
SHOOTING BATTLE SECTION

SCALE: 1/2" = 1'-0"

space

7/28/21 F&P Committee Meeting Capital Projects Update

2020

- **Jail Laundry Project (Res. # 25-19) Update**

Approved Budget: \$400,000

Project Went Out to Bid: April, 2020

Bid Due Date: May 12, 2020

Project Bid Summary: \$352,000 - \$476,000 (4) proposals

Project Awarded To: S.D. Ellenbecker Inc. - (low bid)

Construction Schedule: Preconstruction meeting held in early July, Started project on 8/3/20

Projected Substantially Complete On: December 18, 2020

- Received / Approved a Final Change Order on (3/9/21) in the amount of \$22,211
- The change order will resolve issues with (2) detention grade doors & associated hardware
- The new doors and hardware have a (12) – (16) week lead time –
Doors and hardware were installed the week of 7/19/21 – 7/23/21.

Total Project Expenditures to Date: ~ \$412,166.59

Total Projected Expenditures: ~ **\$440,000**

2021

- **Roof Replacement – Government Center Campus Project (Res. # 20-20)**

Approved Budget: \$175,000

Project Went Out to Bid: February 6 and February 13, 2021

Bid Due Date: April 6, 2021

Project Bid Summary: (5) bids ranging from \$68,997 - \$110,000

(4) of the (5) bids were deemed “incomplete” – missing information

The project is currently out for re-bid

Bid Due Date: June 1, 2021

Project Bid Award: June 15, 2021

Project Construction Schedule: 2nd – 3rd qtr., 2021 – Waiting on a Schedule from Contractor

2021

- **I.T. Division Office Remodel Project (Res. # 20-20)**

Approved Budget: \$137,150

- **Veteran’s Department Security Upgrade / Remodel Project (Res. # 20-20)**

Approved Budget: \$95,000

- **Sheriff’s Dept. Reception Area Remodel Project (Res. # 24-20)**

Approved Budget: \$75,000

- **Room 005 / 007 Lactation Room(s) Coroner’s Office Project (Res. # 20-20)**

Approved Budget: \$213,900

Project Schedule:

- Design: 2nd – 3rd Qtr., 2021
- Advertise: June 26 and July 3, 2021
- Bid Due Date: July 22, 2021
- Award Project: August 25, 2021
- Construction: 4th Qtr., 2021 – 2nd Qtr., 2022

7/28/21 F&P Committee Meeting Capital Projects Update

2021

- **HVAC (VAV Box) Upgrade / Pneumatic to DDC Controls Project (Res. # 20-20)**
 Approved Budget: \$240,000
 Design / RFP: 1st Qtr., 2021
 Bid Due Date: March 10, 2021
 Project Bid Summary: \$182,324 - \$190,076 (3) proposals
 Project Awarded To: Johnson Controls - (low bid)
 Construction Schedule: 2nd – 3rd Qtr., 2021
 - Currently Project is 75% complete, with an anticipated completion date of August 13, 2021

2021

- **Bi-Polar Ionization Project**
 Approved Budget: ~ \$30,000 – Grant Funded
 - “FY20 Coronavirus Emergency Supplemental Funding (CESF) Program”
 Design / RFP: 1st & 2nd Qtr., 2021
 Advertise: May 22 & May 29, 2021
 Bid Due Date: June 10, 2021
 Construction Schedule: June 24, 2021 – August 31, 2021 Hardware is on order at this time.

2021

- **Card Access & ADA Door Opener Project**
 Approved Budget: \$50,000
 Design / RFP: 1st Qtr., 2021
 Bid Due Date: April, 7, 2021
 Project Bid Summary: \$47,966.97
 Project Awarded To: Access Security
 Construction Schedule: Project Substantially Complete on July 14, 2021

2021 – 2024

- **American Rescue Plan**
 Budget: Grant Funded: Funding Available to Be Determined
 Qualified / Approved Projects: To be Determined
 Construction Schedule: 2021 through December 31, 2024

Department of Administration Facilities & Parks

Larry Ritzinger, Director of Facilities & Parks

To: Facilities & Parks Committee

From: Larry Ritzinger

Date: July 28, 2021

Subject: 2022 Budget Synopsis

Facilities (100-04-51600)

- Tax Levy Decrease = \$8,427 (0.6%)
 - Decrease between 2021 -2022 for "Health Insurance" = \$16,702 (-8.0%)
- Increase in "Contracted Services" = \$25,101 (+18.3%) (\$18,000 Admin Asst – place holder)
- Decrease between 2021 and 2022 for "Electric" = \$10,000 (-4.0%)
- Decrease in "Parking Lot Maintenance" = \$20,666.00 (-81.0%)

Facilities (100-04-51601)

- Nothing Budgeted

Shooting Range (100-04-51602)

- Flat Tax Levy Between 2021 – 2022
- Decrease in User Fees Between 2021 – 2022 = \$1,065 (-6.4%)
- Decrease in "Parking Lot Maintenance" = \$1,000 (-50.0%)
- Considerations NOT included in the 2022 Budget:
 - Lead Abatement – Estimated at \$20,000 - \$40,000
 - "Blue Sky" Project – Estimated at \$50,000 - \$80,000
 - Range Safety Officer(s) (non-benefitted LTE) - \$17,000 - \$34,000

Facilities Capital Projects (100-04-51604)

- This is a NEW Budget for 2022. It separates out the Operational Expenses from the Capital Expenses
- No changes to the capital project list that was submitted through the CIP budget process

Towers (100-04-51607)

- Slight Decrease in Tax Levy, and a Slight Increase in Lease Income
- No other changes required

Security (100-04-51610)

- No changes to the capital project list that was submitted through the CIP budget process (Highway Projects)

Parks (100-51-55200)

- Decrease in Tax Levy = \$21,248 (-9.2%)
 - Increase between 2021 - 2022 "Salaries & Benefits" = \$15,124 (+4.5%)
- Increase in "Other Revenues" (Park Fees) = \$39,600 (+20.8%)
- All other changes are minimal

Parks Capital (100-51-55201)

- No changes to the capital equipment that was submitted through the CIP budget process (Dump Truck)

Tax Deed Sales Proceeds - Type "B" (100-51-55205)

- No / minimal revenue projected in 2022

Department of Administration

Randy B. Scholz, County Administrator

July 16, 2021

TO: County Board Supervisors

FR: Randy Scholz

RE: Recommendation to Transition to Self-Funded Health Insurance for 2022 and Request for Additional Staff Hours in the Human Resources and Facilities & Parks Divisions

The purpose of this memo is to provide you with an update on the health insurance program and the County Administrator's recommendation to transition to a self-funded health insurance plan for 2022. Additionally, we will also need additional hours in the Human Resources Division if we transition to self-funded health insurance. Also the Facilities & Parks Division is requesting to add additional hours to assist with increased workload in their Division.

TRANSITION TO A SELF-FUNDED HEALTH INSURANCE PLAN

One of my goals, as approved by the Executive Committee, for 2019 was health care reform and one of my 2020 goals was to work with the Human Resources Division to determine if the County should transition to a self-funded health insurance plan. Transitioning to a self-funded health insurance plan will allow the County flexibility in plan design and increased access to data to allow for better cost containment for both employees and the County.

Chippewa County's benefit broker, Hays Companies Inc. recommends that Chippewa County start the process to transition to a self-funded health insurance model. Hays Companies Inc. will not be able to provide the County with final health insurance rates until October or November of 2021.

Every year during the budget process I bring forward a resolution to allocate the dollars for the next year's health insurance program. If the County Board supports that resolution, then I work that amount into the overall County budget. I plan to bring that resolution to the August 3rd Executive Committee meeting and then to the County Board on August 10th. Even though we don't know yet if we will be transitioning to self-funded, the overall budgeted amount allocated to health insurance for 2022 will not change either way.

In addition, I intend to bring a separate resolution to the August 3rd Executive Committee and August 10th County Board meetings to have the County Board vote on whether you support transitioning to self-funded health insurance for 2022.

REQUEST FROM HUMAN RESOURCES DIVISION AND FACILITIES & PARKS DIVISION FOR ADDITIONAL SUPPORT STAFF

During the budget process, the Human Resource Director submitted a request for additional clerical support to assist the Division if the County transitions to self-funded health insurance. The HR Division currently has an LTE position and if we transition health insurance they would like to increase that position to part-time. Also during the budget process, the Facilities & Parks Director submitted a separate request for an LTE clerical support to assist their Division with increased workload.

After taking into consideration both requests, and the potential transition to self-funded health insurance, I am recommending a shared position to assist both Divisions. The official request for this will be done via a separate resolution in September when we know for sure if the County Board supports transitioning the health insurance, as that will determine whether the request will be for a part-time or full-time shared position.

The Facilities & Parks Division has seen a 68% increase in camping reservations since 2013. Camping reservations increased 12.8% from 2018 to 2019 and increased 25.7% from 2019 to 2020, and continue to increase in 2021. As a result, this has increased the workload, as well as revenue for the Division. In 2014, the County purchased and installed a Maintenance Management System (MMS) to assist the Division with work orders and to manage the schedule for preventative maintenance. Since then, they have experienced continued growth and workload in the office, leveling off at approximately 3,900 work orders in 2019 and 2020. The Chippewa County Public Firearms Range has experience continued growth since it opened in 2006. The range had 71 members in 2009 and increased to 539 in 2020 and this has increased workload in the office, as well as revenue for the Division.

The increased hours being requested for the Human Resources Division would be approximately 525 and the increased hours for the Facilities & Parks Division would be 520 hours. If we decide not to go forward with self-funded health insurance, then the hours for the Human Resources Division would not be needed. We would, however still move forward with the additional hours for the Facilities & Parks Division.

If we move forward with the transition to self-funded health insurance and with the increased hours for both Divisions, then the current Human Resources LTE position would be eliminated. The position would be changed to a full-time position shared between the Human Resources Division and the Facilities & Parks Division. As we have talked about many times, it is very difficult to hire and retain LTE positions. The County currently has a similar arrangement with a shared position between the County Clerk and Veterans Services and that concept seems to be working well.

Scenario 1 – Proposed funding if we transition to self-funded health insurance and both Divisions receive the increased hours

One (1) shared full-time employee total annual cost (based on 2088 hours per year):	\$70,967
Human Resources Division cost (75%)	\$53,225
Funded by Self-Funded Health Insurance	(\$15,000)
Funded by reallocation of Workers Comp Transfer	(\$15,496)
Funded by eliminating current HR Assistant LTE	(\$20,351)
Funded by a reduction in advertising	(\$2,378)
Facilities & Parks Division cost (25%)	\$17,742
Funded by increased parks revenues	(\$17,742)

Scenario 2 – Proposed funding if we do not move forward with self-funded health insurance

One (1) shared part-time employee total annual cost (based on 1500 hours per year):	\$32,994
Human Resources Division cost (65%)	\$21,446
Funded already by current HR Assistant LTE position	(\$20,351)
Funded by a reduction in advertising	(\$1,095)
Facilities & Parks Division cost (35%)	\$11,548
Funded by increased parks revenues	(\$11,548)

I am recommending to keep the Workers Comp Transfer reallocation funding the same for both scenarios. After talking with the Human Resources Director, it was determined the position responsible for our Workers Compensation/Safety Program is spending more time than has been previously allocated. Moving forward that position will track their exact time and we will adjust in future budgets. If we do not move forward with self-funded health insurance, then the reallocation of Workers Comp funding will free up some levy in future budgets.

SUMMARY

I understand that this is very complicated and that is why I am providing this letter. I tried to come up with a resolution explaining all of this, but as you can guess, it was even more confusing. I have directed both Divisions to include the funding for the first scenario above in their 2022 budgets when they review them with their Policy Committees. The Divisions can explain in more detail at that time and the Committees can ask them questions if needed.

In summary, there will be two resolutions at the August 3rd Executive Committee and the August 10th County Board meeting. The first resolution will be to approve the 2022 budgeted amount for the health insurance program. The second resolution will be to support moving to self-funded health insurance for 2022. The overall budgeted amount does not change whether we go self-funded or not.

If the decision is made to transition to self-funded health insurance, then it is my intent to bring forward a separate resolution to the Executive Committee and County Board in September to approve either a part-time or full-time shared position between the Human Resources Division and the Facilities & Parks Division effective January 1, 2022.

To help explain the benefits of transitioning to self-funded health insurance, the Human Resources Director will have a presentation attached to the resolution recommending Chippewa County moving to self-funded health insurance.

Sincerely,



Randy Scholz
County Administrator

Extended Budgeting

Budget Summary Justification

CHIPPEWA COUNTY

User: mmclaughlin
 Printed: 7/16/2021 - 11:17 AM
 Budget Type: DH Requested
 Revision: 1
 Current Actual YTD: 06/30/21

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 100-04-51600 Courthouse							
435550	State Aid - COVID	0.00	30,846.06	0.00	0.00	0.00	0.00
461015	Maintenance Revenues	0.00	16.83	0.00	14,742.78	0.00	0.00
485000	Donations & Contributions	0.00	0.00	0.00	3,100.00	0.00	0.00
492909	Transfer in - Sales Tax Fund	0.00	0.00	303,900.00	303,900.00	303,900.00	0.00
492999	Transfer in - Other Funds	0.00	0.00	50,000.00	0.00	50,000.00	0.00
493000	Fund Balance Applied	369,063.34	0.00	989,620.35	0.00	0.00	0.00
Total revenue without property tax:		369,063.34	30,862.89	1,343,520.35	321,742.78	353,900.00	0.00
411100	General Property Taxes	1,424,233.00	1,424,233.00	1,427,368.00	1,427,368.00	1,427,368.00	1,418,942.00
Total revenue with property tax:		1,793,296.34	1,455,095.89	2,770,888.35	1,749,110.78	1,781,268.00	1,418,942.00
511100	Salaries and Wages	462,467.00	459,033.15	468,688.00	191,685.99	454,688.00	475,463.00
511200	Overtime	6,000.00	2,505.17	6,000.00	979.14	6,000.00	6,000.00
515000	Fringe Benefits	86,818.00	91,237.25	88,956.00	35,393.82	88,956.00	90,457.00
515400	Health Insurance Benefit	201,928.00	172,006.16	208,238.00	82,362.15	208,238.00	191,536.00
521200	Contracted Services	137,340.00	134,573.83	137,340.00	62,105.20	137,340.00	162,441.00
522100	Sewer & Water	34,000.00	28,815.58	36,200.00	13,751.19	36,200.00	36,200.00
522300	Cell Phone Costs	2,213.00	2,551.25	2,940.00	945.25	2,940.00	2,940.00
522400	Gas	73,000.00	62,522.26	75,100.00	53,580.59	100,000.00	75,100.00
522500	Telephone	400.00	391.82	400.00	183.56	400.00	400.00
522600	Electric	265,400.00	217,759.37	256,600.00	91,312.72	236,600.00	246,600.00
522700	Heating	4,000.00	1,603.00	4,000.00	8,633.80	8,634.00	4,000.00
522800	Lighting	7,000.00	3,426.60	7,000.00	1,028.74	7,000.00	7,000.00
524002	Service Equipment	3,700.00	6,299.56	823.00	189.02	823.00	2,000.00
524300	Water Treatment Maintenance	8,380.00	10,812.00	8,380.00	2,290.50	8,380.00	6,380.00
524400	Parking Lot Maintenance	12,000.00	27,600.00	25,666.00	166.44	25,666.00	7,625.00
524700	Building Maintenance & Supplie	35,000.00	38,316.51	35,737.00	22,603.99	35,737.00	37,500.00
524800	Misc Contractor Services	33,214.00	33,556.75	33,500.00	12,070.30	33,500.00	35,000.00
530068	Asbestos Testing/Removal	500.00	1,225.88	500.00	0.00	500.00	500.00
531000	Office Supplies	900.00	972.22	1,000.00	662.96	1,000.00	1,050.00

Attachment: 100-04-51600 - Courthouse (6531 : Review 2022 Facilities & Parks Budgets)

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request	
PRELIMINARY								
531019	COVID-19 Expense	0.00	25,230.24	0.00	858.22	2,500.00	0.00	
531200	Copies/Printing	1,200.00	1,877.46	1,300.00	976.04	1,500.00	1,450.00	
531400	Equipment < \$5,000	0.00	0.00	1,500.00	3,166.16	3,166.00	1,500.00	
533000	Mileage & Travel	300.00	141.86	300.00	0.00	300.00	600.00	
533500	Conventions & Meetings	4,000.00	193.93	6,000.00	170.00	3,000.00	6,000.00	
534400	Lavatory & Janitorial Supplies	27,250.00	27,829.73	31,000.00	11,843.77	31,000.00	31,000.00	
534600	Uniforms	2,400.00	804.16	2,400.00	1,961.81	2,400.00	2,400.00	
581000	Capital Equipment > \$5,000	97,166.77	7,228.40	89,938.37	0.00	89,938.00	0.00	
581007	Emer Pwr Trx Switch	50,000.00	467.50	49,532.50	0.00	0.00	0.00	
581018	Fires System Stand Pipe Replac	50,000.00	4,079.61	68,125.00	68,125.00	0.00	0.00	
581019	HVAC-Pneumatic Controls	0.00	0.00	240,000.00	104,512.32	210,000.00	0.00	
581020	Courthouse Painting	96,126.42	87,527.32	21,622.10	21,622.10	0.00	0.00	
581024	Cooling Tower	21,614.15	21,614.15	0.00	0.00	0.00	0.00	
581027	WIC Remodel	0.00	0.00	50,000.00	0.00	50,000.00	0.00	
581028	Jail Huber Showers	0.00	0.00	50,000.00	8,864.95	8,865.00	0.00	
581029	Jail Plumbing Valves	0.00	0.00	75,000.00	23,223.82	50,000.00	0.00	
581030	Automatic Transfer Switch	0.00	0.00	99,532.50	0.00	50,000.00	0.00	
581031	Courthouse Roof	0.00	0.00	175,000.00	10,025.37	175,000.00	0.00	
581032	IT Office	0.00	0.00	137,150.00	0.00	137,150.00	0.00	
581033	Old Land Records Remodel	0.00	0.00	213,900.00	17,646.21	213,900.00	0.00	
581058	Govt Center Campus Flooring	57,679.00	59.12	57,619.88	31,638.00	0.00	0.00	
581066	Courthouse Directory Signage	16,100.00	0.00	16,100.00	0.00	0.00	0.00	
595000	Expenditure Transfer	-4,800.00	-4,800.00	-12,200.00	0.00	-12,200.00	-12,200.00	
Total expense:		1,793,296.34	1,467,461.84	2,770,888.35	884,579.13	2,409,121.00	1,418,942.00	
Revenue - Expense:		0.00	-12,365.95	0.00	864,531.65	-627,853.00	0.00	
Submitted by: _____								
Department/Division Head		Date						

Account Number	Description	Amount	Total
PRELIMINARY			
411100	General Property Taxes		
	Automatic Adjustment	1,418,942.00	
	Total 411100 General Property Taxes:		1,418,94
	Total revenue:		1,418,94
511100	Salaries and Wages		
	Per Personnel Cost Report	475,463.00	
	Total 511100 Salaries and Wages:		475,46
511200	Overtime		
	Per Personnel Cost Report	6,000.00	
	Total 511200 Overtime:		6,00
515000	Fringe Benefits		
	Per Personnel Cost Report	90,457.00	
	Total 515000 Fringe Benefits:		90,45
515400	Health Insurance Benefit		
	Per Personnel Cost Report	191,536.00	
	Total 515400 Health Insurance Benefit:		191,53
521200	Contracted Services		
	Lawn Care (Fertilizer/Lime Application/Irrigation)	1,500.00	
	Fire Extinguishers Inspections/Service	1,200.00	
	Courthouse Security - Card Access	2,050.00	
	Generator Service & ATS/Load Testing - Onan (200 KVA)	1,900.00	
	UPS Systems - 2002 Jail Systems - PM Contract - Due 04/2022	5,261.00	
	Micromain Software Upgrade	4,500.00	
	Grease Pit Service & Sally Port/Maintenance Garage Pits (Twice/Yr)	1,200.00	
	Elevator Corrective Maintenance - Off Hours	3,500.00	
	HVAC BAS/Air Compressors (Chiller not Included)	62,980.00	
	Fire System/Courthouse & Jail - Certified Testing	2,000.00	
	Elevator Permits, Testing, Inspections	1,500.00	
	Sprinkler System Jail - Certified Testing, Corrective Maintenance & Hood	1,500.00	
	Snow Removal/Lawn Care Service (J.D.)	1,000.00	
	Tree Service	6,000.00	
	Backflow Preventers - Corrective Measures	600.00	
	Rug & Mop - Rental & Cleaning Service	2,700.00	

Attachment: 100-04-51600 - Courthouse (6531 : Review 2022 Facilities & Parks Budgets)

Account Number	Description	Amount	
PRELIMINARY			
	McQuay & Daikin Chillers - Refrigerant and Miscellaneous Services	4,000.00	
	Backflow Preventers	600.00	
	Generator Service & ATS/Load Testing - Inland (3540 KVA)	2,400.00	
	New Employee FFD Testing & Drug Screening	960.00	
	Underground Storage Tank (UST) Annual Testing	250.00	
	Generator Batteries - INland (350 KVA) & Onan (200 KVA)	1,200.00	
	Chillers/2009 & 2020 Systems - PM Contract	9,600.00	
	Elevators (6), Chair Lift (1), PMs, CMs	14,040.00	
	Roof Inspections/Repairs	1,600.00	
	I.T. Computer Software & Hardware (4 Microsoft Office, Access @ \$350 Ea - Adobe Pro)	1,900.00	
	UPS Systems - 911 Center - Batteries	1,000.00	
	Other Recycling Services (Lamps, Monitors, Batteries, Appliances)	1,000.00	
	Waste & Recycling Services (Tin, Aluminum, Glass & Paper)	6,300.00	
	Water Softener Service	200.00	
	Admin. Assistant Part-Time	18,000.00	
	Total 521200 Contracted Services:		162,44
522100	Sewer & Water		
	Sewer & Water for Government Center Campus	36,200.00	
	Total 522100 Sewer & Water:		36,20
522300	Cell Phone Costs		
	7 Cell Phones	2,940.00	
	Total 522300 Cell Phone Costs:		2,94
522400	Gas		
	Fuel for Heating Government Center Campus - Hot Water and Kitchen Appliances	75,100.00	
	Total 522400 Gas:		75,10
522500	Telephone		
	6 Office Phones (\$67 per Phone Plus Long Distance)	400.00	
	Total 522500 Telephone:		40
522600	Electric		
	Electricity for the Government Center Campus - Xcel Solar Program	246,600.00	
	Total 522600 Electric:		246,60
522700	Heating		
	Generators and Secondary Boiler Fuel	4,000.00	

Account Number	Description	Amount	Total
PRELIMINARY			
		Total 522700 Heating:	4,00
522800	Lighting		
	Lamps, Ballasts, Etc.	7,000.00	
		Total 522800 Lighting:	7,00
524002	Service Equipment		
	(2) Floor Scrubbers, Carpet Extractor, Vacuums, Washing Machine, Appliances, Burnisher, and Batteries	2,000.00	
		Total 524002 Service Equipment:	2,00
524300	Water Treatment Maintenance		
	Chemical Treatment for Boilers and Chiller (646 x12)	6,380.00	
		Total 524300 Water Treatment Maintenance:	6,38
524400	Parking Lot Maintenance		
	Minor Repairs, Striping, Crack Repairs, Concrete Work (Sally Port Concrete "18")	7,625.00	
		Total 524400 Parking Lot Maintenance:	7,62
524700	Building Maintenance & Supplie		
	Gas for Lawnmower, Snowblower, and Trimmers, Door Closures, Snow Melt, Yard Tools, Shrubs, Trees, Black, Dirt, Grass Seed, Plant	37,500.00	
	Hardware, Lubricants, Locks, Keys, Signs, HVAC Equipment/Parks (filters, belts, bearings, etc.) BAS Sensors, and Controllers, El	0.00	
		Total 524700 Building Maintenance & Supplie:	37,50
524800	Misc Contractor Services		
		35,000.00	
		Total 524800 Misc Contractor Services:	35,00
530068	Asbestos Testing/Removal		
	Asbestos Testing	500.00	
		Total 530068 Asbestos Testing/Removal:	50
531000	Office Supplies		
	Printer Cartridges, Paper, Files, Labels, Signs, Equipment Manuals, Copy Machine, Expenses, Flags, Pens, Lamintaing Suppies	1,050.00	
		Total 531000 Office Supplies:	1,05
531200	Copies/Printing		
	Print Management Plan	1,450.00	

Attachment: 100-04-51600 - Courthouse (6531 : Review 2022 Facilities & Parks Budgets)

Account Number

Description

Amount

PRELIMINARY

Total 531200 Copies/Printing:

1,45

531400

Equipment < \$5,000

Mowers, Blowers, Trimmers, Chain Saw, Edger, High Pressure Sprayer, Air Compressors

1,500.00

Total 531400 Equipment < \$5,000:

1,50

533000

Mileage & Travel

Travel Expense - Fuel

600.00

Total 533000 Mileage & Travel:

60

533500

Conventions & Meetings

Training Seminars, Etc.

6,000.00

Total 533500 Conventions & Meetings:

6,00

534400

Lavatory & Janitorial Supplies

Toilet Tissue, Hand Towels, Poly Liners, Bowl Cleaner, Glass Cleaner, Disinfectant, Hand Soap, Deoderant Blocks, Scrub and Buff

31,000.00

Total 534400 Lavatory & Janitorial Supplies:

31,00

534600

Uniforms

Facilities Staff Uniforms & Safety Shoes

2,400.00

Total 534600 Uniforms:

2,40

595000

Expenditure Transfer

Range

-7,400.00

Towers

-4,800.00

Total 595000 Expenditure Transfer:

-12,20

Total expense:**1,418,94****Total Account # 100-04-51600 Courthouse Detail:**

Attachment: 100-04-51600 - Courthouse (6531 : Review 2022 Facilities & Parks Budgets)

		2020	2020	2021	06/30/21	2021	2022	6.2.c
Account Number	Description	Budget	Actual	Budget	Actual	Est. Actual	Request	
PRELIMINARY								
	Grand total revenue without property tax:	369,063.34	30,862.89	1,343,520.35	321,742.78	353,900.00	0.00	
	Grand total property tax:	1,424,233.00	1,424,233.00	1,427,368.00	1,427,368.00	1,427,368.00	1,418,942.00	
	Grand total revenue with property tax:	1,793,296.34	1,455,095.89	2,770,888.35	1,749,110.78	1,781,268.00	1,418,942.00	
	Grand total expense:	1,793,296.34	1,467,461.84	2,770,888.35	884,579.13	2,409,121.00	1,418,942.00	
	Grand total revenue - expense:	0.00	-12,365.95	0.00	864,531.65	-627,853.00	0.00	

Extended Budgeting

6.2.d

Budget Summary Justification

User: mmclaughlin
 Printed: 7/6/2021 - 12:12 PM
 Budget Type: DH Requested
 Revision: 1
 Current Actual YTD: 06/30/21

CHIPPEWA COUNTY

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 100-04-51601 Facilities Improvements							
493000	Fund Balance Applied	34,197.00	0.00	0.00	0.00	0.00	0.00
	Total revenue without property tax:	34,197.00	0.00	0.00	0.00	0.00	0.00
581062	Arch & Eng Fees/Admin	34,197.00	0.00	0.00	0.00	0.00	0.00
	Total expense:	34,197.00	0.00	0.00	0.00	0.00	0.00
	Revenue - Expense:	0.00	0.00	0.00	0.00	0.00	0.00
	Grand total revenue without property tax:	34,197.00	0.00	0.00	0.00	0.00	0.00
	Grand total property tax:	0.00	0.00	0.00	0.00	0.00	0.00
	Grand total revenue with property tax:	34,197.00	0.00	0.00	0.00	0.00	0.00
	Grand total expense:	34,197.00	0.00	0.00	0.00	0.00	0.00
	Grand total revenue - expense:	0.00	0.00	0.00	0.00	0.00	0.00

Attachment: 100-04-51601 - Courthouse Emergency (6531 : Review 2022 Facilities & Parks Budgets)

Extended Budgeting

Budget Summary Justification

CHIPPEWA COUNTY

User: mmclaughlin
 Printed: 7/7/2021 - 3:42 PM
 Budget Type: DH Requested
 Revision: 1
 Current Actual YTD: 06/30/21

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 100-04-51602 Rifle Range							
467221	Fees Received - Range Usage	15,320.00	18,318.43	16,655.00	9,253.75	16,655.00	15,590.00
	Total revenue without property tax:	15,320.00	18,318.43	16,655.00	9,253.75	16,655.00	15,590.00
411100	General Property Taxes	1,775.00	1,775.00	1,775.00	1,775.00	1,775.00	1,775.00
	Total revenue with property tax:	17,095.00	20,093.43	18,430.00	11,028.75	18,430.00	17,365.00
514100	Per Diem/Mileage - Committee	410.00	347.83	410.00	143.25	410.00	600.00
515000	Fringe Benefits	15.00	31.28	35.00	11.73	35.00	50.00
521200	Contracted Services	9,695.00	3,340.56	5,960.00	881.37	5,960.00	4,590.00
522100	Sewer & Water	850.00	685.00	1,000.00	420.00	1,000.00	900.00
522400	Gas	1,400.00	628.02	1,400.00	1,394.10	1,400.00	1,500.00
522500	Telephone	75.00	55.97	75.00	29.08	75.00	75.00
522600	Electric	1,200.00	1,305.04	1,300.00	854.70	1,500.00	1,700.00
522800	Lighting	50.00	0.00	50.00	0.00	50.00	50.00
524400	Parking Lot Maintenance	2,000.00	0.00	2,000.00	0.00	2,000.00	1,000.00
524700	Building Maintenance & Supplie	800.00	1,697.60	800.00	75.57	800.00	800.00
524800	Misc Contractor Services	500.00	0.00	300.00	320.39	320.00	500.00
531400	Equipment < \$5,000	0.00	8,635.00	0.00	0.00	0.00	500.00
534400	Lavatory & Janitorial Supplies	100.00	0.00	100.00	0.00	100.00	100.00
581000	Capital Equipment > \$5,000	0.00	21,583.64	0.00	0.00	0.00	0.00
595000	Expenditure Transfer	0.00	0.00	5,000.00	0.00	5,000.00	5,000.00
	Total expense:	17,095.00	38,309.94	18,430.00	4,130.19	18,650.00	17,365.00
	Revenue - Expense:	0.00	-18,216.51	0.00	6,898.56	-220.00	0.00

Submitted by: _____
 Department/Division Head

_____ Date

Attachment: 100-04-51602 - Range (6531 : Review 2022 Facilities & Parks Budgets)

Account Number	Description	Amount	Total
PRELIMINARY			
411100	General Property Taxes		
	General Property Taxes	1,775.00	
	Total 411100 General Property Taxes:		1,775
467221	Fees Received - Range Usage		
	Range Usage Fees - 3 Year Average	15,590.00	
	Total 467221 Fees Received - Range Usage:		15,590
	Total revenue:		17,365
514100	Per Diem/Mileage - Committee		
	Per Diem for Advisory Committee Meetings	600.00	
	Total 514100 Per Diem/Mileage - Committee:		600
515000	Fringe Benefits		
	Firearms Range Budget does not include any dollars for maintenance staff salaries or benefits	50.00	
	Total 515000 Fringe Benefits:		50
521200	Contracted Services		
	Lawn Care	890.00	
	Waste Management & Cardboard	1,200.00	
	Snow Removal	1,200.00	
	Porta Potty	800.00	
	Miscellaneous (Repair Target Stands, etc.)	500.00	
	Total 521200 Contracted Services:		4,590
522100	Sewer & Water		
	Pump Holding Tank	900.00	
	Total 522100 Sewer & Water:		900
522400	Gas		
	Fuel for Heating - LP	1,500.00	
	Total 522400 Gas:		1,500
522500	Telephone		
	Range Phone	75.00	

Attachment: 100-04-51602 - Range (6531 : Review 2022 Facilities & Parks Budgets)

Account Number	Description	Amount	Total
PRELIMINARY			
		Total 522500 Telephone:	7
522600	Electric		
	Electric - Range	1,700.00	
		Total 522600 Electric:	1,700.00
522800	Lighting		
	Lamps, Ballasts, Fixtures, Etc.	50.00	
		Total 522800 Lighting:	50.00
524400	Parking Lot Maintenance		
	Minor Repairs and Gravel (rework drainage on east side of training facility)	1,000.00	
		Total 524400 Parking Lot Maintenance:	1,000.00
524700	Building Maintenance & Supplies		
	Hardware, Lubricants, Locks, Keys, Signs, HVAC Equipment Parts (Filters, Belts, Bearings, Etc.) Electrical and Plumbing Supplies	800.00	
		Total 524700 Building Maintenance & Supplies:	800.00
524800	Misc Contractor Services		
	Plumber, Electrician, HVAC, Roofer, Etc.	500.00	
		Total 524800 Misc Contractor Services:	500.00
531400	Equipment < \$5,000		
	Vacuums	500.00	
		Total 531400 Equipment < \$5,000:	500.00
534400	Lavatory & Janitorial Supplies		
	Toilet Paper, Paper Towels, Etc.	100.00	
		Total 534400 Lavatory & Janitorial Supplies:	100.00
595000	Expenditure Transfer		
	Expenditure Transfer	5,000.00	
		Total 595000 Expenditure Transfer:	5,000.00
		Total expense:	17,360.00

Attachment: 100-04-51602 - Range (6531 : Review 2022 Facilities & Parks Budgets)

Account Number Description

Amount

6.2.e

Total

PRELIMINARY

Total Account # 100-04-51602 Rifle Range Detail:

Attachment: 100-04-51602 - Range (6531 : Review 2022 Facilities & Parks Budgets)

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request	6.2.e
PRELIMINARY								
	Grand total revenue without property tax:	15,320.00	18,318.43	16,655.00	9,253.75	16,655.00	15,590.00	
	Grand total property tax:	1,775.00	1,775.00	1,775.00	1,775.00	1,775.00	1,775.00	
	Grand total revenue with property tax:	17,095.00	20,093.43	18,430.00	11,028.75	18,430.00	17,365.00	
	Grand total expense:	17,095.00	38,309.94	18,430.00	4,130.19	18,650.00	17,365.00	
	Grand total revenue - expense:	0.00	-18,216.51	0.00	6,898.56	-220.00	0.00	

Attachment: 100-04-51602 - Range (6531 : Review 2022 Facilities & Parks Budgets)

Extended Budgeting

6.2.f

Budget Summary Justification

User: LZwiefelhofer
 Printed: 7/8/2021 - 7:48 AM
 Budget Type: DH Requested
 Revision: 1
 Current Actual YTD: 06/30/21

CHIPPEWA COUNTY

Attachment: 100-04-51604 - Courthouse Projects Renamed Maintenance Capital Projects (6531 : Review

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 100-04-51604 Maintenance Capital Projects							
492909	Transfer in - Sales Tax	0.00	0.00	0.00	0.00	0.00	615,000.00
493000	Fund Balance Applied	0.00	0.00	0.00	0.00	0.00	170,000.00
	Total revenue without property tax:	0.00	0.00	0.00	0.00	0.00	785,000.00
581020	Courthouse Painting	0.00	0.00	0.00	0.00	0.00	170,000.00
581035	Windows Replacement	0.00	0.00	0.00	0.00	0.00	150,000.00
581036	Roof Replacement #3 & #4	0.00	0.00	0.00	0.00	0.00	415,000.00
581037	Parking Lot Maintenance	0.00	0.00	0.00	0.00	0.00	50,000.00
	Total expense:	0.00	0.00	0.00	0.00	0.00	785,000.00
	Revenue - Expense:	0.00	0.00	0.00	0.00	0.00	0.00

Submitted by: _____ Date _____
 Department/Division Head

Account Number	Description	Amount	Total
PRELIMINARY			
492909	Transfer in - Sales Tax		
	Resolution 23-21 Capital Improvement Projects	615,000.00	
	Total 492909 Transfer in - Sales Tax:		615,00
493000	Fund Balance Applied		
	Resolution 23-21 Capital Improvement Project - Courthouse Painting	170,000.00	
	Total 493000 Fund Balance Applied:		170,00
	Total revenue:		785,00
581020	Courthouse Painting		
	Per Resolution 23-21	170,000.00	
	Total 581020 Courthouse Painting:		170,00
581035	Windows Replacement		
	Per Resolution 23-21	150,000.00	
	Total 581035 Windows Replacement:		150,00
581036	Roof Replacement #3 & #4		
	Per Resolution 23-21	415,000.00	
	Total 581036 Roof Replacement #3 & #4:		415,00
581037	Parking Lot Maintenance		
	Per Resolution 23-21	50,000.00	
	Total 581037 Parking Lot Maintenance:		50,00
	Total expense:		785,00
Total Account # 100-04-51604 Maintenance Capital Projects Detail:			

Attachment: 100-04-51604 - Courthouse Projects Renamed Maintenance Capital Projects (6531 : Review

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
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PRELIMINARY

Grand total revenue without property tax:	0.00	0.00	0.00	0.00	0.00	785,000.00	
Grand total property tax:	0.00	0.00	0.00	0.00	0.00	0.00	
Grand total revenue with property tax:	0.00	0.00	0.00	0.00	0.00	785,000.00	
Grand total expense:	0.00	0.00	0.00	0.00	0.00	785,000.00	
Grand total revenue - expense:	0.00	0.00	0.00	0.00	0.00	0.00	

Attachment: 100-04-51604 - Courthouse Projects Renamed Maintenance Capital Projects (6531 : Review

Extended Budgeting

6.2.g

Budget Summary Justification

User: mmclaughlin
 Printed: 7/16/2021 - 11:18 AM
 Budget Type: DH Requested
 Revision: 1
 Current Actual YTD: 06/30/21

CHIPPEWA COUNTY

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 100-04-51607 Radio Towers							
482010	Rental/Lease Income	26,040.00	26,040.00	28,214.00	13,620.00	28,214.00	29,766.00
	Total revenue without property tax:	26,040.00	26,040.00	28,214.00	13,620.00	28,214.00	29,766.00
411100	General Property Taxes	32,610.00	32,610.00	44,151.00	44,151.00	44,151.00	42,599.00
	Total revenue with property tax:	58,650.00	58,650.00	72,365.00	57,771.00	72,365.00	72,365.00
521200	Contracted Services	7,000.00	2,620.00	13,550.00	4,305.96	13,550.00	13,550.00
522400	Gas	1,200.00	124.75	1,450.00	63.16	1,450.00	1,450.00
522600	Electric	16,000.00	12,830.28	16,765.00	6,091.43	16,765.00	16,765.00
524000	Repair and Maintenance	7,500.00	5,000.00	9,000.00	0.00	9,000.00	9,000.00
534900	Supplies	350.00	183.39	200.00	176.77	200.00	200.00
581000	Capital Equipment > \$5,000	17,000.00	0.00	17,000.00	0.00	17,000.00	17,000.00
595000	Expenditure Transfer	9,600.00	9,600.00	14,400.00	0.00	14,400.00	14,400.00
	Total expense:	58,650.00	30,358.42	72,365.00	10,637.32	72,365.00	72,365.00
	Revenue - Expense:	0.00	28,291.58	0.00	47,133.68	0.00	0.00

Submitted by: _____
 Department/Division Head Date

Attachment: 100-04-51607 - Towers (6531 : Review 2022 Facilities & Parks Budgets)

Account Number	Description	Amount	Total
PRELIMINARY			
411100	General Property Taxes		
	Additional Tax Levy to Balance Expenses	42,599.00	
	Total 411100 General Property Taxes:		42,599.00
482010	Rental/Lease Income		
	Rental/Lease Income - Verizon and Tractor Central	29,766.00	
	Total 482010 Rental/Lease Income:		29,766.00
	Total revenue:		72,365.00
521200	Contracted Services		
	Generator PM's, Residual Service from PM's (belts, batteries, hoses, etc.),	7,900.00	
	Contracted Services (HVAC, Electrical, BAS, Etc.)	1,000.00	
	Tower inspections - \$1000 annually	4,300.00	
	UPS batteries / APC 2200 rack / \$350 every 5 years	350.00	
	Racom Alarm Monitoring Services = \$7500/year (5 year contract). Year 1 paid in full through 8/2022.	0.00	
	Total 521200 Contracted Services:		13,550.00
522400	Gas		
	Fuel for Generators - LP	1,450.00	
	Total 522400 Gas:		1,450.00
522600	Electric		
	Electricity for 6 existing sites in 2019 + 3 new sites in 2020. Chippewa Valley Elec Coop sites (Flambeau, Wheaton) \$500 per sit	16,765.00	
	Total 522600 Electric:		16,765.00
524000	Repair and Maintenance		
	CINC fiber locate services - I.T. annual fee \$5,000 - Misc. Contractor Service; Rodent Control, Locks, etc.	9,000.00	
	Total 524000 Repair and Maintenance:		9,000.00
534900	Supplies		
	Misc. Maint. Supplies; Lamps, Door Hardware, Keys, Gasoline, Weed Killer, Fertilizer, Etc.	200.00	
	Total 534900 Supplies:		200.00
581000	Capital Equipment > \$5,000		
	MPLS Nodes - \$14,000 Each - I.T. \$17,000 / year (2 nodes at each site, 5 sites, fiscal year (6-7 year rotation - 2017-2023)	17,000.00	

Account Number

Description

Amount

PRELIMINARY

Total 581000 Capital Equipment > \$5,000:

17,00

595000

Expenditure Transfer

F&P Division - Staff Time & Travel - \$7,200

7,200.00

I.T. Division - Staff Time & Travel - \$7,200

7,200.00

Total 595000 Expenditure Transfer:

14,40

Total expense:

72,36

Total Account # 100-04-51607 Radio Towers Detail:

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request	
PRELIMINARY								
	Grand total revenue without property tax:	26,040.00	26,040.00	28,214.00	13,620.00	28,214.00	29,766.00	
	Grand total property tax:	32,610.00	32,610.00	44,151.00	44,151.00	44,151.00	42,599.00	
	Grand total revenue with property tax:	58,650.00	58,650.00	72,365.00	57,771.00	72,365.00	72,365.00	
	Grand total expense:	58,650.00	30,358.42	72,365.00	10,637.32	72,365.00	72,365.00	
	Grand total revenue - expense:	0.00	28,291.58	0.00	47,133.68	0.00	0.00	

Attachment: 100-04-51607 - Towers (6531 : Review 2022 Facilities & Parks Budgets)

Extended Budgeting

6.2.h

Budget Summary Justification

User: mmclaughlin
 Printed: 7/19/2021 - 10:21 AM
 Budget Type: DH Requested
 Revision: 1
 Current Actual YTD: 06/30/21

CHIPPEWA COUNTY

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 100-04-51610 Security Plan							
435111	Child Support State Aid	0.00	9,120.00	0.00	2,280.00	0.00	0.00
492999	Transfer in - Other Funds	0.00	0.00	75,000.00	0.00	75,000.00	0.00
493000	Fund Balance Applied	809,203.39	0.00	605,027.83	0.00	0.00	75,000.00
Total revenue without property tax:		809,203.39	9,120.00	680,027.83	2,280.00	75,000.00	75,000.00
581023	Planning & Zoning Office	259,203.39	279,222.47	0.00	0.00	0.00	0.00
581417	Card Access & ADA Door Opener	50,000.00	0.00	50,000.00	25,298.52	0.00	0.00
581418	Treasurer & County Clerk	500,000.00	39,972.17	460,027.83	335,341.56	0.00	0.00
581419	Veterans Remodel	0.00	0.00	95,000.00	4,462.60	95,000.00	0.00
581420	Hwy Security	0.00	0.00	75,000.00	0.00	75,000.00	0.00
592999	Transfer Out	0.00	0.00	0.00	0.00	0.00	75,000.00
595000	Expenditure Transfer	0.00	-20,019.08	0.00	0.00	0.00	0.00
Total expense:		809,203.39	299,175.56	680,027.83	365,102.68	170,000.00	75,000.00
Revenue - Expense:		0.00	-290,055.56	0.00	-362,822.68	-95,000.00	0.00

Submitted by: _____ Date _____
 Department/Division Head

Attachment: 100-04-51610 - Security Plan Finance Changes (6531 : Review 2022 Facilities & Parks

Account Number

Description

Amount

Total

PRELIMINARY

493000

Fund Balance Applied

Per CIP Resolution 22-21 for Hwy Security Upgrades funded partially from Security Plan account

75,000.00

Total 493000 Fund Balance Applied:

75,00

Total revenue:

75,00

592999

Transfer Out

Per Resolution 22-21 for Hwy Security Upgrades funded partially from Security Plan account

75,000.00

Total 592999 Transfer Out:

75,00

Total expense:

75,00

Total Account # 100-04-51610 Security Plan Detail:

Attachment: 100-04-51610 - Security Plan Finance Changes (6531 : Review 2022 Facilities & Parks

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
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PRELIMINARY

Grand total revenue without property tax:	809,203.39	9,120.00	680,027.83	2,280.00	75,000.00	75,000.00	
Grand total property tax:	0.00	0.00	0.00	0.00	0.00	0.00	
Grand total revenue with property tax:	809,203.39	9,120.00	680,027.83	2,280.00	75,000.00	75,000.00	
Grand total expense:	809,203.39	299,175.56	680,027.83	365,102.68	170,000.00	75,000.00	
Grand total revenue - expense:	0.00	-290,055.56	0.00	-362,822.68	-95,000.00	0.00	

Attachment: 100-04-51610 - Security Plan Finance Changes (6531 : Review 2022 Facilities & Parks

Extended Budgeting

Budget Summary Justification

User: mmclaughlin
 Printed: 7/6/2021 - 12:05 PM
 Budget Type: DH Requested
 Revision: 1
 Current Actual YTD: 06/30/21

CHIPPEWA COUNTY

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 100-51-55200 Parks							
435550	State Aid - COVID	0.00	1,496.79	0.00	0.00	0.00	0.00
467210	Other Revenues	175,393.00	233,768.74	190,400.00	196,954.32	190,400.00	230,000.00
467211	Parks Misc Revenues	0.00	3,305.32	0.00	2,702.71	0.00	0.00
	Total revenue without property tax:	175,393.00	238,570.85	190,400.00	199,657.03	190,400.00	230,000.00
411100	General Property Taxes	208,016.00	208,016.00	230,198.00	230,198.00	230,198.00	208,950.00
	Total revenue with property tax:	383,409.00	446,586.85	420,598.00	429,855.03	420,598.00	438,950.00
511100	Salaries and Wages	217,376.00	222,026.40	233,333.00	86,732.92	233,333.00	239,727.00
511200	Overtime	1,525.00	506.13	1,525.00	133.89	1,525.00	1,525.00
515000	Fringe Benefits	43,385.00	47,287.32	46,488.00	23,958.82	46,488.00	52,384.00
515400	Health Insurance Benefit	38,984.00	49,269.84	57,113.00	28,577.85	57,113.00	59,948.00
521200	Contracted Services	18,389.00	17,596.25	18,350.00	9,143.56	18,350.00	19,415.00
522100	Sewer & Water	4,000.00	4,880.00	4,000.00	0.00	4,000.00	4,350.00
522300	Cell Phone Costs	1,260.00	887.31	1,100.00	386.24	1,100.00	1,000.00
522400	Gas	0.00	0.00	2,000.00	1,645.58	2,000.00	2,500.00
522500	Telephone	1,950.00	1,336.19	1,770.00	694.44	1,770.00	1,700.00
522600	Electric	21,740.00	25,957.94	21,000.00	5,135.25	21,000.00	21,500.00
524500	Park Maintenance & Supplies	11,700.00	13,203.55	11,019.00	7,464.96	11,019.00	12,001.00
524800	Misc Contractor Services	4,700.00	7,992.17	4,700.00	1,851.94	4,700.00	4,700.00
531000	Office Supplies	1,200.00	832.40	1,200.00	820.51	1,200.00	1,200.00
531019	COVID-19 Expense	0.00	864.36	0.00	0.00	0.00	0.00
531100	Postage	200.00	0.46	200.00	0.46	200.00	200.00
531400	Equipment < \$5,000	0.00	1,249.99	0.00	0.00	0.00	0.00
533000	Mileage/Travel	3,500.00	5,516.28	3,200.00	1,167.54	3,200.00	3,200.00
533500	Conventions & Meetings	1,500.00	1,916.64	1,500.00	1,200.00	1,500.00	1,500.00
534400	Lavatory & Janitorial Supplies	2,500.00	3,897.96	2,800.00	2,457.15	2,800.00	2,600.00
534600	Uniforms	2,000.00	622.13	1,800.00	485.91	1,800.00	2,000.00
539210	Road & Parking Lot Maintenance	1,500.00	2,059.00	1,500.00	0.00	1,500.00	1,500.00
553301	Equipment Rental	1,000.00	225.00	1,000.00	0.00	1,000.00	1,000.00

Attachment: 100-51-55200 - Parks (6531 : Review 2022 Facilities & Parks Budgets)

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request	
PRELIMINARY								
581000	Capital Equipment > \$5,000	5,000.00	4,050.00	5,000.00	2,900.00	5,000.00	5,000.00	
595000	Expenditure Transfer	0.00	14,500.00	0.00	0.00	0.00	0.00	
	Total expense:	383,409.00	426,677.32	420,598.00	174,757.02	420,598.00	438,950.00	
	Revenue - Expense:	0.00	19,909.53	0.00	255,098.01	0.00	0.00	

Submitted by:

Department/Division Head

Date

Attachment: 100-51-55200 - Parks (6531 : Review 2022 Facilities & Parks Budgets)

Account Number	Description	Amount	Total
PRELIMINARY			
411100	General Property Taxes	208,950.00	
		Total 411100 General Property Taxes:	208,95
467210	Other Revenues		
	Park NET Fees (camping, elec. docks, firewood & dump station)	230,000.00	
		Total 467210 Other Revenues:	230,00
		Total revenue:	438,95
511100	Salaries and Wages		
	Per Personnel Cost Report	239,727.00	
		Total 511100 Salaries and Wages:	239,72
511200	Overtime		
	Per Personnel Cost Report	1,525.00	
		Total 511200 Overtime:	1,52
515000	Fringe Benefits		
	Per Personnel Cost Report	52,384.00	
		Total 515000 Fringe Benefits:	52,38
515400	Health Insurance Benefit		
	Per Personnel Cost Report	59,948.00	
		Total 515400 Health Insurance Benefit:	59,94
521200	Contracted Services		
	Prevea Health - FFD & CDL Testing	250.00	
	Xcel Lease - Pine Point Park	25.00	
	Irrigation	200.00	
	David Winkler - Plowing O.L. Aerator	150.00	
	DMI - Parks Reservation Software	1,600.00	
	Credit Card Service fee	5,000.00	
	Fire Extinguisher Testing	50.00	
	Well Testing - Septic Permits - Chippewa County Zoning & WI-DNR	300.00	
	Park Inspections - Chippewa County Public Health	815.00	
	S.D. Patrols	1,300.00	
	Water Treatment Services	300.00	

Attachment: 100-51-55200 - Parks (6531 : Review 2022 Facilities & Parks Budgets)

Account Number	Description	Amount	Total
PRELIMINARY			
	Fire Wood & Trucking (46 Full Cord)	3,000.00	
	Garbage/Recycling Services	5,700.00	
	Newspaper Announcements	225.00	
	Highway - Spray O.L. Day Park	500.00	
	Total 521200 Contracted Services:		19,41
522100	Sewer & Water		
	All Parks and Stanley Dump Fees	4,350.00	
	Total 522100 Sewer & Water:		4,35
522300	Cell Phone Costs		
	2 staff x 12 months - 2 staff x 6 months	1,000.00	
	Total 522300 Cell Phone Costs:		1,00
522400	Gas		
	Gas	2,500.00	
	Total 522400 Gas:		2,50
522500	Telephone		
	Cornell Maintenance Shop Phone & Internet - Otter Lake 911 Phone	1,700.00	
	Total 522500 Telephone:		1,70
522600	Electric		
	Cornell Shop, Old & New (Heat) - ME, OL, RL, PP1, PP2, PP3, PP4, O.L. Aerators - annual township - \$2,500	21,500.00	
	Total 522600 Electric:		21,50
524500	Park Maintenance & Supplies		
	Hardware, lubricants, locks, keys, signs, equipment parts (filters, belts, etc.), lamps, electrical and plumbing supplies, small	12,001.00	
	Total 524500 Park Maintenance & Supplies:		12,00
524800	Misc Contractor Services		
	Equipment Repairs (tractors), tree removal & trimming , electrical, plumbing, etc.	4,700.00	
	Total 524800 Misc Contractor Services:		4,70
531000	Office Supplies		
	Pens, paper, files, card stock, envelopes, receipt books & signage	1,200.00	

Attachment: 100-51-55200 - Parks (6531 : Review 2022 Facilities & Parks Budgets)

Account Number	Description	Amount	Total
PRELIMINARY			
		Total 531000 Office Supplies:	1,20
531100	Postage		
	Correspondence, advertising, and surveys	200.00	
		Total 531100 Postage:	20
533000	Mileage/Travel		
	All fuel for all equipment	3,200.00	
		Total 533000 Mileage/Travel:	3,20
533500	Conventions & Meetings		
	Training & Seminars	1,500.00	
		Total 533500 Conventions & Meetings:	1,50
534400	Lavatory & Janitorial Supplies		
	Bathroom cleaners & supplies, shop supplies, trash and recycling liners	2,600.00	
		Total 534400 Lavatory & Janitorial Supplies:	2,60
534600	Uniforms		
	Uniforms G&K, Hats, Safety Shoes	2,000.00	
		Total 534600 Uniforms:	2,00
539210	Road & Parking Lot Maintenance		
	Crack repair, seal, striping, and concrete as required	1,500.00	
		Total 539210 Road & Parking Lot Maintenance:	1,50
553301	Equipment Rental		
	Most often highway equipment	1,000.00	
		Total 553301 Equipment Rental:	1,00
581000	Capital Equipment > \$5,000		
	Lawn Tractor (1) Annually	5,000.00	
		Total 581000 Capital Equipment > \$5,000:	5,00
		Total expense:	438,95

Attachment: 100-51-55200 - Parks (6531 : Review 2022 Facilities & Parks Budgets)

Account Number	Description	Amount	Total
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PRELIMINARY

Total Account # 100-51-55200 Parks Detail:

Attachment: 100-51-55200 - Parks (6531 : Review 2022 Facilities & Parks Budgets)

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
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PRELIMINARY

Grand total revenue without property tax:	175,393.00	238,570.85	190,400.00	199,657.03	190,400.00	230,000.00	
Grand total property tax:	208,016.00	208,016.00	230,198.00	230,198.00	230,198.00	208,950.00	
Grand total revenue with property tax:	383,409.00	446,586.85	420,598.00	429,855.03	420,598.00	438,950.00	
Grand total expense:	383,409.00	426,677.32	420,598.00	174,757.02	420,598.00	438,950.00	
Grand total revenue - expense:	0.00	19,909.53	0.00	255,098.01	0.00	0.00	

Attachment: 100-51-55200 - Parks (6531 : Review 2022 Facilities & Parks Budgets)

Extended Budgeting

6.2.j

Budget Summary Justification

User: mmclaughlin
 Printed: 7/6/2021 - 1:13 PM
 Budget Type: DH Requested
 Revision: 1
 Current Actual YTD: 06/30/21

CHIPPEWA COUNTY

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 100-51-55201 County Parks Capital Improve							
485002	Miscellaneous Revenues	20,000.00	0.00	0.00	0.00	0.00	0.00
492109	Transfer in - General Fund	0.00	150,000.00	0.00	0.00	0.00	0.00
493000	Fund Balance Applied	289,434.87	0.00	156,254.64	0.00	0.00	120,000.00
Total revenue without property tax:		309,434.87	150,000.00	156,254.64	0.00	0.00	120,000.00
581000	Capital Equipment > \$5,000	45,000.00	45,000.00	0.00	14,500.00	0.00	120,000.00
581062	Arch & Eng Fees/Admin	65,875.90	0.00	65,875.90	11,028.60	0.00	0.00
581071	Park Master Plan	273,558.97	183,180.23	240,378.74	1,500.00	150,000.00	0.00
581302	Otter Lake Fish Cleaning Fac	0.00	0.00	0.00	7,700.00	0.00	0.00
595000	Expenditure Transfer	-75,000.00	-89,500.00	-150,000.00	0.00	-150,000.00	0.00
Total expense:		309,434.87	138,680.23	156,254.64	34,728.60	0.00	120,000.00
Revenue - Expense:		0.00	11,319.77	0.00	-34,728.60	0.00	0.00

Submitted by: _____ Date _____
 Department/Division Head

Attachment: 100-51-55201 - Parks Capital Imp (6531 : Review 2022 Facilities & Parks Budgets)

Account Number

Description

Amount

Total

PRELIMINARY

493000

Fund Balance Applied

Per Resolution 23-21 Dump Truck

120,000.00

Total 493000 Fund Balance Applied:

120,00

Total revenue:

120,00

581000

Capital Equipment > \$5,000

Per Resolution 23-21 Dump Truck

120,000.00

Total 581000 Capital Equipment > \$5,000:

120,00

Total expense:

120,00

Total Account # 100-51-55201 County Parks Capital Improveme Detail:

Attachment: 100-51-55201 - Parks Capital Imp (6531 : Review 2022 Facilities & Parks Budgets)

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request	
PRELIMINARY								
	Grand total revenue without property tax:	309,434.87	150,000.00	156,254.64	0.00	0.00	120,000.00	
	Grand total property tax:	0.00	0.00	0.00	0.00	0.00	0.00	
	Grand total revenue with property tax:	309,434.87	150,000.00	156,254.64	0.00	0.00	120,000.00	
	Grand total expense:	309,434.87	138,680.23	156,254.64	34,728.60	0.00	120,000.00	
	Grand total revenue - expense:	0.00	11,319.77	0.00	-34,728.60	0.00	0.00	

Attachment: 100-51-55201 - Parks Capital Imp (6531 : Review 2022 Facilities & Parks Budgets)

Extended Budgeting

6.2.k

Budget Summary Justification

User: mmclaughlin
 Printed: 7/6/2021 - 12:18 PM
 Budget Type: DH Requested
 Revision: 1
 Current Actual YTD: 06/30/21

CHIPPEWA COUNTY

Account Number	Description	2020 Budget	2020 Actual	2021 Budget	06/30/21 Actual	2021 Est. Actual	2022 Request
PRELIMINARY							
Account # 100-51-55205 Tax Deed Sale Proceeds-Type B							
483030	Tax Deed Sale Proceeds-Type B	0.00	0.00	0.00	480.00	0.00	0.00
493000	Fund Balance Applied	75,000.00	0.00	150,000.00	0.00	150,000.00	0.00
	Total revenue without property tax:	75,000.00	0.00	150,000.00	480.00	150,000.00	0.00
595000	Expenditure Transfer	75,000.00	75,000.00	150,000.00	0.00	150,000.00	0.00
	Total expense:	75,000.00	75,000.00	150,000.00	0.00	150,000.00	0.00
	Revenue - Expense:	0.00	-75,000.00	0.00	480.00	0.00	0.00
	Grand total revenue without property tax:	75,000.00	0.00	150,000.00	480.00	150,000.00	0.00
	Grand total property tax:	0.00	0.00	0.00	0.00	0.00	0.00
	Grand total revenue with property tax:	75,000.00	0.00	150,000.00	480.00	150,000.00	0.00
	Grand total expense:	75,000.00	75,000.00	150,000.00	0.00	150,000.00	0.00
	Grand total revenue - expense:	0.00	-75,000.00	0.00	480.00	0.00	0.00

Attachment: 100-51-55205 - Tax Deed (6531 : Review 2022 Facilities & Parks Budgets)